



**TOWN OF CANTON
FISCAL YEAR 2022-2023**

**CHIEF ADMINISTRATIVE OFFICER
PRELIMINARY BUDGET**

February 9, 2022

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**TOWN OF CANTON
FISCAL YEAR 2022-23 BUDGET
CAO BUDGET MESSAGE**

February 10, 2022

Dear Board of Selectmen:

The following is the fiscal year 2022/2023 CAO's Preliminary Budget for general government operations in accordance with Town Charter Article X (B). The budget was drafted with an emphasis on preserving current services while addressing the need to fund capital expenditures. As specified in the recently adopted Charter, the CAO budget includes capital projects for the Board of Education. Having a consolidated capital improvement plan (CIP) helps prioritize and manage all the Town's capital expenditures. In recent years the Town has taken on greater additional portions of the budget including oversight of school facility maintenance and the combined Town Finance Department. All of these initiatives have been funded through the Board of Selectmen budget.

The total budget, which includes both operating and the CIP, is increasing 6.34% to \$12,509,856.39 which represents a \$745,527.09 increase over the current year's budget. The operating budget is increasing 3.83% to \$11,130,504.21 which represents a \$410,622.91 increase over the current year's increase. The CIP is increasing 32.07% to \$1,379,352.18 which represents a \$334,949.18 increase over the current year's CIP.

There are several reasons for the increase in the budget but the primary driver is the increase in the CIP. In fiscal year 20/21 the BOE's CIP was \$152,044; in 21/22 it was \$356,500 and in the proposed 22/23 budget the BOE CIP request is \$477,343. That is a 214% increase in two years. The Town's portion of the CIP is increasing also, driven by the cost of pavement management and replacing the 2010 loader at the Department of Public Works. The impact of the CIP increase would be even greater if not for the use of \$255,262 from projects that have been closed out and the remaining funds being utilized to offset new CIP costs. Also limiting the impact of additional CIP costs is the use of ARPA funding. The SCBA air packs used by the Canton Volunteer Fire Department are mandated to be replaced and are being funded by \$360,000 in ARPA funding. It is important to take notice that the use of ARPA funds or funds from closed out projects will not be available every year.

The operating budget is increasing also, but is more in line with what would be anticipated in a normal year. Medical insurance is increasing 8% or \$70,773. The cost of property/casualty insurance is increasing 14.06% or \$23,654 mostly resulting from the cost of

purchasing a separate cyber policy. To a lesser extent the general inflationary factors impacting everyone else does have an impact on the Town, especially in utility, supplies, maintenance and fuel.

One area that has had an increase is the emergency medical services (EMS) special revenue fund. When EMS went to a paramedic level service in 2016, the proposal was to have contracted services cover the paramedic requirements 24/7 and to supply EMS staffing for the daytime, weekday shifts leaving all evening and weekend shifts to be covered by volunteers. When a volunteer isn't available to commit to a shift, contracted services is utilized. Over the past couple of years, there have been less volunteers covering shifts resulting in an increased use of contracted services. The end result is the expenses of the department are greater than the fees being brought in leaving a deficit that is covered in the general fund. The EMS deficit has grown from \$174,091 in fiscal year 21/22 to \$245,498.99 anticipated for next year, an increase of 71,407.99.

In 2021 wages grew by 4.5%; the highest growth in 20 years. In some job sectors, especially the service economy, wages grew by over 12%. The growth in wages was at least partially the result of less workers creating a demand for qualified employees to fill vacancies. This phenomenon is not unique to the private sector. The Town of Canton general government has seen a high rate of turnover with staff leaving for higher paying jobs in both the public sector and private sector. This has resulted in significant disruption to government operations. Some positions have remained open for months. For example, the Town has been advertising for an Assessor for over four months. It is important that the Town maintain competitive wage rates so the Town can recruit qualified candidates and keep the ones we already have. The recommended general wage increase for full and part-time non-union employees is 2.75%. For full-time employees this would be an overall budget increase of approximately \$65,000. There is also a recommendation that an additional \$35,000 be approved to be distributed to non-union staff based on the results of a salary survey that is currently being completed. This would increase wages for staff that, based on the results of the salary survey, are being compensated at a rate below their peers.

Both the Department of DPW and Police both requested additional staffing which, due to budget constraints, I am not recommending. Except for seasonal employees, there is no additional full-time or part-time staffing requested as part of this budget. There are budget increases from staffing changes that were authorized during the current budget year including making the Building Official full-time and adding an officer to the Police Department.

The primary budget impacts are:

Budget Impacts		
Increase in CIP	\$	334,949.18
Healthcare Costs	\$	70,773.00
Property/Casualty Insurance	\$	23,654.00
DPW - Additional Salt	\$	31,000.00
EMS Deficit	\$	71,407.99
Non-Union Full-Time Wage Increases	\$	100,000.00
Total	\$	631,784.17

There were decreases in line items. One area is *Police Patrol Equipment* that was decreased significantly because the line item was utilized in the current year to fund car and body cameras which are a one-time expenditure. Another decrease was in *Contract Service Snow Removal* in the Department of Public Works. This account was used to fund a private contractor to plow one of the Town's plow routes. This was competitively bid and no one responded to the RFP. The Town has taken steps to cover the route with existing staff thereby eliminating \$16,000 from that line item.

The final CAO proposed budget totals \$12,509,856.39 which is an increase of 6.34% over the Fiscal Year 2021/2022 adopted budget.

	Fiscal Year 2021-2022	Fiscal Year 2022-2023	\$ Change	% Change
Board of Selectmen Operations	10,719,881.00	11,130,504.21	410,622.91	3.83
Capital Improvements	1,044,403.00	1,379,352.18	334,949.18	32.07
TOTAL	11,764,284.30	12,509,856.39	745,572.09	6.34

ASSUMPTIONS

The Fiscal Year 2022/2023 Preliminary Budget encompasses a number of basic fixed expenditures affecting operations. Some items are purchased at market price and are indicated as being purchased as "trend". The assumptions upon which certain expenditures are based are detailed below.

FACTOR	Assumption	Total Amount
Pension Contribution — Defined Benefit Plan (General Fund portion = 713,891)	100% of ADC	765,089
Defined Contribution Plan (General Fund portion= 339,159)		371,809
Vehicle Fuel — Regular Gas (due to currently very high prices)	OPIS+.0510	
Vehicle Fuel — Diesel	2.0032 per gallon	
Heating Fuel — #2 Oil	1.9211 per gallon	
Heating Fuel — Natural Gas	Trend	
Electricity — Light & Power	Supply \$.07980/kWh	
Water	Trend	
Mileage Reimbursement	\$0.59	
Workers Compensation Insurance (General Fund portion = 136,034)	2.1% increase plus 4%	146,273

TRANSFER STATION:

The Transfer Station is a Special Revenue Fund similar to the Water Pollution Control Facility and Emergency Medical Services accounts. The revenue and expenses for the Transfer Station are accounted for in a special account which is not part of the general fund. The cost of disposing trash (tipping fee) is anticipated to increase significantly due to issues surrounding the MIRA processing facility. Partially a result of increased cardboard disposal, there is a need for approximately 22 additional hauls for single stream recycling. These and other costs have resulted in a projected deficit of \$12,342 which has been budgeted in the general fund as a new line item.

Transfer Station Budget History

	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023
Expenses	242,810	213,974	225,794	212,699	235,919	230,899	254,342
Permit Fee	188,814	194,435	189,493	211,192	226,992	212,000	219,000
Metal/Electronic Payments, Misc.	18,349	40,766	19,079	22,020	24,063.54	18,976	23,000
Operating (Deficit)/Surplus	(35,647)	21,227	(17,276)	20,513	15,136.54	(77)	12,342

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) represents a financial plan that identifies capital needs, establishes priorities and indicates potential funding sources. Comprehensive in scope, it includes projects that are funded through the Town's operating budget, state and federal grants and other sources. Department Directors (excluding BOE) requested \$2,255,180 in new capital expenditures. Despite a significant increase in recommended CIP spending (32.07%) most of these requests will not be funded. Most of the non-BOE funding is for pavement management (\$532,680), DPW loader (\$170,000) and emergency vehicles (294,000). There are a number of projects that were requested that are being funded through the ARPA Assistance program including CVFD Air Packs (\$360,000), Air conditioning in the Town Hall Auditorium (\$150,000), Mills Pond Pool Shell (\$90,000) and Mills Pond Splash Pad (\$125,000).

The Board of Education requested capital projects totals \$477,434 and includes a press box (\$55,000), Track and Field Maintenance (\$74,000) and Tech Education Classroom Improvements (\$110,000).

Projects to be funded in the 2022-2023 CIP Budget

	Amount	Source
INFORMATION TECHNOLOGY		
Town Hall Cabling	10,000	Operating
Host Server Replacement	35,000	Operating
Computer Replacement	33,000	Operating
FACILITIES		
Replace Rooftop Condensers – Community Center	15,000	Operating
PUBLIC WORKS		
Pavement Management	532,680	Operating
Pavement Management — LoCIP	67,320	LoCIP
Update Storm Water Management Plan	10,000	Operating
Bridge Improvement Plan	10,000	Operating
PUBLIC SAFETY		
Relocate Transmitter	35,000	Operating
Hose Replacement	10,000	Operating
Holmatra Equipment	10,000	Operating
EQUIPMENT AND VEHICLE PURCHASE		
Transfer Station Compactor	12,500	Operating
Highway – Tailgate Spreader	20,000	Operating
Highway – Loader	170,000	Operating
Police - Patrol Vehicle Replacement	90,000	Operating

EMS - New Ambulance	50,000	Operating
Fire - New Apparatus	154,000	Operating
BOARD OF EDUCATION		
Auditorium Upgrades	25,000	Operating
ADA Projects	11,000	Operating
Bathroom Upgrades	10,000	Operating
Tech Ed Classroom Improvements	110,000	Operating
Turf and Track Replacement	74,000	Operating
Replace Boilers	30,000	Operating
Rooftop AC Units	25,000	Operating
Web Based Cameras	70,000	Operating
Food Service – Fridge Freezer Replacement	13,434	Operating
Food Service – Replace FSS	14,000	Operating

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specific purposes. Except for the Emergency Medical Services Funds and the Transfer Station, these funds do not usually directly affect the mill rate. The anticipated deficit in the Emergency Medical Fund is budgeted in the general fund and is \$245,551.92.

The *Parks and Recreation Special Revenue Fund* accounts for all the fees collected from recreational programs and the expenditures needed to operate those programs. The Parks & Recreation Special Revenue Fund has been one of the agencies impacted by COVID 19. Due to the social distance restrictions, Parks & Recreation has been limited in the amount of programming it can operate.

The *Water Pollution Control Fund* accounts for all the user fees collected and expenditures needed to operate the Town's Water Pollution Control Facility.

The *Emergency Medical Services Fund* accounts for all user fees collected and expenditures needed to operate the Town's emergency medical services program (ambulance).

The *Transfer Station Special Revenue Fund* accounts for all the user fees and revenues collected and expenses associated with the operation of the transfer station.

The *Senior Social Services Special Revenue Fund* accounts for donations and fees paid to the Senior Social Services Department through their various programs including Senior Lunch program and Dial-A-Ride. These funds will be utilized to off-set some of the costs of the Senior Lunch program along with other senior activities.

GENERAL FUND REVENUES AND TAXES

The total revenue necessary to finance the Fiscal Year 2022/2023 budget comes from a variety of sources including taxes, state grants and local fees. Governor Lamont has not introduced his budget as of the drafting of this document so it is difficult to determine what the amount of state aid will be. It is not anticipated that there will be a substantial decrease in state grants to municipalities.

The grand list of 10/1/21 grew at 2.69%. This is the highest increase in over a decade. A memo from the Assessor (see Appendix) explains some of the reasons for the increase. The primary reason for the increase was that the value of motor vehicles rose 26%.

The increase in building fees seen in the current year is expected to continue next year. Most other fees should remain relatively flat or increase slightly.

CONCLUSION

Although the overall increase in the CAO proposed budget is higher than most other years it is important to look at what is driving the increase. The operating budget is only increasing 3.83 percent which is in line with most years and below last year's rate of increase. The primary reason for the increase is the Capital Improvement Plan which is increasing \$334,949.18. The Boards should take this into consideration when reviewing the different parts of the budget.

As always I look forward to working with the Board of Selectmen to adopt a budget proposal that meets the many challenges facing the Town.

Respectfully,

Robert H. Skinner
Chief Administrative Officer

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Electricity — Light & Power	Supply \$.07980/kWh	
Water	Trend	
Mileage Reimbursement	\$0.59	
Workers Compensation Insurance (General Fund portion = 136,034)	2.1% increase plus 4% exposure	146,273
Property & Casualty Insurance (General Fund portion = 191,832)	5% increase & Cyber Coverage	222,940
Employee Health Benefits — Medical (General Fund portion =955,364)	8.0%	1,066,344

Town of Canton

**BOS Appropriations Summary
General Fund**

Department Description	Percent Difference	Proposed Budget FY2022 2023	Adjusted Budget FY2021 2022	Expended FY2021 2022	Expended FY2020 2021	Expended FY2019 2020	Expended FY2018 2019
BOARD OF SELECTMEN - 010	0.00	32,726.81	32,726.00	25,800.80	29,148.50	38,392.19	41,497.61
CHIEF ADMINISTRATIVE OFFICER - 020	(6.82)	258,625.09	277,568.20	144,693.80	258,500.60	265,532.86	249,729.11
ELECTIONS - 030	3.04	35,715.00	34,660.00	18,080.16	31,155.18	26,853.26	29,603.79
PROBATE COURT - 050	3.01	4,145.00	4,024.00	4,350.00	3,907.00	3,921.00	4,041.00
ASSESSMENT - 060	0.44	107,113.00	106,646.97	56,987.86	101,828.75	100,093.41	90,850.08
BUILDING OFFICIAL - 065	25.60	83,960.00	66,847.27	37,364.22	63,376.02	63,209.49	82,750.98
TAX COLLECTOR - 080	(6.61)	81,778.00	87,566.52	43,677.13	108,502.18	105,336.40	98,005.04
FINANCE OFFICER - 090	1.41	492,339.00	485,482.07	280,156.46	442,007.17	496,124.59	406,805.97
TOWN COUNSEL - 100	0.00	60,000.00	60,000.00	10,734.00	50,482.05	63,461.23	65,949.55
TOWN CLERK - 110	1.74	149,816.00	147,249.22	85,264.15	145,606.70	137,749.95	134,336.75
TOWN HALL - 120	3.42	326,258.00	315,461.60	197,879.35	322,731.08	322,973.05	304,353.29
INSURANCE - 130	4.13	333,866.00	320,616.00	234,348.09	276,050.79	295,164.40	301,109.54
FRINGE BENEFITS - 141	3.98	2,505,393.00	2,409,486.28	1,886,876.64	2,386,270.63	2,229,542.84	2,212,289.95
SERVICE INCENTIVE - 157	16.28	40,384.35	34,730.00	33,542.00	23,976.48	24,287.00	26,511.00
FIRE SERVICES - 158	(4.17)	398,804.73	416,150.00	224,090.65	397,886.54	268,783.83	265,439.98
EMERGENCY SERVICES - 162	36.57	266,879.92	195,419.00	108,373.82	186,730.50	145,388.90	173,391.10
POLICE DEPARTMENT - 170	4.19	401,668.93	385,511.40	232,824.31	357,634.77	338,905.77	349,301.94
POLICE DEPT - PATROL - 171	(0.30)	1,326,876.00	1,330,819.00	699,379.94	1,140,867.95	1,216,869.00	1,197,930.05
POLICE DEPT - DETECTIVE - 172	0.00	104,407.00	104,407.00	382.62	146,727.99	97,751.73	97,632.56
POLICE DEPT - COMMUN/DISPATCH - 173	1.09	371,018.00	367,004.00	224,040.16	353,213.00	351,140.51	340,830.75
POLICE DEPT - VEHICLE MAINT - 174	17.81	43,000.00	36,500.00	26,517.07	43,131.36	41,371.46	31,485.09
ANIMAL CONTROL - 175	3.28	26,734.00	25,884.00	9,491.67	25,977.56	23,526.87	24,604.38
POLICE DEPT - FACILITIES - 179	2.10	41,636.00	40,780.00	21,449.98	50,040.13	41,915.71	39,230.69
PARKS DEPARTMENT - 200	(6.23)	122,065.00	130,180.36	81,969.50	114,853.71	112,826.66	114,012.24
GENERAL HIGHWAY - 210	2.48	1,223,634.00	1,193,967.25	742,395.01	1,169,447.43	1,108,037.62	1,074,680.66
TOWN GARAGE - 260	0.35	37,365.00	37,235.00	21,450.64	38,585.00	53,977.56	38,739.55
TRANSFER STATION - 290	0.00	12,342.00	0.00	0.00	0.00	0.00	0.00
LIBRARY - 320	0.50	673,767.00	670,398.93	370,515.25	612,556.87	605,695.31	607,319.42
COMMUNITY AGENCIES - 340	3.36	110,397.00	106,808.00	100,346.75	94,977.50	89,476.53	83,989.38
SENIOR/SOCIAL SERVICES - 380	1.23	230,848.00	228,046.00	118,688.13	214,712.33	193,439.10	211,587.41
TOWN PLANNER - 410	(5.01)	331,928.00	349,449.89	192,033.79	312,700.40	287,270.94	279,984.79
FIRE MARSHAL - 440	24.53	79,209.00	63,607.00	35,902.11	60,685.19	56,812.58	69,089.35
PARK AND RECREATION - 450	(0.48)	207,350.38	208,344.00	122,549.35	192,320.31	171,315.68	192,091.35
UTILITIES - 470	0.00	231,200.00	231,200.00	112,300.60	226,041.44	213,221.44	218,075.72
COMMUNITY CENTER - 550	2.09	94,815.00	92,875.00	66,329.89	94,625.00	107,757.98	116,514.86
CONTINGENCY - 585	1,141.54	163,528.00	13,171.34	0.00	0.00	0.00	0.00
CAPITAL IMPROVEMENTS - 590	32.07	1,379,352.18	1,044,403.00	1,044,403.00	1,350,771.43	1,056,700.00	1,166,806.00
INFORMATION TECHNOLOGIES - 901	9.03	118,912.00	109,060.00	64,234.34	104,751.13	160,915.14	143,301.68
Grand Total	6.34	12,509,856.39	11,764,284.30	7,679,423.24	11,532,780.67	10,915,741.99	10,883,872.61

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.010.51120	FIRST SELECTMAN'S SALARY	0.00	\$15,000.00	\$15,000.00	\$8,653.80	\$15,000.00	\$14,999.92	\$15,288.38
010.01.010.56950	MTG. DUES/SUBSCRIPTION	0.00	\$17,726.81	\$17,726.00	\$17,147.00	\$14,148.50	\$16,792.27	\$16,669.81
010.01.010.57500	ADVERTISING	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$939.42
010.01.010.60050	NEWSLETTER	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$8,600.00
DEPARTMENT: BOARD OF SELECTMEN - 010		0.00	\$32,726.81	\$32,726.00	\$25,800.80	\$29,148.50	\$38,392.19	\$41,497.61
010.01.020.51000	FULL TIME SALARIES	1.32	\$70,000.00	\$69,087.20	\$40,637.03	\$63,934.41	\$65,024.84	\$60,406.72
010.01.020.51110	SUPERVISORY'S SALARIES	3.00	\$161,886.00	\$157,171.00	\$90,552.35	\$152,592.89	\$148,148.97	\$143,834.11
010.01.020.51200	PART TIME	(86.71)	\$3,800.00	\$28,600.00	\$2,030.07	\$21,596.51	\$28,457.18	\$28,314.57
010.01.020.53000	EQUIPMENT PURCHASE	0.00	\$300.00	\$300.00	\$2,791.84	\$3,476.34	\$342.84	\$0.00
010.01.020.53700	POSTAGE METER RENTAL	0.00	\$1,660.00	\$1,660.00	\$1,239.93	\$1,653.24	\$1,653.24	\$1,653.24
010.01.020.55200	MILEAGE	0.00	\$3,100.00	\$3,100.00	\$3,000.00	\$3,900.00	\$2,450.46	\$0.00
010.01.020.55850	SAFETY	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$243.58	\$609.90
010.01.020.56100	POSTAGE	0.00	\$900.00	\$900.00	\$152.76	\$1,239.61	\$715.80	\$868.40
010.01.020.56820	MEDICAL DOCTORS	3.00	\$2,884.00	\$2,800.00	\$974.00	\$1,504.00	\$1,989.00	\$2,555.50
010.01.020.56920	CONSULTANT	0.00	\$8,000.00	\$8,000.00	\$0.00	\$4,675.00	\$11,152.64	\$7,007.40
010.01.020.56950	MTG. DUES/SUBSCRIPTION	8.79	\$1,795.09	\$1,650.00	\$1,307.36	\$1,433.25	\$1,423.11	\$1,335.67
010.01.020.57100	OFFICE SUPPLIES	0.00	\$2,800.00	\$2,800.00	\$1,232.46	\$1,905.51	\$2,732.52	\$2,725.53
010.01.020.57105	POSTAGE METER SUPPLIES	0.00	\$400.00	\$400.00	\$26.00	\$363.12	\$330.93	\$193.56
010.01.020.57500	ADVERTISING	0.00	\$300.00	\$300.00	\$750.00	\$161.75	\$840.75	\$0.00
010.01.020.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$0.00	\$64.97	\$27.00	\$224.51
DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER - 020		(6.82)	\$258,625.09	\$277,568.20	\$144,693.80	\$258,500.60	\$265,532.86	\$249,729.11

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.030.51130	REGISTRAR OF VOTERS SA	0.00	\$20,000.00	\$20,000.00	\$11,538.60	\$20,000.00	\$17,000.00	\$17,326.76
010.01.030.51140	REGISTRARS DEPUTIES SA	0.00	\$6,000.00	\$6,000.00	\$3,461.40	\$6,000.00	\$6,000.00	\$6,115.14
010.01.030.52020	ELECTION WORKERS	73.33	\$5,200.00	\$3,000.00	\$1,528.00	\$1,790.25	\$1,422.00	\$2,745.00
010.01.030.55000	REPAIRS & MAINTENANCE	18.75	\$950.00	\$800.00	\$675.00	\$690.00	\$600.00	\$985.00
010.01.030.55200	MILEAGE	0.00	\$300.00	\$300.00	\$41.44	\$0.00	\$106.72	\$199.84
010.01.030.56090	CANVASSING LIST	0.00	\$75.00	\$75.00	\$0.00	\$60.00	\$60.00	\$72.00
010.01.030.56100	POSTAGE	46.67	\$1,100.00	\$750.00	\$235.72	\$1,111.89	\$694.10	\$816.27
010.01.030.56720	MEALS	0.00	\$400.00	\$400.00	\$0.00	\$44.00	\$180.28	\$284.81
010.01.030.56950	MTG. DUES/SUBSCRIPTION	(60.15)	\$1,090.00	\$2,735.00	\$600.00	\$790.00	\$498.16	\$750.00
010.01.030.57100	OFFICE SUPPLIES	0.00	\$600.00	\$600.00	\$0.00	\$669.04	\$292.00	\$308.97
DEPARTMENT: ELECTIONS - 030		3.04	\$35,715.00	\$34,660.00	\$18,080.16	\$31,155.18	\$26,853.26	\$29,603.79
010.01.050.59100	DEPARTMENT EXPENSE	3.01	\$4,145.00	\$4,024.00	\$4,350.00	\$3,907.00	\$3,921.00	\$4,041.00
DEPARTMENT: PROBATE COURT - 050		3.01	\$4,145.00	\$4,024.00	\$4,350.00	\$3,907.00	\$3,921.00	\$4,041.00
010.02.060.51110	SUPERVISORY'S SALARIES	0.00	\$78,637.00	\$78,636.97	\$34,228.06	\$76,532.33	\$74,484.04	\$36,245.36
010.02.060.51200	PART TIME	0.00	\$500.00	\$500.00	\$4,887.50	\$251.17	\$316.54	\$3,484.12
010.02.060.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,091.96
010.02.060.53305	PURCHASED SERVICES	0.00	\$4,380.00	\$4,380.00	\$1,270.00	\$4,245.00	\$4,360.00	\$2,000.00
010.02.060.55200	MILEAGE	0.00	\$600.00	\$600.00	\$0.00	\$85.45	\$305.38	\$247.71
010.02.060.55830	COMPUTER SOFTWARE SU	3.01	\$14,648.00	\$14,220.00	\$13,925.00	\$14,050.00	\$13,200.00	\$13,150.00
010.02.060.56100	POSTAGE	3.21	\$1,223.00	\$1,185.00	\$794.89	\$932.06	\$1,092.28	\$1,696.13
010.02.060.56910	REFERENCES/TEXTS	0.00	\$490.00	\$490.00	\$0.00	\$470.00	\$470.00	\$550.00
010.02.060.56950	MTG. DUES/SUBSCRIPTION	0.00	\$875.00	\$875.00	\$270.00	\$370.00	\$245.00	\$1,250.50

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.02.060.57100	OFFICE SUPPLIES	0.00	\$550.00	\$550.00	\$0.00	\$288.79	\$539.02	\$418.17
010.02.060.57200	PRINTING	0.00	\$910.00	\$910.00	\$1,012.41	\$803.95	\$887.63	\$816.88
010.02.060.57210	GRAND LIST PROCESSING	0.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
010.02.060.57220	MAPPING MATERIALS	0.00	\$3,200.00	\$3,200.00	\$0.00	\$3,200.00	\$3,354.56	\$3,000.00
010.02.060.57500	ADVERTISING	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
010.02.060.57600	COMPUTER SUPPLIES	0.00	\$400.00	\$400.00	\$0.00	\$0.00	\$238.96	\$299.25
DEPARTMENT: ASSESSMENT - 060		0.44	\$107,113.00	\$106,646.97	\$56,987.86	\$101,828.75	\$100,093.41	\$90,850.08
010.07.065.51110	SUPERVISORY'S SALARIES	26.79	\$80,000.00	\$63,097.27	\$35,992.86	\$61,276.03	\$60,482.40	\$54,545.87
010.07.065.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,999.71
010.07.065.55200	MILEAGE	10.00	\$2,310.00	\$2,100.00	\$1,296.36	\$2,099.99	\$2,607.71	\$2,069.00
010.07.065.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19.80	\$272.74
010.07.065.56910	REFERENCES/TEXTS	0.00	\$1,450.00	\$1,450.00	\$0.00	\$0.00	\$39.58	\$1,298.80
010.07.065.56950	MTG. DUES/SUBSCRIPTION	0.00	\$200.00	\$200.00	\$75.00	\$0.00	\$60.00	\$160.00
010.07.065.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$404.86
DEPARTMENT: BUILDING OFFICIAL - 065		25.60	\$83,960.00	\$66,847.27	\$37,364.22	\$63,376.02	\$63,209.49	\$82,750.98
010.02.080.51110	SUPERVISORY'S SALARIES	0.00	\$63,949.00	\$63,948.52	\$37,439.91	\$62,236.83	\$60,571.14	\$58,949.97
010.02.080.51200	PART TIME HOURLY	(100.00)	\$0.00	\$6,709.00	\$514.80	\$30,607.48	\$29,989.74	\$25,144.07
010.02.080.53400	COLLECTION SERVICES	(25.88)	\$1,541.00	\$2,079.00	\$1,778.50	\$2,042.50	\$2,097.50	\$1,976.50
010.02.080.55200	MILEAGE	(55.56)	\$200.00	\$450.00	\$0.00	\$10.93	\$0.00	\$0.00
010.02.080.56100	POSTAGE	14.55	\$7,305.00	\$6,377.00	\$1,920.18	\$6,883.40	\$5,911.78	\$6,247.16
010.02.080.56950	MTG. DUES/SUBSCRIPTION	(35.32)	\$780.00	\$1,206.00	\$355.00	\$155.00	\$95.00	\$95.00
010.02.080.57100	OFFICE SUPPLIES	1.06	\$380.00	\$376.00	\$54.64	\$499.10	\$294.50	\$506.31

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.02.080.57110	BUSINESS FORMS	23.22	\$6,367.00	\$5,167.00	\$1,172.23	\$5,003.94	\$5,457.37	\$4,341.13
010.02.080.57120	BINDING BOOKS	5.23	\$503.00	\$478.00	\$0.00	\$477.50	\$477.50	\$387.50
010.02.080.57500	ADVERTISING	(4.83)	\$453.00	\$476.00	\$202.91	\$585.50	\$202.91	\$138.89
010.02.080.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$238.96	\$0.00	\$238.96	\$218.51
DEPARTMENT: TAX COLLECTOR - 080		(6.61)	\$81,778.00	\$87,566.52	\$43,677.13	\$108,502.18	\$105,336.40	\$98,005.04
010.02.090.51000	FULL TIME SALARIES	(11.00)	\$114,080.00	\$128,182.51	\$82,304.68	\$124,624.17	\$145,324.20	\$57,600.24
010.02.090.51110	SUPERVISORY'S SALARIES	(0.87)	\$106,173.00	\$107,104.80	\$63,295.31	\$102,749.62	\$110,859.60	\$99,824.99
010.02.090.51200	PART TIME	(53.85)	\$31,776.00	\$68,857.00	\$32,056.46	\$32,988.94	\$68,825.30	\$50,022.42
010.02.090.51301	FULL TIME HOURLY	39.56	\$207,822.00	\$148,908.76	\$86,626.49	\$153,939.59	\$97,265.58	\$158,906.14
010.02.090.55200	MILEAGE	0.00	\$690.00	\$690.00	\$30.24	\$0.00	\$429.99	\$442.73
010.02.090.55830	COMPUTER SOFTWARE SU	0.24	\$24,928.00	\$24,869.00	\$13,401.40	\$23,650.76	\$50,530.55	\$35,727.80
010.02.090.55860	COPIER MAINTENANCE CO	0.00	\$180.00	\$180.00	\$47.85	\$101.54	\$114.25	\$118.97
010.02.090.56100	POSTAGE	0.00	\$1,500.00	\$1,500.00	\$942.50	\$1,717.42	\$1,800.25	\$1,732.63
010.02.090.56200	TEMPORARY STAFFING EX	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,837.50	\$0.00
010.02.090.56950	MTG. DUES/SUBSCRIPTION	0.00	\$2,210.00	\$2,210.00	\$265.00	\$663.95	\$627.92	\$195.00
010.02.090.57100	OFFICE SUPPLIES	0.00	\$2,480.00	\$2,480.00	\$1,186.53	\$1,093.26	\$1,270.49	\$2,235.05
010.02.090.57600	COMPUTER SUPPLIES	0.00	\$500.00	\$500.00	\$0.00	\$477.92	\$238.96	\$0.00
DEPARTMENT: FINANCE OFFICER - 090		1.41	\$492,339.00	\$485,482.07	\$280,156.46	\$442,007.17	\$496,124.59	\$406,805.97
010.01.100.52160	GENERAL	0.00	\$40,000.00	\$40,000.00	\$7,542.00	\$29,791.55	\$57,301.28	\$57,366.55
010.01.100.52170	LABOR	0.00	\$10,000.00	\$10,000.00	\$572.00	\$6,173.50	\$908.00	\$72.00
010.01.100.52210	ENVIRONMENTAL LAW/LAN	0.00	\$10,000.00	\$10,000.00	\$2,620.00	\$14,517.00	\$5,251.95	\$8,511.00
DEPARTMENT: TOWN COUNSEL - 100		0.00	\$60,000.00	\$60,000.00	\$10,734.00	\$50,482.05	\$63,461.23	\$65,949.55

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.110.51110	SUPERVISORY'S SALARIES	0.00	\$80,315.00	\$80,315.22	\$46,335.75	\$78,165.66	\$76,073.66	\$74,037.60
010.01.110.51200	PART TIME	2.75	\$39,443.00	\$38,388.00	\$23,595.44	\$36,725.13	\$36,672.35	\$35,614.94
010.01.110.55200	MILEAGE	33.33	\$200.00	\$150.00	\$64.96	\$0.00	\$107.00	\$30.74
010.01.110.55860	COPIER MAINTENANCE CO	0.00	\$200.00	\$200.00	\$65.44	\$201.05	\$179.35	\$140.41
010.01.110.55950	VITAL STATISTICS	0.00	\$165.00	\$165.00	\$0.00	\$140.94	\$26.00	\$118.00
010.01.110.56100	POSTAGE	0.00	\$3,000.00	\$3,000.00	\$1,486.86	\$4,982.17	\$1,548.61	\$1,640.25
010.01.110.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$280.00	\$480.00	\$480.00	\$480.00
010.01.110.56950	MTG. DUES/SUBSCRIPTION	55.22	\$520.00	\$335.00	\$295.00	\$582.73	\$525.94	\$405.00
010.01.110.57100	OFFICE SUPPLIES	(9.63)	\$685.00	\$758.00	\$501.51	\$792.99	\$649.92	\$625.33
010.01.110.57200	BALLOTS	20.63	\$7,600.00	\$6,300.00	\$2,707.64	\$8,453.32	\$3,536.03	\$6,435.52
010.01.110.57500	ADVERTISING	0.00	\$1,750.00	\$1,750.00	\$860.99	\$1,136.85	\$900.33	\$933.62
010.01.110.57600	COMPUTER SUPPLIES	0.00	\$840.00	\$840.00	\$238.96	\$334.96	\$840.00	\$822.88
010.01.110.57700	PHOTOSTATING/BINDING M	0.00	\$175.00	\$175.00	\$0.00	\$60.75	\$76.50	\$0.00
010.01.110.57900	MICROFILMING/INDEXING	0.37	\$13,510.00	\$13,460.00	\$8,287.35	\$12,617.15	\$15,190.01	\$12,119.46
010.01.110.60040	COPIER LEASE	0.00	\$933.00	\$933.00	\$544.25	\$933.00	\$944.25	\$933.00
DEPARTMENT: TOWN CLERK - 110		1.74	\$149,816.00	\$147,249.22	\$85,264.15	\$145,606.70	\$137,749.95	\$134,336.75
010.05.120.51200	PART TIME	0.00	\$0.00	\$0.00	\$6,158.25	\$3,618.25	\$4,878.13	\$2,139.46
010.05.120.51304	FULL TIME HOURLY NAGE	3.76	\$188,345.00	\$181,521.60	\$104,056.65	\$176,033.67	\$171,904.09	\$171,230.07
010.05.120.51400	OVERTIME	9.09	\$24,000.00	\$22,000.00	\$24,800.43	\$21,544.70	\$29,249.52	\$21,199.06
010.05.120.55000	REPAIRS/MAINTENANCE	0.00	\$19,000.00	\$19,000.00	\$8,283.85	\$18,603.06	\$14,347.83	\$10,288.96
010.05.120.55100	MAINTENANCE/CLEANING S	0.00	\$12,000.00	\$12,000.00	\$9,893.97	\$12,000.00	\$19,672.09	\$12,954.80
010.05.120.55300	HEATING/COOLING REPAIR	0.00	\$6,000.00	\$6,000.00	\$4,779.74	\$7,112.89	\$7,592.42	\$5,860.76
010.05.120.55310	HEATING/COOLING CONTR.	(26.74)	\$1,978.00	\$2,700.00	\$0.00	\$2,700.00	\$2,700.00	\$2,700.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

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Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.120.55500	LIGHT/POWER	6.52	\$44,000.00	\$41,305.00	\$21,200.00	\$49,651.08	\$36,100.81	\$38,404.47
010.05.120.55600	ELEVATOR MAINTENANCE	0.00	\$1,785.00	\$1,785.00	\$1,190.00	\$1,907.00	\$1,710.54	\$1,814.76
010.05.120.56200	TELEPHONE	0.00	\$13,000.00	\$13,000.00	\$7,575.70	\$12,768.99	\$12,166.68	\$13,180.12
010.05.120.56500	FUEL OIL/HEAT	0.00	\$12,500.00	\$12,500.00	\$8,321.00	\$12,734.61	\$13,349.13	\$16,090.32
010.05.120.56750	WATER	0.00	\$2,400.00	\$2,400.00	\$1,219.76	\$2,299.76	\$2,199.06	\$3,055.14
010.05.120.56760	SEWER USE	0.00	\$1,250.00	\$1,250.00	\$400.00	\$408.07	\$1,252.16	\$553.42
010.05.120.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78.59	\$141.13
010.05.120.57400	EQUIPMENT PURCHASES	0.00	\$0.00	\$0.00	\$0.00	\$1,349.00	\$5,772.00	\$4,740.82
DEPARTMENT: TOWN HALL - 120		3.42	\$326,258.00	\$315,461.60	\$197,879.35	\$322,731.08	\$322,973.05	\$304,353.29
010.08.130.52000	PROPERTY/CASUALTY	14.06	\$191,832.00	\$168,178.00	\$139,755.63	\$161,836.09	\$153,196.96	\$150,527.50
010.08.130.52010	WORKMAN'S COMPENSATION	(7.10)	\$136,034.00	\$146,438.00	\$97,538.62	\$122,109.93	\$141,668.00	\$145,005.28
010.08.130.52030	UNEMPLOYMENT	0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$3,825.69	\$16.71
010.08.130.53560	RECOVERABLE EXPENSE	0.00	\$4,000.00	\$4,000.00	(\$2,946.16)	(\$7,895.23)	(\$3,526.25)	\$5,560.05
DEPARTMENT: INSURANCE - 130		4.13	\$333,866.00	\$320,616.00	\$234,348.09	\$276,050.79	\$295,164.40	\$301,109.54
010.00.141.52400	F.I.C.A.	2.75	\$428,783.00	\$417,307.00	\$241,848.43	\$408,173.73	\$193,811.83	\$0.00
010.09.141.52110	LIFE INSURANCE	8.98	\$9,621.00	\$8,828.28	\$5,765.13	\$10,077.91	\$8,848.52	\$8,561.63
010.09.141.52120	MEDICAL INSURANCE	8.00	\$955,364.00	\$884,591.00	\$663,443.25	\$823,427.95	\$784,232.00	\$831,939.08
010.09.141.52130	SECTION 125 ADMINISTRATIVE	0.00	\$707.00	\$707.00	\$370.77	\$824.84	\$734.11	\$840.85
010.09.141.52140	LT DISABILITY & ADD	28.29	\$11,238.00	\$8,760.00	\$6,698.48	\$10,912.84	\$8,861.52	\$8,671.47
010.09.141.52145	HEART AND HYPERTENSION	0.00	\$43,576.00	\$43,576.00	\$29,330.00	\$43,576.00	\$43,576.00	\$43,576.00
010.09.141.52300	PENSION	1.00	\$1,053,050.00	\$1,042,663.00	\$939,420.58	\$1,086,253.36	\$980,843.53	\$930,988.38
010.09.141.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205,611.33	\$384,688.54

Town of Canton

2. BOS YTD Expenditures Report

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010.09.141.56820	EMPLOYEE ASSISTANCE PI	0.00	\$3,054.00	\$3,054.00	\$0.00	\$3,024.00	\$3,024.00	\$3,024.00
DEPARTMENT: FRINGE BENEFITS - 141		3.98	\$2,505,393.00	\$2,409,486.28	\$1,886,876.64	\$2,386,270.63	\$2,229,542.84	\$2,212,289.95
010.04.157.52050	FIRE SERVICE DB/DC	16.28	\$40,384.35	\$34,730.00	\$33,542.00	\$23,976.48	\$24,287.00	\$26,511.00
DEPARTMENT: SERVICE INCENTIVE - 157		16.28	\$40,384.35	\$34,730.00	\$33,542.00	\$23,976.48	\$24,287.00	\$26,511.00
010.04.158.51200	OFFICER STIPENDS	5.33	\$19,750.25	\$18,750.00	\$2,307.75	\$17,686.63	\$17,983.34	\$17,557.83
010.04.158.51220	PART TIME HOURLY	66.26	\$106,404.48	\$64,000.00	\$59,106.65	\$78,664.66	\$11,236.12	\$0.00
010.04.158.51230	PAY PER CALL	0.00	\$24,500.00	\$24,500.00	\$0.00	\$22,109.00	\$24,723.00	\$21,042.00
010.04.158.51301	FULL TIME HOURLY	(100.00)	\$0.00	\$66,000.00	\$0.00	\$47,413.83	\$0.00	\$6,838.17
010.04.158.53000	EQUIPMENT PURCHASE	8.16	\$53,000.00	\$49,000.00	\$22,704.19	\$45,207.79	\$57,483.67	\$43,386.89
010.04.158.53100	COMPUTER EQUIPMENT	0.00	\$0.00	\$0.00	\$0.00	\$67.99	\$0.00	\$0.00
010.04.158.53630	FIRE SERVICE AWARDS	0.00	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$529.68	\$574.27
010.04.158.54100	TIRES	33.33	\$4,000.00	\$3,000.00	\$1,619.38	\$2,556.10	\$3,000.00	\$665.00
010.04.158.54200	VEHICLE FUEL	0.00	\$6,000.00	\$6,000.00	\$4,907.27	\$6,817.86	\$5,236.72	\$4,826.41
010.04.158.55010	VEHICLE MAINTENANCE	5.88	\$54,000.00	\$51,000.00	\$60,114.64	\$55,907.38	\$40,302.72	\$54,188.76
010.04.158.55020	RADIO MAINTENANCE	0.00	\$3,000.00	\$3,000.00	\$4,000.00	\$3,669.92	\$3,726.87	\$902.75
010.04.158.55030	EQUIPMENT MAINTENANCE	0.00	\$4,000.00	\$4,000.00	\$1,728.35	\$3,028.53	\$4,428.95	\$3,393.00
010.04.158.55100	MAINTENANCE/CLEANING S	0.00	\$20,000.00	\$20,000.00	\$15,262.11	\$21,602.93	\$15,891.82	\$20,309.76
010.04.158.55500	LIGHT/POWER	0.00	\$20,000.00	\$20,000.00	\$10,138.75	\$22,951.13	\$20,415.05	\$20,381.73
010.04.158.55830	COMPUTER SOFTWARE SU	(20.00)	\$12,000.00	\$15,000.00	\$2,114.41	\$2,689.55	\$4,410.16	\$4,217.51
010.04.158.56200	TELEPHONE	0.00	\$2,500.00	\$2,500.00	\$953.04	\$1,736.36	\$2,395.81	\$3,717.02
010.04.158.56205	CELL PHONE	0.00	\$3,800.00	\$3,800.00	\$2,081.32	\$4,282.44	\$3,794.58	\$2,432.18
010.04.158.56340	CABLE/INTERNET	0.00	\$3,000.00	\$3,000.00	\$1,991.08	\$3,465.54	\$3,362.90	\$3,234.28

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.04.158.56500	FUEL OIL/HEAT	0.00	\$13,000.00	\$13,000.00	\$7,918.41	\$11,777.39	\$10,957.52	\$14,311.53
010.04.158.56750	WATER	0.00	\$300.00	\$300.00	\$323.78	\$1,157.46	\$1,097.97	\$793.66
010.04.158.56760	SEWER USE	0.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
010.04.158.56820	PHYSICALS	0.00	\$12,350.00	\$12,350.00	\$8,667.00	\$11,105.50	\$11,254.50	\$12,318.00
010.04.158.56950	MTG. DUES/SUBSCRIPTION	5.26	\$1,000.00	\$950.00	\$435.00	\$1,749.90	\$1,004.56	\$987.50
010.04.158.57100	OFFICE SUPPLIES	0.00	\$700.00	\$700.00	\$344.49	\$246.62	\$131.24	\$443.54
010.04.158.57550	RECRUITMENT	0.00	\$1,500.00	\$1,500.00	\$190.36	\$248.50	\$411.25	\$743.19
010.04.158.57800	TRAINING/EDUCATION	0.00	\$10,000.00	\$10,000.00	\$1,726.21	\$11,250.06	\$8,953.41	\$4,801.95
010.04.158.59930	NFPA COMPLIANCE	1.45	\$14,000.00	\$13,800.00	\$13,412.44	\$17,277.94	\$11,909.20	\$15,808.91
010.04.158.59950	CONSUMABLES	0.00	\$1,500.00	\$1,500.00	\$526.05	\$819.99	\$1,133.37	\$1,323.28
010.04.158.59980	RETENTION	0.00	\$6,500.00	\$6,500.00	\$1,317.97	\$2,195.54	\$2,809.42	\$6,040.86
DEPARTMENT: FIRE SERVICES - 158		(4.17)	\$398,804.73	\$416,150.00	\$224,090.65	\$397,886.54	\$268,783.83	\$265,439.98
010.04.162.53480	EMS DEFICIT	41.05	\$245,551.92	\$174,091.00	\$87,045.50	\$165,677.00	\$124,278.00	\$152,302.75
010.04.162.53500	EMS C-MED	0.00	\$21,328.00	\$21,328.00	\$21,328.32	\$21,053.50	\$21,110.90	\$21,088.35
DEPARTMENT: EMERGENCY SERVICES - 162		36.57	\$266,879.92	\$195,419.00	\$108,373.82	\$186,730.50	\$145,388.90	\$173,391.10
010.03.170.51110	SUPERVISORY'S SALARIES	0.08	\$258,498.99	\$258,290.00	\$149,134.05	\$251,580.53	\$234,489.04	\$237,868.80
010.03.170.51200	PART TIME HOURLY	18.24	\$5,180.00	\$4,381.00	\$1,008.00	\$0.00	\$2,769.60	\$4,110.18
010.03.170.51301	FULL TIME HOURLY	(0.92)	\$58,008.94	\$58,549.40	\$33,238.04	\$57,070.67	\$56,049.63	\$54,051.95
010.03.170.51400	OVERTIME-POLICE ADMIN	0.00	\$600.00	\$600.00	\$0.00	\$438.34	\$137.13	\$800.55
010.03.170.51495	PRIVATE DUTY	0.00	\$0.00	\$0.00	\$0.00	(\$1,543.20)	\$1,543.20	\$0.00
010.03.170.55810	OFFICE EQUIPMENT MAINT	4.58	\$4,000.00	\$3,825.00	\$404.32	\$613.06	\$1,511.03	\$945.29
010.03.170.55830	COMPUTER SOFTWARE SU	67.11	\$40,775.00	\$24,400.00	\$26,598.90	\$21,763.03	\$14,065.00	\$14,065.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.170.55860	COPIER MAINTENANCE CO	0.00	\$1,300.00	\$1,300.00	\$680.55	\$1,180.46	\$870.75	\$976.67
010.03.170.56100	POSTAGE	0.00	\$500.00	\$500.00	\$226.32	\$563.08	\$450.21	\$372.70
010.03.170.56205	CELL PHONE	0.00	\$960.00	\$960.00	\$239.94	\$919.77	\$799.80	\$959.76
010.03.170.56240	REGIONAL PROGRAMS	0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
010.03.170.56700	UNIFORMS	0.00	\$1,900.00	\$1,900.00	\$2,858.15	\$3,280.47	\$1,729.18	\$1,601.69
010.03.170.56820	MEDICAL DOCTORS	0.00	\$2,500.00	\$2,500.00	\$1,761.00	\$540.00	\$0.00	\$6,130.50
010.03.170.56950	MTG. DUES/SUBSCRIPTION	3.37	\$4,300.00	\$4,160.00	\$3,750.00	\$3,908.41	\$3,590.00	\$4,310.65
010.03.170.56951	TRAINING	100.00	\$1,000.00	\$500.00	\$40.00	\$391.03	\$1,760.00	\$4,030.89
010.03.170.57100	OFFICE SUPPLIES	0.00	\$3,050.00	\$3,050.00	\$1,649.59	\$1,885.05	\$2,752.84	\$2,931.74
010.03.170.59910	MISC. EXPENSE PERSONNEL	0.00	\$750.00	\$750.00	\$1,131.97	\$211.67	\$758.37	\$1,288.77
010.03.170.59920	MISC. EXPENSE DEPARTMENT	(24.31)	\$4,670.00	\$6,170.00	\$698.41	\$2,063.37	\$2,498.30	\$2,429.26
010.03.170.60000	EMERGENCY MGMT	0.00	\$1,500.00	\$1,500.00	\$420.27	\$357.83	\$1,078.89	\$946.29
010.03.170.60040	LEASED EQUIPMENT	0.00	\$7,176.00	\$7,176.00	\$3,984.80	\$7,411.20	\$7,052.80	\$6,481.25
DEPARTMENT: POLICE DEPARTMENT - 170		4.19	\$401,668.93	\$385,511.40	\$232,824.31	\$357,634.77	\$338,905.77	\$349,301.94
010.03.171.51303	FULL TIME HOURLY PATROL	8.28	\$1,178,726.00	\$1,088,627.00	\$592,609.12	\$997,762.43	\$1,067,774.95	\$1,028,222.07
010.03.171.51310	HOLIDAY BENEFITS/AFSCME	0.00	\$46,000.00	\$46,000.00	\$31,687.68	\$54,093.48	\$60,827.92	\$55,656.98
010.03.171.51400	OVERTIME/PATROL	(2.70)	\$72,000.00	\$74,000.00	\$49,342.46	\$69,282.14	\$62,925.91	\$86,485.30
010.03.171.51660	EDUCATIONAL INCENTIVE/F	0.00	\$3,250.00	\$3,250.00	\$4,502.50	\$3,250.00	\$3,250.00	\$3,250.00
010.03.171.55800	DEPT EQUIPMENT/PATROL	(92.12)	\$8,000.00	\$101,542.00	\$11,186.15	\$3,941.22	\$5,354.58	\$2,687.29
010.03.171.56700	UNIFORMS/PATROL	12.50	\$9,000.00	\$8,000.00	\$3,970.34	\$6,407.51	\$10,036.79	\$12,314.90
010.03.171.56710	WEAPONS/AMMO	7.81	\$6,900.00	\$6,400.00	\$5,406.69	\$5,602.17	\$4,873.85	\$6,198.51
010.03.171.56951	TRAINING	0.00	\$3,000.00	\$3,000.00	\$675.00	\$529.00	\$1,825.00	\$3,115.00
DEPARTMENT: POLICE DEPT - PATROL - 171		(0.30)	\$1,326,876.00	\$1,330,819.00	\$699,379.94	\$1,140,867.95	\$1,216,869.00	\$1,197,930.05

