



**TOWN OF CANTON
FISCAL YEAR 2025-2026**

**CHIEF ADMINISTRATIVE OFFICER
PRELIMINARY BUDGET**

February 7, 2025

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**TOWN OF CANTON
FISCAL YEAR 2025-26 BUDGET
CAO BUDGET MESSAGE**

February 10, 2025

Board of Selectmen:

The following is the fiscal year 2025/2026 CAO's Preliminary Budget for general government operations in accordance with Town Charter Article X (B). The budget was drafted with an emphasis on preserving necessary services while addressing large capital projects that by charter are in the CAO's budget. As specified in the Charter, the CAO budget includes capital projects for the Board of Education. Having a consolidated capital improvement plan (CIP) helps prioritize and manage all the Town's capital expenditures. The total amount of CIP requested from Town Departments was \$6,070,871 of which \$844,155 was from the Board of Education.

The total budget, which includes both operating and the CIP, is increasing 10.68% to \$14, 804,681 which represents a \$1,429,008 increase over the current year's budget. The operating budget is increasing 9.3% to \$13,592,770 which represents a \$1,212,164 increase over the current year's budget. The proposed CIP at \$1,211,911, represents a \$216,844 increase from the current year's CIP.

While many line items went up significantly, I believe the primary budget impact factors are:

Budget Impacts (Shown as dollar increases)		
Increase in Fire/EMS Pay-Per-Calls	\$	87,000.00
Increase in Medical Insurance from 7% to 20%	\$	156,399.00
Increase in CIP	\$	216,844.00
Funding a Contingency Line Item	\$	200,000.00
Total	\$	660,243.00

Due to inflationary factors impacting nearly all line items and the primary budget impact factors, identified above, the CAO proposed budget is higher than anticipated.

As always, I look forward to working with the Board of Selectmen to adopt a budget proposal that meets the many challenges facing the Town.

Respectfully,

Mark J. Penney
Chief Administrative Officer

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.010.51120	FIRST SELECTMAN'S SALARY	0.00	\$15,000.00	\$15,000.00	\$9,230.72	\$14,999.92	\$15,000.00	\$15,000.00
010.01.010.56950	MTG. DUES/SUBSCRIPTION	56.72	\$17,726.81	\$11,311.00	\$14,236.39	\$17,021.00	\$17,068.00	\$17,147.00
DEPARTMENT: BOARD OF SELECTMEN - 010		24.38	\$32,726.81	\$26,311.00	\$23,467.11	\$32,020.92	\$32,068.00	\$32,147.00
010.01.020.51000	FULL TIME SALARIES	2.75	\$78,392.50	\$76,298.04	\$56,178.04	\$73,797.00	\$74,576.30	\$72,949.02
010.01.020.51110	SUPERVISORY'S SALARIES	(0.69)	\$168,000.00	\$169,170.00	\$147,870.89	\$168,916.89	\$156,951.42	\$157,047.74
010.01.020.51200	PART TIME	20.00	\$4,800.00	\$4,000.00	\$1,933.85	\$4,352.89	\$3,021.37	\$4,089.21
010.01.020.53000	EQUIPMENT PURCHASE	0.00	\$300.00	\$300.00	\$391.98	\$4,411.78	\$3,997.47	\$4,785.79
010.01.020.53700	POSTAGE METER RENTAL	0.05	\$1,966.00	\$1,965.00	\$982.62	\$1,965.24	\$2,222.55	\$1,653.24
010.01.020.55200	MILEAGE	0.00	\$4,600.00	\$4,600.00	\$2,750.00	\$4,500.00	\$3,000.00	\$3,000.00
010.01.020.55850	SAFETY	0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$440.09	\$299.95
010.01.020.56100	POSTAGE	0.00	\$900.00	\$900.00	\$1,305.97	\$835.86	\$966.70	\$820.49
010.01.020.56820	MEDICAL DOCTORS	0.00	\$2,400.00	\$2,400.00	\$854.00	\$1,639.00	\$1,733.00	\$1,693.00
010.01.020.56920	CONSULTANT	0.00	\$0.00	\$0.00	\$0.00	\$10,750.00	\$4,700.00	\$7,865.00
010.01.020.56950	MTG. DUES/SUBSCRIPTION	(11.31)	\$1,592.00	\$1,795.09	\$514.07	\$2,281.77	\$1,444.99	\$1,357.26
010.01.020.57100	OFFICE SUPPLIES	0.00	\$2,800.00	\$2,800.00	\$1,724.18	\$2,594.45	\$2,995.19	\$2,302.91
010.01.020.57105	POSTAGE METER SUPPLIES	0.00	\$400.00	\$400.00	\$316.35	\$281.20	\$159.60	\$333.94
010.01.020.57500	ADVERTISING	233.33	\$1,000.00	\$300.00	\$488.00	\$1,149.25	\$396.33	\$891.00
010.01.020.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER - 020		1.03	\$267,950.50	\$265,228.13	\$215,309.95	\$277,475.33	\$256,605.01	\$259,088.55
010.01.030.51130	REGISTRAR OF VOTERS SALARY	0.00	\$24,000.00	\$24,000.00	\$14,769.23	\$20,000.00	\$20,000.00	\$20,000.00
010.01.030.51140	REGISTRARS DEPUTIES SALARY	0.00	\$6,000.00	\$6,000.00	\$3,219.23	\$6,000.26	\$6,000.00	\$5,930.70

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.030.52020	ELECTION WORKERS	97.66	\$10,120.00	\$5,120.00	\$743.72	\$3,306.00	\$1,020.00	\$2,068.00
010.01.030.55000	REPAIRS & MAINTENANCE	154.91	\$2,205.00	\$865.00	\$375.00	\$750.00	\$750.00	\$675.00
010.01.030.55200	MILEAGE	(50.00)	\$150.00	\$300.00	\$0.00	\$0.00	\$104.80	\$41.44
010.01.030.56090	CANVASSING LIST	0.00	\$80.00	\$80.00	\$0.00	\$60.00	\$80.00	\$60.00
010.01.030.56100	POSTAGE	0.00	\$1,000.00	\$1,000.00	\$459.67	\$716.38	\$787.89	\$734.01
010.01.030.56720	MEALS	0.00	\$200.00	\$200.00	\$23.00	\$178.80	\$116.25	\$46.18
010.01.030.56950	MTG. DUES/SUBSCRIPTION	(0.99)	\$4,010.00	\$4,050.00	\$750.00	\$930.00	\$670.00	\$1,200.00
010.01.030.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$338.35	\$404.61	\$168.00	\$808.80
DEPARTMENT: ELECTIONS - 030		14.50	\$48,565.00	\$42,415.00	\$20,678.20	\$32,346.05	\$29,696.94	\$31,564.13
010.01.050.59100	DEPARTMENT EXPENSE	20.19	\$5,388.00	\$4,482.82	\$5,131.00	\$4,427.00	\$3,912.19	\$4,350.00
DEPARTMENT: PROBATE COURT - 050		20.19	\$5,388.00	\$4,482.82	\$5,131.00	\$4,427.00	\$3,912.19	\$4,350.00
010.02.060.51110	SUPERVISORY'S SALARIES	0.00	\$53,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,228.06
010.02.060.51200	PART TIME	(28.77)	\$500.00	\$702.00	\$0.00	\$0.00	\$0.00	\$10,705.33
010.02.060.51301	FULL TIME HOURLY	2.75	\$63,619.72	\$61,917.36	\$38,102.40	\$59,266.90	\$58,842.90	\$9,766.40
010.02.060.53305	PURCHASED SERVICES	172.73	\$7,500.00	\$2,750.00	\$2,700.00	\$0.00	\$0.00	\$1,270.00
010.02.060.55200	MILEAGE	(20.00)	\$800.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
010.02.060.55830	COMPUTER SOFTWARE SU	14.09	\$25,153.00	\$22,047.00	\$9,323.00	\$13,305.80	\$13,172.19	\$13,925.00
010.02.060.56100	POSTAGE	(51.22)	\$600.00	\$1,230.00	\$125.15	\$874.48	\$937.09	\$967.31
010.02.060.56910	REFERENCES/TEXTS	0.95	\$1,375.00	\$1,362.00	\$1,230.00	\$1,011.00	\$700.00	\$0.00
010.02.060.56920	CONSULTANT	(100.00)	\$0.00	\$34,000.00	\$30,450.00	\$37,510.00	\$36,973.75	\$0.00
010.02.060.56950	MTG. DUES/SUBSCRIPTION	20.00	\$1,200.00	\$1,000.00	\$290.00	\$140.00	\$70.00	\$800.00
010.02.060.57100	OFFICE SUPPLIES	0.00	\$550.00	\$550.00	\$67.86	\$252.18	\$337.36	\$157.07

Town of Canton

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010.02.060.57200	PRINTING	865.83	\$3,573.56	\$370.00	\$0.00	\$1,242.23	\$840.22	\$1,012.41
010.02.060.57210	GRAND LIST PROCESSING	6.62	\$725.00	\$680.00	\$310.00	\$661.51	\$630.00	\$800.00
010.02.060.57220	MAPPING MATERIALS	0.00	\$3,500.00	\$3,500.00	\$0.00	\$4,200.00	\$3,200.00	\$0.00
010.02.060.57500	ADVERTISING	12.07	\$325.00	\$290.00	\$215.64	\$154.38	\$153.29	\$0.00
010.02.060.57600	COMPUTER SUPPLIES	60.00	\$400.00	\$250.00	\$0.00	\$289.47	\$275.14	\$238.96
DEPARTMENT: ASSESSMENT - 060		23.71	\$162,861.28	\$131,648.36	\$82,814.05	\$118,907.95	\$116,131.94	\$73,870.54
010.07.065.51110	SUPERVISORY'S SALARIES	2.75	\$92,865.00	\$90,380.00	\$55,618.24	\$86,510.94	\$87,056.90	\$75,675.41
010.07.065.54200	VEHICLE FUEL	0.00	\$1,200.00	\$1,200.00	\$871.36	\$1,175.81	\$0.00	\$0.00
010.07.065.55010	VEHICLE MAINTENANCE	0.00	\$1,550.00	\$1,550.00	\$19.60	\$68.56	\$0.00	\$0.00
010.07.065.55200	MILEAGE	0.00	\$250.00	\$250.00	\$0.00	\$0.00	\$3,248.64	\$2,366.48
010.07.065.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$162.00	\$0.00	\$0.00
010.07.065.56910	REFERENCES/TEXTS	0.00	\$1,440.00	\$0.00	\$0.00	\$0.00	\$980.65	\$0.00
010.07.065.56950	MTG. DUES/SUBSCRIPTION	4.17	\$1,250.00	\$1,200.00	\$1,121.21	\$880.00	\$145.00	\$75.00
DEPARTMENT: BUILDING OFFICIAL - 065		4.20	\$98,555.00	\$94,580.00	\$57,630.41	\$88,797.31	\$91,431.19	\$78,116.89
010.02.080.51110	SUPERVISORY'S SALARIES	2.75	\$70,959.00	\$69,060.10	\$43,486.20	\$68,762.17	\$81,190.33	\$63,948.34
010.02.080.51200	PART TIME HOURLY	0.00	\$6,552.00	\$6,552.00	\$4,890.00	\$832.50	\$85.50	\$514.80
010.02.080.53400	COLLECTION SERVICES	10.94	\$1,825.00	\$1,645.00	\$1,895.00	\$1,854.42	\$1,539.92	\$1,778.50
010.02.080.55200	MILEAGE	16.25	\$465.00	\$400.00	\$122.61	\$161.00	\$216.68	\$65.52
010.02.080.56100	POSTAGE	10.17	\$8,847.00	\$8,030.00	\$2,911.84	\$9,169.78	\$9,685.03	\$7,050.54
010.02.080.56950	MTG. DUES/SUBSCRIPTION	3.43	\$1,205.00	\$1,165.00	\$208.00	\$1,185.00	\$850.00	\$400.00
010.02.080.57100	OFFICE SUPPLIES	5.88	\$450.00	\$425.00	\$0.00	\$336.60	\$371.49	\$348.57
010.02.080.57110	BUSINESS FORMS	13.52	\$8,407.00	\$7,406.00	\$7,596.96	\$6,714.84	\$5,861.05	\$1,497.46

Town of Canton

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010.02.080.57120	BINDING BOOKS	18.42	\$450.00	\$380.00	\$0.00	\$526.46	\$526.46	\$477.50
010.02.080.57500	ADVERTISING	2.59	\$476.00	\$464.00	\$237.80	\$782.23	\$458.20	\$405.82
010.02.080.57600	COMPUTER SUPPLIES	6.47	\$395.00	\$371.00	\$225.98	\$0.00	\$238.96	\$238.96
DEPARTMENT: TAX COLLECTOR - 080		4.31	\$100,031.00	\$95,898.10	\$61,574.39	\$90,325.00	\$101,023.62	\$76,726.01
010.02.090.51000	FULL TIME SALARIES	(0.48)	\$124,944.00	\$125,543.00	\$78,065.90	\$135,057.73	\$122,376.04	\$126,011.42
010.02.090.51110	SUPERVISORY'S SALARIES	0.55	\$113,600.00	\$112,974.00	\$65,506.34	\$133,997.12	\$109,092.56	\$106,172.81
010.02.090.51200	PART TIME	0.00	\$0.00	\$0.00	(\$4,448.00)	(\$7,051.13)	\$34,173.79	\$43,786.52
010.02.090.51301	FULL TIME HOURLY	3.71	\$281,571.29	\$271,493.00	\$172,640.25	\$270,015.98	\$210,403.41	\$179,975.57
010.02.090.55200	MILEAGE	79.00	\$750.00	\$419.00	\$0.00	\$35.38	\$101.28	\$81.49
010.02.090.55830	COMPUTER SOFTWARE SU	3.46	\$28,372.00	\$27,424.00	\$23,122.73	\$23,845.59	\$22,473.34	\$13,921.40
010.02.090.55860	COPIER MAINTENANCE CO	0.00	\$720.00	\$720.00	\$123.90	\$514.31	\$419.78	\$137.10
010.02.090.56100	POSTAGE	(8.73)	\$2,300.00	\$2,520.00	\$1,013.09	\$2,081.68	\$2,137.89	\$1,817.80
010.02.090.56950	MTG.DUES/SUBSCRIPTIONS	0.00	\$2,210.00	\$2,210.00	\$2,215.00	\$1,658.62	\$749.80	\$364.80
010.02.090.57100	OFFICE SUPPLIES	0.00	\$2,480.00	\$2,480.00	\$1,050.40	\$1,822.45	\$1,989.63	\$2,302.24
010.02.090.57600	COMPUTER SUPPLIES	0.00	\$500.00	\$500.00	\$0.00	\$238.96	\$0.00	\$0.00
010.02.090.60040	COPIER LEASE	0.00	\$950.00	\$950.00	\$532.81	\$709.82	\$643.18	\$0.00
DEPARTMENT: FINANCE OFFICER - 090		2.04	\$558,397.29	\$547,233.00	\$339,822.42	\$562,926.51	\$504,560.70	\$474,571.15
010.01.100.52160	GENERAL	0.00	\$50,000.00	\$50,000.00	\$11,200.00	\$66,363.86	\$26,207.00	\$12,821.93
010.01.100.52170	LABOR	0.00	\$10,000.00	\$10,000.00	\$4,647.50	\$1,155.00	\$8,525.00	\$8,244.50
010.01.100.52210	ENVIRONMENTAL LAW/LAN	66.67	\$25,000.00	\$15,000.00	\$5,924.50	\$27,740.75	\$9,995.50	\$13,526.50
DEPARTMENT: TOWN COUNSEL - 100		13.33	\$85,000.00	\$75,000.00	\$21,772.00	\$95,259.61	\$44,727.50	\$34,592.93

Town of Canton

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010.01.110.51110	SUPERVISORY'S SALARIES	2.75	\$87,628.00	\$85,283.00	\$51,913.92	\$133,134.65	\$82,523.89	\$80,315.22
010.01.110.51200	PART TIME	2.59	\$44,891.00	\$43,757.00	\$25,483.80	\$42,289.09	\$41,592.95	\$40,283.37
010.01.110.55200	MILEAGE	0.00	\$200.00	\$200.00	\$0.00	\$60.00	\$0.00	\$64.96
010.01.110.55860	COPIER MAINTENANCE CO	0.00	\$200.00	\$200.00	\$104.79	\$185.77	\$140.09	\$124.83
010.01.110.55950	VITAL STATISTICS	0.00	\$345.00	\$345.00	\$0.00	\$75.81	\$0.00	\$190.00
010.01.110.56100	POSTAGE	0.00	\$3,000.00	\$3,000.00	\$1,716.83	\$2,557.50	\$3,489.48	\$2,685.50
010.01.110.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$0.00	\$305.00	\$480.00	\$480.00
010.01.110.56950	MTG. DUES/SUBSCRIPTION	52.81	\$680.00	\$445.00	\$409.30	\$629.90	\$344.90	\$344.90
010.01.110.57100	OFFICE SUPPLIES	8.28	\$785.00	\$725.00	\$625.21	\$971.25	\$1,137.92	\$927.51
010.01.110.57200	BALLOTS	15.70	\$7,370.00	\$6,370.00	\$7,652.27	\$5,884.10	\$7,814.59	\$3,507.64
010.01.110.57500	ADVERTISING	57.14	\$2,750.00	\$1,750.00	\$373.90	\$3,135.60	\$1,843.07	\$1,999.83
010.01.110.57600	COMPUTER SUPPLIES	15.48	\$970.00	\$840.00	\$492.74	\$614.69	\$477.34	\$238.96
010.01.110.57700	PHOTOSTATING/BINDING M	0.00	\$175.00	\$175.00	\$0.00	\$166.56	\$50.00	\$50.00
010.01.110.57900	MICROFILMING/INDEXING	0.37	\$13,690.00	\$13,640.00	\$7,438.90	\$12,210.04	\$11,722.90	\$12,442.07
010.01.110.57950	LICENSE FEES - ST OF CT	0.00	\$7,383.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.110.60040	COPIER LEASE	0.00	\$933.00	\$933.00	\$393.37	\$539.55	\$738.51	\$933.00
DEPARTMENT: TOWN CLERK - 110		8.43	\$171,480.00	\$158,143.00	\$96,605.03	\$202,759.51	\$152,355.64	\$144,587.79
010.05.120.51200	PART TIME	0.00	\$18,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,942.75
010.05.120.51304	FULL TIME HOURLY NAGE	4.82	\$202,343.20	\$193,045.00	\$119,250.49	\$190,431.04	\$188,465.68	\$174,604.70
010.05.120.51400	OVERTIME	21.74	\$28,000.00	\$23,000.00	\$13,998.16	\$28,567.18	\$16,842.74	\$38,319.52
010.05.120.55000	REPAIRS/MAINTENANCE	0.00	\$19,000.00	\$19,000.00	\$562.88	\$20,031.49	\$11,530.54	\$13,555.91
010.05.120.55100	MAINTENANCE/CLEANING S	0.00	\$16,000.00	\$16,000.00	\$13,271.68	\$15,750.40	\$15,336.81	\$18,207.69
010.05.120.55300	HEATING/COOLING REPAIR	(14.29)	\$6,000.00	\$7,000.00	\$2,728.87	\$3,577.44	\$7,714.61	\$5,477.71

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.120.55310	HEATING/COOLING CONTR	0.00	\$1,978.00	\$1,978.00	\$989.00	\$1,978.00	\$1,978.00	\$989.00
010.05.120.55500	LIGHT/POWER	27.66	\$60,000.00	\$47,000.00	\$44,068.96	\$61,878.59	\$49,025.37	\$41,872.23
010.05.120.55600	ELEVATOR MAINTENANCE	0.00	\$1,800.00	\$1,800.00	\$1,880.16	\$1,800.00	\$1,406.80	\$5,357.71
010.05.120.56200	TELEPHONE	0.00	\$13,000.00	\$13,000.00	\$9,167.38	\$13,495.97	\$13,062.58	\$12,942.37
010.05.120.56500	FUEL OIL/HEAT	(20.93)	\$14,000.00	\$17,706.00	\$5,303.87	\$10,572.40	\$20,589.83	\$16,119.43
010.05.120.56750	WATER	0.00	\$2,500.00	\$2,500.00	\$1,558.35	\$2,434.75	\$2,659.39	\$1,752.80
010.05.120.56760	SEWER USE	0.00	\$450.00	\$450.00	\$563.55	\$459.17	\$400.00	\$400.00
DEPARTMENT: TOWN HALL - 120		12.06	\$383,791.20	\$342,479.00	\$213,343.35	\$350,976.43	\$329,012.35	\$339,541.82
010.08.130.52000	PROPERTY/CASUALTY	2.96	\$207,746.00	\$201,768.39	\$160,634.23	\$195,160.79	\$202,884.88	\$197,166.37
010.08.130.52010	WORKMAN'S COMPENSATION	8.35	\$149,517.00	\$138,000.00	\$103,465.93	\$122,909.55	\$121,960.12	\$129,591.63
010.08.130.52030	UNEMPLOYMENT	50.00	\$3,000.00	\$2,000.00	\$5,988.00	\$0.00	\$0.00	\$0.00
010.08.130.53560	RECOVERABLE EXPENSE	0.00	\$3,000.00	\$0.00	\$3,420.00	\$2,005.79	\$8,077.78	\$5.43
DEPARTMENT: INSURANCE - 130		6.29	\$363,263.00	\$341,768.39	\$273,508.16	\$320,076.13	\$332,922.78	\$326,763.43
010.00.141.52400	F.I.C.A.	6.85	\$516,863.76	\$483,751.00	\$299,196.03	\$489,042.62	\$457,652.21	\$422,060.57
010.09.141.52110	LIFE INSURANCE	5.31	\$10,442.00	\$9,915.85	\$5,680.15	\$9,353.56	\$8,992.40	\$10,068.35
010.09.141.52120	MEDICAL INSURANCE	15.50	\$1,165,370.00	\$1,008,971.00	\$890,480.48	\$1,021,741.06	\$884,591.00	\$884,591.00
010.09.141.52130	SECTION 125 ADMINISTRATIVE	0.00	\$776.00	\$776.00	\$1,391.69	(\$396.23)	\$711.37	\$788.96
010.09.141.52140	LT DISABILITY & ADD	(2.34)	\$9,022.80	\$9,239.35	\$4,153.47	\$7,411.41	\$7,054.94	\$11,353.35
010.09.141.52145	HEART AND HYPERTENSION	0.00	\$43,576.00	\$43,576.00	\$28,492.00	\$43,576.00	\$43,576.00	\$43,576.00
010.09.141.52300	PENSION	6.45	\$1,263,171.00	\$1,186,681.00	\$1,050,512.24	\$1,198,645.45	\$1,121,154.53	\$1,081,760.47
010.09.141.56820	EMPLOYEE ASSISTANCE PROGRAM	1.88	\$3,430.35	\$3,367.00	\$3,267.00	\$2,889.00	\$2,511.00	\$3,024.00
DEPARTMENT: FRINGE BENEFITS - 141		9.70	\$3,012,651.91	\$2,746,277.20	\$2,283,173.06	\$2,772,262.87	\$2,526,243.45	\$2,457,222.70

Town of Canton

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From Date: 7/1/2025

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Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.04.157.52050	FIRE SERVICE DB/DC	(3.25)	\$30,486.00	\$31,510.00	\$24,558.00	\$29,687.00	\$31,816.00	\$33,542.00
DEPARTMENT: SERVICE INCENTIVE - 157		(3.25)	\$30,486.00	\$31,510.00	\$24,558.00	\$29,687.00	\$31,816.00	\$33,542.00
010.04.158.51200	OFFICER STIPENDS	0.00	\$36,750.00	\$36,750.00	\$18,825.36	\$7,500.00	\$36,810.00	\$18,460.13
010.04.158.51220	PART TIME HOURLY	2.58	\$143,000.00	\$139,400.00	\$73,785.81	\$113,129.85	\$115,174.93	\$98,027.61
010.04.158.51230	PAY PER CALL	104.82	\$170,000.00	\$83,000.00	\$53,362.00	\$52,089.50	\$34,265.92	\$22,076.88
010.04.158.53000	EQUIPMENT PURCHASE	8.33	\$65,000.00	\$60,000.00	\$42,094.20	\$64,583.46	\$49,714.41	\$57,599.85
010.04.158.53100	COMPUTER EQUIPMENT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$429.97
010.04.158.53630	FIRE SERVICE AWARDS	0.00	\$1,800.00	\$1,800.00	\$0.00	\$2,331.42	\$0.00	\$0.00
010.04.158.54100	TIRES	0.00	\$6,000.00	\$6,000.00	\$0.00	\$5,622.24	\$889.86	\$1,619.38
010.04.158.54200	VEHICLE FUEL	0.00	\$10,266.00	\$10,266.00	\$8,409.10	\$13,622.66	\$18,374.83	\$10,301.75
010.04.158.55010	VEHICLE MAINTENANCE	0.00	\$67,000.00	\$67,000.00	\$29,160.47	\$59,429.91	\$81,174.25	\$82,356.89
010.04.158.55020	RADIO MAINTENANCE	0.00	\$3,000.00	\$3,000.00	\$0.00	\$977.36	\$590.60	\$4,714.50
010.04.158.55030	EQUIPMENT MAINTENANCE	0.00	\$4,000.00	\$4,000.00	\$1,850.99	\$2,565.73	\$2,693.23	\$1,865.37
010.04.158.55100	MAINTENANCE/CLEANING :	20.00	\$36,000.00	\$30,000.00	\$18,956.42	\$26,217.88	\$28,800.29	\$23,709.70
010.04.158.55500	LIGHT/POWER	0.00	\$24,700.00	\$24,700.00	\$25,575.74	\$20,700.13	\$17,728.63	\$17,442.59
010.04.158.55830	COMPUTER SOFTWARE SU-----	0.00	\$5,000.00	\$5,000.00	\$5,268.80	\$5,472.88	\$10,056.46	\$11,762.95
010.04.158.56200	TELEPHONE	0.00	\$3,000.00	\$3,000.00	\$2,681.50	\$2,139.32	\$1,736.82	\$1,633.65
010.04.158.56205	CELL PHONE	0.00	\$3,800.00	\$3,800.00	\$3,765.77	\$6,158.42	\$5,241.38	\$3,731.53
010.04.158.56340	CABLE/INTERNET	12.20	\$4,600.00	\$4,100.00	\$2,214.27	\$3,789.76	\$3,704.81	\$3,499.58
010.04.158.56500	FUEL OIL/HEAT	0.00	\$21,850.00	\$21,850.00	\$7,558.54	\$12,773.80	\$16,114.25	\$17,686.94
010.04.158.56750	WATER	0.00	\$800.00	\$800.00	\$2,064.69	\$972.22	\$1,066.21	\$940.55
010.04.158.56760	SEWER USE	0.00	\$500.00	\$500.00	\$237.50	\$225.00	\$200.00	\$200.00
010.04.158.56820	PHYSICALS	0.00	\$12,350.00	\$12,350.00	\$2,506.00	\$8,264.00	\$7,708.00	\$8,784.00

Town of Canton

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010.04.158.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,000.00	\$1,000.00	\$545.00	\$1,194.90	\$414.90	\$484.90
010.04.158.57100	OFFICE SUPPLIES	0.00	\$700.00	\$700.00	\$585.42	\$491.24	\$214.14	\$902.34
010.04.158.57550	RECRUITMENT	0.00	\$0.00	\$0.00	\$922.75	\$1,608.17	\$227.13	\$190.36
010.04.158.57800	TRAINING/EDUCATION	0.00	\$11,000.00	\$11,000.00	\$6,194.71	\$3,777.76	\$5,841.88	\$11,976.21
010.04.158.59930	NFPA COMPLIANCE	0.00	\$20,000.00	\$20,000.00	\$8,144.70	\$22,160.76	\$27,505.12	\$19,744.45
010.04.158.59950	CONSUMABLES	0.00	\$0.00	\$0.00	\$655.21	\$197.54	(\$270.97)	\$526.05
010.04.158.59980	RETENTION	0.00	\$8,000.00	\$8,000.00	\$7,353.91	\$8,215.73	\$10,079.93	\$4,756.32
010.04.158.60040	COPIER LEASE	(100.00)	\$0.00	\$750.00	\$911.33	\$600.42	\$496.04	\$0.00
DEPARTMENT: FIRE SERVICES - 158		18.14	\$660,116.00	\$558,766.00	\$323,630.19	\$446,812.06	\$476,553.05	\$425,424.45
010.04.162.53480	EMS DEFICT	0.00	\$497,262.00	\$497,262.00	\$246,303.32	\$369,454.98	\$245,551.92	\$174,091.00
010.04.162.53500	EMS C-MED	0.00	\$22,847.00	\$22,847.00	\$22,200.20	\$22,182.60	\$21,971.25	\$21,328.32
DEPARTMENT: EMERGENCY SERVICES - 162		0.00	\$520,109.00	\$520,109.00	\$268,503.52	\$391,637.58	\$267,523.17	\$195,419.32
010.03.170.51110	SUPERVISORY'S SALARIES	2.75	\$289,552.00	\$281,803.00	\$173,417.60	\$269,117.92	\$256,580.21	\$258,498.99
010.03.170.51200	PART TIME HOURLY	2.76	\$5,963.00	\$5,803.00	\$3,088.58	\$5,698.86	\$5,183.09	\$3,598.00
010.03.170.51301	FULL TIME HOURLY	4.13	\$64,937.00	\$62,361.00	\$38,016.65	\$89,065.62	\$60,629.74	\$58,841.80
010.03.170.51400	OVERTIME-POLICE ADMIN	(33.33)	\$400.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.170.51495	PRIVATE DUTY	0.00	\$0.00	\$0.00	\$5,191.59	\$14,914.00	\$0.00	\$0.00
010.03.170.55810	OFFICE EQUIPMENT MAINT	0.00	\$6,585.00	\$6,585.00	\$5,616.52	\$1,708.94	\$2,675.00	\$1,208.20
010.03.170.55830	COMPUTER SOFTWARE SU	(2.26)	\$64,093.00	\$65,575.00	\$44,996.67	\$50,944.67	\$49,341.02	\$29,439.66
010.03.170.55860	COPIER MAINTENANCE CO	0.00	\$1,800.00	\$1,800.00	\$999.04	\$2,082.35	\$2,122.36	\$1,296.99
010.03.170.56100	POSTAGE	0.00	\$500.00	\$500.00	\$138.56	\$219.77	\$508.60	\$482.99
010.03.170.56205	CELL PHONE	0.00	\$960.00	\$960.00	\$479.88	\$939.16	\$919.77	\$959.76

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010.03.170.56240	REGIONAL PROGRAMS	0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
010.03.170.56700	UNIFORMS	3.41	\$6,101.00	\$5,900.00	\$608.14	\$2,656.55	\$7,056.01	\$4,545.28
010.03.170.56820	MEDICAL DOCTORS	0.00	\$2,140.00	\$2,140.00	\$2,162.00	\$3,906.00	\$5,503.00	\$3,516.00
010.03.170.56950	MTG. DUES/SUBSCRIPTION	8.24	\$5,520.00	\$5,100.00	\$4,064.00	\$4,414.15	\$4,554.90	\$4,009.90
010.03.170.56951	TRAINING	3.40	\$4,653.00	\$4,500.00	\$4,014.00	\$429.00	\$1,062.99	\$3,840.00
010.03.170.57100	OFFICE SUPPLIES	3.40	\$3,464.00	\$3,350.00	\$2,517.66	\$5,357.28	\$3,122.29	\$3,350.64
010.03.170.59910	MISC. EXPENSE PERSONNEL	3.37	\$982.00	\$950.00	\$160.10	\$541.41	\$1,338.19	\$1,713.11
010.03.170.59920	MISC. EXPENSE DEPARTMENT	3.40	\$4,829.00	\$4,670.00	\$2,514.72	\$3,993.54	\$2,960.29	\$1,272.45
010.03.170.60000	EMERGENCY MGMT	3.40	\$2,068.00	\$2,000.00	\$597.52	\$2,335.51	\$1,755.52	\$1,016.75
010.03.170.60040	LEASED EQUIPMENT	(100.00)	\$0.00	\$700.00	\$322.98	\$1,063.00	\$6,642.40	\$6,881.80
DEPARTMENT: POLICE DEPARTMENT - 170		2.01	\$469,547.00	\$460,297.00	\$293,906.21	\$464,387.73	\$416,955.38	\$389,472.32
010.03.171.51303	FULL TIME HOURLY PATROL	8.77	\$1,404,336.00	\$1,291,133.00	\$840,515.42	\$1,266,200.04	\$1,221,200.65	\$1,101,816.14
010.03.171.51310	HOLIDAY BENEFITS/AFSCM	2.75	\$54,971.00	\$53,500.00	\$29,823.92	\$54,689.04	\$58,580.56	\$48,242.98
010.03.171.51400	OVERTIME/PATROL	2.75	\$82,200.00	\$80,000.00	\$76,459.55	\$117,170.82	\$89,764.89	\$100,004.38
010.03.171.51660	EDUCATIONAL INCENTIVE/F	(38.46)	\$2,000.00	\$3,250.00	\$4,069.00	\$5,597.50	\$3,250.00	\$7,480.00
010.03.171.55800	DEPT EQUIPMENT/PATROL	3.40	\$8,272.00	\$8,000.00	\$10,718.65	\$2,520.73	\$2,900.37	\$101,645.50
010.03.171.56700	UNIFORMS/PATROL	3.40	\$9,926.00	\$9,600.00	\$7,492.35	\$9,159.76	\$8,834.91	\$9,466.47
010.03.171.56710	WEAPONS/AMMO	3.40	\$25,688.00	\$24,843.00	\$3,693.45	\$27,341.41	\$6,809.55	\$6,373.72
010.03.171.56951	TRAINING	29.50	\$5,180.00	\$4,000.00	\$3,654.00	\$3,712.26	\$4,280.00	\$1,675.00
010.03.171.57800	EDUCATION & TRAINING	34.00	\$2,680.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: POLICE DEPT - PATROL - 171		8.06	\$1,595,253.00	\$1,476,326.00	\$976,426.34	\$1,486,391.56	\$1,395,620.93	\$1,376,704.19
010.03.172.51303	FULL TIME HOURLY AFSCM	3.00	\$105,406.08	\$102,336.00	\$62,976.00	\$97,866.97	\$96,187.45	\$21,939.18

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010.03.172.51310	HOLIDAY BENEFITS/AFSCM	2.79	\$1,033.00	\$1,005.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.172.51400	OVERTIME/DETECTIVE	2.75	\$4,110.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.172.51660	EDUCATIONAL INCENTIVE/	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,345.00	\$0.00
010.03.172.56205	CELL PHONE	3.33	\$434.00	\$420.00	\$0.00	\$0.00	\$83.97	\$0.00
010.03.172.56230	CRIME LAB/PROCESSING	3.42	\$1,241.00	\$1,200.00	\$1,151.97	\$1,750.46	\$935.60	\$1,058.02
010.03.172.56700	UNIFORMS/DETECTIVE	(13.33)	\$520.00	\$600.00	\$10.75	\$131.92	\$100.42	\$368.00
010.03.172.56951	TRAINING	3.40	\$517.00	\$500.00	\$0.00	\$470.00	\$0.00	\$0.00
DEPARTMENT: POLICE DEPT - DETECTIVE - 172		2.91	\$113,261.08	\$110,061.00	\$64,138.72	\$100,219.35	\$99,652.44	\$23,365.20
010.03.173.51200	PART TIME/DISPATCH	3.00	\$20,085.00	\$19,500.00	\$9,293.95	\$21,675.36	\$25,906.66	\$21,159.35
010.03.173.51302	FULL TIME HOURLY CILU/D	3.00	\$299,620.82	\$290,894.00	\$182,188.60	\$280,259.42	\$272,967.60	\$263,976.47
010.03.173.51311	HOLIDAY BENEFITS/CILU/D	3.00	\$21,630.00	\$21,000.00	\$10,745.36	\$17,622.16	\$22,713.53	\$19,416.27
010.03.173.51321	OVERTIME-DISPATCH	2.92	\$54,548.00	\$53,000.00	\$37,737.82	\$71,102.07	\$63,930.56	\$50,547.05
010.03.173.51660	EDUCATIONAL INCENTIVE/	0.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	\$0.00
010.03.173.55020	RADIO MAINTENANCE/DISP	44.37	\$37,211.00	\$25,775.00	\$10,605.78	\$19,518.75	\$22,788.91	\$29,748.99
010.03.173.55200	MILEAGE	0.00	\$200.00	\$200.00	\$41.54	\$80.40	\$341.25	\$0.00
010.03.173.55800	DEPT EQUIPMENT/DISPATC	3.40	\$2,585.00	\$2,500.00	\$340.04	\$991.95	\$623.71	\$353.50
010.03.173.56700	UNIFORMS/DISPATCH	3.41	\$2,275.00	\$2,200.00	\$2,113.52	\$1,959.80	\$1,752.72	\$1,756.10
010.03.173.56951	TRAINING	0.00	\$1,250.00	\$1,250.00	\$685.00	\$1,495.00	\$1,068.12	\$1,366.00
DEPARTMENT: POLICE DEPT - COMMUN/DISPATCH - 173		5.53	\$440,654.82	\$417,569.00	\$255,001.61	\$415,954.91	\$412,093.06	\$388,323.73
010.03.174.54100	TIRES/POLICE VEH.MAINT	67.74	\$5,200.00	\$3,100.00	\$2,234.60	\$3,065.02	\$3,214.00	\$3,065.62
010.03.174.54200	VEHICLE FUEL/POLICE VEH	(13.10)	\$40,843.00	\$47,000.00	\$26,021.67	\$43,788.43	\$45,192.38	\$38,201.54
010.03.174.55010	VEHICLE MAINTENANCE/PC	67.92	\$26,027.00	\$15,500.00	\$9,396.83	\$14,989.98	\$19,737.03	\$19,831.33
DEPARTMENT: POLICE DEPT - VEHICLE MAINT - 174		9.86	\$72,070.00	\$65,600.00	\$37,653.10	\$61,843.43	\$68,143.41	\$61,098.49

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010.03.175.51200	PART TIME	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$209.95	\$16,688.98
010.03.175.55700	POUND MAINTENANCE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,251.49
010.03.175.56900	POUND SUPPLIES	300.00	\$2,000.00	\$500.00	\$155.44	\$0.00	\$272.70	\$272.00
010.03.175.56920	CONSULTANT	3.25	\$20,711.00	\$20,059.00	\$13,373.28	\$19,475.04	\$15,986.54	\$0.00
010.03.175.57950	LICENSE FEES - ST OF CT	(100.00)	\$0.00	\$7,140.00	\$6,401.00	\$0.00	\$7,064.00	\$6,922.47
DEPARTMENT: ANIMAL CONTROL - 175		(18.01)	\$22,711.00	\$27,699.00	\$19,929.72	\$19,475.04	\$23,533.19	\$26,134.94
010.03.179.55100	MAINTENANCE/CLEANING S	3.40	\$8,892.00	\$8,600.00	\$6,581.28	\$5,457.64	\$5,746.84	\$11,653.04
010.03.179.55300	HEATING/COOLING REPAIR	3.39	\$7,858.00	\$7,600.00	\$2,711.63	\$18,799.88	\$12,373.77	\$753.00
010.03.179.55310	HEATING/COOLING CONTR	3.35	\$802.00	\$776.00	\$388.00	\$776.00	\$776.00	\$388.00
010.03.179.55500	LIGHT/POWER/POLICE FAC	32.97	\$24,600.00	\$18,500.00	\$16,192.93	\$19,364.66	\$16,840.08	\$16,750.20
010.03.179.56340	CABLE/INTERNET	3.42	\$1,965.00	\$1,900.00	\$1,180.08	\$1,956.48	\$1,841.24	\$1,704.20
010.03.179.56500	FUEL OIL/HEAT	(10.17)	\$7,186.00	\$8,000.00	\$2,086.92	\$6,044.94	\$8,052.11	\$7,267.88
010.03.179.56750	WATER/POLICE FACILITY	13.00	\$1,695.00	\$1,500.00	\$842.00	\$1,446.17	\$1,736.74	\$1,543.89
010.03.179.56760	SEWER USE/POLICE FACILI	5.56	\$475.00	\$450.00	\$475.00	\$450.00	\$400.00	\$400.00
DEPARTMENT: POLICE DEPT - FACILITIES - 179		12.99	\$53,473.00	\$47,326.00	\$30,457.84	\$54,295.77	\$47,766.78	\$40,460.21
010.05.200.51200	PART TIME	2.75	\$11,837.00	\$11,520.00	\$0.00	\$11,691.00	\$10,638.00	\$0.00
010.05.200.51304	FULL TIME HOURLY NAGE	5.91	\$77,147.20	\$72,841.60	\$46,530.91	\$71,640.91	\$71,196.33	\$83,594.43
010.05.200.51400	OVERTIME	6.06	\$3,500.00	\$3,300.00	\$4,003.16	\$3,693.96	\$3,051.91	\$4,941.96
010.05.200.53610	OLD DYER CEMETERY	26.32	\$1,200.00	\$950.00	\$860.00	\$812.00	\$1,292.00	\$820.00
010.05.200.55000	REPAIRS/MAINTENANCE	17.65	\$5,000.00	\$4,250.00	\$7,923.76	\$25,830.98	\$4,430.41	\$4,862.25
010.05.200.55500	LIGHT/POWER	(7.14)	\$1,300.00	\$1,400.00	\$701.71	\$1,260.16	\$1,242.20	\$1,234.62
010.05.200.56500	FUEL OIL/HEAT	0.00	\$0.00	\$0.00	\$314.08	\$626.20	\$623.54	\$625.23

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.200.56750	WATER	(20.00)	\$6,000.00	\$7,500.00	\$1,405.44	\$2,794.54	\$9,222.97	\$4,248.19
010.05.200.56760	SEWER USE	11.11	\$500.00	\$450.00	\$475.00	\$450.00	\$400.00	\$400.00
010.05.200.57400	EQUIPMENT PURCHASE	0.00	\$9,800.00	\$0.00	\$0.00	\$488.00	\$0.00	\$6,800.00
010.05.200.58310	FIELD MAINTENANCE	14.29	\$20,000.00	\$17,500.00	\$14,010.21	\$19,212.31	\$17,477.23	\$18,589.92
DEPARTMENT: PARKS DEPARTMENT - 200		13.84	\$136,284.20	\$119,711.60	\$76,224.27	\$138,500.06	\$119,574.59	\$126,116.60
010.05.210.51000	FULL TIME SALARIES	2.75	\$191,958.00	\$186,822.00	\$104,181.59	\$188,061.32	\$176,955.16	\$171,235.19
010.05.210.51110	SUPERVISORY'S SALARIES	2.02	\$126,382.00	\$123,879.00	\$27,911.57	\$115,608.18	\$117,337.03	\$112,502.22
010.05.210.51200	PART TIME	12.67	\$11,357.00	\$10,080.00	\$4,542.10	\$3,685.92	\$6,744.10	\$4,253.57
010.05.210.51301	FULL TIME HOURLY	2.75	\$56,387.00	\$54,878.00	\$33,768.00	\$53,398.80	\$51,980.00	\$48,343.80
010.05.210.51304	FULL TIME HOURLY NAGE	19.91	\$682,872.04	\$569,475.00	\$339,430.76	\$527,608.28	\$512,514.81	\$507,823.04
010.05.210.51400	OVERTIME	0.00	\$75,500.00	\$75,500.00	\$39,161.62	\$64,910.11	\$65,373.05	\$76,786.88
010.05.210.53710	HEAVY EQUIPMENT RENTA	0.00	\$0.00	\$0.00	\$0.00	\$306.63	\$0.00	\$650.00
010.05.210.54100	TIRES	18.18	\$6,500.00	\$5,500.00	\$2,106.58	\$7,814.61	\$7,017.64	\$6,685.48
010.05.210.54200	VEHICLE FUEL	(12.50)	\$10,500.00	\$12,000.00	\$5,013.26	\$9,611.65	\$11,155.83	\$9,605.50
010.05.210.54210	DIESEL FUEL	(16.67)	\$35,000.00	\$42,000.00	\$18,688.28	\$30,630.93	\$40,693.39	\$35,304.50
010.05.210.54220	OIL	20.00	\$3,000.00	\$2,500.00	\$214.09	\$3,888.40	\$1,496.28	\$3,620.88
010.05.210.54230	TREE CARE	11.11	\$35,000.00	\$31,500.00	\$20,800.00	\$34,370.00	\$32,081.25	\$32,696.00
010.05.210.54500	SNOW REMOVAL	25.91	\$157,250.00	\$124,893.00	\$111,456.55	\$131,491.77	\$100,008.18	\$126,185.87
010.05.210.55000	REPAIRS/MAINTENANCE	0.00	\$69,000.00	\$69,000.00	\$54,820.35	\$58,978.34	\$76,016.93	\$58,213.46
010.05.210.55020	RADIO MAINTENANCE	20.00	\$1,500.00	\$1,250.00	\$2,615.49	\$2,196.37	\$1,258.75	\$619.44
010.05.210.55110	TOWN MAINTENANCE/SUPP	11.11	\$20,000.00	\$18,000.00	\$11,777.31	\$18,892.87	\$13,523.10	\$19,268.91
010.05.210.55120	CATCH BASIN CLEANING	0.00	\$8,000.00	\$8,000.00	\$0.00	\$7,945.00	\$1,983.64	\$8,010.60
010.05.210.55130	STREET SWEEPING	(20.00)	\$2,000.00	\$2,500.00	\$1,904.73	\$3,508.94	\$1,175.07	\$2,883.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.210.55200	MILEAGE	(20.00)	\$2,000.00	\$2,500.00	\$437.25	\$1,844.92	\$2,545.86	\$966.47
010.05.210.55510	ROAD MAINTENANCE	20.00	\$36,000.00	\$30,000.00	\$16,991.51	\$31,781.77	\$30,349.48	\$26,712.01
010.05.210.55830	COMPUTER SOFTWARE SU	(100.00)	\$0.00	\$3,150.00	\$0.00	\$0.00	\$0.00	\$0.00
010.05.210.56205	CELL PHONE	(13.19)	\$2,500.00	\$2,880.00	\$0.00	\$920.00	\$1,320.00	\$2,120.00
010.05.210.56340	CABLE/INTERNET	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,065.79	\$1,020.49
010.05.210.56920	CONTRACT SERV-PLOW RC	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00
010.05.210.56950	MTG. DUES/SUBSCRIPTION	(24.53)	\$2,000.00	\$2,650.00	\$370.00	\$1,178.89	\$2,702.40	\$1,717.40
010.05.210.57220	MAPPING MATERIALS	(100.00)	\$0.00	\$400.00	\$0.00	\$0.00	\$350.00	\$0.00
010.05.210.57400	EQUIPMENT PURCHASES -	(100.00)	\$0.00	\$3,299.00	\$0.00	\$270.00	\$0.00	\$0.00
DEPARTMENT: GENERAL HIGHWAY - 210		11.00	\$1,534,706.04	\$1,382,656.00	\$796,191.04	\$1,298,903.70	\$1,255,647.74	\$1,273,224.71
010.05.260.55000	REPAIRS/MAINTENANCE	0.00	\$5,000.00	\$5,000.00	\$810.82	\$4,286.39	\$4,953.31	\$7,560.34
010.05.260.55100	MAINTENANCE/CLEANING S	17.41	\$9,500.00	\$8,091.00	\$7,513.64	\$15,585.87	\$10,082.91	\$9,735.62
010.05.260.55500	LIGHT/POWER	0.00	\$5,000.00	\$5,000.00	\$2,709.73	\$3,427.21	\$3,881.23	\$4,168.52
010.05.260.56500	FUEL OIL/HEAT	0.00	\$6,000.00	\$6,000.00	\$1,488.49	\$5,981.99	\$6,077.90	\$5,926.17
010.05.260.56700	UNIFORMS	0.00	\$10,000.00	\$10,000.00	\$6,776.86	\$11,701.32	\$11,266.99	\$9,489.34
010.05.260.56720	MEALS	(100.00)	\$0.00	\$2,600.00	\$0.00	\$2,925.00	\$2,925.00	\$2,925.00
010.05.260.56750	WATER	0.00	\$3,200.00	\$3,200.00	\$5,614.91	\$1,419.65	\$3,461.08	\$3,614.78
010.05.260.56760	SEWER USE	0.00	\$900.00	\$900.00	\$888.42	\$450.00	\$400.00	\$400.00
010.05.260.57100	OFFICE SUPPLIES	(33.33)	\$1,000.00	\$1,500.00	\$884.69	\$855.30	\$863.50	\$1,602.15
DEPARTMENT: TOWN GARAGE - 260		(4.00)	\$40,600.00	\$42,291.00	\$26,687.56	\$46,632.73	\$43,911.92	\$45,421.92
010.05.290.53480	TRANSFER STATION DEFIC	0.00	\$2,956.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: TRANSFER STATION - 290		0.00	\$2,956.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.10.320.51110	SUPERVISORY'S SALARIES	2.75	\$107,380.00	\$104,506.00	\$64,311.20	\$101,708.70	\$98,986.20	\$95,793.87
010.10.320.51200	PART TIME HOURLY	2.94	\$185,095.00	\$179,805.00	\$107,821.68	\$182,499.48	\$161,619.73	\$153,892.83
010.10.320.51300	FULL TIME SALARY	2.33	\$329,034.00	\$321,538.00	\$193,952.96	\$282,049.46	\$296,048.12	\$282,758.72
010.10.320.53110	COMPUTER HARDWARE PL	0.00	\$500.00	\$500.00	\$317.00	\$2,489.59	\$139.27	\$0.00
010.10.320.53120	COMPUTER SOFTWARE PU	0.00	\$3,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
010.10.320.55200	MILEAGE	0.00	\$500.00	\$500.00	\$452.92	\$0.00	\$297.54	\$52.42
010.10.320.55800	DEPT EQUIPMENT	0.00	\$1,000.00	\$1,000.00	\$636.84	\$839.43	\$465.10	\$875.91
010.10.320.55830	COMPUTER SOFTWARE SU	(100.00)	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$199.94
010.10.320.55860	COPIER MAINTENANCE CO	0.00	\$1,300.00	\$1,300.00	\$681.84	\$1,623.09	\$738.89	\$1,140.32
010.10.320.56100	POSTAGE	3.30	\$5,320.00	\$5,150.00	\$3,370.13	\$3,161.62	\$4,539.61	\$2,303.40
010.10.320.56950	MTG. DUES/SUBSCRIPTION	(6.40)	\$1,610.00	\$1,720.00	\$1,655.50	\$1,713.42	\$1,540.30	\$1,680.00
010.10.320.57100	OFFICE SUPPLIES	0.00	\$4,520.00	\$4,520.00	\$2,537.39	\$4,824.90	\$5,844.34	\$4,558.60
010.10.320.57310	ELECTRONIC SERVICES	1.19	\$26,921.00	\$26,605.00	\$26,232.18	\$26,559.02	\$27,115.89	\$27,233.13
010.10.320.57320	PUBLICATIONS	11.98	\$72,000.00	\$64,300.00	\$37,772.73	\$70,283.03	\$72,771.33	\$72,000.00
010.10.320.57800	TRAINING/EDUCATION	0.00	\$2,140.00	\$2,140.00	\$955.84	\$879.44	\$912.75	\$934.24
010.10.320.59010	PROGRAMS	0.00	\$4,500.00	\$4,500.00	\$3,578.19	\$3,759.35	\$4,067.86	\$3,923.68
010.10.320.60040	COPIER LEASE	0.00	\$1,300.00	\$1,300.00	\$830.81	\$1,389.42	\$1,869.62	\$1,813.89
DEPARTMENT: LIBRARY - 320		3.71	\$746,450.00	\$719,734.00	\$445,107.21	\$683,779.95	\$676,956.55	\$649,160.95
010.06.340.53575	YOUTH SERVICE BUREAU	0.00	\$12,000.00	\$12,000.00	\$0.00	\$11,300.00	\$11,300.00	\$11,300.00
010.06.340.53580	MEMORIAL DAY	0.00	\$1,750.00	\$1,750.00	\$0.00	\$912.57	\$668.19	\$1,605.99
010.06.340.53585	HEALTH DISTRICT	5.00	\$80,992.00	\$77,135.00	\$75,682.50	\$75,622.75	\$75,938.00	\$71,778.00
010.06.340.53595	FV VNA	0.00	\$12,925.00	\$12,925.00	\$4,276.25	\$7,097.50	\$12,420.25	\$12,244.50
010.06.340.53600	CANTON HISTORICAL MUSI	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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010.06.340.53620	MENTAL HEALTH	0.00	\$0.00	\$0.00	\$0.00	\$708.00	\$708.00	\$720.00
010.06.340.53626	ARTS COUNCIL	0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
010.06.340.55230	CANTON MAIN STREET	0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
010.06.340.56501	HALLOWEEN PARADE	0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
010.06.340.58520	FARMINGTON RIVER WATE	0.00	\$0.00	\$0.00	\$0.00	\$1,519.00	\$3,835.00	\$3,835.00
010.06.340.58530	ROARING BROOK NATURE	(100.00)	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
010.06.340.60011	INTERVAL HOUSE BATTERI	0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
DEPARTMENT: COMMUNITY AGENCIES - 340		2.20	\$109,667.00	\$107,310.00	\$79,958.75	\$99,659.82	\$105,869.44	\$106,983.49
010.06.380.51110	SUPERVISORY'S SALARIES	2.75	\$82,000.00	\$79,805.00	\$49,111.20	\$77,669.65	\$75,590.94	\$70,072.15
010.06.380.51200	PART TIME	2.75	\$64,293.00	\$62,572.00	\$37,153.05	\$58,589.38	\$52,670.10	\$47,009.23
010.06.380.54420	DIAL-A-RIDE	31.21	\$103,963.00	\$79,232.00	\$57,604.07	\$87,882.22	\$71,287.80	\$72,988.22
010.06.380.55200	MILEAGE	0.00	\$300.00	\$300.00	\$141.87	\$302.72	\$296.06	\$0.00
010.06.380.55830	COMPUTER SOFTWARE SU	3.39	\$645.00	\$623.88	\$648.00	\$175.89	\$462.96	\$750.96
010.06.380.55860	COPIER MAINTENANCE CO	8.91	\$697.00	\$640.00	\$456.14	\$1,805.11	\$1,278.28	\$1,437.01
010.06.380.56000	MARKETING	3.40	\$3,619.00	\$3,500.00	\$1,374.47	\$2,249.39	\$0.00	\$0.00
010.06.380.56100	POSTAGE	3.38	\$1,344.00	\$1,300.00	\$493.16	\$504.94	\$1,184.10	\$1,103.41
010.06.380.56205	CELL PHONE	3.33	\$496.00	\$480.00	\$280.00	\$440.00	\$480.00	\$480.00
010.06.380.56720	MEALS	82.27	\$43,000.00	\$23,592.00	\$23,967.92	\$0.00	\$9,200.00	\$70.54
010.06.380.56950	MTG. DUES/SUBSCRIPTION	3.33	\$372.00	\$360.00	\$170.00	\$559.90	\$360.84	\$317.22
010.06.380.57100	OFFICE SUPPLIES	3.45	\$1,050.00	\$1,015.00	\$527.99	\$812.81	\$1,061.82	\$1,661.35
010.06.380.57200	PRINTING	3.40	\$5,687.00	\$5,500.00	\$3,297.13	\$3,347.57	\$5,071.61	\$2,963.42
010.06.380.57600	COMPUTER SUPPLIES	3.00	\$103.00	\$100.00	\$0.00	\$0.00	\$0.00	\$42.53
010.06.380.59030	SENIOR ACTIVITIES	3.40	\$3,619.00	\$3,500.00	\$6,880.70	\$837.64	\$3,011.75	\$85.00

Town of Canton

2. BOS YTD Expenditures Report

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010.06.380.59050	MEALS ON WHEELS	2.31	\$4,297.00	\$4,200.00	\$4,200.00	\$0.00	\$4,000.00	\$3,500.00
010.06.380.59100	GENERAL ASSISTANCE	3.40	\$5,170.00	\$5,000.00	\$3,524.60	\$3,666.12	\$6,124.38	\$4,972.56
010.06.380.59900	MISCELLANEOUS	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.33	\$0.00
DEPARTMENT: SENIOR/SOCIAL SERVICES - 380		18.01	\$320,655.00	\$271,719.88	\$189,830.30	\$238,843.34	\$232,236.97	\$207,453.60
010.07.410.51000	FULL TIME SALARIES	2.74	\$151,505.72	\$147,470.13	\$90,739.04	\$143,512.29	\$138,681.84	\$130,508.55
010.07.410.51110	SUPERVISORY'S SALARIES	2.47	\$147,947.67	\$144,387.63	\$88,607.84	\$140,134.05	\$136,383.50	\$132,733.34
010.07.410.51200	PART TIME	45.45	\$6,400.00	\$4,400.00	\$1,936.78	\$6,316.79	\$4,951.39	\$4,593.23
010.07.410.55200	MILEAGE	44.44	\$1,300.00	\$900.00	\$814.68	\$1,234.93	\$1,047.49	\$392.95
010.07.410.55830	COMPUTER SOFTWARE SU	50.97	\$12,379.52	\$8,200.00	\$8,939.52	\$8,184.00	\$8,184.00	\$7,184.00
010.07.410.55860	COPIER MAINTENANCE CO	44.44	\$2,600.00	\$1,800.00	\$492.08	\$957.07	\$1,216.87	\$1,391.60
010.07.410.56000	MARKETING	125.00	\$4,500.00	\$2,000.00	\$1,095.50	\$9,013.23	\$47,377.54	\$43,702.53
010.07.410.56100	POSTAGE	0.00	\$600.00	\$600.00	\$129.37	\$347.21	\$650.46	\$969.62
010.07.410.56910	REFERENCES/TEXTS	0.00	\$300.00	\$300.00	\$50.00	\$302.00	\$0.00	\$76.50
010.07.410.56950	MTG. DUES/SUBSCRIPTION	96.28	\$4,928.62	\$2,511.00	\$1,511.36	\$2,483.03	\$3,231.72	\$2,948.45
010.07.410.57100	OFFICE SUPPLIES	244.44	\$3,100.00	\$900.00	\$517.42	\$1,178.25	\$1,231.21	\$973.58
010.07.410.57220	MAPPING MATERIALS	40.12	\$5,745.00	\$4,100.00	\$4,645.00	\$4,800.00	\$5,149.99	\$3,250.00
010.07.410.57500	ADVERTISING	42.86	\$6,000.00	\$4,200.00	\$2,350.40	\$6,181.38	\$6,767.15	\$6,205.30
010.07.410.57600	COMPUTER SUPPLIES	3.41	\$879.00	\$850.00	\$0.00	\$833.51	\$259.94	\$407.99
010.07.410.60040	COPIER LEASE	0.00	\$2,400.00	\$2,400.00	\$903.77	\$1,193.21	\$1,582.55	\$2,355.96
DEPARTMENT: TOWN PLANNER - 410		7.87	\$350,585.53	\$325,018.76	\$202,732.76	\$326,670.95	\$356,715.65	\$337,693.60
010.04.440.51110	SUPERVISORY'S SALARIES	3.60	\$58,237.00	\$56,216.00	\$34,109.66	\$53,381.66	\$53,406.81	\$50,969.51
010.04.440.51200	PART TIME	1.83	\$4,000.00	\$3,928.00	\$0.00	\$2,611.24	\$3,594.52	\$3,431.35

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.04.440.53000	EQUIPMENT PURCHASE	0.00	\$200.00	\$200.00	\$318.00	\$200.00	\$0.00	\$0.00
010.04.440.55200	MILEAGE	0.00	\$1,000.00	\$1,000.00	\$650.91	\$1,923.54	\$2,039.41	\$1,711.76
010.04.440.55830	COMPUTER SOFTWARE SU	6.25	\$17,000.00	\$16,000.00	\$16,000.00	\$15,400.00	\$15,372.25	\$2,325.00
010.04.440.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.86
010.04.440.56205	CELL PHONE	0.00	\$720.00	\$720.00	\$420.00	\$660.00	\$720.00	\$720.00
010.04.440.56700	UNIFORMS	0.00	\$400.00	\$400.00	\$0.00	\$152.00	\$651.02	\$300.00
010.04.440.56910	REFERENCES/TEXTS	9.38	\$3,500.00	\$3,200.00	\$1,552.50	\$2,450.00	\$2,298.50	\$1,520.50
010.04.440.56950	MTG. DUES/SUBSCRIPTION	6.17	\$1,290.00	\$1,215.00	\$325.00	\$884.99	\$993.39	\$1,231.99
010.04.440.59940	FIRE PREVENTION	0.00	\$850.00	\$850.00	\$733.65	\$683.17	\$489.60	\$356.17
DEPARTMENT: FIRE MARSHAL - 440		4.14	\$87,197.00	\$83,729.00	\$54,109.72	\$78,346.60	\$79,565.50	\$62,574.14
010.06.450.51000	FULL TIME SALARIES	2.75	\$32,377.00	\$31,510.00	\$24,108.93	\$36,536.64	\$35,403.76	\$31,452.14
010.06.450.51110	SUPERVISORY'S SALARIES	2.75	\$54,454.00	\$52,997.00	\$30,275.64	\$63,841.60	\$62,132.99	\$65,282.58
010.06.450.51150	PART TIME SEASONAL	4.20	\$78,300.00	\$75,144.00	\$45,577.01	\$50,461.51	\$51,521.39	\$50,551.01
010.06.450.51400	OVERTIME	0.00	\$0.00	\$0.00	\$33.47	\$0.00	\$0.00	\$0.00
010.06.450.55100	MAINTENANCE/CLEANING	3.40	\$10,340.00	\$10,000.00	\$3,479.68	\$2,757.79	\$8,804.33	\$9,794.43
010.06.450.55200	MILEAGE	0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
010.06.450.55800	REPAIRS/MAINTENANCE	3.40	\$6,721.00	\$6,500.00	\$359.32	\$2,880.77	\$4,527.26	\$7,181.56
010.06.450.55860	COPIER MAINTENANCE CO	3.36	\$1,137.00	\$1,100.00	\$339.99	\$937.61	\$980.34	\$736.88
010.06.450.56100	POSTAGE	3.50	\$207.00	\$200.00	\$70.32	\$88.49	\$99.07	\$96.74
010.06.450.56500	FUEL OIL/HEAT	(10.13)	\$719.00	\$800.00	\$649.00	\$884.83	\$840.00	\$500.00
010.06.450.56760	SEWER USE	5.40	\$5,270.00	\$5,000.00	\$3,566.94	\$6,373.66	\$639.50	\$3,530.65
010.06.450.56950	MTG. DUES/SUBSCRIPTION	3.37	\$1,504.00	\$1,455.00	\$315.00	\$315.00	\$1,455.00	\$1,497.50
010.06.450.57100	OFFICE SUPPLIES	3.38	\$827.00	\$800.00	\$620.65	\$465.71	\$559.99	\$261.87

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.06.450.58400	CHEMICALS	3.40	\$6,721.00	\$6,500.00	\$6,063.90	\$5,204.58	\$5,000.00	\$4,878.25
010.06.450.58410	MILLS POND OPENING/CLOSING	3.40	\$8,789.00	\$8,500.00	\$419.20	\$7,458.58	\$7,838.57	\$4,614.30
010.06.450.58420	MILLS POND POOL REPAIR	3.40	\$3,102.00	\$3,000.00	\$90.12	\$2,531.82	\$1,255.69	\$3,123.98
010.06.450.58430	MILLS POND WATER	13.00	\$30,510.00	\$27,000.00	\$19,990.50	\$8,249.61	\$30,923.34	\$18,692.06
010.06.450.60040	COPIER LEASE	0.00	\$961.00	\$961.00	\$903.77	\$1,193.21	\$1,316.95	\$1,293.60
DEPARTMENT: PARK AND RECREATION - 450		4.52	\$241,989.00	\$231,517.00	\$136,863.44	\$190,181.41	\$213,298.18	\$203,487.55
010.05.470.55500	LIGHT/POWER	20.00	\$10,200.00	\$8,500.00	\$5,699.96	\$8,092.68	\$8,205.94	\$8,170.32
010.05.470.56750	WATER	13.00	\$282,500.00	\$250,000.00	\$122,840.38	\$217,008.32	\$238,611.09	\$224,894.46
DEPARTMENT: UTILITIES - 470		13.23	\$292,700.00	\$258,500.00	\$128,540.34	\$225,101.00	\$246,817.03	\$233,064.78
010.05.550.55000	REPAIRS/MAINTENANCE	(12.50)	\$10,500.00	\$12,000.00	\$15,051.98	\$11,421.87	\$11,800.53	\$10,200.90
010.05.550.55100	MAINTENANCE/CLEANING	38.89	\$25,000.00	\$18,000.00	\$14,692.93	\$24,662.20	\$24,115.93	\$27,421.15
010.05.550.55300	HEATING/COOLING REPAIR	10.00	\$11,000.00	\$10,000.00	\$2,449.10	\$12,729.70	\$24,985.46	\$13,910.33
010.05.550.55310	HEATING/COOLING CONTR	0.00	\$3,280.00	\$3,280.00	\$1,640.00	\$3,280.00	\$3,280.00	\$1,640.00
010.05.550.55500	LIGHT/POWER	0.00	\$43,000.00	\$43,000.00	\$25,160.76	\$37,805.98	\$37,603.50	\$38,267.29
010.05.550.55600	ELEVATOR MAINTENANCE	0.00	\$1,800.00	\$1,800.00	\$1,880.16	\$1,800.00	\$1,406.80	\$2,140.96
010.05.550.56500	FUEL OIL/HEAT	(20.00)	\$18,000.00	\$22,500.00	\$5,453.94	\$16,603.27	\$25,210.25	\$19,055.72
010.05.550.56750	WATER	9.38	\$3,500.00	\$3,200.00	\$2,000.26	\$3,103.55	\$4,049.68	\$3,633.53
010.05.550.56760	SEWER USE	0.00	\$900.00	\$900.00	\$663.00	\$629.00	\$480.74	\$400.00
DEPARTMENT: COMMUNITY CENTER - 550		2.01	\$116,980.00	\$114,680.00	\$68,992.13	\$112,035.57	\$132,932.89	\$116,669.88
010.01.585.59914	Emp Pay Outs	0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: CONTINGENCY - 585		0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.11.590.59150	CIP/CNR - CAPITAL IMPROV	21.79	\$1,211,911.00	\$995,067.00	\$995,067.00	\$1,174,643.15	\$1,352,352.18	\$1,074,403.00
DEPARTMENT: CAPITAL IMPROVEMENTS - 590		21.79	\$1,211,911.00	\$995,067.00	\$995,067.00	\$1,174,643.15	\$1,352,352.18	\$1,074,403.00
010.01.901.51300	FULL TIME SALARY	2.75	\$84,103.00	\$81,851.65	\$50,369.92	\$79,660.47	\$77,528.92	\$69,153.19
010.01.901.53100	HARDWARE PURCHASE	3.41	\$3,640.00	\$3,520.00	\$199.96	\$2,349.97	\$5,129.48	\$11,610.51
010.01.901.53120	SOFTWARE PURCHASE	2.54	\$5,000.00	\$4,876.00	\$2,071.04	\$2,868.88	\$2,507.88	\$221.61
010.01.901.55000	IT REPAIRS/MAINTENANCE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$671.25
010.01.901.55200	MILEAGE	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.901.55830	SOFTWARE SUPPORT	14.59	\$27,820.00	\$24,277.00	\$3,309.85	\$21,126.25	\$16,917.22	\$7,631.96
010.01.901.55840	HARDWARE SUPPORT	1.97	\$9,565.00	\$9,380.00	\$5,785.66	\$9,134.55	\$6,755.00	\$7,093.40
010.01.901.56205	IT CELL PHONE	0.00	\$480.00	\$480.00	\$160.00	\$0.00	\$0.00	\$0.00
010.01.901.56340	CABLE/INTERNET	3.40	\$12,851.00	\$12,428.00	\$3,941.57	\$6,514.15	\$11,479.13	\$12,805.34
010.01.901.57100	OFFICE SUPPLIES	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$37.82	\$0.00
010.01.901.60030	VOIP/WAN LEASE	0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: INFORMATION TECHNOLOGIES - 901		4.85	\$143,659.00	\$137,012.65	\$65,938.00	\$121,654.27	\$120,355.45	\$109,187.26
FUND: GENERAL FUND - 010		10.68	\$14,804,681.66	\$13,375,673.89	\$9,255,276.90	\$13,154,217.60	\$12,696,582.81	\$11,838,529.27

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025 To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
Grand Total:		10.68	\$14,804,681.66	\$13,375,673.89	\$9,255,276.90	\$13,154,217.60	\$12,696,582.81	\$11,838,529.27

End of Report

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2025-2026 BUDGET

GENERAL GOVERNMENT

1010	Board of Selectmen
1020	Chief Administrative Officer
1030	Elections
1050	Probate Court
1100	Town Counsel
1110	Town Clerk
1901	Information Technologies

GENERAL GOVERNMENT BOARD OF SELECTMEN – 1010

EXPLANATION

Pursuant to the Town Charter, the Board of Selectmen is comprised of the First Selectman and four Selectmen who serve as the governing body of the Town. The Board of Selectmen sets policy and authorizes action on all matters pertaining to the Town's administration (except matters related to the Board of Education). The Board also appoints the Chief Administrative Officer, certain Department Heads and Town Counsel, approves ordinances, accepts public roads and improvements and accepts gifts on behalf of the Town and disposes of Town property.

BUDGET CHANGES AND COMMENTARY

- First Selectman's Salary: The First Selectman's salary remains at \$15,000.
- Dues and Memberships: Cost of membership in regional agencies. Includes \$200 to fund cost of Selectmen attending meetings and conferences.

Organization	Description	FY 23-24 Dues	FY 24-25 Dues	FY 25-26 Dues
Capital Region Conference of Governments (CRCOG)	Regional planning organization that services 29 municipalities within Greater Hartford Region	10,407	10,407	9,935
Connecticut Council of Small Towns (COST)	Statewide lobbying and collaborative organization focused upon small towns with a population of less than 30,000	1,175	1,175	1,175
Connecticut Conference of Municipalities (CCM)	Organization that provides assistance to CT municipalities	5,944	5,944	5,944
Other	Costs of attending various meetings and conferences	200	200	200

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
First Selectman	\$15,000	.4	.4	.4	

Town of Canton

2. BOS YTD Expenditures Report

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Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.010.51120	FIRST SELECTMAN'S SALARY	0.00	\$15,000.00	\$15,000.00	\$9,230.72	\$14,999.92	\$15,000.00	\$15,000.00
010.01.010.56950	MTG. DUES/SUBSCRIPTION	56.72	\$17,726.81	\$11,311.00	\$14,236.39	\$17,021.00	\$17,068.00	\$17,147.00
DEPARTMENT: BOARD OF SELECTMEN - 010		24.38	\$32,726.81	\$26,311.00	\$23,467.11	\$32,020.92	\$32,068.00	\$32,147.00

GENERAL GOVERNMENT

CHIEF ADMINISTRATIVE OFFICER – 1020

EXPLANATION

The Chief Administrative Officer (CAO), appointed by the Board of Selectmen, serves as the Town's CAO and is responsible for the overall management of all Town departments. Under the provisions of the Charter, the CAO serves as Personnel Director and Purchasing Agent. As such, the CAO is charged with executing and carrying out ordinances, resolutions, policies and actions voted by the Board of Selectmen or the Town Meeting, keeping the Board of Selectmen fully advised as to the Town's general and financial condition and recommending a preliminary Annual Budget to the Board of Selectmen.

BUDGET CHANGES AND COMMENTARY

- Full Time Salary: This account funds the salary of the Executive Assistant
- Supervisor Salary: Amount represents current CAO salary. CAO contract was initiated for three years in 2024.
- Part Time: Funds used to compensate the Board Clerk at \$21.60.
- Postal Rental: Cost of renting the postage meter used by Town Hall staff.
- Mileage: Mileage includes \$4,500 mileage reimbursement for CAO pursuant to CAO's contract and reimbursement for other department personnel for use of private vehicles pursuant to IRS guidelines.
- Safety: Funds used by Safety Committee to promote a safe working environment, including funding speakers on safety related topics and helping to fund safety week where staff participates in training seminars and safety drills.
- Postage: Reflects cost of P.O. Box Permit fee and miscellaneous mailings.
- Medical Doctor: Provides funding for physicals and other testing required for new hires, mandatory drug and alcohol testing required to maintain commercial driver's licenses and mandatory hearing testing required by OSHA.
- Consultant: Pays for professional services including engineering/architectural costs utilized by Public Works, Land Use Department and others.
- Meetings and Dues: Pays for membership in ICMA (1,092), CTCMA (100) and conferences and attendance at COST and CCM annual meetings.
- Office Supplies: Provides funds for office supplies in the CAO office and bulk paper purchase for all departments (approx. \$2,000).
- Postage Supplies: Amount reflects cost of various postage supplies.
- Advertising: Utilized for all Town Hall job postings and bids.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Chief Administrative Officer (a)	168,000	1	1	1	
Executive Assistant	78,392	1	1	1	
BOS Meeting Clerk	4,924.80	228 hours	228 hours	228 hours	

(a) Salary is based on current contract which expires Oct 2027

Town of Canton

2. BOS YTD Expenditures Report

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010.01.020.51000	FULL TIME SALARIES	2.75	\$78,392.50	\$76,298.04	\$56,178.04	\$73,797.00	\$74,576.30	\$72,949.02
010.01.020.51110	SUPERVISORY'S SALARIES	(0.69)	\$168,000.00	\$169,170.00	\$147,870.89	\$168,916.89	\$156,951.42	\$157,047.74
010.01.020.51200	PART TIME	20.00	\$4,800.00	\$4,000.00	\$1,933.85	\$4,352.89	\$3,021.37	\$4,089.21
010.01.020.53000	EQUIPMENT PURCHASE	0.00	\$300.00	\$300.00	\$391.98	\$4,411.78	\$3,997.47	\$4,785.79
010.01.020.53700	POSTAGE METER RENTAL	0.05	\$1,966.00	\$1,965.00	\$982.62	\$1,965.24	\$2,222.55	\$1,653.24
010.01.020.55200	MILEAGE	0.00	\$4,600.00	\$4,600.00	\$2,750.00	\$4,500.00	\$3,000.00	\$3,000.00
010.01.020.55850	SAFETY	0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$440.09	\$299.95
010.01.020.56100	POSTAGE	0.00	\$900.00	\$900.00	\$1,305.97	\$835.86	\$966.70	\$820.49
010.01.020.56820	MEDICAL DOCTORS	0.00	\$2,400.00	\$2,400.00	\$854.00	\$1,639.00	\$1,733.00	\$1,693.00
010.01.020.56920	CONSULTANT	0.00	\$0.00	\$0.00	\$0.00	\$10,750.00	\$4,700.00	\$7,865.00
010.01.020.56950	MTG. DUES/SUBSCRIPTION	(11.31)	\$1,592.00	\$1,795.09	\$514.07	\$2,281.77	\$1,444.99	\$1,357.26
010.01.020.57100	OFFICE SUPPLIES	0.00	\$2,800.00	\$2,800.00	\$1,724.18	\$2,594.45	\$2,995.19	\$2,302.91
010.01.020.57105	POSTAGE METER SUPPLIES	0.00	\$400.00	\$400.00	\$316.35	\$281.20	\$159.60	\$333.94
010.01.020.57500	ADVERTISING	233.33	\$1,000.00	\$300.00	\$488.00	\$1,149.25	\$396.33	\$891.00
010.01.020.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER - 020		1.03	\$267,950.50	\$265,228.13	\$215,309.95	\$277,475.33	\$256,605.01	\$259,088.55

GENERAL GOVERNMENT

ELECTIONS – 1030

EXPLANATION

Pursuant to Connecticut General Statutes, the Registrar of Voters maintains records of all registered, inactive and moved electors. The Registrar of Voters also provide for (a) the maintenance and inspection of all Town voting machines; (b) holding special voter making sessions; (c) supervising the conduct of all Elections, Primaries, Special Referenda; and (d) annual mandated canvass that must be completed by May 31st of each year. The 2026 fiscal year includes costs for one general election, primary and budget referendum. The general election and primary will include additional funding for the requirements of early voting.

BUDGET CHANGES AND COMMENTARY

- Any additional election activities outside of those listed above, including any election audit, may require additional appropriations.
- Registrar Stipend: Annual stipend of \$12,000 paid to the Registrars.
- Deputy Registrar Stipend: Provides funding in the amount of \$3,000 per Deputy Registrar for performance of duties during fiscal year.
- Election Workers: Funds paid to poll workers to assist on Election Day and referendum. Amount increased to cover the requirements of early voting. This includes a 14-day period prior to the general election and a 7-day period prior to any primary.
- Repair/Maintenance: Cost of maintaining voting machines, including maintenance agreements on 3 tabulators, Voter Checklist annual contract and miscellaneous parts.
- Mileage: Cost of reimbursing election staff for use of private vehicle to attend seminars, training, etc.; reimbursement is at the IRS rate.
- Postage: Provides for all other postage related needs and includes cost of canvassing.
- Meals: Food provided to election workers on election days.
- Meetings/Dues: Funds for association dues, training, and conferences. Cost for 3 days of conferences for two Registrars (1,240). Training will be important for transitioning to early voting.
- Office Supplies: Used to purchase general office supplies including toner cartridges for the office printer.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Registrars (2PT)	12,000	12,000	12,000	12,000	
Deputy Registrar (2PT)	3,000	3,000	3,000	3,000	
Election Workers (PT-various)	10,120	5,120	10,120	10,120	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.030.51130	REGISTRAR OF VOTERS SA	0.00	\$24,000.00	\$24,000.00	\$14,769.23	\$20,000.00	\$20,000.00	\$20,000.00
010.01.030.51140	REGISTRARS DEPUTIES SA	0.00	\$6,000.00	\$6,000.00	\$3,219.23	\$6,000.26	\$6,000.00	\$5,930.70
010.01.030.52020	ELECTION WORKERS	97.66	\$10,120.00	\$5,120.00	\$743.72	\$3,306.00	\$1,020.00	\$2,068.00
010.01.030.55000	REPAIRS & MAINTENANCE	154.91	\$2,205.00	\$865.00	\$375.00	\$750.00	\$750.00	\$675.00
010.01.030.55200	MILEAGE	(50.00)	\$150.00	\$300.00	\$0.00	\$0.00	\$104.80	\$41.44
010.01.030.56090	CANVASSING LIST	0.00	\$80.00	\$80.00	\$0.00	\$60.00	\$80.00	\$60.00
010.01.030.56100	POSTAGE	0.00	\$1,000.00	\$1,000.00	\$459.67	\$716.38	\$787.89	\$734.01
010.01.030.56720	MEALS	0.00	\$200.00	\$200.00	\$23.00	\$178.80	\$116.25	\$46.18
010.01.030.56950	MTG. DUES/SUBSCRIPTION	(0.99)	\$4,010.00	\$4,050.00	\$750.00	\$930.00	\$670.00	\$1,200.00
010.01.030.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$338.35	\$404.61	\$168.00	\$808.80
DEPARTMENT: ELECTIONS - 030		14.50	\$48,565.00	\$42,415.00	\$20,678.20	\$32,346.05	\$29,696.94	\$31,564.13

GENERAL GOVERNMENT**PROBATE COURT – 1050****EXPLANATION**

In accordance with Connecticut General Statutes, the Probate Court provides for the legal matters within its purview for Farmington Valley residents. Pursuant to state mandate, the Probate Court was regionalized on January 1, 2011. The regional court consists of the Towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. The fee is created on the cost of maintaining the regional Probate Court for the next fiscal year. The proportional costs are based on the population of each of the towns.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance☐ Round to whole dollars☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.050.59100	DEPARTMENT EXPENSE	20.19	\$5,388.00	\$4,482.82	\$5,131.00	\$4,427.00	\$3,912.19	\$4,350.00
DEPARTMENT: PROBATE COURT - 050		20.19	\$5,388.00	\$4,482.82	\$5,131.00	\$4,427.00	\$3,912.19	\$4,350.00

GENERAL GOVERNMENT

TOWN COUNSEL – 1100

EXPLANATION

The Town Counsel, appointed by the Board of Selectmen, serves as the legal advisor to the Board, Chief Administrative Officer and all Commissions, Boards, Departments and Offices of the Town. The Town Counsel represents the Town in any action or proceeding in which the Town or any commission, Board, Department or office is a party or has an interest; and in all litigation including but not limited to appeals from the decisions of regulatory boards and commissions, suits for the enforcement of zoning regulations, payment of tax liens, and defense of the Town in damage suits.

BUDGET CHANGES AND COMMENTARY

- Retainer: The Board of Selectmen has retained the services of FordHarrison through an hourly retainer agreement to represent the town on labor and employment issues and Halloran & Sage through an hourly retainer agreement for all other legal matters. The hourly rate for FordHarrison is \$250 and the hourly rate for Halloran & Sage is \$185. Funds can also be used for other firms in specialized areas or where there is a conflict of interest with an existing firm.
- The budget is divided into three categories; General, Labor and Land Use.
- The Town has experienced increased attorney usage for land use enforcement matters, appeal of land use decisions, assistance provided to outside agencies and anticipated assessment appeals.

ACCOUNT #	ACCOUNT TITLE	24-25 Authorized	25-26 Requested	25-26 Proposed	25-26 Approved
1001100 52160	General	50,000	50,000	50,000	
1001100 52170	Labor	10,000	10,000	10,000	
1001100 52210	Land Use	15,000	15,000	15,000	
	GRAND TOTAL	75,000	75,000	75,000	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.100.52160	GENERAL	0.00	\$50,000.00	\$50,000.00	\$11,200.00	\$66,363.86	\$26,207.00	\$12,821.93
010.01.100.52170	LABOR	0.00	\$10,000.00	\$10,000.00	\$4,647.50	\$1,155.00	\$8,525.00	\$8,244.50
010.01.100.52210	ENVIRONMENTAL LAW/LAN	66.67	\$25,000.00	\$15,000.00	\$5,924.50	\$27,740.75	\$9,995.50	\$13,526.50
DEPARTMENT: TOWN COUNSEL - 100		13.33	\$85,000.00	\$75,000.00	\$21,772.00	\$95,259.61	\$44,727.50	\$34,592.93

GENERAL GOVERNMENT

TOWN CLERK – 1110

EXPLANATION

The office of the Town Clerk operates in accordance with the Connecticut General Statutes, Town Charter and Code of Ordinances. The Office interacts with State of Connecticut departments and agencies, records documents, maintains and preserves permanent and historical records and responds to inquiries from the public. The Town Clerk, responsible for the preparation and conduct of elections in cooperation with the Registrar of Voters, also issues various licenses and permits and acts as Registrar of Vital Statistics. Town Clerk also maintains the Town's social media communications on the town web page, Facebook, Twitter and Instagram and assists in communications during times of emergency.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for Town Clerk.
- Part-Time: Reflects amount paid to the Assistant Town Clerk and temporary assistance during busy periods. Additional hours for the Seasonal Clerk are also budgeted to cover office times when the Town Clerk is not available.
- Copier Contract: Cost of maintenance and toner for the copier machine.
- Vital Statistics: Funds utilized to maintain vital statistic records. Increased to purchase additional map supplies.
- Postage: Funds utilized to pay the postage for absentee ballots, return of land record documents and the mailing of dog licenses and transfer station permits.
- Meetings/Dues: Includes cost of attending fall and spring Town Clerk Conferences and membership in the Hartford County Town Clerk Association and CT. Town Clerk Association.
- Printing Ballots: Amount reflects the cost of election supplies including ballots and coding the election machines. Amount increased because of voter turnout for presidential election and early voting.
- Advertising: Cost of posting legal notices for town meetings, elections and conventions.
- Indexing: Reflects costs of Contractual monthly service fee (9,840); Audit fee (2,000); Film storage (650); General code (1,200).

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Town Clerk	87,628	1	1	1	
Assistant Town Clerk (PT)	41,106	.71	.71	.71	
Seasonal Clerk (PT)	2,520	140 hours	140 hours	140 hours	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.110.51110	SUPERVISORY'S SALARIES	2.75	\$87,628.00	\$85,283.00	\$51,913.92	\$133,134.65	\$82,523.89	\$80,315.22
010.01.110.51200	PART TIME	2.59	\$44,891.00	\$43,757.00	\$25,483.80	\$42,289.09	\$41,592.95	\$40,283.37
010.01.110.55200	MILEAGE	0.00	\$200.00	\$200.00	\$0.00	\$60.00	\$0.00	\$64.96
010.01.110.55860	COPIER MAINTENANCE CO	0.00	\$200.00	\$200.00	\$104.79	\$185.77	\$140.09	\$124.83
010.01.110.55950	VITAL STATISTICS	0.00	\$345.00	\$345.00	\$0.00	\$75.81	\$0.00	\$190.00
010.01.110.56100	POSTAGE	0.00	\$3,000.00	\$3,000.00	\$1,716.83	\$2,557.50	\$3,489.48	\$2,685.50
010.01.110.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$0.00	\$305.00	\$480.00	\$480.00
010.01.110.56950	MTG. DUES/SUBSCRIPTION	52.81	\$680.00	\$445.00	\$409.30	\$629.90	\$344.90	\$344.90
010.01.110.57100	OFFICE SUPPLIES	8.28	\$785.00	\$725.00	\$625.21	\$971.25	\$1,137.92	\$927.51
010.01.110.57200	BALLOTS	15.70	\$7,370.00	\$6,370.00	\$7,652.27	\$5,884.10	\$7,814.59	\$3,507.64
010.01.110.57500	ADVERTISING	57.14	\$2,750.00	\$1,750.00	\$373.90	\$3,135.60	\$1,843.07	\$1,999.83
010.01.110.57600	COMPUTER SUPPLIES	15.48	\$970.00	\$840.00	\$492.74	\$614.69	\$477.34	\$238.96
010.01.110.57700	PHOTOSTATING/BINDING M	0.00	\$175.00	\$175.00	\$0.00	\$166.56	\$50.00	\$50.00
010.01.110.57900	MICROFILMING/INDEXING	0.37	\$13,690.00	\$13,640.00	\$7,438.90	\$12,210.04	\$11,722.90	\$12,442.07
010.01.110.57950	LICENSE FEES - ST OF CT	0.00	\$7,383.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.110.60040	COPIER LEASE	0.00	\$933.00	\$933.00	\$393.37	\$539.55	\$738.51	\$933.00
DEPARTMENT: TOWN CLERK - 110		8.43	\$171,480.00	\$158,143.00	\$96,605.03	\$202,759.51	\$152,355.64	\$144,587.79

GENERAL GOVERNMENT INFORMATION TECHNOLOGIES – 1901

EXPLANATION

The Information Technologies program provides for the management, acquisition, maintenance, operation, planning for and security of information technology systems utilized by Town Departments. Most Departments' technology requirements have been merged into the Information Technology Department. Some specialized software, such as the Police NexGen system or the Tax Collector's Quality Data software remains in that Department's budget.

BUDGET CHANGES AND COMMENTARY

- F/T Salary: The account funds the full time IT Director.
- Hardware Purchase: Funds expenses associated with server hardware and printers. Decreased due to less anticipated purchases, partially from the use of ARPA funding to support IT expenditures. Anticipated hardware purchases include printers, ups battery replacement, and iPad replacement.
- Software Purchase: Includes funding for miscellaneous software purchases throughout the year such as the Power PDF software used by numerous departments and DUO two factor security software.
- Computer Software Support: Funds expenses associated with items necessary to support software programs including anti-spam and virus programs, certain licensing requirements and offsite backup.
- Computer Hardware Support: This line item funds long term warranties for Town servers and repair of other equipment.
- Phone: Funds cell phone for IT Director who is on standby 24/7 and frequently must address IT issues on off hours.
- Cable/ Web: Funds expenses associated with internet connectivity, website maintenance and website development.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
IT Director	\$84,103	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.901.51300	FULL TIME SALARY	2.75	\$84,103.00	\$81,851.65	\$50,369.92	\$79,660.47	\$77,528.92	\$69,153.19
010.01.901.53100	HARDWARE PURCHASE	3.41	\$3,640.00	\$3,520.00	\$199.96	\$2,349.97	\$5,129.48	\$11,610.51
010.01.901.53120	SOFTWARE PURCHASE	2.54	\$5,000.00	\$4,876.00	\$2,071.04	\$2,868.88	\$2,507.88	\$221.61
010.01.901.55000	IT REPAIRS/MAINTENANCE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$671.25
010.01.901.55200	MILEAGE	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.901.55830	SOFTWARE SUPPORT	14.59	\$27,820.00	\$24,277.00	\$3,309.85	\$21,126.25	\$16,917.22	\$7,631.96
010.01.901.55840	HARDWARE SUPPORT	1.97	\$9,565.00	\$9,380.00	\$5,785.66	\$9,134.55	\$6,755.00	\$7,093.40
010.01.901.56205	IT CELL PHONE	0.00	\$480.00	\$480.00	\$160.00	\$0.00	\$0.00	\$0.00
010.01.901.56340	CABLE/INTERNET	3.40	\$12,851.00	\$12,428.00	\$3,941.57	\$6,514.15	\$11,479.13	\$12,805.34
010.01.901.57100	OFFICE SUPPLIES	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$37.82	\$0.00
010.01.901.60030	VOIP/WAN LEASE	0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: INFORMATION TECHNOLOGIES - 901		4.85	\$143,659.00	\$137,012.65	\$65,938.00	\$121,654.27	\$120,355.45	\$109,187.26

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2025-2026 BUDGET

FINANCE

2060	Assessment
2080	Tax Collector
2090	Finance Officer
1585	Contingency

FINANCE ASSESSMENT – 2060

EXPLANATION

The primary duty of the Assessor is to determine the value of all taxable and tax exempt Real Estate and Personal Property for the purpose of equitable tax distribution throughout the Town of Canton. The Grand List consists of real estate parcels, commercial personal property accounts and taxable motor vehicles. Real Estate property is assessed at 70% of a base year of value established on the October 1, 2024 valuation. Commercial Personal Property and Motor Vehicles are assessed at 70% annually. The cost of revaluation required by statute every five (5) years is located in the Board of Finance budget. The office is also responsible for assisting special service programs by annually updating elderly, blind, special assessment adjustments for veterans and disabled exemptions for Canton taxpayers.

The Office is staffed with a part-time Assessor who works approximately 17 hours per week and a full time Assessment Technician. The Department has finalized the 10/1/24 revaluation which resulted in an overall grand list decrease of .400%.