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.172.51303	FULL TIME HOURLY AFSCM	0.00	\$93,932.00	\$93,932.00	\$0.00	\$142,324.82	\$90,220.54	\$87,945.70
010.03.172.51310	HOLIDAY BENEFITS/AFSCM	0.00	\$1,005.00	\$1,005.00	\$0.00	\$352.48	\$343.92	\$336.32
010.03.172.51400	OVERTIME/DETECTIVE	0.00	\$6,000.00	\$6,000.00	\$0.00	\$2,189.72	\$4,040.11	\$6,954.69
010.03.172.51660	EDUCATIONAL INCENTIVE/I	0.00	\$750.00	\$750.00	\$0.00	\$750.00	\$750.00	\$750.00
010.03.172.56205	CELL PHONE	0.00	\$420.00	\$420.00	\$0.00	\$0.00	\$142.89	\$421.02
010.03.172.56230	CRIME LAB/PROCESSING	0.00	\$1,200.00	\$1,200.00	\$382.62	\$994.22	\$1,246.27	\$935.73
010.03.172.56700	UNIFORMS/DETECTIVE	0.00	\$600.00	\$600.00	\$0.00	\$116.75	\$1,008.00	\$289.10
010.03.172.56951	TRAINING	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: POLICE DEPT - DETECTIVE - 172		0.00	\$104,407.00	\$104,407.00	\$382.62	\$146,727.99	\$97,751.73	\$97,632.56
010.03.173.51200	PART TIME/DISPATCH	2.84	\$17,591.00	\$17,105.00	\$12,604.77	\$16,068.85	\$13,119.42	\$12,253.94
010.03.173.51302	FULL TIME HOURLY CILU/DI	0.00	\$258,419.00	\$258,419.00	\$149,544.59	\$255,144.51	\$248,138.31	\$240,274.83
010.03.173.51311	HOLIDAY BENEFITS/CILU/DI	13.33	\$17,000.00	\$15,000.00	\$14,087.54	\$22,805.64	\$18,781.07	\$15,027.28
010.03.173.51321	OVERTIME-DISPATCH	0.00	\$48,000.00	\$48,000.00	\$28,766.40	\$46,000.00	\$47,640.49	\$50,641.75
010.03.173.55020	RADIO MAINTENANCE/DISP	3.93	\$24,008.00	\$23,100.00	\$16,836.76	\$8,076.39	\$20,000.54	\$19,480.89
010.03.173.55200	MILEAGE	0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$24.36
010.03.173.55800	DEPT EQUIPMENT/DISPATC	25.00	\$2,500.00	\$2,000.00	\$0.00	\$1,588.88	\$476.37	\$0.00
010.03.173.56700	UNIFORMS/DISPATCH	7.14	\$1,800.00	\$1,680.00	\$1,756.10	\$1,564.73	\$1,738.31	\$1,848.70
010.03.173.56951	TRAINING	0.00	\$1,500.00	\$1,500.00	\$444.00	\$1,500.00	\$881.00	\$1,279.00
010.03.173.57800	EDUCATION REIMB/DISPAT	0.00	\$0.00	\$0.00	\$0.00	\$464.00	\$365.00	\$0.00
DEPARTMENT: POLICE DEPT - COMMUN/DISPATCH - 173		1.09	\$371,018.00	\$367,004.00	\$224,040.16	\$353,213.00	\$351,140.51	\$340,830.75
010.03.174.54100	TIRES/POLICE VEH.MAINT	0.00	\$3,000.00	\$3,000.00	\$2,917.12	\$3,345.56	\$3,829.79	\$0.00
010.03.174.54200	VEHICLE FUEL/POLICE VEH	30.95	\$27,500.00	\$21,000.00	\$15,652.86	\$27,285.80	\$25,207.30	\$19,241.94

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.174.55010	VEHICLE MAINTENANCE/PC	0.00	\$12,500.00	\$12,500.00	\$7,947.09	\$12,500.00	\$12,334.37	\$12,243.15
DEPARTMENT: POLICE DEPT - VEHICLE MAINT - 174		17.81	\$43,000.00	\$36,500.00	\$26,517.07	\$43,131.36	\$41,371.46	\$31,485.09
010.03.175.51200	PART TIME	2.71	\$17,049.00	\$16,599.00	\$9,423.67	\$16,135.99	\$15,674.40	\$15,843.15
010.03.175.55700	POUND MAINTENANCE	26.67	\$1,900.00	\$1,500.00	\$0.00	\$2,156.41	\$1,916.47	\$1,839.85
010.03.175.56900	POUND SUPPLIES	0.00	\$600.00	\$600.00	\$68.00	\$253.76	\$188.50	\$292.78
010.03.175.56950	MTG. DUES/SUBSCRIPTION	0.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.175.57500	ADVERTISING	0.00	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.175.57950	LICENSE FEES - ST OF CT	0.00	\$7,000.00	\$7,000.00	\$0.00	\$7,431.40	\$5,682.50	\$6,628.60
010.03.175.59920	MISC. EXPENSE DEPARTMENT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00
DEPARTMENT: ANIMAL CONTROL - 175		3.28	\$26,734.00	\$25,884.00	\$9,491.67	\$25,977.56	\$23,526.87	\$24,604.38
010.03.179.55000	REPAIRS/MAINTENANCE	0.00	\$0.00	\$0.00	\$0.00	\$4.36	\$29.93	\$0.00
010.03.179.55100	MAINTENANCE/CLEANING	0.00	\$8,600.00	\$8,600.00	\$6,006.75	\$8,600.00	\$5,681.94	\$7,533.28
010.03.179.55300	HEATING/COOLING REPAIR	0.00	\$5,000.00	\$5,000.00	\$368.00	\$9,588.93	\$8,286.85	\$3,024.76
010.03.179.55310	HEATING/COOLING CONTR	(41.21)	\$776.00	\$1,320.00	\$0.00	\$1,759.45	\$560.00	\$840.00
010.03.179.55500	LIGHT/POWER/POLICE FAC	2.94	\$17,500.00	\$17,000.00	\$9,525.76	\$20,072.76	\$18,248.12	\$17,495.15
010.03.179.56340	CABLE/INTERNET	0.00	\$1,660.00	\$1,660.00	\$960.45	\$1,684.90	\$1,687.62	\$1,615.28
010.03.179.56500	FUEL OIL/HEAT	16.36	\$6,400.00	\$5,500.00	\$3,461.70	\$6,324.39	\$5,403.54	\$6,776.00
010.03.179.56750	WATER/POLICE FACILITY	0.00	\$1,300.00	\$1,300.00	\$727.32	\$1,605.34	\$1,617.71	\$1,546.22
010.03.179.56760	SEWER USE/POLICE FACIL	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
DEPARTMENT: POLICE DEPT - FACILITIES - 179		2.10	\$41,636.00	\$40,780.00	\$21,449.98	\$50,040.13	\$41,915.71	\$39,230.69
010.05.200.51304	FULL TIME HOURLY NAGE	(2.90)	\$92,482.00	\$95,247.36	\$53,090.16	\$82,190.99	\$84,212.12	\$88,365.02

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.200.51400	OVERTIME	(42.86)	\$2,000.00	\$3,500.00	\$3,444.81	\$1,087.70	\$0.00	\$3,782.39
010.05.200.53610	OLD DYER CEMETERY	0.00	\$700.00	\$700.00	\$500.00	\$735.00	\$955.00	\$885.00
010.05.200.55000	REPAIRS/MAINTENANCE	150.00	\$2,500.00	\$1,000.00	\$3,754.45	\$3,357.62	\$2,370.47	\$4,948.75
010.05.200.55500	LIGHT/POWER	(3.85)	\$1,250.00	\$1,300.00	\$689.56	\$1,310.73	\$1,219.59	\$1,483.21
010.05.200.56500	FUEL OIL/HEAT	0.00	\$0.00	\$0.00	\$365.54	\$560.08	\$2,832.99	\$977.55
010.05.200.56750	WATER	42.86	\$5,000.00	\$3,500.00	\$3,594.09	\$9,452.55	\$5,115.76	\$2,807.23
010.05.200.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
010.05.200.57400	EQUIPMENT PURCHASE	(100.00)	\$0.00	\$6,800.00	\$6,800.00	\$0.00	\$25.53	\$0.00
010.05.200.58310	FIELD MAINTENANCE	0.00	\$17,733.00	\$17,733.00	\$9,330.89	\$15,759.04	\$15,695.20	\$10,363.09
DEPARTMENT: PARKS DEPARTMENT - 200		(6.23)	\$122,065.00	\$130,180.36	\$81,969.50	\$114,853.71	\$112,826.66	\$114,012.24
010.05.210.51000	FULL TIME SALARIES	(0.57)	\$171,235.00	\$172,212.19	\$98,789.55	\$166,068.92	\$96,907.28	\$71,811.19
010.05.210.51110	SUPERVISORY'S SALARIES	0.00	\$112,502.00	\$112,502.22	\$64,905.15	\$109,491.21	\$106,560.80	\$103,244.80
010.05.210.51200	PART TIME	7.69	\$7,840.00	\$7,280.00	\$90.20	\$3,908.46	\$5,958.82	\$6,208.79
010.05.210.51301	FULL TIME HOURLY	0.00	\$48,794.00	\$48,794.20	\$27,700.10	\$47,568.94	\$47,542.79	\$44,975.44
010.05.210.51304	FULL TIME HOURLY NAGE	2.74	\$502,845.00	\$489,450.64	\$280,984.65	\$438,016.03	\$455,533.97	\$461,737.66
010.05.210.51400	OVERTIME	0.00	\$79,500.00	\$79,500.00	\$41,316.31	\$84,547.29	\$70,183.27	\$85,341.18
010.05.210.53710	HEAVY EQUIPMENT RENTA	0.00	\$2,000.00	\$2,000.00	\$650.00	\$1,957.50	\$1,218.00	\$0.00
010.05.210.54100	TIRES	(5.88)	\$4,000.00	\$4,250.00	\$2,131.32	\$3,068.51	\$4,028.23	\$4,137.67
010.05.210.54200	VEHICLE FUEL	11.11	\$5,000.00	\$4,500.00	\$4,745.04	\$6,931.35	\$4,861.39	\$4,047.60
010.05.210.54210	DIESEL FUEL	(4.00)	\$24,000.00	\$25,000.00	\$11,496.50	\$22,749.83	\$26,362.28	\$24,761.09
010.05.210.54220	OIL	20.00	\$3,000.00	\$2,500.00	\$2,897.52	\$2,250.19	\$2,067.77	\$1,421.18
010.05.210.54230	TREE CARE	0.00	\$30,000.00	\$30,000.00	\$21,796.00	\$30,000.00	\$26,850.00	\$23,229.50
010.05.210.54500	SNOW REMOVAL	34.83	\$120,000.00	\$89,000.00	\$85,190.74	\$111,406.65	\$89,672.03	\$121,729.09

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.210.55000	REPAIRS/MAINTENANCE	7.87	\$48,000.00	\$44,500.00	\$50,179.65	\$42,406.00	\$47,973.69	\$38,650.27
010.05.210.55020	RADIO MAINTENANCE	0.00	\$750.00	\$750.00	\$485.00	\$431.25	\$0.00	\$382.86
010.05.210.55110	TOWN MAINTENANCE/SUPP	(6.06)	\$15,500.00	\$16,500.00	\$13,612.13	\$31,703.19	\$50,424.26	\$17,415.68
010.05.210.55120	CATCH BASIN CLEANING	0.00	\$8,000.00	\$8,000.00	\$0.00	\$7,978.10	\$1,573.95	\$8,612.80
010.05.210.55130	STREET SWEEPING	0.00	\$2,500.00	\$2,500.00	\$465.00	\$1,522.96	\$8,342.16	\$1,885.00
010.05.210.55200	MILEAGE	(14.29)	\$1,200.00	\$1,400.00	\$378.65	\$1,199.03	\$249.60	\$329.54
010.05.210.55510	ROAD MAINTENANCE	0.00	\$30,000.00	\$30,000.00	\$16,924.53	\$31,587.49	\$37,360.07	\$30,854.37
010.05.210.56205	CELL PHONE	0.00	\$3,120.00	\$3,120.00	\$360.00	\$2,480.00	\$2,080.00	\$2,240.00
010.05.210.56340	CABLE/INTERNET	(27.52)	\$948.00	\$1,308.00	\$479.47	\$1,473.45	\$1,354.10	\$1,231.95
010.05.210.56920	CONTRACT SERV-PLOW RC	(100.00)	\$0.00	\$16,000.00	\$16,000.00	\$15,171.25	\$11,935.00	\$15,297.50
010.05.210.56950	MTG. DUES/SUBSCRIPTION	0.00	\$2,500.00	\$2,500.00	\$817.50	\$3,411.38	\$1,983.96	\$2,836.50
010.05.210.57220	MAPPING MATERIALS	0.00	\$400.00	\$400.00	\$0.00	\$350.00	\$1,414.21	\$350.00
010.05.210.57400	EQUIPMENT PURCHASES -	0.00	\$0.00	\$0.00	\$0.00	\$1,768.45	\$5,599.99	\$1,949.00
DEPARTMENT: GENERAL HIGHWAY - 210		2.48	\$1,223,634.00	\$1,193,967.25	\$742,395.01	\$1,169,447.43	\$1,108,037.62	\$1,074,680.66
010.05.260.55000	REPAIRS/MAINTENANCE	0.00	\$2,800.00	\$2,800.00	\$1,045.64	\$3,291.86	\$13,348.71	\$3,640.13
010.05.260.55100	MAINTENANCE/CLEANING S	55.02	\$6,565.00	\$4,235.00	\$6,447.27	\$4,660.00	\$8,980.09	\$6,467.24
010.05.260.55500	LIGHT/POWER	(3.38)	\$5,000.00	\$5,175.00	\$2,753.89	\$4,688.48	\$5,525.47	\$6,133.11
010.05.260.56500	FUEL OIL/HEAT	(13.43)	\$5,800.00	\$6,700.00	\$2,447.90	\$4,954.90	\$6,700.83	\$6,054.53
010.05.260.56700	UNIFORMS	0.00	\$9,500.00	\$9,500.00	\$5,369.91	\$10,196.26	\$11,437.23	\$10,956.45
010.05.260.56720	MEALS	(11.11)	\$2,600.00	\$2,925.00	\$0.00	\$2,925.00	\$2,600.00	\$2,925.00
010.05.260.56750	WATER	(8.57)	\$3,200.00	\$3,500.00	\$1,620.83	\$5,258.79	\$3,491.09	\$1,306.53
010.05.260.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
010.05.260.57100	OFFICE SUPPLIES	(25.00)	\$1,500.00	\$2,000.00	\$1,365.20	\$2,209.71	\$1,494.14	\$856.56
DEPARTMENT: TOWN GARAGE - 260		0.35	\$37,365.00	\$37,235.00	\$21,450.64	\$38,585.00	\$53,977.56	\$38,739.55

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.290.53480	TRANSFER STATION DEFICIT	0.00	\$12,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: TRANSFER STATION - 290		0.00	\$12,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
010.10.320.51110	SUPERVISORY'S SALARIES	0.00	\$95,795.00	\$95,793.87	\$55,265.70	\$93,230.04	\$90,734.83	\$88,306.40
010.10.320.51200	PART TIME HOURLY	3.21	\$168,056.00	\$162,835.00	\$83,581.20	\$127,254.65	\$131,307.67	\$145,708.84
010.10.320.51300	FULL TIME SALARY	(2.70)	\$285,335.00	\$293,256.06	\$162,041.04	\$277,963.79	\$269,719.52	\$262,126.26
010.10.320.53110	COMPUTER HARDWARE PURCHASE	785.71	\$6,200.00	\$700.00	\$0.00	\$573.47	\$985.00	\$0.00
010.10.320.53120	COMPUTER SOFTWARE PURCHASE	0.00	\$0.00	\$0.00	\$0.00	\$433.20	\$0.00	\$0.00
010.10.320.55200	MILEAGE	0.00	\$300.00	\$300.00	\$0.00	\$45.92	\$42.73	\$508.58
010.10.320.55800	DEPT EQUIPMENT	0.00	\$800.00	\$800.00	\$454.05	\$605.62	\$736.05	\$604.44
010.10.320.55830	COMPUTER SOFTWARE SUBSCRIPTION	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$387.60
010.10.320.55860	COPIER MAINTENANCE CONTRACT	0.00	\$700.00	\$700.00	\$415.85	\$515.39	\$514.42	\$610.28
010.10.320.56100	POSTAGE	0.00	\$4,450.00	\$4,450.00	\$0.00	\$76.24	\$55.00	\$154.47
010.10.320.56950	MTG. DUES/SUBSCRIPTION	19.03	\$1,720.00	\$1,445.00	\$1,525.20	\$1,326.01	\$1,205.00	\$1,385.00
010.10.320.57100	OFFICE SUPPLIES	0.00	\$4,520.00	\$4,520.00	\$1,604.21	\$4,938.73	\$4,736.09	\$3,847.11
010.10.320.57310	ELECTRONIC SERVICES	(2.16)	\$26,401.00	\$26,984.00	\$27,047.49	\$26,857.39	\$29,855.00	\$29,681.73
010.10.320.57320	PUBLICATIONS	0.00	\$72,000.00	\$72,000.00	\$35,934.92	\$72,480.81	\$70,333.04	\$67,999.07
010.10.320.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$0.00	\$428.11	\$876.66	\$721.35
010.10.320.57800	TRAINING/EDUCATION	22.99	\$2,140.00	\$1,740.00	\$50.00	\$530.08	\$395.00	\$1,080.00
010.10.320.59010	PROGRAMS	0.00	\$3,750.00	\$3,750.00	\$1,467.35	\$3,810.51	\$3,367.24	\$3,377.49
010.10.320.60040	COPIER LEASE	57.58	\$1,300.00	\$825.00	\$1,128.24	\$1,486.91	\$832.06	\$820.80
DEPARTMENT: LIBRARY - 320		0.50	\$673,767.00	\$670,398.93	\$370,515.25	\$612,556.87	\$605,695.31	\$607,319.42
010.06.340.53575	YOUTH SERVICE BUREAU	0.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.06.340.53580	MEMORIAL DAY	0.00	\$750.00	\$750.00	\$0.00	\$675.00	\$612.03	\$593.63
010.06.340.53585	HEALTH DISTRICT	5.00	\$75,367.00	\$71,778.00	\$71,778.00	\$66,755.00	\$62,303.00	\$56,579.00
010.06.340.53595	FV VNA	0.00	\$12,925.00	\$12,925.00	\$7,213.75	\$10,192.50	\$10,306.50	\$10,561.75
010.06.340.53600	CANTON HISTORICAL MUSI	0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00
010.06.340.53620	MENTAL HEALTH	0.00	\$720.00	\$720.00	\$720.00	\$720.00	\$720.00	\$720.00
010.06.340.53626	ARTS COUNCIL	0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$0.00	\$0.00
010.06.340.58520	FARMINGTON RIVER WATE	0.00	\$3,835.00	\$3,835.00	\$3,835.00	\$1,335.00	\$1,235.00	\$1,235.00
010.06.340.58530	ROARING BROOK NATURE	0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00
010.06.340.60011	INTERVAL HOUSE BATTERE	0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
DEPARTMENT: COMMUNITY AGENCIES - 340		3.36	\$110,397.00	\$106,808.00	\$100,346.75	\$94,977.50	\$89,476.53	\$83,989.38
010.06.380.51110	SUPERVISORY'S SALARIES	0.00	\$70,725.00	\$70,725.00	\$40,150.00	\$74,865.52	\$53,653.88	\$61,355.15
010.06.380.51200	PART TIME	1.17	\$60,670.00	\$59,966.00	\$25,329.94	\$56,129.33	\$57,692.44	\$71,797.85
010.06.380.54420	DIAL-A-RIDE	3.84	\$70,170.00	\$67,578.00	\$44,584.50	\$64,865.00	\$62,976.00	\$63,487.75
010.06.380.55200	MILEAGE	0.00	\$300.00	\$300.00	\$0.00	\$27.22	\$720.60	\$515.00
010.06.380.55830	COMPUTER SOFTWARE SU	(33.54)	\$432.00	\$650.00	\$591.54	\$540.00	\$432.00	\$412.00
010.06.380.55860	COPIER MAINTENANCE CO	(64.01)	\$510.00	\$1,417.00	\$1,083.56	\$1,485.78	\$1,657.73	\$273.87
010.06.380.56100	POSTAGE	20.00	\$1,500.00	\$1,250.00	\$634.74	\$1,013.00	\$675.95	\$698.62
010.06.380.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$240.00	\$0.00	\$120.00	\$560.00
010.06.380.56720	MEALS	2.22	\$9,200.00	\$9,000.00	\$0.00	\$8,600.00	\$4,037.86	\$3,454.31
010.06.380.56950	MTG. DUES/SUBSCRIPTION	0.00	\$360.00	\$360.00	\$80.00	\$239.90	\$389.89	\$400.00
010.06.380.57100	OFFICE SUPPLIES	22.07	\$1,001.00	\$820.00	\$491.06	\$775.77	\$1,889.83	\$1,012.76
010.06.380.57200	PRINTING	0.00	\$5,500.00	\$5,500.00	\$250.00	\$425.00	\$1,733.13	\$493.16
010.06.380.57600	COMPUTER SUPPLIES	0.00	\$0.00	\$0.00	\$42.53	\$19.99	\$0.00	\$25.00

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.06.380.59030	SENIOR ACTIVITIES	0.00	\$3,000.00	\$3,000.00	\$0.00	\$190.76	\$2,080.44	\$3,426.65
010.06.380.59050	MEALS ON WHEELS	0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00
010.06.380.59100	GENERAL ASSISTANCE	0.00	\$3,500.00	\$3,500.00	\$1,710.26	\$1,941.30	\$1,845.04	\$3,675.29
010.06.380.59900	MISCELLANEOUS	0.00	\$0.00	\$0.00	\$0.00	\$93.76	\$34.31	\$0.00
DEPARTMENT: SENIOR/SOCIAL SERVICES - 380		1.23	\$230,848.00	\$228,046.00	\$118,688.13	\$214,712.33	\$193,439.10	\$211,587.41
010.07.410.51000	FULL TIME SALARIES	(0.89)	\$139,078.00	\$140,325.41	\$68,546.01	\$136,569.75	\$132,671.98	\$65,683.81
010.07.410.51110	SUPERVISORY'S SALARIES	0.00	\$132,734.00	\$132,733.48	\$76,576.95	\$129,180.86	\$125,723.50	\$122,358.66
010.07.410.51200	PART TIME	33.33	\$3,200.00	\$2,400.00	\$2,820.89	\$3,544.91	\$1,536.88	\$5,569.48
010.07.410.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,672.81
010.07.410.55200	MILEAGE	0.00	\$600.00	\$600.00	\$73.92	\$518.69	\$758.50	\$516.91
010.07.410.55830	COMPUTER SOFTWARE SU	0.00	\$7,500.00	\$7,500.00	\$7,184.00	\$7,184.00	\$7,184.00	\$7,184.00
010.07.410.55860	COPIER MAINTENANCE CO	0.00	\$2,400.00	\$2,400.00	\$774.71	\$1,635.79	\$2,958.94	\$2,988.72
010.07.410.56000	MARKETING	(35.25)	\$30,240.00	\$46,700.00	\$25,990.02	\$22,580.00	\$0.00	\$12,000.00
010.07.410.56100	POSTAGE	0.00	\$800.00	\$800.00	\$471.62	\$806.19	\$720.25	\$691.84
010.07.410.56910	REFERENCES/TEXTS	0.00	\$300.00	\$300.00	\$76.50	\$300.00	\$0.00	\$295.00
010.07.410.56950	MTG. DUES/SUBSCRIPTION	(5.90)	\$3,426.00	\$3,641.00	\$764.00	\$1,730.63	\$1,973.33	\$1,890.37
010.07.410.57100	OFFICE SUPPLIES	(33.33)	\$800.00	\$1,200.00	\$607.06	\$1,393.19	\$1,543.18	\$742.12
010.07.410.57220	MAPPING MATERIALS	0.00	\$4,100.00	\$4,100.00	\$3,250.00	\$3,860.00	\$3,600.00	\$4,282.50
010.07.410.57500	ADVERTISING	0.00	\$3,500.00	\$3,500.00	\$3,253.81	\$1,040.43	\$4,737.71	\$3,519.37
010.07.410.57600	COMPUTER SUPPLIES	0.00	\$850.00	\$850.00	\$269.99	\$0.00	\$1,495.45	\$233.24
010.07.410.60040	COPIER LEASE	0.00	\$2,400.00	\$2,400.00	\$1,374.31	\$2,355.96	\$2,367.22	\$2,355.96
DEPARTMENT: TOWN PLANNER - 410		(5.01)	\$331,928.00	\$349,449.89	\$192,033.79	\$312,700.40	\$287,270.94	\$279,984.79

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.04.440.51110	SUPERVISORY'S SALARIES	2.84	\$52,544.00	\$51,092.00	\$28,436.76	\$49,419.62	\$47,828.48	\$46,189.84
010.04.440.51200	PART TIME	7.75	\$3,685.00	\$3,420.00	\$1,413.11	\$3,358.17	\$2,506.45	\$2,902.68
010.04.440.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,203.24
010.04.440.53000	EQUIPMENT PURCHASE	0.00	\$200.00	\$200.00	\$0.00	\$254.00	\$0.00	\$42.95
010.04.440.55200	MILEAGE	0.00	\$1,600.00	\$1,600.00	\$725.76	\$1,530.24	\$1,459.05	\$1,596.69
010.04.440.55830	COMPUTER SOFTWARE SU	561.08	\$15,370.00	\$2,325.00	\$2,325.00	\$2,325.00	\$1,850.00	\$1,850.00
010.04.440.56100	POSTAGE	0.00	\$0.00	\$0.00	\$7.33	\$0.00	\$0.00	\$59.09
010.04.440.56205	CELL PHONE	0.00	\$720.00	\$720.00	\$360.00	\$720.00	\$720.00	\$720.00
010.04.440.56700	UNIFORMS	133.33	\$700.00	\$300.00	\$0.00	\$296.00	\$199.00	\$186.00
010.04.440.56910	REFERENCES/TEXTS	14.29	\$2,400.00	\$2,100.00	\$1,520.50	\$1,688.00	\$1,575.00	\$1,727.08
010.04.440.56950	MTG. DUES/SUBSCRIPTION	14.00	\$1,140.00	\$1,000.00	\$800.00	\$260.00	\$200.00	\$885.00
010.04.440.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.59
010.04.440.59940	FIRE PREVENTION	0.00	\$850.00	\$850.00	\$313.65	\$834.16	\$474.60	\$694.19
DEPARTMENT: FIRE MARSHAL - 440		24.53	\$79,209.00	\$63,607.00	\$35,902.11	\$60,685.19	\$56,812.58	\$69,089.35
010.06.450.51000	FULL TIME SALARIES	0.00	\$34,375.00	\$34,375.00	\$22,765.16	\$39,431.94	\$29,898.34	\$36,131.52
010.06.450.51110	SUPERVISORY'S SALARIES	(9.64)	\$58,990.38	\$65,283.00	\$37,663.06	\$57,915.08	\$53,538.41	\$57,988.10
010.06.450.51150	PART TIME SEASONAL	5.27	\$58,886.00	\$55,937.00	\$32,282.70	\$36,145.00	\$40,809.43	\$54,609.63
010.06.450.55100	MAINTENANCE/CLEANING S	41.18	\$6,000.00	\$4,250.00	\$3,984.74	\$4,250.00	\$2,914.61	\$3,287.26
010.06.450.55200	MILEAGE	0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
010.06.450.55800	REPAIRS/MAINTENANCE	(18.75)	\$6,500.00	\$8,000.00	\$1,461.10	\$5,371.46	\$6,197.10	\$2,766.26
010.06.450.55860	COPIER MAINTENANCE CO	0.00	\$550.00	\$550.00	\$374.75	\$822.39	\$667.49	\$531.83
010.06.450.56100	POSTAGE	0.00	\$200.00	\$200.00	\$34.20	\$34.66	\$138.20	\$100.34
010.06.450.56440	SPECIAL EVENTS	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.26

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.06.450.56500	FUEL OIL/HEAT	66.67	\$250.00	\$150.00	\$200.00	\$46.24	\$124.79	\$215.01
010.06.450.56760	SEWER USE	33.33	\$4,000.00	\$3,000.00	\$3,530.65	\$5,073.48	\$2,661.40	\$913.40
010.06.450.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,455.00	\$1,455.00	\$1,437.50	\$6,205.00	\$1,211.33	\$3,437.50
010.06.450.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$55.97	\$601.06	\$744.02	\$845.81
010.06.450.58400	CHEMICALS	0.00	\$5,000.00	\$5,000.00	\$2,010.67	\$4,952.27	\$3,061.75	\$6,217.35
010.06.450.58410	MILLS POND OPENING/CLOSING	0.00	\$7,500.00	\$7,500.00	\$650.00	\$7,500.00	\$5,888.93	\$9,486.08
010.06.450.58420	MILLS POND POOL REPAIR	0.00	\$3,000.00	\$3,000.00	\$1,233.83	\$586.35	\$2,381.37	\$176.92
010.06.450.58430	MILLS POND WATER	5.71	\$18,500.00	\$17,500.00	\$14,110.42	\$22,091.78	\$19,773.65	\$14,018.48
010.06.450.60040	COPIER LEASE	0.00	\$1,294.00	\$1,294.00	\$754.60	\$1,293.60	\$1,304.86	\$1,293.60
DEPARTMENT: PARK AND RECREATION - 450		(0.48)	\$207,350.38	\$208,344.00	\$122,549.35	\$192,320.31	\$171,315.68	\$192,091.35
010.05.470.55500	LIGHT/POWER	0.00	\$6,200.00	\$6,200.00	\$4,312.22	\$7,496.51	\$6,992.49	\$9,587.03
010.05.470.56750	WATER	0.00	\$225,000.00	\$225,000.00	\$107,988.38	\$218,544.93	\$206,228.95	\$208,488.69
DEPARTMENT: UTILITIES - 470		0.00	\$231,200.00	\$231,200.00	\$112,300.60	\$226,041.44	\$213,221.44	\$218,075.72
010.05.550.55000	REPAIRS/MAINTENANCE	0.00	\$10,500.00	\$10,500.00	\$10,065.90	\$4,968.66	\$10,690.82	\$8,303.87
010.05.550.55100	MAINTENANCE/CLEANING	0.00	\$15,000.00	\$15,000.00	\$14,471.53	\$16,728.87	\$22,001.52	\$12,417.60
010.05.550.55300	HEATING/COOLING REPAIR	0.00	\$8,000.00	\$8,000.00	\$8,261.57	\$9,117.47	\$6,886.55	\$22,700.11
010.05.550.55310	HEATING/COOLING CONTRACT	1.23	\$3,280.00	\$3,240.00	\$0.00	\$3,240.00	\$3,240.00	\$3,240.00
010.05.550.55500	LIGHT/POWER	4.11	\$38,000.00	\$36,500.00	\$21,359.11	\$39,334.13	\$44,463.92	\$47,561.61
010.05.550.55600	ELEVATOR MAINTENANCE	0.00	\$1,785.00	\$1,785.00	\$1,190.00	\$1,907.00	\$3,138.51	\$1,814.76
010.05.550.56500	FUEL OIL/HEAT	5.66	\$14,000.00	\$13,250.00	\$8,777.27	\$15,494.80	\$13,010.53	\$15,988.58
010.05.550.56750	WATER	(9.46)	\$3,350.00	\$3,700.00	\$1,804.51	\$3,358.92	\$3,630.64	\$3,843.15
010.05.550.56760	SEWER USE	0.00	\$900.00	\$900.00	\$400.00	\$475.15	\$695.49	\$645.18
DEPARTMENT: COMMUNITY CENTER - 550		2.09	\$94,815.00	\$92,875.00	\$66,329.89	\$94,625.00	\$107,757.98	\$116,514.86

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.585.59914	WAGE INCREASES	1,141.54	\$163,528.00	\$13,171.34	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: CONTINGENCY - 585		1,141.54	\$163,528.00	\$13,171.34	\$0.00	\$0.00	\$0.00	\$0.00
010.11.590.59150	CIP/CNR - CAPITAL IMPROV	32.07	\$1,379,352.18	\$1,044,403.00	\$1,044,403.00	\$1,350,771.43	\$1,056,700.00	\$1,166,806.00
DEPARTMENT: CAPITAL IMPROVEMENTS - 590		32.07	\$1,379,352.18	\$1,044,403.00	\$1,044,403.00	\$1,350,771.43	\$1,056,700.00	\$1,166,806.00
010.01.901.51300	FULL TIME SALARY	0.00	\$69,870.00	\$69,870.00	\$39,807.75	\$29,846.75	\$16,098.45	\$15,667.55
010.01.901.53100	HARDWARE PURCHASE	(41.28)	\$6,870.00	\$11,700.00	\$1,748.30	\$10,359.18	\$36,249.27	\$12,715.55
010.01.901.53120	SOFTWARE PURCHASE	364.10	\$4,641.00	\$1,000.00	\$74.88	\$91.21	\$4,577.60	\$1,640.79
010.01.901.55200	MILEAGE	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.901.55830	SOFTWARE SUPPORT	86.70	\$17,363.00	\$9,300.00	\$5,931.97	\$8,993.80	\$10,291.19	\$7,378.18
010.01.901.55840	HARDWARE SUPPORT	(11.11)	\$6,756.00	\$7,600.00	\$5,937.96	\$5,827.08	\$1,620.90	\$3,548.86
010.01.901.56340	CABLE/INTERNET	39.22	\$13,212.00	\$9,490.00	\$10,733.48	\$12,340.61	\$10,879.35	\$11,149.47
010.01.901.56920	CONSULTANT	0.00	\$0.00	\$0.00	\$0.00	\$37,292.50	\$55,947.50	\$61,040.00
010.01.901.57100	OFFICE SUPPLIES	0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.901.60030	VOIP/WAN LEASE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,250.88	\$30,161.28
DEPARTMENT: INFORMATION TECHNOLOGIES - 901		9.03	\$118,912.00	\$109,060.00	\$64,234.34	\$104,751.13	\$160,915.14	\$143,301.68
FUND: GENERAL FUND - 010		6.34	\$12,509,856.39	\$11,764,284.30	\$7,679,423.24	\$11,532,780.67	\$10,915,741.99	\$10,883,872.61

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
Grand Total:		6.34	\$12,509,856.39	\$11,764,284.30	\$7,679,423.24	\$11,532,780.67	\$10,915,741.99	\$10,883,872.61

End of Report

Town of Canton

6. EMS Special Revenue YTD Report

Fiscal Year: 2021-2022

☒ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☒ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
037.04.162.34000	PATIENT BILLING RECOVER	0.24	(\$500,000.00)	(\$498,811.05)	(\$240,041.05)	(\$500,588.37)	(\$466,793.52)	(\$495,634.02)
037.04.162.36102	INTEREST REVENUE - OTHER	(50.00)	(\$200.00)	(\$400.00)	(\$44.69)	(\$422.82)	(\$404.73)	(\$412.46)
037.04.162.39100	SUBSIDY FROM TOWN	48.46	(\$258,451.92)	(\$174,091.00)	(\$87,045.50)	(\$165,677.00)	(\$124,278.00)	(\$152,302.75)
037.04.162.39101	MISCELLANEOUS REVENUE	0.00	\$0.00	\$0.00	(\$727.00)	\$0.00	\$0.00	\$0.00
Grand Total:		12.68	(\$758,651.92)	(\$673,302.05)	(\$327,858.24)	(\$666,688.19)	(\$591,476.25)	(\$648,349.23)

End of Report

Town of Canton

8. Transfer Station YTD Special Revenue Repor

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
130.05.290.34430	TRANSFER STATION FEES	3.30	(\$219,000.00)	(\$212,000.00)	(\$189,079.00)	(\$226,992.00)	(\$211,192.55)	(\$189,439.00)
130.05.290.34441	ELECTRONIC RECYCLING F	0.00	(\$1,500.00)	(\$1,500.00)	(\$876.88)	(\$3,090.10)	(\$2,077.77)	(\$1,938.61)
130.05.290.34442	SCRAP METAL	26.67	(\$19,000.00)	(\$15,000.00)	(\$11,346.90)	(\$18,903.88)	(\$17,279.30)	(\$14,261.34)
130.05.290.34443	WASTE DISPOSAL LIC FEE-	0.00	(\$2,000.00)	(\$2,000.00)	(\$1,500.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)
130.05.290.36100	INTEREST REVENUE - STIF	5.04	(\$500.00)	(\$476.00)	(\$18.15)	(\$69.56)	(\$664.30)	(\$878.81)
130.05.290.39100	SUBSIDY FROM TOWN	0.00	(\$12,342.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		10.12	(\$254,342.00)	(\$230,976.00)	(\$202,820.93)	(\$251,055.54)	(\$233,213.92)	(\$208,517.76)

End of Report

Town of Canton

4. Park & Rec Special Revenue YTD Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
021.00.000.34722	SWIMMING LESSONS	(20.00)	(\$12,000.00)	(\$15,000.00)	(\$4,040.33)	(\$5,374.50)	(\$18,018.50)	(\$17,182.50)
021.00.000.34742	CONCESSIONS	46.67	(\$4,400.00)	(\$3,000.00)	(\$3,224.42)	(\$2,611.63)	(\$2,992.09)	(\$4,957.52)
021.00.000.34743	RESALE ITEMS REVENUE	(80.00)	(\$100.00)	(\$500.00)	(\$65.80)	(\$28.20)	(\$630.91)	(\$1,114.20)
021.00.000.34775	SPONSORSHIPS-PROGRAM	8.33	(\$6,500.00)	(\$6,000.00)	(\$3,700.00)	(\$275.00)	(\$6,175.00)	(\$7,100.00)
021.00.000.34782	PROGRAM FEES	7.26	(\$325,000.00)	(\$303,000.00)	(\$202,040.28)	(\$207,552.98)	(\$357,048.09)	(\$323,057.93)
021.00.000.36100	INTEREST REVENUE - STIF	(50.00)	(\$200.00)	(\$400.00)	(\$103.89)	(\$199.44)	(\$4,184.03)	(\$5,112.17)
021.00.000.36300	RENTAL INCOME- P & R	50.00	(\$7,500.00)	(\$5,000.00)	(\$4,252.50)	(\$4,299.00)	(\$5,285.00)	(\$4,580.00)
021.00.000.36500	PRIVATE DONATIONS/GIFT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$132.09)	\$0.00
Grand Total:		6.85	(\$355,700.00)	(\$332,900.00)	(\$217,427.22)	(\$220,340.75)	(\$394,465.71)	(\$363,104.32)

End of Report

Town of Canton

10. WPCA Special Revenue YTD Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
024.00.000.36100	INVESTMENT INTEREST	(50.00)	(\$1,000.00)	(\$2,000.00)	(\$548.92)	(\$1,422.55)	(\$16,375.60)	(\$18,597.96)
024.00.031.34400	CURRENT SEWER USE REV	0.00	(\$1,000,000.00)	(\$1,000,000.00)	(\$871,912.21)	(\$1,020,048.46)	(\$999,893.19)	(\$1,047,087.78)
024.00.031.34402	SEWER USE PRIOR YR REV	0.00	(\$20,000.00)	(\$20,000.00)	(\$27,893.56)	(\$46,999.59)	(\$17,258.35)	(\$57,937.91)
024.00.031.34411	SEWER USE INT & LIENS RI	0.00	(\$10,000.00)	(\$10,000.00)	(\$11,287.53)	(\$17,769.59)	(\$12,371.52)	(\$27,065.63)
024.00.031.34412	SEWER PERMIT FEES	0.00	\$0.00	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00
024.00.031.34414	FOG Permit Fees	(25.93)	(\$2,000.00)	(\$2,700.00)	\$0.00	\$0.00	(\$2,025.00)	(\$2,325.00)
Grand Total:		(0.16)	(\$1,033,000.00)	(\$1,034,700.00)	(\$912,142.22)	(\$1,086,240.19)	(\$1,047,923.66)	(\$1,153,014.28)

End of Report

Town of Canton

15. Sen & Soc Srvcs Special Revenue YTD Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
128.06.380.34141	DIAL-A-RIDE TICKETS	0.00	(\$4,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128.06.380.34783	SENIOR PROGRAM FEES	0.00	\$0.00	\$0.00	(\$2,593.00)	(\$619.00)	(\$6,080.75)	(\$5,086.00)
128.06.380.34784	SENIOR CENTER CAFE PROGRAM	0.00	(\$5,550.00)	\$0.00	(\$3,437.00)	(\$3,856.50)	\$0.00	\$0.00
128.06.380.36500	PRIVATE DONATIONS/GIFTS	0.00	\$0.00	\$0.00	(\$825.00)	(\$551.63)	(\$500.00)	(\$80.00)
128.06.380.36550	DONATIONS-DIAL-A-RIDE VEHICLES	0.00	\$0.00	\$0.00	(\$150.00)	\$0.00	\$0.00	\$0.00
128.06.380.36600	SENIOR MISC. REVENUE	0.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		0.00	(\$10,550.00)	\$0.00	(\$7,005.00)	(\$5,027.13)	(\$6,580.75)	(\$5,166.00)

End of Report

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2022-2023 BUDGET

GENERAL GOVERNMENT

1010	Board of Selectmen
1020	Chief Administrative Officer
1030	Elections
1050	Probate Court
1100	Town Counsel
1110	Town Clerk
1585	Contingency
1901	Information Technologies

GENERAL GOVERNMENT BOARD OF SELECTMEN – 1010

EXPLANATION

Pursuant to the Town Charter, the Board of Selectmen is comprised of the First Selectman and four Selectmen who serve as the governing body of the Town. The Board of Selectmen sets policy and authorizes action on all matters pertaining to the Town's administration (except matters related to the Board of Education). The Board also appoints the Chief Administrative Officer, certain Department Heads and Town Counsel, approves ordinances, accepts public roads and improvements and accepts gifts on behalf of the Town and disposes of Town property.

BUDGET CHANGES AND COMMENTARY

- First Selectman's Salary: The First Selectman's salary remains at \$15,000.
- Dues and Memberships: Cost of membership in regional agencies. Includes \$200 to fund cost of Selectmen attending meetings and conferences.

Organization	Description	FY 20-21 Dues	FY 21-22 Dues	FY 22-23 Dues
Capital Region Conference of Governments (CRCOG)	Regional planning organization that services 29 municipalities within Greater Hartford Region	10,226	10,407	10,407
Connecticut Council of Small Towns (COST)	Statewide lobbying and collaborative organization focused upon small towns with a population of less than 30,000	1,009	1,175	1,175
Connecticut Conference of Municipalities (CCM)	Organization that provides assistance to CT municipalities	5,944	5,944	5,944
Other	Costs of attending various meetings and conferences	200	200	200

- Newsletter: The newsletter was removed in the 2020/2021 budget. In lieu of the newsletter a multi-page program guide will be sent to households three times per year that includes Parks & Recreation, Senior and Social Services, and Library programs. Funding for this is located in their respective budgets.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
First Selectman	\$15,000	.4	.4	.4	.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.010.51120	FIRST SELECTMAN'S SALARY	0.00	\$15,000.00	\$15,000.00	\$8,653.80	\$15,000.00	\$14,999.92	\$15,288.38
010.01.010.56950	MTG. DUES/SUBSCRIPTION	0.00	\$17,726.81	\$17,726.00	\$17,147.00	\$14,148.50	\$16,792.27	\$16,669.81
010.01.010.57500	ADVERTISING	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$939.42
010.01.010.60050	NEWSLETTER	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$8,600.00
DEPARTMENT: BOARD OF SELECTMEN - 010		0.00	\$32,726.81	\$32,726.00	\$25,800.80	\$29,148.50	\$38,392.19	\$41,497.61

GENERAL GOVERNMENT

CHIEF ADMINISTRATIVE OFFICER – 1020

EXPLANATION

The Chief Administrative Officer (CAO), appointed by the Board of Selectmen, serves as the Town's CAO and is responsible for the overall management of all Town departments. Under the provisions of the Charter, the CAO serves as Personnel Director and Purchasing Agent. As such, the CAO is charged with executing and carrying out ordinances, resolutions, policies and actions voted by the Board of Selectmen or the Town Meeting, keeping the Board of Selectmen fully advised as to the Town's general and financial condition and recommending a preliminary Annual Budget to the Board of Selectmen.

BUDGET CHANGES AND COMMENTARY

- Full Time Salary: This account funds the salary of the Executive Assistant
- Supervisor Salary: Amount represents current CAO salary. CAO contract expires on July 6, 2023.
- Part Time: Funds used to compensate the Board Clerk. Line item decreased because the CAO Clerk position was eliminated.
- Postal Rental: Cost of renting the postage meter used by Town Hall staff. Current lease expires in 2022.
- Mileage: Mileage includes \$3,000 mileage reimbursement for CAO pursuant to CAO's contract and reimbursement for other department personnel for use of private vehicles pursuant to IRS guidelines.
- Safety: Funds used by Safety Committee to promote a safe working environment.
- Postage: Reflects cost of P.O. Box Permit fee and miscellaneous mailings.
- Medical Doctor: Provides funding for physicals and other testing required for new hires, mandatory drug and alcohol testing required to maintain commercial driver's licenses and mandatory hearing testing required by OSHA.
- Consultant: Pays for professional services including engineering/architectural costs utilized by Public Works, Land Use Department and PMBC.
- Meetings and Dues: Pays for membership in ICMA (1,295.09), CTCMA (100) and conferences and attendance at COST and CCM annual meetings.
- Office Supplies: Provides funds for office supplies in the CAO office and bulk paper purchase for all departments (approx. \$2,000).
- Postage Supplies: Amount reflects cost of various postage supplies.
- Advertising: Utilized for all Town Hall job postings and bids.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Chief Administrative Officer (a)	161,886	1	1	1	
Executive Assistant	70,000	1	1	1	
BOS Meeting Clerk	3,800	192 hours	192 hours	192 hours	

(a) Salary is based on current contract which expires July 2023

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.020.51000	FULL TIME SALARIES	1.32	\$70,000.00	\$69,087.20	\$40,637.03	\$63,934.41	\$65,024.84	\$60,406.72
010.01.020.51110	SUPERVISORY'S SALARIES	3.00	\$161,886.00	\$157,171.00	\$90,552.35	\$152,592.89	\$148,148.97	\$143,834.11
010.01.020.51200	PART TIME	(86.71)	\$3,800.00	\$28,600.00	\$2,030.07	\$21,596.51	\$28,457.18	\$28,314.57
010.01.020.53000	EQUIPMENT PURCHASE	0.00	\$300.00	\$300.00	\$2,791.84	\$3,476.34	\$342.84	\$0.00
010.01.020.53700	POSTAGE METER RENTAL	0.00	\$1,660.00	\$1,660.00	\$1,239.93	\$1,653.24	\$1,653.24	\$1,653.24
010.01.020.55200	MILEAGE	0.00	\$3,100.00	\$3,100.00	\$3,000.00	\$3,900.00	\$2,450.46	\$0.00
010.01.020.55850	SAFETY	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$243.58	\$609.90
010.01.020.56100	POSTAGE	0.00	\$900.00	\$900.00	\$152.76	\$1,239.61	\$715.80	\$868.40
010.01.020.56820	MEDICAL DOCTORS	3.00	\$2,884.00	\$2,800.00	\$974.00	\$1,504.00	\$1,989.00	\$2,555.50
010.01.020.56920	CONSULTANT	0.00	\$8,000.00	\$8,000.00	\$0.00	\$4,675.00	\$11,152.64	\$7,007.40
010.01.020.56950	MTG. DUES/SUBSCRIPTION	8.79	\$1,795.09	\$1,650.00	\$1,307.36	\$1,433.25	\$1,423.11	\$1,335.67
010.01.020.57100	OFFICE SUPPLIES	0.00	\$2,800.00	\$2,800.00	\$1,232.46	\$1,905.51	\$2,732.52	\$2,725.53
010.01.020.57105	POSTAGE METER SUPPLIES	0.00	\$400.00	\$400.00	\$26.00	\$363.12	\$330.93	\$193.56
010.01.020.57500	ADVERTISING	0.00	\$300.00	\$300.00	\$750.00	\$161.75	\$840.75	\$0.00
010.01.020.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$0.00	\$64.97	\$27.00	\$224.51
DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER - 020		(6.82)	\$258,625.09	\$277,568.20	\$144,693.80	\$258,500.60	\$265,532.86	\$249,729.11

GENERAL GOVERNMENT

ELECTIONS – 1030

EXPLANATION

Pursuant to Connecticut General Statutes, the Registrar of Voters maintains records of all registered, inactive and moved electors. The Registrar of Voters also provide for (a) the maintenance and inspection of all Town voting machines; (b) holding special voter making sessions; (c) supervising the conduct of all Elections, Primaries, Special Referenda; and (d) annual mandated canvass that must be completed by May 31st of each year. The 2022/2023 budget cycle includes August 2022 Primary, November 2022 General Election and May 2023 Budget Referendum.

BUDGET CHANGES AND COMMENTARY

- Any additional election activities outside of those listed above, including any election audit, may require additional appropriations.
- Registrar Stipend: Annual stipend of \$10,000 paid to the Registrars.
- Deputy Registrar Stipend: Provides funding in the amount of \$3,000 per Deputy Registrar for performance of duties during fiscal year.
- Election Workers: Funds paid to poll workers to assist on Election Day and referendum. Amount increased because of the anticipated increased participation at the general election and the anticipated primary.
- Repair/Maintenance: Cost of maintaining voting machines, including maintenance agreements on 3 tabulators, Voter Checklist annual contract and miscellaneous parts. Increased because the maintenance contract increased \$150.
- Mileage: Cost of reimbursing election staff for use of private vehicle to attend seminars, training, etc.; reimbursement is at the IRS rate.
- Postage: Provides for all other postage related needs and includes cost of canvassing. Increased based on trend.
- Meals: Food (snacks, pizza, coffee) provided to election workers on election days.
- Meetings/Dues: Funds for association dues, training and conferences. Decreased because the new Assessor has received certification reducing the training required.
- Office Supplies: Office supplies were increased to pay for a toner cartridge for the office printer.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Registrars (2PT)	10,000	10,000	10,000	10,000	
Deputy Registrar (2PT)	3,000	3,000	3,000	3,000	
Election Workers (PT-various)	5,200	3,000	5,200	5,200	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.030.51130	REGISTRAR OF VOTERS SA	0.00	\$20,000.00	\$20,000.00	\$11,538.60	\$20,000.00	\$17,000.00	\$17,326.76
010.01.030.51140	REGISTRARS DEPUTIES SA	0.00	\$6,000.00	\$6,000.00	\$3,461.40	\$6,000.00	\$6,000.00	\$6,115.14
010.01.030.52020	ELECTION WORKERS	73.33	\$5,200.00	\$3,000.00	\$1,528.00	\$1,790.25	\$1,422.00	\$2,745.00
010.01.030.55000	REPAIRS & MAINTENANCE	18.75	\$950.00	\$800.00	\$675.00	\$690.00	\$600.00	\$985.00
010.01.030.55200	MILEAGE	0.00	\$300.00	\$300.00	\$41.44	\$0.00	\$106.72	\$199.84
010.01.030.56090	CANVASSING LIST	0.00	\$75.00	\$75.00	\$0.00	\$60.00	\$60.00	\$72.00
010.01.030.56100	POSTAGE	46.67	\$1,100.00	\$750.00	\$235.72	\$1,111.89	\$694.10	\$816.27
010.01.030.56720	MEALS	0.00	\$400.00	\$400.00	\$0.00	\$44.00	\$180.28	\$284.81
010.01.030.56950	MTG. DUES/SUBSCRIPTION	(60.15)	\$1,090.00	\$2,735.00	\$600.00	\$790.00	\$498.16	\$750.00
010.01.030.57100	OFFICE SUPPLIES	0.00	\$600.00	\$600.00	\$0.00	\$669.04	\$292.00	\$308.97
DEPARTMENT: ELECTIONS - 030		3.04	\$35,715.00	\$34,660.00	\$18,080.16	\$31,155.18	\$26,853.26	\$29,603.79

GENERAL GOVERNMENT**PROBATE COURT – 1050****EXPLANATION**

In accordance with Connecticut General Statutes, the Probate Court provides for the legal matters within its purview for Farmington Valley residents. Pursuant to state mandate, the Probate Court was regionalized on January 1, 2011. The regional court consists of the Towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. The fee is created on the cost of maintaining the regional Probate Court for the next fiscal year. The proportional costs are based on the population of each of the towns.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.050.59100	DEPARTMENT EXPENSE	3.01	\$4,145.00	\$4,024.00	\$4,350.00	\$3,907.00	\$3,921.00	\$4,041.00
DEPARTMENT: PROBATE COURT - 050		3.01	\$4,145.00	\$4,024.00	\$4,350.00	\$3,907.00	\$3,921.00	\$4,041.00

GENERAL GOVERNMENT

TOWN COUNSEL – 1100

EXPLANATION

The Town Counsel, appointed by the Board of Selectmen, serves as the legal advisor to the Board, Chief Administrative Officer and all Commissions, Boards, Departments and Offices of the Town. The Town Counsel represents the Town in any action or proceeding in which the Town or any commission, Board, Department or office is a party or has an interest; and in all litigation including but not limited to appeals from the decisions of regulatory boards and commissions, suits for the enforcement of zoning regulations, payment of tax liens, and defense of the Town in damage suits.

BUDGET CHANGES AND COMMENTARY

- Retainer: The Board of Selectmen has retained the services of FordHarrison through an hourly retainer agreement to represent the town on labor and employment issues and Halloran & Sage through an hourly retainer agreement for all other legal matters. The hourly rate for FordHarrison is \$250 and the hourly rate for Halloran & Sage is \$185. Funds can also be used for other firms in specialized areas or where there is a conflict of interest with an existing firm.
- The budget is divided into three categories; General, Labor and Land Use.
- The amount budgeted for General has increased primarily as a result of defending numerous tax appeals.

ACCOUNT #	ACCOUNT TITLE	21-22 Authorized	22-23 Requested	22-23 Proposed	22-23 Approved
1001100 52160	General	40,000	40,000	40,000	
1001100 52170	Labor	10,000	10,000	10,000	
1001100 52210	Land Use	10,000	10,000	10,000	
	GRAND TOTAL	58,000	60,000	60,000	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.100.52160	GENERAL	0.00	\$40,000.00	\$40,000.00	\$7,542.00	\$29,791.55	\$57,301.28	\$57,366.55
010.01.100.52170	LABOR	0.00	\$10,000.00	\$10,000.00	\$572.00	\$6,173.50	\$908.00	\$72.00
010.01.100.52210	ENVIRONMENTAL LAW/LAN	0.00	\$10,000.00	\$10,000.00	\$2,620.00	\$14,517.00	\$5,251.95	\$8,511.00
DEPARTMENT: TOWN COUNSEL - 100		0.00	\$60,000.00	\$60,000.00	\$10,734.00	\$50,482.05	\$63,461.23	\$65,949.55

GENERAL GOVERNMENT

TOWN CLERK – 1110

EXPLANATION

The office of the Town Clerk operates in accordance with the Connecticut General Statutes, Town Charter and Code of Ordinances. The Office interacts with State of Connecticut departments and agencies, records documents, maintains and preserves permanent and historical records and responds to inquiries from the public. The Town Clerk, responsible for the preparation and conduct of elections in cooperation with the Registrar of Voters, also issues various licenses and permits and acts as Registrar of Vital Statistics. Town Clerk also maintains the Town's social media communications on the town web page, Facebook, Twitter and Instagram and assists in communications during times of emergency.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for Town Clerk.
- Part-Time: Reflects amount paid to the Assistant Town Clerk and temporary assistance during busy periods. Additional hours for the Assistant Town Clerk are also budgeted to cover office times when the Town Clerk is not available.
- Copier Contract: Cost of maintenance and toner for copier machine.
- Vital Statistics: Funds utilized to maintain vital statistic records.
- Postage: Funds utilized to pay the postage for absentee ballots, return of land record documents and the mailing of dog licenses and transfer station permits.
- Meetings/Dues: Includes cost of attending fall and spring Town Clerk Conferences and membership in the Hartford County Town Clerk Association and CT. Town Clerk Association. Line item increased because of more in-person meetings.
- Cell Phone: Town Clerk also functions as the town's information officer. As part of this process she frequently utilizes her cell phone when she is out of the office.
- Printing Ballots: Amount reflects the cost of election supplies including ballots and coding the election machines. Sufficient funds are budgeted to purchase ballots for approximately 85% of eligible voters. Increased because of anticipated additional elections.
- Advertising: Cost of posting legal notices for town meetings, elections and conventions.
- Indexing: Reflects costs of Contractual monthly service fee (9,660); Audit fee (2,000); Film storage (650); General code (1,200). Decreased because amount in the current budget reflects the additional cost of codifying ordinances and the revised charter in the general code.
- Copier Lease: Cost of leasing copier for the Town Clerk's Office.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Town Clerk	80,135	1	1	1	
Assistant Town Clerk (PT)	39,061	.71	.71	.71	
Seasonal Clerk (PT)	372	32 hours	32 hours	32 hours	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.110.51110	SUPERVISORY'S SALARIES	0.00	\$80,315.00	\$80,315.22	\$46,335.75	\$78,165.66	\$76,073.66	\$74,037.60
010.01.110.51200	PART TIME	2.75	\$39,443.00	\$38,388.00	\$23,595.44	\$36,725.13	\$36,672.35	\$35,614.94
010.01.110.55200	MILEAGE	33.33	\$200.00	\$150.00	\$64.96	\$0.00	\$107.00	\$30.74
010.01.110.55860	COPIER MAINTENANCE CO	0.00	\$200.00	\$200.00	\$65.44	\$201.05	\$179.35	\$140.41
010.01.110.55950	VITAL STATISTICS	0.00	\$165.00	\$165.00	\$0.00	\$140.94	\$26.00	\$118.00
010.01.110.56100	POSTAGE	0.00	\$3,000.00	\$3,000.00	\$1,486.86	\$4,982.17	\$1,548.61	\$1,640.25
010.01.110.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$280.00	\$480.00	\$480.00	\$480.00
010.01.110.56950	MTG. DUES/SUBSCRIPTION	55.22	\$520.00	\$335.00	\$295.00	\$582.73	\$525.94	\$405.00
010.01.110.57100	OFFICE SUPPLIES	(9.63)	\$685.00	\$758.00	\$501.51	\$792.99	\$649.92	\$625.33
010.01.110.57200	BALLOTS	20.63	\$7,600.00	\$6,300.00	\$2,707.64	\$8,453.32	\$3,536.03	\$6,435.52
010.01.110.57500	ADVERTISING	0.00	\$1,750.00	\$1,750.00	\$860.99	\$1,136.85	\$900.33	\$933.62
010.01.110.57600	COMPUTER SUPPLIES	0.00	\$840.00	\$840.00	\$238.96	\$334.96	\$840.00	\$822.88
010.01.110.57700	PHOTOSTATING/BINDING M	0.00	\$175.00	\$175.00	\$0.00	\$60.75	\$76.50	\$0.00
010.01.110.57900	MICROFILMING/INDEXING	0.37	\$13,510.00	\$13,460.00	\$8,287.35	\$12,617.15	\$15,190.01	\$12,119.46
010.01.110.60040	COPIER LEASE	0.00	\$933.00	\$933.00	\$544.25	\$933.00	\$944.25	\$933.00
DEPARTMENT: TOWN CLERK - 110		1.74	\$149,816.00	\$147,249.22	\$85,264.15	\$145,606.70	\$137,749.95	\$134,336.75

GENERAL GOVERNMENT CONTINGENCY – 1585

EXPLANATION

This account provides the budgetary flexibility for merit based wage/salary increases that have not yet been awarded. An amount equal to 2.75% of the Non-Union Full-time employee's wages has been budgeted. Part-time employee wages increased 2.75% is included in the part-time hourly line item within each Department. Account includes funds to support anticipated increases pursuant to Union contracts that will be negotiated for July 1, 2022 Police and Dispatch Unions).

There has been significant inflation in wages this year. This has helped to create turnover in a number of key positions. It is getting harder for the Town to compete to fill these positions. The CAO is requesting that \$35,000 be included in the budget to be awarded to positions that are not competitive with comparable Towns. The compensation will be distributed based on the results of a salary survey.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.585.59914	WAGE INCREASES	1,141.54	\$163,528.00	\$13,171.34	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: CONTINGENCY - 585		1,141.54	\$163,528.00	\$13,171.34	\$0.00	\$0.00	\$0.00	\$0.00

GENERAL GOVERNMENT INFORMATION TECHNOLOGIES – 1901

EXPLANATION

The Information Technologies program provides for the management, acquisition, maintenance, operation, planning for and security of information technology systems utilized by Town Departments. The impacts of COVID 19 have highlighted the importance of technology and the Town's ability to work remote and provide services on line. Generally, the Town replaces computers on a six-year rotational basis or as needed. The cost of computer replacement has been included in the CIP budget. Most Departments' technology requirements have been merged into the Information Technology Department. Some specialized software, such as the Police NexGen system or the Tax Collector's Quality Data software remains in that Department's budget.

BUDGET CHANGES AND COMMENTARY

- F/T Salary: The account funds the full time IT Specialist position.
- Computer Hardware Purchase: Funds expenses associated with server hardware and printers. The amount has been decreased because the cost of computer replacement is in the CIP. Anticipated expenditures for this year include a new fortigate firewall (\$4,870).
- Software Purchase: Includes funding for miscellaneous software purchases throughout the year such as the Power PDF software used by numerous departments. Increased to include two factor authentication security software.
- Computer Software Support: Funds expenses associated with items necessary to support software programs including anti-spam and virus programs, certain licensing requirements and offsite backup. Increased this year to include Office 365 licenses.
- Computer Hardware Support: This line item funds long term warranties for Town servers and repair of other equipment. Decreased because the current firewall can no longer be supported by a maintenance agreement.
- Cable/ Web: Funds expenses associated with internet connectivity, website maintenance and website development. Increased because QSCend web site license fee was previously pro-rated.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
IT Specialist	\$69,870	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

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Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.01.901.51300	FULL TIME SALARY	0.00	\$69,870.00	\$69,870.00	\$39,807.75	\$29,846.75	\$16,098.45	\$15,667.55
010.01.901.53100	HARDWARE PURCHASE	(41.28)	\$6,870.00	\$11,700.00	\$1,748.30	\$10,359.18	\$36,249.27	\$12,715.55
010.01.901.53120	SOFTWARE PURCHASE	364.10	\$4,641.00	\$1,000.00	\$74.88	\$91.21	\$4,577.60	\$1,640.79
010.01.901.55200	MILEAGE	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.901.55830	SOFTWARE SUPPORT	86.70	\$17,363.00	\$9,300.00	\$5,931.97	\$8,993.80	\$10,291.19	\$7,378.18
010.01.901.55840	HARDWARE SUPPORT	(11.11)	\$6,756.00	\$7,600.00	\$5,937.96	\$5,827.08	\$1,620.90	\$3,548.86
010.01.901.56340	CABLE/INTERNET	39.22	\$13,212.00	\$9,490.00	\$10,733.48	\$12,340.61	\$10,879.35	\$11,149.47
010.01.901.56920	CONSULTANT	0.00	\$0.00	\$0.00	\$0.00	\$37,292.50	\$55,947.50	\$61,040.00
010.01.901.57100	OFFICE SUPPLIES	0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.901.60030	VOIP/WAN LEASE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,250.88	\$30,161.28
DEPARTMENT: INFORMATION TECHNOLOGIES - 901		9.03	\$118,912.00	\$109,060.00	\$64,234.34	\$104,751.13	\$160,915.14	\$143,301.68

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2022-2023 BUDGET

FINANCE

2060	Assessment
2080	Tax Collector
2090	Finance Officer

FINANCE ASSESSMENT – 2060

EXPLANATION

The primary duty of the Assessor is to determine the value of all taxable and tax exempt Real Estate and Personal Property for the purpose of equitable tax distribution throughout the Town of Canton. The Grand List consists of real estate parcels, commercial personal property accounts and taxable motor vehicles. Real Estate property is assessed at 70% of a base year of value established on the October 1, 2021 valuation. Commercial Personal Property and Motor Vehicles are assessed at 70% annually. The cost of revaluation required by statute every five (5) years is located in the Board of Finance budget. The office is also responsible for assisting special service programs by annually updating elderly, blind, special assessment adjustments for veterans and disabled exemptions for Canton taxpayers. Field work, such as valuating new construction, is performed by an outside service (Quality Data).

The budget includes funding for personal property audits. The audits verify the accuracy of personal property declarations that are filed with the Town. Increasing the accuracy of claimed personal property will lead to a larger grand list which should offset the cost of the audits.

As of the drafting of this budget the Town is still seeking a replacement for the prior Assessor. Assessors are difficult to find and therefore are competitive to hire. The Department may need to pivot to a full time Assessment Technician and a part-time Assessor which would require some budget modifications.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for full time Assessor.
- Part-Time hourly: Funds clerk for Board of Assessment Appeals.
- Purchased Services: Cost of paying QDS to perform field work assessments and cost of personal property audits.
- Mileage: Based on IRS rate.
- Software Support: Reflects costs of web hosting, Assessor Software (QDS) and E-Quality Computer Assisted Mass Appraisal (CAMA) software support and licensing.
- Meetings and Dues: Includes cost of membership in the Hartford and Connecticut Assessor Organizations and classes to maintain certification.
- Office Supplies: Includes cost of special paper for street cards and general office supplies.
- Grand List: Cost of printing and binding grand list.
- Mapping: Cost of producing the Assessor's maps and updating the GIS maps. The cost of the GIS program is funded through the Assessor's Department and the Land Use Department. The Assessor funds the cost of updates to the GIS maps and the Land Use Department funds the cost of hosting the GIS system on a third party website.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>22-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Assessor	78,637	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

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Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.02.060.51110	SUPERVISORY'S SALARIES	0.00	\$78,637.00	\$78,636.97	\$34,228.06	\$76,532.33	\$74,484.04	\$36,245.36
010.02.060.51200	PART TIME	0.00	\$500.00	\$500.00	\$4,887.50	\$251.17	\$316.54	\$3,484.12
010.02.060.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,091.96
010.02.060.53305	PURCHASED SERVICES	0.00	\$4,380.00	\$4,380.00	\$1,270.00	\$4,245.00	\$4,360.00	\$2,000.00
010.02.060.55200	MILEAGE	0.00	\$600.00	\$600.00	\$0.00	\$85.45	\$305.38	\$247.71
010.02.060.55830	COMPUTER SOFTWARE SU	3.01	\$14,648.00	\$14,220.00	\$13,925.00	\$14,050.00	\$13,200.00	\$13,150.00
010.02.060.56100	POSTAGE	3.21	\$1,223.00	\$1,185.00	\$794.89	\$932.06	\$1,092.28	\$1,696.13
010.02.060.56910	REFERENCES/TEXTS	0.00	\$490.00	\$490.00	\$0.00	\$470.00	\$470.00	\$550.00
010.02.060.56950	MTG. DUES/SUBSCRIPTION	0.00	\$875.00	\$875.00	\$270.00	\$370.00	\$245.00	\$1,250.50
010.02.060.57100	OFFICE SUPPLIES	0.00	\$550.00	\$550.00	\$0.00	\$288.79	\$539.02	\$418.17
010.02.060.57200	PRINTING	0.00	\$910.00	\$910.00	\$1,012.41	\$803.95	\$887.63	\$816.88
010.02.060.57210	GRAND LIST PROCESSING	0.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
010.02.060.57220	MAPPING MATERIALS	0.00	\$3,200.00	\$3,200.00	\$0.00	\$3,200.00	\$3,354.56	\$3,000.00
010.02.060.57500	ADVERTISING	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
010.02.060.57600	COMPUTER SUPPLIES	0.00	\$400.00	\$400.00	\$0.00	\$0.00	\$238.96	\$299.25
DEPARTMENT: ASSESSMENT - 060		0.44	\$107,113.00	\$106,646.97	\$56,987.86	\$101,828.75	\$100,093.41	\$90,850.08

FINANCE TAX COLLECTOR - 2080

EXPLANATION

The office of the Tax Collector operates in accordance with the Connecticut General Statutes (§12-130 et seq.) to collect, process and deposit property taxes. This office is the central repository of revenue for all Town Departments and is also responsible for the collection of parking violation fines and other assessments. The Tax Collector must enforce payment of delinquent taxes as required by Connecticut General Statutes, using recommended collection methods. The office maintains accurate collection records and controls, secures the maximum collection of revenue due the Town and safeguards the collected revenues. The Assistant Clerk is no longer in the Tax Department.

During the search for a new Assessor the Tax Collector has been assisting with Assessor responsibilities. The Tax Collector continues to maintain a 99% collection rate even during the COVID pandemic.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for Tax Collector.
- Collection Services: Cost of QSearch which allows for tax bills to be searchable online so that attorneys, title searchers and residents can find tax information. Reduced because LexisNexis search program was removed.
- Mileage: Reimbursement for use of personal vehicle pursuant to IRS regulations.
- Postage: Funds utilized to mail tax bills and delinquent notices.
- Meetings/Dues: Amount reflects membership costs in regional Tax Collector Associations, seminars for the Tax Collector. Reduced because additional classes for certification have been completed.
- Office Supplies: Funds general supplies such as colored paper, calculators, storage boxes, etc.
- Business Forms: Funds paid to QDS to process, print, fold and mail tax bills.
- Advertising: Cost of statutorily required legal ads.
- Computer Supplies: Cost of toner for printer.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Tax Collector (a)	71,054	1	1	1	
Assistant Clerk					

(a) \$7,105 is derived from WPCA; amount indicated is 100%

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.02.080.51110	SUPERVISORY'S SALARIES	0.00	\$63,949.00	\$63,948.52	\$37,439.91	\$62,236.83	\$60,571.14	\$58,949.97
010.02.080.51200	PART TIME HOURLY	(100.00)	\$0.00	\$6,709.00	\$514.80	\$30,607.48	\$29,989.74	\$25,144.07
010.02.080.53400	COLLECTION SERVICES	(25.88)	\$1,541.00	\$2,079.00	\$1,778.50	\$2,042.50	\$2,097.50	\$1,976.50
010.02.080.55200	MILEAGE	(55.56)	\$200.00	\$450.00	\$0.00	\$10.93	\$0.00	\$0.00
010.02.080.56100	POSTAGE	14.55	\$7,305.00	\$6,377.00	\$1,920.18	\$6,883.40	\$5,911.78	\$6,247.16
010.02.080.56950	MTG. DUES/SUBSCRIPTION	(35.32)	\$780.00	\$1,206.00	\$355.00	\$155.00	\$95.00	\$95.00
010.02.080.57100	OFFICE SUPPLIES	1.06	\$380.00	\$376.00	\$54.64	\$499.10	\$294.50	\$506.31
010.02.080.57110	BUSINESS FORMS	23.22	\$6,367.00	\$5,167.00	\$1,172.23	\$5,003.94	\$5,457.37	\$4,341.13
010.02.080.57120	BINDING BOOKS	5.23	\$503.00	\$478.00	\$0.00	\$477.50	\$477.50	\$387.50
010.02.080.57500	ADVERTISING	(4.83)	\$453.00	\$476.00	\$202.91	\$585.50	\$202.91	\$138.89
010.02.080.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$238.96	\$0.00	\$238.96	\$218.51
DEPARTMENT: TAX COLLECTOR - 080		(6.61)	\$81,778.00	\$87,566.52	\$43,677.13	\$108,502.18	\$105,336.40	\$98,005.04

FINANCE FINANCE OFFICER / TREASURER - 2090

EXPLANATION

On July 1, 2018 the Town transitioned to a Combined Finance Department which now oversees both the Board of Education and the Town's finance functions. As a result, two full time positions previously employed by the Board of Education transferred to the Town. During the 2019/2020 fiscal year the Finance Department transitioned from using MUNIS Financial software for general government financial functions to Infinite Visions financial software used by the Board of Education. During the 2021/2022 fiscal year the Board of Selectmen authorized the elimination of the part-time Finance Officer Assistant position and the splitting of the Payroll/Benefits Coordinator position into two separate full time positions. This is the reason why the part-time line item decreased and the full-time hourly line item increased.

Under the policy direction of the Board of Finance and administrative supervision of the Chief Administrative Officer, the Finance Officer/ Treasurer has the responsibility of administering the finances and accounting for all Town and Board of Education funds. The Finance Officer oversees aspects of the Town's Employee Benefits program and the Town's investments and is involved in Revenue, Cash Management and Debt Management. The Finance Officer also helps develop and administer the Town's overall Budget.

BUDGET CHANGES AND COMMENTARY

- Full-Time Salary: This line item funds the Accountant and Benefits Coordinator position.
- Supervisor Salary: Compensation for the Finance Officer/Treasurer.
- Part-Time Hourly: This line item funds the part-time Accounting Clerk position that assists the Accountant with clerical responsibilities. Line item reduced because of the elimination of the Finance Officer Assistant position.
- Full-Time Hourly: Represents wages for the Financial Assistant, Accounts Payable, BOE Payroll Clerk and Finance Clerk positions. This line item was increased because of the addition of the BOE Payroll Clerk position.
- Software Support: Annual cost of the maintenance agreement for the Visions Financial software, Infinite Vision Quality Data Tax Department software.
- Copier Contract: The budgeted amount is for maintenance of the copier machine.
- Meetings/Dues: This includes training costs, conferences and membership dues for the Government Finance Officers Association.
- Office Supplies: This includes general supplies to support the office in addition to cost of checks.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Finance Officer/Treasurer (a)	132,716	1	1	1	
Accountant (b)	72,089	1	1	1	
Financial Assistant (b)	54,400	1	1	1	
Benefits Coordinator	70,511	1	1	1	
Accounts Payable	58,258	1	1	1	
Finance Clerk (b)	58,913	1	1	1	
BOE Payroll Clerk	58,914	1	1	1	
Accounting Clerk	38,658	.80	.80	.80	

a) Portions funded as follows: 10% WPCA special revenue fund; 5% EMS special revenue fund; and 5% Recreation special revenue fund. Full amount shown above.

b) Portions funded as follows: 10% WPCA special revenue fund; 5% EMS special revenue fund; and 5% Recreation special revenue fund. Full amount shown above.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.02.090.51000	FULL TIME SALARIES	(11.00)	\$114,080.00	\$128,182.51	\$82,304.68	\$124,624.17	\$145,324.20	\$57,600.24
010.02.090.51110	SUPERVISORY'S SALARIES	(0.87)	\$106,173.00	\$107,104.80	\$63,295.31	\$102,749.62	\$110,859.60	\$99,824.99
010.02.090.51200	PART TIME	(53.85)	\$31,776.00	\$68,857.00	\$32,056.46	\$32,988.94	\$68,825.30	\$50,022.42
010.02.090.51301	FULL TIME HOURLY	39.56	\$207,822.00	\$148,908.76	\$86,626.49	\$153,939.59	\$97,265.58	\$158,906.14
010.02.090.55200	MILEAGE	0.00	\$690.00	\$690.00	\$30.24	\$0.00	\$429.99	\$442.73
010.02.090.55830	COMPUTER SOFTWARE SU	0.24	\$24,928.00	\$24,869.00	\$13,401.40	\$23,650.76	\$50,530.55	\$35,727.80
010.02.090.55860	COPIER MAINTENANCE CO	0.00	\$180.00	\$180.00	\$47.85	\$101.54	\$114.25	\$118.97
010.02.090.56100	POSTAGE	0.00	\$1,500.00	\$1,500.00	\$942.50	\$1,717.42	\$1,800.25	\$1,732.63
010.02.090.56200	TEMPORARY STAFFING EX	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,837.50	\$0.00
010.02.090.56950	MTG. DUES/SUBSCRIPTION	0.00	\$2,210.00	\$2,210.00	\$265.00	\$663.95	\$627.92	\$195.00
010.02.090.57100	OFFICE SUPPLIES	0.00	\$2,480.00	\$2,480.00	\$1,186.53	\$1,093.26	\$1,270.49	\$2,235.05
010.02.090.57600	COMPUTER SUPPLIES	0.00	\$500.00	\$500.00	\$0.00	\$477.92	\$238.96	\$0.00
DEPARTMENT: FINANCE OFFICER - 090		1.41	\$492,339.00	\$485,482.07	\$280,156.46	\$442,007.17	\$496,124.59	\$406,805.97

TOWN OF CANTON

FINAL PROPOSED

FISCAL YEAR 2022-2023 BUDGET

PUBLIC SAFETY

3170	Police Department – Administration
3171	Police Department – Patrol
3172	Police Department – Detective
3173	Police Department – Communications/ Dispatch
3174	Police Department – Vehicle Maintenance
3175	Police Department – Animal Control
3179	Police Department - Facilities
4157	Service Incentive
4158	Fire Services
4162	Emergency Services
4440	Fire Marshal

PUBLIC SAFETY

PD – ADMINISTRATION - 3170

EXPLANATION

Under the policy direction of the Board of Selectmen and administrative direction of the Chief Administrative Officer, the Canton Police Department is responsible for the protection and welfare of its citizens; the protection of property; the prevention, deterrence and investigation of crime and criminal behavior; the apprehension and successful prosecution of offenders; the investigation of motor vehicle accidents; violations of motor vehicle law and the issuance of Motor Vehicle Infractions and Summons; the investigation of juvenile matters and referrals to juvenile authority when necessary.

The Police Administration, under the supervision and direction of the Chief of Police, is responsible for proper officer scheduling; purchasing office equipment and consumables; vehicles, weapons, clothing and the maintenance thereof; mandated training of department personnel as required by law; applying for and overseeing various Federal and State grants; and establishing and maintaining various programs that are necessary for department operations.

The Police Chief also functions as the Emergency Management Director oversees the Community Emergency Response Team (CERT).

BUDGET CHANGES AND COMMENTARY

- Full-Time: Salary for the Chief and Captain.
- Part-Time: Reflects general wage increase for Crossing Guard (2 hours per day, 180 days per year). Increased due to minimum wage requirements.
- Over-Time: Additional hours to be utilized by the Police Chief's Administrative Assistant.
- Office Maintenance: Funds the repair and maintenance of office equipment including automated finger print identification system "AFIS" and a paper shredding service. Increased because the contract for the Idemia fingerprint machine increased \$695.
- Software Support: This used to just fund the NexGen Service Agreement, but now funds maintenance and support for the in-car computers along with the body and in-car cameras. It also includes the Power DMS software that was approved by the Board of Selectmen.
- Cell Phones: Provides funding for cell phones for both the Chief and Captain; \$40 each per month.
- Regional Program: Provides funding for various regional special services units including Emergency Services, Hostage Negotiations and Accident Reconstruction.
- Uniforms: Provides new uniforms and cleaning for Chief and Captain. Increased to include award pins and certificates for police personnel.
- Medical Doctor: Funds medical evaluations for new police officers as required under the Police Accountability Act.
- Meetings/Dues: Costs associated with memberships to regional and national police organizations, including Capital Region Police Chief's Association and the Connecticut Police Chief's Association.
- Training: Funds to be utilized for new recruit Academy Training. The amount budgeted would only partially off-set the cost of sending an officer to the academy.
- Office Supplies: Includes items such as general office supplies toner, paper, cleaning supplies and flags.
- Expense Personnel: Funds such items as towing or storage fees, mileage costs and notary fees.
- Expense Department: Provides funding for blanket cleaning, prisoner meals, community relations; and parking stakes/signs. Decreased because of a onetime large purchase that was in the current budget.
- Emergency Management: Funds costs associated with emergency supplies including for the CERT Team and membership in the Emergency Management Association.
- Leased Equipment: Cost of leasing the Voice Recorder (\$5,724) and copier Machine (\$1,452). Amount reduced because of new copier contract.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Chief of Police	143,419	1	1	1	
Captain	115,080	1	1	1	
Police Administrative Asst.	58,008	1	1	1	
Crossing Guard (PT-Seasonal)	5,180	.20	.20	.20	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.170.51110	SUPERVISORY'S SALARIES	0.08	\$258,498.99	\$258,290.00	\$149,134.05	\$251,580.53	\$234,489.04	\$237,868.80
010.03.170.51200	PART TIME HOURLY	18.24	\$5,180.00	\$4,381.00	\$1,008.00	\$0.00	\$2,769.60	\$4,110.18
010.03.170.51301	FULL TIME HOURLY	(0.92)	\$58,008.94	\$58,549.40	\$33,238.04	\$57,070.67	\$56,049.63	\$54,051.95
010.03.170.51400	OVERTIME-POLICE ADMIN	0.00	\$600.00	\$600.00	\$0.00	\$438.34	\$137.13	\$800.55
010.03.170.51495	PRIVATE DUTY	0.00	\$0.00	\$0.00	\$0.00	(\$1,543.20)	\$1,543.20	\$0.00
010.03.170.55810	OFFICE EQUIPMENT MAINT	4.58	\$4,000.00	\$3,825.00	\$404.32	\$613.06	\$1,511.03	\$945.29
010.03.170.55830	COMPUTER SOFTWARE SU	67.11	\$40,775.00	\$24,400.00	\$26,598.90	\$21,763.03	\$14,065.00	\$14,065.00
010.03.170.55860	COPIER MAINTENANCE CO	0.00	\$1,300.00	\$1,300.00	\$680.55	\$1,180.46	\$870.75	\$976.67
010.03.170.56100	POSTAGE	0.00	\$500.00	\$500.00	\$226.32	\$563.08	\$450.21	\$372.70
010.03.170.56205	CELL PHONE	0.00	\$960.00	\$960.00	\$239.94	\$919.77	\$799.80	\$959.76
010.03.170.56240	REGIONAL PROGRAMS	0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
010.03.170.56700	UNIFORMS	0.00	\$1,900.00	\$1,900.00	\$2,858.15	\$3,280.47	\$1,729.18	\$1,601.69
010.03.170.56820	MEDICAL DOCTORS	0.00	\$2,500.00	\$2,500.00	\$1,761.00	\$540.00	\$0.00	\$6,130.50
010.03.170.56950	MTG. DUES/SUBSCRIPTION	3.37	\$4,300.00	\$4,160.00	\$3,750.00	\$3,908.41	\$3,590.00	\$4,310.65
010.03.170.56951	TRAINING	100.00	\$1,000.00	\$500.00	\$40.00	\$391.03	\$1,760.00	\$4,030.89
010.03.170.57100	OFFICE SUPPLIES	0.00	\$3,050.00	\$3,050.00	\$1,649.59	\$1,885.05	\$2,752.84	\$2,931.74
010.03.170.59910	MISC. EXPENSE PERSONNEL	0.00	\$750.00	\$750.00	\$1,131.97	\$211.67	\$758.37	\$1,288.77
010.03.170.59920	MISC. EXPENSE DEPARTMENT	(24.31)	\$4,670.00	\$6,170.00	\$698.41	\$2,063.37	\$2,498.30	\$2,429.26
010.03.170.60000	EMERGENCY MGMT	0.00	\$1,500.00	\$1,500.00	\$420.27	\$357.83	\$1,078.89	\$946.29
010.03.170.60040	LEASED EQUIPMENT	0.00	\$7,176.00	\$7,176.00	\$3,984.80	\$7,411.20	\$7,052.80	\$6,481.25
DEPARTMENT: POLICE DEPARTMENT - 170		4.19	\$401,668.93	\$385,511.40	\$232,824.31	\$357,634.77	\$338,905.77	\$349,301.94

PUBLIC SAFETY**PD – PATROL - 3171****EXPLANATION**

The Patrol Division is authorized to have four (4) Sergeants and eight (9) Patrol Officers who provide basic patrol coverage 24 hours a day, seven (7) days a week. The cost of regular time and overtime is included in the budget and is calculated from planned staffing and anticipated off-line time.

BUDGET CHANGES AND COMMENTARY

- Full-Time AFSCME: The current Union contract expires on June 30, 2022. Amount indicated below is at current rate. Includes additional funding for new officer approved this fiscal year.
- Holiday Benefits: Provides for funding of holiday pay to all officers for 13 holidays pursuant to the terms of officer's union contract.
- Overtime: Provides funding for follow-up investigations, continuing investigations past regularly scheduled shifts, regional team member call outs, serious crime investigations and minimum staffing.
- Education Incentive: Provides payments to Officers based on college credits and degrees as required by the Officer's Union Contract.
- Department Equipment: Funds items such as radar certification, AED batteries, cones, parking signs, etc. Line item decreased because the current year's budget included funding for body cameras and vehicle cameras.
- Uniforms: Provides uniform allowance and cleaning allowance for 13 Officers. Line item increased because of the increase in staffing.
- Weapons/Ammunition: Reflects costs associated with training ammunition, duty ammunition, shotgun ammunition, less than lethal ammunition, taser cartridges, rifle ammunition and supplies.
- Training: Funds to maintain and enhance Police Officer training and maintain certification. Increased to fund specialized classes as required by the police accountability legislation.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Sergeant (4)	103,064	4	4	4	
Patrol Officer (5)	88,982	5	5	5	
Patrol Officer (3)	84,739	3	3	3	
Patrol Officer (1)	67,350	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.171.51303	FULL TIME HOURLY PATRO	8.28	\$1,178,726.00	\$1,088,627.00	\$592,609.12	\$997,762.43	\$1,067,774.95	\$1,028,222.07
010.03.171.51310	HOLIDAY BENEFITS/AFSCM	0.00	\$46,000.00	\$46,000.00	\$31,687.68	\$54,093.48	\$60,827.92	\$55,656.98
010.03.171.51400	OVERTIME/PATROL	(2.70)	\$72,000.00	\$74,000.00	\$43,592.22	\$69,282.14	\$62,925.91	\$86,485.30
010.03.171.51660	EDUCATIONAL INCENTIVE/I	0.00	\$3,250.00	\$3,250.00	\$4,502.50	\$3,250.00	\$3,250.00	\$3,250.00
010.03.171.55800	DEPT EQUIPMENT/PATROL	(92.12)	\$8,000.00	\$101,542.00	\$11,186.15	\$3,941.22	\$5,354.58	\$2,687.29
010.03.171.56700	UNIFORMS/PATROL	12.50	\$9,000.00	\$8,000.00	\$3,970.34	\$6,407.51	\$10,036.79	\$12,314.90
010.03.171.56710	WEAPONS/AMMO	7.81	\$6,900.00	\$6,400.00	\$5,406.69	\$5,602.17	\$4,873.85	\$6,198.51
010.03.171.56951	TRAINING	0.00	\$3,000.00	\$3,000.00	\$675.00	\$529.00	\$1,825.00	\$3,115.00
DEPARTMENT: POLICE DEPT - PATROL - 171		(0.30)	\$1,326,876.00	\$1,330,819.00	\$693,629.70	\$1,140,867.95	\$1,216,869.00	\$1,197,930.05

PUBLIC SAFETY**PD – DETECTIVE / INVESTIGATIONS - 3172****EXPLANATION**

The Detective Unit, which consists of one (1) Detective, provides for original and follow-up investigation of all major crimes and complex crimes that require prolonged investigation or special training and expertise.

BUDGET CHANGES AND COMMENTARY

- Full-Time AFSCME: Detective is in the Police Bargaining Unit whose contract that expires on June 30, 2022. The wage below represents the current rate.
- Holiday Benefits: Reflects funding for contractual holidays.
- Overtime: Projected overtime associated with major incidents; follow up investigations, continuing investigations beyond normally scheduled shifts and crime investigations.
- Education Incentive: Provides payments to officers based on college credits and degrees as required by the Officer's Union Contract.
- Cell Phone: Cost of providing the detective with a cell phone.
- Crime Lab Processing: Provides funding for supplies needed based on crime type, investigations and equipment needed or used throughout the year.
- Uniforms: Provides funding for uniform allowance and cleaning for Detective. Reduced based on trend.
- Training: Provides funding for additional training for Detective related to crime scene processing, computer forensics, evidence handling and similar matters.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Detective	93,932	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

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Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.172.51303	FULL TIME HOURLY AFSCM	0.00	\$93,932.00	\$93,932.00	\$0.00	\$142,324.82	\$90,220.54	\$87,945.70
010.03.172.51310	HOLIDAY BENEFITS/AFSCM	0.00	\$1,005.00	\$1,005.00	\$0.00	\$352.48	\$343.92	\$336.32
010.03.172.51400	OVERTIME/DETECTIVE	0.00	\$6,000.00	\$6,000.00	\$0.00	\$2,189.72	\$4,040.11	\$6,954.69
010.03.172.51660	EDUCATIONAL INCENTIVE/I	0.00	\$750.00	\$750.00	\$0.00	\$750.00	\$750.00	\$750.00
010.03.172.56205	CELL PHONE	0.00	\$420.00	\$420.00	\$0.00	\$0.00	\$142.89	\$421.02
010.03.172.56230	CRIME LAB/PROCESSING	0.00	\$1,200.00	\$1,200.00	\$382.62	\$994.22	\$1,246.27	\$935.73
010.03.172.56700	UNIFORMS/DETECTIVE	0.00	\$600.00	\$600.00	\$0.00	\$116.75	\$1,008.00	\$289.10
010.03.172.56951	TRAINING	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: POLICE DEPT - DETECTIVE - 172		0.00	\$104,407.00	\$104,407.00	\$382.62	\$146,727.99	\$97,751.73	\$97,632.56

PUBLIC SAFETY

PD – DISPATCH / COMMUNICATIONS - 3173

EXPLANATION

The Communications Division, which is supported by four (4) full-time and various part-time Dispatchers, provides for the operation of the Public Safety Communications System serving Fire, Police and Emergency Medical Operations 24 hours a day, seven days a week.