BUDGET CHANGES AND COMMENTARY

- Part Time: Funds for a meeting clerk for the Board of Assessment Appeals meetings.
- Full Time Hourly: Funds the Assessment Technician position.
- Purchased Services: Cost of personal property audits.
- Mileage: Based on IRS rate. The amount increased because the Assessment Technician will be doing field permit inspections which were previously done by a private company. There will also be additional training classes which staff will drive to.
- Software Support: Reflects costs of web hosting, Assessor Software and Computer Assisted Mass Appraisal (CAMA) software support and licensing. Increased because of the change from Equality to Visions assessment software.
- References and Texts: Funds costs of resources for valuing property, mostly motor vehicles. Cost have increased due to the change from assessing vehicles on the NADA data to MSRP.
- Meetings and Dues: Includes cost of membership in the Hartford and Connecticut Assessor Organizations and classes to maintain certification. Increased because the Assessment Technician will be attending Assessor classes.
- Office Supplies: Includes cost of special paper for street cards and general office supplies.
- Printing: Cost of printing paper notices. Decreased because personal property forms are no longer mailed out to all businesses.
- Grand List: Cost of printing and binding grand list.
- Mapping: Cost of producing the Assessor's maps and updating the GIS maps. The cost of the GIS program is funded through the Assessor's Department and the Land Use Department. The Assessor funds the cost of updates to the GIS maps and the Land Use Department funds the cost of hosting the GIS system on a third-party website.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Assessor (Part-Time)	53,040	416 hours (est.)	416 hours (est.)	416 hours (est.)	
Assessment Technician	63,619.72	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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To Date: 6/30/2026

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Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.02.060.51110	SUPERVISORY'S SALARIES	0.00	\$53,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,228.06
010.02.060.51200	PART TIME	(28.77)	\$500.00	\$702.00	\$0.00	\$0.00	\$0.00	\$10,705.33
010.02.060.51301	FULL TIME HOURLY	2.75	\$63,619.72	\$61,917.36	\$38,102.40	\$59,266.90	\$58,842.90	\$9,766.40
010.02.060.53305	PURCHASED SERVICES	172.73	\$7,500.00	\$2,750.00	\$2,700.00	\$0.00	\$0.00	\$1,270.00
010.02.060.55200	MILEAGE	(20.00)	\$800.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
010.02.060.55830	COMPUTER SOFTWARE SU-----	14.09	\$25,153.00	\$22,047.00	\$9,323.00	\$13,305.80	\$13,172.19	\$13,925.00
010.02.060.56100	POSTAGE	(51.22)	\$600.00	\$1,230.00	\$125.15	\$874.48	\$937.09	\$967.31
010.02.060.56910	REFERENCES/TEXTS	0.95	\$1,375.00	\$1,362.00	\$1,230.00	\$1,011.00	\$700.00	\$0.00
010.02.060.56920	CONSULTANT	(100.00)	\$0.00	\$34,000.00	\$30,450.00	\$37,510.00	\$36,973.75	\$0.00
010.02.060.56950	MTG. DUES/SUBSCRIPTION	20.00	\$1,200.00	\$1,000.00	\$290.00	\$140.00	\$70.00	\$800.00
010.02.060.57100	OFFICE SUPPLIES	0.00	\$550.00	\$550.00	\$67.86	\$252.18	\$337.36	\$157.07
010.02.060.57200	PRINTING	865.83	\$3,573.56	\$370.00	\$0.00	\$1,242.23	\$840.22	\$1,012.41
010.02.060.57210	GRAND LIST PROCESSING	6.62	\$725.00	\$680.00	\$310.00	\$661.51	\$630.00	\$800.00
010.02.060.57220	MAPPING MATERIALS	0.00	\$3,500.00	\$3,500.00	\$0.00	\$4,200.00	\$3,200.00	\$0.00
010.02.060.57500	ADVERTISING	12.07	\$325.00	\$290.00	\$215.64	\$154.38	\$153.29	\$0.00
010.02.060.57600	COMPUTER SUPPLIES	60.00	\$400.00	\$250.00	\$0.00	\$289.47	\$275.14	\$238.96
DEPARTMENT: ASSESSMENT - 060		23.71	\$162,861.28	\$131,648.36	\$82,814.05	\$118,907.95	\$116,131.94	\$73,870.54

FINANCE TAX COLLECTOR - 2080

EXPLANATION

The office of the Tax Collector operates in accordance with the Connecticut General Statutes (§12-130 et seq.) to collect, process and deposit property taxes. This office is the central repository of revenue for all Town Departments and is also responsible for the collection of parking violation fines and other assessments. The Tax Collector must enforce payment of delinquent taxes as required by Connecticut General Statutes, using recommended collection methods. The office maintains accurate collection records and controls, secures the maximum collection of revenue due the Town and safeguards the collected revenues.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for Tax Collector.
- Part-Time: Funds staffing for coverage during absence of the Tax Collector or additional assistance during July and January. Increased to include 3 days of coverage for July and January and three weeks of Tax Collector's vacation.
- Collection Services: Cost of QSearch which allows for tax bills to be searchable online so that attorneys, title searchers and residents can find tax information.
- Mileage: Reimbursement for use of personal vehicle pursuant to IRS regulations.
- Postage: Funds utilized to mail tax bills and delinquent notices.
- Meetings/Dues: Amount reflects membership costs in regional Tax Collector Associations, seminars for the Tax Collector. Increase is due to the increase in cost of envelopes and paper.
- Office Supplies: Funds general supplies such as colored paper, calculators, storage boxes, etc.
- Business Forms: Funds paid to QDS to process, print, fold and mail tax bills.
- Advertising: Cost of statutorily required legal ads.
- Computer Supplies: Cost of toner for printer.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Tax Collector (a)	78,843	1	1	1	
Assistant Clerk	6,552	273	273	273	

(a) \$7,674 is derived from WPCA; amount indicated is 100%

Town of Canton

2. BOS YTD Expenditures Report

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Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.02.080.51110	SUPERVISORY'S SALARIES	2.75	\$70,959.00	\$69,060.10	\$43,486.20	\$68,762.17	\$81,190.33	\$63,948.34
010.02.080.51200	PART TIME HOURLY	0.00	\$6,552.00	\$6,552.00	\$4,890.00	\$832.50	\$85.50	\$514.80
010.02.080.53400	COLLECTION SERVICES	10.94	\$1,825.00	\$1,645.00	\$1,895.00	\$1,854.42	\$1,539.92	\$1,778.50
010.02.080.55200	MILEAGE	16.25	\$465.00	\$400.00	\$122.61	\$161.00	\$216.68	\$65.52
010.02.080.56100	POSTAGE	10.17	\$8,847.00	\$8,030.00	\$2,911.84	\$9,169.78	\$9,685.03	\$7,050.54
010.02.080.56950	MTG. DUES/SUBSCRIPTION	3.43	\$1,205.00	\$1,165.00	\$208.00	\$1,185.00	\$850.00	\$400.00
010.02.080.57100	OFFICE SUPPLIES	5.88	\$450.00	\$425.00	\$0.00	\$336.60	\$371.49	\$348.57
010.02.080.57110	BUSINESS FORMS	13.52	\$8,407.00	\$7,406.00	\$7,596.96	\$6,714.84	\$5,861.05	\$1,497.46
010.02.080.57120	BINDING BOOKS	18.42	\$450.00	\$380.00	\$0.00	\$526.46	\$526.46	\$477.50
010.02.080.57500	ADVERTISING	2.59	\$476.00	\$464.00	\$237.80	\$782.23	\$458.20	\$405.82
010.02.080.57600	COMPUTER SUPPLIES	6.47	\$395.00	\$371.00	\$225.98	\$0.00	\$238.96	\$238.96
DEPARTMENT: TAX COLLECTOR - 080		4.31	\$100,031.00	\$95,898.10	\$61,574.39	\$90,325.00	\$101,023.62	\$76,726.01

FINANCE FINANCE OFFICER / TREASURER - 2090

EXPLANATION

On July 1, 2018 the Town transitioned to a Combined Finance Department which now oversees both the Board of Education and the Town's finance functions. During the 2019/2020 fiscal year the Finance Department transitioned from using MUNIS Financial software for general government financial functions to Infinite Visions financial software used by the Board of Education.

Under the policy direction of the Board of Finance and administrative supervision of the Chief Administrative Officer, the Finance Officer/ Treasurer has the responsibility of administering the finances and accounting for all Town and Board of Education funds. The Finance Officer oversees aspects of the Town's Employee Benefits program and the Town's investments and is involved in Revenue, Cash Management and Debt Management. The Finance Officer also helps develop and administer the Town's overall Budget.

BUDGET CHANGES AND COMMENTARY

- Full-Time Salary: This line item funds the Accountant and Benefits Coordinator position.
- Supervisor Salary: Compensation for the Finance Officer/Treasurer.
- Full-Time Hourly: Represents wages for the Accounting Clerk, Financial Assistant (Town AP), Financial Assistant (BOE AP), Finance Clerk (BOE Payroll) and Finance Clerk (Town Payroll).
- Mileage: IRS reimbursement for private use of vehicle. Decreased based on prior usage.
- Software Support: Annual cost of the maintenance agreement for the Visions Financial software, Infinite Vision Quality Data Tax Department software, and Paycom financial software used to assist in payroll and scheduling at the police department.
- Meetings/Dues: This includes training costs, conferences and membership dues for the Government Finance Officers Association.
- Office Supplies: This includes general supplies to support the office in addition to cost of checks.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Finance Officer/Treasurer (a)	142,000	1	1	1	
Accountant (b)	80,145	1	1	1	
Town Accounts Payable (b)	59,093	1	1	1	
Benefits Coordinator	76,035	1	1	1	
BOE Accounts Payable	65,096	1	1	1	
Town Payroll Clerk (b)	68,612	1	1	1	
BOE Payroll Clerk	68,612	1	1	1	
Accounting Clerk	45,699	.80	.80	.80	

a) Portions funded as follows: 10% WPCA special revenue fund, 5% EMS special revenue fund; and 5% Recreation special revenue fund. Full amount shown above.

b) Portions funded as follows: 10% WPCA special revenue fund; 5% EMS special revenue fund; and 5% Recreation special revenue fund. Full amount shown above.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.02.090.51000	FULL TIME SALARIES	(0.48)	\$124,944.00	\$125,543.00	\$78,065.90	\$135,057.73	\$122,376.04	\$126,011.42
010.02.090.51110	SUPERVISORY'S SALARIES	0.55	\$113,600.00	\$112,974.00	\$65,506.34	\$133,997.12	\$109,092.56	\$106,172.81
010.02.090.51200	PART TIME	0.00	\$0.00	\$0.00	(\$4,448.00)	(\$7,051.13)	\$34,173.79	\$43,786.52
010.02.090.51301	FULL TIME HOURLY	3.71	\$281,571.29	\$271,493.00	\$172,640.25	\$270,015.98	\$210,403.41	\$179,975.57
010.02.090.55200	MILEAGE	79.00	\$750.00	\$419.00	\$0.00	\$35.38	\$101.28	\$81.49
010.02.090.55830	COMPUTER SOFTWARE SU	3.46	\$28,372.00	\$27,424.00	\$23,122.73	\$23,845.59	\$22,473.34	\$13,921.40
010.02.090.55860	COPIER MAINTENANCE CO	0.00	\$720.00	\$720.00	\$123.90	\$514.31	\$419.78	\$137.10
010.02.090.56100	POSTAGE	(8.73)	\$2,300.00	\$2,520.00	\$1,013.09	\$2,081.68	\$2,137.89	\$1,817.80
010.02.090.56950	MTG.DUES/SUBSCRIPTION	0.00	\$2,210.00	\$2,210.00	\$2,215.00	\$1,658.62	\$749.80	\$364.80
010.02.090.57100	OFFICE SUPPLIES	0.00	\$2,480.00	\$2,480.00	\$1,050.40	\$1,822.45	\$1,989.63	\$2,302.24
010.02.090.57600	COMPUTER SUPPLIES	0.00	\$500.00	\$500.00	\$0.00	\$238.96	\$0.00	\$0.00
010.02.090.60040	COPIER LEASE	0.00	\$950.00	\$950.00	\$532.81	\$709.82	\$643.18	\$0.00
DEPARTMENT: FINANCE OFFICER - 090		2.04	\$558,397.29	\$547,233.00	\$339,822.42	\$562,926.51	\$504,560.70	\$474,571.15

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance☐ Round to whole dollars☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.585.59914	Emp Pay Outs	0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: CONTINGENCY - 585		0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2025-2026 BUDGET

PUBLIC SAFETY

3170	Police Department - Administration
3171	Police Department - Patrol
3172	Police Department - Detective
3173	Police Department - Communications/ Dispatch
3174	Police Department-Vehicle Maintenance
3175	Police Department-Animal Control
3179	Police Department - Facilities
4157	Service Incentive
4158	Fire Services
4162	Emergency Services
4440	Fire Marshal

PUBLIC SAFETY

PD – ADMINISTRATION - 3170

EXPLANATION

Under the policy direction of the Board of Selectmen and administrative direction of the Chief Administrative Officer, the Canton Police Department is responsible for the protection and welfare of its citizens; the protection of property; the prevention, deterrence and investigation of crime and criminal behavior; the apprehension and successful prosecution of offenders; the investigation of motor vehicle accidents; violations of motor vehicle law and the issuance of Motor Vehicle Infractions and Summons; the investigation of juvenile matters and referrals to juvenile authority when necessary.

The Police Administration, under the supervision and direction of the Chief of Police, is responsible for proper officer scheduling; purchasing office equipment and consumables; vehicles, weapons, clothing and the maintenance thereof; mandated training of department personnel as required by law; applying for and overseeing various Federal and State grants; and establishing and maintaining various programs that are necessary for department operations. The Police Chief also functions as the Emergency Management Director oversees the Community Emergency Response Team (CERT).

BUDGET CHANGES AND COMMENTARY

- Full-Time: Salary for the Chief and Captain. Full-Time: Salary for the Chief and Captain.
- Part-Time: Reflects general wage increase for Crossing Guard (2 hours per day, 180 days per year).
- Over-Time: Additional hours to be utilized by the Police Chief's Administrative Assistant.
- Office Maintenance: Funds the repair and maintenance of office equipment including automated fingerprint identification system "Idemia", interview recording system and a paper shredding service.
- Software Support: This used to just fund the NexGen Service Agreement, but now funds maintenance and support for the in-car computers along with the body and in-car cameras, speed display signs software and Power DMS software that maintains the Department's policies and procedures. Increased due to service contracts increasing and state mandates on cyber security.
- Copier Contract: Funds maintenance cost for copier.
- Postage
- Cell Phones: Provides funding for cell phones for both the Chief and Captain; \$40 each per month.
- Regional Program: Provides funding for various regional special services units including Emergency Services, Hostage Negotiations and Accident Reconstruction.
- Uniforms: Funds uniform cleaning and new uniforms when necessary.
- Medical Doctor: Funds medical evaluations for certification (drug test and behavioral) and new police officers as required under the Police Accountability Act.
- Meetings/Dues: Costs associated with memberships to regional and national police organizations, including Capital Region Police Chief's Association and the Connecticut Police Chief's Association.
- Training: Funds to cover POST-C training for certification and new hires.
- Expense Personnel: Funds such items as towing or storage fees, mileage costs and notary fees. Increased due to trend.
- Expense Department: Provides funding for blanket cleaning, prisoner meals, community relations; and parking stakes/signs, calibrations on equipment.
- Emergency Management: Funds costs associated with emergency supplies including for the CERT Team and membership in the Emergency Management Association. Increased to purchase a special radio to be used by the CERT Team.
- Leased Equipment: Cost of leasing the copier. Lease was negotiated which reduced monthly cost.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>2-26 Approved</u>
Chief of Police	161,385	1	1	1	
Captain	128,167	1	1	1	
Police Administrative Asst.	64,937	1	1	1	
Crossing Guard (PT-Seasonal)	5,963	.20	.20	.20	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.03.170.51110	SUPERVISORY'S SALARIES	2.75	\$289,552.00	\$281,803.00	\$173,417.60	\$269,117.92	\$256,580.21	\$258,498.99
010.03.170.51200	PART TIME HOURLY	2.76	\$5,963.00	\$5,803.00	\$3,088.58	\$5,698.86	\$5,183.09	\$3,598.00
010.03.170.51301	FULL TIME HOURLY	4.13	\$64,937.00	\$62,361.00	\$38,016.65	\$89,065.62	\$60,629.74	\$58,841.80
010.03.170.51400	OVERTIME-POLICE ADMIN	(33.33)	\$400.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.170.51495	PRIVATE DUTY	0.00	\$0.00	\$0.00	\$5,191.59	\$14,914.00	\$0.00	\$0.00
010.03.170.55810	OFFICE EQUIPMENT MAINT	0.00	\$6,585.00	\$6,585.00	\$5,616.52	\$1,708.94	\$2,675.00	\$1,208.20
010.03.170.55830	COMPUTER SOFTWARE SU	(2.26)	\$64,093.00	\$65,575.00	\$44,996.67	\$50,944.67	\$49,341.02	\$29,439.66
010.03.170.55860	COPIER MAINTENANCE CO	0.00	\$1,800.00	\$1,800.00	\$999.04	\$2,082.35	\$2,122.36	\$1,296.99
010.03.170.56100	POSTAGE	0.00	\$500.00	\$500.00	\$138.56	\$219.77	\$508.60	\$482.99
010.03.170.56205	CELL PHONE	0.00	\$960.00	\$960.00	\$479.88	\$939.16	\$919.77	\$959.76
010.03.170.56240	REGIONAL PROGRAMS	0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
010.03.170.56700	UNIFORMS	3.41	\$6,101.00	\$5,900.00	\$608.14	\$2,656.55	\$7,056.01	\$4,545.28
010.03.170.56820	MEDICAL DOCTORS	0.00	\$2,140.00	\$2,140.00	\$2,162.00	\$3,906.00	\$5,503.00	\$3,516.00
010.03.170.56950	MTG. DUES/SUBSCRIPTION	8.24	\$5,520.00	\$5,100.00	\$4,064.00	\$4,414.15	\$4,554.90	\$4,009.90
010.03.170.56951	TRAINING	3.40	\$4,653.00	\$4,500.00	\$4,014.00	\$429.00	\$1,062.99	\$3,840.00
010.03.170.57100	OFFICE SUPPLIES	3.40	\$3,464.00	\$3,350.00	\$2,517.66	\$5,357.28	\$3,122.29	\$3,350.64
010.03.170.59910	MISC. EXPENSE PERSONNEL	3.37	\$982.00	\$950.00	\$160.10	\$541.41	\$1,338.19	\$1,713.11
010.03.170.59920	MISC. EXPENSE DEPARTMENT	3.40	\$4,829.00	\$4,670.00	\$2,514.72	\$3,993.54	\$2,960.29	\$1,272.45
010.03.170.60000	EMERGENCY MGMT	3.40	\$2,068.00	\$2,000.00	\$597.52	\$2,335.51	\$1,755.52	\$1,016.75
010.03.170.60040	LEASED EQUIPMENT	(100.00)	\$0.00	\$700.00	\$322.98	\$1,063.00	\$6,642.40	\$6,881.80
DEPARTMENT: POLICE DEPARTMENT - 170		2.01	\$469,547.00	\$460,297.00	\$293,906.21	\$464,387.73	\$416,955.38	\$389,472.32

PUBLIC SAFETY

PD – PATROL - 3171

EXPLANATION

The Patrol Division is authorized to have four (4) Sergeants and ten (10) Patrol Officers who provide basic patrol coverage 24 hours a day, seven (7) days a week. The cost of regular time and overtime is included in the budget and is calculated from planned staffing and anticipated off-line time.

BUDGET CHANGES AND COMMENTARY

- Full-Time FOP Lodge 4: Funding for patrol officers based on their current union contract which expires on 6/30/2025. Increased due to increase in authorized strength.
- Holiday Benefits: Provides for funding of holiday pay to all officers for 13 holidays pursuant to the terms of officer's union contract.
- Overtime: Provides funding for follow-up investigations, continuing investigations past regularly scheduled shifts, regional team member callouts, serious crime investigations and minimum staffing. Increased based on trend.
- Education Incentive: Payments to Officers based on college credits and degrees as required by the Officer's Union Contract. Decreased due to retirement.
- Department Equipment: Funds items such as radar certification, AED batteries, cones, parking signs, etc.
- Uniforms: Provides uniform allowance and cleaning allowance for 14 Officers.
- Weapons/Ammunition: Reflects costs associated with training ammunition, duty ammunition, shotgun ammunition, less than lethal ammunition, taser cartridges, rifle ammunition and supplies.
- Training: Funds to maintain and enhance Police Officer training and maintain certification. Increased to fund specialized classes as required by the police accountability legislation.
- Education Reimbursement: reimbursement for tuition costs to pursue related criminal justice courses pursuant to the union contract.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Sergeant (4)	115,387	4	4	4	
Patrol Officer (6)	99,614	6	6	6	
Patrol Officer (1)	89,933	1	1	1	
Patrol Officer (1)	84,547	1	1	1	
Patrol Officer (1)	82,656	1	1	1	
Patrol Officer (1)	75,400	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.03.171.51303	FULL TIME HOURLY PATRO	8.77	\$1,404,336.00	\$1,291,133.00	\$840,515.42	\$1,266,200.04	\$1,221,200.65	\$1,101,816.14
010.03.171.51310	HOLIDAY BENEFITS/AFSCM	2.75	\$54,971.00	\$53,500.00	\$29,823.92	\$54,689.04	\$58,580.56	\$48,242.98
010.03.171.51400	OVERTIME/PATROL	2.75	\$82,200.00	\$80,000.00	\$76,459.55	\$117,170.82	\$89,764.89	\$100,004.38
010.03.171.51660	EDUCATIONAL INCENTIVE/I	(38.46)	\$2,000.00	\$3,250.00	\$4,069.00	\$5,597.50	\$3,250.00	\$7,480.00
010.03.171.55800	DEPT EQUIPMENT/PATROL	3.40	\$8,272.00	\$8,000.00	\$10,718.65	\$2,520.73	\$2,900.37	\$101,645.50
010.03.171.56700	UNIFORMS/PATROL	3.40	\$9,926.00	\$9,600.00	\$7,492.35	\$9,159.76	\$8,834.91	\$9,466.47
010.03.171.56710	WEAPONS/AMMO	3.40	\$25,688.00	\$24,843.00	\$3,693.45	\$27,341.41	\$6,809.55	\$6,373.72
010.03.171.56951	TRAINING	29.50	\$5,180.00	\$4,000.00	\$3,654.00	\$3,712.26	\$4,280.00	\$1,675.00
010.03.171.57800	EDUCATION & TRAINING	34.00	\$2,680.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: POLICE DEPT - PATROL - 171		8.06	\$1,595,253.00	\$1,476,326.00	\$976,426.34	\$1,486,391.56	\$1,395,620.93	\$1,376,704.19

PUBLIC SAFETY

PD – DETECTIVE / INVESTIGATIONS - 3172

EXPLANATION

The Detective Unit, which consists of one (1) Detective, provides for original and follow-up investigation of all major crimes and complex crimes that require prolonged investigation or special training and expertise.

BUDGET CHANGES AND COMMENTARY

- Full-Time FOP-Lodge 44: Detective is in the Police Bargaining Unit whose contract expires on June 30, 2025.
- Holiday Benefits: Reflects funding for contractual holidays.
- Overtime: Projected overtime associated with major incidents; follow up investigations, continuing investigations beyond normally scheduled shifts and crime investigations. Decreased because Detective has been acquiring and using compensatory time in lieu of overtime.
- Education Incentive: Not needed because current Detective does not qualify for the incentive.
- Cell Phone: Cost of providing the detective with a cell phone.
- Crime Lab Processing: Provides funding for supplies needed based on crime type, investigations and equipment needed or used throughout the year.
- Uniforms: Provides funding for uniform allowance and cleaning for Detective.
- Training: Provides funding for additional training for Detective related to crime scene processing, computer forensics, evidence handling and similar matters.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Detective	105,150	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.03.172.51303	FULL TIME HOURLY AFSCM	3.00	\$105,406.08	\$102,336.00	\$62,976.00	\$97,866.97	\$96,187.45	\$21,939.18
010.03.172.51310	HOLIDAY BENEFITS/AFSCM	2.79	\$1,033.00	\$1,005.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.172.51400	OVERTIME/DETECTIVE	2.75	\$4,110.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.172.51660	EDUCATIONAL INCENTIVE/I	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,345.00	\$0.00
010.03.172.56205	CELL PHONE	3.33	\$434.00	\$420.00	\$0.00	\$0.00	\$83.97	\$0.00
010.03.172.56230	CRIME LAB/PROCESSING	3.42	\$1,241.00	\$1,200.00	\$1,151.97	\$1,750.46	\$935.60	\$1,058.02
010.03.172.56700	UNIFORMS/DETECTIVE	(13.33)	\$520.00	\$600.00	\$10.75	\$131.92	\$100.42	\$368.00
010.03.172.56951	TRAINING	3.40	\$517.00	\$500.00	\$0.00	\$470.00	\$0.00	\$0.00
DEPARTMENT: POLICE DEPT - DETECTIVE - 172		2.91	\$113,261.08	\$110,061.00	\$64,138.72	\$100,219.35	\$99,652.44	\$23,365.20

PUBLIC SAFETY

PD – DISPATCH / COMMUNICATIONS - 3173

EXPLANATION

The Communications Division, which is supported by four (4) full-time and various part-time Dispatchers, provides for the operation of the Public Safety Communications System serving Fire, Police and Emergency Medical Operations 24 hours a day, seven days a week.

The Department requested that a fifth Dispatcher be hired. Due to budget constraints the CAO did not recommend that this position be funded at this time.

BUDGET CHANGES AND COMMENTARY

The Communications Division, which is supported by four (4) full-time and four (4) part-time Dispatchers, provides for the operation of the Public Safety Communications System serving Fire, Police and Emergency Medical Operations 24 hours a day, seven days a week. The Department requested that a fifth Dispatcher be hired.

- Part-Time: Provides funding for vacancies by full-time Dispatchers due to vacation, sick or injury leave, personal days, holidays, union activity leave and funeral days to be filled by part-time Dispatchers. Consistent with other part-time employees, wages are increased 2.75%. Increased due to historical and recent trend.
- Full-Time CILU: Union contract expires on June 30, 2025.
- Holiday Benefits: Dispatchers are contractually provided thirteen (13) holidays. In the event the holiday falls on a regularly scheduled workday, Dispatchers are provided a premium.
- Overtime: Provides funding for overtime when there are vacancies or additional Dispatchers are needed.
- Educational Incentive: Incentive for college degree pursuant to Collective Bargaining Agreement.
- Radio Maintenance: Provides funding for radio maintenance contract (\$5,000), radio repairs (\$5,941); tower rental contract (\$13,814) and uninterruptible power system (\$1,896). Increased due to transition of fiber optic funding from CIP to line item. (\$10,560).
- Department Equipment: Includes cost of purchasing a new dispatch chair on an annual basis.
- Uniforms: Provides funding for contractual uniform requirements such as replacement of existing uniforms.
- Training: Provides for additional Dispatcher training.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Dispatch/Supervisor (1)	79,027	1	1	1	
Dispatcher (3)	70,788	3	4	3	
Dispatcher (1) – PT	33.14 / hour	1	1	1	
Dispatcher (1) – PT	30.74 / hour	1	1	1	
Dispatcher (1) – PT	29.87 / hour	1	1	1	
Dispatcher (1) – PT	28.19 / hour	1	1	1	
Dispatcher (1) - PT	27.44 / hour	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.03.173.51200	PART TIME/DISPATCH	3.00	\$20,085.00	\$19,500.00	\$9,293.95	\$21,675.36	\$25,906.66	\$21,159.35
010.03.173.51302	FULL TIME HOURLY CILU/D	3.00	\$299,620.82	\$290,894.00	\$182,188.60	\$280,259.42	\$272,967.60	\$263,976.47
010.03.173.51311	HOLIDAY BENEFITS/CILU/D	3.00	\$21,630.00	\$21,000.00	\$10,745.36	\$17,622.16	\$22,713.53	\$19,416.27
010.03.173.51321	OVERTIME-DISPATCH	2.92	\$54,548.00	\$53,000.00	\$37,737.82	\$71,102.07	\$63,930.56	\$50,547.05
010.03.173.51660	EDUCATIONAL INCENTIVE/I	0.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	\$0.00
010.03.173.55020	RADIO MAINTENANCE/DISP	44.37	\$37,211.00	\$25,775.00	\$10,605.78	\$19,518.75	\$22,788.91	\$29,748.99
010.03.173.55200	MILEAGE	0.00	\$200.00	\$200.00	\$41.54	\$80.40	\$341.25	\$0.00
010.03.173.55800	DEPT EQUIPMENT/DISPATC	3.40	\$2,585.00	\$2,500.00	\$340.04	\$991.95	\$623.71	\$353.50
010.03.173.56700	UNIFORMS/DISPATCH	3.41	\$2,275.00	\$2,200.00	\$2,113.52	\$1,959.80	\$1,752.72	\$1,756.10
010.03.173.56951	TRAINING	0.00	\$1,250.00	\$1,250.00	\$685.00	\$1,495.00	\$1,068.12	\$1,366.00
DEPARTMENT: POLICE DEPT - COMMUN/DISPATCH - 173		5.53	\$440,654.82	\$417,569.00	\$255,001.61	\$415,954.91	\$412,093.06	\$388,323.73

PUBLIC SAFETY

PD – VEHICLE MAINTENANCE - 3174

EXPLANATION

This program provides for the operation and maintenance of vehicles assigned to the Police Department.

BUDGET CHANGES AND COMMENTARY

- Tires: Provides funding for the acquisition of summer, winter and all terrain tires under the State contract.
- Vehicle Fuel: Provides funding for vehicle fuel purchased through a cooperative bid sponsored by CRCOG. Increased based on trend and the cost of fuel increased after a competitive bidding process.
- Vehicle Maintenance: Provides for routine maintenance of thirteen (13) vehicles, including Patrol vehicles, SUVs, Comm. Service Dog, Detective's car and the Administrator's vehicles. Funding is also provided for emergency light/siren repairs. A complete list of all Town vehicles is in the appendix under "Vehicle Roster". Routine maintenance is being performed at the DPW facility.
- Increased to \$10,000 for lease payments for Admin vehicle.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.03.174.54100	TIRES/POLICE VEH.MAINT	67.74	\$5,200.00	\$3,100.00	\$2,234.60	\$3,065.02	\$3,214.00	\$3,065.62
010.03.174.54200	VEHICLE FUEL/POLICE VEH	(13.10)	\$40,843.00	\$47,000.00	\$26,021.67	\$43,788.43	\$45,192.38	\$38,201.54
010.03.174.55010	VEHICLE MAINTENANCE/PC	67.92	\$26,027.00	\$15,500.00	\$9,396.83	\$14,989.98	\$19,737.03	\$19,831.33
DEPARTMENT: POLICE DEPT - VEHICLE MAINT - 174		9.86	\$72,070.00	\$65,600.00	\$37,653.10	\$61,843.43	\$68,143.41	\$61,098.49

PUBLIC SAFETY

PD – Animal Control- 3175

EXPLANATION

The Animal Control Officer is responsible for responding to citizen complaints regarding dogs. The Animal Control Officer is also responsible for making sure residents abide by licensing requirements for their dogs. The Animal Control services are provided through an agreement with the Town of Burlington. The Town of Burlington provides an Animal Control Officer and facilities for a monthly fee. The contract expires on 6/30/2026. Burlington has indicated they would like to continue the agreement. The Police Department indicates the program has been working well. Some of these costs are offset through revenues raised by license fees collected by the Town Clerk. The amount budgeted is estimated.

BUDGET CHANGES AND COMMENTARY

- Consultant Fees: Cost paid to Burlington for Animal Control services performed by a Burlington Animal Control Officer.
- Pound Supplies: Cost of dog food and other services including veterinarian bills.
- License Revenue-moved to the Town Clerk’s budget-revenue section.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
ACO (paid to Burlington)	20,661	.23	.23	.23	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.03.175.51200	PART TIME	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$209.95	\$16,688.98
010.03.175.55700	POUND MAINTENANCE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,251.49
010.03.175.56900	POUND SUPPLIES	300.00	\$2,000.00	\$500.00	\$155.44	\$0.00	\$272.70	\$272.00
010.03.175.56920	CONSULTANT	3.25	\$20,711.00	\$20,059.00	\$13,373.28	\$19,475.04	\$15,986.54	\$0.00
010.03.175.57950	LICENSE FEES - ST OF CT	(100.00)	\$0.00	\$7,140.00	\$6,401.00	\$0.00	\$7,064.00	\$6,922.47
DEPARTMENT: ANIMAL CONTROL - 175		(18.01)	\$22,711.00	\$27,699.00	\$19,929.72	\$19,475.04	\$23,533.19	\$26,134.94

PUBLIC SAFETY

PD – FACILITIES MAINTENANCE/GROUNDS - 3179

EXPLANATION

This program provides for the operation and maintenance of the Police Department facility.

BUDGET CHANGES AND COMMENTARY

- Maintenance/Cleaning: Provides funding for fire/building alarm and monitoring system, fire sprinkler inspection, generator maintenance, maintenance supplies and cleaning supplies.
- Heating/Cooling Repairs: Provides funding for repairs not covered under contract. Increased based on trend.
- HVAC Maintenance Contract: Cost of heating and cooling contract. The most profitable part of an HVAC contract is not in the monthly maintenance but instead in the ongoing repairs.
- Electricity: Electricity utilized to operate the Police Department.
- Cable: Reflects costs associated with basic cable television service.
- Fuel/Heat: Provides for heating needs of facility (natural gas) and generator fuel. Increased based on trend.
- Water: Provides for water needs associated with facility. Increased based on trend.
- Sewer: Cost of sewage use at the facility.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.03.179.55100	MAINTENANCE/CLEANING S	3.40	\$8,892.00	\$8,600.00	\$6,581.28	\$5,457.64	\$5,746.84	\$11,653.04
010.03.179.55300	HEATING/COOLING REPAIR	3.39	\$7,858.00	\$7,600.00	\$2,711.63	\$18,799.88	\$12,373.77	\$753.00
010.03.179.55310	HEATING/COOLING CONTR	3.35	\$802.00	\$776.00	\$388.00	\$776.00	\$776.00	\$388.00
010.03.179.55500	LIGHT/POWER/POLICE FAC	32.97	\$24,600.00	\$18,500.00	\$16,192.93	\$19,364.66	\$16,840.08	\$16,750.20
010.03.179.56340	CABLE/INTERNET	3.42	\$1,965.00	\$1,900.00	\$1,180.08	\$1,956.48	\$1,841.24	\$1,704.20
010.03.179.56500	FUEL OIL/HEAT	(10.17)	\$7,186.00	\$8,000.00	\$2,086.92	\$6,044.94	\$8,052.11	\$7,267.88
010.03.179.56750	WATER/POLICE FACILITY	13.00	\$1,695.00	\$1,500.00	\$842.00	\$1,446.17	\$1,736.74	\$1,543.89
010.03.179.56760	SEWER USE/POLICE FACILI	5.56	\$475.00	\$450.00	\$475.00	\$450.00	\$400.00	\$400.00
DEPARTMENT: POLICE DEPT - FACILITIES - 179		12.99	\$53,473.00	\$47,326.00	\$30,457.84	\$54,295.77	\$47,766.78	\$40,460.21

PUBLIC SAFETY FIRE SERVICES INCENTIVE - 4157

EXPLANATION

This program accounts for the Fire Service Incentive program which provides retirement benefits to volunteer firefighters. The original plan, established in 1990 as a Defined Benefit Plan, provided \$10 per month in retirement benefits for each year of credited service to a maximum of 35 years of service or an actuarially determined lump sum distribution at normal retirement age (65). The program was amended in 2000 in order to provide a survivorship benefit to a spouse of a volunteer who dies between age 55 and retirement age.

For each volunteer who joined the Department on or after July 1, 1994, the Town contributes \$400 for each year of credited service. As with the Defined Benefit Plan, credited service is awarded by reaching minimum levels of training drills and actual calls for service and by participating in administrative duties or civic projects sponsored by the Fire Department/ EMS Service.

In December 2007, the Board of Selectmen created a Temporary Study Committee for the purpose of reviewing and recommending action items for the recruitment and retention of volunteers within the Fire/ EMS Service. The Committee rendered a report to the Board of Selectmen in January 2009. The report included recommendations for tax abatements, pay per call and stipends for Fire/ EMS Officers as additional incentives. The Board of Selectmen approved pay per call and stipend incentives and as part of the proposal the Board of Selectmen closed the Pension Plan to new personnel effective July 1, 2009.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025 To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.04.157.52050	FIRE SERVICE DB/DC	(3.25)	\$30,486.00	\$31,510.00	\$24,558.00	\$29,687.00	\$31,816.00	\$33,542.00
DEPARTMENT: SERVICE INCENTIVE - 157		(3.25)	\$30,486.00	\$31,510.00	\$24,558.00	\$29,687.00	\$31,816.00	\$33,542.00

PUBLIC SAFETY FIRE DEPARTMENT - 4158

EXPLANATION

This program provides for the overall administration of the Town of Canton Fire/EMS Headquarters which encompasses the following services: Firefighting, Fire Prevention, Fire Training, Maintenance, Operation, Public information and Community Relations programs and controlling and handling hazardous material incidents and training.

In 2021, the new Collinsville Fire House was approved at referendum. The 5.4 million dollar station was completed in the Summer of 2024.

In fiscal year 22/23 the Board of Selectmen approved increasing the pay-per-call amount for all firefighter and emergency medical service volunteers from \$7 to \$25 per point.

BUDGET CHANGES AND COMMENTARY

- Stipends: Stipends are incentives given to certain fire department officials for volunteering their time. The Fire Department stipend account now also includes the EMS officers who receive a stipend.
- Pay per Call: The amount of pay-per-call benefit for each Fire event (fire call, training, etc.).
- Part-time Hourly: This includes part-time firefighters (equivalent to two FTEs) at an hourly rate of \$30.00 and a 12 hour a week Administrative Assistant. The Administrative Assistant is no longer split with the EMS Special Revenue Fund.
- Equipment Purchase: Funds most the equipment used by the department including power tools, portable power, rescue jacks, portable radios, chainsaws, fire police gear and turnout gear, consumables and rescue compliant rescue rope.
- Service Awards: Funding to support costs of Service Awards within Fire/EMS.
- Tires: Tires to be replaced on fire apparatus. DOT standards require tires to be replaced every seven years.
- Vehicle Fuel: Cost of fueling emergency vehicles.
- Vehicle Maintenance: Funds preventative maintenance and repairs to the Fire Department fleet.
- Radio Maintenance: Cost of maintaining and repairing existing radios.
- Equipment Maintenance: Funds utilized to maintain and repair small motors/equipment not mounted on trucks.
- Maintenance/Cleaning: Cost trash pickup service, generator maintenance, HVAC maintenance and general cleaning supplies.
- Software Support: This line pays for Text Dispatching, Next Gen and training software.
- Cell Phone: Funds 15 cellular enabled iPads that are used to be in Fire department vehicles.
- Cable/Web: Covers the cost of cable TV and internet services.
- Fuel/Heat: The cost of heating the three Fire Stations.
- Physicals: Provides cost of providing NFPA/OSHA required physicals.
- Meetings/ Dues: Funds membership to various professional groups and cost to attend meetings.
- Training/Education: Training for new members and maintenance of NFPA and OSHA training requirements; specialized rope/rescue classes and hazard material classes.
- NFPA Compliance: Funds hose testing, ladder testing, SCBA testing, extinguisher hydro test, meter calibration and other testing. Increase based on trend and vendor increases.
- Retention/Recruitment: Reflects amount paid to support awards dinner and various supplies in support of volunteers and costs to produce handouts, purchase ad space and provide events to attract new recruits.

PERSONNEL SUMMARY - STIPENDS

<u>Position(s)</u>	<u>Stipend</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>24-25 Approved</u>
Fire/ EMS Chief	15,000	15,000	40,000	15,000	
Executive Officer	4,110	4,110	10,000	4,110	
Asst. Chief Fire	4,110	4,110	10,000	4,110	
Asst. Chief EMS	4,110	4,110	10,000	4,110	
Deputy Chiefs Fire	2,055	2,055	3,000	2,055	
Captain EMS	1,500	1,500	3,000	1,500	
Captain Fire	1,500	1,500	3,000	1,500	
Lieutenants (2)	1,500	1,500	2,000	1,500	
Information System Officer	1,000	1,000	1,100	1,000	
Chief Engineer	2,048	2,048	3,000	2,048	
Public Relations Officer	500	500	500	500	
	<u>Salary</u>				
Admin. Assistant (12 hrs a week)	14,696	14,302	14,696	14,696	
Firefighter (P/T) (9) – (2 FTE)	124,704	121,472	124,704	124,704	

Town of Canton

2. BOS YTD Expenditures Report

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

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010.04.158.51200	OFFICER STIPENDS	0.00	\$36,750.00	\$36,750.00	\$18,825.36	\$7,500.00	\$36,810.00	\$18,460.13
010.04.158.51220	PART TIME HOURLY	2.58	\$143,000.00	\$139,400.00	\$73,785.81	\$113,129.85	\$115,174.93	\$98,027.61
010.04.158.51230	PAY PER CALL	104.82	\$170,000.00	\$83,000.00	\$53,362.00	\$52,089.50	\$34,265.92	\$22,076.88
010.04.158.53000	EQUIPMENT PURCHASE	8.33	\$65,000.00	\$60,000.00	\$42,094.20	\$64,583.46	\$49,714.41	\$57,599.85
010.04.158.53100	COMPUTER EQUIPMENT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$429.97
010.04.158.53630	FIRE SERVICE AWARDS	0.00	\$1,800.00	\$1,800.00	\$0.00	\$2,331.42	\$0.00	\$0.00
010.04.158.54100	TIRES	0.00	\$6,000.00	\$6,000.00	\$0.00	\$5,622.24	\$889.86	\$1,619.38
010.04.158.54200	VEHICLE FUEL	0.00	\$10,266.00	\$10,266.00	\$8,409.10	\$13,622.66	\$18,374.83	\$10,301.75
010.04.158.55010	VEHICLE MAINTENANCE	0.00	\$67,000.00	\$67,000.00	\$29,160.47	\$59,429.91	\$81,174.25	\$82,356.89
010.04.158.55020	RADIO MAINTENANCE	0.00	\$3,000.00	\$3,000.00	\$0.00	\$977.36	\$590.60	\$4,714.50
010.04.158.55030	EQUIPMENT MAINTENANCE	0.00	\$4,000.00	\$4,000.00	\$1,850.99	\$2,565.73	\$2,693.23	\$1,865.37
010.04.158.55100	MAINTENANCE/CLEANING S	20.00	\$36,000.00	\$30,000.00	\$18,956.42	\$26,217.88	\$28,800.29	\$23,709.70
010.04.158.55500	LIGHT/POWER	0.00	\$24,700.00	\$24,700.00	\$25,575.74	\$20,700.13	\$17,728.63	\$17,442.59
010.04.158.55830	COMPUTER SOFTWARE SU	0.00	\$5,000.00	\$5,000.00	\$5,268.80	\$5,472.88	\$10,056.46	\$11,762.95
010.04.158.56200	TELEPHONE	0.00	\$3,000.00	\$3,000.00	\$2,681.50	\$2,139.32	\$1,736.82	\$1,633.65
010.04.158.56205	CELL PHONE	0.00	\$3,800.00	\$3,800.00	\$3,765.77	\$6,158.42	\$5,241.38	\$3,731.53
010.04.158.56340	CABLE/INTERNET	12.20	\$4,600.00	\$4,100.00	\$2,214.27	\$3,789.76	\$3,704.81	\$3,499.58
010.04.158.56500	FUEL OIL/HEAT	0.00	\$21,850.00	\$21,850.00	\$7,558.54	\$12,773.80	\$16,114.25	\$17,686.94
010.04.158.56750	WATER	0.00	\$800.00	\$800.00	\$2,064.69	\$972.22	\$1,066.21	\$940.55
010.04.158.56760	SEWER USE	0.00	\$500.00	\$500.00	\$237.50	\$225.00	\$200.00	\$200.00
010.04.158.56820	PHYSICALS	0.00	\$12,350.00	\$12,350.00	\$2,506.00	\$8,264.00	\$7,708.00	\$8,784.00
010.04.158.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,000.00	\$1,000.00	\$545.00	\$1,194.90	\$414.90	\$484.90
010.04.158.57100	OFFICE SUPPLIES	0.00	\$700.00	\$700.00	\$585.42	\$491.24	\$214.14	\$902.34
010.04.158.57550	RECRUITMENT	0.00	\$0.00	\$0.00	\$922.75	\$1,608.17	\$227.13	\$190.36

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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010.04.158.57800	TRAINING/EDUCATION	0.00	\$11,000.00	\$11,000.00	\$6,194.71	\$3,777.76	\$5,841.88	\$11,976.21
010.04.158.59930	NFPA COMPLIANCE	0.00	\$20,000.00	\$20,000.00	\$8,144.70	\$22,160.76	\$27,505.12	\$19,744.45
010.04.158.59950	CONSUMABLES	0.00	\$0.00	\$0.00	\$655.21	\$197.54	(\$270.97)	\$526.05
010.04.158.59980	RETENTION	0.00	\$8,000.00	\$8,000.00	\$7,353.91	\$8,215.73	\$10,079.93	\$4,756.32
010.04.158.60040	COPIER LEASE	(100.00)	\$0.00	\$750.00	\$911.33	\$600.42	\$496.04	\$0.00
DEPARTMENT: FIRE SERVICES - 158		18.14	\$660,116.00	\$558,766.00	\$323,630.19	\$446,812.06	\$476,553.05	\$425,424.45

PUBLIC SAFETY EMERGENCY SERVICES - 4162

EXPLANATION

This program provides for expenses related to the provision of emergency services to the Town of Canton in the following manner:

- EMS Deficit: Over the past several years, the Emergency Medical Services fund has operated at a loss which has required supplemental funding from the General Fund. The per hour rate for contracted services has increased significantly, and volunteers are covering less shifts resulting in greater contracted services to cover those vacancies. In response, the Board of Selectmen in the 2022/2023 fiscal year increased incentives for the emergency services to recruit and retain qualified EMS volunteers.
- CMED (North Central Connecticut Emergency Medical Services Council, Inc.): Provides Emergency Medical Dispatch service to the Town of Canton. All callers into Canton dispatch who request emergency medical services are transferred to CMED for purposes of receiving instruction from certified Emergency Medical Dispatchers. The Town Fair Share CMED Assessment for FY 25-26 is \$10,146. This is based on a per capita rate of \$1.00. In addition, CMED receives a State of Connecticut subsidy of .30 per person for each community that acknowledges North Central CMED as its service provider. Together, the Fair Share assessment and subsidy complete the total budget requirements.

Town of Canton

2. BOS YTD Expenditures Report

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010.04.162.53480	EMS DEFICT	0.00	\$497,262.00	\$497,262.00	\$246,303.32	\$369,454.98	\$245,551.92	\$174,091.00
010.04.162.53500	EMS C-MED	0.00	\$22,847.00	\$22,847.00	\$22,200.20	\$22,182.60	\$21,971.25	\$21,328.32
DEPARTMENT: EMERGENCY SERVICES - 162		0.00	\$520,109.00	\$520,109.00	\$268,503.52	\$391,637.58	\$267,523.17	\$195,419.32

SPECIAL REVENUE FUNDS EMERGENCY SERVICES – 3704162

EXPLANATION

Emergency Medical Services or EMS is part of the Canton Fire Department and is housed in the Town of Canton Fire/EMS Headquarters. Most of the expenses associated with emergency medical services are paid from a special revenue account. Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specific purposes. The Emergency Medical Services Fund accounts for all user fees collected and expenditures needed to operate the Town's emergency medical services program (ambulance).