BUDGET CHANGES AND COMMENTARY

- Part-Time: Provides funding for vacancies by full-time Dispatchers due to vacation, sick or injury leave, personal days, holidays, union activity leave and funeral days to be filled by part-time Dispatchers. Consistent with other part-time employees, wages are increased 2.75%.
- Full-Time CILU: The Union contract expires on June 30, 2022. Wages below represent the current rate.
- Holiday Benefits: Dispatchers are contractually provided thirteen (13) holidays. In the event the holiday falls on a regularly scheduled work day, Dispatchers are provided a premium. Increased based on trend.
- Overtime: Provides funding for overtime when there are vacancies or additional Dispatchers are needed.
- Radio Maintenance: Provides funding for radio maintenance contract (\$4,300), radio repairs (\$5,055); tower rental contract (\$11,900) and uninterruptible power system (\$1,854).
- Department Equipment: Includes cost of purchasing a new dispatch chair on an annual basis.
- Uniforms: Provides funding for contractual uniform requirements such as replacement of existing uniforms.
- Training: Provides for additional Dispatcher training.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Dispatch/Supervisor (1)	68,536	1	1	1	
Dispatcher (3)	63,294	3	3	3	
Dispatcher (1) – PT	30.54 / hour	1	1	1	
Dispatcher (1) – PT	28.33 / hour	1	1	1	
Dispatcher (1) – PT	27.53 / hour	1	1	1	
Dispatcher (1) – PT	27.45 / hour	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.173.51200	PART TIME/DISPATCH	2.84	\$17,591.00	\$17,105.00	\$12,604.77	\$16,068.85	\$13,119.42	\$12,253.94
010.03.173.51302	FULL TIME HOURLY CILU/D	0.00	\$258,419.00	\$258,419.00	\$149,544.59	\$255,144.51	\$248,138.31	\$240,274.83
010.03.173.51311	HOLIDAY BENEFITS/CILU/D	13.33	\$17,000.00	\$15,000.00	\$14,087.54	\$22,805.64	\$18,781.07	\$15,027.28
010.03.173.51321	OVERTIME-DISPATCH	0.00	\$48,000.00	\$48,000.00	\$28,766.40	\$46,000.00	\$47,640.49	\$50,641.75
010.03.173.55020	RADIO MAINTENANCE/DISP	3.93	\$24,008.00	\$23,100.00	\$16,836.76	\$8,076.39	\$20,000.54	\$19,480.89
010.03.173.55200	MILEAGE	0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$24.36
010.03.173.55800	DEPT EQUIPMENT/DISPATC	25.00	\$2,500.00	\$2,000.00	\$0.00	\$1,588.88	\$476.37	\$0.00
010.03.173.56700	UNIFORMS/DISPATCH	7.14	\$1,800.00	\$1,680.00	\$1,756.10	\$1,564.73	\$1,738.31	\$1,848.70
010.03.173.56951	TRAINING	0.00	\$1,500.00	\$1,500.00	\$444.00	\$1,500.00	\$881.00	\$1,279.00
010.03.173.57800	EDUCATION REIMB/DISPAT	0.00	\$0.00	\$0.00	\$0.00	\$464.00	\$365.00	\$0.00
DEPARTMENT: POLICE DEPT - COMMUN/DISPATCH - 173		1.09	\$371,018.00	\$367,004.00	\$224,040.16	\$353,213.00	\$351,140.51	\$340,830.75

PUBLIC SAFETY

PD – VEHICLE MAINTENANCE - 3174

EXPLANATION

This program provides for the operation and maintenance of vehicles assigned to the Police Department.

BUDGET CHANGES AND COMMENTARY

- Tires: Provides funding for the acquisition of summer, winter and all terrain tires under the State contract.
- Vehicle Fuel: Provides funding for vehicle fuel purchased through a cooperative bid sponsored by CRCOG. Increased based on trend and the cost of fuel. Fuel is competitively bid through the Capital Region Council of Governments.
- Vehicle Maintenance: Provides for routine maintenance of twelve (12) vehicles, including Patrol vehicles, SUVs, Detective's car and the Administrator's vehicles. Funding is also provided for emergency light/siren repairs. A complete list of all Town vehicles is in the appendix under "Vehicle Roster". Routine maintenance is being performed at the DPW facility.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.174.54100	TIRES/POLICE VEH.MAINT	0.00	\$3,000.00	\$3,000.00	\$2,917.12	\$3,345.56	\$3,829.79	\$0.00
010.03.174.54200	VEHICLE FUEL/POLICE VEH	30.95	\$27,500.00	\$21,000.00	\$15,652.86	\$27,285.80	\$25,207.30	\$19,241.94
010.03.174.55010	VEHICLE MAINTENANCE/PC	0.00	\$12,500.00	\$12,500.00	\$7,947.09	\$12,500.00	\$12,334.37	\$12,243.15
DEPARTMENT: POLICE DEPT - VEHICLE MAINT - 174		17.81	\$43,000.00	\$36,500.00	\$26,517.07	\$43,131.36	\$41,371.46	\$31,485.09

PUBLIC SAFETY

PD – Animal Control- 3175

EXPLANATION

The Animal Control Officer is responsible for responding to citizen complaints regarding dogs. The Animal Control Officer is also responsible for making sure residents abide by licensing requirements for their dogs.

The Animal Control Officer is a part-time employee for the Town of Canton who is supervised by the Chief of Police. The costs associated with the Animal Control Officer van and animal shelter are shared with the Town of Avon through a regional sharing agreement. Some of the expenses are funded through revenues raised by license fees collected by the Town Clerk.

BUDGET CHANGES AND COMMENTARY

- Part-Time: Represents compensation paid to the part-time Animal Control Officer, approximately 8 hours per week at \$36.45 per hour.
- Pound Maintenance: Dogs picked up in Canton are housed in Avon. This represents Canton's share of maintaining Avon's facility. Increased based on trend.
- Pound Supplies: Cost of dog food and other supplies.
- Meeting Dues: Cost of training and association memberships for the Animal Control Officer.
- Advertising: Cost of advertising abandoned or lost dogs.
- License State of CT: Funds owed to the state from the sale of dog licenses.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Animal Control Officer	17,049	.23	.26	.26	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.175.51200	PART TIME	2.71	\$17,049.00	\$16,599.00	\$9,423.67	\$16,135.99	\$15,674.40	\$15,843.15
010.03.175.55700	POUND MAINTENANCE	26.67	\$1,900.00	\$1,500.00	\$0.00	\$2,156.41	\$1,916.47	\$1,839.85
010.03.175.56900	POUND SUPPLIES	0.00	\$600.00	\$600.00	\$68.00	\$253.76	\$188.50	\$292.78
010.03.175.56950	MTG. DUES/SUBSCRIPTION	0.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.175.57500	ADVERTISING	0.00	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00
010.03.175.57950	LICENSE FEES - ST OF CT	0.00	\$7,000.00	\$7,000.00	\$0.00	\$7,431.40	\$5,682.50	\$6,628.60
010.03.175.59920	MISC. EXPENSE DEPARTME	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00
DEPARTMENT: ANIMAL CONTROL - 175		3.28	\$26,734.00	\$25,884.00	\$9,491.67	\$25,977.56	\$23,526.87	\$24,604.38

PUBLIC SAFETY

PD – FACILITIES MAINTENANCE/GROUNDS - 3179

EXPLANATION

This program provides for the operation and maintenance of the Police Department facility.

BUDGET CHANGES AND COMMENTARY

- Maintenance/Cleaning: Provides funding for fire/building alarm and monitoring system, fire sprinkler inspection, generator maintenance, maintenance supplies and cleaning supplies.
- Heating/Cooling Repairs: Provides funding for repairs not covered under contract. Increased based on trend.
- HVAC Maintenance Contract: Cost of heating and cooling contract. HVAC services were competitively bid result in a lower monthly cost. The most profitable part of an HVAC contract is not in the monthly maintenance but instead in the ongoing repairs.
- Electricity: Electricity utilized in operating the Police Department.
- Cable: Reflects costs associated with basic cable television service.
- Fuel/Heat: Provides for heating needs of facility (natural gas) and generator fuel.
- Water: Provides for water needs associated with facility.
- Sewer: Cost of sewage use at the facility.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.03.179.55000	REPAIRS/MAINTENANCE	0.00	\$0.00	\$0.00	\$0.00	\$4.36	\$29.93	\$0.00
010.03.179.55100	MAINTENANCE/CLEANING	0.00	\$8,600.00	\$8,600.00	\$6,006.75	\$8,600.00	\$5,681.94	\$7,533.28
010.03.179.55300	HEATING/COOLING REPAIR	0.00	\$5,000.00	\$5,000.00	\$368.00	\$9,588.93	\$8,286.85	\$3,024.76
010.03.179.55310	HEATING/COOLING CONTR	(41.21)	\$776.00	\$1,320.00	\$0.00	\$1,759.45	\$560.00	\$840.00
010.03.179.55500	LIGHT/POWER/POLICE FAC	2.94	\$17,500.00	\$17,000.00	\$9,525.76	\$20,072.76	\$18,248.12	\$17,495.15
010.03.179.56340	CABLE/INTERNET	0.00	\$1,660.00	\$1,660.00	\$960.45	\$1,684.90	\$1,687.62	\$1,615.28
010.03.179.56500	FUEL OIL/HEAT	16.36	\$6,400.00	\$5,500.00	\$3,461.70	\$6,324.39	\$5,403.54	\$6,776.00
010.03.179.56750	WATER/POLICE FACILITY	0.00	\$1,300.00	\$1,300.00	\$727.32	\$1,605.34	\$1,617.71	\$1,546.22
010.03.179.56760	SEWER USE/POLICE FACILI	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
DEPARTMENT: POLICE DEPT - FACILITIES - 179		2.10	\$41,636.00	\$40,780.00	\$21,449.98	\$50,040.13	\$41,915.71	\$39,230.69

PUBLIC SAFETY FIRE SERVICES INCENTIVE - 4157

EXPLANATION

This program accounts for the Fire Service Incentive program which provides retirement benefits to volunteer firefighters. The original plan, established in 1990 as a Defined Benefit Plan, provided \$10 per month in retirement benefits for each year of credited service to a maximum of 35 years of service or an actuarially determined lump sum distribution at normal retirement age (65). The program was amended in 2000 in order to provide a survivorship benefit to a spouse of a volunteer who dies between age 55 and retirement age.

For each volunteer who joined the Department on or after July 1, 1994, the Town contributes \$400 for each year of credited service. As with the Defined Benefit Plan, credited service is awarded by reaching minimum levels of training drills and actual calls for service and by participating in administrative duties or civic projects sponsored by the Fire Department/ EMS Service.

In December 2007, the Board of Selectmen created a Temporary Study Committee for the purpose of reviewing and recommending action items for the recruitment and retention of volunteers within the Fire/ EMS Service. The Committee rendered a report to the Board of Selectmen in January 2009. The report included recommendations for tax abatements, pay per call and stipends for Fire/ EMS Officers as additional incentives. The Board of Selectmen approved pay per call and stipend incentives and as part of the proposal the Board of Selectmen closed the Pension Plan to new personnel effective July 1, 2009.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.04.157.52050	FIRE SERVICE DB/DC	16.28	\$40,384.35	\$34,730.00	\$33,542.00	\$23,976.48	\$24,287.00	\$26,511.00
DEPARTMENT: SERVICE INCENTIVE - 157		16.28	\$40,384.35	\$34,730.00	\$33,542.00	\$23,976.48	\$24,287.00	\$26,511.00

PUBLIC SAFETY FIRE DEPARTMENT - 4158

EXPLANATION

This program provides for the overall administration of the Canton Volunteer Fire Department which encompasses the following services: Firefighting, Fire Prevention, Fire Training, Maintenance, Operation, Public information and Community Relations programs and controlling and handling hazardous material incidents and training.

In 2021, the new Collinsville Fire House was approved at referendum. The 5.4 million dollar station is scheduled to be constructed in 2023.

A part-time (12 hours per week) Administrative Assistant assists the volunteer Chief with administrative duties.

BUDGET CHANGES AND COMMENTARY

- Stipends: Stipends are incentives given to certain fire department officials for volunteering their time. Line item increased because the Department requested an increase in the amount Officers receive for stipends.
- Pay per Call: The amount of pay-per-call benefit for each Fire event (fire call, training, etc.) is \$7.
- Part-time Hourly: This includes part-time firefighters (equivalent to two FTEs) and one-half of a 12 hour a week Administrative Assistant. The other 50% of the Administrative Assistant is in the EMS Special Revenue Fund. The line item increased because the prior full time Lieutenant was replaced with part-time staff equivalent to one FTE.
- Equipment Purchase: Funds most the equipment used by the department including power tools, portable power, rescue jacks, portable radios, chainsaws, fire police gear and turnout gear. Increased to purchase turnout gear for some of the part-time employees.
- Service Awards: Funding to support costs of Service Awards within Fire/EMS.
- Tires: Tires to be replaced on fire apparatus. Increased due to new DOT standards that require tires to be replaced every seven years.
- Vehicle Maintenance: Funds preventative maintenance and repairs to the Fire Department fleet. According to the Department it was partially increased to pay for repairs to the new Chief's vehicle.
- Radio Maintenance: Cost of maintaining and repairing existing radios.
- Equipment Maintenance: Funds utilized to maintain and repair small motors/equipment not mounted on trucks.
- Maintenance/Cleaning: Cost trash pickup service, generator maintenance, HVAC maintenance and general cleaning supplies.
- Software Support: This line pays ½ of the cost of target Solutions online training program, Rover – Spotted Dog notification app, Salamander ID tag software and website hosting.
- Telephone: Cost of phone service for all three stations.
- Cell Phone: The Chief is the only individual supplied with a cell phone. The remaining funds 8 cellular enabled that are used to be in the Fire vehicles.
- Cable/Web: Covers 50% of the cost of cable TV and internet services for Collinsville (other 50% is in EMS) and all of the costs for North Canton and Canton Springs Station.
- Fuel/Heat: The cost of heating the three Fire Stations.
- Physicals: Provides cost of providing NFPA/OSHA required physicals.
- Meetings/ Dues: Funds membership to various professional groups and cost to attend meetings.
- Recruitment: Funds costs to produce handouts, purchase ad space and provide events to attract new recruits.
- Training/Education: Training for new members and maintenance of NFPA and OSHA training requirements; specialized rope/rescue classes and hazard material classes.

- NFPA Compliance: Funds hose testing, ladder testing, SCBA testing, extinguisher hydro test, meter calibration and other testing.
- Consumables: Reflects cost for such items as hazard material foam for oil, speedy dry and bottled water.
- Retention: Reflects amount paid to support awards dinner and various supplies in support of volunteers.

PERSONNEL SUMMARY - STIPENDS

<u>Position(s)</u>	<u>Stipend</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Fire/ EMS Chief (1)(a)	15,000	5,000	7,500	5,000	
Executive Officer	4,000	1,500	2,000	1,500	
Asst. Chief (1)	4,000	3,000	4,000	3,000	
Deputy Chiefs (1)	2,000	2,000	2,000	2,000	
Captains (4)	1,000	4,000	4,000	4,000	
Safety Officer(1)(a)	1,000	500	500	500	
Public Relations Officer (1)(a)	500	250	250	250	
Information System Officer (1)(a)	1,000	1,000	500	500	
Chief Engineer (1)(a)	2,000	1,000	1,000	1,000	
Engineer(2)		1,000			
	<u>Salary</u>				
Admin. Assistant (12 hrs a week)(b)	13,547.04	6,592	6,773.52	6,773.52	
Firefighter (F/T) (1)	00	66,000			
Firefighter (P/T) (9) – (2 FTE)	106,404.48	57,532	106,404.48	106,404.48	

(a) 50% paid through the EMS budget;

(b) 50% of Fire Dept. Administrative Assistant is paid through the EMS budget

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.04.158.51200	OFFICER STIPENDS	5.33	\$19,750.25	\$18,750.00	\$2,307.75	\$17,686.63	\$17,983.34	\$17,557.83
010.04.158.51220	PART TIME HOURLY	66.26	\$106,404.48	\$64,000.00	\$59,106.65	\$78,664.66	\$11,236.12	\$0.00
010.04.158.51230	PAY PER CALL	0.00	\$24,500.00	\$24,500.00	\$0.00	\$22,109.00	\$24,723.00	\$21,042.00
010.04.158.51301	FULL TIME HOURLY	(100.00)	\$0.00	\$66,000.00	\$0.00	\$47,413.83	\$0.00	\$6,838.17
010.04.158.53000	EQUIPMENT PURCHASE	8.16	\$53,000.00	\$49,000.00	\$22,704.19	\$45,207.79	\$57,483.67	\$43,386.89
010.04.158.53100	COMPUTER EQUIPMENT	0.00	\$0.00	\$0.00	\$0.00	\$67.99	\$0.00	\$0.00
010.04.158.53630	FIRE SERVICE AWARDS	0.00	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$529.68	\$574.27
010.04.158.54100	TIRES	33.33	\$4,000.00	\$3,000.00	\$1,619.38	\$2,556.10	\$3,000.00	\$665.00
010.04.158.54200	VEHICLE FUEL	0.00	\$6,000.00	\$6,000.00	\$4,907.27	\$6,817.86	\$5,236.72	\$4,826.41
010.04.158.55010	VEHICLE MAINTENANCE	5.88	\$54,000.00	\$51,000.00	\$60,114.64	\$55,907.38	\$40,302.72	\$54,188.76
010.04.158.55020	RADIO MAINTENANCE	0.00	\$3,000.00	\$3,000.00	\$4,000.00	\$3,669.92	\$3,726.87	\$902.75
010.04.158.55030	EQUIPMENT MAINTENANCE	0.00	\$4,000.00	\$4,000.00	\$1,728.35	\$3,028.53	\$4,428.95	\$3,393.00
010.04.158.55100	MAINTENANCE/CLEANING S	0.00	\$20,000.00	\$20,000.00	\$15,262.11	\$21,602.93	\$15,891.82	\$20,309.76
010.04.158.55500	LIGHT/POWER	0.00	\$20,000.00	\$20,000.00	\$10,138.75	\$22,951.13	\$20,415.05	\$20,381.73
010.04.158.55830	COMPUTER SOFTWARE SU	(20.00)	\$12,000.00	\$15,000.00	\$2,114.41	\$2,689.55	\$4,410.16	\$4,217.51
010.04.158.56200	TELEPHONE	0.00	\$2,500.00	\$2,500.00	\$953.04	\$1,736.36	\$2,395.81	\$3,717.02
010.04.158.56205	CELL PHONE	0.00	\$3,800.00	\$3,800.00	\$2,081.32	\$4,282.44	\$3,794.58	\$2,432.18
010.04.158.56340	CABLE/INTERNET	0.00	\$3,000.00	\$3,000.00	\$1,991.08	\$3,465.54	\$3,362.90	\$3,234.28
010.04.158.56500	FUEL OIL/HEAT	0.00	\$13,000.00	\$13,000.00	\$7,918.41	\$11,777.39	\$10,957.52	\$14,311.53
010.04.158.56750	WATER	0.00	\$300.00	\$300.00	\$323.78	\$1,157.46	\$1,097.97	\$793.66
010.04.158.56760	SEWER USE	0.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
010.04.158.56820	PHYSICALS	0.00	\$12,350.00	\$12,350.00	\$8,667.00	\$11,105.50	\$11,254.50	\$12,318.00
010.04.158.56950	MTG. DUES/SUBSCRIPTION	5.26	\$1,000.00	\$950.00	\$435.00	\$1,749.90	\$1,004.56	\$987.50
010.04.158.57100	OFFICE SUPPLIES	0.00	\$700.00	\$700.00	\$344.49	\$246.62	\$131.24	\$443.54

Town of Canton

2. BOS YTD Expenditures Report

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From Date: 2/1/2022

To Date: 2/28/2022

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Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.04.158.57550	RECRUITMENT	0.00	\$1,500.00	\$1,500.00	\$190.36	\$248.50	\$411.25	\$743.19
010.04.158.57800	TRAINING/EDUCATION	0.00	\$10,000.00	\$10,000.00	\$1,726.21	\$11,250.06	\$8,953.41	\$4,801.95
010.04.158.59930	NFPA COMPLIANCE	1.45	\$14,000.00	\$13,800.00	\$13,412.44	\$17,277.94	\$11,909.20	\$15,808.91
010.04.158.59950	CONSUMABLES	0.00	\$1,500.00	\$1,500.00	\$526.05	\$819.99	\$1,133.37	\$1,323.28
010.04.158.59980	RETENTION	0.00	\$6,500.00	\$6,500.00	\$1,317.97	\$2,195.54	\$2,809.42	\$6,040.86
DEPARTMENT: FIRE SERVICES - 158		(4.17)	\$398,804.73	\$416,150.00	\$224,090.65	\$397,886.54	\$268,783.83	\$265,439.98

PUBLIC SAFETY EMERGENCY SERVICES - 4162

EXPLANATION

This program provides for expenses related to the provision of emergency services to the Town of Canton in the following manner:

- EMS Deficit: Over the past several years, the Emergency Medical Services fund has operated at a loss which has required supplemental funding from the General Fund. There is a projected deficit in the 2022/2023 fiscal year of \$248,451.92. The amount has risen significantly because volunteers are covering less shifts resulting in greater contracted services to cover additional shifts.
- C MED (North Central Connecticut Emergency Medical Services Council, Inc.): Provides Emergency Medical Dispatch service to the Town of Canton. All callers into Canton dispatch who request emergency medical services are transferred to CMED for purposes of receiving instruction from certified Emergency Medical Dispatchers. In addition, CMED receives a State of Connecticut subsidy of .30 for each community that acknowledges North Central CMED as its service provider.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.04.162.53480	EMS DEFICIT	41.05	\$245,551.92	\$174,091.00	\$87,045.50	\$165,677.00	\$124,278.00	\$152,302.75
010.04.162.53500	EMS C-MED	0.00	\$21,328.00	\$21,328.00	\$21,328.32	\$21,053.50	\$21,110.90	\$21,088.35
DEPARTMENT: EMERGENCY SERVICES - 162		36.57	\$266,879.92	\$195,419.00	\$108,373.82	\$186,730.50	\$145,388.90	\$173,391.10

SPECIAL REVENUE FUNDS EMERGENCY SERVICES – 3704162

EXPLANATION

Emergency Medical Services or EMS is part of the Canton Fire Department and is housed in the Collinsville Fire Station. Most of the expenses associated with emergency medical services are paid from a special revenue account. Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specific purposes. The Emergency Medical Services Fund accounts for all user fees collected and expenditures needed to operate the Town's emergency medical services program (ambulance). There is an anticipated deficit in the 2022-2023 Emergency Services Fund which will require a transfer of \$248,451.92 from the general fund to cover the deficit. This amount has increased significantly due to the unavailability of volunteers to fill shifts. When EMS went to a paramedic level service in 2016, the proposal was to have contracted services cover the paramedic requirements 24/7 and to supply EMS staffing for the daytime, weekday shifts leaving all evening and weekend shifts to be covered by volunteers. When a volunteer isn't available to commit to a shift contracted services is utilized. For fiscal year 22/23 the CVFD requested that contracted services be used to cover all shifts. Based on this and other requests by the Department, the amount the Town pays to subsidize EMS would have gone from \$179,313 to \$370,402. The CAO is recommending that the contracted services be increased to recognize the difficulty in finding volunteers to cover shifts, but not to the extent that there would be no shifts covered by volunteers.

Administrative support for EMS is being provided by a 12 hour per-week Administrative Assistant. The cost of the Administrative Assistant is divided between EMS and the Fire Department.

BUDGET CHANGES AND COMMENTARY

- Stipends: Funds paid to EMS Officers for volunteering their services. Increased because the Department has requested that there be an increase in the amount of stipends paid to officers.
- Financial Services: Funds cost of services performed by the Town's Finance Department on behalf of the Emergency Medical Services function.
- Pay per Call: An incentive for volunteers who attend training and meetings, cover shifts or go on calls. Each EMS volunteer will receive \$14 for every 12 hour shift (2 points) and \$7 (1 point) for every call or meeting the volunteer attends or responds to. Amount of stipends has not changed but the overall cost has gone down as a result of less volunteers covering shifts.
- Insurance: Funds costs associated with property/casualty insurance for the service.
- Fringe Benefit: Provides funding for service incentive costs related to the defined benefit and defined contribution pension plans.
- Equipment Purchase: Funds the purchase of jackets, pants, jumpsuits, portable radios, Lifepack automatic defibrillator units, etc. Increased to pay for new radios and pagers.
- Billing Services: Funds costs to collect and bill insurance companies through a third party vendor.
- C-MED: Funds operation of ambulance to hospital and ambulance to ambulance communications network.
- Vehicle Fuel: Cost of providing fuel for the ambulances and paramedic fly car.
- Vehicle Maintenance: Provides for preventative maintenance and repairs of mechanical failures. Increased due to additional ambulance and increased usage.
- Equipment Maintenance: Maintains equipment on ambulances such as suction units, batteries for pulse ox, monitors, defibrillators units, etc. Increased due to additional ambulance and servicing an additional stretcher.
- Maintenance Cleaning: Provides for contracted services such as generator service, bio waste disposal and garbage pickup along with custodial supplies.

- Light/Power: Provides funding for the cost of electricity.
- Software Support: Funds costs associated with Infinite Visions and EMS Charts.
- Telephone: Cost of traditional analog phone line and fax line at Collinsville Station.
- Cell Phone: Funds three wireless hot spots in two ambulances and the paramedic fly car and cellular connection to heart monitor.
- First Aid Supplies: Provides all consumable patient care supplies used by EMS, Fire and Police.
- Recruitment: Provides for pictures, ads and handouts to attract new people to service.
- Training/Education: Covers cost of new and refresher EMT / EMR classes, annual conferences such as CT EMS Conference, CT Trauma Conference and classes such as ACLS, PALS, PEPP, TCCC and CPR. Classes and conferences are required for continuing education credits.
- Contracted Services: Funds costs of staffing paramedics 24/7 and EMS staffing Monday through Friday from 6:00 AM to 6:00 PM and holiday/weekend coverage when volunteers are not available. Increase due to the need to add paid staffing in the evenings and weekends when volunteers are not available and a contractual increase with Vintech.
- Retention: Covers the cost of items used by the EMS volunteer staff such as T-shirts, food and bedding for sleeping quarters.

<u>Position(s)</u>	<u>Stipend</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Fire/ EMS Chief (1)(a)	15,000	5,000	7,500	5,000	
Executive Officer	4,000	1,500	2,000	1,500	
Asst. Chief (1)	4,000	3,000	2,000	3,000	
Deputy Chiefs (1)	2,000	2,000	2,000	2,000	
Captains (1)	1,000	1,000	1,000	1,000	
Safety Officer(1)(a)	1,000	500	500	500	
Public Relations Officer (1)(a)	500	250	250	250	
Information System Officer (1)(a)	1,000	500	500	500	
Engineer(1)	2,000	500	1,000	1,000	
	<u>Salary</u>				
Admin. Assistant (12 hrs a week)(b)	13,547.04	6,592	6,773.52	6,773.52	

(a) 50% paid through the Fire Department budget;

(b) 50% of Administrative Assistant is paid through the Fire Department budget.

Town of Canton

7. EMS YTD Expenditure Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
037.00.141.52400	F.I.C.A.	3.17	\$2,900.00	\$2,811.00	\$1,419.23	\$2,959.27	\$746.80	\$0.00
037.04.162.51200	OFFICER STIPENDS	29.21	\$19,059.00	\$14,750.00	\$2,307.60	\$12,211.41	\$14,249.99	\$12,153.95
037.04.162.51210	FINANCIAL SERVICES	22.12	\$23,199.65	\$18,998.05	\$9,543.15	\$15,519.48	\$13,518.43	\$14,065.92
037.04.162.51220	PART TIME HOURLY	2.75	\$6,773.52	\$6,592.00	\$2,052.91	\$3,559.98	\$3,813.98	\$0.00
037.04.162.51230	PAY PER CALL	(20.00)	\$16,000.00	\$20,000.00	\$0.00	\$14,251.17	\$14,114.52	\$25,593.33
037.04.162.52000	PROPERTY/CASUALTY INS	5.54	\$22,377.00	\$21,202.00	\$16,738.59	\$20,781.42	\$19,861.38	\$15,544.32
037.04.162.52200	FRINGE BENEFITS	(0.32)	\$13,978.00	\$14,023.00	\$4,148.00	\$19,906.37	\$19,777.00	\$16,882.00
037.04.162.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$591.66	\$742.05	\$409.76	\$0.00
037.04.162.53000	EQUIPMENT PURCHASE	30.43	\$15,000.00	\$11,500.00	\$4,704.93	\$11,234.10	\$8,751.70	\$11,011.52
037.04.162.53100	COMPUTER EQUIPMENT	(100.00)	\$0.00	\$2,500.00	\$2,534.50	\$3,321.00	\$3,200.00	\$3,185.07
037.04.162.53400	BILLING SERVICES-EMS	2.86	\$18,000.00	\$17,500.00	\$9,070.74	\$16,124.60	\$16,950.11	\$16,941.28
037.04.162.53500	EMERGENCY SERVICES C-	3.08	\$9,618.75	\$9,331.00	\$9,331.00	\$9,192.88	\$9,217.95	\$9,208.10
037.04.162.54200	VEHICLE FUEL	14.29	\$8,000.00	\$7,000.00	\$5,034.59	\$7,203.61	\$8,571.70	\$7,557.39
037.04.162.55010	VEHICLE MAINTENANCE	13.89	\$20,500.00	\$18,000.00	\$19,799.06	\$20,424.26	\$21,278.28	\$12,201.30
037.04.162.55020	RADIO MAINTENANCE EMS	0.00	\$500.00	\$500.00	\$0.00	\$367.47	\$0.00	\$582.47
037.04.162.55030	EQUIPMENT MAINTENANCE	20.00	\$12,000.00	\$10,000.00	\$9,811.80	\$8,981.45	\$9,420.94	\$8,077.66
037.04.162.55100	MAINT/CLEANING SUPPLIES	0.00	\$6,000.00	\$6,000.00	\$1,655.00	\$5,577.29	\$5,925.67	\$4,784.43
037.04.162.55500	LIGHT/POWER EMS	0.00	\$4,000.00	\$4,000.00	\$2,975.49	\$4,751.70	\$4,001.99	\$4,102.71
037.04.162.55830	COMPUTER SOFTWARE SU	(2.30)	\$10,000.00	\$10,235.00	\$6,427.75	\$12,225.32	\$7,099.57	\$9,299.60
037.04.162.56200	TELEPHONE EMS	0.00	\$1,200.00	\$1,200.00	\$955.03	\$1,459.68	\$1,274.23	\$1,218.88
037.04.162.56205	CELL PHONE	0.00	\$1,500.00	\$1,500.00	\$821.75	\$1,579.32	\$1,534.16	\$1,355.17
037.04.162.56340	CABLE/INTERNET	0.00	\$800.00	\$800.00	\$541.52	\$1,010.15	\$948.76	\$885.20
037.04.162.56500	FUEL OIL/HEAT	(15.79)	\$3,200.00	\$3,800.00	\$2,012.84	\$2,948.74	\$2,718.40	\$3,923.22
037.04.162.56750	WATER	0.00	\$300.00	\$300.00	\$323.86	\$1,157.49	\$1,098.02	\$793.66

Town of Canton

7. EMS YTD Expenditure Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
037.04.162.56760	SEWER USE	0.00	\$300.00	\$300.00	\$200.00	\$200.00	\$200.00	\$200.00
037.04.162.56800	FIRST AID SUPPLIES EMS	3.45	\$60,000.00	\$58,000.00	\$25,823.20	\$58,532.70	\$61,574.15	\$48,886.63
037.04.162.56820	MEDICAL DOCTORS	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00
037.04.162.57100	OFFICE SUPPLIES EMS	0.00	\$500.00	\$500.00	\$351.68	\$248.15	\$78.00	\$653.91
037.04.162.57550	RECRUITMENT - EMS	(50.00)	\$500.00	\$1,000.00	\$0.00	\$0.00	\$23.50	\$265.00
037.04.162.57800	TRAINING/EDUCATION EM	3.70	\$14,000.00	\$13,500.00	\$4,134.90	\$6,914.98	\$11,823.90	\$12,456.16
037.04.162.59100	EMS=CONTRACTED SERVI	18.04	\$464,446.00	\$393,460.00	\$311,779.89	\$382,000.00	\$413,000.61	\$382,072.87
037.04.162.59980	RETENTION	0.00	\$4,000.00	\$4,000.00	\$624.78	\$828.01	\$3,011.94	\$3,349.75
Grand Total:		12.68	\$758,651.92	\$673,302.05	\$455,715.45	\$646,214.05	\$678,545.44	\$627,251.50

End of Report

Town of Canton

6. EMS Special Revenue YTD Report

Fiscal Year: 2021-2022

☒ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☒ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
037.04.162.34000	PATIENT BILLING RECOVER	0.24	(\$500,000.00)	(\$498,811.05)	(\$240,041.05)	(\$500,588.37)	(\$466,793.52)	(\$495,634.02)
037.04.162.36102	INTEREST REVENUE - OTHER	(50.00)	(\$200.00)	(\$400.00)	(\$44.69)	(\$422.82)	(\$404.73)	(\$412.46)
037.04.162.39100	SUBSIDY FROM TOWN	48.46	(\$258,451.92)	(\$174,091.00)	(\$87,045.50)	(\$165,677.00)	(\$124,278.00)	(\$152,302.75)
037.04.162.39101	MISCELLANEOUS REVENUE	0.00	\$0.00	\$0.00	(\$727.00)	\$0.00	\$0.00	\$0.00
Grand Total:		12.68	(\$758,651.92)	(\$673,302.05)	(\$327,858.24)	(\$666,688.19)	(\$591,476.25)	(\$648,349.23)

End of Report

PUBLIC SAFETY FIRE MARSHAL - 4440

EXPLANATION

In accordance with Connecticut General Statutes Chapter 541, the local Fire Marshal is required to enforce the State Fire Safety Code. The responsibilities of the Fire Marshal include the following:

- Investigate and report to the State Fire Marshal on every fire in town, listing injuries, probable cause, etc.
- Inspect all buildings and facilities of public service, manufacturing, and occupancies regulated by the Fire Safety Code at least once a year.
- Inspect manufacturing establishments on a yearly basis.
- Inspect dry cleaning establishments on a yearly basis.
- Review new building plans for compliance with the fire code.
- Inspect and approve all underground and above ground tanks as stated by Code.
- Maintain hazardous material files.
- Inspect all schools for code requirements annually.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Compensation for Fire Marshal. The Fire Marshal position is 25 hours a week at \$38.88 per hour. Line item includes an additional 50 hours for fire call-outs and investigations.
- Part Time: Funds Deputy Fire Marshal to be available in the absence of the Fire Marshal or on a temporary basis when needed.
- Equipment Purchase: This line item is utilized for the purchase of miscellaneous equipment.
- Mileage: Reimburses employee at IRS rates for use of personal vehicle. Increased based on usage.
- Computer Software: Includes the total cost of the FIREHOUSE software is for fire incident reporting, inspection tracking, activity tracking etc. The current firehouse software will not be supported after December 2022. The new software is cloud based and is significantly more expensive.
- Cell Phone Service: Amount of reimbursement for Fire Marshal's personal cell phone at \$60 per month.
- Uniform: Purchases uniform for Fire Marshal. Increased \$400 to purchase Fire Investigation Boots.
- References/Text: Covers cost of code book subscriptions. Cost of NFPA annual code renewal increased.
- Meetings/Dues: Covers cost of membership in various organizations such as the New England Association of Fire Marshals, Connecticut Fire Marshals Association, National Fire Protection Association and International Code Council.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Fire Marshal	52,544	.71	.71	.71	
Senior Deputy / Fire Marshal (1)	1,015	990	1,015	1,015	
Deputy Fire Marshal (2)	1,470	1,430	1,470	1,470	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.04.440.51110	SUPERVISORY'S SALARIES	2.84	\$52,544.00	\$51,092.00	\$28,436.76	\$49,419.62	\$47,828.48	\$46,189.84
010.04.440.51200	PART TIME	7.75	\$3,685.00	\$3,420.00	\$1,413.11	\$3,358.17	\$2,506.45	\$2,902.68
010.04.440.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,203.24
010.04.440.53000	EQUIPMENT PURCHASE	0.00	\$200.00	\$200.00	\$0.00	\$254.00	\$0.00	\$42.95
010.04.440.55200	MILEAGE	0.00	\$1,600.00	\$1,600.00	\$725.76	\$1,530.24	\$1,459.05	\$1,596.69
010.04.440.55830	COMPUTER SOFTWARE SU	561.08	\$15,370.00	\$2,325.00	\$2,325.00	\$2,325.00	\$1,850.00	\$1,850.00
010.04.440.56100	POSTAGE	0.00	\$0.00	\$0.00	\$7.33	\$0.00	\$0.00	\$59.09
010.04.440.56205	CELL PHONE	0.00	\$720.00	\$720.00	\$360.00	\$720.00	\$720.00	\$720.00
010.04.440.56700	UNIFORMS	133.33	\$700.00	\$300.00	\$0.00	\$296.00	\$199.00	\$186.00
010.04.440.56910	REFERENCES/TEXTS	14.29	\$2,400.00	\$2,100.00	\$1,520.50	\$1,688.00	\$1,575.00	\$1,727.08
010.04.440.56950	MTG. DUES/SUBSCRIPTION	14.00	\$1,140.00	\$1,000.00	\$800.00	\$260.00	\$200.00	\$885.00
010.04.440.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.59
010.04.440.59940	FIRE PREVENTION	0.00	\$850.00	\$850.00	\$313.65	\$834.16	\$474.60	\$694.19
DEPARTMENT: FIRE MARSHAL - 440		24.53	\$79,209.00	\$63,607.00	\$35,902.11	\$60,685.19	\$56,812.58	\$69,089.35

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2022-2023 BUDGET

PUBLIC WORKS

5120	Town Hall Facilities
5200	Parks
5210	General Highway
5260	Town Garage
5470	Utilities
5290	Transfer Station
5550	Community Center - Facilities

PUBLIC WORKS

FACILITIES – TOWN HALL – 5120

EXPLANATION

The Facilities Division of the Public Works Department has the responsibility of maintaining the Police Station, Town Hall and Community Center. This portion of the budget involves the cost of maintaining Town Hall. It also includes payroll related expenses for the three facility division employees.

BUDGET CHANGES AND COMMENTARY

- Full-Time: Represents the wages for the Maintenance Supervisor, Facility Maintainer/Custodian and Custodian.
- Overtime: Reflects the cost of utilizing custodians outside of their normal work hours for special events or projects, covering for other employees or assisting during snow events. Overtime is partially off-set by fees paid by the groups using the Town Hall Auditorium. The current year's overtime is over budget because of additional COVID cleanings but will be at least partially reimbursed through COVID aid funds. Overtime is also used to pay custodial staff to come in on weekends and empty outside trash bins in Collinsville and the regular weekend trash at the Police Department.
- Repairs Maintenance: Funds used to pay for building maintenance such as painting, replacing fixtures, repairs and the purchase of equipment.
- Maintenance/Cleaning: This line item includes the cost of cleaning supplies and contracted services such as fire alarms and generator service.
- H/C Repair: This line item pays for repairs to the Town Hall heating and cooling system not covered by the standard maintenance contract. System is dated and needs constant attention to function in a reasonable manner.
- H/C Contract: Cost of contractual routine periodic maintenance and inspection of the Town Hall heating and cooling systems. This service decreased after being competitively bid.
- Light/Power: Although new chiller and pumps should reduce electrical usage, cost is still trending higher. The amount also includes loan for energy improvements.
- Telephone: Cost of operating all municipal analog phones and VOIP phone operating costs.
- Fuel/Heat: Reflects cost to heat Town Hall and Board of Education administrative offices.
- Water: Cost of water for Town Hall and irrigation for sodded area on Main Street.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Maintenance Supervisor	71,074	1	1	1	
Maintainer/Custodian	60,778	1	1	1	
Custodian	56,493	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

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010.05.120.51200	PART TIME	0.00	\$0.00	\$0.00	\$6,158.25	\$3,618.25	\$4,878.13	\$2,139.46
010.05.120.51304	FULL TIME HOURLY NAGE	3.76	\$188,345.00	\$181,521.60	\$104,056.65	\$176,033.67	\$171,904.09	\$171,230.07
010.05.120.51400	OVERTIME	9.09	\$24,000.00	\$22,000.00	\$24,800.43	\$21,544.70	\$29,249.52	\$21,199.06
010.05.120.55000	REPAIRS/MAINTENANCE	0.00	\$19,000.00	\$19,000.00	\$8,283.85	\$18,603.06	\$14,347.83	\$10,288.96
010.05.120.55100	MAINTENANCE/CLEANING S	0.00	\$12,000.00	\$12,000.00	\$9,893.97	\$12,000.00	\$19,672.09	\$12,954.80
010.05.120.55300	HEATING/COOLING REPAIR	0.00	\$6,000.00	\$6,000.00	\$4,779.74	\$7,112.89	\$7,592.42	\$5,860.76
010.05.120.55310	HEATING/COOLING CONTR.	(26.74)	\$1,978.00	\$2,700.00	\$0.00	\$2,700.00	\$2,700.00	\$2,700.00
010.05.120.55500	LIGHT/POWER	6.52	\$44,000.00	\$41,305.00	\$21,200.00	\$49,651.08	\$36,100.81	\$38,404.47
010.05.120.55600	ELEVATOR MAINTENANCE	0.00	\$1,785.00	\$1,785.00	\$1,190.00	\$1,907.00	\$1,710.54	\$1,814.76
010.05.120.56200	TELEPHONE	0.00	\$13,000.00	\$13,000.00	\$7,575.70	\$12,768.99	\$12,166.68	\$13,180.12
010.05.120.56500	FUEL OIL/HEAT	0.00	\$12,500.00	\$12,500.00	\$8,321.00	\$12,734.61	\$13,349.13	\$16,090.32
010.05.120.56750	WATER	0.00	\$2,400.00	\$2,400.00	\$1,219.76	\$2,299.76	\$2,199.06	\$3,055.14
010.05.120.56760	SEWER USE	0.00	\$1,250.00	\$1,250.00	\$400.00	\$408.07	\$1,252.16	\$553.42
010.05.120.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78.59	\$141.13
010.05.120.57400	EQUIPMENT PURCHASES -	0.00	\$0.00	\$0.00	\$0.00	\$1,349.00	\$5,772.00	\$4,740.82
DEPARTMENT: TOWN HALL - 120		3.42	\$326,258.00	\$315,461.60	\$197,879.35	\$322,731.08	\$322,973.05	\$304,353.29

PUBLIC WORKS

PARKS – 5200

EXPLANATION

The Parks Department is responsible for the maintenance of all Town (except the Water Pollution Control Facility) and Board of Education grounds, including athletic and recreational facilities under the supervision of the Director of Public Works and in consultation with the Director of Parks and Recreation.

BUDGET CHANGES AND COMMENTARY

- Full-Time NAGE: Wages for the full-time union employees and includes the cost of having a Maintainer work 16 hours a week in the Parks Department.
- Overtime: Utilized for after hour field and pool maintenance.
- Dyer Cemetery: Cost of having a private landscaper maintain the portion of Dyer Cemetery that is owned by the Town Canton.
- Light and Power: Electricity used at Parks Building and concession stand for Little League.
- Repairs/Maintenance: Reflects the cost of maintaining Parks Building on Simonds Avenue along with field equipment. Increased based on three year trend averaging \$2,657.
- Water: Reflects the cost of supplying water to the Parks building and Little League fields on Simonds Avenue. Water use varies significantly depending on the weather.
- Equipment Purchase: No equipment purchase requested for this year.
- Field Maintenance: Reflects cost of maintaining Town owned parks, greens and athletic fields, including grass seed, fertilizer, crab grass control, sod and clay for the ballfields.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Parks Supervisor	71,074	1	1	1	
Highway Maintainer(a)	21,408	.40	.40	.40	

(a) 16 hours of this position will be in the Parks Department and 24 hours will be in General Highway (32,112) for a total salary of \$53,520.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.200.51304	FULL TIME HOURLY NAGE	(2.90)	\$92,482.00	\$95,247.36	\$53,090.16	\$82,190.99	\$84,212.12	\$88,365.02
010.05.200.51400	OVERTIME	(42.86)	\$2,000.00	\$3,500.00	\$3,444.81	\$1,087.70	\$0.00	\$3,782.39
010.05.200.53610	OLD DYER CEMETERY	0.00	\$700.00	\$700.00	\$500.00	\$735.00	\$955.00	\$885.00
010.05.200.55000	REPAIRS/MAINTENANCE	150.00	\$2,500.00	\$1,000.00	\$3,754.45	\$3,357.62	\$2,370.47	\$4,948.75
010.05.200.55500	LIGHT/POWER	(3.85)	\$1,250.00	\$1,300.00	\$689.56	\$1,310.73	\$1,219.59	\$1,483.21
010.05.200.56500	FUEL OIL/HEAT	0.00	\$0.00	\$0.00	\$365.54	\$560.08	\$2,832.99	\$977.55
010.05.200.56750	WATER	42.86	\$5,000.00	\$3,500.00	\$3,594.09	\$9,452.55	\$5,115.76	\$2,807.23
010.05.200.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
010.05.200.57400	EQUIPMENT PURCHASE	(100.00)	\$0.00	\$6,800.00	\$6,800.00	\$0.00	\$25.53	\$0.00
010.05.200.58310	FIELD MAINTENANCE	0.00	\$17,733.00	\$17,733.00	\$9,330.89	\$15,759.04	\$15,695.20	\$10,363.09
DEPARTMENT: PARKS DEPARTMENT - 200		(6.23)	\$122,065.00	\$130,180.36	\$81,969.50	\$114,853.71	\$112,826.66	\$114,012.24

PUBLIC WORKS

GENERAL HIGHWAY – 5210

EXPLANATION

The Department of Public Works oversees all Town infrastructures, including roads, grounds and facilities. The Highway Division is responsible for the maintenance of approximately 71 miles of improved roads, 2.54 miles of unimproved roads, catch basin cleaning and drainage maintenance.

The Department of Public Works consists of 16 full-time employees, two (2) part-time employees and one (1) seasonal employee. The Department is responsible for the operations of the Transfer Station and all road, facility and recreational ground maintenance.

The Department was reorganized during the 19/20 fiscal year to incorporate the oversight of school facilities. The Superintendent for Building and Grounds was added to facilitate this supervision.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Reflects salary for DPW Director.
- Part-Time: Reflects general wages for one part-time summer employee. Increased due to change in minimum wage.
- Full-Time Salary: Reflects wages for the Project Administrator and the Superintendent for Buildings and Grounds.
- Full Time Hourly: Reflect wages for the Administrative Assistant.
- Full-Time NAGE: Wages for DPW Union employees.
- Overtime: Funds all overtime including snow removal.
- Vehicle Fuel: Reflects cost of regular gasoline through CRCOG bid.
- Diesel Fuel: Cost of diesel for the large plow trucks.
- Tree Services: Provides funding for private tree services when necessary to supplement Town resources. DPW has worked with Eversource contractors to assist in removal of diseased ash trees. Also covers the rental cost of a tub grinder to grind up stumps at the transfer station.
- Snow Removal: Provides for plow blades (10,000) and road salt (110,000) which purchases 1,571 tons of salt. This line item has increased because the amount budgeted for fiscal year 2021/22 was less due to salt remaining from the prior winter season.
- Repair and Maintenance: Cost of purchasing parts and maintaining DPW trucks and equipment. Increased based on trend.
- Town Maintenance: Funds supplies for maintenance of Town roads and buildings including signs, sign machine material, shovels, picks, hand tools, power washer supplies, light bulbs, topsoil, fertilizer, etc. Increased to pay for repairs to streetlights and moving of Town fiber optic lines.
- Catch Basin Cleaning: Provides funds to have catch basins cleaned by an outside vendor. State regulations and good management require catch basins to be cleaned on a regular basis.
- Sweeping: Funds are utilized to maintain and repair existing sweeper and to rent a sweeper when necessary.
- Mileage: Reimburse employees for use of private vehicles at IRS rates.
- Road Maintenance: Funds costs associated with minor road repairs such as temporary patching, guardrail replacement, drainage repairs, etc.
- Cell Phone: Partially reimburses the cost of six cell phones for the Director, Road Foremen, Parks Supervisor, Project Administrator, Building Supervisor and Superintendent of Buildings and Grounds.
- Plow Route: This account used to fund a private contractor to plow one of the Town's plow routes. This was competitively bid and no one responded to the RFP. The Town has taken steps to cover the route with existing staff and during larger storms utilizes the Maintenance Supervisor who maintains a CDL license.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Director of Public Works	112,502	1	1	1	
Superintendent of Buildings and Grounds	83,932	1	1	1	
Project Administrator	87,303	1	1	1	
Administrative Assistant	48,794	1,820 hours	1,820 hours	1,820 hours	
Road Foreman	76,710	1	1	1	
Maintainer III (4)	65,790	3	3	3	
Maintainer II	59,789	1	1	1	
Maintainer II (.6)	36,828	.6	.6	.6	
Mechanic	71,074	1	1	1	
Summer help(PT)	7,840	480 hrs	480 hrs	480 hrs	
Recording Clerks (2)	1,000	54 hours	54 hours	54 hours	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.210.51000	FULL TIME SALARIES	(0.57)	\$171,235.00	\$172,212.19	\$98,789.55	\$166,068.92	\$96,907.28	\$71,811.19
010.05.210.51110	SUPERVISORY'S SALARIES	0.00	\$112,502.00	\$112,502.22	\$64,905.15	\$109,491.21	\$106,560.80	\$103,244.80
010.05.210.51200	PART TIME	7.69	\$7,840.00	\$7,280.00	\$90.20	\$3,908.46	\$5,958.82	\$6,208.79
010.05.210.51301	FULL TIME HOURLY	0.00	\$48,794.00	\$48,794.20	\$27,700.10	\$47,568.94	\$47,542.79	\$44,975.44
010.05.210.51304	FULL TIME HOURLY NAGE	2.74	\$502,845.00	\$489,450.64	\$280,984.65	\$438,016.03	\$455,533.97	\$461,737.66
010.05.210.51400	OVERTIME	0.00	\$79,500.00	\$79,500.00	\$41,316.31	\$84,547.29	\$70,183.27	\$85,341.18
010.05.210.53710	HEAVY EQUIPMENT RENTA	0.00	\$2,000.00	\$2,000.00	\$650.00	\$1,957.50	\$1,218.00	\$0.00
010.05.210.54100	TIRES	(5.88)	\$4,000.00	\$4,250.00	\$2,131.32	\$3,068.51	\$4,028.23	\$4,137.67
010.05.210.54200	VEHICLE FUEL	11.11	\$5,000.00	\$4,500.00	\$4,745.04	\$6,931.35	\$4,861.39	\$4,047.60
010.05.210.54210	DIESEL FUEL	(4.00)	\$24,000.00	\$25,000.00	\$11,496.50	\$22,749.83	\$26,362.28	\$24,761.09
010.05.210.54220	OIL	20.00	\$3,000.00	\$2,500.00	\$2,897.52	\$2,250.19	\$2,067.77	\$1,421.18
010.05.210.54230	TREE CARE	0.00	\$30,000.00	\$30,000.00	\$21,796.00	\$30,000.00	\$26,850.00	\$23,229.50
010.05.210.54500	SNOW REMOVAL	34.83	\$120,000.00	\$89,000.00	\$85,190.74	\$111,406.65	\$89,672.03	\$121,729.09
010.05.210.55000	REPAIRS/MAINTENANCE	7.87	\$48,000.00	\$44,500.00	\$50,179.65	\$42,406.00	\$47,973.69	\$38,650.27
010.05.210.55020	RADIO MAINTENANCE	0.00	\$750.00	\$750.00	\$485.00	\$431.25	\$0.00	\$382.86
010.05.210.55110	TOWN MAINTENANCE/SUPP	(6.06)	\$15,500.00	\$16,500.00	\$13,612.13	\$31,703.19	\$50,424.26	\$17,415.68
010.05.210.55120	CATCH BASIN CLEANING	0.00	\$8,000.00	\$8,000.00	\$0.00	\$7,978.10	\$1,573.95	\$8,612.80
010.05.210.55130	STREET SWEEPING	0.00	\$2,500.00	\$2,500.00	\$465.00	\$1,522.96	\$8,342.16	\$1,885.00
010.05.210.55200	MILEAGE	(14.29)	\$1,200.00	\$1,400.00	\$378.65	\$1,199.03	\$249.60	\$329.54
010.05.210.55510	ROAD MAINTENANCE	0.00	\$30,000.00	\$30,000.00	\$16,924.53	\$31,587.49	\$37,360.07	\$30,854.37
010.05.210.56205	CELL PHONE	0.00	\$3,120.00	\$3,120.00	\$360.00	\$2,480.00	\$2,080.00	\$2,240.00
010.05.210.56340	CABLE/INTERNET	(27.52)	\$948.00	\$1,308.00	\$479.47	\$1,473.45	\$1,354.10	\$1,231.95
010.05.210.56920	CONTRACT SERV-PLOW RC	(100.00)	\$0.00	\$16,000.00	\$16,000.00	\$15,171.25	\$11,935.00	\$15,297.50
010.05.210.56950	MTG. DUES/SUBSCRIPTION	0.00	\$2,500.00	\$2,500.00	\$817.50	\$3,411.38	\$1,983.96	\$2,836.50

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.210.57220	MAPPING MATERIALS	0.00	\$400.00	\$400.00	\$0.00	\$350.00	\$1,414.21	\$350.00
010.05.210.57400	EQUIPMENT PURCHASES -	0.00	\$0.00	\$0.00	\$0.00	\$1,768.45	\$5,599.99	\$1,949.00
DEPARTMENT: GENERAL HIGHWAY - 210		2.48	\$1,223,634.00	\$1,193,967.25	\$742,395.01	\$1,169,447.43	\$1,108,037.62	\$1,074,680.66

PUBLIC WORKS

TOWN GARAGE – 5260

EXPLANATION

This account funds the cost of utilities and maintenance for the new Public Works Facility.

BUDGET CHANGES AND COMMENTARY

- Repair/Maintenance: Funds necessary repairs and maintenance for the Public Works facility.
- Maintenance/Cleaning: Pay for cleaning supplies, dumpster contract, fire alarm and sprinkler contract and clean out for 500-gallon oil water separator. Increased because of addition of an Annual Industrial Storm Water permit (\$2,550).
- Light/Power: Electricity for DPW facility. Decreased because of power purchase agreement with solar provider.
- Fuel/Heat: Reflects cost associated with heating the new facility.
- Uniforms: Provides funding for uniforms, shoes, safety equipment, boots and rain gear as required by contract and secured through the State Bid Process.
- Meals: The amount budgeted is required in the current DPW union contract. The funding is to reimburse DPW employees for food when they are called out for long periods of time. Benefit has been “grandfathered” in the current Union contract.
- Water: Provides funding for water through the Connecticut Water Company for building and outside faucets. Decreased based on current usage.
- Sewer Use: Cost of sending and treating sewage at the neighboring treatment plant.
- Office Supplies: Includes cost of basic office supplies and printer service contract.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.260.55000	REPAIRS/MAINTENANCE	0.00	\$2,800.00	\$2,800.00	\$1,045.64	\$3,291.86	\$13,348.71	\$3,640.13
010.05.260.55100	MAINTENANCE/CLEANING	55.02	\$6,565.00	\$4,235.00	\$6,447.27	\$4,660.00	\$8,980.09	\$6,467.24
010.05.260.55500	LIGHT/POWER	(3.38)	\$5,000.00	\$5,175.00	\$2,753.89	\$4,688.48	\$5,525.47	\$6,133.11
010.05.260.56500	FUEL OIL/HEAT	(13.43)	\$5,800.00	\$6,700.00	\$2,447.90	\$4,954.90	\$6,700.83	\$6,054.53
010.05.260.56700	UNIFORMS	0.00	\$9,500.00	\$9,500.00	\$5,369.91	\$10,196.26	\$11,437.23	\$10,956.45
010.05.260.56720	MEALS	(11.11)	\$2,600.00	\$2,925.00	\$0.00	\$2,925.00	\$2,600.00	\$2,925.00
010.05.260.56750	WATER	(8.57)	\$3,200.00	\$3,500.00	\$1,620.83	\$5,258.79	\$3,491.09	\$1,306.53
010.05.260.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
010.05.260.57100	OFFICE SUPPLIES	(25.00)	\$1,500.00	\$2,000.00	\$1,365.20	\$2,209.71	\$1,494.14	\$856.56
DEPARTMENT: TOWN GARAGE - 260		0.35	\$37,365.00	\$37,235.00	\$21,450.64	\$38,585.00	\$53,977.56	\$38,739.55

PUBLIC WORKS

UTILITIES – 5470

EXPLANATION

This program provides funding for costs associated with street lights and fire hydrants throughout the community. Pursuant to Town Meeting approval, the purchased street lights from Eversource and converted them to LED in 2019. This resulted in the cost of street lights decreasing from \$34,000 per year to 6,200 per year.

BUDGET CHANGES AND COMMENTARY

- Lighting/Power - Reflects projected impact of rates for street lights. The streetlights have been purchased from Eversource and the conversion to LED occurred in 2019. The costs also decreased because 25% of the streetlights were eliminated.
- Water - Reflects costs associated with Town hydrants and water lines serviced by Connecticut Water Company. The Town is assessed based on the amount of piping and the size of the pipe.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.470.55500	LIGHT/POWER	0.00	\$6,200.00	\$6,200.00	\$4,312.22	\$7,496.51	\$6,992.49	\$9,587.03
010.05.470.56750	WATER	0.00	\$225,000.00	\$225,000.00	\$107,988.38	\$218,544.93	\$206,228.95	\$208,488.69
DEPARTMENT: UTILITIES - 470		0.00	\$231,200.00	\$231,200.00	\$112,300.60	\$226,041.44	\$213,221.44	\$218,075.72

SPECIAL REVENUE FUNDS

TRANSFER STATION – 1300290

EXPLANATION

The Public Works Department is responsible for the operation and maintenance of the Transfer Station. Responsibilities of the station include chipping brush, keeping the facility clean, assisting and instructing residents in the proper disposal of household waste and recyclable materials, and checking identification stickers to ensure that only authorized permit holders use the facility. In 2010, the Board of Selectmen raised the cost of a Transfer Station pass making the Transfer Station self-supporting. Consistent with a self-supporting municipal operation, the Board of Selectmen with the concurrence of the Board of Finance, approved making the Transfer Station operations a special revenue fund similar to WPCA and Emergency Medical Services. Starting on January 1, 2016, the Transfer Station changed to three days a week. From April to September the Transfer Station is open later on Thursdays.

Currently the Town sends its municipal solid waste and recyclables to a processing/burn plant in Hartford under a multi-year agreement with MIRRA. Due to the cost of disposal and the age of the burn facility, the cost of disposing waste is expected to increase significantly. Disposal costs along with an increase in hauling costs has led to an anticipated deficit in the Transfer Station Special Revenue Account. The deficit of \$12,342 is now funded in the general fund similar to the EMS deficit.

BUDGET CHANGES AND COMMENTARY

- Part Time: Reflects cost of one part time employee at the rate of \$14.75 per hour for 16 hours per week and one part-time Transfer Station Attendant at \$19.53 per hour for 24 hours per week.
- Repairs and Maintenance: Cost of routine maintenance and small projects.
- Light/Power: Reflects amount based on current trend.
- Cable/Web: Cost of cellular service for credit card reader.
- Office Supplies: Includes cost of purchasing permits for Transfer Station users.
- Credit Card Fees: Cost of processing credit card charges at the Transfer Station. Increased due to more residents using their credit cards for transactions.
- Permit Fee: Fee paid to DEEP for permit necessary to operate the Transfer Station.
- Hauling Fees: Cost of hauling municipal solid waste from the Transfer Station. Significant increase in the amount of loads from single stream recycling mostly resulting from the increase of cardboard. The hauling costs for fiscal year 21/22 is expected to exceed \$52,000.
- Tipping Fee: Cost of disposing municipal solid waste at MIRRA. The cost of disposing municipal solid waste is expected to increase significantly due to issues at the disposal plant. There is great uncertainty as to the cost of future disposal fees. The anticipated cost for fiscal year 22/23 is \$111 per ton. The Town disposes about 1,000 tons of municipal solid waste per year. Also includes cost of disposing bulky waste, tires, oil and household hazardous waste.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Part Time – Attendant	24,373	.60	.60	.60	
Part Time	12,272	.40	.40	.40	

Town of Canton

8. Transfer Station YTD Special Revenue Repor

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
130.05.290.34430	TRANSFER STATION FEES	3.30	(\$219,000.00)	(\$212,000.00)	(\$189,079.00)	(\$226,992.00)	(\$211,192.55)	(\$189,439.00)
130.05.290.34441	ELECTRONIC RECYCLING F	0.00	(\$1,500.00)	(\$1,500.00)	(\$876.88)	(\$3,090.10)	(\$2,077.77)	(\$1,938.61)
130.05.290.34442	SCRAP METAL	26.67	(\$19,000.00)	(\$15,000.00)	(\$11,346.90)	(\$18,903.88)	(\$17,279.30)	(\$14,261.34)
130.05.290.34443	WASTE DISPOSAL LIC FEE-	0.00	(\$2,000.00)	(\$2,000.00)	(\$1,500.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)
130.05.290.36100	INTEREST REVENUE - STIF	5.04	(\$500.00)	(\$476.00)	(\$18.15)	(\$69.56)	(\$664.30)	(\$878.81)
130.05.290.39100	SUBSIDY FROM TOWN	0.00	(\$12,342.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		10.12	(\$254,342.00)	(\$230,976.00)	(\$202,820.93)	(\$251,055.54)	(\$233,213.92)	(\$208,517.76)

End of Report

PUBLIC WORKS TRANSFER STATION – 290-53480

EXPLANATION

Transfer Station Deficit – This account funds the anticipated deficit in the Transfer Station Special Revenue Fund. Due to the rising cost of disposing and hauling municipal solid waste it is anticipated that there will be a \$12,342 deficit in the Transfer Station budget.

Town of Canton

9. Transfer Station YTD Expenditure Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
130.00.141.52400	F.I.C.A.	0.00	\$3,000.00	\$3,000.00	\$1,581.83	\$2,711.90	\$3,946.51	\$0.00
130.05.290.51200	PART TIME	2.72	\$36,645.00	\$35,675.00	\$20,347.60	\$35,525.34	\$27,873.21	\$10,699.38
130.05.290.51304	PART TIME	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,381.79)	\$35,515.25
130.05.290.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,906.71
130.05.290.55000	REPAIRS/MAINTENANCE	0.00	\$2,000.00	\$2,000.00	\$1,361.36	\$1,722.31	\$1,105.09	\$7,775.94
130.05.290.55500	LIGHT/POWER	(3.70)	\$2,600.00	\$2,700.00	\$2,054.44	\$2,901.08	\$2,638.37	\$2,623.34
130.05.290.56340	CABLE/INTERNET	0.00	\$1,320.00	\$1,320.00	\$759.28	\$1,524.57	\$1,208.12	\$1,073.22
130.05.290.56750	WATER	0.00	\$200.00	\$200.00	\$0.00	\$135.95	\$139.69	\$185.84
130.05.290.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$753.15	\$0.00	\$754.19	\$299.99
130.05.290.59425	CREDIT CARD FEES	8.33	\$1,300.00	\$1,200.00	\$820.44	\$1,502.10	\$1,008.39	\$652.03
130.05.290.59920	PERMIT FEE	0.00	\$800.00	\$800.00	\$901.12	\$800.00	\$800.00	\$890.00
130.05.290.59960	HAULING	23.81	\$52,000.00	\$42,000.00	\$26,608.77	\$46,833.92	\$45,719.83	\$38,132.17
130.05.290.59970	TIPPING FEE	6.58	\$153,677.00	\$144,194.00	\$80,471.06	\$142,261.83	\$128,888.31	\$122,457.95
Grand Total:		8.74	\$254,342.00	\$233,889.00	\$135,659.05	\$235,919.00	\$212,699.92	\$225,211.82

End of Report

PUBLIC WORKS

FACILITIES – COMMUNITY CENTER – 5550

EXPLANATION

The Community Center program contains those items required to maintain the Community Center. Converted from a former school facility, the building houses the Community Center, Library Operations, the Parks and Recreation Administrative Office and programming space along with Social Services and Senior Center operations. The cost of maintaining and operating the Community Center is contained in this department.

In 2019 there were significant energy efficiency improvements done at the Community Center. These improvements are funded through a six-year loan through an Eversource program. The loan is paid through the regular utility bill.

BUDGET CHANGES AND COMMENTARY

- Repairs and Maintenance: Funds utilized for building maintenance such as painting and major repairs.
- Maintenance/Cleaning: Funds the purchase of cleaning supplies, maintenance contracts and certain professional services, including security alarm system, generator service contract, fire alarm and trash pickup.
- H/C Repair: Funds used to repair the HVAC system not covered by maintenance contract. This area continues to be a significant expense.
- H/C Contract: Contract for heating and cooling periodic maintenance and inspections.
- Lighting/Power: Reflects projected costs of utilities. Amount includes repayment of Eversource loan for energy improvements.
- Elevator Contract: The costs of having a third party maintain and inspect the elevator.
- Fuel/Heat: Reflects natural gas costs to heat building. Increased based on trend.
- Water: Reflects anticipated rates.
- Sewer Use: Reflects cost of treating sewage.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.550.55000	REPAIRS/MAINTENANCE	0.00	\$10,500.00	\$10,500.00	\$10,065.90	\$4,968.66	\$10,690.82	\$8,303.87
010.05.550.55100	MAINTENANCE/CLEANING	0.00	\$15,000.00	\$15,000.00	\$14,471.53	\$16,728.87	\$22,001.52	\$12,417.60
010.05.550.55300	HEATING/COOLING REPAIR	0.00	\$8,000.00	\$8,000.00	\$8,261.57	\$9,117.47	\$6,886.55	\$22,700.11
010.05.550.55310	HEATING/COOLING CONTR	1.23	\$3,280.00	\$3,240.00	\$0.00	\$3,240.00	\$3,240.00	\$3,240.00
010.05.550.55500	LIGHT/POWER	4.11	\$38,000.00	\$36,500.00	\$21,359.11	\$39,334.13	\$44,463.92	\$47,561.61
010.05.550.55600	ELEVATOR MAINTENANCE	0.00	\$1,785.00	\$1,785.00	\$1,190.00	\$1,907.00	\$3,138.51	\$1,814.76
010.05.550.56500	FUEL OIL/HEAT	5.66	\$14,000.00	\$13,250.00	\$8,777.27	\$15,494.80	\$13,010.53	\$15,988.58
010.05.550.56750	WATER	(9.46)	\$3,350.00	\$3,700.00	\$1,804.51	\$3,358.92	\$3,630.64	\$3,843.15
010.05.550.56760	SEWER USE	0.00	\$900.00	\$900.00	\$400.00	\$475.15	\$695.49	\$645.18
DEPARTMENT: COMMUNITY CENTER - 550		2.09	\$94,815.00	\$92,875.00	\$66,329.89	\$94,625.00	\$107,757.98	\$116,514.86

TOWN OF CANTON

CAO PROPOSED

FISCAL YEAR 2022-2023 BUDGET

COMMUNITY SERVICES

6340	Community Agencies
6380	Senior / Social Services
6450	Parks and Recreation
2100045	Parks and Recreation – Special Revenue Fund
0320	Library

COMMUNITY SERVICES

Community Agencies - 6340

EXPLANATION

These are Town agencies, community groups and regional organizations that receive funding from the Town. In the 20/21 budget the Selectmen increased the contribution to the Canton Historic Commission, Roaring Brook Nature Center and the Arts Council to assist in loss revenues due to COVID. That increased funding has been continued. Also there may be alternative grant sources for funding such as ARPA funding.

BUDGET CHANGES AND COMMENTARY

- Youth Service Bureau - For the operation of youth services, including prevention activities, positive youth development and counseling for troubled youth. The Bureau also oversees the youth center known as the "Cave".
- Memorial Day - Funds the purchase of flags and markers for cemeteries.
- Health District - Through its membership in the Farmington Valley Health District (FVHD), the Town receives services and programs associated with a Public Health Department which include the following: subdivision reviews, soil testing, engineer plan reviews, septic systems, wells, licensing and inspecting of food establishments, public pool inspections and permitting, daycare inspections and permitting. Resulting from a strategic planning process, the agency has taken on additional statutory requirements resulting in higher fees. The Health District has played a pivotal role in addressing the impacts of the COVID 19 pandemic.
- Farmington Valley Visiting Nurses Association VNA - Through its association with the Farmington Valley Visiting Nurses Association (FVVNA), the Town receives comprehensive home and community health and illness prevention programs. The annual allocation allows the VNA to provide health supervision home visits by a registered nurse, physical therapist or medial social worker, reduced and part pay home care services for individuals with financial hardship and a variety of illness prevention/clinic services based up requested services and needs identified.
- Canton Historical Museum – Funds contributed to the local historic museum located in Collinsville.
- North Central Regional Mental Health Board - A non-profit regional board that monitors and provides for local mental health services.
- Farmington River Watershed - An advocacy group that supports the Farmington River. The funds also support the River Stewart Program.
- Roaring Brook Nature Center – Funding for the local non-profit nature center.
- Interval House - Provides services to victims of domestic violence.
- Arts Council –The Arts Council is a volunteer group that helps to support the arts in Canton. The arts are an important part of the community and its growth and its growth will help promote economic development in the Town.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.06.340.53575	YOUTH SERVICE BUREAU	0.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00
010.06.340.53580	MEMORIAL DAY	0.00	\$750.00	\$750.00	\$0.00	\$675.00	\$612.03	\$593.63
010.06.340.53585	HEALTH DISTRICT	5.00	\$75,367.00	\$71,778.00	\$71,778.00	\$66,755.00	\$62,303.00	\$56,579.00
010.06.340.53595	FV VNA	0.00	\$12,925.00	\$12,925.00	\$7,213.75	\$10,192.50	\$10,306.50	\$10,561.75
010.06.340.53600	CANTON HISTORICAL MUSEUM	0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00
010.06.340.53620	MENTAL HEALTH	0.00	\$720.00	\$720.00	\$720.00	\$720.00	\$720.00	\$720.00
010.06.340.53626	ARTS COUNCIL	0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$0.00	\$0.00
010.06.340.58520	FARMINGTON RIVER WATER	0.00	\$3,835.00	\$3,835.00	\$3,835.00	\$1,335.00	\$1,235.00	\$1,235.00
010.06.340.58530	ROARING BROOK NATURE	0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00
010.06.340.60011	INTERVAL HOUSE BATTERY	0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
DEPARTMENT: COMMUNITY AGENCIES - 340		3.36	\$110,397.00	\$106,808.00	\$100,346.75	\$94,977.50	\$89,476.53	\$83,989.38

COMMUNITY SERVICES

SENIOR/SOCIAL SERVICES – 6380

EXPLANATION

The Senior/Social Services Department provides comprehensive services and programs to the Town's senior population in order to promote physical, emotional, social and intellectual well-being for this group of Canton citizens. Activities focus on public health and wellness, education, transportation, socialization, recreational and volunteer opportunities.

In addition, external services are brought in, provided and coordinated on-site for easy accessibility by seniors: notably in the areas of health (flu shot clinics, foot care clinic, skin and hearing screenings, BP monitoring and nutrition counseling), education (presentations and classes including cooking, computer skills and safe driving), and social services.

For many years the weekly senior luncheons have been provided by the Community Renewal Team (CRT). Unfortunately, partially due to budget constraints, CRT has not been able to deliver meals in a reliable manner. The budget now contains funding for meals being prepared on site by a part-time Café Coordinator. Also, similar to Parks & Recreation, a Special Revenue Account for Senior Social Services has been established to maintain the revenues that derive from meals or senior activities. These revenues can then be used to support the cost of meals or other senior activities.

Finally, through ARPA funding, a \$60,000 fund has been established to assist individuals and families that have been detrimentally impacted by the COVID 19 pandemic.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for the Senior/Social Services Director.
- Part-Time: Reflects the salary for the part-time Administrative Assistant, part-time Senior Center Coordinator and Café Coordinator.
- Dial-A-Ride: Cost covers personnel, maintenance of bus, insurance and all aspects of operation. The Dial-A-Ride service provides transportation to seniors and disabled Canton residents on a consistent, regular basis. The program is partially subsidized by a state grant.
- Software Support: funds cost of charity tracker software that tracks services being provided to residents.
- Copier Contract: Account funds cost of the office copier. Reduced based on the actual lease amount of a new copier.
- Meals: Includes cost of preparing meals at the senior center for Canton residents.
- Meetings/Dues: Cost of membership in professional organizations and seminars.
- Printing: This line item was increased in the current fiscal year to fund the combined program newsletter. Total cost is approx. \$16,500 of which Senior/Social Services will fund 25%.
- Senior Activities: Funds utilized for senior activities.
- Meals on Wheels: Program that delivers meals to Canton residents.
- General Assistance: Provides short-term financial assistance when other programs are not available.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Senior/Social Services Director	70,725	1	1	1	
Administrative Assistant	23,442	.57	.57	.57	
Senior Center Coordinator	27,612	.71	.71	.71	
Café Coordinator	9,616	624 hours	624 hours	624 hours	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.06.380.51110	SUPERVISORY'S SALARIES	0.00	\$70,725.00	\$70,725.00	\$40,150.00	\$74,865.52	\$53,653.88	\$61,355.15
010.06.380.51200	PART TIME	1.17	\$60,670.00	\$59,966.00	\$25,329.94	\$56,129.33	\$57,692.44	\$71,797.85
010.06.380.54420	DIAL-A-RIDE	3.84	\$70,170.00	\$67,578.00	\$44,584.50	\$64,865.00	\$62,976.00	\$63,487.75
010.06.380.55200	MILEAGE	0.00	\$300.00	\$300.00	\$0.00	\$27.22	\$720.60	\$515.00
010.06.380.55830	COMPUTER SOFTWARE SU	(33.54)	\$432.00	\$650.00	\$591.54	\$540.00	\$432.00	\$412.00
010.06.380.55860	COPIER MAINTENANCE CO	(64.01)	\$510.00	\$1,417.00	\$1,083.56	\$1,485.78	\$1,657.73	\$273.87
010.06.380.56100	POSTAGE	20.00	\$1,500.00	\$1,250.00	\$634.74	\$1,013.00	\$675.95	\$698.62
010.06.380.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$240.00	\$0.00	\$120.00	\$560.00
010.06.380.56720	MEALS	2.22	\$9,200.00	\$9,000.00	\$0.00	\$8,600.00	\$4,037.86	\$3,454.31
010.06.380.56950	MTG. DUES/SUBSCRIPTION	0.00	\$360.00	\$360.00	\$80.00	\$239.90	\$389.89	\$400.00
010.06.380.57100	OFFICE SUPPLIES	22.07	\$1,001.00	\$820.00	\$491.06	\$775.77	\$1,889.83	\$1,012.76
010.06.380.57200	PRINTING	0.00	\$5,500.00	\$5,500.00	\$250.00	\$425.00	\$1,733.13	\$493.16
010.06.380.57600	COMPUTER SUPPLIES	0.00	\$0.00	\$0.00	\$42.53	\$19.99	\$0.00	\$25.00
010.06.380.59030	SENIOR ACTIVITIES	0.00	\$3,000.00	\$3,000.00	\$0.00	\$190.76	\$2,080.44	\$3,426.65
010.06.380.59050	MEALS ON WHEELS	0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00
010.06.380.59100	GENERAL ASSISTANCE	0.00	\$3,500.00	\$3,500.00	\$1,710.26	\$1,941.30	\$1,845.04	\$3,675.29
010.06.380.59900	MISCELLANEOUS	0.00	\$0.00	\$0.00	\$0.00	\$93.76	\$34.31	\$0.00
DEPARTMENT: SENIOR/SOCIAL SERVICES - 380		1.23	\$230,848.00	\$228,046.00	\$118,688.13	\$214,712.33	\$193,439.10	\$211,587.41

Senior Social Services Special Revenue Account

Revenues

\$5,550 – Revenue from Meals

\$4,000 – Dial-A-Ride Tickets

\$1,000 – Misc. Revenue

\$10,550 Total Revenue

Expenses

\$3,516 Meals

\$2,000 Senior Center Programming

\$5,516 Total Expenses

Expected Surplus - \$5,034

Narrative

Similar to the Parks & Recreation Commission, a special revenue account has been established for the Senior Social Services Department. The Senior Social Services Special Revenue Account will receive funds from meals, programming and donations. The funds are budgeted to enhance the senior center café lunch program and in support of senior center programs. As currently budgeted there would be a surplus that would carry over to the next year.

Meals – This fund is used to support the non-labor expenses connected with purchasing, making and serving meals to seniors.

Programming – This fund supports enhanced programs for seniors, such as trips, supplies and paying for instructors for various classes.

Town of Canton

15. Sen & Soc Srvcs YTD Expenditure Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
128.06.380.59030	SENIOR PROGRAM EXPEND	0.00	\$2,000.00	\$0.00	\$2,185.26	\$3,019.40	\$5,193.01	\$3,815.19
128.06.380.59031	SENIOR CENTER CAFE PRG	0.00	\$3,516.00	\$0.00	\$5,985.33	\$7,401.31	\$0.00	\$0.00
Grand Total:		0.00	\$5,516.00	\$0.00	\$8,170.59	\$10,420.71	\$5,193.01	\$3,815.19

End of Report

Town of Canton

15. Sen & Soc Srvcs Special Revenue YTD Report

Fiscal Year: 2021-2022

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☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
128.06.380.34141	DIAL-A-RIDE TICKETS	0.00	(\$4,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128.06.380.34783	SENIOR PROGRAM FEES	0.00	\$0.00	\$0.00	(\$2,593.00)	(\$619.00)	(\$6,080.75)	(\$5,086.00)
128.06.380.34784	SENIOR CENTER CAFE PROGRAM	0.00	(\$5,550.00)	\$0.00	(\$3,437.00)	(\$3,856.50)	\$0.00	\$0.00
128.06.380.36500	PRIVATE DONATIONS/GIFTS	0.00	\$0.00	\$0.00	(\$825.00)	(\$551.63)	(\$500.00)	(\$80.00)
128.06.380.36550	DONATIONS-DIAL-A-RIDE VEHICLES	0.00	\$0.00	\$0.00	(\$150.00)	\$0.00	\$0.00	\$0.00
128.06.380.36600	SENIOR MISC. REVENUE	0.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		0.00	(\$10,550.00)	\$0.00	(\$7,005.00)	(\$5,027.13)	(\$6,580.75)	(\$5,166.00)

End of Report

COMMUNITY SERVICES

PARKS AND RECREATION – 6450

EXPLANATION

The Canton Parks and Recreation Department is charged with providing comprehensive, high quality and well-rounded recreation and leisure activities for Canton residents. The programs are intended to address the needs of all populations from pre-school age to senior citizens. The Recreation Department also maintains the pool complex located at Mills Pond.

BUDGET CHANGES AND COMMENTARY

- Part-Time Hourly: Represents the wages for the Recreation Supervisor at 29 hours per week. 25% of the Recreation Supervisor's wages are paid from the Special Revenue Account.
- Supervisory Salary: The Director's salary line item. 25% of the Supervisor's salary is paid from the Special Revenue Account.
- Part-Time Seasonal: Represents the cost of paying part time seasonal employees to operate the Mills Pond pool. Approximate breakdown of wages is indicated in the chart below.
- Maintenance/Cleaning: Represents funds for opening and closing the pool house, pool house supplies, general repairs, portable restrooms and dumpster rental. Increased so that additional portable restrooms could be rented and left out for a longer period of time.
- Repair Maintenance: Funds utilized to purchase first aid supplies, life guard suits, pool ID tags, etc. and infrastructure maintenance and repairs. Reduced based on trend.
- Fuel/Heat: Reflects cost of heating hot water at Mills Pond.
- Sewer Use: Reflects costs associated with pool water treatment and toilet facilities at Mills Pond. The Town's sewer fees are charged the same as commercial users, which means the fee is based on water usage.
- Meetings/Dues: Includes dues for the National Recreation and Park Association and Connecticut Recreation and Park Association
- Mills Pond Pool Opening/Closing: Opening and closing the pool is now being performed by DPW. The amount budgeted help funds materials such as paint and allows for contracting with a local vendor to repair the shell if necessary.
- Mills Pond Pool Repairs: Costs of repairing the Mills Pond Pool.
- Mills Pond Water: Cost of the water to fill Mills Pond Pool and irrigate the recreation fields located at the park. The amount varies significantly depending on weather conditions. The Parks and Recreation Director has analyzed water usage and determined that the amount used to irrigate the fields is well within best practices. It is estimated that the pool and pool house utilize 500,000 gallons of water and irrigation uses between 2 and 2.5 million gallons.
- Copier Lease: Cost of leasing the copier for the Recreation Department.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Director (a)	78,654	1	1	1	
Recreation Supervisor (a)	47,094	.83	.83	.83	
Pool Supervisors – (3)	11,367	10,546	11,367	11,367	
Lifeguards – (25)	31,269	30,726	31,269	31,269	
Desk Attendant – (4)	9,970	9,105	9,970	9,970	
Maintenance - 404hrs	6,280	5,560	6,280	6,280	

(a) \$19,664 of the Director's salary and \$11,773 of the Recreation Program Supervisor's wages come from the Parks and Recreation Special Revenue Fund. Amount listed above is the full salary.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.06.450.51000	FULL TIME SALARIES	0.00	\$34,375.00	\$34,375.00	\$22,765.16	\$39,431.94	\$29,898.34	\$36,131.52
010.06.450.51110	SUPERVISORY'S SALARIES	(9.64)	\$58,990.38	\$65,283.00	\$37,663.06	\$57,915.08	\$53,538.41	\$57,988.10
010.06.450.51150	PART TIME SEASONAL	5.27	\$58,886.00	\$55,937.00	\$32,282.70	\$36,145.00	\$40,809.43	\$54,609.63
010.06.450.55100	MAINTENANCE/CLEANING S	41.18	\$6,000.00	\$4,250.00	\$3,984.74	\$4,250.00	\$2,914.61	\$3,287.26
010.06.450.55200	MILEAGE	0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
010.06.450.55800	REPAIRS/MAINTENANCE	(18.75)	\$6,500.00	\$8,000.00	\$1,461.10	\$5,371.46	\$6,197.10	\$2,766.26
010.06.450.55860	COPIER MAINTENANCE CO	0.00	\$550.00	\$550.00	\$374.75	\$822.39	\$667.49	\$531.83
010.06.450.56100	POSTAGE	0.00	\$200.00	\$200.00	\$34.20	\$34.66	\$138.20	\$100.34
010.06.450.56440	SPECIAL EVENTS	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.26
010.06.450.56500	FUEL OIL/HEAT	66.67	\$250.00	\$150.00	\$200.00	\$46.24	\$124.79	\$215.01
010.06.450.56760	SEWER USE	33.33	\$4,000.00	\$3,000.00	\$3,530.65	\$5,073.48	\$2,661.40	\$913.40
010.06.450.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,455.00	\$1,455.00	\$1,437.50	\$6,205.00	\$1,211.33	\$3,437.50
010.06.450.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$55.97	\$601.06	\$744.02	\$845.81
010.06.450.58400	CHEMICALS	0.00	\$5,000.00	\$5,000.00	\$2,010.67	\$4,952.27	\$3,061.75	\$6,217.35
010.06.450.58410	MILLS POND OPENING/CLO	0.00	\$7,500.00	\$7,500.00	\$650.00	\$7,500.00	\$5,888.93	\$9,486.08
010.06.450.58420	MILLS POND POOL REPAIR	0.00	\$3,000.00	\$3,000.00	\$1,233.83	\$586.35	\$2,381.37	\$176.92
010.06.450.58430	MILLS POND WATER	5.71	\$18,500.00	\$17,500.00	\$14,110.42	\$22,091.78	\$19,773.65	\$14,018.48
010.06.450.60040	COPIER LEASE	0.00	\$1,294.00	\$1,294.00	\$754.60	\$1,293.60	\$1,304.86	\$1,293.60
DEPARTMENT: PARK AND RECREATION - 450		(0.48)	\$207,350.38	\$208,344.00	\$122,549.35	\$192,320.31	\$171,315.68	\$192,091.35

SPECIAL REVENUE FUNDS PARKS AND RECREATION – 2100045

EXPLANATION

Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specific purposes. In most cases, these funds do not directly affect the mill rate. The Parks and Recreation Special Revenue Fund accounts for all the fees collected for recreation programs and the expenditures needed to operate the program.

In recent years several accounts from the Parks & Recreation general fund account have been moved to the special revenue account. This results in more recreational related expenses being paid from participant fees and less from general tax dollars. These changes include 25% of both the Directors and Recreation Supervisor's wages, 100% of the Recreation Coordinator wages, light and power and special events just to name a few. While in prior years P&R programs brought in significant revenues and could off-set these additional expenditures, reduced programming due to COVID has created less revenues resulting in a small deficit at the end of the 20/21 fiscal year. It is anticipated that programming should increase along with revenues in the 22/23 fiscal year.

BUDGET CHANGES AND COMMENTARY

- F/T Salary: Funds 100% of the compensation for the Recreation Coordinator.
- Supervisor Salary: Funds 25% of the compensation for the Director of Parks & Recreation. Most of the Director's wages are paid from the Parks & Recreation general fund account.
- Part-Time Seasonal: Compensation for employees such as Camp Directors and Life Guards. Also includes counselors for after school program at Cherry Brook School and CIS.
- Part Time: Funds 25% of the wages for the Recreation Supervisor position. Most of the Recreation Supervisors wages are paid from the Parks & Recreation general fund account.
- Financial Services/Fringe Benefits: Provides proportionate funding for Financial Department services committed to Parks and Revenue Special Revenue Fund function.
- FICA: Funds Part Time Parks position payroll taxes at 7.65% of all wages.
- Software Support: Parks and Recreation's share of Infinite Visions financial software and the annual cost of the MYREC recreation registration and management software.
- Special Events: Funds special programs such as concerts at Mills Pond Park. Although Special Events have been reduced during the pandemic it is hoped that they will return in the 22/23 fiscal year.
- Meetings/Dues: Funds training and supplies for in-house training for recreation staff.
- Materials and Supplies: Costs associated with materials, equipment and supplies for recreational programs.
- Programs: Covers costs for running programs – instructor fees, supplies, materials and miscellaneous expenses.
- CCRD Fees: This represents the processing fees for allowing participants to pay with a credit card.
- License Fee: Cost of the ASCAP music license fee so that Park & Recreation can have musical events.

PERSONNEL SUMMARY

DEPARTMENT: **Park & Recreation - Revenue Fund**

POSITION / TITLE	# of positions	Status: FT / PT	# of hours	Union	FY 2021-2022 Salary:	FY 2022-2023 Salary:
Summer Camp Supervisors	2	PT	seasonal	non	\$8,760.00	\$9,780.00
Camp Asst Supervisors	1	PT	seasonal	non	\$5,340.00	\$6,020.00
Summer Camp Counselors	7	PT	seasonal	non	\$32,130.00	\$36,465.00
Water Safety Instructors	3	PT	seasonal	non	\$5,909.00	\$8,141.00
AM Lifeguard	1	PT	seasonal	non	\$1,981.00	\$2,691.00
Park Maintainer (DPW)	1	PT	seasonal	non	\$6,080.00	\$2,400.00
Head Swim Coach	1	PT	seasonal	non	\$3,675.00	\$3,850.00
Assistant Swim Coach	3	PT	seasonal	non	\$3,675.00	\$4,275.00
Recreation Basketball Coordinator	2	PT	seasonal	non	\$2,700.00	\$2,880.00
After School Supervisors	2	PT	seasonal	non	\$17,280.00	\$9,216.00
After School Counselor	3	PT	seasonal	non	\$21,060.00	\$15,120.00
CAST Assistant Theater Director	1	PT	seasonal	non	\$1,650.00	\$0.00
Portion of Director Salary	1	FT	35	non	\$19,137.00	\$19,137.00
Portion of Supervisor Salary*	1	PT	16-35hrs	non	\$11,458.00	\$11,773.00
Recreation Coordinator	1	FT	35	non	\$38,673.00	\$38,673.00

TOTAL PERSONNEL AMOUNT:

\$179,508.00

\$170,421.00

Town of Canton

5. Park & Rec YTD Expenditure Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
021.00.045.51000	FULL TIME SALARIES	0.00	\$38,673.00	\$38,673.00	\$24,789.18	\$46,200.06	\$41,160.43	\$14,868.48
021.00.045.51110	SUPERVISORY'S SALARIES	2.75	\$19,663.46	\$19,137.00	\$7,714.19	\$11,862.09	\$10,965.61	\$12,270.48
021.00.045.51150	PART TIME SEASONAL	(8.78)	\$100,838.00	\$110,540.00	\$46,602.35	\$62,938.72	\$88,945.44	\$66,220.91
021.00.045.51200	PART TIME	2.75	\$11,773.00	\$11,458.00	\$5,173.31	\$7,382.23	\$20,545.07	\$28,246.53
021.00.045.51210	FINANCIAL SERVICES	30.94	\$23,200.00	\$17,718.00	\$9,543.15	\$15,519.50	\$13,434.72	\$14,065.93
021.00.045.51400	OVERTIME	0.00	\$0.00	\$0.00	\$0.00	\$21.09	\$0.00	\$0.00
021.00.045.52200	FRINGE BENEFITS	(2.36)	\$5,210.00	\$5,336.00	\$4,148.00	\$4,464.85	\$3,357.00	\$3,979.00
021.00.045.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$591.66	\$983.54	\$8,101.29	\$8,374.91
021.00.045.55000	REPAIRS/MAINTENANCE	0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$3,909.25	\$3,326.80
021.00.045.55500	LIGHT/POWER	0.00	\$8,500.00	\$8,500.00	\$4,330.05	\$9,532.16	\$8,061.37	\$8,997.20
021.00.045.55800	DEPT. EQUIPMENT/REPAIR	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$532.48	\$0.00
021.00.045.55830	COMPUTER SOFTWARE SU	1.62	\$5,966.00	\$5,871.00	\$4,713.85	\$4,982.90	\$5,793.35	\$6,161.27
021.00.045.56440	SPECIAL EVENTS	0.00	\$9,900.00	\$9,900.00	\$252.06	\$216.80	\$7,370.19	\$9,500.60
021.00.045.56950	MTG. DUES/SUBSCRIPTION	0.00	\$700.00	\$700.00	\$0.00	\$398.00	\$230.00	\$285.00
021.00.045.57200	PRINTING	0.00	\$8,100.00	\$8,100.00	\$0.00	\$0.00	\$0.00	\$0.00
021.00.045.57350	REFRESHMENTS	0.00	\$600.00	\$0.00	\$497.54	\$718.73	\$350.54	\$670.97
021.00.045.57360	MATERIALS/SUPPLIES	0.00	\$1,000.00	\$1,000.00	\$0.00	\$320.99	\$338.91	\$1,410.69
021.00.045.59010	PROGRAMS	(6.25)	\$90,000.00	\$96,000.00	\$68,061.38	\$65,572.02	\$161,821.41	\$140,932.69
021.00.045.59020	SPECIAL NEEDS	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$825.00
021.00.045.59425	CREDIT CARD FEES	0.00	\$8,700.00	\$8,700.00	\$3,683.61	\$6,817.04	\$7,815.89	\$8,617.24
021.00.045.59920	LICENSE FEE	0.00	\$390.00	\$390.00	\$390.00	\$367.00	\$363.00	\$388.46
021.00.141.52400	F.I.C.A.	24.01	\$17,059.00	\$13,756.00	\$6,584.04	\$9,644.37	\$5,107.95	\$0.00
Grand Total:		(1.54)	\$352,272.46	\$357,779.00	\$187,074.37	\$247,942.09	\$388,203.90	\$329,142.16

End of Report

Town of Canton

4. Park & Rec Special Revenue YTD Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
021.00.000.34722	SWIMMING LESSONS	(20.00)	(\$12,000.00)	(\$15,000.00)	(\$4,040.33)	(\$5,374.50)	(\$18,018.50)	(\$17,182.50)
021.00.000.34742	CONCESSIONS	46.67	(\$4,400.00)	(\$3,000.00)	(\$3,224.42)	(\$2,611.63)	(\$2,992.09)	(\$4,957.52)
021.00.000.34743	RESALE ITEMS REVENUE	(80.00)	(\$100.00)	(\$500.00)	(\$65.80)	(\$28.20)	(\$630.91)	(\$1,114.20)
021.00.000.34775	SPONSORSHIPS-PROGRAM	8.33	(\$6,500.00)	(\$6,000.00)	(\$3,700.00)	(\$275.00)	(\$6,175.00)	(\$7,100.00)
021.00.000.34782	PROGRAM FEES	7.26	(\$325,000.00)	(\$303,000.00)	(\$202,040.28)	(\$207,552.98)	(\$357,048.09)	(\$323,057.93)
021.00.000.36100	INTEREST REVENUE - STIF	(50.00)	(\$200.00)	(\$400.00)	(\$103.89)	(\$199.44)	(\$4,184.03)	(\$5,112.17)
021.00.000.36300	RENTAL INCOME- P & R	50.00	(\$7,500.00)	(\$5,000.00)	(\$4,252.50)	(\$4,299.00)	(\$5,285.00)	(\$4,580.00)
021.00.000.36500	PRIVATE DONATIONS/GIFT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$132.09)	\$0.00
Grand Total:		6.85	(\$355,700.00)	(\$332,900.00)	(\$217,427.22)	(\$220,340.75)	(\$394,465.71)	(\$363,104.32)

End of Report

COMMUNITY SERVICES**PUBLIC LIBRARY – 10320****EXPLANATION**

The mission of the Canton Public Library is a community information center that employs trained staff and offers a variety of collections, services, programs and equipment to which Canton residents of all ages can turn for support of lifelong reading, learning and personal enrichment.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Reflects salary for the Library Director.
- Part Time: Part-time salaries include a 2.75% wage increase.
- Salaried Full Time: Represents salary amounts for five (5) full time employees.
- Computer Hardware: Cost of replacing computer hardware. Funds to be utilized to replace one of the children's work station, a self-check station and to purchase two barcode scanners.
- Computer Software: Funds a three-year renewal for "Deep Freeze" which prevents the public from making any detrimental changes to computer settings. No funding this year because the software was just renewed for multiple years.
- Mileage: Reflects IRS rate and estimated usage.
- Copier Contract: Cost of toner and other supplies for the copier machines which is charged based on the amount of copies.
- Postage: Partially used to fund cost of combined program newsletter with Parks & Recreation and Senior/Social Services.
- Meetings/Dues: Reflects costs of dues and memberships (Connecticut Library Consortium, CT Library Association, American Library Association, Association of CT Library Boards and Public Library Association). Increased due to membership in WebDewey which is an online classification software.
- Office Supplies: Includes cost of library processing supplies such as library cards and book covers and standard office supplies.
- Electronic Services: Primarily the cost of membership in the Library Connection Inc. Network – \$26,059.
- Publications: Funds used to purchase print/audiovisual materials, DVDs, online data bases and other media for library patrons.
- Computer Supplies: Funds toner cartridges for four printers, three of which are color. Decreased based on the need for less toner cartridges.
- Training / Education: Funds conferences and seminars. Increased \$400 to allow staff to attend additional professional education classes and seminars.
- Copier Leases: Funds leases on two copiers.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Director	95,795	1	1	1	
Head of Technical Services	59,487	1	1	1	
Head of Children's Services	65,163	1	1	1	
Adult Services Librarian	58,974	1	1	1	
Circulation Supervisor	47,612	1	1	1	
Teen Services Librarian	54,109	1	1	1	
Library Aide II (4 p/t)	20.32 per hr.	4117	4117	4117	
Library Aide I (6 p/t)	18.67 per hr.	3,594	3,594	3,594	
Library Pages (2 p/t)	14.00 per hr.	780	780	780	
Summer Aides (2 pt)	14.56 per hr.	320	320	320	
Summer Saturday Staff	20.33per hr.	85	84.5	84.5	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
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☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.10.320.51110	SUPERVISORY'S SALARIES	0.00	\$95,795.00	\$95,793.87	\$55,265.70	\$93,230.04	\$90,734.83	\$88,306.40
010.10.320.51200	PART TIME HOURLY	3.21	\$168,056.00	\$162,835.00	\$83,581.20	\$127,254.65	\$131,307.67	\$145,708.84
010.10.320.51300	FULL TIME SALARY	(2.70)	\$285,335.00	\$293,256.06	\$162,041.04	\$277,963.79	\$269,719.52	\$262,126.26
010.10.320.53110	COMPUTER HARDWARE PL	785.71	\$6,200.00	\$700.00	\$0.00	\$573.47	\$985.00	\$0.00
010.10.320.53120	COMPUTER SOFTWARE PU	0.00	\$0.00	\$0.00	\$0.00	\$433.20	\$0.00	\$0.00
010.10.320.55200	MILEAGE	0.00	\$300.00	\$300.00	\$0.00	\$45.92	\$42.73	\$508.58
010.10.320.55800	DEPT EQUIPMENT	0.00	\$800.00	\$800.00	\$454.05	\$605.62	\$736.05	\$604.44
010.10.320.55830	COMPUTER SOFTWARE SU	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$387.60
010.10.320.55860	COPIER MAINTENANCE CO	0.00	\$700.00	\$700.00	\$415.85	\$515.39	\$514.42	\$610.28
010.10.320.56100	POSTAGE	0.00	\$4,450.00	\$4,450.00	\$0.00	\$76.24	\$55.00	\$154.47
010.10.320.56950	MTG. DUES/SUBSCRIPTION	19.03	\$1,720.00	\$1,445.00	\$1,525.20	\$1,326.01	\$1,205.00	\$1,385.00
010.10.320.57100	OFFICE SUPPLIES	0.00	\$4,520.00	\$4,520.00	\$1,604.21	\$4,938.73	\$4,736.09	\$3,847.11
010.10.320.57310	ELECTRONIC SERVICES	(2.16)	\$26,401.00	\$26,984.00	\$27,047.49	\$26,857.39	\$29,855.00	\$29,681.73
010.10.320.57320	PUBLICATIONS	0.00	\$72,000.00	\$72,000.00	\$35,934.92	\$72,480.81	\$70,333.04	\$67,999.07
010.10.320.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$0.00	\$428.11	\$876.66	\$721.35
010.10.320.57800	TRAINING/EDUCATION	22.99	\$2,140.00	\$1,740.00	\$50.00	\$530.08	\$395.00	\$1,080.00
010.10.320.59010	PROGRAMS	0.00	\$3,750.00	\$3,750.00	\$1,467.35	\$3,810.51	\$3,367.24	\$3,377.49
010.10.320.60040	COPIER LEASE	57.58	\$1,300.00	\$825.00	\$1,128.24	\$1,486.91	\$832.06	\$820.80
DEPARTMENT: LIBRARY - 320		0.50	\$673,767.00	\$670,398.93	\$370,515.25	\$612,556.87	\$605,695.31	\$607,319.42

TOWN OF CANTON

FINAL PROPOSED
FISCAL YEAR 2022-2023 BUDGET

COMMUNITY PLANNING AND DEVELOPMENT

7065	Building Official
7410	Town Planner

COMMUNITY PLANNING AND DEVELOPMENT BUILDING - 7065

EXPLANATION

Connecticut General Statutes Chapter 541 sets forth the needs, duties, requirements and conditions of the Building Department. Chapter 541 also mandates that all municipalities within Connecticut utilize the State Building Code as its building code. The Building Department is responsible for issuing all building and associated permits. Plan review, various inspections and the issuance of certificates of completion or occupancy are among other duties of the Department.