BUDGET CHANGES AND COMMENTARY

- Stipends: Funds paid to EMS Officers for volunteering their services. This was moved to the Fire Department which now lists all the stipends for both Fire and EMS officers.
- Financial Services: Funds cost of services performed by the Town's Finance Department on behalf of the Emergency Medical Services function.
- Part Time hourly – Funds part-time Administrative Assistant. Funds are now in the Fire Department budget.
- Pay per Call: An incentive for volunteers who attend training and meetings, cover shifts or go on calls. Each EMS volunteer will receive \$50 for every 12 hour shift (2 points) and \$25 (1 point) for every call or meeting the volunteer attends or responds to.
- Insurance: Funds costs associated with property/casualty insurance for the service.
- Fringe Benefit: Provides funding for service incentive costs related to the defined benefit and defined contribution pension plans. The recommended contribution to the Defined Benefit plan has increased significantly.
- Equipment Purchase: Funds the purchase of jackets, pants, jumpsuits, portable radios, Lifepack automatic defibrillator units, etc.
- Billing Services: Funds costs to collect and bill insurance companies through a third party vendor.
- C-MED: Funds operation of ambulance to hospital and ambulance to ambulance communications network.
- Vehicle Fuel: Cost of providing fuel for the ambulances and paramedic fly car.
- Vehicle Maintenance: Provides for preventative maintenance and repairs.
- Equipment Maintenance: Maintains equipment on ambulances such as suction units, batteries for pulse ox, monitors, defibrillators units, etc.
- Maintenance Cleaning: Moved to Fire Department budget.
- Light/Power: Moved to Fire Department account.
- Cable Internet: Moved to the Fire Department budget.
- Software Support: Funds costs associated with Infinite Visions and EMS Charts.
- Telephone: Moved to Fire Department budget.
- Cell Phone: Funds three wireless hot spots in two ambulances and the paramedic fly car and cellular connection to heart monitor.
- Fuel/Oil: Moved to Fire Department budget.
- First Aid Supplies: Provides all consumable patient care supplies used by EMS, Fire and Police.
- Recruitment: This line item has been combined with Retention.
- Training/Education: Covers cost of new and refresher EMT / EMR classes, annual conferences such as CT EMS Conference, CT Trauma Conference and classes such as ACLS, PALS, PEPP, TCCC and CPR. Classes and conferences are required for continuing education credits.

- Contracted Services: Funds costs of staffing paramedics 24/7 and EMT staffing Monday through Sunday from 6:00 AM to 6:00 PM and coverage when volunteers are not available. Increased due to the results of a competitive bidding process and contracted services now having to cover EMT services on the weekend. The current contract ends June 30, 2027.
- Retention/Recruitment: Combined with Recruitment. Covers the cost of items used by the EMS volunteer staff such as T-shirts, food and bedding for sleeping quarters and pictures, ads and handouts to attract new people to the service.

Town of Canton

7. EMS YTD Expenditure Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
037.00.141.52400	F.I.C.A.	0.00	\$3,279.78	\$0.00	\$2,688.94	\$4,678.36	\$2,472.05	\$2,156.86
037.04.162.51200	OFFICER STIPENDS	0.00	\$0.00	\$0.00	\$13,740.36	\$7,376.37	\$28,346.63	\$13,222.87
037.04.162.51210	FINANCIAL SERVICES	(100.00)	\$0.00	\$24,733.00	\$11,438.20	\$17,899.07	\$22,297.54	\$18,389.53
037.04.162.51220	PART TIME HOURLY	0.00	\$0.00	\$0.00	\$3,161.60	\$4,233.65	\$4,153.81	\$3,714.34
037.04.162.51230	PAY PER CALL	(100.00)	\$0.00	\$45,000.00	\$18,249.00	\$14,614.50	\$18,547.52	\$12,736.29
037.04.162.52000	PROPERTY/CASUALTY INS	(100.00)	\$0.00	\$25,038.00	\$21,744.36	\$25,199.51	\$23,411.62	\$20,018.28
037.04.162.52200	FRINGE BENEFITS	(100.00)	\$0.00	\$31,510.00	\$0.00	\$0.00	\$13,978.00	\$10,536.00
037.04.162.52400	F.I.C.A.	0.00	\$1,067.00	\$0.00	\$709.16	\$1,109.77	\$1,382.41	\$1,140.13
037.04.162.53000	EQUIPMENT PURCHASE	0.00	\$15,000.00	\$15,000.00	\$26,908.86	\$12,639.13	\$12,275.27	\$8,249.64
037.04.162.53100	COMPUTER EQUIPMENT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,534.50
037.04.162.53400	BILLING SERVICES-EMS	4.00	\$18,720.00	\$18,000.00	\$9,549.99	\$18,019.11	\$16,662.35	\$18,471.16
037.04.162.53500	EMERGENCY SERVICES C-	(2.30)	\$10,146.00	\$10,385.00	\$10,091.00	\$10,083.00	\$9,618.75	\$9,331.00
037.04.162.54200	VEHICLE FUEL	0.00	\$11,733.00	\$11,733.00	\$5,780.84	\$11,497.43	\$14,946.48	\$11,001.44
037.04.162.55010	VEHICLE MAINTENANCE	0.00	\$21,000.00	\$21,000.00	\$1,395.85	\$20,644.34	\$20,508.40	\$34,925.24
037.04.162.55020	RADIO MAINTENANCE EMS	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
037.04.162.55030	EQUIPMENT MAINTENANCE	8.33	\$13,000.00	\$12,000.00	\$10,663.25	\$10,114.44	\$10,471.90	\$10,648.80
037.04.162.55100	MAINT/CLEANING SUPPLIES	0.00	\$0.00	\$0.00	\$268.94	\$2,273.15	\$3,394.70	\$3,199.73
037.04.162.55500	LIGHT/POWER EMS	0.00	\$0.00	\$0.00	\$0.00	\$4,064.68	\$4,037.78	\$4,509.13
037.04.162.55830	COMPUTER SOFTWARE SU	0.00	\$10,000.00	\$10,000.00	\$8,185.49	\$8,262.15	\$11,338.79	\$8,705.17
037.04.162.56200	TELEPHONE EMS	0.00	\$0.00	\$0.00	\$0.00	\$2,139.37	\$1,736.89	\$1,635.66
037.04.162.56205	CELL PHONE	0.00	\$1,650.00	\$1,650.00	\$1,476.33	\$976.87	\$1,045.88	\$1,407.69
037.04.162.56340	CABLE/INTERNET	0.00	\$0.00	\$0.00	\$276.48	\$995.44	\$1,025.99	\$957.32
037.04.162.56500	FUEL OIL/HEAT	0.00	\$0.00	\$0.00	\$0.00	\$2,826.17	\$4,252.16	\$3,699.44
037.04.162.56750	WATER	(100.00)	\$0.00	\$300.00	\$0.00	\$972.27	\$1,066.26	\$940.65

Town of Canton

7. EMS YTD Expenditure Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
037.04.162.56760	SEWER USE	0.00	\$0.00	\$0.00	\$237.50	\$225.00	\$200.00	\$200.00
037.04.162.56800	FIRST AID SUPPLIES EMS	0.00	\$65,000.00	\$65,000.00	\$62,300.68	\$53,724.89	\$65,383.08	\$64,540.11
037.04.162.57100	OFFICE SUPPLIES EMS	0.00	\$500.00	\$500.00	\$1,559.82	\$954.89	\$205.79	\$611.38
037.04.162.57550	RECRUITMENT - EMS	0.00	\$0.00	\$0.00	\$0.00	\$1,476.00	\$511.75	\$0.00
037.04.162.57800	TRAINING/EDUCATION EMS	0.00	\$12,000.00	\$12,000.00	\$5,116.92	\$7,974.41	\$13,311.25	\$11,134.16
037.04.162.59100	EMS=CONTRACTED SERVICE	3.06	\$741,515.00	\$719,515.00	\$496,087.08	\$736,460.38	\$643,897.92	\$488,495.07
037.04.162.59980	RETENTION	0.00	\$4,500.00	\$4,500.00	\$3,677.13	\$6,947.46	\$3,257.88	\$624.78
Grand Total:		(9.60)	\$929,610.78	\$1,028,364.00	\$715,307.78	\$988,381.81	\$953,738.85	\$767,736.37

End of Report

Town of Canton

6. EMS Special Revenue YTD Report

Fiscal Year: 2024-2025

☒ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☒ Exclude inactive accounts with zero balance

From Date: 7/1/2025 To Date: 6/30/2026 Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
037.04.162.34000	PATIENT BILLING RECOVER	(100.00)	\$0.00	(\$530,302.00)	(\$276,118.64)	(\$531,893.03)	(\$525,848.21)	(\$528,878.59)
037.04.162.36102	INTEREST REVENUE - OTHER	(100.00)	\$0.00	(\$800.00)	(\$1,434.24)	(\$1,176.23)	(\$702.76)	(\$82.01)
037.04.162.39100	SUBSIDY FROM TOWN	(100.00)	\$0.00	(\$497,262.00)	(\$246,303.32)	(\$369,454.98)	(\$245,551.92)	(\$174,091.00)
037.04.162.39101	MISCELLANEOUS REVENUE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$727.00)
Grand Total:		(100.00)	\$0.00	(\$1,028,364.00)	(\$523,856.20)	(\$902,524.24)	(\$772,102.89)	(\$703,778.60)

End of Report

PUBLIC SAFETY FIRE MARSHAL - 4440

EXPLANATION

In accordance with Connecticut General Statutes Chapter 541, the local Fire Marshal is required to enforce the State Fire Safety Code. The responsibilities of the Fire Marshal include the following:

- Investigate and report to the State Fire Marshal on every fire in town, listing injuries, probable cause, etc.
- Inspect all buildings and facilities of public service, manufacturing, and occupancies regulated by the Fire Safety Code at least once a year.
- Inspect manufacturing establishments on a yearly basis.
- Inspect dry cleaning establishments on a yearly basis.
- Review new building plans for compliance with the fire code.
- Inspect and approve all underground and above ground tanks as stated by Code.
- Maintain hazardous material files.
- Inspect all schools for code requirements annually.

The Fire Marshal position was transferred from the Land Use Department to the Fire/EMS Department in 2024 and is located at the Town of Canton Fire/EMS Headquarters.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Compensation for Fire Marshal. The Fire Marshal position is 25 hours a week at \$41.32 per hour. Line item includes an additional 50 hours for fire call-outs and investigations.
- Part Time: Funds Deputy Fire Marshal to be available in the absence of the Fire Marshal or on a temporary basis when needed.
- Equipment Purchase: This line item is utilized for the purchase of miscellaneous equipment.
- Mileage: Reimburses employee at IRS rates for use of personal vehicle. Decreased because Fire Dept. vehicle will be used for inspections.
- Computer Software: Includes the total cost of the FIREHOUSE software for fire incident reporting, inspection tracking, activity tracking etc.
- Cell Phone Service: Amount of reimbursement for Fire Marshal's cell phone at \$60 per month.
- Uniform: Purchases uniform for Fire Marshal.
- References/Text: Covers cost of code book subscriptions. Increased because of cost of acquiring digital Building and Fire codes.
- Meetings/Dues: Covers cost of membership in various organizations such as the New England Association of Fire Marshals, Connecticut Fire Marshals Association, National Fire Protection Association and International Code Council.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Fire Marshal	55,782	.71	.71	.71	
Senior Deputy / Fire Marshal (1)	1,020	1,020	1,020	1,020	
Deputy Fire Marshal (2)	1,454	1,454	1,454	1,454	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.04.440.51110	SUPERVISORY'S SALARIES	3.60	\$58,237.00	\$56,216.00	\$34,109.66	\$53,381.66	\$53,406.81	\$50,969.51
010.04.440.51200	PART TIME	1.83	\$4,000.00	\$3,928.00	\$0.00	\$2,611.24	\$3,594.52	\$3,431.35
010.04.440.53000	EQUIPMENT PURCHASE	0.00	\$200.00	\$200.00	\$318.00	\$200.00	\$0.00	\$0.00
010.04.440.55200	MILEAGE	0.00	\$1,000.00	\$1,000.00	\$650.91	\$1,923.54	\$2,039.41	\$1,711.76
010.04.440.55830	COMPUTER SOFTWARE SU-----	6.25	\$17,000.00	\$16,000.00	\$16,000.00	\$15,400.00	\$15,372.25	\$2,325.00
010.04.440.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.86
010.04.440.56205	CELL PHONE	0.00	\$720.00	\$720.00	\$420.00	\$660.00	\$720.00	\$720.00
010.04.440.56700	UNIFORMS	0.00	\$400.00	\$400.00	\$0.00	\$152.00	\$651.02	\$300.00
010.04.440.56910	REFERENCES/TEXTS	9.38	\$3,500.00	\$3,200.00	\$1,552.50	\$2,450.00	\$2,298.50	\$1,520.50
010.04.440.56950	MTG. DUES/SUBSCRIPTION	6.17	\$1,290.00	\$1,215.00	\$325.00	\$884.99	\$993.39	\$1,231.99
010.04.440.59940	FIRE PREVENTION	0.00	\$850.00	\$850.00	\$733.65	\$683.17	\$489.60	\$356.17
DEPARTMENT: FIRE MARSHAL - 440		4.14	\$87,197.00	\$83,729.00	\$54,109.72	\$78,346.60	\$79,565.50	\$62,574.14

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2025-2026 BUDGET

PUBLIC WORKS

5120	Town Hall Facilities
5200	Parks
5210	General Highway
5260	Town Garage
5470	Utilities
5290	Transfer Station
5550	Community Center - Facilities

PUBLIC WORKS

FACILITIES – TOWN HALL – 5120

EXPLANATION

The Facilities Division of the Public Works Department has the responsibility of maintaining the Police Station, Town Hall and Community Center. This portion of the budget involves the cost of maintaining Town Hall. It also includes payroll related expenses for the three facility division employees.

BUDGET CHANGES AND COMMENTARY

- Full-Time: Represents the wages for the Maintenance Supervisor, Facility Maintainer/Custodian and Custodian pursuant to their union contract. The amounts are current rates. The DPW Union contract was renegotiated this spring and will expire on 6/30/27.
- Overtime: Reflects the cost of utilizing custodians outside of their normal work hours for special events or projects, covering for other employees or assisting during snow events. Overtime is partially offset by fees paid by the groups using the Town Hall Auditorium. Overtime is also used to pay custodial staff to come in on weekends and empty outside trash bins in Collinsville and the regular weekend trash at the Police Department.
- Repairs Maintenance: Funds used to pay for building maintenance such as painting, replacing fixtures, repairs and the purchase of equipment.
- Maintenance/Cleaning: This line item includes the cost of cleaning supplies and contracted services such as fire alarms and generator service.
- H/C Repair: This line item pays for repairs to the Town Hall heating and cooling system not covered by the standard maintenance contract. System is dated and needs constant attention to function in a reasonable manner.
- H/C Contract: Cost of contractual routine periodic maintenance and inspection of the Town Hall heating and cooling systems.
- Light/Power: Cost of electricity for Town Hall.
- Telephone: Cost of operating all municipal analog phones and VOIP phone operating costs.
- Fuel/Heat: Reflects cost to heat Town Hall and Board of Education administrative offices.
- Water: Cost of water for Town Hall and irrigation for sodded area on Main Street.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Maintenance Supervisor	75,068	1	1	1	
Maintainer/Custodian	65,957	1	1	1	
Custodian	61,318	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.120.51200	PART TIME	0.00	\$18,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,942.75
010.05.120.51304	FULL TIME HOURLY NAGE	4.82	\$202,343.20	\$193,045.00	\$119,250.49	\$190,431.04	\$188,465.68	\$174,604.70
010.05.120.51400	OVERTIME	21.74	\$28,000.00	\$23,000.00	\$13,998.16	\$28,567.18	\$16,842.74	\$38,319.52
010.05.120.55000	REPAIRS/MAINTENANCE	0.00	\$19,000.00	\$19,000.00	\$562.88	\$20,031.49	\$11,530.54	\$13,555.91
010.05.120.55100	MAINTENANCE/CLEANING	0.00	\$16,000.00	\$16,000.00	\$13,271.68	\$15,750.40	\$15,336.81	\$18,207.69
010.05.120.55300	HEATING/COOLING REPAIR	(14.29)	\$6,000.00	\$7,000.00	\$2,728.87	\$3,577.44	\$7,714.61	\$5,477.71
010.05.120.55310	HEATING/COOLING CONTR.	0.00	\$1,978.00	\$1,978.00	\$989.00	\$1,978.00	\$1,978.00	\$989.00
010.05.120.55500	LIGHT/POWER	27.66	\$60,000.00	\$47,000.00	\$44,068.96	\$61,878.59	\$49,025.37	\$41,872.23
010.05.120.55600	ELEVATOR MAINTENANCE	0.00	\$1,800.00	\$1,800.00	\$1,880.16	\$1,800.00	\$1,406.80	\$5,357.71
010.05.120.56200	TELEPHONE	0.00	\$13,000.00	\$13,000.00	\$9,167.38	\$13,495.97	\$13,062.58	\$12,942.37
010.05.120.56500	FUEL OIL/HEAT	(20.93)	\$14,000.00	\$17,706.00	\$5,303.87	\$10,572.40	\$20,589.83	\$16,119.43
010.05.120.56750	WATER	0.00	\$2,500.00	\$2,500.00	\$1,558.35	\$2,434.75	\$2,659.39	\$1,752.80
010.05.120.56760	SEWER USE	0.00	\$450.00	\$450.00	\$563.55	\$459.17	\$400.00	\$400.00
DEPARTMENT: TOWN HALL - 120		12.06	\$383,791.20	\$342,479.00	\$213,343.35	\$350,976.43	\$329,012.35	\$339,541.82

PUBLIC WORKS

PARKS – 5200

EXPLANATION

The Parks Department is responsible for the maintenance of all Town (except the Water Pollution Control Facility) and Board of Education grounds, including athletic and recreational facilities under the supervision of the Director of Public Works and in consultation with the Director of Parks and Recreation.

BUDGET CHANGES AND COMMENTARY

- Part-time: Funds a part-time employee to assist the Parks Department during the warmer months so that the DPW Maintainer normally assigned to assist the Parks Department will be able to assist on construction projects.
- Full-Time NAGE: Funds the wages of the Parks Supervisor. Is budgeted at current rate. DPW contract that expires 6-30-24 will be negotiated this spring.
- Overtime: Utilized for after hour field and pool maintenance. Increased because of weekend trash pickup in Collinsville.
- Dyer Cemetery: Cost of having a private landscaper maintain the portion of Dyer Cemetery that is owned by the Town Canton. Increased based on additional cuttings due to longer growing periods and wet weather.
- Light and Power: Electricity used at Parks Building.
- Repairs/Maintenance: Reflects the cost of maintaining Parks Building on Simonds Avenue along with field equipment.
- Water: Reflects the cost of supplying water to the Parks building and Little League fields on Simonds Avenue. Water use varies significantly depending on the weather.
- Field Maintenance: Reflects cost of maintaining Town owned parks, greens and athletic fields, including grass seed, fertilizer, crab grass control, sod and clay for the ballfields.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Parks Supervisor	74,845	1	1	1	
Part Time Seasonal	11,837	640	640	640	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.200.51200	PART TIME	2.75	\$11,837.00	\$11,520.00	\$0.00	\$11,691.00	\$10,638.00	\$0.00
010.05.200.51304	FULL TIME HOURLY NAGE	5.91	\$77,147.20	\$72,841.60	\$46,530.91	\$71,640.91	\$71,196.33	\$83,594.43
010.05.200.51400	OVERTIME	6.06	\$3,500.00	\$3,300.00	\$4,003.16	\$3,693.96	\$3,051.91	\$4,941.96
010.05.200.53610	OLD DYER CEMETERY	26.32	\$1,200.00	\$950.00	\$860.00	\$812.00	\$1,292.00	\$820.00
010.05.200.55000	REPAIRS/MAINTENANCE	17.65	\$5,000.00	\$4,250.00	\$7,923.76	\$25,830.98	\$4,430.41	\$4,862.25
010.05.200.55500	LIGHT/POWER	(7.14)	\$1,300.00	\$1,400.00	\$701.71	\$1,260.16	\$1,242.20	\$1,234.62
010.05.200.56500	FUEL OIL/HEAT	0.00	\$0.00	\$0.00	\$314.08	\$626.20	\$623.54	\$625.23
010.05.200.56750	WATER	(20.00)	\$6,000.00	\$7,500.00	\$1,405.44	\$2,794.54	\$9,222.97	\$4,248.19
010.05.200.56760	SEWER USE	11.11	\$500.00	\$450.00	\$475.00	\$450.00	\$400.00	\$400.00
010.05.200.57400	EQUIPMENT PURCHASE	0.00	\$9,800.00	\$0.00	\$0.00	\$488.00	\$0.00	\$6,800.00
010.05.200.58310	FIELD MAINTENANCE	14.29	\$20,000.00	\$17,500.00	\$14,010.21	\$19,212.31	\$17,477.23	\$18,589.92
DEPARTMENT: PARKS DEPARTMENT - 200		13.84	\$136,284.20	\$119,711.60	\$76,224.27	\$138,500.06	\$119,574.59	\$126,116.60

PUBLIC WORKS

GENERAL HIGHWAY – 5210

EXPLANATION

The Department of Public Works oversees all Town infrastructures, including roads, grounds and facilities. The Highway Division is responsible for the maintenance of approximately 71 miles of improved roads, 2.54 miles of unimproved roads, catch basin cleaning and drainage maintenance.

The Department of Public Works consists of 16 full-time employees, two (2) part-time employees and one (1) seasonal employee. The Department is responsible for the operations of the Transfer Station and all road, facility and recreational ground maintenance.

The Department was reorganized during the 19/20 fiscal year to incorporate the oversight of school facilities. The Superintendent for Building and Grounds was added to facilitate this supervision.

The Director of Public Works requested one additional employee, a maintainer for general highway.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Reflects salary for DPW Director.
- Part-Time: Reflects general wages for one part-time summer employee. Increased to make the rate \$18 an hour and be consistent with other seasonal staff.
- Full-Time Salary: Reflects wages for the Project Administrator and the Superintendent for Buildings and Grounds.
- Full Time Hourly: Reflect wages for the Administrative Assistant.
- Full-Time NAGE: Wages for DPW Union employees pursuant to union contract. The DPW union contract was renegotiated during the spring and will expire 6/30/27.
- Overtime: Funds all overtime including snow removal.
- Vehicle Fuel: Reflects cost of regular gasoline through CRCOG bid.
- Diesel Fuel: Cost of diesel for the large plow trucks.
- Tree Services: Provides funding for private tree services when necessary to supplement Town resources.
- Snow Removal: Provides for plow blades and salt.
- Repair and Maintenance: Cost of purchasing parts and maintaining DPW trucks and equipment. Costs associated with repairing other Department's vehicles (such as police) are billed to that department.
- Town Maintenance: Funds supplies for maintenance of Town roads and buildings including signs, sign machine material, shovels, picks, hand tools, power washer supplies, light bulbs, topsoil, fertilizer, streetlight repairs and moving the Town's fiber line when necessary.
- Catch Basin Cleaning: Provides funds to have catch basins cleaned by an outside vendor. State regulations and good management require catch basins to be cleaned on a regular basis.
- Sweeping: Funds are utilized to maintain and repair existing sweeper and to rent a sweeper when necessary.
- Mileage: Reimburse employees for use of private vehicles at IRS rates.
- Road Maintenance: Funds costs associated with minor road repairs such as temporary patching, guardrail replacement, drainage repairs, etc.
- Cell Phone: Partially reimburses the cost of six cell phones for the Mechanic, Road Foremen, Parks Supervisor, Project Administrator, Building Supervisor and Superintendent of Buildings and Grounds.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Director of Public Works	126,382	1	1	1	
Superintendent of Buildings and Grounds	94,649	1	1	1	
Project Administrator	97,309	1	1	1	
Administrative Assistant	56,387	1,820 hours	1,820 hours	1,820 hours	
Road Foreman	83,262	1	1	1	
Maintainer III (4)	71,406	4	4	4	
Maintainer II	62,865	1	1	1	
Maintainer II	58,926	1	1	1	
Mechanic	77,147	1	1	1	
Maintainer II (new)	58,281		1	1	
Summer help (PT)	10,357	560 hrs	560 hrs	560 hrs	
Recording Clerks (2)	1,000	54 hours	54 hours	54 hours	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.210.51000	FULL TIME SALARIES	2.75	\$191,958.00	\$186,822.00	\$104,181.59	\$188,061.32	\$176,955.16	\$171,235.19
010.05.210.51110	SUPERVISORY'S SALARIES	2.02	\$126,382.00	\$123,879.00	\$27,911.57	\$115,608.18	\$117,337.03	\$112,502.22
010.05.210.51200	PART TIME	12.67	\$11,357.00	\$10,080.00	\$4,542.10	\$3,685.92	\$6,744.10	\$4,253.57
010.05.210.51301	FULL TIME HOURLY	2.75	\$56,387.00	\$54,878.00	\$33,768.00	\$53,398.80	\$51,980.00	\$48,343.80
010.05.210.51304	FULL TIME HOURLY NAGE	19.91	\$682,872.04	\$569,475.00	\$339,430.76	\$527,608.28	\$512,514.81	\$507,823.04
010.05.210.51400	OVERTIME	0.00	\$75,500.00	\$75,500.00	\$39,161.62	\$64,910.11	\$65,373.05	\$76,786.88
010.05.210.53710	HEAVY EQUIPMENT RENTA	0.00	\$0.00	\$0.00	\$0.00	\$306.63	\$0.00	\$650.00
010.05.210.54100	TIRES	18.18	\$6,500.00	\$5,500.00	\$2,106.58	\$7,814.61	\$7,017.64	\$6,685.48
010.05.210.54200	VEHICLE FUEL	(12.50)	\$10,500.00	\$12,000.00	\$5,013.26	\$9,611.65	\$11,155.83	\$9,605.50
010.05.210.54210	DIESEL FUEL	(16.67)	\$35,000.00	\$42,000.00	\$18,688.28	\$30,630.93	\$40,693.39	\$35,304.50
010.05.210.54220	OIL	20.00	\$3,000.00	\$2,500.00	\$214.09	\$3,888.40	\$1,496.28	\$3,620.88
010.05.210.54230	TREE CARE	11.11	\$35,000.00	\$31,500.00	\$20,800.00	\$34,370.00	\$32,081.25	\$32,696.00
010.05.210.54500	SNOW REMOVAL	25.91	\$157,250.00	\$124,893.00	\$111,456.55	\$131,491.77	\$100,008.18	\$126,185.87
010.05.210.55000	REPAIRS/MAINTENANCE	0.00	\$69,000.00	\$69,000.00	\$54,820.35	\$58,978.34	\$76,016.93	\$58,213.46
010.05.210.55020	RADIO MAINTENANCE	20.00	\$1,500.00	\$1,250.00	\$2,615.49	\$2,196.37	\$1,258.75	\$619.44
010.05.210.55110	TOWN MAINTENANCE/SUPP	11.11	\$20,000.00	\$18,000.00	\$11,777.31	\$18,892.87	\$13,523.10	\$19,268.91
010.05.210.55120	CATCH BASIN CLEANING	0.00	\$8,000.00	\$8,000.00	\$0.00	\$7,945.00	\$1,983.64	\$8,010.60
010.05.210.55130	STREET SWEEPING	(20.00)	\$2,000.00	\$2,500.00	\$1,904.73	\$3,508.94	\$1,175.07	\$2,883.00
010.05.210.55200	MILEAGE	(20.00)	\$2,000.00	\$2,500.00	\$437.25	\$1,844.92	\$2,545.86	\$966.47
010.05.210.55510	ROAD MAINTENANCE	20.00	\$36,000.00	\$30,000.00	\$16,991.51	\$31,781.77	\$30,349.48	\$26,712.01
010.05.210.55830	COMPUTER SOFTWARE SU	(100.00)	\$0.00	\$3,150.00	\$0.00	\$0.00	\$0.00	\$0.00
010.05.210.56205	CELL PHONE	(13.19)	\$2,500.00	\$2,880.00	\$0.00	\$920.00	\$1,320.00	\$2,120.00
010.05.210.56340	CABLE/INTERNET	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,065.79	\$1,020.49
010.05.210.56920	CONTRACT SERV-PLOW RC	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.210.56950	MTG. DUES/SUBSCRIPTION	(24.53)	\$2,000.00	\$2,650.00	\$370.00	\$1,178.89	\$2,702.40	\$1,717.40
010.05.210.57220	MAPPING MATERIALS	(100.00)	\$0.00	\$400.00	\$0.00	\$0.00	\$350.00	\$0.00
010.05.210.57400	EQUIPMENT PURCHASES -	(100.00)	\$0.00	\$3,299.00	\$0.00	\$270.00	\$0.00	\$0.00
DEPARTMENT: GENERAL HIGHWAY - 210		11.00	\$1,534,706.04	\$1,382,656.00	\$796,191.04	\$1,298,903.70	\$1,255,647.74	\$1,273,224.71

PUBLIC WORKS

TOWN GARAGE – 5260

EXPLANATION

This account funds the cost of utilities and maintenance for the Public Works Facility.

BUDGET CHANGES AND COMMENTARY

- Repair/Maintenance: Funds necessary repairs and maintenance for the Public Works facility
- Maintenance/Cleaning: Pay for cleaning supplies, dumpster contract, fire alarm and sprinkler contract and clean out for 500-gallon oil water separator, HVAC, generator maintenance and cost of Annual Industrial Storm Water permit (\$2,550).
- Light/Power: Electricity for DPW facility. Decreased based on trend. (40% of DPW power is solar).
- Uniforms: Provides funding for uniforms, shoes, safety equipment, boots and rain gear as required by contract and secured through the State Bid Process.
- Water: Provides funding for water through the Connecticut Water Company for building, outside faucets and irrigation.
- Sewer Use: Cost of sending and treating sewage at the neighboring treatment plant.
- Office Supplies: Includes cost of basic office supplies and printer service contract.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.260.55000	REPAIRS/MAINTENANCE	0.00	\$5,000.00	\$5,000.00	\$810.82	\$4,286.39	\$4,953.31	\$7,560.34
010.05.260.55100	MAINTENANCE/CLEANING	17.41	\$9,500.00	\$8,091.00	\$7,513.64	\$15,585.87	\$10,082.91	\$9,735.62
010.05.260.55500	LIGHT/POWER	0.00	\$5,000.00	\$5,000.00	\$2,709.73	\$3,427.21	\$3,881.23	\$4,168.52
010.05.260.56500	FUEL OIL/HEAT	0.00	\$6,000.00	\$6,000.00	\$1,488.49	\$5,981.99	\$6,077.90	\$5,926.17
010.05.260.56700	UNIFORMS	0.00	\$10,000.00	\$10,000.00	\$6,776.86	\$11,701.32	\$11,266.99	\$9,489.34
010.05.260.56720	MEALS	(100.00)	\$0.00	\$2,600.00	\$0.00	\$2,925.00	\$2,925.00	\$2,925.00
010.05.260.56750	WATER	0.00	\$3,200.00	\$3,200.00	\$5,614.91	\$1,419.65	\$3,461.08	\$3,614.78
010.05.260.56760	SEWER USE	0.00	\$900.00	\$900.00	\$888.42	\$450.00	\$400.00	\$400.00
010.05.260.57100	OFFICE SUPPLIES	(33.33)	\$1,000.00	\$1,500.00	\$884.69	\$855.30	\$863.50	\$1,602.15
DEPARTMENT: TOWN GARAGE - 260		(4.00)	\$40,600.00	\$42,291.00	\$26,687.56	\$46,632.73	\$43,911.92	\$45,421.92

PUBLIC WORKS

UTILITIES – 5470

EXPLANATION

This program provides funding for costs associated with street lights and fire hydrants throughout the community. Pursuant to Town Meeting approval, the purchased streetlights from Eversource and converted them to LED in 2019. This resulted in the cost of streetlights decreasing from \$34,000 per year to 8,500 per year.

BUDGET CHANGES AND COMMENTARY

- Lighting/Power - Reflects projected impact of rates for streetlights. The streetlights have been purchased from Eversource and the conversion to LED occurred in 2019.
- Water - Reflects costs associated with Town hydrants and water lines serviced by Connecticut Water Company. The Town is assessed based on the amount of piping and the size of the pipe. Connecticut Water Company's request for a substantial rate increase was denied by PURA.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025To Date: 6/30/2026Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.470.55500	LIGHT/POWER	20.00	\$10,200.00	\$8,500.00	\$5,699.96	\$8,092.68	\$8,205.94	\$8,170.32
010.05.470.56750	WATER	13.00	\$282,500.00	\$250,000.00	\$122,840.38	\$217,008.32	\$238,611.09	\$224,894.46
DEPARTMENT: UTILITIES - 470		13.23	\$292,700.00	\$258,500.00	\$128,540.34	\$225,101.00	\$246,817.03	\$233,064.78

SPECIAL REVENUE FUNDS

TRANSFER STATION – 13005290

EXPLANATION

The Public Works Department is responsible for the operation and maintenance of the Transfer Station. Responsibilities of the station include chipping brush, keeping the facility clean, assisting and instructing residents in the proper disposal of household waste and recyclable materials, and checking identification stickers to ensure that only authorized permit holders use the facility. In 2010, the Board of Selectmen raised the cost of a Transfer Station permit making the Transfer Station self-supporting. Consistent with a self-supporting municipal operation, the Board of Selectmen with the concurrence of the Board of Finance, approved making the Transfer Station operations a special revenue fund similar to WPCA and Emergency Medical Services. Starting on January 1, 2016, the Transfer Station changed to three days a week. From April to September the Transfer Station is open later on Thursdays.

Due to uncertainties with the MIRA trash to energy plant in Hartford, in 2022 the Town contracted with Murphy Road Recycling for depositing both the Town's municipal solid waste and recycled materials.

The Town is studying the benefits and impacts of opening the transfer station to certain commercial companies, but that review is ongoing and the financial impacts are not incorporated into this budget proposal.

BUDGET CHANGES AND COMMENTARY

- Part Time: Reflects cost of one part time Transfer Station employee at the rate of \$18.40 per hour for 16 hours per week and one part-time Transfer Station Supervisor at \$24.35 per hour for 24 hours per week.
- Repairs and Maintenance: Cost of routine maintenance and small projects.
- Light/Power: Reflects amount based on current trend.
- Cable/Web: Cost of cellular service for credit card reader.
- Office Supplies: Includes cost of purchasing permits for Transfer Station users.
- Credit Card Fees: Cost of processing credit card charges at the Transfer Station. Increased due to more residents using their credit cards for transactions.
- Permit Fee: Fee paid to DEEP for permit necessary to operate the Transfer Station.
- Hauling Fees: Cost of hauling municipal solid waste from the Transfer Station.
- Tipping Fee: Cost of disposing municipal solid waste at Murphy Road Recycling. The tipping fee is \$110 per ton for municipal solid waste. The Town disposes about 1,000 tons of municipal solid waste per year. Also includes cost of disposing bulky waste, tires, oil and household hazardous waste.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Part Time – Attendant	30,391	.60	.60	.60	
Part Time	15,311	.40	.40	.40	

Town of Canton

9. Transfer Station YTD Expenditure Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
130.00.141.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$2,088.15	\$3,283.98	\$2,733.31	\$2,734.75
130.05.290.51200	PART TIME	2.75	\$45,701.88	\$44,479.00	\$27,296.45	\$42,241.83	\$35,908.12	\$35,926.21
130.05.290.55000	REPAIRS/MAINTENANCE	0.00	\$2,000.00	\$2,000.00	\$155.88	\$9,237.73	\$1,454.73	\$3,172.44
130.05.290.55500	LIGHT/POWE	(14.29)	\$3,000.00	\$3,500.00	\$1,745.79	\$2,664.72	\$2,464.08	\$3,520.22
130.05.290.56340	CABLE/WEB	(23.08)	\$1,000.00	\$1,300.00	\$710.16	\$995.86	\$1,067.23	\$1,331.88
130.05.290.56750	WATER	33.33	\$200.00	\$150.00	\$91.11	\$138.15	\$871.71	\$117.18
130.05.290.57100	OFFICE SUPPLIES	5.56	\$950.00	\$900.00	\$0.00	\$954.76	\$31.91	\$753.15
130.05.290.59425	C CRD FEES	0.00	\$2,000.00	\$2,000.00	\$926.01	\$1,461.47	\$1,591.22	\$1,552.05
130.05.290.59920	MISC. EXPENSE	0.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$901.12
130.05.290.59960	HAULING	12.50	\$45,000.00	\$40,000.00	\$0.00	\$47,062.72	\$40,209.16	\$45,093.30
130.05.290.59970	TIPPING FE	1.06	\$160,000.00	\$158,323.00	\$119,569.00	\$142,222.29	\$154,425.36	\$150,506.92
Grand Total:		2.84	\$260,651.88	\$253,452.00	\$153,382.55	\$251,063.51	\$241,556.83	\$245,609.22

End of Report

Town of Canton

8. Transfer Station YTD Special Revenue Repor

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
130.05.290.34430	TRNSF STAT	0.00	(\$225,500.00)	(\$225,500.00)	(\$185,370.00)	(\$217,214.00)	(\$221,939.00)	(\$228,864.00)
130.05.290.34441	ELECTRONIC	0.00	(\$1,100.00)	(\$1,100.00)	(\$916.06)	(\$1,749.09)	(\$1,929.57)	(\$1,833.90)
130.05.290.34442	SCRAP METL	0.00	(\$24,000.00)	(\$24,000.00)	(\$11,727.85)	(\$15,301.35)	(\$29,487.13)	(\$18,881.45)
130.05.290.34443	ORD223 FEE	0.00	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	(\$500.00)	(\$2,000.00)	(\$3,000.00)
130.05.290.36100	INTEREST REVENUE	0.00	\$0.00	\$0.00	(\$2,378.39)	(\$4,141.30)	(\$3,215.24)	(\$247.99)
130.05.290.39100	OPERATING TRANSFER IN	0.00	(\$3,000.00)	(\$3,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		0.00	(\$255,600.00)	(\$255,600.00)	(\$202,392.30)	(\$238,905.74)	(\$258,570.94)	(\$252,827.34)

End of Report

PUBLIC WORKS

FACILITIES – COMMUNITY CENTER – 5550

EXPLANATION

The Community Center program contains those items required to maintain the Community Center. Converted from a former school facility, the building houses the Community Center, Library Operations, the Parks and Recreation Administrative Office and programming space along with Social Services and Senior Center operations. The cost of maintaining and operating the Community Center is contained in this department.

BUDGET CHANGES AND COMMENTARY

- Repairs and Maintenance: Funds utilized for building maintenance such as painting and major repairs.
- Maintenance/Cleaning: Funds the purchase of cleaning supplies, maintenance contracts and certain professional services, including security alarm system, generator service contract, fire alarm and trash pickup.
- H/C Repair: Funds used to repair the HVAC system not covered by maintenance contract. This area continues to be a significant expense.
- H/C Contract: Contract for heating and cooling periodic maintenance and inspections.
- Lighting/Power: Reflects projected costs of utilities. Amount includes repayment of Eversource loan for energy improvements.
- Elevator Contract: The costs of having a third party maintain and inspect the elevator.
- Fuel/Heat: Reflects natural gas costs to heat building.
- Water: Reflects anticipated rates.
- Sewer Use: Reflects cost of treating sewage.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.05.550.55000	REPAIRS/MAINTENANCE	(12.50)	\$10,500.00	\$12,000.00	\$15,051.98	\$11,421.87	\$11,800.53	\$10,200.90
010.05.550.55100	MAINTENANCE/CLEANING	38.89	\$25,000.00	\$18,000.00	\$14,692.93	\$24,662.20	\$24,115.93	\$27,421.15
010.05.550.55300	HEATING/COOLING REPAIR	10.00	\$11,000.00	\$10,000.00	\$2,449.10	\$12,729.70	\$24,985.46	\$13,910.33
010.05.550.55310	HEATING/COOLING CONTR	0.00	\$3,280.00	\$3,280.00	\$1,640.00	\$3,280.00	\$3,280.00	\$1,640.00
010.05.550.55500	LIGHT/POWER	0.00	\$43,000.00	\$43,000.00	\$25,160.76	\$37,805.98	\$37,603.50	\$38,267.29
010.05.550.55600	ELEVATOR MAINTENANCE	0.00	\$1,800.00	\$1,800.00	\$1,880.16	\$1,800.00	\$1,406.80	\$2,140.96
010.05.550.56500	FUEL OIL/HEAT	(20.00)	\$18,000.00	\$22,500.00	\$5,453.94	\$16,603.27	\$25,210.25	\$19,055.72
010.05.550.56750	WATER	9.38	\$3,500.00	\$3,200.00	\$2,000.26	\$3,103.55	\$4,049.68	\$3,633.53
010.05.550.56760	SEWER USE	0.00	\$900.00	\$900.00	\$663.00	\$629.00	\$480.74	\$400.00
DEPARTMENT: COMMUNITY CENTER - 550		2.01	\$116,980.00	\$114,680.00	\$68,992.13	\$112,035.57	\$132,932.89	\$116,669.88

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2025-2026 BUDGET

COMMUNITY SERVICES

6340	Community Agencies
6380	Senior / Social Services
6450	Parks and Recreation
2100045	Parks and Recreation - Special Revenue Fund
0320	Library

COMMUNITY SERVICES

Community Agencies - 6340

EXPLANATION

These are Town agencies, community groups and regional organizations that receive funding from the Town.

BUDGET CHANGES AND COMMENTARY

- Youth Service Bureau - For the operation of youth services, including prevention activities, positive youth development and counseling for troubled youth. Also funds temporary staffing for the Cave.
- Memorial Day - Funds the purchase of flags and markers for cemeteries.
- Health District - Through its membership in the Farmington Valley Health District (FVHD), the Town receives services and programs associated with a Public Health Department which include the following: subdivision reviews, soil testing, engineer plan reviews, septic systems, wells, licensing and inspecting of food establishments, public pool inspections and permitting, daycare inspections and permitting. Resulting from a strategic planning process, the agency has taken on additional statutory requirements resulting in higher fees. The Health District has played a pivotal role in addressing the impacts of the COVID 19 pandemic.
- Farmington Valley Visiting Nurses Association VNA - Through its association with the Farmington Valley Visiting Nurses Association (FVVNA), the Town receives comprehensive home and community health and illness prevention programs. The annual allocation allows the VNA to provide health supervision home visits by a registered nurse, physical therapist or medial social worker, reduced and part pay home care services for individuals with financial hardship and a variety of illness prevention/clinic services based up requested services and needs identified.
- Canton Historical Museum – Funds contributed to the local historic museum located in Collinsville.
- North Central Regional Mental Health Board - A non-profit regional board that monitors and provides for local mental health services.
- Farmington River Watershed - An advocacy group that supports the Farmington River and the River Stewart Program.
- Roaring Brook Nature Center – Funding for the local non-profit nature center.
- Interval House - Provides services to victims of domestic violence.
- Arts Council –The Arts Council is a volunteer group that helps to support the arts in Canton.
- Halloween Parade – Funds to support and off-set costs of the annual Halloween Parade.
- Main Street – Funds to support the Main Street Organizations, especially with the events surrounding Christmas in Collinsville.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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010.06.340.53575	YOUTH SERVICE BUREAU	0.00	\$12,000.00	\$12,000.00	\$0.00	\$11,300.00	\$11,300.00	\$11,300.00
010.06.340.53580	MEMORIAL DAY	0.00	\$1,750.00	\$1,750.00	\$0.00	\$912.57	\$668.19	\$1,605.99
010.06.340.53585	HEALTH DISTRICT	5.00	\$80,992.00	\$77,135.00	\$75,682.50	\$75,622.75	\$75,938.00	\$71,778.00
010.06.340.53595	FV VNA	0.00	\$12,925.00	\$12,925.00	\$4,276.25	\$7,097.50	\$12,420.25	\$12,244.50
010.06.340.53600	CANTON HISTORICAL MUSEUM	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
010.06.340.53620	MENTAL HEALTH	0.00	\$0.00	\$0.00	\$0.00	\$708.00	\$708.00	\$720.00
010.06.340.53626	ARTS COUNCIL	0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
010.06.340.55230	CANTON MAIN STREET	0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
010.06.340.56501	HALLOWEEN PARADE	0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
010.06.340.58520	FARMINGTON RIVER WASTE	0.00	\$0.00	\$0.00	\$0.00	\$1,519.00	\$3,835.00	\$3,835.00
010.06.340.58530	ROARING BROOK NATURE CENTER	(100.00)	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
010.06.340.60011	INTERVAL HOUSE BATTERY	0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
DEPARTMENT: COMMUNITY AGENCIES - 340		2.20	\$109,667.00	\$107,310.00	\$79,958.75	\$99,659.82	\$105,869.44	\$106,983.49

COMMUNITY SERVICES

SENIOR/SOCIAL SERVICES – 6380

EXPLANATION

The Senior/Social Services Department provides comprehensive services and programs to the Town's residents, in order to promote physical, emotional, social and intellectual well-being for this group of Canton citizens. Activities focus on public health and wellness, education, transportation, socialization, recreational and volunteer opportunities.

In addition, external services are brought in, provided and coordinated on-site for easy accessibility by seniors: notably in the areas of health (flu shot clinics, foot care clinic, memory care, and hearing screenings, BP monitoring and education, fitness (presentations and classes including computer skills and safe driving), and social services.