Based on increased development and pursuant to a vote of the Board of Selectmen, the Building Official position was made full time during the 2021/2022 fiscal year.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Represents wages for a full time Building Official at 22. Prior year Building Official worked 22 hours per week.
- Mileage: Reimbursement for personal use of vehicle at the standard IRS rate.
- Reference and Texts: Used to purchase codes and other materials.
- Meetings/Dues: Cost of conferences and seminars. Increased to pay for new code books.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Building Official	80,000	.63	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.07.065.51110	SUPERVISORY'S SALARIES	26.79	\$80,000.00	\$63,097.27	\$35,992.86	\$61,276.03	\$60,482.40	\$54,545.87
010.07.065.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,999.71
010.07.065.55200	MILEAGE	10.00	\$2,310.00	\$2,100.00	\$1,296.36	\$2,099.99	\$2,607.71	\$2,069.00
010.07.065.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19.80	\$272.74
010.07.065.56910	REFERENCES/TEXTS	0.00	\$1,450.00	\$1,450.00	\$0.00	\$0.00	\$39.58	\$1,298.80
010.07.065.56950	MTG. DUES/SUBSCRIPTION	0.00	\$200.00	\$200.00	\$75.00	\$0.00	\$60.00	\$160.00
010.07.065.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$404.86
DEPARTMENT: BUILDING OFFICIAL - 065		25.60	\$83,960.00	\$66,847.27	\$37,364.22	\$63,376.02	\$63,209.49	\$82,750.98

COMMUNITY PLANNING & DEVELOPMENT

TOWN PLANNER – 7410

EXPLANATION

The Land Use Office assists the conservation and development regulatory agencies to adopt plans, policies, regulations and programs to promote the long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources and preservation of historic resources, in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development. The Commissions served by the Land Use Office include: Planning and Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; Conservation Commission; and two (2) Historic Properties Commissions.

The Economic Development Agency (EDA) is funded through the marketing line item of the Town Planner budget. The marketing line item currently has funds to support the annual cost of the new marketing website, which includes hosting the website and the monthly cost of a marketing firm to draft content for the website.

BUDGET CHANGES AND COMMENTARY

- Full Time Salary: This reflects the salary for the Assistant Town Planner/Zoning Enforcement Official and the Community Development Coordinator.
- Supervisor Salary: This reflects the salary for the Town Planner.
- Part Time: Amount reflects the cost of recording clerks from the various land use agencies. Increased based on anticipated usage.
- Software Support: Funds Municipality, the on-line permitting program.
- Copier Contract: Cost for supplies and maintenance for the primary copier for Town Hall staff.
- Marketing: funds utilized to support the Economic Development Agency. Currently all the funds budgeted are for the marketing website. This includes \$2,520 per month for the marketing firm and \$1,391 per month for hosting the website.
- Meetings and Dues: Funds the cost of associations and conferences. Includes request by Town Planner to attend American Planning Association National Conference (\$1,400).
- Office Supplies: Reflects all office supplies including supplies needed for the Land Use Department and Agencies.
- Mapping: Funds creation of land use maps, subdivision maps and other maps needed by various Agencies, Boards and Commissions along with part of the cost of maintaining the Town's GIS electronic mapping system.
- Computer Supplies: Reflects the cost of purchasing print cartridges including those utilized by the large scale color plotter/scanner.
- Copier Lease: Cost of lease for the main Town Hall copier.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Town Planner	132,734	1	1	1	
Assistant Town Planner	70,000	1	1	1	
Comm. Develop. Coordinator	69,078	1	1	1	

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

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To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.07.410.51000	FULL TIME SALARIES	(0.89)	\$139,078.00	\$140,325.41	\$68,546.01	\$136,569.75	\$132,671.98	\$65,683.81
010.07.410.51110	SUPERVISORY'S SALARIES	0.00	\$132,734.00	\$132,733.48	\$76,576.95	\$129,180.86	\$125,723.50	\$122,358.66
010.07.410.51200	PART TIME	33.33	\$3,200.00	\$2,400.00	\$2,820.89	\$3,544.91	\$1,536.88	\$5,569.48
010.07.410.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,672.81
010.07.410.55200	MILEAGE	0.00	\$600.00	\$600.00	\$73.92	\$518.69	\$758.50	\$516.91
010.07.410.55830	COMPUTER SOFTWARE SU	0.00	\$7,500.00	\$7,500.00	\$7,184.00	\$7,184.00	\$7,184.00	\$7,184.00
010.07.410.55860	COPIER MAINTENANCE CO	0.00	\$2,400.00	\$2,400.00	\$774.71	\$1,635.79	\$2,958.94	\$2,988.72
010.07.410.56000	MARKETING	(35.25)	\$30,240.00	\$46,700.00	\$25,990.02	\$22,580.00	\$0.00	\$12,000.00
010.07.410.56100	POSTAGE	0.00	\$800.00	\$800.00	\$471.62	\$806.19	\$720.25	\$691.84
010.07.410.56910	REFERENCES/TEXTS	0.00	\$300.00	\$300.00	\$76.50	\$300.00	\$0.00	\$295.00
010.07.410.56950	MTG. DUES/SUBSCRIPTION	(5.90)	\$3,426.00	\$3,641.00	\$764.00	\$1,730.63	\$1,973.33	\$1,890.37
010.07.410.57100	OFFICE SUPPLIES	(33.33)	\$800.00	\$1,200.00	\$607.06	\$1,393.19	\$1,543.18	\$742.12
010.07.410.57220	MAPPING MATERIALS	0.00	\$4,100.00	\$4,100.00	\$3,250.00	\$3,860.00	\$3,600.00	\$4,282.50
010.07.410.57500	ADVERTISING	0.00	\$3,500.00	\$3,500.00	\$3,253.81	\$1,040.43	\$4,737.71	\$3,519.37
010.07.410.57600	COMPUTER SUPPLIES	0.00	\$850.00	\$850.00	\$269.99	\$0.00	\$1,495.45	\$233.24
010.07.410.60040	COPIER LEASE	0.00	\$2,400.00	\$2,400.00	\$1,374.31	\$2,355.96	\$2,367.22	\$2,355.96
DEPARTMENT: TOWN PLANNER - 410		(5.01)	\$331,928.00	\$349,449.89	\$192,033.79	\$312,700.40	\$287,270.94	\$279,984.79

TOWN OF CANTON

CAO PROPOSED
FISCAL YEAR 2022-2023 BUDGET

INSURANCE & EMPLOYEE BENEFITS

8130	Insurance
9141	Employee Benefits

INSURANCE & MISCELLANEOUS MUNICIPAL INSURANCE - 8130

EXPLANATION

This account funds premiums on various types of Municipal Insurances including:

- Workers Compensation
- General Liability
- Malpractice, Property Coverage
- Funding for Unemployment Compensation claims

BUDGET CHANGES AND COMMENTARY

- Property Casualty: The Town's insurer is CIRMA. CIRMA is the predominant insurer for Connecticut Municipalities. Since the Town has been utilizing CIRMA there is no need to pay a separate insurance agent. The current three (3) year rate lock agreement expires on June 30, 2023. The rate lock being offered for the next three years is a "not to exceed" a premium increase of 5% but if circumstances warrant, it could be less than 5%. The benefits of staying with CIRMA are that it is a stable company that provides rate stability and insures most of the municipalities in the State and the savings derived from not having to use an independent insurance agent (previously was \$15,000). The current budgeted amount is for 14.06%. The increase is primarily due to the cost of cyber coverage. Cyber theft has been an increasing risk with municipalities.
- Workers Compensation: Worker's Compensation is provided by CIRMA.
- Unemployment Compensation: The Town has not secured insurance coverage for Unemployment Compensation and therefore pays claims on a self-insured basis.
- Recoverable Expenses: Provides funding associated with deductibles or costs associated with uninsured losses.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.08.130.52000	PROPERTY/CASUALTY	14.06	\$191,832.00	\$168,178.00	\$139,755.63	\$161,836.09	\$153,196.96	\$150,527.50
010.08.130.52010	WORKMAN'S COMPENSATION	(7.10)	\$136,034.00	\$146,438.00	\$97,538.62	\$122,109.93	\$141,668.00	\$145,005.28
010.08.130.52030	UNEMPLOYMENT	0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$3,825.69	\$16.71
010.08.130.53560	RECOVERABLE EXPENSE	0.00	\$4,000.00	\$4,000.00	(\$2,946.16)	(\$7,895.23)	(\$3,526.25)	\$5,560.05
DEPARTMENT: INSURANCE - 130		4.13	\$333,866.00	\$320,616.00	\$234,348.09	\$276,050.79	\$295,164.40	\$301,109.54

INSURANCE & MISCELLANEOUS EMPLOYEE BENEFITS - 9141

EXPLANATION

This program provides for the contributions required for benefits afforded to all Full time and Part time personnel including Life Insurance, Medical/ Surgical, Dental and Prescription Drug; Disability Insurance; Social Security and Medicare taxes. Provisions are also made for any on-going obligations of the Town for accepted and settled heart and hypertension claims by public safety personnel.

BUDGET CHANGES AND COMMENTARY

- Life Insurance: The Life Insurance benefit pays employees one and one-half times the employee's yearly salary as a death benefit (some Union contracts have greater amounts).
- Medical Insurance: The budgeted amount reflects the cost for the Town's self-insured Medical Insurance Program and Anthem's Administrative Services program. The Town will choose a Plan Administrator pursuant to a competitive bidding process which will occur in winter of 2022. The amount budgeted is based upon the estimate of expected claims for the plan year taking into account the past years' experience. This amount includes the Town's contribution to the employee's high deductible Health Savings Account program. The increase is expected to be about 8%.
- Section 125 Plan Administration: A pre-tax benefit plan which allows employees to utilize tax exempt funds to pay certain medical and dependent care expenses. The Town pays the administrative costs of the plan.
- LTD & ADD: Funds cost of long term disability insurance and accidental death and dismemberment insurance for employees.
- Heart and Hypertension: Funds the Town's liability for spousal benefits of a deceased member of the Canton Police Department.
- Pension/Defined Contribution: The total budgeted amount reflects the Annual Required Contribution identified by the Town's Pension Actuary (Defined Benefit Estimate is \$719,295 and the Defined Contribution estimate is \$323,359). This only includes the General Fund amount as those attributable to the Special Revenue accounts (WPCA, Emergency Medical Services and Parks & Recreation) are located within the corresponding Special Revenue line items.
- FICA: Represents 7.65% of anticipated salaries.
- Employee Assistance Program (EAP): Provides for the Employee Assistance Program administered through the University of Connecticut Health Center.

Town of Canton

2. BOS YTD Expenditures Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.00.141.52400	F.I.C.A.	2.75	\$428,783.00	\$417,307.00	\$241,848.43	\$408,173.73	\$193,811.83	\$0.00
010.09.141.52110	LIFE INSURANCE	8.98	\$9,621.00	\$8,828.28	\$5,765.13	\$10,077.91	\$8,848.52	\$8,561.63
010.09.141.52120	MEDICAL INSURANCE	8.00	\$955,364.00	\$884,591.00	\$663,443.25	\$823,427.95	\$784,232.00	\$831,939.08
010.09.141.52130	SECTION 125 ADMINISTRAT	0.00	\$707.00	\$707.00	\$370.77	\$824.84	\$734.11	\$840.85
010.09.141.52140	LT DISABILITY & ADD	28.29	\$11,238.00	\$8,760.00	\$6,698.48	\$10,912.84	\$8,861.52	\$8,671.47
010.09.141.52145	HEART AND HYPERTENSIO	0.00	\$43,576.00	\$43,576.00	\$29,330.00	\$43,576.00	\$43,576.00	\$43,576.00
010.09.141.52300	PENSION	1.00	\$1,053,050.00	\$1,042,663.00	\$938,980.69	\$1,086,253.36	\$980,843.53	\$930,988.38
010.09.141.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205,611.33	\$384,688.54
010.09.141.56820	EMPLOYEE ASSISTANCE PI	0.00	\$3,054.00	\$3,054.00	\$0.00	\$3,024.00	\$3,024.00	\$3,024.00
DEPARTMENT: FRINGE BENEFITS - 141		3.98	\$2,505,393.00	\$2,409,486.28	\$1,886,436.75	\$2,386,270.63	\$2,229,542.84	\$2,212,289.95

TOWN OF CANTON

CAO PROPOSED FISCAL YEAR 2022-2023 BUDGET

WATER POLLUTION CONTROL AUTHORITY

2400031	Water Pollution Control Authority (WPCA)
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WATER POLLUTION CONTROL AUTHORITY (WPCA) – 2400

EXPLANATION

A portion of the Town of Canton, representing a significant amount of the community's commercial and retail properties, is serviced by the Water Pollution Control Authority in the disposal of waste water. The operations of the facility, under the direction of the Authority as appointed by the Board of Selectmen, are fully funded by the Water Pollution Control Authority Special Revenue Fund.

BUDGET CHANGES AND COMMENTARY

- Supervisor's Salary: Provides funding for general wage increase to Superintendent and Chief Operator.
- Part -Time: Reflects general wages for a meeting clerk.
- Financial Services: Represents 10% share in costs associated with the provision of financial services as provided by the Town's Tax Collector, Finance Officer, Accountant, Financial Assistant, Finance Clerk, and Tax Clerk.
- Full-Time NAGE: Represents cost of two union employees. Current DPW union contract is being negotiated therefore the amounts stated is current rates.
- Overtime: to compensate WPCA and DPW employees for working one day every weekend, holidays and call outs.
- Fringe Benefits: Cost of medical insurance, pension and workers compensation.
- Attorney Fees: Reduced because some of the legal fees are being paid from the general fund account.
- Repairs and Maintenance: Cost of building materials, valves and pipes, paint supplies and electrical.
- Manhole: Cost of replacing manhole covers. This line item was added due to the amount of manholes being replaced as part of the Pavement Management Program.
- Toxic Tests: Cost of testing waste water to meet state regulations.
- Laboratory: Expenditures to support the laboratory including filter papers, chemical reagents and glassware equipment.
- Software Support: Provides funding for Infinite Visions and Quality Data software.
- Light Power: Reduced because of DPW solar panels and lighting upgrades at the facility.
- Telephone: Previously paid the cost of fiber optic and VOIP phone installation.
- Sewer Use: WPCA is required to pay for its own sewer use.
- Meetings/Dues: Provides funding for subscriptions to trade journals, membership in trade organizations such as CWPAA, NEWEA, ASRWWA, WEF, CAWPCA; training and seminars; annual conference at ASRWWA.
- Major Purchases: Provides funding for unanticipated breakdowns and repairs.
- Chemicals: Funds chemicals for cleaning and odor control.
- Engineering: Funds engineering assistance to Plant Superintendent and advice to Commission.
- Project Engineering: Engineering assistance for WPCA projects requested by the WPCA Commission.
- Auditor: Reflects WPCA Share of Town's annual financial audit.
- Farmington Use: Amount reflects costs associated with per user fee charged by Farmington (56 connections at \$315 per connection).
- Purchase of Nitrogen Credits: Reflects cost for nitrogen credit purchase. Amount decreased because the plant is performing better.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>21-22 Authorized</u>	<u>22-23 Requested</u>	<u>22-23 Proposed</u>	<u>22-23 Approved</u>
Superintendent	127,948	1	1	1	
Chief Plant Operator	83,567	1	1	1	
Operator III	71,074	1	1	1	
Operator II	65,790	1	1	1	

Town of Canton

11. WPCA YTD Expenditure Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
024.00.031.51110	SUPERVISORY'S SALARIES	2.65	\$211,515.00	\$206,053.00	\$121,471.14	\$206,612.53	\$200,439.11	\$194,789.17
024.00.031.51210	FINANCIAL SERVICES	11.49	\$51,204.00	\$45,927.00	\$22,696.14	\$41,355.00	\$37,099.22	\$37,443.72
024.00.031.51304	FULL TIME HOURLY NAGE	8.53	\$136,864.00	\$126,110.00	\$73,235.90	\$126,304.42	\$121,819.52	\$116,126.41
024.00.031.51400	OVERTIME	3.44	\$14,842.00	\$14,349.00	\$6,122.32	\$13,553.69	\$12,586.14	\$12,949.78
024.00.031.52000	PROPERTY/CASUALTY	8.84	\$8,705.00	\$7,998.00	\$6,079.83	\$7,864.49	\$7,637.41	\$7,134.70
024.00.031.52200	FRINGE BENEFITS	8.34	\$152,411.00	\$140,684.00	\$93,315.45	\$131,715.55	\$117,848.69	\$141,421.46
024.00.031.52220	LEGAL FEES	(100.00)	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
024.00.031.52400	F.I.C.A.	5.60	\$31,703.00	\$30,021.00	\$15,804.22	\$27,399.37	\$23,871.24	\$22,862.76
024.00.031.54200	VEHICLE FUEL	0.00	\$1,000.00	\$1,000.00	\$582.58	\$1,004.07	\$843.70	\$925.50
024.00.031.55000	REPAIRS/MAINTENANCE	0.00	\$12,000.00	\$12,000.00	\$6,664.56	\$13,539.14	\$12,185.82	\$11,046.07
024.00.031.55030	EQUIPMENT MAINTENANCE	0.00	\$3,530.00	\$3,530.00	\$2,385.00	\$2,260.00	\$3,153.90	\$2,814.23
024.00.031.55100	MAINTENANCE/CLEANING S	0.00	\$12,000.00	\$12,000.00	\$12,015.16	\$11,320.07	\$11,973.81	\$10,989.74
024.00.031.55120	MANHOLE FRAMES & COVE	(20.00)	\$1,000.00	\$1,250.00	\$0.00	\$1,493.33	\$1,071.44	\$1,270.44
024.00.031.55150	TOXICITY TESTS	0.00	\$9,000.00	\$9,000.00	\$5,344.00	\$8,406.91	\$8,968.25	\$7,577.00
024.00.031.55160	LABORATORY	0.00	\$3,200.00	\$3,200.00	\$1,471.49	\$2,013.30	\$2,966.28	\$2,625.11
024.00.031.55200	MILEAGE	(20.00)	\$400.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
024.00.031.55500	LIGHT/POWER	(4.58)	\$68,700.00	\$72,000.00	\$35,443.57	\$69,867.70	\$72,963.59	\$70,184.38
024.00.031.55830	COMPUTER SOFTWARE SU	0.02	\$4,847.00	\$4,846.00	\$2,754.18	\$4,073.29	\$4,859.21	\$5,957.54
024.00.031.56100	POSTAGE	(7.69)	\$1,200.00	\$1,300.00	\$875.93	\$1,002.44	\$1,061.15	\$1,005.99
024.00.031.56200	TELEPHONE	(100.00)	\$0.00	\$2,400.00	\$0.00	\$0.00	\$2,000.00	\$2,400.00
024.00.031.56205	CELL PHONE	(30.23)	\$1,500.00	\$2,150.00	\$882.18	\$1,721.64	\$1,561.82	\$1,666.91
024.00.031.56500	FUEL OIL/HEAT	(8.70)	\$5,250.00	\$5,750.00	\$2,585.84	\$4,991.82	\$5,045.42	\$4,871.42
024.00.031.56700	UNIFORMS	0.00	\$2,450.00	\$2,450.00	\$1,004.19	\$1,978.23	\$2,047.27	\$2,342.35
024.00.031.56750	WATER	0.00	\$600.00	\$600.00	\$171.24	\$402.31	\$571.90	\$495.86

Town of Canton

11. WPCA YTD Expenditure Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
024.00.031.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
024.00.031.56950	MTG. DUES/SUBSCRIPTION	(33.33)	\$800.00	\$1,200.00	\$170.00	\$115.00	\$495.00	\$325.00
024.00.031.57100	OFFICE SUPPLIES	0.00	\$1,300.00	\$1,300.00	\$1,009.42	\$1,027.38	\$1,134.48	\$728.61
024.00.031.57400	EQUIPMENT PURCHASES -	(16.67)	\$25,000.00	\$30,000.00	\$12,810.00	\$24,000.00	\$23,448.48	\$37,073.12
024.00.031.57500	ADVERTISING	0.00	\$500.00	\$500.00	\$86.49	\$0.00	\$230.38	\$57.39
024.00.031.58400	CHEMICALS	0.00	\$4,500.00	\$4,500.00	\$1,067.42	\$3,911.18	\$4,708.66	\$2,858.20
024.00.031.58700	ENGINEERING	0.00	\$25,000.00	\$25,000.00	\$6,779.24	\$25,540.38	\$11,680.23	\$25,339.18
024.00.031.58701	PROJECT ENGINEERING	0.00	\$5,000.00	\$5,000.00	\$4,975.00	\$5,000.00	\$0.00	\$4,900.00
024.00.031.58710	AUDITOR	2.21	\$4,170.00	\$4,080.00	\$0.00	\$3,990.00	\$2,600.00	\$3,900.00
024.00.031.59210	FARMINGTON USE CHARGE	0.00	\$18,000.00	\$18,000.00	\$4,494.00	\$106,505.00	\$17,841.60	\$17,841.60
024.00.031.59220	NPDS PERMIT	0.00	\$1,723.00	\$1,723.00	\$1,722.50	\$1,722.50	\$1,722.50	\$1,722.50
024.00.031.59221	DEP PERMIT	0.00	\$2,500.00	\$0.00	\$3,275.00	\$0.00	\$0.00	\$0.00
024.00.031.59230	FLUSHING	(16.67)	\$5,000.00	\$6,000.00	\$0.00	\$4,730.31	\$1,790.00	\$5,652.95
024.00.031.59240	SLUDGE/GRIT REMOVAL	2.51	\$69,704.00	\$68,000.00	\$26,813.54	\$58,440.50	\$58,613.55	\$57,793.16
024.00.031.59250	NITROGEN CREDITS	(20.00)	\$20,000.00	\$25,000.00	\$7,758.00	\$10,306.00	\$12,077.00	\$7,383.00
024.00.141.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,811.81	\$0.00
Grand Total:		2.14	\$917,518.00	\$898,321.00	\$482,265.53	\$924,567.55	\$791,128.58	\$824,875.25

End of Report

Town of Canton

10. WPCA Special Revenue YTD Report

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
024.00.000.36100	INVESTMENT INTEREST	(50.00)	(\$1,000.00)	(\$2,000.00)	(\$548.92)	(\$1,422.55)	(\$16,375.60)	(\$18,597.96)
024.00.031.34400	CURRENT SEWER USE REV	0.00	(\$1,000,000.00)	(\$1,000,000.00)	(\$871,912.21)	(\$1,020,048.46)	(\$999,893.19)	(\$1,047,087.78)
024.00.031.34402	SEWER USE PRIOR YR REV	0.00	(\$20,000.00)	(\$20,000.00)	(\$27,893.56)	(\$46,999.59)	(\$17,258.35)	(\$57,937.91)
024.00.031.34411	SEWER USE INT & LIENS RI	0.00	(\$10,000.00)	(\$10,000.00)	(\$11,287.53)	(\$17,769.59)	(\$12,371.52)	(\$27,065.63)
024.00.031.34412	SEWER PERMIT FEES	0.00	\$0.00	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00
024.00.031.34414	FOG Permit Fees	(25.93)	(\$2,000.00)	(\$2,700.00)	\$0.00	\$0.00	(\$2,025.00)	(\$2,325.00)
Grand Total:		(0.16)	(\$1,033,000.00)	(\$1,034,700.00)	(\$912,142.22)	(\$1,086,240.19)	(\$1,047,923.66)	(\$1,153,014.28)

End of Report

TOWN OF CANTON
CAO PROPOSED
FISCAL YEAR 2022-2023 BUDGET

GENERAL FUND REVENUES

Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.00.000.33120	TELECOMMUNICATION PRC	0.00	(\$20,000.00)	(\$20,000.00)	\$0.00	(\$21,690.41)	(\$20,620.36)	(\$20,696.54)
010.00.000.33230	TOWN AID ROAD - IMPROV	0.08	(\$240,405.00)	(\$240,218.00)	(\$256,405.12)	(\$256,285.42)	(\$256,119.45)	(\$240,149.43)
010.00.000.33231	TOWN AID ROADS - UNIMPF	0.00	(\$16,000.00)	(\$16,000.00)	\$0.00	\$0.00	\$0.00	(\$16,069.00)
010.00.000.33310	EQUALIZED COST-SHARIN	6.48	(\$3,634,027.00)	(\$3,412,918.00)	(\$1,749,722.00)	(\$3,419,620.00)	(\$3,385,324.00)	(\$3,391,332.00)
010.00.000.33602	STATE PILOT - DISABLED	0.00	(\$793.00)	(\$793.00)	(\$725.97)	(\$756.32)	(\$795.47)	(\$793.24)
010.00.000.33603	STATE PILOT - VETERANS	0.00	(\$2,198.00)	(\$2,198.00)	(\$2,106.15)	(\$2,118.35)	(\$2,178.04)	(\$2,197.81)
010.00.000.33604	STATE PILOT - STATE PROF	(0.11)	(\$9,315.00)	(\$9,325.00)	(\$9,325.00)	(\$9,325.00)	(\$9,325.00)	(\$9,325.00)
010.00.000.33605	STATE PILOT-MANUFACTUR	0.00	(\$7,994.00)	\$0.00	\$0.00	(\$7,994.00)	(\$7,994.00)	(\$7,994.00)
010.00.000.33606	PILOT - HOUSING AUTHORI	0.00	(\$12,000.00)	(\$12,000.00)	\$0.00	(\$18,961.78)	(\$17,143.59)	(\$12,793.19)
010.00.000.34772	NEWSLETTER ADVERTISIN	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$525.00)	(\$675.00)
010.00.000.36111	UNREALIZED LOSS-PEOPLE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$24,255.00)	(\$45,679.56)
010.00.000.39000	USE OF FUND BALANCE	(100.00)	\$0.00	(\$146,294.00)	(\$100,000.00)	(\$200,000.00)	(\$100,000.00)	(\$200,000.00)
010.00.000.39100	INTERFUND OPERATING TF	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	\$0.00
010.00.000.39210	SALE OF FIXED ASSETS	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)
DEPARTMENT: INTERGOVERNMENTAL & GRANTS - 000		2.15	(\$3,942,732.00)	(\$3,859,746.00)	(\$2,118,284.24)	(\$3,936,751.28)	(\$3,924,279.91)	(\$3,967,704.77)
010.00.009.36600	BOE MISC REVENUE	0.00	(\$10,000.00)	(\$10,000.00)	\$0.00	(\$24,823.45)	(\$13,693.84)	(\$14,920.89)
010.00.009.36615	BOE TUITION - PRESCHOOL	0.00	(\$15,000.00)	(\$15,000.00)	(\$10,560.00)	(\$6,976.96)	(\$16,079.00)	(\$15,285.00)
010.00.009.36620	BOE TUITION - HARTFORD	(6.25)	(\$300,000.00)	(\$320,000.00)	\$0.00	(\$387,775.27)	(\$295,193.16)	(\$99,058.74)
DEPARTMENT: BOARD OF EDUCATION - 009		(5.80)	(\$325,000.00)	(\$345,000.00)	(\$10,560.00)	(\$419,575.68)	(\$324,966.00)	(\$129,264.63)
010.07.065.32210	BUILDING LICENSES & PER	57.14	(\$330,000.00)	(\$210,000.00)	(\$212,979.63)	(\$310,408.71)	(\$236,117.54)	(\$278,372.65)
010.07.065.34140	BLDG PRINTING & DUPLICA	0.00	\$0.00	\$0.00	(\$21.00)	\$0.00	(\$11.00)	(\$52.00)
DEPARTMENT: BUILDING OFFICIAL - 065		57.14	(\$330,000.00)	(\$210,000.00)	(\$213,000.63)	(\$310,408.71)	(\$236,128.54)	(\$278,424.65)

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Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.02.080.31100	CURRENT YEAR TAX COLLECTOR	2.00	(\$37,166,829.03)	(\$36,438,045.00)	(\$35,023,353.61)	(\$35,145,287.65)	(\$34,238,285.54)	(\$34,165,557.33)
010.02.080.31101	CURRENT YR MOTOR VEHICLE	3.77	(\$330,000.00)	(\$318,000.00)	(\$383,955.16)	(\$320,480.05)	(\$392,176.55)	(\$361,933.00)
010.02.080.31900	PRIOR YEAR TAX COLLECTOR	50.00	(\$150,000.00)	(\$100,000.00)	(\$116,265.59)	(\$124,182.89)	(\$78,496.34)	(\$140,914.27)
010.02.080.31901	PRIOR YEAR SUSPENSE COLLECTOR	(66.67)	(\$2,000.00)	(\$6,000.00)	(\$692.45)	(\$5,224.53)	(\$6,104.95)	(\$7,169.49)
010.02.080.31902	TAX INTEREST AND LIENS	(10.00)	(\$90,000.00)	(\$100,000.00)	(\$97,701.89)	(\$144,174.29)	(\$108,355.75)	(\$123,206.83)
010.02.080.34125	TAX - C PACE ADMIN FEE	0.00	\$0.00	\$0.00	\$0.00	(\$500.00)	(\$500.00)	(\$500.00)
DEPARTMENT: TAX COLLECTOR - 080		2.10	(\$37,738,829.03)	(\$36,962,045.00)	(\$35,621,968.70)	(\$35,739,849.41)	(\$34,823,919.13)	(\$34,799,280.92)
010.02.090.35100	BAD CHECK FEES	10.00	(\$220.00)	(\$200.00)	(\$260.00)	(\$220.00)	(\$560.00)	(\$345.00)
010.02.090.36100	INTEREST REV- STIF	(83.08)	(\$846.00)	(\$5,000.00)	(\$873.47)	(\$2,294.16)	(\$96,476.50)	(\$131,786.18)
010.02.090.36101	INTEREST REV-PEOPLES INC	(50.50)	(\$30,318.00)	(\$61,250.00)	(\$23,245.39)	(\$57,347.96)	(\$96,181.76)	(\$89,561.49)
010.02.090.36104	INTEREST REV-WEBSTER	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$11.74)
010.02.090.36106	INTEREST REV-WEBSTER C	(68.86)	(\$3,270.00)	(\$10,500.00)	(\$3,242.60)	(\$6,840.42)	(\$37,672.17)	(\$41,623.67)
010.02.090.36108	INTEREST INC-SCHOOL EX	0.00	\$0.00	\$0.00	(\$0.89)	(\$3.19)	(\$63.97)	(\$98.62)
010.02.090.36110	INTERST REV-C'VILLE SAV	(64.45)	(\$391.00)	(\$1,100.00)	(\$434.30)	(\$801.94)	(\$7,598.63)	(\$1,292.70)
DEPARTMENT: FINANCE OFFICER - 090		(55.10)	(\$35,045.00)	(\$78,050.00)	(\$28,056.65)	(\$67,507.67)	(\$238,553.03)	(\$264,719.40)
010.01.110.32240	HUNTING/FISHING LICENSE	(50.00)	(\$50.00)	(\$100.00)	(\$22.00)	(\$48.00)	(\$78.00)	(\$116.00)
010.01.110.32250	MISC PERMITS & LICENSE, "	0.00	(\$10,000.00)	(\$10,000.00)	(\$6,943.00)	(\$13,503.00)	(\$14,153.00)	(\$12,878.50)
010.01.110.32260	DOG LICENSES-TC ADMIN F	0.00	(\$1,300.00)	(\$1,300.00)	(\$366.00)	(\$1,351.50)	(\$1,086.00)	(\$1,236.00)
010.01.110.34120	TOWN CLERK CONVEYANC	4.17	(\$250,000.00)	(\$240,000.00)	(\$183,636.07)	(\$329,524.40)	(\$233,900.73)	(\$234,031.40)
010.01.110.34140	TN CLERK & TAX DUPLICAT	0.00	(\$12,000.00)	(\$12,000.00)	(\$8,524.50)	(\$13,218.12)	(\$13,294.27)	(\$10,656.75)
DEPARTMENT: TOWN CLERK - 110		3.78	(\$273,350.00)	(\$263,400.00)	(\$199,491.57)	(\$357,645.02)	(\$262,512.00)	(\$258,918.65)

Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2021-2022

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 2/1/2022

To Date: 2/28/2022

Definition: 2. CAO Proposed Budget FY 2022 2023

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.05.120.34450	INSURANCE REBATES	0.00	(\$14,000.00)	(\$14,000.00)	(\$28,292.00)	(\$10,477.00)	(\$24,951.00)	(\$23,284.00)
010.05.120.36300	RENTAL TOWN PROPERTY	(22.22)	(\$7,000.00)	(\$9,000.00)	(\$1,730.00)	\$0.00	(\$4,040.00)	(\$7,670.00)
010.05.120.36301	AT&T WIRELESS TOWER REVENUE	19.57	(\$27,500.00)	(\$23,000.00)	(\$16,256.00)	(\$23,184.00)	(\$23,184.00)	(\$23,184.00)
010.05.120.36600	BOS MISC REVENUE	0.00	(\$3,000.00)	(\$3,000.00)	(\$836.49)	(\$1,007.17)	(\$1,305.53)	(\$3,746.49)
DEPARTMENT: TOWN HALL - 120		5.10	(\$51,500.00)	(\$49,000.00)	(\$47,114.49)	(\$34,668.17)	(\$53,480.53)	(\$57,884.49)
010.03.170.34140	POLICE PRINTING & DUPLICATION	0.00	(\$1,200.00)	(\$1,200.00)	(\$544.25)	(\$501.50)	(\$551.43)	(\$932.00)
010.03.170.34210	PRIVATE DUTY-ADMINISTRATIVE	22.22	(\$110,000.00)	(\$90,000.00)	(\$88,048.26)	(\$89,363.36)	(\$77,267.01)	(\$54,863.64)
010.03.170.34211	POLICE GUN PERMITS	0.00	(\$5,500.00)	(\$5,500.00)	(\$3,360.00)	(\$11,900.00)	(\$2,898.25)	(\$3,990.00)
010.03.170.34212	POLICE RAFFLE TICKETS	0.00	(\$100.00)	(\$100.00)	\$0.00	\$0.00	\$0.00	(\$50.00)
010.03.170.34213	ALARM REGISTRATION FEE	0.00	(\$300.00)	(\$300.00)	(\$75.00)	(\$200.00)	(\$100.00)	(\$350.00)
010.03.170.34214	VENDOR PERMITS	0.00	(\$500.00)	(\$500.00)	(\$150.00)	(\$1,360.00)	(\$820.00)	(\$260.00)
010.03.170.34215	TRAFFIC FINES	0.00	(\$4,500.00)	(\$4,500.00)	(\$1,147.50)	(\$7,855.00)	(\$3,122.00)	(\$3,578.00)
010.03.170.34217	MISCELLANEOUS POLICE FEES	0.00	(\$1,500.00)	(\$1,500.00)	(\$1,490.00)	(\$1,970.00)	(\$1,580.00)	(\$1,500.00)
DEPARTMENT: POLICE DEPARTMENT - 170		19.31	(\$123,600.00)	(\$103,600.00)	(\$94,815.01)	(\$113,149.86)	(\$86,338.69)	(\$65,523.64)
010.03.175.34540	DOG LICENSES/SHELTER FEES	10.00	(\$11,000.00)	(\$10,000.00)	(\$3,485.00)	(\$11,708.00)	(\$9,083.00)	(\$10,403.00)
010.03.175.34542	DOG ADOPTION FEE	0.00	(\$10.00)	(\$10.00)	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: ANIMAL CONTROL - 175		9.99	(\$11,010.00)	(\$10,010.00)	(\$3,485.00)	(\$11,708.00)	(\$9,083.00)	(\$10,403.00)
010.10.320.34140	LIBRARY PRINTING & DUPLICATION	0.00	(\$1,000.00)	(\$1,000.00)	(\$526.41)	(\$530.80)	(\$1,394.52)	(\$2,561.02)
010.10.320.34760	LIBRARY INCOME	(100.00)	\$0.00	(\$4,500.00)	(\$98.13)	(\$262.63)	(\$3,786.41)	(\$7,945.36)
DEPARTMENT: LIBRARY - 320		(81.82)	(\$1,000.00)	(\$5,500.00)	(\$624.54)	(\$793.43)	(\$5,180.93)	(\$10,506.38)

Town of Canton

1. YTD Revenue General Fund

Fiscal Year: 2021-2022

☐ Print accounts with zero balance
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 Definition: 2. CAO Proposed Budget FY 2022 2023

From Date: 2/1/2022

To Date: 2/28/2022

Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
010.06.380.34141	DIAL A RIDE TICKETS	(100.00)	\$0.00	(\$2,500.00)	(\$1,515.00)	(\$3,470.00)	(\$2,445.00)	(\$2,725.00)
DEPARTMENT: SENIOR/SOCIAL SERVICES - 380		(100.00)	\$0.00	(\$2,500.00)	(\$1,515.00)	(\$3,470.00)	(\$2,445.00)	(\$2,725.00)
010.07.410.32000	LICENSES & PERMITS	40.00	(\$2,100.00)	(\$1,500.00)	(\$1,065.00)	(\$2,748.00)	(\$1,572.60)	(\$1,328.00)
010.07.410.34140	LAND USE PRINTING & DUF	(33.33)	(\$50.00)	(\$75.00)	\$0.00	(\$9.00)	(\$232.00)	(\$72.00)
DEPARTMENT: TOWN PLANNER - 410		36.51	(\$2,150.00)	(\$1,575.00)	(\$1,065.00)	(\$2,757.00)	(\$1,804.60)	(\$1,400.00)
010.07.430.32000	ZONING LICENSES & PERM	(19.15)	(\$3,800.00)	(\$4,700.00)	(\$1,350.00)	(\$4,170.00)	(\$2,850.00)	(\$3,050.00)
010.07.430.34131	ZONING APPLICATIONS	(16.67)	(\$5,000.00)	(\$6,000.00)	(\$2,160.00)	(\$7,520.69)	(\$4,345.35)	(\$3,060.00)
010.07.430.34134	AQUIFER PROTECTION APF	0.00	(\$400.00)	(\$400.00)	(\$200.00)	\$0.00	(\$100.00)	(\$300.00)
DEPARTMENT: ZONING COMMISSION - 430		(17.12)	(\$9,200.00)	(\$11,100.00)	(\$3,710.00)	(\$11,690.69)	(\$7,295.35)	(\$6,410.00)
010.07.431.34130	PLANNING APPLICATIONS	(50.00)	(\$400.00)	(\$800.00)	\$0.00	(\$700.00)	(\$1,550.00)	(\$500.00)
DEPARTMENT: PLANNING COMMISSION - 431		(50.00)	(\$400.00)	(\$800.00)	\$0.00	(\$700.00)	(\$1,550.00)	(\$500.00)
010.07.432.34132	ZBA APPEAL FEE	0.00	(\$200.00)	(\$200.00)	(\$150.00)	(\$390.00)	(\$450.00)	(\$325.00)
DEPARTMENT: ZONING BOARD OF APPEALS - 432		0.00	(\$200.00)	(\$200.00)	(\$150.00)	(\$390.00)	(\$450.00)	(\$325.00)
010.04.440.32210	F/M PERMITS & FIRE REPO	0.00	(\$600.00)	(\$600.00)	(\$80.00)	(\$270.00)	(\$790.00)	(\$338.00)
DEPARTMENT: FIRE MARSHAL - 440		0.00	(\$600.00)	(\$600.00)	(\$80.00)	(\$270.00)	(\$790.00)	(\$338.00)
010.06.450.34720	SWIMMING POOL FEES	84.62	(\$48,000.00)	(\$26,000.00)	(\$2,347.00)	(\$30,966.33)	(\$14,711.42)	(\$34,388.50)
010.06.450.34721	POOL DAILY ATTENDANCE	(11.11)	(\$8,000.00)	(\$9,000.00)	(\$5,077.00)	(\$6,737.50)	(\$6,207.00)	(\$8,858.00)
DEPARTMENT: PARK AND RECREATION - 450		60.00	(\$56,000.00)	(\$35,000.00)	(\$7,424.00)	(\$37,703.83)	(\$20,918.42)	(\$43,246.50)

Town of Canton

1. YTD Revenue General Fund

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010.07.570.34133	INLAND WETLANDS	0.00	(\$1,500.00)	(\$1,500.00)	(\$600.00)	(\$1,700.00)	(\$2,200.00)	(\$1,405.00)
DEPARTMENT: INLAND WETLAND AGENCY - 570		0.00	(\$1,500.00)	(\$1,500.00)	(\$600.00)	(\$1,700.00)	(\$2,200.00)	(\$1,405.00)
FUND: GENERAL FUND - 010		2.29	(\$42,902,116.03)	(\$41,939,626.00)	(\$38,351,944.83)	(\$41,050,738.75)	(\$40,001,895.13)	(\$39,898,980.03)

Town of Canton

1. YTD Revenue General Fund

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Account	Description	Perc Diff	Proposed FY 2022 2023	Adjusted FY 2021 2022	Expended FY 2021 2022	Expended FY 2020 2021	Expended FY 2019 2020	Expended FY 2018 2019
Grand Total:		2.29	(\$42,902,116.03)	(\$41,939,626.00)	(\$38,351,944.83)	(\$41,050,738.75)	(\$40,001,895.13)	(\$39,898,980.03)

End of Report

TOWN OF CANTON

CAO PROPOSED
FISCAL YEAR 2022-2023 BUDGET

LONG RANGE CAPITAL IMPROVEMENT PLAN

FISCAL YEARS: 2022 - 2023 through 2026 - 2027

Town of Canton
Comprehensive Capital Improvement Plan Project Description
For the Fiscal Years 2022-2023 through 2026-2027

INFORMATION TECHNOLOGY

Cabling Improvements: Reinstall the cabling in Town Hall. Existing cabling outlets are lacking in many areas causing the need for floor switches to expand port capacity. This results in many devices sharing a single line back to the switches in the server room.

Microsoft Office Licensing: Purchase Microsoft Office Standard Licensing for 110 users.

Replace Host Server: Proposal by IT consultant to take the Town Hall server to the Police Department and then replace the Town Hall server with a new server and software.

Network Switch Upgrades: Replace the existing Adtran network switches at the three primary sites (Town Hall, Library, and Police Department) with HP Network Switches. New switches will provide 10GB connectivity between the three primary sites and to ESXi Virtual Server Hosts. This is 10 times faster than the current inter-site and server connection speeds of 1GB. The switches will also provide Gigabit (GB) connectivity to desktop computers at the three primary sites. Also includes purchase of new wireless controller for WiFi management. Existing WiFi infrastructure dates to 2012.

Computer Replacement: Replace aging computers on a six-year rotational basis. There are currently 30 desktops and 10 laptops scheduled for replacement.

FACILITIES – TOWN HALL

Town Hall Improvements: Provides multi-year funding for Town Hall improvements in order to complete significant maintenance and building improvements.

Town Hall Elevator Replacement: Replace 1974 elevator with ADA compliant model.

Town Hall Ceiling & Lighting Replacement: Replace old spline ceiling with 2X2 drop ceiling to Town Hall Basement and First Floor.

Town Hall Auditorium Ceiling Painting: Properly prepare and paint ceiling and trim in the Town Hall auditorium.

Town Hall Auditorium Air Conditioning: Install air conditioning units in the Town Hall auditorium.

Town Hall Exterior Masonry Repair: Repair and replace as needed the exterior masonry at Town Hall.

Replace Ceiling Replacement: Replace drop ceiling on the second and third floor at Town Hall.

FACILITIES – COMMUNITY CENTER

Showers for Town Emergency Shelter: The town's current emergency shelter is at the Canton Community Center. The Community Center is fully operational on generator power, has kitchen facilities and is the repository for cots, food rations and other emergency supplies. The Community Center has no shower facilities. As such, potential adverse health risks due to hygiene-related matters are a concern. The construction of the showers at the Community Center would help alleviate these concerns. The area proposed for the showers is relatively unused and is in close proximity with the existing plumbing system.

Replace Three Condensers: Replace three condensers, utilized for cooling, which are beyond their normal service life.

Replace Elevator: Replace Community Center elevator.

FACILITIES – COLLINSVILLE FIRE STATION

New Collinsville Fire House: A new 5.4 million Fire House was approved at referendum in November 2021. It is scheduled to be constructed in 2023.

FACILITIES – POLICE

Police Facility CCTV Monitor System Upgrade: Upgrade and replace police station video surveillance system.

Police Facility Access & Security System Upgrade: Replace existing facility access and security system, System is original to the building, is in need of frequent repairs and is getting difficult to find replacement parts

PUBLIC WORKS

Pavement Management Program: Provides for the creation of a road condition inventory and management plan to maximize efforts to preserve the Town's investment in its roadway infrastructure. Creates a plan for the economical management of the limited resources available to operate and maintain the roadways in Canton. The funding for the program is based on a study that was approved in the 2010/2011 CIP budget. The engineering consultants that assisted the Town with the Pavement Management Program recommend that the Town fund \$600,000 to \$700,000 annually in the CIP.

Sidewalk Replacement Program: Provides for the replacement of existing sidewalks of varying materials and widths that have deteriorated. The replacement sidewalks are proposed to be replaced with reinforced concrete with an anti-slip surface. Sidewalks would be constructed with ramps to meet the Americans with Disabilities Act. The proposal encompasses the construction of sidewalks to fill gaps in the existing sidewalk pattern in areas such as Dowd Avenue from Dunham Road to The Green at Route 44. Most recently sidewalks were replaced and/or repaired in Collinsville.

Swimming Pool Road Bridge Removal and Turn Around: The proposed project is to remove the existing bridge, restoring the natural channel and modify the existing dead-end roadway on the east portion of Swimming Pool Road to accommodate turning movements for vehicles utilizing the roadway. The westerly position of the roadway would be removed and the existing guide rail would be extended across the existing westerly intersection of Swimming Pool Road and Albany Turnpike to eliminate access from the west.

West Road Bridge Replacement: In 2020, a referendum approved bonding for the replacement of West Road Bridge that had been closed for safety reason. One-half of the cost of replacing the bridge will be funded by a DOT local bridge grant. Construction should occur in 2022.

Bridge Improvement Program: Account set up to fund bridge maintenance. A recent DOT bridge inspection report indicates that several bridges on town roads need maintenance. Funds were utilized in FY18/19 to contract with consultants to design short term and long term repairs for to two local bridges.

Town Bridge Rehabilitation: Town Bridge over the Farmington River was constructed in 1895 and is reaching the end of its service life without repairs and/or reconstruction. During the current fiscal year the Board of Selectmen applied for a grant to fund reconstructing the bridge. The estimated cost of reconstruction is \$6,183,000. A grant was received and accepted in 2010 that will fund 80% of the cost of rehabilitating the bridge. The remaining 20% will be paid with Town funds and additional grant revenues.

DEEP Storm water Management Plan / Town Wide Storm Drainage Inventory: Provides for an inventory of storm water drainage inlets and outlets, cross culverts, and bridges within the limits of the Town per the requirements of the Connecticut Department of Energy and Environmental Protection (DEEP) General Permit for the Discharge of Storm Water from Small Municipal Separate Storm Sewer Systems (MS4). The work will consist of determining the physical location of each catch basin, manhole, or drainage outfall, determination of the physical condition of the structure, identifying the size and material of pipes entering and leaving the structure and screening the discharge into the structure for non-storm water discharges including illegal dumping. The work includes the creation of a GIS data base recording the information collected both for reporting to DEEP under the terms of the General Permit and to provide management oversight of the Town's storm water system. The project also includes land surveying field work, aerial mapping, and preparation of topographic maps of the Town in order to provide accurate base mapping for reporting of inlets, outlets, cross culverts, and other storm water drainage and other features required by the Connecticut Department of Environmental Protection General Permit for the Discharge of Storm Water from Small Municipal Separate Storm Water Systems (MS4) under the Clean Water Act.

Canton Village Road Safety Improvements: Funds sidewalk and other pedestrian safety improvements in the area of Dowd Avenue and Commerce Drive. The project is funded through a DOT grant.

PUBLIC SAFETY – POLICE

Police Dispatch Console: All of the Town of Canton's public safety radio communications equipment is monitored and maintained within the Police Station and the fiber link to the Town Hall radio equipment room. This equipment is critical and lifesaving in nature. The current equipment comprised of the 2 position dispatch console and the radio infrastructure on the 2nd floor of the Police Station allows the system to function throughout the geographical confines of the town and surrounding communities. This current infrastructure was put in place in 2001/2002. Much of the system including the current dispatch console and radio cards on the 2nd floor of the Police Station were "used" when installed into the newly built police station. That equipment was acquired from the Town of Bloomfield where it had already served a full lifespan of operation.

Relocate Transmitter: Funds to place an additional communications transmitter on the tower at the Canton Springs Road fire station and replace the transmitter at Kohl's in the Shoppes. These changes will reduce the communication "dead spots" along Route 44 and Dowd Avenue.

PUBLIC SAFETY – FIRE/EMS

SBCA Replacement: This project will replace 42 Air packs, 91 bottles, 40 masks and 3 RIT packs. It is anticipated that the overall cost will be \$396,000. Majority of the departments SCBA (self-contained breathing apparatus) were purchased in 2003 and some in 2011. The SCBA standards have changed from the current equipment. Many of the changes made result in lighter, more comfortable air packs with increased air capacity. Additionally, they have a multitude of safety changes which include updated low air audible and visible alarms and updated PASS alarms. A competitive grant has been applied for to fund this expense. Funding has also been included in the ARPA Assistance Plan.

Replace 1 3/4", 2" and 5" Hose: Due to age of hose and new inspection process for hoses, it is anticipated that additional hose will have to be replaced next year.

Radio Upgrade: Funds an upgrade to the Fire/EMS radio system. Currently department personnel must manually change frequencies depending on location in Town in order to communicate with each other and dispatch. This issue will be studied as part of an overall communications study that is funded in the 20/21 fiscal year budget.

Holmatro Equipment: These funds would be used to retro fit 2 (two) pieces of Holmatro Extraction Equipment at \$5000.00 each. This overhaul will extend the life span of each piece of equipment.

LAND USE

Collinsville Streetscape Project (Phase II): The Collinsville Streetscape project is a grant funded program to implement the improvements outlined in the Town Commercial Center Plan. The Town Commercial Center Plan has been developed to realize benefits through the construction of historically appropriate safety and aesthetic improvements that promote economic activity. These improvements will provide safe pedestrian access, organized parking, and most importantly critical linkages between areas of business and areas of activity. The improvements are funded through a \$1,297,100 Department of Transportation, Transit Orientated Development grant.

Three Pedestrian Crossings: Install solar charged bike trail crossing signs at Atwater Road. Trail crossing signs have been installed at Commerce Drive and at Canton Springs Road.

RECREATION/SENIOR SERVICES

Lawton Road Field Development: Planning and design for recreational fields has been completed with a total project estimate of \$950,000 (in 2012 dollars) for the park/ field portion of the project. The bike path section has been separated out as another project. The Park and Recreation Commission has pursued this project for many years and believes that the need for additional field space is needed. Youth sport programs continue to grow. The Town applied for a \$500,000 STEAP grant to construct a portion of the park but the grant was denied by the state.

Dial-A-Ride: The Senior & Social Services department administers transportation services to elderly and disabled residents of Canton utilizing a wheelchair accessible vehicle and contracting our services out to a local transportation vendor to provide and coordinate day to day service as well as enhanced social and medical transportation services. The current 2016 Vehicle has a “life” of approximately 5 years or 100,000 miles, depending on wear according to the manufacturer and the State Dept of Transportation. A 5310 Federal Transit Administration (FTA) grant was recently approved in the amount of \$70,000 for the purchase of a new van.

Farmington River Trail Extension: The continuation of the Farmington River Bike Trail to eventually connecting to existing trail networks in Simsbury, thus creating a unique 28 mile recreation loop.

Interior Pool Repairs: Infrastructure of Mills Pond Pool is deteriorating. The pool is in need of repair work which would include sandblasting the pool, chipping concrete to 3” average depth and then shooting the pool using a gunite/shot concrete process.

River Access: A Small Town Economic Assistance grant was applied for in the amount of \$340,000 to build a boat ramp and associated improvements at 51 Old River Road (near DPW Garage) for access to the Farmington River for non-motorized boats. The grant was denied in 2015. Funding was recently approved as part of the ARPA Assistance program.

Mills Pond Playground Equipment Replacement: Replace 1990 playground with updated, accessibility playground. Funding was approved through the ARPA Assistance program.

Tennis and Basketball Court Replacement: Cost of resurfacing and moving light poles for the Mills Pond Basketball and Tennis Courts.

Outdoor Fitness Equipment: An outdoor fitness center located near the basketball court at Mills Pond Park. The equipment could be used by both the general public and the summer camp programs and would promote health and wellness opportunities. It is anticipated that these improvements would be funded through the Parks & Recreation Special Revenue Account as it has been replenished through the ARPA assistance program.

Splash Pad: A splash pad would replace the existing children pool at Mills Pond Park. Splash pads are a growing trend and would most likely increase participation at the pool facility. A splash pad also relieves the need for lifeguards since there is no standing water. Funding was approved through the ARPA Assistance program.

Farmington River Trail Improvements: Funds basic improvements to the Farmington River Bike Trail system including bridge decking and fencing. This was recently approved for funding through the ARPA Assistance program.

BOARD OF SELECTMEN

Emergency Services Communication Study: There is a need for both the Fire/EMS Department and the Police Departments communication system to be updated. The CIP would fund a study of both communication systems to determine the most cost effective long term solution for improving both emergency communication systems. By studying both systems together there will be a better opportunity to recognize efficiency opportunities to utilize the same platforms or equipment.

Dyer Softball Field Relocation: Project involves the relocation of the girls Little League Softball Field to the High School so that the softball field on Dyer Avenue can be used as the location of the new Collinsville Fire House.

River Access Engineering and Design: Fund the costs of design and regulatory approval for a boat ramp in the vicinity of the new DPW facility.

DPW - TRANSFER STATION

Cement Pad for Metal Container: Install a new concrete pad for the metal roll-off container that would be located lower than the existing pad and allow for easier use by residents.

Replace Mobile Office: Replace current mobile trailer which is in poor condition with an ADA compliant trailer with sufficient work space.

New Compactor: Install new concrete pad & electrical equipment for second single stream compactor. Since the Covid -19 Pandemic, there has been a large increase in cardboard due to the increase of on-line shopping. In FY 20-21 we sent out 22 more loads than in FY 19-20. This extra transportation cost was \$4,700. With two single stream compactors we will only send out full loads resulting in less transportation costs.

WATER POLLUTION CONTROL AUTHORITY

Sewer System Evaluation Phase II: The Canton sewer system is inundated with clean water when large rain storms move into the area. The first phase of this has been completed with the facilities plan that included the televising and mapping of the sanitary sewer system. The second phase would look into the causes of the Inflow & Infiltration and then recommend ways the WPCF can reduce the Inflow & Infiltration in a cost effective manner.

Sewer System Inflow & Infiltration Repairs: The Canton sewer system is inundated with clean water when large rain storms move into the area and there is a high ground water table. The second phase of the Inflow & Infiltration (I & I) study will completed in fiscal year 2021 – 2022

looking into the causes (sources) of the excessive I & I. This capital project will start to correct some of the deficiencies that exist in the sanitary sewer system in a cost effective manner.

Secondary Clarifier Upgrades: This includes replacement of the mechanical drives and all associated structures that encompass the new scraper arms and skimmer arms.

RBC Pump Replacement: The RBC pumps were installed in the early 1990's and are coming to the end of their life expectancy. Now that we are also pumping secondary sludge, the pump capacity has to be revisited to make sure the capacity of the pumps is sufficient.

Influent Pump Replacement: The Influent Pumps have been in place since the early 1990's. They run 24 hours a day 7 days a week and 365 days a year. The average life expectancy of equipment in a waste water treatment facility is 20 years.

LARGE EQUIPMENT/VEHICLES

Truck #4: Replace 2010 6 wheel dump truck body to extend the life of the truck.

Truck #12: Replace 2009 F-550 pickup truck and plow.

Truck #3: Replace 2013 4x4 dump truck and plow.

Truck #5: Replace 2006 International snow plow.

Truck #13: Replace 2011 Ford F-150 used by Building Maintenance.

Loader Replacement: Funding to replace 2010 Loader.

Replace Highway Plow: Purchase large replacement plows for winter operations.

Side Delivery Tailgate Spreader - Tailgate conveyor system with extended 18' shoot to allow the Highway Department to work off the back of a dump truck with bituminous concrete to install new curbing. It can also be used with gravel and topsoil for backfilling the side of the road.

Plow Replacement: Replace two 11 foot 1990's era power angle plows with two new power angle plows. The highway trucks purchased in 2012 and 2013 did not come with plows and are in need of up-dating.

John Deer Tractor: Replace 2002 John Deer 4110 tractor with a new tractor including a front-end loader (for athletic field work), snow blower attachment (for 48" sidewalks) and cab. The old tractor has shown to be unreliable with multiple repairs.

Pre-owned Mini Excavator: Funds to replace the existing mini excavator.

Police Message Board / Speed Trailer: Replace the current message board and trailer that are over 20 years old and has had significant periods of non-use due to malfunctions.

Police Patrol Vehicle Replacement: Funds the replacement of police vehicles at the rate of three every two years. Also includes funds for outfitting new vehicles, including mobile data equipment (tablets). Funds have been added to include vehicles for police administration also.

EMS – New Ambulance: This line funds the replacement of the Ambulances and Paramedic Fly Car. Funding will allow the replacement of each ambulance at 8 years of age, and the Fly Car at 9 years of age. The amount set aside for the ambulance was reduced based on Fire/EMS Chief's representation that the next ambulance will be smaller and less expensive.

Fire – New Apparatus: Provides funding for the timely replacement of fire apparatus on a long range basis.

Fire Marshall SUV – Request that an SUV be purchased for use by the Fire Marshal. Currently the Fire Marshall is reimbursed at the IRS rate for use of his personal vehicle.

Town of Canton - Comprehensive Capital Improvement Plan
(Includes all sources of funds - General Fund, LoCIP, Grants and Other Funds)
For the Fiscal Years 2022-2023 through 2026-2027

PROJECT TITLE	Remaining BALANCE 12/31/21	DEPT. REQUEST 2022-2023	CAO PROPOSED 2022-2023	BOS PROPOSED 2022-2023	BOF/ABM APPROVED 2022-2023	PROPOSED CAPITAL IMPROVEMENT PLAN				Total FY 21-27	Source
						2023-24	2024-25	2025-26	2026-27		
Recreation/Senior Services											
Lawton Road Site - Site Improvements							800,000			800,000	Grant?
Dial-A-Ride Van	70,000									70,000	Grant
Farmington River Trail Ext								340,000		340,000	Operating
STEAP - Park Planning and Master Plan & Design Services	(2,100)						(2,100)			(2,100)	Operating
Mills Pond Pool - Swimming Pool Shell Replacement		95,000	90,000							90,000	ARPA
Mills Pond - Tennis & Basketball Court Replacement						600,000				600,000	Operating
Mills Pond - Outdoor Exercise Equipment			25,000							25,000	ARPA
River Access										0	Operating
Playground Equipment Replacement		75,000	75,000							75,000	ARPA
Splash Pad			125,000							125,000	ARPA
Rails to Trails - Basic repairs to Bridge, Fence and Boardwalk	10,000	20,000	359,000							369,000	ARPA
Board of Selectmen											
Town Wide Energy Efficiency Upgrades Contingency	1,707									1,707	Operating
Emergency Services Communications Study	34,128									34,128	Use of Bond Premium Funds
Dyer Softball Field Relocation (Town)	151,295									151,295	Operating
Dyer Softball Field Relocation (STEAP)	128,205									128,205	STEAP Grant
Dyer Softball Field Relocation (ARPA)			250,000							250,000	ARPA
River Access - Engineering (50 Old River Road)	15,000									15,000	
River Access - (50 Old River Road)			340,000							340,000	ARPA
Public Offices Security Improvements			70,000							70,000	ARPA
DPW -Transfer Station											
Facilities Transfer Station -Cement Pad for Metal Container						20,000				20,000	Operating
Facilities Transfer Station - Replace Mobile Office (Special Revenue Account)	59,647									59,647	Transfer Station Special Revenue
New Compactor		12,500	12,500							12,500	Operating
Water Pollution Control Authority											
Pump Station Rehab Phase II - Dyer Farms										0	WPCA Cap. Fund
Secondary Clarifier Upgrades								977,000		977,000	WPCA Cap. Fund
RBC Pump Replacement									400,000	400,000	WPCA Cap. Fund
Influent Pump Replacement										0	WPCA Cap. Fund
Sewer System Evaluation Phase II	348,852									348,852	WPCA Cap. Fund
Sewer System Inflow & Infiltration Repairs		378,677	378,677			256,658	211,446			846,781	WPCA Cap. Fund
Equipment/ Vehicle Purchase											
Highway - Truck # 5 Replacement									250,000	250,000	Operating
Highway - Truck #4 Renovation	0	45,000				200,000				200,000	Operating
Highway - Truck #12 Replacement								60,000		60,000	Operating
Highway - Truck # 3 Replacement							250,000			250,000	Operating
Highway - Purchase Side Delivery Tailgate Spreader		20,000	20,000							20,000	Operating
Highway - Replace Highway Plow	2,456					15,000				17,456	Operating
Highway - Purchase Pre-Owned Sweeper								85,000		85,000	Operating
DPW Building Maintenance - Replace Truck #13						45,000				45,000	Operating
DPW - John Deere 4110 Tractor		45,000								0	Operating
Highway - Replace Wheel Loader		180,000	170,000							170,000	Operating
Police - Patrol & Administrative Vehicle Replacement	133,707	95,000	90,000			95,000	95,000	95,000	95,000	603,707	Operating
Police - Message Board/Speed Trailer	14,000									14,000	Operating
EMS - New Ambulance	297,767	50,000	50,000							347,767	Operating
Fire - New Apparatus	575,239	154,000	154,000							729,239	Operating
DPW - Purchase Pre-Owned Mini-Excavator								80,000		80,000	Operating
DPW - Tire Changer	0									0	Operating
Fire Marshall - SUV		38,000								0	Operating
TOTALS BY FUNDING SOURCE, TOWN											
Transfer From Completed Projects	0	0	(30,696)	0	0	0	0	0	0		
Operating Budget Funding	1,418,789	2,255,180	1,166,484			1,580,000	1,835,000	1,290,000	985,000	8,275,273	
Unallocated CIP	105,618	0	0			0	0	0	0	105,618	
American Rescue Plan (ARPA) Funding	0	0	1,871,863			0	0	0	0	1,871,863	
LoCIP Funding	105,591	67,320	67,320			0	0	0	0	172,911	
Grant/ Other Funding	5,012,155	0	0			0	0	0	0	5,012,155	
Bonded Projects	7,819,040	0	0			0	0	0	0	7,819,040	
Transfer Station Special Revenue Fund	59,647	0	0			0	0	0	0	59,647	
P & R Special Revenue Fund	0	0	0			0	0	0	0	0	
WPCA	348,852	378,677	378,677			256,658	211,446	977,000	400,000	2,572,633	
TOTALS, TOWN	14,869,691	2,701,177	3,484,344	0	0	1,836,658	2,046,446	2,267,000	1,385,000	25,889,139	

Town of Canton - Comprehensive Capital Improvement Plan
(Includes all sources of funds - General Fund, LoCIP, Grants and Other Funds)
For the Fiscal Years 2022-2023 through 2026-2027

PROJECT TITLE	Remaining BALANCE 12/31/21	DEPT. REQUEST 2022-2023	CAO PROPOSED 2022-2023	BOS PROPOSED 2022-2023	BOF/ABM APPROVED 2022-2023	PROPOSED CAPITAL IMPROVEMENT PLAN				Total FY 21-27	Source
						2023-24	2024-25	2025-26	2026-27		
BOARD OF EDUCATION											
Facilities - CHS											
ADA Nurses Office	3,740									3,740	Operating
Walk in Freezer (New freezer, demo and removal of existing unit)	(0)									(0)	Operating
SC Upgrade - Trane system										0	Operating
Sidewalk repair - side and rear of building per Fire Marshall	(50)									(50)	Operating
Replace gas boiler										0	Operating
Auditorium Upgrades (lighting system, sound system, wireless mic system, lights, projector, screen, AV booth)		25,000	25,000							25,000	Operating
Abatement - Asbestos - auditorium										0	Operating
Abatement - Asbestos - Electrical behind gym, Custodial Lockups, Tile cracking								30,000		30,000	Operating
AHU replacement/ \$25000/unit										0	Operating
Asbestos Containing Material (ACM): (Floor Tile, Pipe Insulation, Plaster, Glue Daubs, Fiber Tile, Blackboards) 36K/year for ten YRS										0	Operating
HVAC for Auditorium CHS			150,000							150,000	ARPA
Kitchen ceiling replacement										0	Operating
New storage facility/garage and maintenance office										0	Operating
ADA Compliance Projects: Urinals, Showers, Locker Area, Make Locker Room Accessible	0	11,000	11,000							11,000	Operating
Installation of Proper Handrail Configuration & Proper Landing at the Top and Bottom of Ramp										0	Operating
Site Access Route, Accessible Parking, Curb Ramps, Entrances										0	Operating
Risers for Stage	2,352									2,352	Operating
CHS - Replace battery back-up with 750kw generator power (awaiting est.)	130,000									130,000	Operating
Replace Gym Doors	14,350									14,350	Operating
Bathroom Updates: all 3 floors in old wing including dividers		10,000	10,000							10,000	Operating
Electric Sign		10,000	0							0	Operating
Tech Ed Classroom Addition, Flooring, Electrical, Air Handling		55,000	55,000							55,000	Operating
Tech Ed Heat Unit		55,000	55,000							55,000	Operating
Facilities - CIS											
ADA Compliance Issues- Nurses bathroom	4,502									4,502	Operating
ADA Compliance Issue - Library Ramp and Flooring						28,000				28,000	Operating
Slate Roof, Repair Chimney / Replace Liner	13,200									13,200	Operating
Courtyard	0									0	Operating
Site Access Route, Accessible Parking, Curb Ramps, woodwork, testing	7,258									7,258	Operating
Asbestos Containing Material (ACM): (Floor Tile, Pipe Insulation, Plaster, Glue Daubs, Fiber Tile, Blackboards) 36K/year for ten YRS ~30,000 SQFT @ \$3/sqft										0	Operating
Outside Trim Repair and Lead Paint Removal						40,000				40,000	Operating
Lead paint testing, removal and/or encapsulation										0	Operating
Tile flooring - remove carpet/replace with tile - Rooms 210, 211, 225, 2nd floor hallways										0	Operating
Tile flooring - remove carpet/replace with tile - Rooms 303A & 304										0	Operating
Tile flooring - remove carpet/replace with tile-1st floor hallways, Rooms 0101, 101A, 103B, 104, 105, 105AB,107										0	Operating
Tile flooring - remove carpet/replace with tile with abatement	7,562									7,562	Operating
Brick and sidewalk repair	(455)									(455)	Operating
Upgrade Original Building - Media Center, Cafeteria and Misc. Support Room - Interior Finishes						27,000				27,000	Operating
Water coolers (ADA) \$1,800 per location										0	Operating
Renovate CIS Field			65,000							65,000	ARPA
Facilities - CBPS											
ADA/Environmental Testing	19,382									19,382	Operating
Tile flooring - remove carpet/replace with tile - 29 rooms	9,271									9,271	Operating
Access to Kindergarten Play Area (ADA)										0	Operating
ADA sidewalk ramps 4 locations (\$1,500 each)										0	Operating
Boilers - Replace existing 2 Oil fired Smith Boilers w Energy Efficient Gas Fired Condensing Boilers		50,000	30,000			50,000	50,000	50,000		180,000	Operating
Brick, Sidewalk repair, Outside Trim, ADA Ramps	20,000					35,000				55,000	Operating
Exterior Door/Frame Replacement (ADA) south playground area.										0	Operating
Driveway Replacement and Restriping							25,000	25,000		50,000	Operating
Roof Project (State Reimbursement)	119,439									119,439	Bonded
New request for door changes per Fire Marshall memo										0	Operating
Remove 10,000 gallon tank UST (oil) and Propane Tank						50,000	50,000	50,000		150,000	Operating

Town of Canton - Comprehensive Capital Improvement Plan
(Includes all sources of funds - General Fund, LoCIP, Grants and Other Funds)
For the Fiscal Years 2022-2023 through 2026-2027

PROJECT TITLE	Remaining BALANCE 12/31/21	DEPT. REQUEST 2022-2023	CAO PROPOSED 2022-2023	BOS PROPOSED 2022-2023	BOF/ABM APPROVED 2022-2023	PROPOSED CAPITAL IMPROVEMENT PLAN				Total FY 21-27	Source
						2023-24	2024-25	2025-26	2026-27		
Replace undergrond propane tank with 500 gallon above-ground										0	Operating
Repair/Replace Old Wing Classroom Windows						140,000				140,000	Operating
Repoint/redesign front entry gardens										0	Operating
Upgrade Original Building Classrooms and support Rooms - Interior Finishes										0	Operating
ADA Compliance seating tables, library, and assembly room										0	Operating
Technology											
Core Modular Network Switch (4 Bay)	23,691									23,691	Operating
CBPS Broadband Upgrade			49,000							49,000	ARPA
Safety - Emergency Management											
Generator (for Emergency Shelter) or batteries (\$42k)at CHS										0	Unfunded
District Wide											
District Security Project	205									205	Operating
CIS (6) and CHS (10) Rooftop AC Units		25,000	25,000			25,000	25,000	25,000	25,000	125,000	Operating
CIS and CHS Repair Cracked Driveway (Seal)						14,000				14,000	Operating
District Wide Building Projects	38,943									38,943	Operating
CIS & CHS - Energy Conservation Improvements	8,519									8,519	Operating
Add Alternative Solar Panels - All Buildings (Or Hydro)										0	Unfunded
CHS-Bricks around Flagpole, DW - Film around Windows, CHS - Ballards		10,000	0							0	Operating
Wed-based Cameras		70,000	70,000							70,000	Operating
Food Service - CIS refrigerator, CHS Freezer, MS Electric Convection Oven		13,434	13,434							13,434	Operating
Food Service - Replace FSS		14,000	14,000							14,000	Operating
Recreational Services											
Track & Field Long Term Maintenance	642,000	74,000	74,000			74,000	74,000	74,000		938,000	Operating
Athletic Field & Track Camera	2,209									2,209	Operating
Storage for Athletic Equipment - CHS										0	Unfunded
Permanent Concession Stand/Press Box - Field/Track		55,000	55,000							55,000	Unfunded
Permanent Lighting at Track/Field	3,863									3,863	Operating
Equipment/Vehicles											
Equipment Vehicle Purchase (replace 2006 Ford F350 Truck #35)							65,000			65,000	Operating
TOTALS BY FUNDING SOURCE, BOE											
Transfer From Completed Projects	0	0	(224,566)	0	0	0	0	0	0	(224,566)	
Operating Budget Funding	950,542	477,434	212,868			483,000	289,000	254,000	25,000	2,214,410	
Unallocated CIP	21,046	0	0							21,046	
American Rescue Plan (ARPA) Funding	0	0	264,000								
LoCIP Funding	0	0	0							0	
Grant/ Other Funding	0	0	0							0	
Bonded Projects	119,439	0	0							119,439	
TOTALS, BOE	1,091,027	477,434	476,868	0	0	483,000	289,000	254,000	25,000	2,130,329	
GRAND TOTAL, TOWN & BOE	15,960,718	3,178,611	3,961,212	0	0	2,319,658	2,335,446	2,521,000	1,410,000	28,019,468	

Notes:

CAO Approved CIP projects funded with Operating Funds for FY 22-23 are in green.

CAO approved CIP projects funded with Non-Operating funds (LoCIP, Special Revenue, Grants) for FY 22-23 are in blue.

Projects to be funded in future years are in BOLD black.

* Projects require funding not available under current or projected funding levels.

TOTALS BY FUNDING SOURCE, TOWN & BOE

Transfer From Completed Projects	0	0	(255,262)	0	0	0	0	0	0	(255,262)	
Operating Budget Funding	2,369,330	2,732,614	1,379,352	0	0	2,063,000	2,124,000	1,544,000	1,010,000	10,489,683	
Unallocated CIP	126,664	0	0	0	0	0	0	0	0	126,664	
American Rescue Plan (ARPA) Funding	0	0	2,135,863	0	0	0	0	0	0	2,135,863	
LoCIP Funding	195,591	67,320	67,320	0	0	0	0	0	0	172,911	
Grant/ Other Funding	5,012,155	0	0	0	0	0	0	0	0	5,012,155	
Bonded Projects	7,938,478	0	0	0	0	0	0	0	0	7,938,478	
Transfer Station Special Revenue Fund	59,647	0	0	0	0	0	0	0	0	59,647	
P & R Special Revenue Fund	0	0	0	0	0	0	0	0	0	0	
WPCA	348,852	378,677	378,677	0	0	256,658	211,446	977,000	400,000	2,572,633	
GRAND TOTAL, TOWN & BOE	15,960,718	3,178,611	3,961,212	0	0	2,319,658	2,335,446	2,521,000	1,410,000	28,508,034	

TOWN OF CANTON

CAO PROPOSED
FISCAL YEAR 2022-2023 BUDGET

APPENDICES

FISCAL YEAR 2021-2022: CAO PRELIMINARY DRAFT BUDGET
Standard Account Definition and Explanation

Account	Title	Definition and Explanation
51000	Full Time	Current salaries of all non-union full time employees
51100	Supervisor Salaries	Current salaries of all supervisors
51200	Part Time	Covers part time employees. Clerking done for board and agencies is included in this category.
51300	Full Time Affiliation	Salaries of all full time Union employees (NAGE, AFSCME, CILU).
55000	Repairs/Maintenance	Funds utilized to make facility repairs or significant maintenance.
51660	Educational Incentive	Funds expenses related to payment of educational incentive to employees as mandated by collective bargaining agreement.
52100	Bonds	Funds expenses related to bonding of employees within Department.
53120	Computer Purchase	Funds expenses related to acquisition of computer equipment such as monitors, hard drives, printers, etc.
54200	Vehicle Fuel	Funds costs associated with fueling of all Town vehicles and/ or apparatus. Fuel is usually procured through a cooperative purchasing agreement with CRCOG.
55010	Vehicle Maintenance	Funds expenses related to the maintenance of Town vehicles and/ or apparatus in a safe and working manner.
55100	Maintenance/ Cleaning Supplies	Funds supplies related to cleaning/ maintenance of buildings and facilities including paper goods, cleansers, light bulbs, soaps, etc.
55200	Mileage	Funds expenses related to travel for work or Town purposes. Reimbursement is at IRS rate of .535

FISCAL YEAR 2021-2022: CAO PRELIMINARY DRAFT BUDGET
Standard Account Definition and Explanation

55300	Heating/ Cooling Repairs	Funds expenses related to repairs to HVAC systems that are not otherwise covered by a service contract.
55310	HVAC Maintenance Contract	Funds expenses related to maintenance contract for HVAC systems of Departmental or Town facilities.
55500	Light and Power	Funds costs associated with electricity for Departmental or Town facility.
55800	Department Equipment Maintenance/ Repair	Funds costs associated with repairs, maintenance and/ or replacement of Departmental equipment.
55810	Office Equipment Maintenance	Funds expenses related to service contracts and repairs to Departmental or Town office equipment.
55830	Software Support	Funds expenses related to maintenance and licensing fees for computer systems and software utilized by Town and/ or Department.
55850	Safety	Provides funding for safety training and equipment.
56100	Postage	Funds expenses related to mailing of information, agendas or documents in accordance with functions of Department and/ or programs.
56200	Telephone	Funds expenses for Town and/ or Departmental telephones, radio/ emergency phone circuits, pagers, etc.
56205	Cell Phone	Funds expenses related to Departmental cell phone use
56340	Cable Television	Funds expenses related to cable television service for Town and/ or departmental needs.
56500	Fuel/ Heat	Funds expenses related to costs of petroleum fuel or natural gas for purposes of heating a Town or Department facility. Heating fuels, petroleum and natural gas, are purchased cooperatively through CRCOG.

FISCAL YEAR 2021-2022: CAO PRELIMINARY DRAFT BUDGET
Standard Account Definition and Explanation

56750	Water	Funds costs associated with water use for Departmental or Town facility.
56760	Sewer	Funds expenses related to the annual sewer use charge for Department or Town facility. Increases in these areas are driven by metered charges rather than administrative adjustments made by previous administrations.
56910	References/Texts	Funds expenses related to texts, publications and reports necessary and/ or beneficial to Departmental or Town functions.
56920	Consultant	Funds expenses related to retaining services of consultant for purposes of assisting in or performance of necessary functions related to Department or program function or Town business.
56950	Meetings/Dues	Funds expenses related to memberships and/ or dues to various professional, civic, community or governmental agencies, organizations or agencies necessary or beneficial to Town functions.
57100	Office Supplies	Funds expenses related to purchase of office supplies necessary to effectively operate Departments and/ or functions.
57200	Printing	Funds expenses related to printing and binding of documents, manuals and reports of respective departments.
57400	Equipment Purchases - Major	Funds expenses related to purchase of major equipment for Town or Departmental operation needs.
57500	Advertising	Funds expenses related to advertising for purchasing, personnel, or legal notice purposes.
57600	Computer Supplies	Funds expenses related supplies for computers and printers within the Department and/ or function.
60030	VOIP/WAN	Lease payments for VOIP phone system and fiber optic lines.

Town of Canton Vehicle Roster and Replacement Schedule

Dept.	Description	Year	Make	Model	VIN / SERIAL #	Plate #	Type	Miles	Condition	Replacement	Value	GVW
Public Works	Truck #1	2018	Ford	F-250 / PU	1FTBF2B61JEC73084	1 CN	Ford	33,207	Very Good	2032-2033	30,000	10,000
Public Works	Truck #2	2016	Freightliner	114SD	1FVAG3CY8GHGZ3745	2 CN	Freightliner	36,557	Good	2028-2029	154,375	47,120
Public Works	Truck #3	2013	Freightliner	108SD	1FVDG5BS3DHF8461	3 CN	Freightliner	37,830	Good	2024-2025	96,655	43,120
Public Works	Truck #4	2010	IH (International)	7400 / 4x2	1HTWCAZR3AJ273666	4 CN	IH (International)	48,325	Fair/Poor	2023-2024	34,844	41,000
Public Works	Truck #5	2006	IH (International)	7400 / 4x2	1HTWCAZR36J297117	5 CN	IH (International)	60,470	Fair/Poor	2026-2027	20,718	17,691
Public Works	Truck #6	2014	Freightliner	114SD / dump	1FVAG3BS6EHFH3562	6 CN	Freightliner	43,167	Good	2026-2027	102,064	47,120
Public Works	Truck #7	2017	Freightliner	114SD	1FVAG3CY7HHHV5248	7 CN	Freightliner	30,269	Very Good	2029-2030	169,556	45,300
Public Works	Truck #8	2007	IH (International)	7400	1HTWCAZR77J462216	8 CN	IH (International)	52,139	Fair	2027-2028	35,000	40,000
Public Works	Truck #9	2018	Kenworth	T270	2NKHMM6X6KM239659	9 CN	Kenworth	7,969	Very Good	2032-2033	134,000	26,000
Public Works	Loader	2010	John Deere	444 K	DW444K2627658	10 CN	John Deere	7,123 Hours	Fair/Poor	2022-2023	35,000	N/A
Public Works	Truck #11	2019	Chevy	2500 HD	2GC2KREG5K1232310	11 CN	Chevy	16,842	Very Good	2033-2034	35,000	9,600
Public Works	Truck #12	2009	Ford (F577)	F-550 / Utility	1FDAF57R49EA61092	12 CN	Ford	85,580	Fair/Poor	2025-2026	15,576	17,950
Public Works	Truck #13	2011	Ford	F-150 / PU	1FTMF1EF4BKD84147	13 CN	Ford	118,028	Fair/Poor	2023-2024	12,461	6,800
Public Works	Roadside Mower	2009	Kubota	108S	70038	14 CN	John Deere		Good	2028-2029	40,000	N/A
Public Works	Trailer	2022	Felling	FT-45-2LP-SK15	5FTCF3823N1006384	15 CN	Felling		New	2034-2035	30,000	55,000
Public Works	Trailer	2013	Cam Superline	6Cam18	5JPBU2328AP125782	16 CN	Cam Superline		Good	2029-2030	18,000	9,900
Public Works	Trailer	2015	Haulette	Cs1012-s	1H9MH122	17 CN	Haulette		Good	2030-2031	12,500	5,500
Public Works	Backhoe	2011	John Deere	410 TMJ	1T0410TJBD209673	18 CN	John Deere	3,685 Hours	Good	2028-2029	71,596	N/A
Public Works	Sweeper	2007	Elgin	Pelican	NPO177D	19 CN	Elgin	8,209 Hours	Good	2026-2027	35,685	N/A
Public Works	Trailer	2004	Hamm			37 CN	Hamm					N/A
Public Works	Utility Tractor	2014	Massey Ferguson	1754H	DJJ22919	38 CN	Massey Ferguson		Very Good	2034-2035	22,483	N/A
Public Works	Trailer	2008	Giant Vac	3001CHW	71805001	39 CN	Giant Vac					N/A
Public Works	Enclosed Trailer	2016	Nexhaul		564BE142XGR0098	43 CN	Nexhaul					7,000
Public Works	Chipper	2014	Morbark	M12R	4S8SZ1616EW071898	47 CN	Morbark					N/A
Public Works	Bobcat	2011	Bobcat	S 205	A3LJ38496		Bobcat	388	Very Good	2026-2027	25,955	N/A
Public Works	Excavator	2011	Takeuchi	TB285			Takeuchi	5,531 Hours	Good			18,780
Public Works	Tractor	1999	Toro	SandPro	08885-90342		Toro	1237	Poor	2016-2017	850	N/A
Public Works	Tractor	2020	Toro	SandPro	405682633		Toro	21	Excellent		20,000	N/A
Public Works	Tractor	2004	John Deere	4110H	LV41104211675		John Deere	1262	Fair		9,094	N/A
Public Works	Mower	2009	Hustler	Super Z /31HP	SZ31KAW72XR7		Hustler	2223	Fair	2016-2017	3,215	N/A
Public Works	Trailer	1989	Eager Beaver	20 Hal	112HMY283KT033974	SOLD	Eager Beaver					47,100
WPCF/A	Truck	2019	Ford	F-150 / PU	1FTMF1E57KFA37055	32 CN	Ford	8,400	New	2019	25,000	4600
WPCF/A	Truck	2007	Ford	F-250 / PU	1FTNF21587EB31278	30 CN	Ford	28,165	Good	2027	10,000	9000
WPCF/A	Sewer Line Rodder	1991	SRECO	NHB-MS/3900D	D863-102591	31 CN	SRECO		Good		2,500	
Police	2017	Ford	Explorer	1FM5K8AR0HGA63723	20CN	Police	Ford	55,746	Excellent	2020	14,101	6,342
Police	2015	Ford	PI	1FAH2PMK2FG112201	21CN	Police	Ford	53,190	Good	2019	8,463	5,500
Police	2019	Ford	Explorer	1FM5K8AR3KGA13066	22CN	Police	Ford	34,766	Excellent	2019	17,633	5,500
Police	2018	Ford	Explorer	1FM5K8AR3JGB13053	23CN	Police	Ford	56,787	New	2021	15,271	7,200
Police	2017	Ford	Explorer	1FM5K8AR0HGA63724	24CN	Police	Ford	70,494	Good	2020	12,804	6,342
Police	2013	Chevy	Tahoe	1GNSK2E03DR363280	25CN	Police	Chevy	87,708	Fair	2019	10,264	7,200
Police	2015	Ford	PI	1FAHP2MK2FG190461	26CN	Police	Ford	40,209	Excellent	2019	9,136	5,500
Police	2019	Ford	Explorer	1FM5K8AR3KGA13067	27CN	Police	Ford	26,725	Excellent		18,329	
Police	2020	Ford	Explorer	1FM5K8AB4LGC64506	28CN	Police	Ford	1,642	New		23,526	3555
Police	2014	Chevy	Impala	1G1WA5E30E1131814	DD / 851-RKL	Detective Car	Chevy	51,966	Good	2019	9,016	3555
Police	2016	Chevy	Malibu	1G12B5STXGF260458	Capt. / 645-ZBT	Captain Car	Chevy	52,477	Good	2019	9,267	4,035
Police	2018	Ford	Taurus	1FAHP2H88JG117800	Chief / 845-YCO	Chief Car	Ford	30,405	Excellent	2024	11,531	2,990
Police	2006	American Hauler	NH610SA	5N6200DIX71015238	Box Trailer / 27CN	Box Trailer	American Hauler	n/a	Good	n/a	2,000	820
Police	2010	All Traffic	ATS-5	1B9AF51179P825337	Mess. Board Trailer / 28CN	Message Board	All Traffic	n/a	Good	n/a	500	1,500
Police	2008	Decatur	OnSite 350	189BS09178H659048	Radar Trailer / 29CN	Radar Trailer	Decatur	n/a	Good	n/a	500	
Values are based on current Kelley Blue Book for dealer trade-in without police equipment.												3,300
General	Dial-A-Ride	2006	Ford	E-350/Van	1FDXE45P16DA36144		Ford	137,025	SOLD	2016		
Senior & Social Services	Dial-A-Ride	2016	Chevy	CG33503/Service Bus	1GB3GRBG2G1183062	AB30692	Chevy	89,168	Good	2021-2022		
Fire Svcs	Rescue 9 - Cville	1999	Spartan	Rescue	4S7HR8197CX030950	1111	Fire Apparatus	18,289	Good	2023-2024		
Fire Svcs	Eng. 3 - Collinsville	1991	Marion	Pumper	1D91P13F9L3008300	SOLD	None	35,823	Fair	2014-2015		

Town of Canton Vehicle Roster and Replacement Schedule

Dept.	Description	Year	Make	Model	VIN / SERIAL #	Plate #	Type	Miles	Condition	Replacement	Value	GVW
Fire Svcs	Engine 6 - N.C.	2004	Amer LaF	Pumper	4Z3AADBS64RM96936	614	Fire Apparatus	17,959	Good	2026-2027	3,528	74,800
Fire Svcs	Squad 5 - N.C.	2009	Chevrolet	Pumper	1GBG5C3959F409914	None	Sold	8,964	Good	2032-2033		7,000
Fire Svcs	Tanker 7 - N.C.	2006	Kenworth	Tanker	2NKDLUOX46M153648	None	None	Good	Good	2031-2032		3,500
Fire Svcs**	Engine 6 - N.C.	1993	KME	Pumper	1K9AF4283PN0587	SOLD	SOLD	21,277	SOLD	2016-2017	37,000	3,500
	Eng # 3 Collinsville	2019	Spartan	Pumper	4SAW2E97KC085716	None	Fire Apparatus	1,000	New	2046		7,000
Fire Svcs	Engine 4 - Collinsville	2013	Spartan	Pumper	4S7CU2D96DC077139	None	None	5000	Excellent			
Fire Svcs	Engine 1 - Canton	2013	Spartan	Pumper	4S7CU2D92DC077140	None	None	4879	Excellent		200,000	
Fire Svcs	ATV1 - Canton	2005	Polaris	ATV	4XARF50A15D725996	None	None	221 hrs	Fair		252000	14,200
Fire Svcs**	Eng #1-CanVFD	1987	E-One	Pumper	1F9BBA84H10378	SOLD	SOLD	36,977	SOLD	2011-2012		16,500
Fire Svcs	Ladder #2-CanVFD	1997	Marion	Ladder	4SJW429XVC023084	SOLD	SOLD	14,328	SOLD	2020-2021		
					Engine hours =			2,845				
					Pump hours =			67				
					Areal hours =			783				
Fire Svcs/EMS	Ladder 2 - Canton	2015	Pierce	Ladder	4P1BCAGF8FA015095	None	None	3949	Excellent			
Fire Svcs/EMS	ATV Trailer - N.C.	2013	Belmo	6X14	1B9UT1423DL657929	40 CN	Municipal		Excellent			
Fire Svcs/EMS	Boat Trailer		Anderson	7 x 14		42 CN	Municipal		Fair			
Fire Svcs/EMS	Utility Trailer		Anderson	7 x 14		41 CN	Municipal					
Fire Svcs/EMS	Utility 8 - Canton	2005	Chevy	Silverado	2GCEK13T551300589	36 CN	Municipal	33,107	Good	2022-23		
Fire Svcs/EMS	Utility 8 - Canton	2021	Chevy	Silverado	1GC4YLE73MF129452	37 CN	Municipal		Excellent			
	Traffic 14 Fire Police	2007	Chevy	C4500	1GBE4V1958F410780	None	None	108,781	Fair			
EMS	Paramedic Fly Car	2016	Chevy	Tahoe	1GNSKDKC0GR395117	CO20102	Combination	15,049	Excellent	2024-2025		
EMS	Ambulance	2013	Chevy	Braun G4500	1GB6G5CL3D1116757	2281	Ambulance	100,617	Fair	2021-2022		
EMS	Ambulance	2018	Ford	F-450/Braun Type I	1FDUF4HTXHDA08791	412	Ambulance	20,393	Excellent			

**listed for sale

TOWN OF CANTON
MEMORANDUM

TO: Robert Skinner, CAO
FROM: Kerri Kazlauskas, Assessor
DATE: January 12, 2022
RE: 2021 Grand List

This is to inform you that on January 12, 2022, the 2021 Grand List was filed with the following results:

	<u>2020</u>	<u>2021</u>	<u>Change</u>	<u>%</u>
Real Estate	954,848,835	952,528,695	2,320,140	-0.24%
Personal Property	57,791,630	63,056,167	5,264,537	9.11%
Motor Vehicles	<u>95,161,825</u>	<u>122,050,645</u>	<u>26,888,820</u>	<u>28.26%</u>
Total	1,107,802,290	1,137,635,507	29,833,217	2.69%

Real Estate

This year's real estate list increased due to residential and commercial development. Canton had eight partial construction buildings started in 2020 and completed in 2021 and five started in 2021 to be completed in 2022. In addition, there were 112 permits completed for additions, finished basements, and outbuildings. Lastly, 63 discrepancies were discovered when comparing our data to Realtor.com which increased the list by \$490,130.