The Senior/Social Services general fund and Special Revenue fund provides funding for enhanced meals for seniors. The meals are made at local restaurants and sold at a subsidized rate to seniors.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for the Senior/Social Services Director.
- Part-Time: Reflects the wages for the part-time Administrative Assistant and Senior Center Coordinator (Senior Center Coordinator is FT 30 hrs per/wk).
- Dial-A-Ride: Cost covers personnel, maintenance of bus, insurance and all aspects of operation. The Dial-A-Ride service provides transportation to seniors and disabled Canton residents on a consistent, regular basis. The program is partially subsidized by a state grant. The bus is maintained and driven by Martel Transportation which after a competitive bid process received a new three-year contract.
- Software Support: funds cost of charity tracker software that tracks services being provided to residents.
- Copier Contract: Account funds cost of the office copier.
- Meals: Includes cost of meals as well as items required to serve the meals: to go containers, at the senior center for Canton residents. Increased to fund enhanced program where meals are prepared by local restaurants and sold at a subsidized rate (cost of meal is \$11 and sold to seniors at \$5 for Canton residents to dine in, \$6 for takeout and \$6 for non-Canton residents, \$7 for takeout)). The line item increased because the cost paid for each meal went up 1.50 and the Town serves approximately 3,324 meals per year.
- Meetings/Dues: Cost of membership in professional organizations and seminars.
- Printing: This line item was increased in the current fiscal year to fund the interdepartmental program newsletter (between Parks & Recreation, the Library), and Senior & Social Services, of which Senior/Social Services will fund 25%.
- Senior Activities: Funds utilized for senior special events and activities.
- Meals on Wheels: Program that delivers meals to Canton residents. The meals are delivered by McLean for an annual "donation". The number of meals delivered annually has increased from 6,837 to 8,024. (Per McLean, for the year 2024 15 Canton residents were provided 1,966 meals through the program. Actual cost of the daily food and prep for each delivery is \$23 or \$115 per/wk. However, the highest amount any individual will pay is \$9.95 per day. More than 50% Of the meals are provided using funding assistance on a sliding scale consideration, and no one is denied service due to an inability to pay)
- General Assistance: Provides short-term financial assistance for basic quality of life needs such as food, clothing, temporary shelter, rental assistance, transportation, medical costs etc. when other programs are not available. There has been increasing pressure on these limited funds. Since fiscal year 22-23 client contact (people seeking services) has increased 61%.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Senior/Social Services Director (Per IV 79805.57)	82,000	1	1	1	
Administrative Assistant	26,100	.57	.57	.57	
Senior Center Coordinator	38,193	.71	.71	.71	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.06.380.51110	SUPERVISORY'S SALARIES	2.75	\$82,000.00	\$79,805.00	\$49,111.20	\$77,669.65	\$75,590.94	\$70,072.15
010.06.380.51200	PART TIME	2.75	\$64,293.00	\$62,572.00	\$37,153.05	\$58,589.38	\$52,670.10	\$47,009.23
010.06.380.54420	DIAL-A-RIDE	31.21	\$103,963.00	\$79,232.00	\$57,604.07	\$87,882.22	\$71,287.80	\$72,988.22
010.06.380.55200	MILEAGE	0.00	\$300.00	\$300.00	\$141.87	\$302.72	\$296.06	\$0.00
010.06.380.55830	COMPUTER SOFTWARE SU	3.39	\$645.00	\$623.88	\$648.00	\$175.89	\$462.96	\$750.96
010.06.380.55860	COPIER MAINTENANCE CO	8.91	\$697.00	\$640.00	\$456.14	\$1,805.11	\$1,278.28	\$1,437.01
010.06.380.56000	MARKETING	3.40	\$3,619.00	\$3,500.00	\$1,374.47	\$2,249.39	\$0.00	\$0.00
010.06.380.56100	POSTAGE	3.38	\$1,344.00	\$1,300.00	\$493.16	\$504.94	\$1,184.10	\$1,103.41
010.06.380.56205	CELL PHONE	3.33	\$496.00	\$480.00	\$280.00	\$440.00	\$480.00	\$480.00
010.06.380.56720	MEALS	82.27	\$43,000.00	\$23,592.00	\$23,967.92	\$0.00	\$9,200.00	\$70.54
010.06.380.56950	MTG. DUES/SUBSCRIPTION	3.33	\$372.00	\$360.00	\$170.00	\$559.90	\$360.84	\$317.22
010.06.380.57100	OFFICE SUPPLIES	3.45	\$1,050.00	\$1,015.00	\$527.99	\$812.81	\$1,061.82	\$1,661.35
010.06.380.57200	PRINTING	3.40	\$5,687.00	\$5,500.00	\$3,297.13	\$3,347.57	\$5,071.61	\$2,963.42
010.06.380.57600	COMPUTER SUPPLIES	3.00	\$103.00	\$100.00	\$0.00	\$0.00	\$0.00	\$42.53
010.06.380.59030	SENIOR ACTIVITIES	3.40	\$3,619.00	\$3,500.00	\$6,880.70	\$837.64	\$3,011.75	\$85.00
010.06.380.59050	MEALS ON WHEELS	2.31	\$4,297.00	\$4,200.00	\$4,200.00	\$0.00	\$4,000.00	\$3,500.00
010.06.380.59100	GENERAL ASSISTANCE	3.40	\$5,170.00	\$5,000.00	\$3,524.60	\$3,666.12	\$6,124.38	\$4,972.56
010.06.380.59900	MISCELLANEOUS	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.33	\$0.00
DEPARTMENT: SENIOR/SOCIAL SERVICES - 380		18.01	\$320,655.00	\$271,719.88	\$189,830.30	\$238,843.34	\$232,236.97	\$207,453.60

COMMUNITY SERVICES

SENIOR/SOCIAL SERVICES SPECIAL REVENUE ACCOUNT

Senior Social Services Special Revenue Account

EXPLANATION

Like the Parks & Recreation Commission, a special revenue account has been established for the Senior/Social Services Department. The Senior/Social Services Special Revenue Account will receive funds from meals, programming and donations. The funds are budgeted to enhance the senior center café lunch program and in support of senior center programs

BUDGET CHANGES AND COMMENTARY

Meals – This fund is used to support the expenses connected with purchasing, making and serving meals to seniors.

Programming – This fund supports enhanced programs for seniors, such as trips, supplies and paying for instructors for various classes.

Town of Canton

15. Sen & Soc Srvcs YTD Expenditure Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance

☐ Round to whole dollars

☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025 To Date: 6/30/2026 Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
128.06.380.59030	SENIOR PROGRAM EXPEND	0.00	\$10,000.00	\$10,000.00	\$3,875.39	\$10,975.58	\$9,547.31	\$3,374.84
128.06.380.59031	SENIOR CENTER CAFE PRG	0.00	\$26,430.00	\$26,430.00	\$390.66	\$37,786.38	\$26,061.81	\$12,973.75
Grand Total:		0.00	\$36,430.00	\$36,430.00	\$4,266.05	\$48,761.96	\$35,609.12	\$16,348.59

End of Report

Town of Canton

14. Sen & Soc Srvcs Special Revenue YTD Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
128.06.380.34141	DIAL-A-RIDE TICKETS	0.00	(\$3,000.00)	(\$3,000.00)	(\$2,800.00)	\$0.00	(\$2,950.00)	\$0.00
128.06.380.34783	SENIOR PROGRAM FEES	0.00	(\$5,500.00)	(\$5,500.00)	(\$10,633.50)	(\$6,077.05)	(\$5,132.80)	(\$2,623.00)
128.06.380.34784	SENIOR CENTER CAFE PROGRAM	0.00	(\$24,930.00)	(\$24,930.00)	(\$9,541.00)	(\$16,432.26)	(\$16,048.00)	(\$5,938.50)
128.06.380.36500	PRIVATE DONATIONS/GIFTS	0.00	(\$3,000.00)	(\$3,000.00)	(\$2,205.00)	(\$735.65)	(\$1,880.00)	(\$925.00)
128.06.380.36550	DONATIONS-DIAL-A-RIDE VEHICLES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$350.00)	(\$150.00)
Grand Total:		0.00	(\$36,430.00)	(\$36,430.00)	(\$25,179.50)	(\$23,244.96)	(\$26,360.80)	(\$9,636.50)

End of Report

COMMUNITY SERVICES**PARKS AND RECREATION – 010.06.450****EXPLANATION**

The Canton Parks and Recreation Department is charged with providing comprehensive, high quality and well-rounded recreation and leisure activities for Canton residents. The programs are intended to address the needs of all populations from pre-school age to senior citizens. The Recreation Department also maintains the pool complex located at Mills Pond Park, and is in charge of town field scheduling and all scheduling in the Canton Community Center.

BUDGET CHANGES AND COMMENTARY

- Part-Time Hourly: Represents the wages for the Recreation Supervisor at an average of 29 hours per week. 35% of the Recreation Supervisor's wages are paid from the Special Revenue Account.
- Supervisory Salary: The Director's salary line item. 35% of the Supervisor's salary is paid from the Special Revenue Account.
- Part-Time Seasonal: Represents the cost of paying part time seasonal employees to operate the Mills Pond pool & splashpad. A portion of the increase is due to the annual minimum wage increase by the State of Connecticut.
- Maintenance/Cleaning: Represents funds for opening and closing the pool house, pool house supplies, general repairs, portable restrooms and dumpster & recycling rentals.
- Repair Maintenance: Funds utilized to purchase first aid supplies, lifeguard suits, pool ID tags, etc. and infrastructure maintenance and repairs.
- Copier Maintenance: Cost of maintenance and materials for copier. Increased because other departments are using the copier, especially to print color copies.
- Fuel/Heat: Reflects cost of heating hot water at Mills Pond. Decrease due to Town Fuel contract pricing.
- Sewer Use: Reflects costs associated with pool water treatment and toilet facilities at Mills Pond. The Town's sewer fees are charged the same as commercial users, which means the fee is based on water usage.
- Meetings/Dues: Includes dues for the National Recreation and Park Association and Connecticut Recreation and Park Association.
- Chemicals: Chemicals for treating the water for the pool and splashpad.
- Mills Pond Pool Opening/Closing: Opening and closing the pool is now being performed by DPW. The amount budgeted help funds materials such as paint and allows for contracting with a local vendor to repair the shell if necessary.
- Mills Pond Pool Repairs: Costs of repairs to Mills Pond Pool & splashpad after opening, including closures due to user sickness in water.
- Mills Pond Water: Cost of the water to fill Mills Pond Pool & splashpad and to irrigate the recreation fields located at the park. The amount varies significantly depending on weather conditions, and amount requested is increased due to CT Water rates. Water usage has been analyzed and has been determined that the amount used to irrigate the fields is well within best practices. Estimated total water use is 3 to 3.5 million gallons.
- Copier Lease: Cost of leasing the copier for the Recreation Department.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Director (a)	90,759	1	1	1	
Recreation Supervisor (a)	53,962	.83	.83	.83	
Pool Supervisors – (3)	14,470	12,249	14,470	14,470	
Lifeguards – (25)	43,012	39,239	43,012	43,012	
Desk Attendant – (4)	12,851	10,725	12,851	12,851	
Maintenance	7,848	6,600	7,848	7,848	

(a) 35% of the Director's salary and 35% of the Recreation Program Supervisor's wages come from the Parks and Recreation Special Revenue Fund. Amount listed above is the full salary.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.06.450.51000	FULL TIME SALARIES	2.75	\$32,377.00	\$31,510.00	\$24,108.93	\$36,536.64	\$35,403.76	\$31,452.14
010.06.450.51110	SUPERVISORY'S SALARIES	2.75	\$54,454.00	\$52,997.00	\$30,275.64	\$63,841.60	\$62,132.99	\$65,282.58
010.06.450.51150	PART TIME SEASONAL	4.20	\$78,300.00	\$75,144.00	\$45,577.01	\$50,461.51	\$51,521.39	\$50,551.01
010.06.450.51400	OVERTIME	0.00	\$0.00	\$0.00	\$33.47	\$0.00	\$0.00	\$0.00
010.06.450.55100	MAINTENANCE/CLEANING SERVICES	3.40	\$10,340.00	\$10,000.00	\$3,479.68	\$2,757.79	\$8,804.33	\$9,794.43
010.06.450.55200	MILEAGE	0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
010.06.450.55800	REPAIRS/MAINTENANCE	3.40	\$6,721.00	\$6,500.00	\$359.32	\$2,880.77	\$4,527.26	\$7,181.56
010.06.450.55860	COPIER MAINTENANCE CONTRACT	3.36	\$1,137.00	\$1,100.00	\$339.99	\$937.61	\$980.34	\$736.88
010.06.450.56100	POSTAGE	3.50	\$207.00	\$200.00	\$70.32	\$88.49	\$99.07	\$96.74
010.06.450.56500	FUEL OIL/HEAT	(10.13)	\$719.00	\$800.00	\$649.00	\$884.83	\$840.00	\$500.00
010.06.450.56760	SEWER USE	5.40	\$5,270.00	\$5,000.00	\$3,566.94	\$6,373.66	\$639.50	\$3,530.65
010.06.450.56950	MTG. DUES/SUBSCRIPTIONS	3.37	\$1,504.00	\$1,455.00	\$315.00	\$315.00	\$1,455.00	\$1,497.50
010.06.450.57100	OFFICE SUPPLIES	3.38	\$827.00	\$800.00	\$620.65	\$465.71	\$559.99	\$261.87
010.06.450.58400	CHEMICALS	3.40	\$6,721.00	\$6,500.00	\$6,063.90	\$5,204.58	\$5,000.00	\$4,878.25
010.06.450.58410	MILLS POND OPENING/CLOSING	3.40	\$8,789.00	\$8,500.00	\$419.20	\$7,458.58	\$7,838.57	\$4,614.30
010.06.450.58420	MILLS POND POOL REPAIRS	3.40	\$3,102.00	\$3,000.00	\$90.12	\$2,531.82	\$1,255.69	\$3,123.98
010.06.450.58430	MILLS POND WATER	13.00	\$30,510.00	\$27,000.00	\$19,990.50	\$8,249.61	\$30,923.34	\$18,692.06
010.06.450.60040	COPIER LEASE	0.00	\$961.00	\$961.00	\$903.77	\$1,193.21	\$1,316.95	\$1,293.60
DEPARTMENT: PARK AND RECREATION - 450		4.52	\$241,989.00	\$231,517.00	\$136,863.44	\$190,181.41	\$213,298.18	\$203,487.55

SPECIAL REVENUE FUNDS PARKS AND RECREATION – 021.00.045

EXPLANATION

Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specific purposes. In most cases, these funds do not directly affect the mill rate. The Parks and Recreation Special Revenue Fund accounts for all the fees collected for recreation programs and the expenditures needed to operate the program. In recent years several accounts from the Parks & Recreation general fund account have been moved to the special revenue account. This results in more recreational related expenses being paid from participant fees and less from general tax dollars. These changes include 35% of both the Directors and Recreation Supervisor's wages, 100% of the Recreation Coordinator wages, light and power fees and all special events. Special Revenue Fund overage funds have been used recently to purchase equipment & supplies for the Mills Pond Park facility that will provide additional access to users, including for the playground & pool, make facility repairs & beautifications and contribute to the completion of the splashpad project.

BUDGET CHANGES AND COMMENTARY

- F/T Salary: Funds 100% of the compensation for the Recreation Coordinator.
- Supervisor Salary: Funds 35% of the compensation for the Director of Parks & Recreation. Most of the Director's wages are paid from the Parks & Recreation general fund account. Percentage from the Special Revenue Fund was increased from 25% to 35%.
- Part-Time Seasonal: Compensation for employees such as Camp Directors and Lifeguards. Also includes counselors for after school program at Cherry Brook School and CIS. Part of the increase is due to an annual increase in the minimum wage by the State of Connecticut.
- Part Time: Funds 35% of the wages for the Recreation Supervisor position. Most of the Recreation Supervisors wages are paid from the Parks & Recreation general fund account since a large portion of that position is the oversight & management of the pool.
- Financial Services/Fringe Benefits: Provides proportionate funding for Financial Department services committed to Parks and Revenue Special Revenue Fund function.
- FICA: Funds Part Time Parks position payroll taxes at 7.65% of all wages.
- Software Support: Parks and Recreation's share of Infinite Visions financial software and the annual cost of the MYREC registration and management software. The Senior & Social Services Department now uses the Recreation Department's MyRec platform as well for some of their registrations, including programs & Dial A Ride, so that their participants can use credit cards.
- Special Events: Funds special programs such as concerts at Mills Pond Park. Part of the cost of the concerts are offset from corporate sponsors that are recruited by P&R staff.
- Meetings/Dues: Funds training and supplies for in-house training of recreation staff, including medication administration & Epi-Pen trainings.
- Printing: Partially funds program guide that is produced three times a year by P&R, Library and Senior/Social Services. The cost of the guide has increased. Parks & Recreation puts together & designs the brochure for all 3 departments.
- Refreshments: Increase purchase of supplies for concession sales which makes about \$6,000 per year. Not only does this make a profit but it benefits the patrons at Mills Pond Park.
- Materials and Supplies: Costs associated with materials, equipment and supplies for recreational programs.
- Programs: Covers costs for running programs – instructor fees, supplies, materials and miscellaneous expenses.
- Credit Card Fees: This represents the processing fees for allowing participants, including Senior & Social Services participants, to pay with a credit card.
- License Fee: Cost of the ASCAP music license fee so that Park & Recreation can have musical events.

PERSONNEL SUMMARY

DEPARTMENT: **Park & Recreation - Special Revenue Fund**

POSITION / TITLE	# of positions	Status: FT / PT	# of hours	Union	FY 2024-2025 Salary:	FY 2025-2026 Salary:
Summer Camp Supervisors	2	PT	seasonal	non	\$10,200	\$11,046
Camp Asst Supervisors	1	PT	seasonal	non	\$6,300	\$6,844
Summer Camp Counselors	7	PT	seasonal	non	\$38,250	\$41,693
Water Safety Instructors	3	PT	seasonal	non	\$8,525	\$9,273
AM Lifeguard	1	PT	seasonal	non	\$2,822	\$3,073
Park Maintainer (DPW)	1	PT	seasonal	non	\$2,400	\$3,082
Head Swim Coach	1	PT	seasonal	non	\$3,850	\$3,850
Assistant Swim Coach	3	PT	seasonal	non	\$4,575	\$4,983
Recreation Basketball Coordinator	2	PT	seasonal	non	\$3,060	\$3,314
After School Supervisors	2	PT	seasonal	non	\$9,792	\$10,604
After School Counselor	3	PT	seasonal	non	\$24,300	\$26,487
Portion of Director Salary (35%)	1	FT	35	non	\$35,333	\$36,305
Portion of Supervisor Salary (35%)	1	PT	29hrs	non	\$21,007	\$21,585
Recreation Coordinator	1	FT	35	non	\$49,557	\$50,920

Town of Canton

5. Park & Rec YTD Expenditure Report

Fiscal Year: 2024-2025

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 ☐ Round to whole dollars
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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
021.00.045.51000	FULL TIME SALARIES	2.75	\$50,920.00	\$49,557.00	\$30,497.60	\$43,407.00	\$42,241.60	\$41,598.28
021.00.045.51110	SUPERVISORY'S SALARIES	2.75	\$36,305.00	\$35,333.00	\$10,091.88	\$21,280.45	\$20,710.83	\$13,371.26
021.00.045.51150	PART TIME SEASONAL	4.20	\$124,249.00	\$119,241.00	\$78,749.84	\$93,080.23	\$94,085.71	\$72,061.27
021.00.045.51200	PART TIME	2.75	\$21,585.00	\$21,007.00	\$9,118.38	\$11,994.52	\$11,850.45	\$10,095.71
021.00.045.51210	FINANCIAL SERVICES	1.49	\$23,709.00	\$23,360.00	\$11,438.20	\$17,899.09	\$22,297.54	\$18,389.53
021.00.045.52200	FRINGE BENEFITS	1.59	\$7,204.00	\$7,091.00	\$0.00	\$0.00	\$6,852.00	\$5,336.00
021.00.045.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$709.16	\$1,109.74	\$1,382.41	\$1,140.14
021.00.045.55000	REPAIRS/MAINTENANCE	3.40	\$1,551.00	\$1,500.00	\$0.00	\$0.00	\$221.87	\$0.00
021.00.045.55500	LIGHT/POWER	20.00	\$10,200.00	\$8,500.00	\$7,859.24	\$7,527.68	\$7,340.81	\$6,174.33
021.00.045.55830	COMPUTER SOFTWARE SU	4.93	\$8,534.00	\$8,133.00	\$7,884.86	\$6,546.30	\$5,213.64	\$5,103.85
021.00.045.56440	SPECIAL EVENTS	3.40	\$10,237.00	\$9,900.00	\$10,644.36	\$11,147.05	\$9,181.59	\$2,563.27
021.00.045.56950	MTG. DUES/SUBSCRIPTION	3.43	\$724.00	\$700.00	\$0.00	\$0.00	\$0.00	\$402.00
021.00.045.57200	PRINTING	3.40	\$10,237.00	\$9,900.00	\$6,594.28	\$6,323.26	\$8,953.22	\$4,606.84
021.00.045.57350	REFRESHMENTS	3.39	\$2,378.00	\$2,300.00	\$1,324.59	\$1,281.72	\$2,337.02	\$1,177.74
021.00.045.57360	MATERIALS/SUPPLIES	3.40	\$1,034.00	\$1,000.00	\$0.00	\$600.00	\$433.94	\$557.13
021.00.045.59010	PROGRAMS	3.40	\$165,440.00	\$160,000.00	\$149,694.14	\$212,624.42	\$153,219.89	\$116,856.62
021.00.045.59020	SPECIAL NEEDS	3.40	\$517.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
021.00.045.59425	CREDIT CARD FEES	8.00	\$13,500.00	\$12,500.00	\$5,665.11	\$12,943.48	\$11,168.93	\$8,253.05
021.00.045.59920	LICENSE FEE	3.37	\$460.00	\$445.00	\$445.00	\$434.00	\$420.00	\$390.00
021.00.141.52400	F.I.C.A.	11.03	\$20,300.00	\$18,283.00	\$9,537.77	\$13,270.04	\$12,061.49	\$10,462.80
Grand Total:		4.05	\$509,084.00	\$489,250.00	\$340,254.41	\$461,468.98	\$409,972.94	\$318,539.82

End of Report

Town of Canton

4. Park & Rec Special Revenue YTD Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
021.00.000.34722	SWIMMING LESSONS	3.12	(\$33,000.00)	(\$32,000.00)	(\$34,167.50)	(\$30,090.68)	(\$17,855.41)	(\$7,298.66)
021.00.000.34742	CONCESSIONS	0.00	(\$6,300.00)	(\$6,300.00)	(\$4,280.71)	(\$6,644.32)	(\$6,097.40)	(\$5,482.99)
021.00.000.34743	RESALE ITEMS REVENUE	0.00	(\$200.00)	(\$200.00)	(\$70.50)	(\$160.70)	(\$286.75)	(\$131.60)
021.00.000.34775	SPONSORSHIPS-PROGRAM	0.00	(\$6,500.00)	(\$6,500.00)	(\$4,825.00)	(\$5,455.00)	(\$5,884.00)	(\$5,200.00)
021.00.000.34782	PROGRAM FEES	4.55	(\$460,000.00)	(\$440,000.00)	(\$320,173.36)	(\$445,799.72)	(\$394,606.53)	(\$287,261.88)
021.00.000.36100	INTEREST REVENUE - STIF	(100.00)	\$0.00	(\$10,000.00)	(\$6,085.69)	(\$16,090.42)	(\$10,532.39)	(\$481.22)
021.00.000.36300	RENTAL INCOME- P & R	(20.00)	(\$8,000.00)	(\$10,000.00)	(\$2,955.50)	(\$10,487.00)	(\$11,289.00)	(\$9,885.50)
Grand Total:		1.78	(\$514,000.00)	(\$505,000.00)	(\$372,558.26)	(\$514,727.84)	(\$446,551.48)	(\$315,741.85)

End of Report

COMMUNITY SERVICES**PUBLIC LIBRARY – 10320****EXPLANATION**

The mission of the Canton Public Library is to provide a vibrant, welcoming, accessible space to promote community connection, enrich lifelong learning, and provide a dynamic exchange of ideas for all residents in all stages of life.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Reflects salary for the Library Director.
- Part Time: Funds hourly pay to Library Aides and Pages. Partially increased due to the impact of increasing minimum wage.
- Salaried Full Time: Represents salary amounts for five (5) full time employees.
- Computer Hardware: Cost of replacing library-specific computer hardware such as barcode scanners and receipt printers.
- Mileage: Reflects IRS rate and estimated usage. Increased due to more meetings/conferences being in person.
- Copier Contract: Cost of toner and other supplies for the copier machines which is charged based on the amount of copies.
- Computer Software Support: Support computer and printer management software. Amount decreased because last year's amount included startup costs, ongoing is just maintenance costs.
- Postage: Partially used to fund cost of combined program newsletter with Parks & Recreation and Senior/Social Services. Increased due to cost of newsletter going up.
- Meetings/Dues: Reflects costs of dues and memberships (Connecticut Library Consortium, CT Library Association, American Library Association, and Public Library Association).
- Office Supplies: Includes cost of library processing supplies such as library cards and book covers and standard office supplies.
- Electronic Services: Primarily the cost of membership in the Library Connection Inc. Network – \$26,279.
- Publications: Funds used to purchase print/audiovisual materials, DVDs, online databases and other media for library patrons. Increased to return line to amount prior to last year's cut.
- Computer Supplies: Funds toner cartridges for backup printer. Currently have sufficient cartridges for next year.
- Training / Education: Funds conferences and seminars.
- Programs: Funds expenses for library programs for all ages. FY24 program attendance was 15% higher than FY23.
- Copier Leases: Funds leases on two copiers.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Director	107,380	1	1	1	
Library Resources & Tech.	63,242	1	1	1	
Head of Children's Services	72,621	1	1	1	
Adult Services Librarian	66,751	1	1	1	
Public Services Manager	61,687	1	1	1	
Teen Services Librarian	64,733	1	1	1	
Library Aide II (4 p/t)	22.06 per hr.	4117	4117	4117	
Library Aide I (6 p/t)	20.27 per hr.	3,594	3,594	3,594	
Library Pages (2 p/t)	16.35 per hr.	780	780	780	
Summer Aides (2 pt)	17.01 per hr.	320	400	400	
Summer Saturday Staff	22.06 per hr.	85	85	85	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
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 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.10.320.51110	SUPERVISORY'S SALARIES	2.75	\$107,380.00	\$104,506.00	\$64,311.20	\$101,708.70	\$98,986.20	\$95,793.87
010.10.320.51200	PART TIME HOURLY	2.94	\$185,095.00	\$179,805.00	\$107,821.68	\$182,499.48	\$161,619.73	\$153,892.83
010.10.320.51300	FULL TIME SALARY	2.33	\$329,034.00	\$321,538.00	\$193,952.96	\$282,049.46	\$296,048.12	\$282,758.72
010.10.320.53110	COMPUTER HARDWARE PL	0.00	\$500.00	\$500.00	\$317.00	\$2,489.59	\$139.27	\$0.00
010.10.320.53120	COMPUTER SOFTWARE PU	0.00	\$3,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
010.10.320.55200	MILEAGE	0.00	\$500.00	\$500.00	\$452.92	\$0.00	\$297.54	\$52.42
010.10.320.55800	DEPT EQUIPMENT	0.00	\$1,000.00	\$1,000.00	\$636.84	\$839.43	\$465.10	\$875.91
010.10.320.55830	COMPUTER SOFTWARE SU	(100.00)	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$199.94
010.10.320.55860	COPIER MAINTENANCE CO	0.00	\$1,300.00	\$1,300.00	\$681.84	\$1,623.09	\$738.89	\$1,140.32
010.10.320.56100	POSTAGE	3.30	\$5,320.00	\$5,150.00	\$3,370.13	\$3,161.62	\$4,539.61	\$2,303.40
010.10.320.56950	MTG. DUES/SUBSCRIPTION	(6.40)	\$1,610.00	\$1,720.00	\$1,655.50	\$1,713.42	\$1,540.30	\$1,680.00
010.10.320.57100	OFFICE SUPPLIES	0.00	\$4,520.00	\$4,520.00	\$2,537.39	\$4,824.90	\$5,844.34	\$4,558.60
010.10.320.57310	ELECTRONIC SERVICES	1.19	\$26,921.00	\$26,605.00	\$26,232.18	\$26,559.02	\$27,115.89	\$27,233.13
010.10.320.57320	PUBLICATIONS	11.98	\$72,000.00	\$64,300.00	\$37,772.73	\$70,283.03	\$72,771.33	\$72,000.00
010.10.320.57800	TRAINING/EDUCATION	0.00	\$2,140.00	\$2,140.00	\$955.84	\$879.44	\$912.75	\$934.24
010.10.320.59010	PROGRAMS	0.00	\$4,500.00	\$4,500.00	\$3,578.19	\$3,759.35	\$4,067.86	\$3,923.68
010.10.320.60040	COPIER LEASE	0.00	\$1,300.00	\$1,300.00	\$830.81	\$1,389.42	\$1,869.62	\$1,813.89
DEPARTMENT: LIBRARY - 320		3.71	\$746,450.00	\$719,734.00	\$445,107.21	\$683,779.95	\$676,956.55	\$649,160.95

TOWN OF CANTON

CAO PROPOSED
FISCAL YEAR 2025-2026 BUDGET

COMMUNITY PLANNING AND DEVELOPMENT

7065	Building Official
7410	Town Planner

COMMUNITY PLANNING AND DEVELOPMENT BUILDING - 7065

EXPLANATION

Connecticut General Statutes Chapter 541 sets forth the needs, duties, requirements and conditions of the Building Department. Chapter 541 mandates each municipality within Connecticut adopt the State Building Code. The Building Department is responsible for issuing all building and associated permits. Plan review, various inspections, and the issuance of certificates of completion or occupancy are among other duties of the Department. Based on increasing development and building needs of the community, the Building Official appointment is a full-time position. Works closely with all departments/agencies in the municipality.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Represents wages for a full time Building Official.
- Vehicle Maintenance: To fund maintenance for the Town vehicle. Includes normal, operational maintenance.
- Vehicle Fuel: Cost of fuel for the Building Official's Town vehicle. Currently estimated based on lack of historical data.
- Mileage: Reimbursement for personal use of vehicle at the standard IRS rate. Only when the Town vehicle is unavailable.
- Reference and Texts: Used to purchase code books, digital standards, and other code related materials. Revised continuously.
- Meetings/Dues: Cost of accredited training conferences, seminars, classes. License renewal requires 90 hours/3 years.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Building Official	92,865	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.07.065.51110	SUPERVISORY'S SALARIES	2.75	\$92,865.00	\$90,380.00	\$55,618.24	\$86,510.94	\$87,056.90	\$75,675.41
010.07.065.54200	VEHICLE FUEL	0.00	\$1,200.00	\$1,200.00	\$871.36	\$1,175.81	\$0.00	\$0.00
010.07.065.55010	VEHICLE MAINTENANCE	0.00	\$1,550.00	\$1,550.00	\$19.60	\$68.56	\$0.00	\$0.00
010.07.065.55200	MILEAGE	0.00	\$250.00	\$250.00	\$0.00	\$0.00	\$3,248.64	\$2,366.48
010.07.065.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$162.00	\$0.00	\$0.00
010.07.065.56910	REFERENCES/TEXTS	0.00	\$1,440.00	\$0.00	\$0.00	\$0.00	\$980.65	\$0.00
010.07.065.56950	MTG. DUES/SUBSCRIPTION	4.17	\$1,250.00	\$1,200.00	\$1,121.21	\$880.00	\$145.00	\$75.00
DEPARTMENT: BUILDING OFFICIAL - 065		4.20	\$98,555.00	\$94,580.00	\$57,630.41	\$88,797.31	\$91,431.19	\$78,116.89

COMMUNITY PLANNING & DEVELOPMENT

TOWN PLANNER – 7410

EXPLANATION

The Land Use Office assists the conservation and development regulatory agencies to adopt plans, policies, regulations and programs to promote the long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources and preservation of historic resources, in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development. The Commissions served by the Land Use Office include: Planning and Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; Conservation Commission; and two (2) Historic District Commissions.

The Economic Development Agency (EDA) is funded through the marketing line item of the Town Planner budget.

BUDGET CHANGES AND COMMENTARY

- Full Time Salary: This reflects the salary for the Assistant Town Planner/Zoning Enforcement Official and the Community Development Coordinator.
- Supervisor Salary: This reflects the salary for the Town Planner.
- Part Time: Amount reflects the cost of recording clerks from the various land use agencies. Increase reflects increase in usage and additional amount for a meeting clerk for EDA and Conservation Commission.
- Software Support: Funds CitySquare the on-line permitting program which incurred a routine increase. Also funds Land Use portion of General Code upgrades through the Town Clerk's office (\$3,500 estimated)
- Copier Contract: Cost for supplies and maintenance for the primary copier and plotter for Town Hall staff. Due to age of plotter, maintenance increased as an alternative to replacement.
- Marketing: Includes funds to support public surveys and mailings of the EDA to residents, and license for MapLink Software that allows property specific interactions with the Zoning Regulations.
- Meetings and Dues: Funds the cost of associations, conferences, and required training for Commissioners and staff. Includes request by Town Planner to attend American Planning Association National Conference (\$2,000).
- Office Supplies: Reflects all office supplies including supplies needed for the Land Use Department and Agencies. Increase reflects cost of replacing damaged ADA audio equipment for town meeting rooms (\$2,000).
- Mapping: Funds creation of land use maps, subdivision maps and other maps needed by various Agencies, Boards and Commissions along with part of the cost of maintaining the Town's GIS electronic mapping system (annual cost of WebGIS increased \$645).
- Advertising: Cost of placing legal notices in the Hartford Courant, which has increased (\$1,800).
- Computer Supplies: Reflects the cost of purchasing print cartridges including those utilized by the large-scale color plotter/scanner.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Town Planner	147,947	1	1	1	
Assistant Town Planner	76,441	1	1	1	
Comm. Develop. Coordinator	75,063	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.07.410.51000	FULL TIME SALARIES	2.74	\$151,505.72	\$147,470.13	\$90,739.04	\$143,512.29	\$138,681.84	\$130,508.55
010.07.410.51110	SUPERVISORY'S SALARIES	2.47	\$147,947.67	\$144,387.63	\$88,607.84	\$140,134.05	\$136,383.50	\$132,733.34
010.07.410.51200	PART TIME	45.45	\$6,400.00	\$4,400.00	\$1,936.78	\$6,316.79	\$4,951.39	\$4,593.23
010.07.410.55200	MILEAGE	44.44	\$1,300.00	\$900.00	\$814.68	\$1,234.93	\$1,047.49	\$392.95
010.07.410.55830	COMPUTER SOFTWARE SU-----	50.97	\$12,379.52	\$8,200.00	\$8,939.52	\$8,184.00	\$8,184.00	\$7,184.00
010.07.410.55860	COPIER MAINTENANCE CO-----	44.44	\$2,600.00	\$1,800.00	\$492.08	\$957.07	\$1,216.87	\$1,391.60
010.07.410.56000	MARKETING	125.00	\$4,500.00	\$2,000.00	\$1,095.50	\$9,013.23	\$47,377.54	\$43,702.53
010.07.410.56100	POSTAGE	0.00	\$600.00	\$600.00	\$129.37	\$347.21	\$650.46	\$969.62
010.07.410.56910	REFERENCES/TEXTS	0.00	\$300.00	\$300.00	\$50.00	\$302.00	\$0.00	\$76.50
010.07.410.56950	MTG. DUES/SUBSCRIPTION	96.28	\$4,928.62	\$2,511.00	\$1,511.36	\$2,483.03	\$3,231.72	\$2,948.45
010.07.410.57100	OFFICE SUPPLIES	244.44	\$3,100.00	\$900.00	\$517.42	\$1,178.25	\$1,231.21	\$973.58
010.07.410.57220	MAPPING MATERIALS	40.12	\$5,745.00	\$4,100.00	\$4,645.00	\$4,800.00	\$5,149.99	\$3,250.00
010.07.410.57500	ADVERTISING	42.86	\$6,000.00	\$4,200.00	\$2,350.40	\$6,181.38	\$6,767.15	\$6,205.30
010.07.410.57600	COMPUTER SUPPLIES	3.41	\$879.00	\$850.00	\$0.00	\$833.51	\$259.94	\$407.99
010.07.410.60040	COPIER LEASE	0.00	\$2,400.00	\$2,400.00	\$903.77	\$1,193.21	\$1,582.55	\$2,355.96
DEPARTMENT: TOWN PLANNER - 410		7.87	\$350,585.53	\$325,018.76	\$202,732.76	\$326,670.95	\$356,715.65	\$337,693.60

TOWN OF CANTON

CAO PROPOSED
FISCAL YEAR 2025-2026 BUDGET

INSURANCE & EMPLOYEE BENEFITS

8130	Insurance
9141	Employee Benefits

INSURANCE & MISCELLANEOUS MUNICIPAL INSURANCE - 8130

EXPLANATION

This account funds premiums on various types of Municipal Insurances including:

- Workers Compensation
- General Liability
- Malpractice, Property Coverage
- Funding for Unemployment Compensation claims

BUDGET CHANGES AND COMMENTARY

- Property Casualty: The Town's insurer is CIRMA. CIRMA is the predominant insurer for Connecticut Municipalities. Since the Town has been utilizing CIRMA there is no need to pay a separate insurance agent. The current three (3) year rate lock agreement expires on June 30, 2026. The current rate lock agreement is a "not to exceed" premium increase of 5% but if circumstances warrant, it could be less than 5%. The benefits of staying with CIRMA are that it is a stable company that provides rate stability and insures most of the municipalities in the State and the savings derived from not having to use an independent insurance agent (previously was \$15,000 annually). This line item includes VFIS which covers the Fire Department and Cyber coverage for the Town which has been difficult to acquire and has increasing premium costs.
- Workers Compensation: Worker's Compensation is provided by CIRMA.
- Unemployment Compensation: The Town does not secure insurance coverage for Unemployment Compensation and therefore pays claims on a self-insured basis.
- Recoverable Expenses: Provides funding associated with deductibles or costs associated with uninsured losses.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.08.130.52000	PROPERTY/CASUALTY	2.96	\$207,746.00	\$201,768.39	\$160,634.23	\$195,160.79	\$202,884.88	\$197,166.37
010.08.130.52010	WORKMAN'S COMPENSATION	8.35	\$149,517.00	\$138,000.00	\$103,465.93	\$122,909.55	\$121,960.12	\$129,591.63
010.08.130.52030	UNEMPLOYMENT	50.00	\$3,000.00	\$2,000.00	\$5,988.00	\$0.00	\$0.00	\$0.00
010.08.130.53560	RECOVERABLE EXPENSE	0.00	\$3,000.00	\$0.00	\$3,420.00	\$2,005.79	\$8,077.78	\$5.43
DEPARTMENT: INSURANCE - 130		6.29	\$363,263.00	\$341,768.39	\$273,508.16	\$320,076.13	\$332,922.78	\$326,763.43

INSURANCE & MISCELLANEOUS EMPLOYEE BENEFITS - 9141

EXPLANATION

This program provides for the contributions required for benefits afforded to all full time and eligible part time personnel including Life Insurance, Medical/ Surgical, Dental and Prescription Drug; Disability Insurance; Social Security and Medicare taxes. Provisions are also made for any on-going obligations of the Town for accepted and settled heart and hypertension claims by public safety personnel.

BUDGET CHANGES AND COMMENTARY

- FICA: Represents 7.65% of anticipated salaries.
- Life Insurance: The Life Insurance benefit pays employees one and one-half times the employee's yearly salary as a death benefit (some Union contracts have greater amounts).
- Medical Insurance: The budgeted amount reflects the cost for the Town's self-insured Medical Insurance Program. In 2022 the Town went through a competitive bidding process and selected United Health Care as the Town's medical network and provider of administrative services. It is projected to be an 20% increase (placeholder, waiting for final figures). This amount includes the Town's contribution to the employee's high deductible Health Savings Account program.
- Section 125 Plan Administration: A pre-tax benefit plan which allows employees to utilize tax exempt funds to pay certain medical and dependent care expenses. The Town pays the administrative costs of the plan.
- LTD & ADD: Funds cost of long-term disability insurance and accidental death and dismemberment insurance for employees.
- Heart and Hypertension: Funds the Town's liability for spousal benefits of a deceased member of the Canton Police Department.
- Pension/Defined Contribution: The total budgeted amount reflects the Annual Required Contribution identified by the Town's Pension Actuary (Defined Benefit Estimate is \$807,059 and the Defined Contribution estimate is \$456,112 for a total of \$1,263,117). This only includes the General Fund amount as those attributable to the Special Revenue accounts (WPCA, Emergency Medical Services and Parks & Recreation) are located within those Special Revenue Fund line items.
- Employee Assistance Program (EAP): Provides for the Employee Assistance Program administered through the University of Connecticut Health Center.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.00.141.52400	F.I.C.A.	6.85	\$516,863.76	\$483,751.00	\$299,196.03	\$489,042.62	\$457,652.21	\$422,060.57
010.09.141.52110	LIFE INSURANCE	5.31	\$10,442.00	\$9,915.85	\$5,680.15	\$9,353.56	\$8,992.40	\$10,068.35
010.09.141.52120	MEDICAL INSURANCE	15.50	\$1,165,370.00	\$1,008,971.00	\$890,480.48	\$1,021,741.06	\$884,591.00	\$884,591.00
010.09.141.52130	SECTION 125 ADMINISTRAT	0.00	\$776.00	\$776.00	\$1,391.69	(\$396.23)	\$711.37	\$788.96
010.09.141.52140	LT DISABILITY & ADD	(2.34)	\$9,022.80	\$9,239.35	\$4,153.47	\$7,411.41	\$7,054.94	\$11,353.35
010.09.141.52145	HEART AND HYPERTENSIO	0.00	\$43,576.00	\$43,576.00	\$28,492.00	\$43,576.00	\$43,576.00	\$43,576.00
010.09.141.52300	PENSION	6.45	\$1,263,171.00	\$1,186,681.00	\$1,050,512.24	\$1,198,645.45	\$1,121,154.53	\$1,081,760.47
010.09.141.56820	EMPLOYEE ASSISTANCE PI	1.88	\$3,430.35	\$3,367.00	\$3,267.00	\$2,889.00	\$2,511.00	\$3,024.00
DEPARTMENT: FRINGE BENEFITS - 141		9.70	\$3,012,651.91	\$2,746,277.20	\$2,283,173.06	\$2,772,262.87	\$2,526,243.45	\$2,457,222.70

TOWN OF CANTON
CAO PROPOSED
FISCAL YEAR 2025-2026 BUDGET

WATER POLLUTION CONTROL AUTHORITY

2400031

Water Pollution Control Authority (WPCA)

WATER POLLUTION CONTROL AUTHORITY (WPCA) – 2400

EXPLANATION

A portion of the Town of Canton, representing a significant amount of the community's commercial and retail properties, is serviced by the Water Pollution Control Authority in the disposal of wastewater. The operations of the facility, under the direction of the Authority as appointed by the Board of Selectmen, are fully funded by the Water Pollution Control Authority Special Revenue Fund. One of the greatest issues facing WPCA is capacity at the plant. For the nearly 7-months in 2024, the WPCF exceeded 90% of its rated Design Flow based on a 180-day rolling average. Pursuant to DEEP regulations, the WPCA must submit a plan within 12 months on how they intend to reduce flow or increase capacity. The one benefit is that the WPCA has since completed phase II and is just beginning phase III of a three-phase program to reduce infiltration into the sewer system. Phases II and III are partially funded by a STEAP grant.

BUDGET CHANGES AND COMMENTARY

- Supervisor's Salary: Provides funding for general wage increase to Superintendent and Chief Operator.
- Part -Time: Reflects general wages for a meeting clerk.
- Financial Services: Represents 10% share in costs associated with the provision of financial services as provided by the Town's Tax Collector, Finance Officer, Accountant, Accounting Clerk, Financial Assistant, Finance Clerk, and Benefits Coordinator.
- Full-Time NAGE: Represents cost of two union employees. The two employees are members of the DPW Union whose contract will expire on 6/30/27.
- Overtime: to compensate WPCA and DPW employees for working scheduled weekends, holidays, and for responding to emergencies.
- Fringe Benefits: Cost of medical insurance and employee retirement, including both WPCF and supported Finance Department staff.
- Repairs and Maintenance: Various materials needed to maintain and repair equipment at the WPCF and 3 pump stations.
- Toxic Tests: Cost of testing wastewater to meet state regulations.
- Laboratory: Expenditures needed to support laboratory function and perform tests according to Standard Methods.
- Software Support: Provides funding for Infinite Visions and Quality Data software. Also covers the purchase of water utility consumption reports used for non-residential billing purposes.
- Light Power: Partially off-set by use of DPW solar panels and lighting upgrades at the facility.
- Sewer Use: WPCA is required to pay for its own sewer use fee.
- Meetings/Dues: Provides funding for subscriptions to trade journals, membership in trade organizations such as CTWEA, NEWEA, CTRWWA, WEF,; employee training and professional development seminars; annual conference at NEWEA.
- Major Purchases: Provides funding for unanticipated breakdowns and repairs.
- Chemicals: Funds chemicals for cleaning and odor control.
- Engineering: Funds engineering assistance to Plant Superintendent and advice to Commission.
- Project Engineering: Engineering assistance for WPCA projects requested by the WPCA Commission.
- Auditor: Reflects WPCA Share of Town's annual financial audit.
- Farmington Use: Amount reflects costs associated with sewer use fee charged by Farmington.
- Purchase of Nitrogen Credits: Reflects cost for nitrogen credit purchase.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>24-25 Authorized</u>	<u>25-26 Requested</u>	<u>25-26 Proposed</u>	<u>25-26 Approved</u>
Superintendent	134,082	1	1	1	
Chief Plant Operator	95,106	1	1	1	
Operator III	77,147	1	1	1	
Operator III	63,833	1	1	1	

Town of Canton

11. WPCA YTD Expenditure Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
024.00.031.51110	SUPERVISORY'S SALARIES	2.65	\$229,188.00	\$223,279.00	\$128,684.10	\$208,668.77	\$265,049.33	\$210,959.12
024.00.031.51210	FINANCIAL SERVICES	1.13	\$55,093.00	\$54,480.00	\$26,610.38	\$41,204.52	\$53,616.09	\$43,941.57
024.00.031.51304	FULL TIME HOURLY NAGE	(1.33)	\$140,980.00	\$142,876.00	\$75,960.00	\$126,898.49	\$132,471.18	\$129,621.54
024.00.031.51400	OVERTIME	2.41	\$15,710.00	\$15,340.00	\$6,722.87	\$13,363.49	\$11,540.92	\$10,487.96
024.00.031.52000	PROPERTY/CASUALTY	1.44	\$9,567.00	\$9,431.00	\$6,980.67	\$8,798.86	\$8,473.50	\$8,334.01
024.00.031.52010	WPCA WORKMAN'S COMPE	4.80	\$11,254.00	\$10,739.00	\$7,787.83	\$10,130.83	\$0.00	\$0.00
024.00.031.52200	FRINGE BENEFITS	(22.43)	\$124,532.00	\$160,549.00	\$575.24	\$109,136.73	\$151,482.69	\$140,485.60
024.00.031.52400	F.I.C.A.	1.19	\$33,749.00	\$33,353.00	\$16,970.34	\$27,531.08	\$30,714.94	\$27,657.48
024.00.031.54200	VEHICLE FUEL	(13.07)	\$1,304.00	\$1,500.00	\$697.97	\$1,086.25	\$1,338.78	\$1,217.68
024.00.031.55000	REPAIRS/MAINTENANCE	50.00	\$18,000.00	\$12,000.00	\$7,960.71	\$15,398.93	\$18,544.28	\$11,791.96
024.00.031.55030	EQUIPMENT MAINTENANCE	(7.57)	\$3,420.00	\$3,700.00	\$1,689.40	\$4,069.72	\$2,507.00	\$5,179.73
024.00.031.55100	MAINTENANCE/CLEANING S	0.00	\$12,000.00	\$12,000.00	\$6,173.63	\$11,873.57	\$9,798.59	\$12,397.97
024.00.031.55120	MANHOLE FRAMES & COVE	0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,419.00	\$1,806.00	\$0.00
024.00.031.55150	TOXICITY TESTS	39.06	\$13,628.00	\$9,800.00	\$3,868.91	\$9,238.16	\$11,173.37	\$10,630.69
024.00.031.55160	LABORATORY	2.58	\$3,898.00	\$3,800.00	\$3,220.38	\$4,073.84	\$3,875.20	\$2,310.73
024.00.031.55200	MILEAGE	0.00	\$400.00	\$400.00	\$53.60	\$0.00	\$0.00	\$0.00
024.00.031.55500	LIGHT/POWER	32.09	\$89,692.00	\$67,900.00	\$45,010.61	\$67,888.14	\$56,832.77	\$62,595.25
024.00.031.55830	COMPUTER SOFTWARE SU	4.89	\$5,323.00	\$5,075.00	\$3,729.73	\$5,206.68	\$4,028.13	\$3,174.18
024.00.031.56100	POSTAGE	19.10	\$2,382.00	\$2,000.00	\$2,012.18	\$876.15	\$181.05	\$907.88
024.00.031.56205	CELL PHONE	(33.53)	\$997.00	\$1,500.00	\$466.53	\$909.11	\$1,425.51	\$2,092.96
024.00.031.56500	FUEL OIL/HEAT	(9.68)	\$6,548.00	\$7,250.00	\$2,760.87	\$5,623.28	\$7,236.80	\$4,797.99
024.00.031.56700	UNIFORMS	16.94	\$2,865.00	\$2,450.00	\$1,658.42	\$2,090.71	\$2,052.39	\$1,812.31
024.00.031.56750	WATER	10.00	\$1,100.00	\$1,000.00	\$530.21	\$637.02	\$698.33	\$368.56
024.00.031.56760	SEWER USE	5.56	\$475.00	\$450.00	\$475.00	\$450.00	\$400.00	\$400.00

Town of Canton

11. WPCA YTD Expenditure Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
024.00.031.56950	MTG. DUES/SUBSCRIPTION	50.00	\$1,200.00	\$800.00	\$539.00	\$690.00	\$300.00	\$170.00
024.00.031.57100	OFFICE SUPPLIES	35.59	\$2,000.00	\$1,475.00	\$1,710.73	\$1,210.16	\$1,137.40	\$1,151.55
024.00.031.57400	EQUIPMENT PURCHASES -	0.00	\$30,000.00	\$30,000.00	\$2,834.36	\$129,590.09	\$40,002.70	\$27,847.40
024.00.031.57500	ADVERTISING	0.00	\$500.00	\$500.00	\$536.05	\$150.74	\$169.08	\$86.49
024.00.031.58400	CHEMICALS	(33.33)	\$5,000.00	\$7,500.00	\$8,463.00	\$6,338.16	\$4,226.94	\$2,223.34
024.00.031.58700	ENGINEERING	0.00	\$25,000.00	\$25,000.00	\$3,630.00	\$9,719.42	\$13,458.25	\$7,841.49
024.00.031.58701	PROJECT ENGINEERING	0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$4,975.00
024.00.031.58710	AUDITOR	5.00	\$6,339.00	\$6,037.00	\$5,434.89	\$5,176.00	\$2,919.00	\$2,855.00
024.00.031.59210	FARMINGTON USE CHARGE	13.40	\$12,474.00	\$11,000.00	\$0.00	\$0.00	\$8,219.48	\$17,976.00
024.00.031.59220	NPDS PERMIT	0.00	\$1,773.00	\$1,773.00	\$1,772.50	\$1,772.50	\$1,772.50	\$1,722.50
024.00.031.59221	DEP PERMIT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,368.98
024.00.031.59230	FLUSHING	56.00	\$7,800.00	\$5,000.00	\$4,525.00	\$4,629.00	\$6,594.00	\$1,774.50
024.00.031.59240	SLUDGE/GRIT REMOVAL	57.40	\$121,353.00	\$77,100.00	\$43,255.91	\$66,891.36	\$65,168.59	\$57,630.30
024.00.031.59250	NITROGEN CREDITS	0.00	\$20,000.00	\$20,000.00	\$11,838.00	\$5,393.00	\$8,904.00	\$7,758.00
Grand Total:		4.98	\$1,022,044.00	\$973,557.00	\$435,139.02	\$908,133.76	\$928,118.79	\$829,545.72

End of Report

Town of Canton

10. WPCA Special Revenue YTD Report

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
024.00.000.36100	INVESTMENT INTEREST	(40.00)	(\$30,000.00)	(\$50,000.00)	(\$32,749.48)	(\$67,590.64)	(\$49,944.47)	(\$3,668.41)
024.00.031.34400	CURRENT SEWER USE REV	3.08	(\$1,272,000.00)	(\$1,234,000.00)	(\$1,044,768.37)	(\$1,193,520.39)	(\$1,016,511.24)	(\$1,033,109.06)
024.00.031.34402	SEWER USE PRIOR YR REV	0.00	(\$20,000.00)	(\$20,000.00)	(\$51,642.72)	(\$27,654.60)	(\$12,815.27)	(\$28,081.15)
024.00.031.34411	SEWER USE INT & LIENS RI	0.00	(\$10,000.00)	(\$10,000.00)	(\$16,099.45)	(\$19,233.46)	(\$12,819.57)	(\$16,370.17)
024.00.031.34412	SEWER PERMIT FEES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$500.00)	(\$500.00)
024.00.031.34414	FOG Permit Fees	0.00	(\$2,325.00)	(\$2,325.00)	(\$2,025.00)	(\$2,175.00)	(\$2,025.00)	\$0.00
Grand Total:		1.37	(\$1,334,325.00)	(\$1,316,325.00)	(\$1,147,285.02)	(\$1,310,174.09)	(\$1,094,615.55)	(\$1,081,728.79)

End of Report

TOWN OF CANTON
CAO PROPOSED
FISCAL YEAR 2025-2026 BUDGET
GENERAL FUND REVENUES

Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.00.000.33120	TELECOMMUNICATION PRC	(100.00)	\$0.00	(\$20,000.00)	\$0.00	(\$31,671.66)	(\$21,572.95)	(\$18,237.22)
010.00.000.33150	STATE MISCELLANEOUS	0.00	\$0.00	\$0.00	(\$438,057.59)	\$0.00	\$0.00	\$0.00
010.00.000.33230	TOWN AID ROAD - IMPROV	(100.00)	\$0.00	(\$239,118.00)	(\$254,128.49)	(\$239,117.67)	(\$254,437.00)	(\$256,405.12)
010.00.000.33231	TOWN AID ROADS - UNIMPR	(100.00)	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	\$0.00	\$0.00
010.00.000.33310	EQUALIZED COST-SHARING	(100.00)	\$0.00	(\$3,809,572.00)	(\$2,034,258.00)	(\$3,825,069.00)	(\$3,580,199.00)	(\$3,499,330.00)
010.00.000.33312	SPECIAL EXCESS COST/AC	0.00	\$0.00	\$0.00	\$0.00	(\$119,415.00)	\$0.00	\$0.00
010.00.000.33410	MUNICIPAL REVENUE SHAF	(100.00)	\$0.00	(\$200,920.00)	\$0.00	(\$256,191.31)	(\$203,031.58)	\$0.00
010.00.000.33416	MOTOR VEHICLE PROPERTY	(100.00)	\$0.00	(\$406,341.00)	(\$406,340.57)	(\$167,558.24)	(\$79,485.00)	\$0.00
010.00.000.33602	STATE PILOT - DISABLED	(100.00)	\$0.00	(\$725.00)	(\$733.10)	(\$764.70)	(\$691.38)	(\$725.97)
010.00.000.33603	STATE PILOT - VETERANS	(100.00)	\$0.00	(\$2,106.00)	(\$2,196.68)	(\$1,697.76)	(\$1,773.18)	(\$2,106.15)
010.00.000.33604	STATE PILOT - STATE PROF	(100.00)	\$0.00	(\$9,325.00)	\$0.00	(\$21,053.08)	(\$9,325.00)	(\$9,325.00)
010.00.000.33605	STATE PILOT-MANUFACTUR	(100.00)	\$0.00	(\$7,994.00)	\$0.00	(\$7,994.00)	(\$7,994.00)	(\$7,994.00)
010.00.000.33606	PILOT - HOUSING AUTHORI	(100.00)	\$0.00	(\$11,452.00)	\$0.00	(\$18,382.36)	(\$34,602.50)	(\$42,154.32)
010.00.000.33607	OPM GRANT PROCEEDS	0.00	\$0.00	\$0.00	(\$13,541.99)	(\$67,320.00)	\$0.00	\$0.00
010.00.000.39000	USE OF FUND BALANCE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$335,282.75)	(\$100,000.00)
DEPARTMENT: INTERGOVERNMENTAL & GRANTS - 000		(100.00)	\$0.00	(\$4,722,553.00)	(\$3,149,256.42)	(\$4,771,234.78)	(\$4,528,394.34)	(\$3,936,277.78)
010.00.009.34900	BOE TRANSFERS FROM TO	0.00	\$0.00	\$0.00	\$30,576.00	\$0.00	\$0.00	\$0.00
010.00.009.36600	BOE MISC REVENUE	(100.00)	\$0.00	(\$10,000.00)	(\$40,506.33)	\$0.00	(\$191.74)	(\$1,060.00)
010.00.009.36610	BOE TUITION-HIGH SCHOOL	0.00	\$0.00	\$0.00	\$0.00	(\$57,045.47)	(\$18,859.13)	\$0.00
010.00.009.36615	BOE TUITION - PRESCHOOL	(100.00)	\$0.00	(\$38,000.00)	(\$32,700.00)	(\$35,550.00)	(\$38,250.00)	(\$13,680.00)
010.00.009.36620	BOE TUITION - HARTFORD	(100.00)	\$0.00	(\$300,000.00)	\$0.00	\$0.00	(\$300,000.00)	(\$320,000.00)
DEPARTMENT: BOARD OF EDUCATION - 009		(100.00)	\$0.00	(\$348,000.00)	(\$42,630.33)	(\$92,595.47)	(\$357,300.87)	(\$334,740.00)

Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.07.065.32210	BUILDING LICENSES & PER	(200.00)	\$330,000.00	(\$330,000.00)	(\$236,764.88)	(\$341,239.75)	(\$385,906.78)	(\$327,919.89)
010.07.065.34140	BLDG PRINTING & DUPLICA	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$28.00)
DEPARTMENT: BUILDING OFFICIAL - 065		(200.00)	\$330,000.00	(\$330,000.00)	(\$236,764.88)	(\$341,239.75)	(\$385,906.78)	(\$327,947.89)
010.02.080.31100	CURRENT YEAR TAX COLLI	(100.00)	\$0.00	(\$41,760,985.00)	(\$39,619,680.77)	(\$39,468,613.61)	(\$37,449,404.31)	(\$36,153,654.95)
010.02.080.31101	CURRENT YR MOTOR VEC	(100.00)	\$0.00	(\$310,000.00)	(\$375,286.63)	(\$409,385.57)	(\$438,159.28)	(\$471,442.47)
010.02.080.31900	PRIOR YEAR TAX COLLECT	(100.00)	\$0.00	(\$120,000.00)	(\$204,795.03)	(\$234,398.36)	(\$138,272.81)	(\$89,552.97)
010.02.080.31901	PRIOR YEAR SUSPENSE CC	(100.00)	\$0.00	(\$2,000.00)	(\$5,021.60)	(\$10,338.47)	(\$2,904.08)	(\$1,971.00)
010.02.080.31902	TAX INTEREST AND LIENS	(100.00)	\$0.00	(\$120,000.00)	(\$99,640.43)	(\$178,624.11)	(\$121,578.46)	(\$148,164.21)
DEPARTMENT: TAX COLLECTOR - 080		(100.00)	\$0.00	(\$42,312,985.00)	(\$40,304,424.46)	(\$40,301,360.12)	(\$38,150,318.94)	(\$36,864,785.60)
010.02.090.35100	BAD CHECK FEES	(100.00)	\$0.00	(\$200.00)	(\$40.00)	(\$140.00)	(\$345.00)	(\$260.00)
010.02.090.36100	INTEREST REV- STIF	(100.00)	\$0.00	(\$100,000.00)	(\$131,696.36)	(\$176,536.40)	(\$147,539.67)	(\$5,227.03)
010.02.090.36101	INTEREST REV-PEOPLES IN	(100.00)	\$0.00	(\$125,000.00)	(\$166,214.96)	(\$99,058.79)	(\$55,187.82)	(\$50,236.52)
010.02.090.36106	INTEREST REV-WEBSTER C	(100.00)	\$0.00	(\$140,000.00)	(\$24,563.61)	(\$94,853.54)	(\$64,417.09)	(\$5,459.36)
010.02.090.36108	INTEREST INC-SCHOOL EXI	0.00	\$0.00	\$0.00	(\$82.82)	(\$137.00)	(\$105.29)	(\$3.74)
010.02.090.36110	INTERST REV-C'VILLE SAV	(100.00)	\$0.00	(\$18,000.00)	(\$17,038.50)	(\$27,147.31)	(\$19,872.10)	(\$1,571.88)
010.02.090.36111	CT MUNICIPAL CANNABIS S	0.00	\$0.00	\$0.00	(\$6,170.05)	\$0.00	\$0.00	\$0.00
DEPARTMENT: FINANCE OFFICER - 090		(100.00)	\$0.00	(\$383,200.00)	(\$345,806.30)	(\$397,873.04)	(\$287,466.97)	(\$62,758.53)
010.01.110.32240	HUNTING/FISHING LICENSE	0.00	(\$50.00)	(\$50.00)	(\$25.00)	(\$59.00)	(\$68.00)	(\$59.00)
010.01.110.32250	MISC PERMITS & LICENSE,	0.00	(\$10,000.00)	(\$10,000.00)	(\$13,366.00)	(\$11,580.00)	(\$13,858.75)	(\$13,824.00)
010.01.110.32260	DOG LICENSES-TC ADMIN F	0.00	(\$1,300.00)	(\$1,300.00)	(\$272.00)	(\$1,112.00)	(\$1,400.00)	(\$1,254.50)
010.01.110.34120	TOWN CLERK CONVEYANC	0.00	(\$225,000.00)	(\$225,000.00)	(\$139,038.10)	(\$272,013.96)	(\$245,535.09)	(\$272,696.18)

Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2024-2025

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.01.110.34140	TOWN CLERK & TAX DUPLI	0.00	(\$12,000.00)	(\$12,000.00)	(\$4,573.25)	(\$7,278.02)	(\$10,009.02)	(\$12,854.01)
010.01.110.34141	DOG LICENSES/SHELTER F	0.00	(\$11,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: TOWN CLERK - 110		4.43	(\$259,350.00)	(\$248,350.00)	(\$157,274.35)	(\$292,042.98)	(\$270,870.86)	(\$300,687.69)
010.05.120.34450	INSURANCE REBATES	(100.00)	\$0.00	(\$14,000.00)	\$0.00	\$201.03	(\$26,261.00)	(\$28,292.00)
010.05.120.36300	RENTAL TOWN PROPERTY	(171.43)	\$5,000.00	(\$7,000.00)	(\$3,110.00)	(\$5,270.00)	(\$6,090.00)	(\$4,980.00)
010.05.120.36301	AT&T WIRELESS TOWER R	(100.00)	\$0.00	(\$31,342.00)	(\$20,894.72)	(\$31,342.08)	(\$31,342.08)	(\$25,584.00)
010.05.120.36600	BOS MISC REVENUE	(100.00)	\$0.00	(\$3,000.00)	(\$508.15)	(\$19,092.23)	(\$685.89)	(\$8,167.64)
DEPARTMENT: TOWN HALL - 120		(109.03)	\$5,000.00	(\$55,342.00)	(\$24,512.87)	(\$55,503.28)	(\$64,378.97)	(\$67,023.64)
010.04.158.34210	PRIVATE DUTY - FIRE EMS	(100.00)	\$0.00	(\$1,000.00)	(\$173.88)	(\$934.02)	(\$900.00)	\$0.00
DEPARTMENT: FIRE SERVICES - 158		(100.00)	\$0.00	(\$1,000.00)	(\$173.88)	(\$934.02)	(\$900.00)	\$0.00
010.03.170.34140	POLICE PRINTING & DUPL	(200.00)	\$1,000.00	(\$1,000.00)	(\$503.00)	(\$1,019.50)	(\$397.55)	(\$618.25)
010.03.170.34210	PRIVATE DUTY-ADMINISTR	(200.00)	\$125,000.00	(\$125,000.00)	(\$87,937.86)	(\$394,722.89)	(\$160,874.07)	(\$126,509.85)
010.03.170.34211	POLICE GUN PERMITS	(183.33)	\$5,000.00	(\$6,000.00)	(\$2,800.00)	(\$2,660.00)	(\$6,020.00)	(\$5,110.00)
010.03.170.34212	POLICE RAFFLE TICKETS	(200.00)	\$100.00	(\$100.00)	(\$25.00)	(\$25.00)	\$0.00	\$0.00
010.03.170.34213	ALARM REGISTRATION FEE	(200.00)	\$300.00	(\$300.00)	(\$100.00)	(\$75.00)	(\$50.00)	(\$150.00)
010.03.170.34214	VENDOR PERMITS	(257.33)	\$1,180.00	(\$750.00)	(\$800.00)	(\$410.00)	(\$2,160.00)	(\$660.00)
010.03.170.34215	TRAFFIC FINES	(183.33)	\$2,500.00	(\$3,000.00)	(\$200.00)	(\$2,187.50)	(\$7,250.00)	(\$3,797.50)
010.03.170.34217	MISCELLANEOUS POLICE F	(320.00)	\$2,200.00	(\$1,000.00)	(\$1,425.00)	(\$2,444.19)	(\$2,460.00)	(\$2,140.00)
010.03.170.34542	DOG ADOPT	0.00	\$0.00	\$0.00	(\$5.00)	\$0.00	\$0.00	\$0.00
DEPARTMENT: POLICE DEPARTMENT - 170		(200.09)	\$137,280.00	(\$137,150.00)	(\$93,795.86)	(\$403,544.08)	(\$179,211.62)	(\$138,985.60)

Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.03.175.34540	DOG LICENSES/SHELTER F	(100.00)	\$0.00	(\$11,000.00)	(\$2,534.00)	(\$9,012.00)	(\$10,823.00)	(\$10,408.00)
010.03.175.34542	DOG ADOPTION FEE	(100.00)	\$0.00	(\$10.00)	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: ANIMAL CONTROL - 175		(100.00)	\$0.00	(\$11,010.00)	(\$2,534.00)	(\$9,012.00)	(\$10,823.00)	(\$10,408.00)
010.10.320.34140	LIBRARY PRINTING & DUPL	(100.00)	\$0.00	(\$1,600.00)	(\$1,186.37)	(\$2,129.72)	(\$1,899.21)	(\$1,349.02)
010.10.320.34760	LIBRARY INCOME	0.00	\$0.00	\$0.00	(\$30.17)	(\$88.67)	(\$144.71)	(\$138.10)
DEPARTMENT: LIBRARY - 320		(100.00)	\$0.00	(\$1,600.00)	(\$1,216.54)	(\$2,218.39)	(\$2,043.92)	(\$1,487.12)
010.06.380.34141	DIAL A RIDE TICKETS	0.00	\$0.00	\$0.00	\$0.00	(\$3,275.00)	\$0.00	(\$1,665.00)
DEPARTMENT: SENIOR/SOCIAL SERVICES - 380		0.00	\$0.00	\$0.00	\$0.00	(\$3,275.00)	\$0.00	(\$1,665.00)
010.07.410.32000	LICENSES & PERMITS	(205.88)	\$3,600.00	(\$3,400.00)	(\$1,021.24)	(\$3,419.44)	(\$3,564.49)	(\$1,541.00)
010.07.410.34140	LAND USE PRINTING & DUF	(200.00)	\$50.00	(\$50.00)	(\$30.00)	(\$69.00)	(\$147.50)	(\$25.00)
DEPARTMENT: TOWN PLANNER - 410		(205.80)	\$3,650.00	(\$3,450.00)	(\$1,051.24)	(\$3,488.44)	(\$3,711.99)	(\$1,566.00)
010.07.430.32000	ZONING LICENSES & PERM	(287.50)	\$4,500.00	(\$2,400.00)	(\$3,258.34)	(\$4,369.00)	(\$2,881.00)	(\$2,500.00)
010.07.430.34131	ZONING APPLICATIONS	(250.00)	\$7,500.00	(\$5,000.00)	(\$13,792.51)	(\$8,326.25)	(\$11,710.00)	(\$4,645.00)
010.07.430.34134	AQUIFER PROTECTION APF	(200.00)	\$400.00	(\$400.00)	(\$450.00)	(\$1,500.00)	(\$300.00)	(\$200.00)
DEPARTMENT: ZONING COMMISSION - 430		(258.97)	\$12,400.00	(\$7,800.00)	(\$17,500.85)	(\$14,195.25)	(\$14,891.00)	(\$7,345.00)
010.07.431.34130	PLANNING APPLICATIONS	(200.00)	\$400.00	(\$400.00)	(\$1,500.00)	\$0.00	(\$1,125.00)	(\$250.00)
DEPARTMENT: PLANNING COMMISSION - 431		(200.00)	\$400.00	(\$400.00)	(\$1,500.00)	\$0.00	(\$1,125.00)	(\$250.00)
010.07.432.34132	ZBA APPEAL FEE	(225.00)	\$500.00	(\$400.00)	\$0.00	(\$450.00)	(\$465.00)	(\$450.00)
DEPARTMENT: ZONING BOARD OF APPEALS - 432		(225.00)	\$500.00	(\$400.00)	\$0.00	(\$450.00)	(\$465.00)	(\$450.00)

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Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2024-2025

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From Date: 7/1/2025

To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
010.04.440.32210	F/M PERMITS & FIRE REPOI	(200.00)	\$600.00	(\$600.00)	(\$65.00)	(\$165.00)	(\$1,517.00)	(\$165.00)
DEPARTMENT: FIRE MARSHAL - 440		(200.00)	\$600.00	(\$600.00)	(\$65.00)	(\$165.00)	(\$1,517.00)	(\$165.00)
010.06.450.34720	SWIMMING POOL FEES	2.94	(\$35,000.00)	(\$34,000.00)	(\$2,915.00)	(\$33,151.75)	(\$25,092.00)	(\$25,658.83)
010.06.450.34721	POOL DAILY ATTENDANCE ----	8.33	(\$13,000.00)	(\$12,000.00)	(\$9,375.00)	(\$11,580.00)	(\$9,504.60)	(\$6,836.00)
DEPARTMENT: PARK AND RECREATION - 450		4.35	(\$48,000.00)	(\$46,000.00)	(\$12,290.00)	(\$44,731.75)	(\$34,596.60)	(\$32,494.83)
010.07.570.34133	INLAND WETLANDS	(200.00)	\$1,500.00	(\$1,500.00)	(\$200.00)	(\$1,500.00)	(\$1,700.00)	(\$1,100.00)
DEPARTMENT: INLAND WETLAND AGENCY - 570		(200.00)	\$1,500.00	(\$1,500.00)	(\$200.00)	(\$1,500.00)	(\$1,700.00)	(\$1,100.00)
FUND: GENERAL FUND - 010		(100.38)	\$183,980.00	(\$48,611,340.00)	(\$44,390,996.98)	(\$46,735,363.35)	(\$44,295,622.86)	(\$42,090,137.68)

Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2024-2025

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From Date: 7/1/2025 To Date: 6/30/2026

Definition: 1. Dept Head Requested Budget FY 2025 2026

Account	Description	Per Diff	Proposed FY 2025 2026	Adjusted FY 2024 2025	Expended FY 2024 2025	Expended FY 2023 2024	Expended FY 2022 2023	Expended FY 2021 2022
Grand Total:		(100.38)	\$183,980.00	(\$48,611,340.00)	(\$44,390,996.98)	(\$46,735,363.35)	(\$44,295,622.86)	(\$42,090,137.68)

End of Report

TOWN OF CANTON

**CAO PROPOSED
FISCAL YEAR 2025-2026 BUDGET**

LONG RANGE CAPITAL IMPROVEMENT PLAN

FISCAL YEARS: 2025-2026 through 2029-2030

Capital Improvement Plan (CIP) Committee Report

To: Members of the Board of Selectmen (BOS), Board of Education (BOE) and Board of Finance (BOF)

From: Capital Improvement Plan (CIP) Committee

Date: February 8, 2025

The Capital Improvement Plan (CIP) Committee is comprised of the following members:

- **Board of Selectmen:** Bill Volovski and Tim LeGeyt
- **Board of Education:** Lou Daniels and Russell Bush
- **Board of Finance Observers and Consultants:** Katie Kenny and Brian Miller

The committee is supported by **Dr. Grossman, Anna Robbins, Mark Penney, and Tom Richardson.**

The CIP Committee has met several times to discuss and evaluate the town's capital needs and to develop a strategic plan to address them effectively. The following key recommendations were agreed upon during our last four meetings:

1. Capital Project Classification

- **Large Capital Projects:** Defined as projects over **\$25,000**, which will be included in the Capital Improvement Plan (CIP).
- **Small Capital Projects:** Defined as projects under **\$25,000**, which will be allocated a separate line item in the operating budgets of each respective board. For the upcoming budget:
 - **Board of Selectmen (BOS):** \$163,000
 - **Board of Education (BOE):** \$73,000

2. Large Capital Requests

The total Large Capital request for both boards is approximately **\$976,000** almost evenly split between the BOS and BOE. **Road maintenance costs are not included** in this figure.

3. Road Maintenance

The committee strongly recommends that **road maintenance** be treated as a **separate and recurring budget item** outside of the Capital Improvement Plan. To catch up and stay ahead of road deterioration, we recommend an annual allocation of **\$500,000–\$700,000**.

4. Proportional Reductions, If Necessary

Should the BOF determine that budget cuts to Large Capital are required, we recommend that reductions be applied **proportionally to both boards**.

5. Road Maintenance Budget Line

Road maintenance should be listed as a **dedicated line item** in the BOS budget and prioritized to **minimize potential cuts**.

6. Bonding for Long-Life Capital Projects (2025–2026)

We have identified **large, long-life capital projects** for bonding in **FY 2025–2026**, with a referendum planned for **November 2025**. These projects total **\$4.4 million**, with **\$4 million designated for the Mills Pond Recreation Center**.

7. Biennial Bonding Recommendation

The committee recommends that the BOF adopt a **regular bonding process every two years**, with a primary focus on road repairs in the initial cycles. We believe that with two to three bonding cycles, the town's roads can be restored to standard, after which bonding can shift toward other key priorities.

Years of underfunding our Capital Improvement Plan (CIP) have taken a serious toll on our town's infrastructure. Our roads are in disrepair, and at Mills Pond Recreation Center—one of our community's most treasured facilities—the basketball and tennis courts remain closed due to severe pavement deterioration. Even more concerning, the pool shell is at a critical juncture and could fail at any time.

Our schools also face urgent needs, with essential roof and boiler replacements that cannot be delayed.

When routine maintenance is eliminated from the budget, it inevitably leads to more significant and costly capital projects. Deferred capital improvements often turn into expensive bonding initiatives that place a greater financial burden on taxpayers.

As a town, we must rethink our approach to CIP budgeting and prioritize the proper maintenance of our most valuable assets to protect their longevity and ensure fiscal responsibility.

Respectfully submitted,

Lou Daniels, CIP Chair

FY 25-26 Board of Selectmen Small Capital Improvement Plan under \$25K							
Department	Item Description	Notes	25-26	26-27	27-28	28-29	Priority
Land Use	ADA Improvements	Community Center Entrance	\$10,000				Low
Land Use	ADA Upgrade to Town website		\$10,000				Low
Land Use	Pedestrian Crossing Rapid Flashing Beacon	Improve crossing safety at Atwater Rd.	\$14,000				High
Land Use	ADA Transition Plan		\$22,000				Moderate
Police Department	Rifle Inserts for Police Vests		\$10,200				Moderate
Police Department	Fiber Optic Lines to Radios	Annual cost \$11,000 (Op. Budget)	\$11,000				Moderate
Police Department	Audio System Recorder Purchase		\$16,156				Moderate
Public Works	Engineering Stormwater	Mandated by DEEP	\$10,000				High
Public Works	Facilities - Community Center/Library	Rooftop condensor replacement	\$20,000	\$20,000	\$20,000	\$15,000	Moderate
Public Works	Town Bridges	Repair work using 2019 Bridge Rehab	\$20,000	\$20,000	\$20,000	\$20,000	Moderate
Public Works	Rails to Trails	Replace aging fencing and decking	\$20,000	\$20,000	\$20,000	\$20,000	Moderate
Public Works	Transfer Station	Concrete Pad		\$20,000			Moderate
Public Works	Sidewalks				\$20,000	\$20,000	Moderate
		Total FY Expense	\$163,356	\$80,000	\$80,000	\$75,000	

FY 25-26 Board of Selectmen Large Capital Improvement Plan (\$25K+)							
Department	Item Description	Notes	25-26	26-27	27-28	28-29	Priority
Police Department	Police Vehicle Replacement		\$160,000	\$95,000	\$160,000	\$95,000	Moderate
Public Works	Facilities - Town Hall	Exterior masonry repairs	\$25,000				Moderate
Public Works	Equipment - Replacement	4-in-1 Multipurpose Bucket	\$26,000				High
Public Works	Equipment -Vehicle Refurbishment	Truck #5, Sweeper, Mini Excavator	\$50,000				Moderate
Public Works	Facilities - Town Hall	multiple projects	\$75,000	\$25,000	\$25,000		Moderate
Public Works	Facilities - Public Works	Replace AST (gas tanks)	\$125,000			\$35,000	Moderate
Public Works	Equipment -Vehicle Replacement	Truck #12 replacement		\$90,000			
Public Works	Equipment -Vehicle Replacement	Truck #5 replacement		\$250,000			
Public Works	Equipment -Vehicle Replacement	Truck #6 replacement			\$280,000		
Public Works	Equipment -Vehicle Replacement	Mini Excavator replacement			\$125,000		
Public Works	Equipment -Vehicle Replacement	Truck #8 replacement				\$275,000	
Public Works	Facilities - Community Center/Library	Replace elevator with ADA compliant				\$150,000	
		Total FY Expense	\$461,000	\$460,000	\$590,000	\$555,000	

FY26 Canton Public Schools
Small Capital
CIP < \$25,000

Dept	Item Description	Notes	25-26	26-27	26-27	27-28	Priority
CBPS	Permanent Mounted Gym Wall P	Safety of Students	\$16,000				High
CBPS	Bathroom renovations	Student bathrooms; 1 each year; sir	\$10,000	\$10,000			High
CHS/CMS	CHS Tech Ed hallway tile		\$0	\$17,000			Moderate
CHS/CMS	FACS Room	2 Dishwashers: Current equipment i	\$16,555				High
CHS/CMS	Ceiling Tile Issues	1st floor (10 classrooms) and kitche	\$10,000	\$10,000	\$10,000	\$10,000	Moderate
CHS/CMS	Garage Doors 2 Tech Ed and 1	To security grant; not confirmed	\$0	\$15,600			High
CIS	AC piping from library roof unit in	Indoor Air Quality Issue: Cafeteria g	\$10,000				High
Districtwide	Maint. Garage-Front Street	Updating; advanced exterior deterio	\$10,000				Moderate
		Total	\$72,555	\$52,600	\$10,000	\$10,000	

FY26 Canton Public Schools							
Capital Improvement Projects as of 2-6-2025							
CIP > = \$25,000							
Dept	Item Description	Notes	25-26	26-27	26-27	27-28	District Priority
Athletics	Athletic Field:Turf and track replacement	On Going	74,000	74,000	74,000	74,000	Moderate
Athletics	Stadium Public Address System	No system currently in place					Moderate
Athletics	Press Box	Weather protection for scorekeepers and facility for livestream camera					Moderate
CBPS	Replace Driveway & Parking Lot	cracked/settled/potholes	75,000	75,000			Moderate
CBPS	Fire Suppression Sprinkler		0	100,000	100,000		High
CHS/CMS	Bathroom updates all 3 floors old wing	Deteriorating	25,000	25,000			High
CIS	Replace library AC & heat air handler	Indoor Air Quality Issue: End of life, Unit installed ~1950	25,000				High
CIS	Replace library and room 225 flooring	all other areas of the building have carpet removed	30,000				Moderate
CIS,CBPS, CHS/CMS	School Wide Public Address System: All Schools	Safety Issue: Equipment is at end of life,unreliable and parts and service are not reliably available.	180,000				High
Districtwide	Truck Replacement	Replacement Cycle	0	25,000	25,000	25,000	High
PPS	Add water source/sink to LL classroom (either room 218 or 312)	Supports daily living skills, hygiene, toileting... If LL gets split we would need a second water source	25,000				High
CHS/CMS	Additional funding for HVAC Project. Partially funded by Arpa Grant and State DAS Grant	Indoor Air Quality	81,000				High
		Total (Not all projects have costs at this time)	515,000	299,000	199,000	99,000	

TOWN OF CANTON

CAO PROPOSED
FISCAL YEAR 2025-2026 BUDGET

APPENDICES

TOWN OF CANTON

STANDARD ACCOUNT
DEFINITION &
EXPLANATION

FISCAL YEAR 2025-2026: CAO PRELIMINARY DRAFT BUDGET
Standard Account Definition and Explanation

Account	Title	Definition and Explanation
51000	Full Time	Current salaries of all non-union full time employees
51100	Supervisor Salaries	Current salaries of all supervisors
51200	Part Time	Covers part time employees. Clerking done for board and agencies is included in this category.
51300	Full Time Affiliation	Salaries of all full time Union employees (NAGE, AFSCME, CILU).
55000	Repairs/Maintenance	Funds utilized to make facility repairs or significant maintenance.
51660	Educational Incentive	Funds expenses related to payment of educational incentive to employees as mandated by collective bargaining agreement.
52100	Bonds	Funds expenses related to bonding of employees within Department.
53120	Computer Purchase	Funds expenses related to acquisition of computer equipment such as monitors, hard drives, printers, etc.
54200	Vehicle Fuel	Funds costs associated with fueling of all Town vehicles and/ or apparatus. Fuel is usually procured through a cooperative purchasing agreement with CRCOG.
55010	Vehicle Maintenance	Funds expenses related to the maintenance of Town vehicles and/ or apparatus in a safe and working manner.
55100	Maintenance/ Cleaning Supplies	Funds supplies related to cleaning/ maintenance of buildings and facilities including paper goods, cleansers, light bulbs, soaps, etc.
55200	Mileage	Funds expenses related to travel for work or Town purposes. Reimbursement is at IRS rate of .535

Standard Account Definition and Explanation

55300	Heating/ Cooling Repairs	Funds expenses related to repairs to HVAC systems that are not otherwise covered by a service contract.
55310	HVAC Maintenance Contract	Funds expenses related to maintenance contract for HVAC systems of Departmental or Town facilities.
55500	Light and Power	Funds costs associated with electricity for Departmental or Town facility.
55800	Department Equipment Maintenance/ Repair	Funds costs associated with repairs, maintenance and/ or replacement of Departmental equipment.
55810	Office Equipment Maintenance	Funds expenses related to service contracts and repairs to Departmental or Town office equipment.
55830	Software Support	Funds expenses related to maintenance and licensing fees for computer systems and software utilized by Town and/ or Department.
55850	Safety	Provides funding for safety training and equipment.
56100	Postage	Funds expenses related to mailing of information, agendas or documents in accordance with functions of Department and/ or programs.
56200	Telephone	Funds expenses for Town and/ or Departmental telephones, radio/ emergency phone circuits, pagers, etc.
56205	Cell Phone	Funds expenses related to Departmental cell phone use
56340	Cable Television	Funds expenses related to cable television service for Town and/ or departmental needs.
56500	Fuel/ Heat	Funds expenses related to costs of petroleum fuel or natural gas for purposes of heating a Town or Department facility. Heating fuels, petroleum and natural gas, are purchased cooperatively through CRCOG.

Standard Account Definition and Explanation

56750	Water	Funds costs associated with water use for Departmental or Town facility.
56760	Sewer	Funds expenses related to the annual sewer use charge for Department or Town facility. Increases in these areas are driven by metered charges rather than administrative adjustments made by previous administrations.
56910	References/Texts	Funds expenses related to texts, publications and reports necessary and/ or beneficial to Departmental or Town functions.
56920	Consultant	Funds expenses related to retaining services of consultant for purposes of assisting in or performance of necessary functions related to Department or program function or Town business.
56950	Meetings/Dues	Funds expenses related to memberships and/ or dues to various professional, civic, community or governmental agencies, organizations or agencies necessary or beneficial to Town functions.
57100	Office Supplies	Funds expenses related to purchase of office supplies necessary to effectively operate Departments and/ or functions.
57200	Printing	Funds expenses related to printing and binding of documents, manuals and reports of respective departments.
57400	Equipment Purchases - Major	Funds expenses related to purchase of major equipment for Town or Departmental operation needs.
57500	Advertising	Funds expenses related to advertising for purchasing, personnel, or legal notice purposes.
57600	Computer Supplies	Funds expenses related supplies for computers and printers within the Department and/ or function.
60030	VOIP/WAN	Lease payments for VOIP phone system and fiber optic lines.

TOWN OF CANTON

FY 2025-2026 Vehicle Roster

Town of Canton Vehicle Roster and Replacement Schedule

Dept.	Description	Year	Make	Model	VIN / SERIAL #	Plate #	Type	Miles	Condition	Replacement	Value	GVW
Public Works	Truck #1	2018	Ford	F-250 / PU	1FTBF2B61JEC73084	1 CN	Ford	40,000	Very Good	2032-2033	2,000	10,000
Public Works	Truck #2	2016	Freightliner	114SD	1FVAG3CY8GHG23745	2 CN	Freightliner	49,625	Good	2028-2029	37,700	47,120
Public Works	Truck #3	2013	Freightliner	108SD	1FVDG5BS3DHFF8461	3 CN	Freightliner	42,356	Good	2024-2025	0	43,120
Public Works	Truck #4	2024	Freightliner	114DS	1FVHG3FM1RHVC9871	4 CN	Freightliner	1,000	Excellent	2039-2040	8,000	46,000
Public Works	Truck #5	2006	IH (International)	7400 / 4x2	1HTWCAZR36J297117	5 CN	IH (International)	62,054	Fair/Poor	2026-2027	0	17,691
Public Works	Truck #6	2014	Freightliner	1145D / dump	1FVAG3BS6EHF3562	6 CN	Freightliner	49,371	Good	2026-2027	9,718	47,120
Public Works	Truck #7	2017	Freightliner	114SD	1FVAG3CY7HHV5248	7 CN	Freightliner	47,021	Very Good	2029-2030	64,419	45,300
Public Works	Truck #8	2007	IH (International)	7400	1HTWCAZR77J462216	8 CN	IH (International)	56,104	Fair	2027-2028	20,186	40,000
Public Works	Truck #9	2018	Kenworth	T270	2NKHMM6X6KM239659	9 CN	Kenworth	13,634	Very Good	2032-2033	101,270	26,000
Public Works	Loader	2020	Doosan	DL250-S	CWLBS050103U	10 CN	Doosan	500 Hours	Very Good	2035-2036	116,667	N/A
Public Works	Truck #11	2019	Chevy	2500 HD	2GC2KREG5K1232310	11 CN	Chevy	33,378	Very Good	2033-2034	8,978	9,600
Public Works	Truck #12	2009	Ford (F577)	F-550 / Utility	1FDAF57R49EA61092	12 CN	Ford	85,580	Fair/Poor	2025-2026	0	17,950
Public Works	Truck #13	2011	Ford	F-150 / PU	1FTMF1EF4BKD84147	13 CN	Ford	130,000	Fair/Poor	2023-2024	1,000	6,800
Public Works	Roadside Mower	2009	Kubota	108S	70038	14 CN	John Deere		Good	2028-2029	42,000	N/A
Public Works	Trailer	2022	Felling	FT-45-2LP-SK15	5FTCF3823N1006384	15 CN	Felling		New	2034-2035	27,083	55,000
Public Works	Trailer	2013	Cam Superline	6Cam18	5JPBU2328AP125782	16 CN	Cam Superline		Good	2029-2030	18,000	9,900
Public Works	Trailer	2015	Haulette	Cs1012-s	1H9MH122	17 CN	Haulette		Good	2030-2031	12,500	5,500
Public Works	Backhoe	2011	John Deere	410 TMJ	1T0410TJBD209673	18 CN	John Deere	3,685 Hours	Good	2028-2029	41,335	N/A
Public Works	Sweeper	2007	Elgin	Pelican	NPO177D	19 CN	Elgin	8,209 Hours	Good	2026-2027	6,509	N/A
Public Works	Trailer	2004	Hamm			37 CN	Hamm					N/A
Public Works	Utility Tractor	2014	Massey Ferguson	1754H	DJJ22919	38 CN	Massey Ferguson		Very Good	2034-2035	5,034	N/A
Public Works	Trailer	2008	Giant Vac	3001CHW	71805001	39 CN	Giant Vac				1,518	N/A
Public Works	Enclosed Trailer	2016	Nexhaul		564BE142XGR0098	43 CN	Nexhaul					7,000
Public Works	Chipper	2014	Morbark	M12R	4S8SZ1616EW071898	47 CN	Morbark				4,479	N/A
Public Works	Bobcat	2011	Bobcat	S 205	A3LJ38496		Bobcat	388	Very Good	2026-2027	7,786	N/A
Public Works	Excavator	2011	Takeuchi	TB285			Takeuchi	5,531 Hours	Good		33,149	18,780
Public Works	Tractor	2020	Toro	SandPro	405682633		Toro	21	Excellent		14,222	N/A
Public Works	Tractor	2004	John Deere	4110H	LV41104211675		John Deere	1262	Fair		3,000	N/A
Public Works	Mower	2009	Hustler	Super Z /31HP	SZ31KAW72XR7		Hustler	2223	Fair	2016-2017	4,613	N/A
WPCF/A	Truck	2019	Ford	F-150 / PU	1FTMF1E57KFA37055	32 CN	Ford	17,918	Good	2035	26,378	6400
WPCF/A	Truck	2007	Ford	F-250 / PU	1FTNF21587EB31278	30 CN	Ford	29,861	Good	2027	10,458	9000
WPCF/A	Sewer Line Rodder	1991	SRECO	NHB-MS/3900D	D863-102591	31 CN	SRECO		Good		2,500	
Police	20CN	2017	Ford	Explorer	1FM5K8AR0HGA63723		SUV	79,462	Good	2025	14,101	6,342
Police	21CN	2015	Ford	PI	1FAH2PMK2FG112201		Sedan	65,452	Good	2026	8,463	5,500
Police	22CN	2019	Ford	Explorer	1FM5K8AR3KGA13066		SUV	77,443	Good	2026	17,633	6,342
Police	23CN/ACO	2018	Ford	Explorer	1FM5K8AR3JGB13053		SUV	93,333	Fair	2026	15,271	6,342
Police	24CN	2022	Ford	Explorer	1FM5K8AB4NGA10152		SUV	26,476	Good	2027	55,700	6,342
Police	25CN	2013	Chevy	Tahoe	1GNSK2E03DR363280		SUV	98,513	Fair	2025	10,264	7,200
Police	26CN	2023	Ford	PI	1FM5K8AB7PGB12533		Sedan	1,441	Excellent	2028	55,700	5,500
Police	27CN	2019	Ford	Explorer	1FM5K8AR5KGA13067		SUV	66,845	Good	2026	18,329	6,342
Police	28CN	2020	Ford	Explorer	1FM5K8AB4LGC64506		SUV	34,941	Good	2027	23,526	5500
Police	29CN	2022	Ford	Explorer	1FM5K8AB4NGB81645		SUV	14,086	Good	2028	26,000	6465
Police	54-CN	2024	Chevy	Tahoe	1GNSKLEDXPR425416		SUV	320	New	2029	55,000	7200
Police	DD /651-RKL	2023	Ford	Explorer	1FM5K8AB1PGB74185		SUV	890	New	2029	9,016	3555
Police	Capt. / 645-ZBT	2016	Chevy	Malibu	1G12B5STXGF260458		Sedan	80,523	Good	2019	9,267	3,555
Police	Chief / 845-YCO	2018	Ford	Taurus	1FAHP2H88JG117800		Sedan	62,250	Good	2024	11,531	4,551
Police	Box Trailer / 27CN	2006	American Hauler	NH610SA	5N6200DIX71015238			n/a	Good	n/a	2,000	2,990
Police	Mess. Board Trailer / 28CN	2010	All Traffic	ATS-5	1B9AF51179P825337			n/a	Good	n/a	500	820
Police	Radar Trailer / 29CN	2008	Decatur	OnSite 350	189BS09178H659048			n/a	Good	n/a	500	1500
Police												
Values are based on current Kelley Blue Book for dealer trade-in without police equipment												

Town of Canton Vehicle Roster and Replacement Schedule

Dept.	Description	Year	Make	Model	VIN / SERIAL #	Plate #	Type	Miles	Condition	Replacement	Value	GVW
General	Dial-A-Ride	2006	Ford	E-350/Van	1FDXE45P16DA36144		Ford	137,025	SOLD	2016		
Senior & Social Services	Dial-A-Ride	2016	Chevy	CG33503/Service Bus	1GB3GRBG2G1183062	AB30692	Chevy	159,693		2021-2022	9,500	12,300
Fire Svcs	Rescue 9 - Cville	1999	Spartan	Rescue	4S7HR8197CX030950	1111	Fire Apparatus	18,289	Good	2023-2024		
Fire Svcs												
Fire Svcs	Engine 6 - N.C.	2004	Amer LaF	Pumper	4Z3AADBS64RM96936	614	Fire Apparatus	17,959	Good	2026-2027	3,528	74,800
Fire Svcs												
Fire Svcs	Tanker 7 - N.C.	2006	Kenworth	Tanker	2NKDLUOX46M153648	None	None	Good	Good	2031-2032		3,500
Fire Svcs**												
	Eng # 3 Collinsville	2019	Spartan	Pumper	4SAW2E97KC085716	None	Fire Apparatus	1,000	New	2046		7,000
Fire Svcs	Engine 4 - Collinsville	2013	Spartan	Pumper	4S7CU2D96DC077139	None	None	5000	Excellent			
Fire Svcs	Engine 1 - Canton	2013	Spartan	Pumper	4S7CU2D92DC077140	None	None	4879	Excellent		200,000	
Fire Svcs	ATV1 - Canton	2005	Polaris	ATV	4XARF50A15D725996	None	None	221 hrs	Fair		252000	14,200
Fire Svcs**												16,500
Fire Svcs												
					Engine hours =			2,845				
					Pump hours =			67				
					Areal hours =			783				
Fire Svcs/EMS	Ladder 2 - Canton	2015	Pierce	Ladder	4P1BCAGF8FA015095	None	None	3949	Excellent			
Fire Svcs/EMS	ATV Trailer - N.C.	2013	Belmo	6X14	1B9UT1423DL657929	40 CN	Municipal		Excellent			
Fire Svcs/EMS	Boat Trailer		Anderson	7 x 14		42 CN	Municipal		Fair			
Fire Svcs/EMS	Utility Trailer		Anderson	7 x 14		41 CN	Municipal					
Fire Svcs/EMS	Utility 8 - Canton	2005	Chevy	Silverado	2GCEK13T551300589	36 CN	Municipal	33,107	Good	2022-23		
Fire Svcs/EMS	Utility 8 - Canton	2021	Chevy	Silverado	1GC4YLE73MF129452	37 CN	Municipal		Excellent			
	Traffic 14 Fire Police	2007	Chevy	C4500	1GBE4V1958F410780	None	None	108,781	Fair			
EMS	Paramedic Fly Car	2016	Chevy	Tahoe	1GNSKDKC0GR395117	CO20102	Combination	15,049	Excellent	2024-2025		
EMS	Ambulance	2013	Chevy	Braun G4500	1GB6G5CL3D1116757	2281	Ambulance	100,617	Fair	2021-2022		
EMS	Ambulance	2018	Ford	F-450/Braun Type I	1FDUF4HTXHDA08791	412	Ambulance	20,393	Excellent			

**listed for sale

2024 GRAND LIST

INTERDEPARTMENTAL MEMORANDUM

Date: January 28, 2025

To: Mark Penny, Chief Administrative Officer
Kevin Witkos, First Selectman

From: Della Froment, Assessor

Subject: 2024 Grand List

The 2024 Grand List was finalized and signed today, January 28, 2025. The total net taxable Grand List of **\$1,315,744,009** as signed represents an overall decrease from last year of **.400%** (See attached spreadsheet). The 2024 net totals reflect exemptions and net assessment reductions in place, resulting from existing tax agreements for both the New Horizons facility and Canton Hydro. I have also attached a list of the Top 10 Taxpayers for the 2024 Grand List. The net taxable Grand List **change** by category is as follows:

<input type="checkbox"/> Real Estate	\$(188,707,221)	14.24 % decrease
<input type="checkbox"/> Personal Property	\$ 3,563,288	5.09 % increase
<input type="checkbox"/> Motor Vehicles	\$(11,590,452)	9.80 % decrease

Major construction projects impacting the 2024 Grand List included the completion of several units and under construction units at Applegate Village of \$5.6M. Penalties totaling \$3.7M were applied to 58 commercial and industrial accounts for failure to file the income and expense report that is due annually by June 1st. Also, the newly enacted CGS 12-81(83) which now fully exempts the dwelling of a veteran with a service-connected permanent and total disability rating. This exemption creates a loss of 4,010,640 in assessment to the real estate file.

This year's personal property list includes an increase in the declared property of Eversource (\$1.76M), Squirrel enterprises Inc. (\$649K), Dicks Sporting (\$214K) and Comcast Inc (\$189K). There was also an increase of exemptions applied (601,946) the majority of this was applied to Sunnova TEP for the solar exemption. An assessment of 865,190 in non/late filing penalties was assessed.

The motor vehicle list process was significantly changed due to Public Act 22-118 and Public Act 24-1. These Public Acts mandated all assessors to change our valuation method from using the average retail/clean retail from NADA (National Automobile Dealers Appraisal guide) then assessed at 70%, we now must discover and use MSRP (Manufactures Suggested Retail Price) with a depreciation ratio set by the Public Act, then assessed at 70%. Additionally, a new Personal Use Exemption pursuant to Section 12-81(82) in that any snowmobile, all-terrain vehicle or residential utility trailer, provided that such property is used exclusively for personal use is exempt. Also, no vehicle may be assessed less than 500. The net assessment for the 2024 Motor Vehicle Grand List is 106,614,510 which is a net decrease for the 2023 list in the amount of 11,590,762, this again is due to the State mandated procedures and exemptions/exempt vehicles.

The Board of Assessment Appeals will meet in March to hear appeals on the 10/1/2024 Grand List. Again, due to Public Act 24-1 those taxpayers which may want to appeal the motor vehicle, may only appeal the MSRP or any additional value placed on the assessment by the assessor for the body (oil truck, dump bodies, sanitation truck bodies, etc.), not high milage, damage, salvage vehicle, etc. Final totals will be provided upon completion of the Board's duties.

TOWN OF CANTON

PAVEMENT MANAGEMENT PROGRAM

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Cost Estimate	Repair Strategy	Priority Rank
Barbourtown Road	West Road	Bunker Hill Road	1909	18	65	Vendor/D PW	\$ 77,459.00	Overlay/Drainage	7
Hanson Road	Bunker Hill Rd	Barbourtown Road	3551	26	65	Vendor/D PW	\$ 193,383.00	Mill/Overlay w Drainage	7
Barbourtown Road	Bunker Hill Rd	Wright Road	9564	18	65	Vendor/D PW	\$ 250,000.00	Overlay/Drainage	8
Triangle Road	Barbourtown Rd	Wright Road	1156	18	60	Vendor/D PW	\$ 33,986.00	Overlay/Drainage	16
Freeland Farms	Bunker Hill Rd	Cul-de-sac	1009	26	60	Vendor/D PW	\$ 63,479.00	Mill/Overlay w Drainage	
Wright Road	Cherry Brook Rd	Town Line				Vendor/D PW		Chip Seal	
<i>Totals</i>			17,189	3.26	miles		\$ 618,307.00		

TOWN OF CANTON

RESIDENT CIP SUGGESTIONS

Richard J Barlow
321 Cherry Brook Road
Canton, CT 06019

Mark J. Penney, Chief Administrative Officer
Town of Canton
4 Market Street
PO Box 168
Collinsville, CT 06022

Dear Mr. Penney:

I am recommending that 2025/26 Capital Budget monies be provided for audio/visual improvements to Room F of the Canton Community Center which is used to host Board of Selectmen, Board of Finance and Planning and Zoning meetings. These meetings are highly attended by citizens interested in Town government.

The current audio system consists of 1) a microphone on the podium for presentations by applicants and comments by the public and 2) individual microphones located on the table where Town officials are seated. Because of an insufficient number of microphones and because of officials not speaking directly in those devices the public often hears only portions, if any, of the comments by those officials. Citizens in the back of the room don't even hear anything. That problem may be addressed by changing the type of microphones so that comments directed to other officials at the table are heard including the possibly that each official wears a head set microphone as worn by announcer at sporting events.

The current video screens often used to show materials used at such meetings are not located or of a size to allow the public to effectively view documents.

If Town officials are truly seeking to engage citizens in transparent government these improvements are necessary.

On behalf of Town citizens thank you for your consideration of this issue,

Richard J, Barlow

Hello. As a resident for 26 years I have seen many developments and capital improvements over the years and I think probably the toughest ones have to do with dealing with the state. So if I were to have a suggestion for the capital improvement plan next year it would be for encouraging pedestrian activity and safety. I suggest a sidewalk on Rte. 44 that would allow us to walk eastbound from the Shops at Farmington Valley to the shopping area that Staples is in. There is no safe walkway for pedestrians or bicycles for the matter on this dangerous road. This would be on a state road in our town as well as a corner of Simsbury. I am sure that it would be a complicated ask and I am not sure how much would be shouldered by the Town of Canton but I thought it was worth a try.

Thank You

Gregory Evans
16 Thayer Ave.

I suggest that some of the CIP funds be used to improve West Field at the high school. It needs to be graded and drainage needs to be improved. The field is rarely used, except for by the track and field team, because of those issues. Athletes worry about turning an ankle because of the uneven surface. The back of the field requires waterproof shoes in the Spring and during periods of wet weather.

Also, what will the former location of the fire station be used for? That is another possible location for an athletic field funded by CIP monies.

Thanks,

Wayne Jekot

I live at 49 East Hill across from Glennwood Condos, my neighbors and I constantly try watch speeders literally race the street light at route 44 disregarding the safety of the many kids and families walking to and from the park and high school area. Currently a sidewalk extends from the park to mid way up East Hill and then abruptly ends forcing everyone into the street until they can once again be on a sidewalk on route 44. It would be of great service to the safety of everyone in the area to connect the sidewalk from the park to 44. Just a few weeks ago I witnessed a car violently swerve to miss a teen walking home with headphones in and their face buried in a phone, someday someone will be hit. Thank you for considering my proposal, everyone on lower East Hill and at Glennwood Condos will thank you for it.

Regards,

Josh Hoffnagle

Install a permanent chain link fence around the Community Garden. If there is more money, add a storage shed for shared tools.

Fence is needed to keep deer and rabbits and others out of the garden. Currently each gardener puts up and takes down a temporary fence each year. this is labor and time intensive and takes away from gardening.

Donald Tarinelli

Good morning!

I just saw the request for residents' ideas for capital improvements projects in Canton. I had two ideas:

1. Improve the fence and guardrail along the rails-to-trails walk from the flower bridge toward the canoe store. It is leaning towards the river and is in bad shape.
2. Implement a street trees program to line streets in Collinsville with trees. So many old trees have been lost to the Ash Borer and the village is looking sort of bare. 4 large trees on my block alone have been removed in the last 10 years.

Thanks for your consideration.

Kent McCoy
6 Center Street
Collinsville

I have been trying to get sidewalks for both sides of Sunset Terrace for many years. This would require that it become a one way street which would also alleviate the dangerous speedway that our vulnerable little side street (the last street before you hit Avon, right up the block) has become.

Sidewalks will be even more critical if not essential as the Axe Factory development moves along.

Thank you.

Sylvia Cancela
49 Sunset Terrace
Collinsville

Eric Tucker
107 West Mountain Road

My wife (Jennie Tucker) and I are in full support of renovating the Mills Pond courts (tennis and pickleball) with improved lighting.

I believe it'll be on the ballot in November.

Thank you.

Eric

Thank you first for allowing the public to be able to have their voices heard at the start of the Capital Improvement project process. My recommendation is for additional parking at Cherry Brook Primary School. Currently we have parents/guardians parking alongside Cherry Brook Road on either side especially when there are events taking place. This is a dangerous situation especially when parking goes up to the hill by the Perry farm. I also understand that an electric charging station was approved to be there soon. With that said, when and where will that be placed? Will it take away from the already needed parking lot? If it does, why wasn't it approved for the commuter parking lot at the corner of 179 and 44? It seems that having this charging station at a public school, we will have anyone come onto the school grounds. Your thoughts?

Sincerely,
Donna Richardson
90 Barbourtown Rd, Collinsville, CT 06019

I would love to see money used from this fund to use the barn or build a structure near the new boat ramp where Canton/Collinsville Residents could leave their kayaks and standup paddle boards for a small seasonal fee. I've seen this in other towns and think how nice for residents of a community that has water access to provide storage of kayaks and SUP's. Very thoughtful so residents don't have to load paddle crafts on the car every time they want to get out on the water.

This access encourages exercise, recreation and a healthy lifestyle for residents.

Cindy Gav

TOWN OF CANTON

KEY ISSUES & CIP REQUESTS BY DEPARTMENT

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2029-2030

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Information Technology

PROJECT TITLE: **PC Replacements**

PROJECT AMOUNT: **\$55,000**

PROJECT YEAR: 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

Project Description:

Replace soon to be end of life machines used throughout the town (Desktops and Laptops). There are currently 46 Desktops and 18 Laptops that will not be supported by the end of 2025 due to Microsoft's hardware requirements for running Windows 11 (Windows 10 will no longer be supported as of October of 2025 and will not receive needed security updates). The town has a 6-year replacement plan on machines which is extended past machine warranties and a typical usable lifecycle.



CANTON POLICE DEPARTMENT

45 RIVER ROAD
CANTON, CONNECTICUT 06019
860-693-0221



CHRISTOPHER ARCIERO,
CHIEF OF POLICE

ANDREW SCHIFFER
CAPTAIN

Fiscal Year 2025-2026 KEY ISSUE REQUEST:

Canton Police Department Request to Hire a Fifth Dispatcher:

Purpose: To oversee the department's dispatch/communications operations and administer some of the various department's records management systems and processes. This new position will increase efficiency and effectiveness of the department's administrative and operational functioning.

Background: Canton Police Dispatcher

The Canton Police Department Communications Unit and Dispatchers (hereinafter "CPD Dispatch") is the gatekeeper and initial point of contact for handling all emergency and routine public safety matters for the entire town. The CPD Dispatch answers all routine and emergency 911 telephone calls that range from minor police calls for service to major catastrophic multi-agency, multi-jurisdictional emergencies. In addition to answering phones, the CPD Dispatch is responsible for all radio communications for police, fire, EMS, CERT, school /town department emergency calls and emergency medical operations and inter-town, state and federal mutual aid calls for service. The CPD Dispatch is responsible for documenting the incident in the Police Department computer system (CAD), record management (RMS) systems, other state mandated reporting portals, as well as performing the instant clerical/administrative work for the officers such as obtaining personal information, checking law enforcement databases for wanted parties, and researching criminal history. The CPD Dispatch remains in constant communication with all responding emergency units from the inception of the call for service until its conclusion. Sometimes based on the severity of the call, the CPD Dispatch remains in continuous contact with the caller during the entirety of the call until emergency first responders arrive. Depending on severity of the call, the CPD Dispatch may be solely committed to the call despite the addition of numerous additional contemporaneous calls which can overwhelm a single dispatcher. As such, the sole dispatcher is to quickly triage and prioritize the calls in an effort to mitigate or eliminate an additional emergency.



CANTON POLICE DEPARTMENT

45 RIVER ROAD
CANTON, CONNECTICUT 06019
860-693-0221



CHRISTOPHER ARCIERO,
CHIEF OF POLICE

ANDREW SCHIFFER
CAPTAIN

Over the past twenty years and despite the ever-expanding duties and responsibilities of public safety communications and dispatching, Canton Dispatch personnel staffing has remained at one dispatcher per shift.

Currently, the Town of Canton currently has four (4) full time dispatchers and four (4) part time dispatchers. All eight dispatchers are state-certified. Full-time dispatchers are union employees covered under a collective bargaining agreement.

The four full-time dispatchers each work 8 hour shifts for a total of forty (40) hours per week. There are occasions during their 'regular workweek where they can be voluntarily or involuntarily scheduled to work overtime shifts.

The four part-time dispatchers are non-union, at-will employees. They are available to fill the shifts, not otherwise filled by the full-time dispatchers.

Background-Administrative Assistant (hereinafter "Admin Asst"):

The Canton Police Department's Admin. Asst. position is a single person who handles the multiple roles, which in other police departments, may be staffed by more than one person. The following, non-exclusive list of tasks, are handled by Canton's Admin Asst:

- All interdepartmental accounting and purchasing processes
- Bi-weekly payroll/timesheet reconciliation
- Freedom of Information (FOI) request processing, redacting and filing processes.
- Records management, destruction and statutory retention schedule mandates
- Pistol permit application processing
- Police and Dispatch union contract related benefit considerations
- Department ordering and purchasing of uniforms, equipment and services
- Private duty scheduling, billing and accounting
- Department policy and procedure updates and dissemination processes, adjustments due to annual public acts and police accountability mandates.
- Preparation of transmittals for all criminal and motor vehicle court reports, search/arrest warrants transmittals, prisoner paperwork, and subpoena notification, coordination and document production.
- State-mandated Accreditation support with file preparation, proofing, audits and auditor site visits.
- Support to CPD Dispatch during Code Red School or Town Department emergency response protocols.



CANTON POLICE DEPARTMENT

45 RIVER ROAD
CANTON, CONNECTICUT 06019
860-693-0221



CHRISTOPHER ARCIERO,
CHIEF OF POLICE

ANDREW SCHIFFER
CAPTAIN

-
- Administer the new Legislative ‘Clean Slate Erasure’ process and be certified as the liaison.
 - Administration of Risk Protection Order processes and procedures.

Population:

Over the past 20 years, the Town of Canton’s permanent and temporary populations have both grown. In the last 20 years, the permanent population for the town has grown from approximately 8,500 residents to approximately 11,000 residents.

Additionally, there has been an exceptional increase of many new businesses, housing developments (current and planned) and medical care facilities. Due to these changes in Canton’s population, increased economic activity, cultural, events, and recreational opportunities, dispatching the multitude of public safety entities (Police, Fire, EMS, CERT, DPW and mutual aid) has created an ever-increasing strain on the one-person per shift dispatcher position.

Combination 5th Dispatcher / Records Supervisor Overview:

The purpose of this KEY ISSUE request is to hire a fifth dispatcher so that the current Supervisor could assume the dual duties and responsibilities associated with oversight of CPD Dispatch and assume various duties and responsibilities of the Admin Asst.

The new position would add the existing Dispatch Supervisor to an 11am – 7pm shift spanning both A and B shift and to put the newly hired dispatcher into the normal seniority based four (4) shift bidding process. The Dispatch Supervisor would stay inside the communications unit aiding in call handling, radio communications, record management and day to day operations as well as being able to assist the Admin Asst and command staff with administrative and other operational tasks. That assistance would involve additional state training mandates, court support (case report delivery, subpoena compliance, orders of protection management) and emerging administrative mandates as a result of the police accountability legislation. Further support would be available for FOI and record request compliance, regulatory permitting processes, record management, fingerprinting mandates, selective detective support, accreditation/ and records management support and perform extra functions for the administrative staff as necessary. The point of the 11-7 shift would be to have extra hands on during the high peaks of the day between the school operations and commuting traffic. Depending on the skill set of the Dispatch Supervisor, there may be additional support to the department’s fleet operations and newly implemented body-worn and in-car camera system.



CANTON POLICE DEPARTMENT

45 RIVER ROAD
CANTON, CONNECTICUT 06019
860-693-0221



CHRISTOPHER ARCIERO,
CHIEF OF POLICE

ANDREW SCHIFFER
CAPTAIN

Preliminary Cost Analysis:

Adding a 5th dispatcher would require entry level initial dispatcher training and pay. Based on the current dispatcher union contract, the salary of an entry level dispatcher, starting July 1, 2025 would be \$59,978. There would be additional costs of approximately \$1,500 for training, uniforms, certifications and staff OT to train the new dispatcher.¹

Ancillary Benefits of the Fifth Dispatcher:

- Besides some savings of overtime to cover vacant shifts, adding a 5th dispatcher to cover the 11:00 am to 7:00 pm shift would allow for better provision of public safety services, reduce stress in dispatch, and lead to better working conditions.
- Mandatory training and supervisory oversight would be easier to cover as the Dispatch Supervisor would be able to train other dispatchers during regular shift times.
- When a dispatcher retires or otherwise separates from town service, there would not be the expectation of 4 months' worth of overtime to cover the open shifts. With this proposed 5th dispatcher, the 11-7 dispatcher would just return to the rotation until a new dispatcher is trained and ready to go.
- Moreover, the Dispatch Supervisor may be available to flex his/her schedule for the unexpected unavailability of the day or evening dispatcher which could reduce overtime costs for the town. If a short-term need exists on another shift, then the position may move to fulfill that need.
- The extra dispatcher would significantly limit the use of an untrained dispatcher (i.e. police officer) to staff the dispatch operations when the dispatcher is unavailable (i.e., meal, bathroom or other emergency). Such CPD officers are generally not versed in EMS or Fire call handling and radio protocols. They are merely present to answer the phones until the dispatcher returns. Each shift experiences all different types of calls and all dispatchers must be trained in handling every type of emergency / routine matter within reason.
- Critical emergency situations such as school emergencies, active aggressor incidents, mass casualty incidents and inter-town mutual aid requests would benefit from the second dispatcher available for the immediate radio, telephone and other communications needs. Another benefit to the additional full-time dispatcher would be the significant reduction of relying on the use of part time dispatchers.
 - Due to the infrequency of part time dispatchers filling shifts, part time dispatchers may not experience the qualitative nor quantitative opportunities to

¹ If the chosen candidate were one of the existing part-time dispatchers, this cost would be avoided.



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maximize familiarization to new dispatch/communications processes based on statutory or technological mandates or emerging trends.

- All four (4) of the current part time dispatchers have full time non-dispatch jobs. Because they are not bound by union contract mandates, they have no obligation to fill shifts and management cannot order them to work in emergency situations.
- Despite the infrequency of part time dispatchers filling shifts, the Department still has to bear the costs to maintain the state mandated scheduled training and recertification requirements.

Conclusion:

Policing and dispatching duties and responsibilities have significantly changed over the last few years. In connection with those changes, the town of Canton has changed as well. Moreover, the town and this department are positioned for additional and exceptional change. In order to successfully meet the changing paradigm of policing and dispatching in Canton, there is a compelling need to change the current functioning of the Canton Police Department's practices within its communications, administrative and records keeping units. The addition of the fifth dispatcher is a critical step toward this salutary goal.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Police Department

PROJECT TITLE: **Police Vehicle Replacement**

PROJECT AMOUNT: **\$ 160,000**

PROJECT YEAR: FY 2023/24

PROJECT PRIORITY (If more than one project in a single year): **#1**

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

This project continues the police vehicle (patrol, detective and administrative) replacement program that has been implemented and approved over the years. The program combines fiscal planning with the ability to yield a safe, sound and appropriate fleet of patrol and administrative vehicles to Canton Police Officers as they serve our residents, on a daily, 24 hour basis. Vehicles covered in this project are currently cycled through various fleet assignments (patrol division, detective division, animal control, and administrative staff) in order to maximize usefulness.

The proposed funding is to purchase one to two police vehicles every year. The proposed funding includes purchase price and outfitting costs. Outfitting costs include, but are not limited to, installation of emergency equipment, radios, MDTs, cameras and vehicle safety equipment.

The current patrol fleet consists of eleven (11) patrol vehicles (includes ACO vehicle) with mileages of the three highest at 100,154 miles and 98,210 miles, and 90,000. The current administrative fleet consists of three (3) vehicles (chief, captain, and detective), with mileage of the two highest at 91,291 miles and 74,000 miles.

The established schedule is designed to minimize service costs, retire vehicles before they become a mechanical and safety liability, and maximize their resale value to help offset costs.

Increased mileage over the next year, will begin to expose officer/public safety, vehicle safety and result in more frequent and costly maintenance repairs.

Based on current estimates and experience, the CPD CIP Police Vehicle Replacement budget request beginning with: FY25-26: \$160,000 (2 cars), for FY 26-27 \$95,000 (1 car), for FY27-28: \$95,000 (1 car), FY 28-29 95,000 (2 cars), FY 29/30: \$95,000 (1 Car).

**TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2029-2030**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: **Police Department**

PROJECT TITLE: **Audio System Recorder Purchase**

PROJECT AMOUNT: **\$16,156**

PROJECT YEAR: **FY 2025-2026**

PROJECT PRIORITY (If more than one project in a single year): **#3**

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The Canton Police Department Audio Log Recorder system is an integral component of providing public safety services to the town. The audio log recorder is the software utilized by Canton PD to record all 911 and routine phone calls into the town's public safety answering point (CPD Communications Unit). Also, the audio log recorder is used to record all radio transmissions for the PD, Fire, EMS, CERT and DPW. The system has its own storage server and retains all phone and radio records for a period of 1 year. This information is required by law to be kept in case there are court subpoenas or freedom of information act requests for such records received. Equally critical to effective public safety response is that the audio log recorder allows for contemporaneous play-back of audio transmissions a second time to ensure dispatch and patrol units did not miss critical information that would impact on operation response efforts.

The current CPD audio log recorder and server have reached the end of its usable life and is no longer supported for maintenance and

repair. It is subject to instant failure which would result in a loss of data that would be needed by public safety responders and that must be maintained under record retention laws set by the State of CT. There is a critical need to purchase a new and updated version of the audio log recorder system for the town public safety organizations.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2029-2030

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: **Police Department**

PROJECT TITLE: **Fiber Optic Lines between Town Public Safety Radio Sites**

PROJECT AMOUNT: **\$11,000**

PROJECT YEAR: **FY 2025-2026**

PROJECT PRIORITY (If more than one project in a single year): **#2**

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

On December 13, 2023, the Canton BOS accepted a monetary donation in the amount of \$27,338.13 from the Canton Volunteer Fire Company, Inc. (CVFC). The money will be used to purchase two antennas to be placed on the Canton Springs Road cell tower. The money will cover the applicable labor costs and infrastructure upgrades to activate the new site. One antenna will support the Canton PD's radio frequency. The other antenna will support the Connecticut State Police Hotline. The hotline is used by Canton and other police agencies in Hartford and Litchfield County to receive and transmit simultaneous emergency radio communications. The CVFC donation obviates the need to use Urban Grant award or Canton town funds.

On December 27, 2023, the Canton BOS approved the Canton Police Department's request to transition to a fiber IP based network solution to improve the CPD radio system. A necessary component of this project is to upgrade the communications lines running between all 5 public safety radio sites currently in use by Canton Police Department and Canton Fire Department. The connected sites are Canton PD, Cherry Brook Primary School, North Canton Fire Station, Canton Springs Fire Station, and the cellphone tower on Hoffman Road. The last site at Canton Town Hall is already connected to the radio network by way of the Town of Canton Dark

Fiber. The fiber lines will support the future plans to simulcast police and fire communications over all repeater sites throughout the town. This will allow for more efficient and effective public safety radio coverage.

Anticipated Annual Cost Total:

Approximately \$11, 000

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2029-2030

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: **Police Department**

PROJECT TITLE: **Rifle Rated Bulletproof Vest Inserts for Canton Police Officers**

PROJECT AMOUNT: **\$10,200**

PROJECT YEAR: **FY 2025-2026**

PROJECT PRIORITY (If more than one project in a single year): **#4**

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The Canton Police Department has a mandatory wear bullet proof vest policy. The current vests are rated to stop smaller caliber bullets or knives. The current vests are not rated to stop higher caliber-rifle rounds. This request will provide funding to purchase insertable ceramic plates to each officer's current bullet proof vest. Given the fact that many school shooting or other active shooter mass incidents, the presence of suspect's armed with rifles is an alarming officer safety issue. The purchase of the rifle rated vest plates will greatly enhance the officer's survivability chances in their response to such incidents.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Fire Marshal

PROJECT TITLE: **Vehicle for Fire Marshal Office**

PROJECT AMOUNT: **\$50,000.00**

PROJECT YEAR: 2025-2026

PROJECT PRIORITY (If more than one project in a single year): One

PROJECT DESCRIPTION:

Add Fire Marshal Vehicle for identify the fire marshal office to the public when on inspection and fire marshal business. The vehicle would be a F150 4X4 Ford Pickup red or white Truck or Comparable which is priced on State of Ct Bid Cost at about \$41,000.00. The cost estimation of lettering, install radio, lights and cap enclosure over bed is about \$9,000.00. This would also allow for the storage of equipment needed for Fire Investigation and Inspection. The life span is 10-15 years. The Budget item of mileage payment of about \$1500.00 a year could be used to pay cost of fuel and vehicle maintenance.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: FIRE/EMS

PROJECT TITLE: **HOSE REPLACEMENT**

PROJECT AMOUNT: **\$15,000.00**

PROJECT YEAR: 25/26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Ongoing funding to replace hoses as required by NFPA

**TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: FIRE/EMS

PROJECT TITLE: **SCBA BOTTLES**

PROJECT AMOUNT: **\$575,000.00**

PROJECT YEAR: 25/26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: SCBA BOTTLE REPLACEMENT AS REQUIRED BY NFPA. ADEQUATE FUNDING IS NECESSARY TO COMPLY WITH ROTATION SCHEDULE OF BOTTLE REPLACEMENT

**TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: FIRE/EMS

PROJECT TITLE: **FIRE APPARTUS**

PROJECT AMOUNT: **\$200,000.00**

PROJECT YEAR: 25/26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Ongoing replacement of fire apparatus

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: FIRE/EMS

PROJECT TITLE: **EMS APPARATUS**

PROJECT AMOUNT: **\$100,000.00**

PROJECT YEAR: 25/26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Ongoing replacement of EMS apparatus

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Engineering Stormwater**

PROJECT AMOUNT: **\$10,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Mandated CT DEEP Stormwater Management Program – Stormwater Permit Compliance – Complete investigation of all catchments. Complete CB inspection full MS4.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$280,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Truck #3 Replacement – Current truck is a 2013 4X4 dump truck. The truck has extensive metal rust and decay on the frame and body. This truck is used as a primary plow truck on North Canton roads. The Front differential has been replaced twice which is a very expensive repair. This price also includes a plow package. Trade-in value is \$10,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment**

PROJECT AMOUNT: **\$26,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #2 Four-in-One Multi-Purpose Bucket

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Department – Four-in-One Multi-Purpose Bucket – The current bucket is showing extreme wear and is no longer closing evenly causing hydraulic cylinders to be compromised. We have repaired the leaks several times by rebuilding the cylinders at a cost of \$800.00. The bucket has been in the department for over 22 years and has been retrofitted when a new loader is purchased. The Four in One bucket is essential when extreme weather occurs allowing us to remove trees and debris from the roadways.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Refurbishment**

PROJECT AMOUNT: **\$50,000**

PROJECT YEAR: FY25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Equipment Refurbishment – This would consist of refurbishing equipment to help prolong the use-full life of the equipment.

- Truck 5 Rehabilitation-Motor work body work: New truck 280K
- Sweeper Rehabilitation- Hoper rebuild, hydraulic motors, wheel motors and engine rebuild; Used sweeper 100K New 250K
- Mini Excavator- Pins and bushings and boom repairs; Used Mini Excavator 100K New

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$25,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall - Masonry repairs to the exterior of building. Town Hall is a brick building with many areas in need of re-pointing work.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **20,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace roof top condensers that heat and cool the Community Center/Library. The units were installed in 1999.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$75,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall – Paint/prep all wood trim areas on exterior of building. Last painted in 2015.

TOWN OF CANTON
CIP Request Form Explanation
FY 2027-2028 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$260,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #4

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall Elevator Replacement - Replace 1974 elevator with ADA compliant model.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$500,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk decking.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Conduct Structural Engineering Report on the Trestle Bridge.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$90,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway - Truck #12 Replacement - Replace 2009 F-550 pickup truck with tool body and plow. Truck is used to tow enclosed 18' road drainage trailer and to sand and plow the Town parking lots. Estimated trade value \$10,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$250,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Truck #5 Replacement – Current truck is a 2006 4X2 dump truck. The truck has extensive metal rust and decay on the frame. This truck is used as a primary plow truck on Collinsville roads. The new truck is proposed to be a 4X2 model that will safely be able to plow and navigate the terrain associated in this area of Town. Trade-in value is \$15,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace roof top condensers that heat and cool the Community Center/Library.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$25,000**

PROJECT YEAR: FY26-27

PROJECT PRIORITY (If more than one project in a single year): #3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall Ceiling Replacement Project – Replace old spline ceiling with 2X2 drop ceiling in First and Basement Floor.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$500,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk and bridge decking.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Transfer Station**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Install a new concrete pad for the metal roll-off container to reside on. The new pad will be lower than the current pad height allowing for easier use for the residents to dispose of their metal. Plan to remove the current asphalt area in front of the container and regrade/repave with a more gradual pitch.

TOWN OF CANTON
CIP Request Form Explanation
FY 2027-2028 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$280,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Truck #6 Replacement – Current truck is a 2014 4X2 dump truck. The truck has extensive metal rust and decay on the frame and body. This truck is used as a primary plow truck on North Canton roads. The new truck is proposed to be a 4X2 model that will safely be able to plow and navigate the steep hills associated in this area of Town. Trade-in value is \$15,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Purchase**

PROJECT AMOUNT: **\$125,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year): #3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway – Replace 2011 Takeuchi TB 285 Mini-Excavator with another newer pre-owned model. Current machine's engine hours are approaching a major re-build. The excavator is highly maneuverable that allows for efficient time management along with a much safer work zone. This piece of equipment has allowed the highway department greater flexibility when performing drainage work on Town roadways. Current trade value is \$15,000.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2027-2028 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace roof top condensers that heat and cool the Community Center/Library.

TOWN OF CANTON
CIP Request Form Explanation
FY 2027-2028 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$500,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program

**TOWN OF CANTON
CIP Request Form Explanation
FY 2027-2028 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk and bridge decking.

TOWN OF CANTON
CIP Request Form Explanation
FY 2027-2028 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Sidewalks**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Sidewalks – Replace/repair aging sidewalks in various Collinsville locations.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2027-2028 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$25,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year): #5

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall Ceiling Replacement Project – Replace old spline ceiling with 2X2 drop ceiling on Third Floor.

TOWN OF CANTON
CIP Request Form Explanation
FY 2028-2029 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$275,000**

PROJECT YEAR: FY 28-29

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Truck #8 Replacement – Current truck is a 2007 4X2 dump truck. The truck has extensive metal rust and decay on the frame. This truck is used as a primary plow truck on north Canton roads. The new truck is proposed to be a 4X2 model that will safely be able to plow and navigate the terrain associated in this area of Town. Trade-in value is \$15,000.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2028-2029 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **\$15,000**

PROJECT YEAR: FY 28-29

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace roof top condensers that heat and cool the Community Center/Library.

TOWN OF CANTON
CIP Request Form Explanation
FY 2028-2029 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Public Works**

PROJECT AMOUNT: **\$35,000**

PROJECT YEAR: FY 28-29

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace the 50'x 70' salt shed roof. The roof has a lifespan of 10 years.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Public Works**

PROJECT AMOUNT: **\$125,000**

PROJECT YEAR: FY 24-25

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Exterior Convault Aboveground Storage Tank (AST) – Replace 4,000-gallon Dual AST (2,000 gasoline/2,000 diesel) with 10,000-gallon dual AST (5,000 gasoline/5,000 diesel). The AST supplies gasoline and diesel to Town Department vehicles and provides diesel for 10 Town building emergency generators. The AST also supplies gasoline to Martel Bus Company and the Farmington Valley Health District vehicles. Gasoline and diesel deliveries occur weekly due to the small supply capacity. If there is an emergency that prohibits the delivery of product, the Town would run out of gasoline and diesel in less than a week. The larger capacity tank increases the Towns supply 150%.

TOWN OF CANTON
CIP Request Form Explanation
FY 2028-2029 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$500,000**

PROJECT YEAR: FY 28-29

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program

**TOWN OF CANTON
CIP Request Form Explanation
FY 2027-2028 through FY 2027-2028**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails to Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 27-28

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk, and bridge decking.

TOWN OF CANTON
CIP Request Form Explanation
FY 2028-2029 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Sidewalks**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 28-29

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Sidewalks – Replace/repair aging sidewalks in various Collinsville locations.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2028-2029 through FY 2028-2029**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 28-29

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center**

PROJECT AMOUNT: **\$150,000**

PROJECT YEAR: FY 29-30

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Community Center Elevator Replacement - Replace with ADA compliant model.

Town of Canton



Fiscal Year 2025-2026 Key Issues/Project Summary Sheet

Key Issue/Project Title - Part Time Hourly Custodian Position

Key Contact Staff – Thomas Richardson, Director of Public Works

Item Type - New Initiative

Definition

The Canton Public Works Department (DPW) requests funding to add a Part Time Hourly Custodian Position to work 20-hours per week in the Building Maintenance Department. This position would be a non-union position paid at a rate of \$18.00 per hour. The Part Time Hourly Custodian Position (see attached job description) would perform work including but not limited to general cleaning and minor maintenance repair work in the care and upkeep of town buildings, adjacent grounds and miscellaneous other duties. This position performs related work as required working under the supervision of the Maintenance Supervisor.

History

The position of Temporary Part Time Custodian was created in 2021 comprising of one employee working a 20-hours per week for 14 weeks in the summer in a non-union position. This position successfully assisted this busy department performing general cleaning and minor maintenance work.

Current Status and Potential Next Steps

With three full-time employees in the Building Maintenance Department, it has become increasingly a challenge to perform the duties and commitments to keep the Town buildings clean and maintained. Addition new work responsibilities the department is responsible for consist of the following duties/conditions:

- DPW Office Area – Weekly cleaning including four offices, lunchroom and two bathrooms.
- Collinsville & North Canton Fire Stations – Weekly cleaning assisting Part Time Fire personnel.
- Two Exterior Public Bathrooms @ Town Hall and DPW – Daily cleaning. Collinsville trash barrels are also required to be emptied on weekends and holidays in the Spring thru Fall.
- Weekend Cleaning – All town buildings including weekends and holidays are to be cleaned at first responder buildings.
- Help when custodial staff is out due to vacations or illness.
- Increased manpower hours to provide repairs to the aging Town buildings.

To help bridge the gap with personnel during the year, including covering vacations, the department is requesting to add a Part Time Hourly Custodian to work a 20-hour per week schedule.

In summary, this position would aid the Building Maintenance Department to continue providing the essential work to clean and maintain Town buildings throughout the year.

The potential next step would be to approve the addition of a Part Time Hourly Custodian Position.

Anticipated Schedule and Planning Process

The anticipated schedule for the Part Time Hourly Custodial Position would be as follows:

Monday 4 hours

Tuesday 4 hours

Wednesday 4 hours

Thursday 4 hours

Friday 4 hours

Annually 1,040 hours

The planning process would involve posting the Part Time Hourly Custodial Position externally in June/24 with a subsequent selection/appointment and start date of July 1, 2025.

Anticipated Cost - \$18,720

Additional Timing Concerns – None

TOWN OF CANTON

TITLE: Temporary Part-Time Custodian

CLASS: Non-Union - Hourly

DEPARTMENT: Public Works

DATE: June 1, 2020

POSITION DESCRIPTION

Works under the general direction of the Superintendent of Buildings and Grounds, the Custodian performs general cleaning and minor maintenance repair work in the care and upkeep of town buildings, adjacent grounds and equipment.

SUPERVISION RECEIVED

This position is supervised daily by the Maintenance Supervisor, who shall assign specific tasks as necessary. Responsibilities are carried out with considerable independence and judgment to reach desired results. Work is reviewed for assurance that desired results are obtained.

EXAMPLES OF ESSENTIAL JOB DUTIES

The following statements describe the principle functions of this job and its scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including working in other functional areas of Public Works as may be assigned by the Superintendent of Buildings and Grounds.

- Follows a standard preventive maintenance schedule.
- Cleans rooms, hallways, lobbies, lounges, restroom and other work areas.
- Utilizes brooms, mops and powered equipment, sweeps, strips, and waxes floors.
- Utilizes vacuum cleaner to clean rugs, carpets, draperies and venetian blinds.
- Washes walls, windows, door panels and sills.
- Removes trash.
- Replenishes bathroom supplies.
- Moves furniture.
- Shovels snow and sweeps dirt from entrances and walks adjacent to building.
- Checks heating and cooling equipment.
- Utilizes hand tools and small power equipment.
- Provides assistance to visitors as needed.
- Follows all standard safety procedures and regulations.
- Reports tasks accomplished orally or on written work order to Supervisor.
- May perform additional tasks and duties as necessary and/ or requested.

- Opens and closes Town buildings.
- Prepares rooms and equipment.
- Secures offices and building.
- Sets up rooms for meetings.
- Assists public using Town facilities by moving equipment, furniture or materials.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactory. The requirements are representative of the required knowledge, skills, and abilities.

- Ability to communicate effectively in a non-confrontational manner with the general public, elected and appointed officials, regulatory agencies, and other municipal staff.
- Ability to exercise sound, expert independent judgment within general policy guidelines.
- Ability to communicate effectively, both orally and in writing.
- Ability to interpret and apply regulations, codes, policies and procedures.
- Knowledge and ability to analyze problems.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagrammatic form.
- Ability to acquire skills to operate equipment.
- Knowledge of the function and safety features for all required equipment.
- Ability to initiate, organize and follow through on comprehensive programs and projects.
- Ability to act calmly and effectively in emergency situations.
- Ability to collaborate with other public agencies regarding schedules for Library events.
- Sufficient knowledge of the community to serve the public.

REQUIRED PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS

The work environment characteristics described here are representative of those employee encounters while performing the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is moderate. While performing the duties of the job, the employee may work in outside weather conditions. The employee may be exposed to wet and/ or humid conditions, or airborne particles. The employee will be required to provide his/ her own transportation.

- Requires ability to stand and work continuously for extended periods of time.
- Requires full range of body motions, manual and finger dexterity and eye and hand coordination.
- May require additional hours beyond regularly scheduled work day to meet cyclical workload.
- Ability to lift up to 50 pounds necessary to move office files or equipment.
- Works in office setting subject to continuous interruptions and background noises.

- Ability to work under stress from contact with public, demanding deadlines and changing priorities and conditions.
- Ability to hear normal sounds with some background noise and to communicate effectively.
- Ability to concentrate on fine detail with constant interruption and to attend to task/ function for more than 60 minutes at a time.
- Ability to move throughout the Library and other Town buildings and sites.
- Ability to get into and out of an automobile.
- Ability to remember multiple task/ assignments given to self and others over long periods of time.

REQUIRED MINIMUM QUALIFICATIONS

The skills and knowledge required would generally be acquired with a High School Degree and two (2) years of increasingly responsible work experience custodian / maintenance work or similar combination of education and experience.

LICENSE OR CERTIFICATE:

Must possess a valid and current driver's license.

Note: The above description is illustrative only. It is not meant to be all-inclusive.

I understand that nothing in this position description restricts the Town's right to assign or reassign duties and responsibilities to this job at any time. I also understand that this position description reflects the Town Administration's assignment of essential functions; it does not prescribe nor restrict the tasks that may be assigned. I further understand that this position description may be subject to change at any time due to reasonable accommodation or other reasons.

Town of Canton



Fiscal Year 2025-2026 Key Issues/Project Summary Sheet

Key Issue/Project Title – Maintainer/Equipment Operator II Position

Key Contact Staff – Thomas Richardson, Director of Public Works

Item Type - New Initiative

Definition

The Canton Public Works Department (DPW) requests funding to approve a Maintainer/Equipment Operator II Position. This full time 40-hour per week union position would be paid at a rate of \$27.29 per hour. The Maintainer/Equipment Operator II position (see attached job description) would perform manual work including but not limited to: driving trucks, plowing and treating roads, working in the Parks and Building Departments and performing general maintenance work. This position performs the work under the supervision of the Foreman.

History

The Maintainer/Equipment Operator position that was vacant from creating the Superintendent of Buildings and Grounds position was filled in January 2025. The filling of this position resulted in the DPW being fully staffed since 2019. However, the creation of the Mechanic position in 2019, although very beneficial to the town also left the highway staff short one Maintainer. Approving the Maintainer/Equipment Operator position would allow the highway department to be more flexible with its staff, sharing the position between the Parks, Highway and Buildings Department.

Current Status and Potential Next Steps

The status: the last four years has resulted in the Highway department performing less routine maintenance work (roadside mowing, weed control along guardrails, and tree removal work) during the year. Also, less Pavement Management work specifically in-house drainage work on Town roads that were scheduled for paving. This past construction season the Town hired a vendor to perform the drainage work. The cost to have a vendor perform the work was approximately 60% (\$94,026) more if the Highway department was doing the work. Filling this vacant position would once again allow the Highway department to perform the drainage work allowing for efficient cost-effective road repairs.

In summary, this position would re-establish the Highway department to the 2019 staffing level sustaining the department's ability to effectively keep the Town's infrastructure safe and well maintained.

The potential next step would be to approve the addition of a Full Time Maintainer/Equipment Operator II position.

Anticipated Schedule and Planning Process

The anticipated schedule for the 52-week Full Time Maintainer/Equipment Operator II position would be as follows:

Monday	8 hours
Tuesday	8 hours
Wednesday	8 hours
Thursday	8 hours
Friday	8 hours

The planning process would involve posting the Full Time Maintainer/Equipment Operator II position externally in June/25 with a subsequent selection/appointment and start date of July 1, 2025.

Anticipated Cost - \$56,763.20 + benefits. The maintainer position is requested to provide sufficient staff for workloads at all Town Facilities. This position is requested to be funded from the Department of Public Works, Highway Operating Budget.

Additional Timing Concerns – None

**TOWN OF CANTON
BRIDGE REHABILITATION ESTIMATE SUMMARY
SEPTEMBER 2019**

Priority	Bridge No.	Carries	Crosses	Type	Span (ft)	Deck	Super	Sub	Culvert	Recommended Repair/Rehabilitation	Estimated cost
1	023008	West Road	Cherry Brook	Steel Arch	16	N	3	3	N	Full replacement	\$ 745,000.00
2	023006	Old Canton Road	Rattlesnake Brook	Steel Multi-Beam	18	6	4	4	N	Full replacement	\$ 675,000.00
3	023001	Washburn Road	Jim Brook	Concrete Rigid Frame	16	3	3	5	N	Full replacement	\$ 655,000.00
4	023013	Indian Hill Road	Stream	Steel Pipe Culvert	6	N	N	N	5	Removed downed trees; Reinstall pipe lining; Install bridge and approach rails; Repair undermining at outlet and install apron	\$ 58,000.00
5	05821	Atwater Road	Rattlesnake Brook	Concrete Box Culvert	21	N	N	N	6	Patch spalls on culvert roof; Seal cracks in wearing surface; Repair rock slope; Remove debris	\$ 48,000.00
6	023010	Timbercrest Drive	Stream	Steel Pipe Culvert	6	N	N	N	5	Repair east headwall; Reinstall pipe lining; Install bridge and approach rails; Mill and pave; Install rip rap	\$ 70,000.00
7	023004	Gracey Road	Jim Brook	Steel Pipe Culvert	6	N	N	N	5	Repair headwall and drain pipe wall; Reinstall pipe lining; Install bridge and approach rails	\$ 51,000.00
8	023019	Swimming Pool Road	Stream	Steel Multi-Beam	18	Bridge closed				Demolish and remove existing bridge; Install permanent closure barriers; Place rip rap	\$ 72,000.00
9	023016	Barbourtown Road	Barbour Brook	Concrete Box Culvert	10	N	N	N	6	Mill and pave; Repair the spill/hollow area	\$ 14,000.00
10	023011	Meadow Road	Cherry Brook	Steel Multi-Beam	18	6	6	5	N	Repair abutments; Repoint masonry; Repair bridge rail; Mill and pave; Add rip rap	\$ 35,000.00
11	05822	Humphrey Road No. 2	Cherry Brook	Laminated Timber Deck	33	6	7	6	N	Seal cracks in wearing surface; Repair loose boards at edges of pavement; Repair scaled areas on abutment	\$ 23,000.00
12	05823	West Road	Cherry Brook	Laminated Timber Deck	26	7	7	6	N	Replace bridge and approach rail systems; Install bridge joints; Mill and pave; Patch spill on abutment; Place rip rap or extend apron	\$ 47,000.00
13	04491	W Mountain Road	Cherry Brook	Prestressed Multi-beam	54	5	7	7	Y	Install new bridge and approach rails; Clear deck drains; Remove vegetation	\$ 77,000.00
14	023012	Dyer Avenue	Stream	Laminated Timber Deck	17	7	7	6	N	Repoint abutments, repair undermining, install joints, mill and pave, place rip rap	\$ 50,000.00
15	05393	Barbourtown Road	Cherry Brook	Prestressed Box Beams	53	6	7	7	N	Mill and pave; Install new waterproofing membrane; Repair scaling at the abutment	\$ 57,000.00
16	023003	Bahre Corner Rd	Jim Brook	Concrete Slab	10	5	7	7	N	Rail upgrade; Install membrane; Mill and pave; Install joints	\$ 94,000.00
17	023017	Hanson Road	Stream	Concrete Pipe Culvert	7	N	N	N	7	Install new bridge and approach rails	\$ 6,500.00

**TOWN OF CANTON
BRIDGE REHABILITATION ESTIMATE SUMMARY
SEPTEMBER 2019**

Priority	Bridge No.	Carries	Crosses	Type	Span (ft)	Deck	Super	Sub	Culvert	Recommended Repair/Rehabilitation	Estimated cost
18	023007	East Hill Road	Rattlesnake Brook	Concrete Box Culvert	10	N	N	N	7	Remove delaminations and repair concrete	\$ 4,000.00
19	04490	Powder Mill Road	Nepaug River	Steel Truss	60	8	6	6	N	Place rip rap; Touch up superstructure paint; Paint over graffiti; Mill and pave	\$ 36,000.00
20	06501	Wright Road	Cherry Brook	Timber Stringer	61	8	7	7	N	Patch cracks/spalls on backwall; Repair bridge rail	\$ 10,000.00
21	023002	Lawton Road	Jim Brook	Concrete Box Culvert	10	N	N	N	7	Channel excavation; Install rip rap	\$ 13,000.00
22	023015	Breezy Hill Road	Stream	Concrete Box Culvert	12	N	N	N	7	Excavate channel; Clear vegetation	\$ 2,000.00
23	023005	East Hill Road	Rattlesnake Brook	Concrete Box Culvert	10	N	N	N	7	Clear vegetation	\$ 4,000.00
24	023014	Simonds Avenue	Rattlesnake Brook	Concrete Box Culvert	10	N	N	N	8	Mill and pave	\$ 17,000.00
25	Barbourtown Rd	Barbourtown Road	Barbour Brook	Concrete Box Culvert	11	N	N	N	7	Mill and pave	\$ 8,000.00
26	High Valley Dr	High Valley Drive	Stream	Concrete Box Culvert	8	N	N	N	7	Clear vegetation	\$ 4,000.00
27	06934	Commerce Drive	Stream	Concrete Box Culvert	21	N	N	N	7	Channel silt removal	\$ 10,000.00
28	023009	East Hill Road	Rattlesnake Brook	Concrete Box Culvert	13	N	N	N	7	None	\$ -
29	05222	Town Bridge Road	Farmington River	Under construction	New bridge					None	\$ -

5 Year plan work \$ 2,374,000.00
Total of all proposed work \$ 2,885,500.00

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Mills Pond Park Tennis& Basketball Court Replacement

PROJECT AMOUNT: \$1,300,000

PROJECT YEAR: FY2025-2026

PROJECT PRIORITY (If more than one project in a single year): 1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The tennis & basketball courts at Mills Pond Park have experienced major cracking over the past few years. Though the cracks have been filled annually since Spring 2020, those are only temporary fixes for the immediate safety of users. The cost of replacing the courts with new courts would include redesigning the layout of the courts for ease of use and flow, resurfacing, fencing, lighting, line painting, and net/hoop installation. The Mills Pond Park tennis courts are the play location for the Canton High School tennis teams.

7/3/2024

Glenn F. Cusano
Project Administrator
Town of Canton
Canton, CT 06022

RE: Mills Pond Park - Tennis & Basketball Court Reconstruction Proposal

Glenn,

We have prepared the following information, technical specifications, and budgetary estimate for the reconstruction of the tennis and basketball courts at Mills Pond Park utilizing Post Tensioned Concrete which will result in a 20-Year Structural Warranty. Upon review, if you have any questions or need additional information, please let me know. ***Please note that this proposal reflects shifting the basketball courts to the lower bank closest to the road and having all 4x tennis courts on the upper elevation. The basketball courts will remain oriented East to West due to existing footprint constraints and the tennis courts will be oriented North to South.*

The following is the responsibility of Others:

- Temporary construction fencing, if required.
- Access to the site with construction equipment and materials.
- Any electrical or plumbing, if required. **Note, existing lighting system disconnection from the source and bringing power from the source to the proposed hookup locations is not included within this estimate.*
- Winter/Summer concrete, if required (ice, hot water, additives, etc.).
- Drainage improvements, if desired/required.
- Bonds, if required.
- *Note: Classic Turf can supply pricing for the items listed above, upon request.*

The following is the responsibility of Classic Turf Company:

A. Site Preparation:

- 1) Supply and install straw waddles for S&E control measures around the site.
- 2) Removal and disposal of the existing tennis court fencing, net posts, nets, and center straps.
- 3) Removal and disposal of the existing light poles, fixtures, and foundations.
- 4) The existing asphalt to be reclaimed in place, full depth, to achieve a maximum aggregate size of ¾" minus.
- 5) The reclaimed material to be laser graded to the proper (0.83-1%), consistent slope.
- 6) New metal sleeves for portable tennis net posts will be supplied and installed in their own concrete foundations.

B. Post-Tension Concrete Slab(s):

- 1) Form work will be installed around the entire perimeter of the prepared base.

- 2) Two layers of 6 mil poly will be installed over the prepared base. The first layer will run in the north south direction and the second layer will run in east west direction. All joints will be taped.
- 3) The post-tensioning cables will be installed according to the design. Cables to be 7 strand, ½" sheathed and greased cables, commercial grade with 50 mil plastic sheathing.
- 4) Double-fiberglass rebar will be installed on both sides of the anchors as shown on drawings (prepared by a licensed engineer in the state of CT) to act as back up bars.
- 5) A concrete slab will be placed inside the formwork. Concrete mix will be a specially designed mix used for post tension slabs.
- 6) Forms will be stripped, and the post-tensioning cables will be stressed according to their specifications. First stress, 24 hours after completion of concrete pour. Second stress will be done after concrete reaches +/- 2300 psi (which will take +/- 7 days after the pour). The total stress will be 33,000 lbs per linear inch in both directions. The design of this slab is based on a residual prestress force (psi) of 130 which is above PTI recommendations for sport courts on grade.
- 7) After final stress, Post-tension cable ends will be cut off inside the cone holes, exposed anchors and cables inside the cone holes will be first sprayed with a rubberized waterproof spray and then the cone holes will be filled with no-shrink grout (so edge of slab is flush and smooth).
- 8) The new concrete slab will be checked for flatness. Any low spots exceeding 1/8" in ten feet in any direction will be filled with 5000 psi epoxy concrete and brought to the proper elevation.

C. Sport Surface: Prime Coating Sports Surface

- 1) The entire concrete slab will be sealed, primed, and waterproofed with a breathable sealer (Classic Turf Adhesive) and grip layer will be installed.
- 2) One (1) coat of Novasurface acrylic resurfacer will be applied to the grip layer according to its specifications.
- 3) Two (2) coats of Novacrylic color coating will be applied to the entire concrete surface according to its specifications. Finished colors will be owner's decision.
- 4) White playing lines will be applied with Novatex line paint according to their specifications with 4" baselines for tennis.

D. Tennis Court Fencing:

- 1) Supply and install 10' tall, black PVC coated chain link fence size, 1-3/4" x 9 ga. Class 2 B wire.
- 2) 1.660" top & bottom rails with 4" end/corner/gate posts, 3" line posts – all pipe ASTM 1043 & ASTM 1083 standard weight schedule 40 around the tennis courts.
- 3) Posts spaced at 8' OC.
- 4) Gates to be supplied and installed, 2x gates per court battery.
- 5) A 12" wide, 12" deep perimeter concrete curb will be installed around the post tension concrete slab(s). The fence posts will be centered inside the perimeter curbing. The top of the perimeter curb will be at the same elevation as the top of the post tension concrete slab and remain uncoated.

E. Accessories:

- 1) New tennis net posts, nets and center straps will be supplied and installed.
- 2) New Goalsetter MVP Basketball systems will be supplied and installed.

F. Court Lighting System: Tweener

- 1) Three (3) "Double Tweener" LED lighting systems (one double per bank of two (2) courts) to be supplied and installed.
- 2) 20 Aluminum light bars, 2 power supply boxes (230V), and universal stainless steel fixing system. *Electrical power 4400W. IP 65. IK08

G. Completion Time: 14-16 weeks, weather permitting.

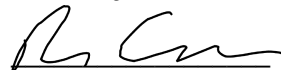
H. Total Estimated Cost:.....\$1,200,000-1,300,000.00

I. Guarantee:

- 1) The Classic Turf Company will guarantee the post tension concrete slab for a period of **20-years** from structural cracking, heaving, and settling.
- 2) The Classic Turf Company will guarantee the Prime Coating Sports for a period of **10-years** from bubbling and peeling. **NOTE: The Sports Surface may need to be re-coated (two coats of color coat) anytime between 5 – 10 years depending on usage.*

Thank you for the opportunity. If you have any questions or need any additional information after reviewing the above proposal and specifications, please feel free to contact us.

Sincerely,



Ryan Conroy
Director of Sales

CLASSIC TURF COMPANY, LLC



All rights reserved. The pricing referenced is valid for 30 days. Any use of materials in this proposal, including but not limited to, reproduction, modification, distribution, and republication without the prior written consent of Classic Turf Company, LLC is strictly prohibited.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Interior Pool Repair

PROJECT AMOUNT: \$275,000

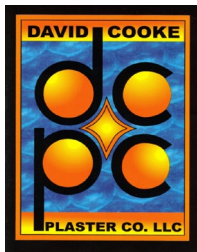
PROJECT YEAR: 2025-2026

PROJECT PRIORITY (If more than one project in a single year): 2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The infrastructure of Mills Pond Pool shell continues to deteriorate each season (with chunks of it coming up in summer 2014 and 2019). The town now oversees pool shell repairs on an annual basis which should improve the longevity of the pool but in time the shell will need substantial repair work which would include sandblasting the entire pool, chipping concrete 3" depth average, and shooting pool using a gunite/shot concrete process. Repairing the pool shell is important from a health and safety perspective as well as maintaining a visually pleasing facility. The pool receives thousands of visitors throughout the season, and if there was significant damage to the shell it could cause the loss of an entire pool season.



DAVID COOKE PLASTER CO., LLC

www.dcpaster.com
Facebook.com/DavidCookePlasterCoLlc
Instagram dcpc_2019
1-800-928-5473

Connecticut Address

647 Sullivan Ave
South Windsor, CT 06074
T: 860-528-5473 F: 860-282-9829
T: 800-928-5473

Long Island Address

870 South 2nd St.
Ronkonkoma, NY 11779
T: 631-582-1000 F: 631-582-1001

CT HIC0552875

CT PLM.0283636-SP1
Suffolk County: 53588-H.
Nassau: H42002400
Southampton: L004096
East Hampton NY: 9190
Westchester Co: WC-28629-H19
Rockland Co: H-12582
Rhode Island: #39763
EPA Lead Cert #NAT-F203523-1

COMMERCIAL AGREEMENT

DATE: October 7, 2024

SALES REP: Troy Barthen

Submitted/Bill to

Name: Town of Canton
Contact: Henry Maskaitis
Address: 4 Market Street
Address: Collinsville, CT 06019
Phone: 860-985-2734
Email: hmaskaitis@townofcantonct.org

Job Address

Name: Mills Pond Park
Contact: Henry Maskaitis
Address: 10 East Hill Road
Address: Canton, CT 06019
Phone: 860-985-2734


Final agreement price may differ, TBD due to unforeseen repairs and/or extras.

Caulking of an expansion joint is temperature sensitive and will be installed when weather/time and/or circumstance permits. All payments for the job are to be paid in full. 1000.00 may be withheld until caulking is complete if weather does not permit us to complete caulking at the time of finish installation.

Contractor will:

1. Drain pool if necessary.
2. Waterblast pool.
3. Repair up to 400' under stainless gutter.
4. Caulk under stainless gutter.
5. Repair up to 200 linear feet of cracks.
6. Prep pool for refinishing. Chip plaster around returns, lights, etc. Remove any existing hollow spots up to 100 square feet of pool surface.
7. Apply scratch coat to surface to ensure proper bonding of new finish, if necessary.
8. Apply selected finish.
9. We do not supply water to refill pool, that is customer responsibility, although we will help coordinate delivery.
10. Remove all debris from area upon completion.
11. Price **DOES NOT** include reinforcements to the pool structure, beam, stairs, benches, sunshelves and cracks that may be needed unless specified above **TBD**. Any repairs will be discussed before proceeding and price would be additional to finish price.

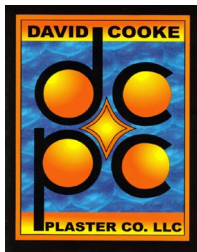
We propose to furnish material and labor for your renovation for the sum of:

- | | | | |
|--------------------------|---|---|----------------------|
| <input type="checkbox"/> | Standard Plaster | Marble Sand, White Cement, & Pigment (if colored) | \$ 251,900.00 |
| <input type="checkbox"/> |  Pebble Fina
Enduring Smooth Finish | Quartz Aggregate, White Cement, & Pigment | \$ 275,000.00 |

When finish is chosen, check the corresponding box above & write the color and initial:

Color Selection & then Initial





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1-800-928-5473

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CT PLM.0283636-SP1
Suffolk County: 53588-H.
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Southampton: L004096
East Hampton NY: 9190
Westchester Co: WC-28629-H19
Rockland Co: H-12582
Rhode Island: #39763
EPA Lead Cert #NAT-F203523-1

Payments to be made as follows to get on the schedule:
50% deposit is required upon acceptance of this agreement
50% due upon completion of agreement
Send in signed agreement with deposit

Send Payment to:
David Cooke Plaster Co., LLC
647 Sullivan Avenue
South Windsor, CT 06074

CUSTOMER IS RESPONSIBLE FOR:

- 1) Removing cover.
- 2) Supplying adequate water and an electrical source to complete renovation.
 - a. If you are on a weak well, water may need to be supplied at via water trucks at owners expense.
- 3) Ensuring swimming pool equipment is hooked up and operational before day of application.
- 4) If installing a Tec, Sheen, Brilliance or Essence a slurry box will be required. Owner or agent must determine where the box will be placed as close to the pool as possible. Damage to grass is to be expected and is not the responsibility of DCPC.
- 5) Filling pool with water immediately upon completion of finish. PebbleTec®, PebbleSheen® and PebbleBrilliance® finishes get filled immediately after its pressure washed and cleaned. **DO NOT** stop water until it has reached the middle of the skimmer mouth/tile line.
- 6) Once pool is full the filtration system must be started, pool water should be professionally balanced and plaster and Pebble Fina® finishes must be brushed 3 to 4 times a day for the first 10 days while finish is hydrating. **DO NOT** vacuum or use any type of mechanical pool cleaners while finish is hydrating for the first 28 days. **Initial:**

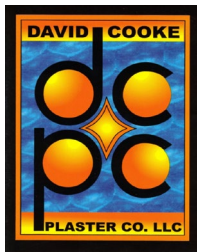
FIVE YEAR BONDING WARRANTEE ON FINISH. One-year warranty workmanship on tile and coping. No guarantees against staining and/or discoloration of plaster or windblown debris. At no time does contractor assume responsibility for floatation of pool. Contractor will take standard precautions when draining to prevent flotation. Cracks in a pool's structure are out of the control of DCPC. DCPC can address these crack reinforcements cosmetically at \$50.00 per foot in addition to the contract price. This is a cosmetic reinforcement not a structural repair. Crack reinforcement will not be warranted by David Cooke Plaster Co. LLC. Reinforcement to the pool beam/ structure are an additional \$150.00 per square foot. When plaster is being removed from under the tile it is not unusual for some of the tile to get chipped and/or fall off. Any repairs to tiles are in addition to the contract price. When using existing Tile and/or coping, DCPC is not responsible for broken tile and/or stones, tile and/or stones broken during scope of work, and tile and/or stones that are not reusable.

***Newly installed coping stones, new or replaced, may not line up level with existing deck.** Replacement tile and/or stones will be billed at cost plus 20%. DCPC is not responsible for outdated or discontinued tile and/or coping stones. **Initial:**

Winter Water Levels

Due to the rain and snow in the winter months, it is imperative that you pump your pool water down to 12 inches below the tile. Checking these levels frequently throughout the winter. Water level in the pool and spa need to be of equal level to protect integrity of the spa wall. If lowering of the water level is not done consistently it might cause damage to the coping and tile, which will result in repairs that **are not** covered under your warranty. Cracking, delamination, and rock loss related to freezing & thawing is not considered a Material defect or failure and is not covered under this warranty. **Initial**





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Westchester Co: WC-28629-H19
Rockland Co: H-12582
Rhode Island: #39763
EPA Lead Cert #NAT-F203523-1

**This proposed agreement may be withdrawn if not accepted within 21 days.
After 21 days price will not be valid and is subject to an increase.**

Signed _____
Owner

Dated _____

Start Date _____ Completion Date _____
(Inclement weather may affect start and completion date)

Signed _____ Dated _____ David Cooke Plaster Co., LLC

RIGHT OF RECISION

You the owner, have the right to cancel this contract at any time before midnight of the third (3rd) business day after the date of this contract. Attached is a "NOTICE OF CANCELLATION" which explains your rights and obligations and the way in which you must exercise your right to cancel.

Owner

Date:

David Cooke Plaster Co, LLC

NOTICE OF CANCELLATION

You may cancel this transaction, without any penalty or obligation within three (3) business days from the above date. If you cancel, any payments made by you under the contract and any negotiable instrument executed by you, will be returned within ten (10) business days, following receipt by the seller of your cancellation. NOTICE: Any security interest arising out of this transaction will be cancelled.

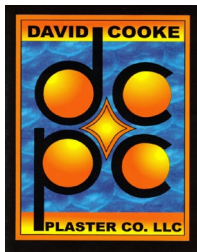
To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or a telegram to the above address.

NO LATER THAN MIDNIGHT OF THIS DATE: _____

I HEREBY CANCEL THIS TRANSACTION. DATE: _____

Buyer/Owner signature: _____





DAVID COOKE PLASTER CO., LLC

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EPA Lead Cert #NAT-F203523-1

White or Colored Plaster & Pebble Fina® Pool and Spa Finish Agreement

This agreement applies to the pool plastered at:

The David Cooke Plaster Co., LLC agrees to apply the pool interior finish at the above address and guarantees that for a period of one (1) year the interior finish will be watertight. Cementitious surface coatings are semi-permeable membranes. They allow small amounts of moisture to permeate through and into the substrate, over time. The finish will not de-bond or delaminate provided that the pool remains filled with water, structurally sound, and that the start-up procedures recommended by the National Plasterers Council (NPC) are followed, and providing that all water chemistry after start-up is properly maintained in accordance with the Pool & Hot Tub Alliance (PHTA) published standards recommended practice of maintaining the Langelier Saturation Index at () to +/- 0.3. Water chemistry consists of chlorine levels, total alkalinity, pH, hardness (calcium & magnesium), stabilizer levels, iron, copper, and total dissolved solids (TOS).

Pool Interior Finishes are composed of materials which may have inherent shading and/or color variation which is normal and should not be construed as a defect. Due to environmental factors such as humidity, temperature, etc., during the installation process, normal color variation within a surface coating, also called normal mottling, which is generally uniform shading, blotchy or cloudy appearance across the surface of a cementitious surface coating may appear. These variations may be more pronounced on a cloudy day or at night with the light on. These conditions are beyond the contractor's control. Discoloration or mottled shade variation is not considered a failure or defect, but is a characteristic of most cementitious products, not needing remedy. It is a normal occurrence of most exposed aggregate finishes to have variation in the surface aggregate density, or variations in the concentration of aggregates across the finished surface.

The owner agrees that pool interior finish is NOT guaranteed for evenness of color and may not be the exact shade anticipated. The shade and color may vary and "fade" over time. The owner understands that crazing (check cracks and hairline cracks) may be noticeable and may be quite pronounced with colored finishes.

Homeowner has read and acknowledges the above conditions:

Date: _____ **Signed:** _____

This document is endorsed by the National Plasterers Council, Inc.

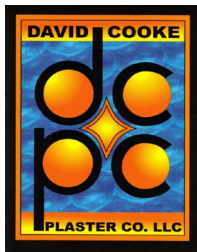
Note: We urge you to contact your NPC professional applicator for more information specific to your pool or spa. Chemical treatment alone will not produce sanitary pool water. A filtration system in proper operation along with a regiment of care including pool brushing will produce the optimal results for a clean and safe pool.

Additional consumer awareness information is available from the following resources:

Pool and Hot Tub Alliance, 2111 Eisenhower Avenue, Suite 500- Alexandria, VA 22314 (703) 838-0083 and 4775 Granby Circle, Colorado Springs, CO 80919 (719) 540-9119 www.phta.org
National Plasterers Council 1000 N Rand Road, Ste 214, Wauconda, IL 60084 (847) 416-7272 www.npconline.org

REVISED May 2006





DAVID COOKE PLASTER CO., LLC

www.dcpaster.com
Facebook.com/DavidCookePlasterCoLlc
Instagram dcpc_2019
1-800-928-5473

Connecticut Address
647 Sullivan Ave
South Windsor, CT 06074
T: 860-528-5473 F: 860-282-9829
T: 800-928-5473
Long Island Address
870 South 2nd St.
Ronkonkoma, NY 11779
T: 631-582-1000 F: 631-582-1001

CT HIC0552875
CT PLM.0283636-SP1
Suffolk County: 53588-H.
Nassau: H42002400
Southampton: L004096
East Hampton NY: 9190
Westchester Co: WC-28629-H19
Rockland Co: H-12582
Rhode Island: #39763
EPA Lead Cert #NAT-F203523-1

GENERAL CONDITIONS

David Cooke Plaster Co., LLC shall provide public liability insurance limits of \$ 1,000,000.00 and Workman's Compensation insurance to cover David Cooke Plaster Co., LLC operation and employees. Any Umbrella or Additional insurance required shall be an additional charge in addition to the contract price. David Cooke Plaster Co., LLC shall not be responsible for delays caused by pandemics, covid-19 outbreaks, strikes, weather conditions, inability to get material or delays of any other cause, and is not responsible under any conditions for any loss of business, profit or damages of similar nature; any claim or damage of any nature which might be attributed to or result from defects in construction or operation other than replacement or repair of same in accordance with warranty provided by the manufacturer's guarantee on equipment or material purchased by David Cooke Plaster Co., LLC for use in this work; any staining and discoloration of surfaces in or about the work involved, damage to the structure or any equipment if caused directly or indirectly by lightning, flood cloudbursts; high ground water table or any act of God. David Cooke Plaster Co., LLC. is hereby authorized by the Owner to accept any orders, extras, and changes, given by Owner, members of his family, tenants or other agents of the Owner and said Owner shall be responsible for such items. The Owner represents that he is the sole owner of record of the real property described in this agreement. If payments are not made in accordance with the terms and conditions of this agreement, David Cooke Plaster Co., LLC. reserved the right to stop all work without prejudice to any other rights which it may have in this agreement and the unpaid balance, which is the sum equal to the difference between the total price together with any extras and the amount paid by the Owner and up to the time of default shall become due and payable immediately. Upon Owner's default, the Owner shall pay a service charge equal to 1.5% per month on all unpaid sums due from the date of default together with all costs of collection, including reasonable attorney's fees. Use by the Owner constitutes acceptance of the product. Water, power, and fuel shall be furnished by Owner for servicing and maintenance of pool in all circumstances.

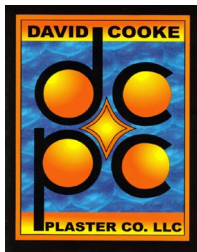
Initial: _____

TERMS AND CONDITIONS OF CONTRACT

WARRANTY

Contractor warrants and represents that all material used in completing the pool installation contracted for herein will be of good quality and that all work on the pool will be good quality and that all work on the pool will be done in a competent and workmanlike manner; that if any substantial defect occurs in the workmanship in the installation of the pool components, it will be remedied without cost to the Owner provided that written notice thereof is given the Contractor within one (1) year after completion of such work. When plaster is being removed from under the tile it is not unusual for some of the tile to get chipped and/or fall off. Any repairs to tiles are in addition to the contract price. When using existing Tile and/or coping, DCPC is not responsible for broken tile and/or stones, tile and/or stones broken during scope of work, and tile and/or stones that are not reusable. Replacement tile and/or stones will be billed at cost plus 20%. DCPC is not responsible for outdated or discontinued tile and/or coping stones. No claim may be filed under this warranty and no obligations to make adjustment hereunder will accrue until the full indebtedness of the Owner to Contractor is paid. Contractor is not liable for damage caused by surface drainage around pool, floods, acts of God, or emptying the pool by more than six inches below the mouth of the skimmer by Owner without the presence of a Contractor's representative. Initial: _____





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Connecticut Address

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Long Island Address

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CT HIC0552875

CT PLM.0283636-SP1
Suffolk County: 53588-H.
Nassau: H42002400
Southampton: L004096
East Hampton NY: 9190
Westchester Co: WC-28629-H19
Rockland Co: H-12582
Rhode Island: #39763
EPA Lead Cert #NAT-F203523-1

PEBBLE TECHNOLOGY MATERIAL 5-YEAR RESIDENTIAL LIMITED WARRANTY

Pebble Technology International® (PTI) hereby warrants to the original owner of the pool finish, for residential applications, that the Material is free from defects for a period of 5 years* from the date of installation. For the purposes of this Limited Warranty, PTI material ("Material") is defined as pebble, glass bead and pigment. This Limited Warranty is expressly limited to repair or replacement of the failed material, the remedy to be determined at the discretion of PTI and does not include labor and other costs for repair or removal. The Limited Warranty does not extend to failure of the material caused by improper chemical maintenance, negligence, structural failure, or acts of God. The Limited Warranty is non-transferable and only applies to PTI Material when installed by an authorized applicator. PTI must be permitted sufficient time to evaluate and confirm any defect in the Material and to respond to any claims.

Limitations and Exclusions

1. PTI warrants only the Material and is not responsible for labor and other costs to repair the Material.
2. Any warranty on the installation of the Material, including any warranty relating to the quality of workmanship, is provided by the authorized applicator. Please contact the authorized applicator or your pool builder for issues related to installation and workmanship items.
3. Some loss of the Material, particularly pebble and glass, is to be expected during the lifecycle of your pool and is not considered a defect in or a failure of the Material.
4. Color variations in appearance (including shading, mottling, and pigment swirling) are inherent in natural stone, glass bead and cementitious materials. These variations in relation to environmental exposure, product samples or photography are not considered to be a defect in or a failure of the Material.
5. Scale buildup, which may be perceived to be a color variation, is not considered to be a defect in or a failure of the Material. Other problems resulting from improper chemical maintenance, including but not limited to: etching, surface degradation (roughness) of the finish, discoloration, algae formation and staining are not covered by this Limited warranty.
6. PTI shall only be obligated to repair or replace the Material at the area of failure. Cosmetic variation that may result between the new area of repair or replacement and the original surface is not a defect and is not covered by this Limited Warranty.
7. Incidental costs resulting from or related to the repair or replacement of Material including, but not limited to, replacement of water and chemicals, are not covered by this Limited Warranty.
8. Cracking or delamination of the finish in any form is not considered a material defect or failure and is not covered by this Limited Warranty.
9. Cracking, delamination, and rock loss related to freezing & thawing is not considered a Material defect or failure and is not covered by this Limited Warranty.
10. This Limited Warranty is nontransferable and is only available to the original owner of the pool finish.
11. Some pool finishes may contain seashells, such as abalone and mother of pearl. Due to circumstances beyond our control, such as the nature of shell materials and variables of water chemistry, PTI cannot guarantee the lasting integrity of this shell material against degradation and loss of color.
12. Variation in color between the installed Material and a PTI finish sample, marketing material, or website photography is not covered by this Limited Warranty.
13. Swimming pool lights or other sources of light that shine across the surface, instead of upon the surface, amplify imperfections and/or waviness and are not considered a defect. Therefore, Pebble Tec follows the National Plasterers Council regarding viewing and appraising pools during the daytime. Any excessive variation will be apparent during the daytime as they would in a nighttime environment.

*Some authorized applicators and/or pool builders provide a different warranty term dependent on your region. Please contact your applicator or pool builder for more information.

ADDITIONAL LIMITATIONS AND DISCLAIMERS

PEBBLE TECHNOLOGY INTERNATIONAL (PTI) MAKES NO OTHER WARRANTIES OTHER THAN THOSE SET FORTH HEREIN AND ALL OTHER WARRANTIES ARE HEREBY DISCLAIMED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THE LIMITED WARRANTIES SET FORTH HEREIN ARE LIMITED TO THE ORIGINAL OWNER OF THE POOL FINISH AND ARE NOT TRANSFERABLE THEREAFTER. IN NO EVENT SHALL PTI BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES TO THE POOL OWNER OR TO ANY THIRD PARTY, INCLUDING, WITHOUT LIMITATION, DAMAGES ARISING FROM PERSONAL INJURY, LOST PROFITS, LOSS OF BUSINESS OPPORTUNITY, ECONOMIC LOSSES, STATUTORY OR EXEMPLARY DAMAGES, WHETHER FROM NEGLIGENCE, WARRANTY, STRICT LIABILITY OR OTHERWISE.



TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Mills Pond Park Sidewalks & Curbing

PROJECT AMOUNT: \$200,000

PROJECT YEAR: FY 2026-2027

PROJECT PRIORITY (If more than one project in a single year): 3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The repair and addition of new sidewalks & curbing throughout Mills Pond Park would make the park look fresh, clean, and updated, and would also allow more ADA accessibility options with extended sidewalks, and safety with raised curbs. Estimated cost for sidewalks is \$170,000 and estimated cost for curbing is \$30,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2028-2029

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Future anticipated field complex fund

PROJECT AMOUNT: \$200,000/year, total of \$2,000,000

PROJECT YEAR: FY 2027-2037

PROJECT PRIORITY (If more than one project in a single year): 4

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The addition of soccer/multipurpose fields to town remains a longstanding priority of the Parks and Recreation Department and Parks and Recreation Commission, and the need for additional field space remains as strong today as ever. While there currently isn't a plan, design or location for a future soccer complex, which would include at least 3 or 4 fields, the request would be to create a fund to save for a project later on once available space is determined. It is recommended to fund this project over a ten year period, \$200,000 per year from 2027-2037.

FY	Priority #	Project	Project Description	Project Cost
25-26	1	Tennis & Basketball Court Replacement	Redesign & replace tennis & basketball courts at Mills Pond Park	\$1,300,000
25-26	2	Interior Pool Shell Repairs	Sand blasting, repairing & repainting interior of main swimming pool	\$275,000
26-27	3	Mills Pond Park Beautification	Improvements to Mills Pond Park based on Master Plan	\$200,000
27-37	4	Lawton Road Recreation Complex	Saving funding for a future soccer complex in town	\$200,000

General Fund Capital Improvement	\$1,975,000
Total Re-allocation of Special Revenue Funds	\$0

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **Community Center Entrances, ADA Improvements**

PROJECT AMOUNT: **\$10,000**

PROJECT YEAR: 2025-2026;

PROJECT PRIORITY (If more than one project in a single year):

PROJECT DESCRIPTION:

Earlier this year concerns regarding wheelchair access to early voting at the Community Center were raised to the ADA Coordinator. Of specific concern was lack of automatic doors allowing access for persons with disabilities. This was reviewed with the following findings.

There is an automatic door at the lower-level entrance which accesses the Senior Center/ Social Services, restrooms, the elevator to the upper level, Library, Parks and Recreation, and Community Center meeting rooms. There are also automatic doors at both Library entrances on the upper level with access to restrooms, the elevator, and the Parks and Recreation department. These could be considered alternative paths under ADA requirements.

However, there are ADA parking spaces at the Parks and Recreation building entrance which does not have an automatic feature. There are also ADA spaces on the Community Center upper-level parking area. The doors to the Community Center meeting room area do not have an automatic feature. While the Library entrance has this feature, it's hours vary from the Parks and Rec Department and Meeting Room area.

Given the location of ADA marked spaces, proximity to different uses of the building from separate entrances, and inconvenience of the route one would have to take to park in one area and navigate to an accessible entrance, the situation should be improved. The Public Works Department obtained a cost estimate of \$10,000 to upgrade the doors.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **ADA Barrier Removals in Town ROW's**

PROJECT AMOUNT: **\$97,000**

PROJECT YEAR: 2025-2026

PROJECT PRIORITY (If more than one project in a single year): Ongoing

PROJECT DESCRIPTION:

The Federal American with Disabilities Act (ADA) requires local municipalities to have a Transition Plan for pre and post 1990 improvements.

In 2023 the budget approved a Transition Plan study for town Public Rights of Way (ROW). While still being developed, the field evaluation has identified a fair number of barriers that will need to be addressed. The Transition Plan for ROW's will provide a prioritized schedule of recommended improvements focused on cost effectiveness.

This CIP request is submitted as a place holder in anticipation of the results of that study being published between now and the start of the next fiscal year. An annual contribution to the CIP, not unlike Pavement Management, should be considered to allow for a certain number of barrier removals to occur each year.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **ADA Upgrade to Town Website**

PROJECT AMOUNT: **\$10,000**

PROJECT YEAR: 2025-2026;

PROJECT PRIORITY (If more than one project in a single year):

PROJECT DESCRIPTION:

A United States Department of Justice ruling earlier this year focused on ADA has put communities in the situation of having their websites reviewed for a determination of compliance the ADA requirements.

<https://www.justice.gov/opa/pr/justice-department-publish-final-rule-strengthen-web-and-mobile-app-access-people>

A cursory review of the Town Website was performed by the current vendor. The website was considered to be “old”. When comparing the town website to the guidelines (<https://www.ada.gov/resources/web-guidance/>) the homepage was identified to be only 71% compliant.

Examples of identified Website Accessibility Barriers:

- Poor color contrast - FALSE
- Use of color alone to give information - FALSE
- Lack of text alternatives (“alt text”) on images - TRUE; code conflicts are preventing this in some instances. However, newer code like the one here (<http://www.naugatuck-ct.gov/>) is 100% compliant.
- No captions on videos - N/A
- Inaccessible online forms - FALSE; you can tab through and fill them out without a mouse

- Mouse-only navigation (lack of keyboard navigation) - TRUE; the MegaMenu and the "How Can We Help You" dropdowns use old code that only partially allows tabbing through the options and needs to be updated. However, newer code like the one here (<http://www.naugatuck-ct.gov/>) is 100% compliant. This is a "built when" issue and not a software update issue.

A new Mega Menu and restructuring of the dropdowns and carousels are needed to bring the site into full compliance. Unfortunately, these changes take a significant amount of time. A redesign appears to be a more cost-effective option. Pricing for moving the website to a new platform would be \$10,000, plus \$6,000 in reoccurring annual costs, increasing thereafter. (The current annual reoccurring costs is \$5,491, recently down from \$7,300.)

1. Redesign in Year 1 and Year 4 (upon renewal)
2. ADA compliant (a requirement for all municipalities)
3. Hassle-free content migration (we handle it for you)
4. No implementation or startup costs
5. Admin/Back-End remains familiar, with ongoing improvements
6. AWS Security (Amazon Web Services)
7. Fillable Forms
8. Google Analytics integration
9. Product Roadmap: Catalis RoadMap Link
10. No hidden charges or add-ons—everyone gets everything

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **ADA Transition Plan for Town Property**

PROJECT AMOUNT: **\$22,000**

PROJECT YEAR: 2025-2026;

PROJECT PRIORITY (If more than one project in a single year):

PROJECT DESCRIPTION:

The Federal American with Disabilities Act (ADA) requires local municipalities to have a Transition Plan for pre and post 1990 improvements.

In 2023, a budget item was approved to facilitate a Transition Plan study for town Public Rights of Way (ROW). This is currently in progress. Next steps are to conduct a similar analysis of accessible routes on Town owned facilities. This would include an assessment of the "accessible route" into each facility. This Transition Plan will provide an itemized listing of prioritized improvements, cost effective remedy's, associated costs, and schedule for implementation.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **Façade Improvement Loan Fund**

PROJECT AMOUNT: **\$40,000**

PROJECT YEAR: 2025-2026

PROJECT PRIORITY (If more than one project in a single year): One

PROJECT DESCRIPTION:

The intent of this request is to have funds available to support the Economic Development Agency's (EDA) initiative to develop a façade improvement loan program. EDA has long supported such a program to improve community businesses.

This was previously raised to the BOS from the EDA. While supported, the BOS decided to explore opportunities with third party lenders as an alternative, which did not provide results. The EDA is revisiting the initial proposal which will be presented in 2025.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **Design Services for Grants**

PROJECT AMOUNT: **\$40,000**

PROJECT YEAR: 2025-2026

PROJECT PRIORITY (If more than one project in a single year): One

PROJECT DESCRIPTION:

The intent of this request is to have funds available to support grant applications that require Design Plans as part of, or as the entire, required match.

The Town historically is very good at getting grants. There are many grants available at any given time. Many opportunities the Town is not eligible for due to a variety of factors. Many that the Town is eligible for, and competitive in obtaining, require full designs as the match.

Among other opportunities, the CTDOT has announced multiple rounds of Community Connectivity Grants which funds 100% construction and require no match other than the design. CRCOG announces funding rounds each year under LOTCIP which covers 100% of construction costs but requires the Town to provide the design. STEAP applications must be for 'shovel ready' projects and awarded funds cannot be used for design.

Canton has been at a disadvantage in not having a Town Engineer, resulting in design work being outsourced with cost.

\$40,000 is requested to be available for design work necessary for grants that would benefit the community.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **Matching Funds for Grants**

PROJECT AMOUNT: **\$30,000**

PROJECT YEAR: 2025-2026

PROJECT PRIORITY (If more than one project in a single year): One

PROJECT DESCRIPTION:

The intent of this submission is to contribute to a CIP line item that can transcend budget cycles to allow for the accumulation of funds available to meet monetary match requirements for future grant awards.

Many desirable grant applications require a local match. Twenty percent of the grant amount is not an untypical requirement.

Funds could accumulate and be set aside for use for future grant matching when needed.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **Pedestrian Crossing Rapid Flashing Beacon**

PROJECT AMOUNT: **\$14,000**

PROJECT YEAR: 2025-2026;

PROJECT PRIORITY (If more than one project in a single year):

PROJECT DESCRIPTION:

PROJECT DESCRIPTION:

Definition: Solar bike path blinker sign with RRFB (Rectangular Rapid Flash Beacon) System
2 kits (2 per kit at each location) to be installed at crossings of the Farmington River Rail Trail.

History: Kit includes motion/ presences detection transmitter and receiver. Existing Pedestrian Actuated flashers are highly effective when activated by trail users. However, trail users do not routinely activate flashers. Motion/ presence detection will increase safety at crossings by activating safety warnings when needed. Use of LED RRFB Flash Beacon will increase detection and driver response. Identical flashers approved in FY 16-17 and FY 18-19 and installed at Commerce Drive and Canton Springs Road, and have proven to be effective. This kit would be used to improve the safety of the crossing at Atwater Road.



Current Status and Potential Next Steps:

Anticipated Schedule and Planning Process: Installation to occur in FY 25-26

Anticipated Costs: \$14,000

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Land Use

PROJECT TITLE: **POCD Public Engagement and Update**

PROJECT AMOUNT: **\$75,000**

PROJECT YEAR: 2025-2026

PROJECT PRIORITY (If more than one project in a single year):

PROJECT DESCRIPTION:

Funding is requested for a public engagement process to affirm, and or identify potential modifications to, the values and strategies of the Plan of Conservation and Development (POCD) Strategic Plan, then update the Strategic and Implementation Plans accordingly, and reset the Plan Implementation Process.

\$50,0000 was requested in 2023-24 budget and was placed in the 2024-25 fiscal year.

After revisiting the scope and current level of public interest in land use matters, the Canton Conservation Commission (CC), the Canton Economic Development Agency (EDA), and the Canton Planning and Zoning Commission (PZC) endorsed an increase in this request to \$75,000. The additional \$25,000 was intended to target public outreach and engagement for maximum public participation and input into the review and improvement of the POCD. This was submitted to the 24-25 budget request and the total amount was not able to be funded.

The Board of Selectman have since authorized a resolution allowing for the formation of a POCD Update Committee.

Current Status and Potential Next Steps: The POCD remains an important document that guides the activities and interests of the town. The majority of plan implementation that can occur has reasonably been accomplished. The despite past awards for implementation the Plan Implementation Committee no longer meets, but many of the strategies and implementation measures initiated through the POCD are being realized throughout the Community.

While still an excellent representation of the Town and its interests, most of the public input that went into developing the plan will soon be over a decade old. It is time to re-engage the public and affirm that the strategies of the plan are current with public interests, and to make course corrections where appropriate.

The following steps have been developed with the professional consultant that assisted the town in the development of the current POCD:

1. Review of Strategic Plan
 - a. Update of community demographic information (inclusive of new Census data)
 - b. Input from an informal roundtable discussion with the PZC (and a POCD Committee, if established)
 - c. Public engagement (multiple in-person community meetings) to:
 - Affirm the “fundamental values” (affirming existing values or suggesting new values)
 - Exercises / discussion to get community feedback on overall topics / specific strategies
 - d. Public engagement (such as on-line surveys and other outreach) to:
 - Identify issues of concern to residents
 - Confirm goals and objectives
2. Based on the foregoing, the PZC (or a POCD Committee, if established) would confirm/modify the initial overall framework for the Plan’s Strategic elements
3. Then, the POCD update process can transition to specific policies and action steps in the Plan’s Implementation elements
4. A series of “listening sessions” would be appropriate where the PZC or POCD Committee would review the policies and action steps in terms of:
 - a. Adding new
 - b. Keeping existing as is
 - c. Modifying existing
 - d. Deleting existing
5. Participants in the listening sessions could first be boards / organizations with “subject matter jurisdiction” and then second with the other persons with interest in the topic
6. Based on the foregoing, there would be working sessions with the PZC to coordinate the Strategic elements and Implementation elements
7. Consultant collection of input and commencement of drafting of specific element updates.
8. PZC would review / refine the elements
9. Community meeting to give feedback
10. PZC finalize elements based on input and move toward adoption of new POCD Strategic Plan and Implementation Plan

11. Reformation of the PIC and Plan Implementation monitoring process

Anticipated Costs: \$75,000

Additional Timing Concerns: The State requires an update to the Town's POCD every 10 years. Originally planned for 2024, the next POCD update is required in 2030. Staff and the CC, EDA, and PZC are hoping again for funding this fiscal year with the intent to initiate a request for services as soon as possible.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2029-2030

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Water Pollution Control Authority

PROJECT TITLE: Wastewater Facilities Planning

PROJECT AMOUNT: \$500,000

PROJECT YEAR: 2025 / 2026

PROJECT PRIORITY (If more than one project in a single year): 1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Completion of this project is being pressured by CTDEEP due to trending high flow averages, recorded at the wastewater treatment facility over the last several years. The project involves 12-18 months of thorough study and investigation in order to provide the Town of Canton with an implementable and cost-effective program for provide sanitary sewer and treatment services for Canton for the upcoming 20-year planning period. The project total will potentially exceed \$1M, but it is expected that CTDEEP will cover 55% of the project, under a Clean Water Fund planning grant.

\$500,000 is a ball park figure on the remaining 45% that will be due, and payable by the Town of Canton WPCA, for the project.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2029-2030

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Water Pollution Control Authority

PROJECT TITLE: Ford F-250 Work Truck Replacement

PROJECT AMOUNT: \$60,000

PROJECT YEAR: 2025 / 2026

PROJECT PRIORITY (If more than one project in a single year): 2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: The 2007 Ford F-250 is coming due for replacement. Rust is the major issue with this truck along with many fluid leaks. The truck was purchased in 2006, making it 20 years old come December of 2026. There are holes in the bed and body, and heavy rust exists on the underbody. The plow for the truck is just as old. In order to provide operators with a reliable work truck, this vehicle should be replaced and outfitted with equipment needed by plant staff.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2029-2030

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Water Pollution Control Authority

PROJECT TITLE: Secondary Clarifier Upgrades

PROJECT AMOUNT: \$1,197,000.00

PROJECT YEAR: 2026 / 2027

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: This project will include new mechanical drives, as well as replacement of all associated structures that allow for efficiently settling and collecting solids in the secondary treatment process. The 2 secondary clarifiers have been in place since the early 1990's. They run 24/7 and the facility cannot meet NPDES Permit requirements without both of these settling tanks being online. Only short periods of one tank being down for maintenance work during low flow periods will not result in an effluent noncompliance violation. The average life expectancy of equipment in a waste water treatment facility is 20 years. These 2 clarifiers have continuously run for approximately 30 years and are in need of rehabilitating.

This is a placeholder for a project. The estimate for this project in 2006 was \$721K. This project was determined, at that time, as a plant deficiency which should be addressed at some point in the future. The CPI increase between then and now, plus two years of 3% estimated cost increased, resulted in the sum of \$1.197M for the project. The Wastewater Facilities Plan of FY 25/26 should provide a better estimate of what this project will actually cost, or if it should be altered in some way. Secondary clarifiers are very important to the wastewater treatment process, and the associated equipment is well past due for replacement/upgrade.

WPCF CIP Summary Sheet

Fiscal Year

2025 /2026	Wastewater Facilities Planning	\$ 500,000.00
2025 /2026	Ford F-250 Work Truck Replacement	\$ 60,000.00
2026/2027	Secondary Clarifier Upgrades	\$ 1,197,000.00
2027 / 2028	No projects planned.*	\$ -
2028 / 2029	No projects planned.*	\$ -
2029/2030	No projects planned.*	\$ -
Total		\$ 1,757,000.00

*contingent on findings/recommendations from Wastewater Facilities Plan