Personal Property

We had 862 total businesses listed this year. There are 216 Personal Property non-filers compared to 236 the previous year. Each non-filer receives a 15% increase in assessment plus a 25% assessment penalty per State Statutes. Lastly, we audited six businesses which resulted in \$8225 in additional tax revenue.

Motor Vehicles

The largest driver in the motor vehicle increase is the average 26% increase to used vehicles. The other attribution to the increase is new vehicles that replaced older, less expensive vehicles.

APPENDICES SUMMARY OF FULL TIME AND PART TIME EMPLOYEES

	FULL TIME PERSONNEL (# of Persons)			PART TIME PERSONNEL (# of positions or hours)	
	2021-2022	2022-2023		2021-2022	2022-2023
GENERAL GOVERNMENT					
<i>Board of Selectmen</i>					
First Selectman				<u>0.4</u>	<u>0.4</u>
<i>Total</i>				0.4	0.4
<i>Chief Administrative Officer</i>					
Chief Administrative Officer	1	1			
Executive Assistant	1	1			
<u>CAO Clerk</u>				<u>0.71</u>	<u>0</u>
<i>TOTAL</i>	2	2		0.71	0
<i>Elections</i>					
Registrars				PT (2)	PT (2)
Deputy Registrars				PT (2)	PT (2)
<i>Town Clerk</i>					
Town Clerk	1	1			
Assistant Town Clerk				0.71	0.71
<u>Seasonal Clerk</u>				<u>0.02</u>	<u>0.02</u>
<i>TOTAL</i>	1	1		0.73	0.73
<i>Information Technologies</i>					
Information Technology	1	1			
Technical Support Specialist				<u>0.25</u>	<u>0</u>
<i>TOTAL</i>	1	1		0.25	0
FINANCE					
<i>Assessment</i>					
Assessor	1	1			
Assessment Technician					
Part Time Support					
<u>Part Time Recording Clerk (BOAA)</u>				<u>0.17</u>	<u>0.17</u>
<i>TOTAL</i>	1	1		0.17	0.17
<i>Tax Collector</i>					
Tax Collector	1	1			
<u>Tax Clerk</u>				<u>0.2</u>	<u>0</u>
<i>TOTAL</i>	1	1		0.2	0
<i>Finance Officer/Treasurer</i>					
Finance Officer/Treasurer	1	1			
Accountant	1	1			
Financial Assistant	1	1			
Account Payable	1	1			
Payroll/Benefits Coordinator	1	0			
Payroll Specialist	0	2			
Benefits Coordinator	0	1			
Accounting Clerk				0.62	0.62
<u>Finance Clerk</u>	1	0		<u>0.6</u>	<u>0</u>
<i>TOTAL</i>	6	7		1.22	0.62

	FULL TIME PERSONNEL (# of Persons)			PART TIME PERSONNEL (# of positions or hours)	
FUNCTION	2021-2022	2022-2023		2021-2022	2022-2023
PUBLIC SAFETY					
<i>Police Department - Administration</i>					
Chief of Police	1	1			
Deputy Chief of Police	1	1			
Administrative Secretary	1	1			
Crossing Guard (Part Time- Seasonal)				0.2	0.2
<i>Police Department – Patrol</i>					
Sergeant	4	4			
Patrol Officer	8	9			
<i>Police Department – Detective/ Investigations</i>					
Detective	1	1			
<i>Police Department – Dispatch/ Communications</i>					
Dispatcher	4	4		0.28	0.28
Dispatcher (576 hours)					
<i>Police Department – Animal Control</i>					
<u>Animal Control Officer (468 hours)</u>				0.23	0.23
TOTAL	20	21		0.71	0.71
<i>Fire Department</i>					
Clerical Assistant				0.34	0.34
Paid Firefighters (2)	2	0		Stipend	Stipend
<u>Fire Chief and Other Officers</u>					
TOTAL	2	0		0.34	0.34
<i>Emergency Services</i>					
Fire Chief and Other Officers				Stipend	Stipend
<i>Fire Marshal</i>					
Fire Marshal				0.71	0.71
Deputy Fire Marshal				0.06	0.06
<u>Clerical Assistant</u>					
TOTAL				0.77	0.77
PUBLIC WORKS					
<i>Facilities – Town Hall</i>					
Maintainer Supervisor	1	1			
Maintainer/Custodian	1	1			
<u>Custodian</u>	1	1			
TOTAL	3	3			
<i>Parks</i>					
Park Supervisor	1	1			
Seasonal Temporary Employee				0.35	0.35
Transfer Station Attendant (16 hours/week) 1-1-16 (Highway Maintainer FY21)				0.4	0.4
TOTAL	1	1		0.75	0.75

	FULL TIME PERSONNEL (# of Persons)			PART TIME PERSONNEL (# of positions or hours)	
FUNCTION	2021-2022	2022-2023		2021-2022	2022-2023
<i>General Highway</i>					
Public Works Director	1	1			
Project Administrator	1	1			
Assistant Foreman/ Mechanic	1	1			
Maintainer III	3	4			
Maintainer II	2	1			0.6
Maintainer I				0.6	
Administrative Assistant	1	1			
Mechanic	1	1			
<u>Seasonal</u>				0.23	0.23
TOTAL	10	10		0.83	0.83
<i>Transfer Station</i>					
Transfer Station Operator					
Part Time Employee				0.4	0.4
<u>Part Time Attendant</u>				0.6	0.6
TOTAL	0	0		1	1
COMMUNITY SERVICES					
<i>Youth Services</i>					
Program Specialist				0.12	0.12
<i>Senior/Social Services</i>					
Senior/Social Services Director	1	1			
Senior Center Coordinator				0.46	0.72
Senior/Social Services Administrative Assistant				0.71	0.58
Café Coordinator				0.34	0.35
TOTAL	1	1		1.51	1.65
<i>Parks and Recreation</i>					
Director of Parks and Recreation	1	1			
Program Supervisor/Aquatic Director	0.83	0.83			
Seasonal – Maintainer (440 hours)				0.24	0.24
Pool Supervisors (720.5 hours Seasonal)				0.4	0.4
Lifeguards (2,233 hours Seasonal)				1.23	1.23
Wading Pool Lifeguards (0 hours Seasonal)				0	0
Desk Attendant (720.5 hours Seasonal)				0.4	0.4
TOTAL	1.83	1.83		2.27	2.27
<i>Parks and Recreation Special Revenue Fund</i>					
Youth Recreation Coordinator (1,500 hours)				1	1
Seasonal – Maintainer				0.26	0.26
Summer Camp Supervisors (3 – 1820 hrs @ 3 different camps)				0.55	0.55
Summer Camp Counselors (7 - 2,550 hrs @ 3 different camps)				1.4	1.4
Swim Team Coach (1 – 175 hrs)				0.09	0.09
Swim Team Assistants (2 – 150 hrs)				0.07	0.07
Water Safety Instructors (5 - 454 hours)				0.25	0.25
After School Program Supervisor (2 - 1152 hours)				0.63	0.63
After School Program Counselor (3 - 1620 hours)				0.89	0.89
AM Guards				0.09	0.09
Rec Basketball Coordinator				0.1	0.1
CAST Director				Stipend	Stipend
CAST Assistant Director				<u>Stipend</u>	<u>Stipend</u>
TOTAL				5.33	5.33

	FULL TIME PERSONNEL (# of Persons)			PART TIME PERSONNEL (# of positions or hours)	
FUNCTION	2021-2022	2022-2023		2021-2022	2022-2023
<i>Public Library</i>					
Director	1	1			
Technical Services Librarian	0.75	0.75			
Children's Librarian	1	1			
Reference Librarian	1	1			
Circulation Supervisor	1	0.86			
Teen Librarian	1	1			
Library Aide II – 5				2.26	2.26
Library Aide I – 8				2.15	2.15
Library Page - 3				0.43	0.43
Summer Aides – 2				0.18	0.18
Saturday Hours	—	—		0.05	0.05
TOTAL	5.75	5.61		5.07	5.07
COMMUNITY PLANNING & DEVELOPMENT					
<i>Building Official</i>					
Building Official		1		0.63	0
Office Assistant		—		—	
TOTAL		1		0.63	0
<i>Town Planner</i>					
Director, Planning and Community Development	1	1			
Assistant Town Planner	1	1			
Community Development Coordinator	1	1			
Recording Clerk				PT	PT
TOTAL	3	3			
WATER POLLUTION CONTROL AUTHORITY					
Superintendent	1	1			
Chief Plant Operator	1	1			
Operator III	1	2			
Operator	1	0			
TOTAL	4	4			
GRAND TOTAL	63.58	63.44		23.01	20.76

CALCULATION NOTE: Full Time Equivalents are calculated on following basis, depending on department: 35 hour per week position = Hours of position budgeted divided by 1,820 equals full time equivalent; 40 hour per week position = Hours of position budgeted divided by 2,080 equals full time equivalent

Pavement Management Program
2022 Proposed List Of Roadway Improvements With Estimates
(List Subject To Change Due To Availability Of Funding And Weather Conditions)

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Cost Estimate	Repair Strategy
Canton Springs Road	Dowd Avenue	Old Railroad Road	822	26	55	Vendor/DPW	\$ 83,170.00	Mill/Overlay w Drainage
Cemetery Road	Huckleberry Hill Road	High Street	1708	19	52	Vendor/DPW	\$ 89,290.00	Mill/Overlay w Drainage
East Street	High Street	Main Street	785	24	58	Vendor/DPW	\$ 38,100.00	Mill/Overlay w Drainage
Front Street	Main Street	South Street	358	24	65	Vendor/DPW	\$ 26,283.00	Mill/Overlay w Drainage
Homestead Lane	Case Street	Cul De Sac	934	24	68	Vendor/DPW	\$ 45,423.00	Mill/Overlay w Drainage
Johnson Place	Center Street	Center Street	702	19	58	Vendor/DPW	\$ 27,576.00	Mill/Overlay w Drainage
Main Street	Front Street	River Street	419	36	65	Vendor/DPW	\$ 29,560.00	Mill/Overlay w Drainage
Main Street	River Street	Center Street	244	30	65	Vendor/DPW	\$ 18,634.00	Mill/Overlay w Drainage
Main Street	Center Street	High Street	571	24	60	Vendor/DPW	\$ 37,559.00	Mill/Overlay w Drainage
Market Street	North Street	Main Street	284	22	63	Vendor/DPW	\$ 11,163.00	Mill/Overlay w Drainage
New Road	Sunset Terrace	Town Line	478	21	65	Vendor/DPW	\$ 23,430.00	Mill/Overlay w Drainage
North Street	Bridge Street	East Street	943	24	70	Vendor/DPW	\$ 28,315.00	Mill/Overlay w Drainage
Ridge Road	Case Street	Town Line	1851	19	50	Vendor/DPW	\$ 30,591.00	Mill/Overlay w Drainage
River Street	Bridge Street	North Street	390	26	65	Vendor/DPW	\$ 11,944.00	Mill/Overlay w Drainage
River Street	Main Street	North Street	282	39	70	Vendor/DPW	\$ 13,750.00	Mill/Overlay w Drainage
Spring Street	South Street	Sunset Terrace	735	21	62	Vendor/DPW	\$ 49,675.00	Mill/Overlay w Drainage
South Street	Front Street	Spring Street	425	26	63	Vendor/DPW	\$ 24,672.00	Mill/Overlay w Drainage
South Street	Spring Street	Center Street	259	26	63	Vendor/DPW	\$ 19,294.00	Mill/Overlay w Drainage
South Street	Center Street	255' S Of High Street	511	17	63	Vendor/DPW	\$ 17,979.00	Mill/Overlay w Drainage
South Street	255' S Of High Street	High Street	255	22	60	Vendor/DPW	\$ 14,157.00	Mill/Overlay w Drainage
Sunset Terrace	Huckleberry Hill Road	Spring Street	519	21	65	Vendor/DPW	\$ 31,035.00	Mill/Overlay w Drainage
The Green	Main Street	South Street	344	36	70	Vendor/DPW	\$ 15,517.00	Mill/Overlay w Drainage
Various Town Roads/Facilities						Vendor/DPW	\$ 30,000.00	Crack Seal
Various Town Roads/Facilities						Vendor/DPW	\$ 5,000.00	Full Dept. Patching/Misc. Drainage
Various Town Roads/Facilities						Vendor/DPW	\$ 1,000.00	Testing and Engineering Services
Totals			13,819	2.62	miles		\$ 723,117.00	

Streetscape II Project Roads

Pavement Management Program
2022 - 2027 Proposed Bundled List Of Roadway Improvements with Cost
(List Subject To Change Due To Availability Of Funding)

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Cost Estimate	Repair Strategy	Priority Rank
Bahre Corner Road	East Hill Road	Lawton Road	7410	18	55	Vendor/DPW	\$ 247,685.79	Mill/Overlay w Drainage	1
Dry Bridge Road	Gracey Road	Town Line	1809	21	60	Vendor/DPW	\$ 199,978.43	Mill/Overlay w Drainage	21
Olson Road	Morgan Road	Dead End	925	15	55	Vendor/DPW	\$ 37,856.72	Mill/Overlay w Drainage	4
Olson Road	East Hill Road	Morgan Road	1422	18	55	Vendor/DPW	\$ 46,108.30	Mill/Overlay w Drainage	4
Morgan Road	Cherry Brook Road	Olson Road	7434	20	70	Vendor/DPW	\$ 267,501.14	Mill/Overlay w Drainage	10
<i>Bundle Totals</i>			19,000	3.60	miles		\$ 799,130.38		

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Cost Estimate	Repair Strategy	Priority Rank
Barbourtown Road	Wright Road	Hanson Road	3792	18	65	Vendor/DPW	\$ 113,526.66	Mill/Overlay w Drainage	7
Barbourtown Road	Hanson Road	Bunker Hill Road	5772	18	65	Vendor/DPW	\$ 153,676.20	Mill/Overlay w Drainage	7
Freeland Farms Road	Bunker Hill Road	Cul De Sac	1009	26	60	Vendor/DPW	\$ 58,743.28	Mill/Overlay w Drainage	27
Hanson Road	Barbourtown Road	Bunker Hill Road	3551	26	65	Vendor/DPW	\$ 156,355.39	Mill/Overlay w Drainage	12
Breezy Hill Road	Barbourtown Road	2510 W of Barbourtown Rd.	2510	19	40	Vendor/DPW	\$ 81,360.90	Mill/Overlay w Drainage	11
Doyle Road	Wright Road	End of Pavement	2640	16	35	Vendor/DPW	\$ 74,343.59	Mill/Overlay w Drainage	5
<i>Bundle Totals</i>			19,274	3.65	miles		\$ 638,006.02		

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Cost Estimate	Repair Strategy	Priority Rank
Barbourtown Road	Bunker Hill Road	West Road	1909	18	65	Vendor/DPW	\$ 64,211.34	Mill/Overlay w Drainage	7
Barbourtown Road	West Road	Cherry Brook Road	2903	24	60	Vendor/DPW	\$ 109,638.55	Mill/Overlay w Drainage	7
Bunker Hill Road	Wright Road	Barbourtown Road	6638	21	65	Vendor/DPW	\$ 220,107.84	Mill/Overlay w Drainage	8
Meadow Road	West Road	Cherry Brook Road	1765	12	35	Vendor/DPW	\$ 170,199.72	Reclaim (Local)*	29
West Road	Cherry Brook Road	Barbourtown Road	6553	18	60	Vendor/DPW	\$ 193,737.93	Mill/Overlay w Drainage	14
<i>Bundle Totals</i>			19,768	3.74	miles		\$ 757,895.38		

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Cost Estimate	Repair Strategy	Priority Rank
Breezy Hill Road	2600 N of Indian Hill Road	Indian Hill	2148	22	65	Vendor/DPW	\$ 93,589.07	Mill/Overlay w Drainage	11
Breezy Hill Road	Frey Road	Albany Turnpike	2222	24	65	Vendor/DPW	\$ 88,609.80	Mill/Overlay w Drainage	11
East Mountain Road	Cherry Brook Road	East Hill Road	6276	20	70	Vendor/DPW	\$ 206,490.67	Mill/Overlay w Drainage	9
Old Canton Road	East Hill Road	Albany Turnpike	3399	20	60	Vendor/DPW	\$ 123,009.16	Mill/Overlay w Drainage	3
Simonds Avenue	Dyer Avenue	East Hill Road	2609	26	75	Vendor/DPW	\$ 99,677.72	Mill/Overlay w Drainage	17
Town Bridge Road	Bridge	River Road	1156	18	60	Vendor/DPW	\$ 35,356.48	Mill/Overlay w Drainage	16
<i>Bundle Totals</i>			17,810	3.37	miles		\$ 646,732.90		

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Cost Estimate	Repair Strategy	Priority Rank
Atwater Road	Maple Avenue	585 S of Thayer Avenue	1728	18	65	Vendor/DPW	\$ 60,270.05	Mill/Overlay w Drainage	19
Canton Springs Road	Dowd Avenue	Dartmouth Road	2785	26	55	Vendor/DPW	\$ 133,742.05	Mill/Overlay w Drainage	18
Pond View Drive	Pond Road	1548 FT S of Pond Road	1548	26	60	Vendor/DPW	\$ 72,108.69	Mill/Overlay w Drainage	13
Pond View Drive	1876 FT N of Queens Peak Rd.	Queens Peak Road	1876	26	60	Vendor/DPW	\$ 88,143.34	Mill/Overlay w Drainage	13
Queens Peak Road	Cul-De-Sac	300 FT E of Ellsworth Ln.	705	26	75	Vendor/DPW	\$ 44,036.11	Mill/Overlay w Drainage	15
Queens Peak Road	120 FT W of Pond View Dr.	300 FT E of Ellsworth Ln.	1189	26	75	Vendor/DPW	\$ 60,013.70	Mill/Overlay w Drainage	15
Queens Peak Road	120 FT W of Pond View Dr.	Sunrise Drive	652	26	65	Vendor/DPW	\$ 39,689.84	Mill/Overlay w Drainage	15
Secret Lake Road	Albany Turnpike	Town Line	3826	20	60	Vendor/DPW	\$ 124,066.18	Mill/Overlay w Drainage	6
Sunrise Drive	Route 177	Cul De Sac	3001	26	65	Vendor/DPW	\$ 140,384.53	Mill/Overlay w Drainage	28
<i>Bundle Totals</i>			17,310	3.28	miles		\$ 762,454.49		

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Cost Estimate	Repair Strategy	Priority Rank
Bridge Street	Dunne Avenue	Torrington Avenue	563	24	60	Vendor/DPW	\$ 27,489.97	Mill/Overlay w Drainage	24
Church Street	Route 179	Dunne Avenue	601	24	60	Vendor/DPW	\$ 28,666.84	Mill/Overlay w Drainage	23
Collins Road	Torrington Avenue	Dead End	1601	18	55	Vendor/DPW	\$ 87,310.38	Mill/Overlay w Drainage	22
Country Lane	Torrington Avenue	Country Lane	5062	26	60	Vendor/DPW	\$ 209,330.14	Mill/Overlay w Drainage	20
Dunne Avenue	Torrington Avenue	Town Line	1873	19	50	Vendor/DPW	\$ 66,072.85	Mill/Overlay w Drainage	2
Erickson Drive	Town Bridge Road	Torrington Avenue	884	27	70	Vendor/DPW	\$ 40,709.40	Mill/Overlay w Drainage	25
Gemstone Drive	Erickson Drive	Cul De Sac	405	26	60	Vendor/DPW	\$ 26,005.60	Mill/Overlay w Drainage	26
Town Bridge Road	Torrington Avenue	Bridge	1806	18	60	Vendor/DPW	\$ 58,169.22	Mill/Overlay w Drainage	16
<i>Bundle Totals</i>			12,795	2.42	miles		\$ 543,754.40		

<i>Combine Bundle Totals</i>			105,957	20.07	miles		\$ 4,147,973.57		
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2021 Road Survey included in the above list of roads.

**TOWN OF CANTON
BRIDGE REHABILITATION ESTIMATE SUMMARY
SEPTEMBER 2019**

Priority	Bridge No.	Carries	Crosses	Type	Span (ft)	Deck	Super	Sub	Culvert	Recommended Repair/Rehabilitation	Estimated cost
1	023008	West Road	Cherry Brook	Steel Arch	16	N	3	3	N	Full replacement	\$ 745,000.00
2	023006	Old Canton Road	Rattlesnake Brook	Steel Multi-Beam	18	6	4	4	N	Full replacement	\$ 675,000.00
3	023001	Washburn Road	Jim Brook	Concrete Rigid Frame	16	3	3	5	N	Full replacement	\$ 655,000.00
4	023013	Indian Hill Road	Stream	Steel Pipe Culvert	6	N	N	N	5	Removed downed trees; Reinstall pipe lining; Install bridge and approach rails; Repair undermining at outlet and install apron	\$ 58,000.00
5	05821	Atwater Road	Rattlesnake Brook	Concrete Box Culvert	21	N	N	N	6	Patch spalls on culvert roof; Seal cracks in wearing surface; Repair rock slope; Remove debris	\$ 48,000.00
6	023010	Timbercrest Drive	Stream	Steel Pipe Culvert	6	N	N	N	5	Repair east headwall; Reinstall pipe lining; Install bridge and approach rails; Mill and pave; Install rip rap	\$ 70,000.00
7	023004	Gracey Road	Jim Brook	Steel Pipe Culvert	6	N	N	N	5	Repair headwall and drain pipe wall; Reinstall pipe lining; Install bridge and approach rails	\$ 51,000.00
8	023019	Swimming Pool Road	Stream	Steel Multi-Beam	18	Bridge closed				Demolish and remove existing bridge; Install permanent closure barriers; Place rip rap	\$ 72,000.00
9	023016	Barbourtown Road	Barbour Brook	Concrete Box Culvert	10	N	N	N	6	Mill and pave; Repair the spill/hollow area	\$ 14,000.00
10	023011	Meadow Road	Cherry Brook	Steel Multi-Beam	18	6	6	5	N	Repair abutments; Repoint masonry; Repair bridge rail; Mill and pave; Add rip rap	\$ 35,000.00
11	05822	Humphrey Road No. 2	Cherry Brook	Laminated Timber Deck	33	6	7	6	N	Seal cracks in wearing surface; Repair loose boards at edges of pavement; Repair scaled areas on abutment	\$ 23,000.00
12	05823	West Road	Cherry Brook	Laminated Timber Deck	26	7	7	6	N	Replace bridge and approach rail systems; Install bridge joints; Mill and pave; Patch spill on abutment; Place rip rap or extend apron	\$ 47,000.00
13	04491	W Mountain Road	Cherry Brook	Prestressed Multi-beam	54	5	7	7	Y	Install new bridge and approach rails; Clear deck drains; Remove vegetation	\$ 77,000.00
14	023012	Dyer Avenue	Stream	Laminated Timber Deck	17	7	7	6	N	Repoint abutments, repair undermining, install joints, mill and pave, place rip rap	\$ 50,000.00
15	05393	Barbourtown Road	Cherry Brook	Prestressed Box Beams	53	6	7	7	N	Mill and pave; Install new waterproofing membrane; Repair scaling at the abutment	\$ 57,000.00
16	023003	Bahre Corner Rd	Jim Brook	Concrete Slab	10	5	7	7	N	Rail upgrade; Install membrane; Mill and pave; Install joints	\$ 94,000.00
17	023017	Hanson Road	Stream	Concrete Pipe Culvert	7	N	N	N	7	Install new bridge and approach rails	\$ 6,500.00

**TOWN OF CANTON
BRIDGE REHABILITATION ESTIMATE SUMMARY
SEPTEMBER 2019**

Priority	Bridge No.	Carries	Crosses	Type	Span (ft)	Deck	Super	Sub	Culvert	Recommended Repair/Rehabilitation	Estimated cost
18	023007	East Hill Road	Rattlesnake Brook	Concrete Box Culvert	10	N	N	N	7	Remove delaminations and repair concrete	\$ 4,000.00
19	04490	Powder Mill Road	Nepaug River	Steel Truss	60	8	6	6	N	Place rip rap; Touch up superstructure paint; Paint over graffiti; Mill and pave	\$ 36,000.00
20	06501	Wright Road	Cherry Brook	Timber Stringer	61	8	7	7	N	Patch cracks/spalls on backwall; Repair bridge rail	\$ 10,000.00
21	023002	Lawton Road	Jim Brook	Concrete Box Culvert	10	N	N	N	7	Channel excavation; Install rip rap	\$ 13,000.00
22	023015	Breezy Hill Road	Stream	Concrete Box Culvert	12	N	N	N	7	Excavate channel; Clear vegetation	\$ 2,000.00
23	023005	East Hill Road	Rattlesnake Brook	Concrete Box Culvert	10	N	N	N	7	Clear vegetation	\$ 4,000.00
24	023014	Simonds Avenue	Rattlesnake Brook	Concrete Box Culvert	10	N	N	N	8	Mill and pave	\$ 17,000.00
25	Barbourtown Rd	Barbourtown Road	Barbour Brook	Concrete Box Culvert	11	N	N	N	7	Mill and pave	\$ 8,000.00
26	High Valley Dr	High Valley Drive	Stream	Concrete Box Culvert	8	N	N	N	7	Clear vegetation	\$ 4,000.00
27	06934	Commerce Drive	Stream	Concrete Box Culvert	21	N	N	N	7	Channel silt removal	\$ 10,000.00
28	023009	East Hill Road	Rattlesnake Brook	Concrete Box Culvert	13	N	N	N	7	None	\$ -
29	05222	Town Bridge Road	Farmington River	Under construction	New bridge					None	\$ -

5 Year plan work \$ 2,374,000.00
Total of all proposed work \$ 2,885,500.00

CAO Adjustments

Account Number	Account / Description	Details	Dept Head Requested Amount	CAO Adjustment	CAO Amount
010.01.030.52020	Elections - Election Workers	Decrease Elections Workers expense	5,600.00	(400.00)	5,200.00
010.01.030.55000	Elections - Repairs & Maintenance	Increase Elections Repairs & Maintenance expense	800.00	150.00	950.00
010.01.585.59914	BOS - Contingency	Increase Contingency expense	128,528.00	35,000.00	163,528.00
010.01.901.56340	Information Technologies - Cable Internet	Increase Information Technologies Cable Internet expense	12,222.00	990.00	13,212.00
010.02.080.55200	Tax Collector - Mileage reimbursement	Decrease Tax Collector mileage expense	450.00	(250.00)	200.00
010.03.170.55810	Police Dept. - Office Equipment	Decrease Police Dept. Office Equipment expense	5,020.00	(1,020.00)	4,000.00
010.03.170.56951	Police Dept. - Training	Decrease Police Dept. Training expense	3,800.00	(2,800.00)	1,000.00
010.03.171.51303	Police Dept. Patrol - Full Time Hourly	Decrease Police Dept. Patrol Full Time Hourly expense	1,263,474.00	(84,748.00)	1,178,726.00
010.03.171.51400	Police Dept. Patrol - OT	Decrease Police Dept. Patrol OT expense	74,000.00	(2,000.00)	72,000.00
010.03.171.55800	Police Dept. Patrol - Equipment	Decrease Police Dept. Patrol Equipment expense	13,000.00	(5,000.00)	8,000.00
010.03.173.51311	Police Dept. Dispatch - Holiday OT	Increase Police Dept. Dispatch Holiday OT expense	15,000.00	2,000.00	17,000.00
010.03.174.54200	Police Dept. Vehicles - Fuel	Increase Police Dept. Vehicles Fuel expense	23,000.00	4,500.00	27,500.00
010.03.174.55010	Police Dept. - Vehicle Maintenance	Decrease Police Dept. Vehicle Maintenance expense	14,000.00	(1,500.00)	12,500.00
010.03.179.55310	Police Dept. Facilities - Heating & Cooling	Decrease Police Dept. Facilities Heating & Cooling expense	1,320.00	(544.00)	776.00
010.03.179.56500	Police Dept. Facilities - Fuel Oil & Heat	Police Dept. Facilities - Fuel Oil & Heat	5,500.00	900.00	6,400.00
010.04.158.51200	Fire - Officer Stipends	Decrease Fire Officer Stipends expense	20,087.25	(337.00)	19,750.25
010.04.158.53000	Fire - Equipment Purchase	Decrease Fire Equipment Purchase expense	55,000.00	(2,000.00)	53,000.00
010.04.158.55010	Fire - Vehicle Maintenance	Decrease Fire Vehicle Maintenance expense	55,000.00	(1,000.00)	54,000.00
010.04.158.55830	Fire - Computer Software	Decrease Fire Computer Software expense	17,000.00	(5,000.00)	12,000.00
010.04.162.53480	BOS EMS - Funding of EMS Deficit	Increase Funding of EMS Deficit cost	174,091.00	71,460.92	245,551.92
010.04.440.55200	Fire Marshall - Mileage	Decrease Fire Marshall Mileage expense	1,700.00	(100.00)	1,600.00
010.05.120.51400	DPW Town Hall - OT	Decrease DPW Town Hall OT expense	28,000.00	(4,000.00)	24,000.00
010.05.120.55500	DPE Town Hall - Light & Power	Increase DPW Town Hall Light & Power expense	41,305.00	2,695.00	44,000.00
010.05.200.51400	Parks Dept. - OT	Decrease Parks Dept. OT expense	3,500.00	(1,500.00)	2,000.00
010.05.210.54500	DPW Highway - Snow Removal	Decrease DPW Highway Snow Removal expense	136,000.00	(16,000.00)	120,000.00
010.05.210.55000	DPW General Highway - Repairs & Maintenance	Decrease DPW General Highway Repairs & Maintenance expense	60,000.00	(12,000.00)	48,000.00
010.05.260.55500	Town Garage - Light & Power	Decrease Town Garage Light & Power expense	5,880.00	(880.00)	5,000.00
010.05.290.53480	BOS Transfer Station - Funding of Deficit	Fund deficit of Transfer Station	0.00	12,342.00	12,342.00
010.05.470.56750	Utilities - Water Usage	Increase Utilities Water Usage expense	210,000.00	15,000.00	225,000.00
010.05.550.55500	Community Center - Light & Power	Increase Community Center Light & Power expense	34,000.00	4,000.00	38,000.00
010.06.380.54420	Sen & Soc - Dial-A-Ride	Decrease Sen & Soc Dial-A-Ride expense	77,810.00	(7,640.00)	70,170.00
010.06.450.51150	Park & Rec - Part Time Seasonal	Decrease Park & Rec Part Time Seasonal expense	68,813.00	(9,927.00)	58,886.00
010.06.450.55100	Park & Rec - Maintenance	Decrease Park & Rec Maintenance expense	8,250.00	(2,250.00)	6,000.00
010.06.450.55800	Park & Rec - Repairs & Maintenance	Decrease expense to remove replacement lens cost	9,500.00	(3,000.00)	6,500.00
010.09.141.52120	BOS Medical Insurance	Decrease Adjustment to 8% per broker	964,058.00	(8,694.00)	955,364.00
General Fund Adjustments			3,535,708.25	(23,552.08)	3,512,156.17
021.00.000.34722	Park & Rec - Swimming Lessons	Increase Park & Rec Special Revenue Fund Swimming Lessons revenue	(10,000.00)	(2,000.00)	(12,000.00)
021.00.000.34782	Park & Rec - Program Fees	Increase Park & Rec Special Revenue FundProgram Fees revenue	(305,000.00)	(20,000.00)	(325,000.00)
021.00.000.36300	Park & Rec - Rental Income	Increase Park & Rec Special Revenue Fund Rental Income revenue	(6,500.00)	(1,000.00)	(7,500.00)
021.00.045.51150	Park & Rec - Part Time / Seasonal	Decrease Park & Rec Special Revenue FundPart Time / Seasonal expense	125,000.00	(24,162.00)	100,838.00
021.00.045.59010	Park & Rec - Programs	Decrease Park & Rec Special Revenue Fund Programs expense	96,000.00	(6,000.00)	90,000.00
037.00.141.52400	Fire - FICA	Add expense for FICA to EMS Special Revenue Fund	0.00	2,900.00	2,900.00
037.04.162.39100	EMS - Subsidy from Town	Increase EMS Special Revenue Fund Subsidy from Town	(174,091.00)	(91,460.92)	(265,551.92)
037.04.162.51210	EMS - Financial Services	Increase EMS Special Revenue Fund Financial Services cost to correct number	19,568.00	3,631.65	23,199.65
037.04.162.51230	EMS - Pay per Call	Decrease EMS Special Revenue Fund Pay per Call expense	20,000.00	(4,000.00)	16,000.00
037.04.162.52000	EMS - Property and Casualty	Add expense to EMS Special Revenue Fund for Property and Casualty Insurance	0.00	22,377.00	22,377.00
037.04.162.52200	EMS - Benefits	Add expense to EMS Special Revenue Fund for Benefits cost	0.00	13,978.00	13,978.00
037.04.162.54200	EMS - Vehicle Fuel	Increase EMS Special Revenue Fund Vehicle Fuel expense	7,000.00	1,000.00	8,000.00
037.04.162.56500	EMS - Fuel Oil / Heat	Decrease EMS Special Revenue Fund Fuel Oil / Heat expense	3,800.00	(600.00)	3,200.00
037.04.162.59100	EMS - Contracted Service	Decrease EMS Special Revenue Fund Contracted Service expense	576,605.00	(102,159.00)	474,446.00
130.05.290.39100	Transfer Station Special Revenue Fund - Subsidy from Town	Revenue from funding of the Transfer Station Special Revenue Fund deficit	0.00	(12,342.00)	(12,342.00)
Special Revenue Fund Adjustments			352,382.00	(219,837.27)	132,544.73
Total CAO Adjustments			3,888,090.25	(243,389.35)	3,644,700.90
Capital Improvement Reductions:			2,732,614.00	(1,353,261.82)	1,379,352.18
	Board of Education Reductions		477,434.00	(40,000.00)	437,434.00
	Town Reductions		2,255,180.00	(1,058,000.00)	1,197,180.00
	Funding from closed projects		0.00	(255,261.82)	(255,261.82)
General Fund Operating			11,157,262.91	(26,758.70)	11,130,504.21

Town of Canton FY 2022-2023

Resident Capital Improvement Project (CIP) Suggestions

Hi Mr. Skinner,

Having just come back from playing with my grandson at Buckingham Playground in Avon and finding your email, I am writing to support improvements to the Mills Pond playground. The existing structure is faded and aging and doesn't offer much for older kids. I would hope that the entire playground area—swings, volleyball court, and pavilions could be reimagined as a more integrated and updated space. As it is now, there are things for my grandsons to do, but the place isn't visually appealing—in fact, it looks run-down and depressing—and it isn't a good look for people considering where to live in the Farmington Valley. Accessibility would also be a consideration in design. I realize there are space limitations due to the pool area, skate park, and playing fields, but I hope the town can take a look at investing some money into the playspace.

Thanks very much,

Karel Rubinstein

Good morning Bob,

I would like to suggest and request that fund be allocation to add showers to the Community Center. These would support not only some day to day operations at the CC, but would also prove very valuable, and potentially critical, in the event that we have to stand up the Emergency Shelter.

I understand Chief Arciero has already made requests to this end. We have also received information, feedback and endorsements from Library, Park and Rec, Facilities, Senior and Social Services in support of this proposed project.

Please let me know if there is any other information that might be helpful regarding the decision making process.

Thank you again,
Kevin P. Bradley
SFC (USA Retired)
KC1GLN
WQYI680 GMRSI

Hi Robert,

I would like to add to your list of paving requests if possible. Hoffman Road and Garrett Road are in pretty rough shape. In addition to the deteriorating pavement, the curbs have been significantly damaged over the years from snow plows that has not been repaired. I would be thrilled if these streets could be addressed in the near future!

Thank you very much!

Ed Caputo

Total redo of Bahre Corner Rd (similar to what the town did to all the surrounding roads: East Hill, Gracey Rd, Tanglewood, Lawton, etc.). This road has not had any serious attention in more than 20 years and is a well-traveled road.

Hi there! It is that time of year again! These are the ideas that I had this year:

1. Paving Dowd Ave, especially the section between East Hill and 44.
2. Paving dog park parking lot. Although I do not have a dog, I see that this is used extensively through the week.
3. Descriptive signage of hydroelectric works and fish ladder once it is complete.
4. Installation of a "fish cam" in the fish ladder to see them in action
5. Anything to develop safe swimming/recreation areas along Farmington River. I think I asked for this last year too.
6. Probably already asked for this, but bump out front/back of Library to create small coffee cafe area. To provide another gathering spot for seniors and families on weekends.

Thanks! Kimberly Marze

Good evening,

In response to e-mail I received today asking for suggestions from residents on capital expenditures:

REPAVE BAHRE CORNER ROAD !!! The road is in horrific condition - unable to safely walk it due to no shoulder. There's only so many times DPW can patch it - it's in pathetic condition - **TOP PRIORITY !!!**

Thank you,

Linda Kessler

Bob

The walking bridge on River Road needs some significant effort to correct deferred maintenance. The work involves replacing certain pressure treated lumber pieces that have gone past their useful life.

Repairs now will avoid a total replacement in the near future and potentially reduce the long term cost of maintaining the bridge. Several boards are warped and rotting of these Timbers is progressing at this time. The guardrails are also deteriorating. The DPW has more information about these issues and could serve as a spokesperson for what may be needed.

Thanks for considering this project.

Gary & Margaret Roman

Hi Robert

1. Please move reconstruction of Bahre Corner Rd up to the top of the list. There are multiple safety issues, for vehicles as well as pedestrians. Not to mention all vehicles as well as town plow trucks are taking a beating
2. Stop wasting money on chip sealing residential (especially) cul-de-sac streets. Not a pedestrian, pet or child friendly practice and a waste of money.

Raymond Kessler
11 Highwood Rd

Dear Mr. Skinner,

Cemetery Hill Road could use major improvement. It sees more traffic than you think because people take it as a shortcut, visit the cemetery, and come for the beautiful view of the town and the hills beyond.

There is a broken drainage pipe from an old drain near the driveway of my house on the corner of Huckleberry and Cemetery. The water that comes down during rains washes down into my driveway. There has been an orange cone at that spot for 2 1/2 years. This water eventually wears away my driveway and finds its way to my basement.

Along with this, the quality of the road is extremely poor with potholes and an alligator skin like surface.

Thank you for your attention. We would appreciate some movement on this issue.

Sincerely,
Ene Pierce

My suggestion for a capital expenditure would be an indoor athletic center, including a pool, skating rink, basketball court, and squash/racket ball court.

Probably not a town issue, but I strongly urge installation of traffic cameras along Rt 44 to help reduce instances of running red lights.

Thank you,
Bill Newkirk

Dear Bob,

Please confirm receipt of this email and forward it to Canton officials with referenced links included below.
Thank you!

To Whom it May Concern:

I urge you to consider the following Capital Expenditure projects that would improve overall safety and quality of life for Canton families, residents and visitors:

1) Traffic calming measures for heavily trafficked roads such as Maple Ave from Allen Place to the Collinsville axe factory (approximately 1 mile), a scenic and historic stretch that is hazardous to pedestrians, cyclists and motorists (see examples of traffic calming techniques to discuss):

<https://portal.ct.gov/-/media/DOT/documents/dpolicy/NorwalkTranspMgmtPlanDOT01020336/NorwalkTMPChapter16TrafficCalmingpdf.pdf?la=en>

2) Road safety improvement: Traffic Circle at River Road where Bridge St. becomes Maple Ave. This intersection is dangerous for pedestrians and turning vehicles and requires closer study:

<https://www.nytimes.com/2020/08/20/business/roundabouts-traffic-circles.html>

3) Safer crosswalks in Collinsville. Our community is fed up with speeding vehicles and unsafe crossing conditions. Younger and older children, even when accompanied by adults, cannot cross busy roads safely to get to school (CIS, CMS, CHS), particularly on Maple Ave./Bridge Street/Dowd Ave. We need better crosswalks with long-distance visibility and clear markings along with flashing lights; the town needs to ensure safe crossing at all intersections within a 1-mile radius of the Canton Community Center and Canton Public Schools. Please note the new law passed on October 1, 2021 does not ensure pedestrian safety:

<https://www.nbcconnecticut.com/news/local/starting-friday-pedestrians-may-signal-from-sidewalk-for-right-of-way/2592033/>

<https://watchformect.org>

4) Center Line Rumble Strips along the entirety of Albany Turnpike through Canton would make this notoriously narrow and winding 4-lane thruway safer:

<https://portal.ct.gov/DOT/Traffic-Engineering/Centerline-Rumble-Strips>

5) Update the playground at Mills Pond Park. Canton families go to other towns' playgrounds, such as Buckingham Park off of Huckleberry Hill in Avon. The playground at our own town park needs to be revamped and expanded. Just as the new Mills Pond skate park is innovative and aesthetically designed, play structures can be different and appealing, as well as built in segments over time:

<https://playworld.com/school-age/playgrounds>

This is a large-scale playground in Boston simply for illustration (thinking outside the box):

<http://www.halvorsondesign.com/esplanade-playspace>

Nature-inspired playgrounds:

<https://www.naturalplaygrounds.com/>

<https://www.playlsi.com/en/playground-design-ideas/play-naturally/>

6) Our town needs more quiet green spaces with native gardens (Pollinator Pathways) and outdoor places to sit and gather with family and friends. Visit the Butterfly Garden at Roaring Brook Nature Center and Collinsville Pollen Trail to see what is possible: <https://collinsvillepollentrail.org/>

Visitor attraction possibilities could include a sculpture park by the river:

<https://www.nowandthere.org/shapeofplay>

8) Outdoor classrooms should be constructed and available for teachers and students to use on a rotating basis at each school. Existing pristine forested areas on school grounds should be protected and studied; winding trails through a natural environment provides sanctuary and an outdoor learning opportunity. Please note that young students in Avon helped with this wooded trail project at Roaring Brook School:

<https://patch.com/connecticut/avon/bp--the-student-initiative-to-reintroduce-the-communi92647492bc>

<https://www.nytimes.com/2020/10/27/us/outdoor-classroom-design.html>

<https://www.childrenandnature.org/schools/>

<https://www.childrenandnature.org/resources/the-urgent-case-for-green-schoolyards-during-and-after-covid-19/>

Thanks for your consideration,
Jenny Abel
Collinsville, CT

Robert,

I appreciate that the Town of Canton is giving residents the opportunity to submit suggestions for capital expenditures. In reviewing the town's Annual Report, it mentions that "The Farmington River Trail continues to be an area that the Parks Department has been working to improve public safety." I would really like to see Canton make progress in connecting the trail to Simsbury so that the large number of people using the trail can travel safely through the full length of the trail in town. I live on Lawton Road where a parade of bicycles passes by every day and especially on weekends. Unfortunately, this section of the trail is on road. I understand this end of the trail will be challenging to take off-road, but hope we can make progress on portions of it. For example, getting to the intersection of Lawton and Washburn should be fairly easy. Then getting past the house at that intersection can hopefully benefit from a piece of legislation from several years ago that allowed for straightening the road at that point to make room for the trail (I don't know if that passed or not). Beyond that is the town-owned parcel, which has been approved by the Board of Selectmen for future ball fields and trail. It might be easier to consider just the trail for now, as significant clearing and land grading (it goes downhill towards the east) will be required to install ball fields.

I am in occasional contact with Neil Pade and as recently as last week. He told me he recently submitted a grant application to design the segment that will connect the trail at the base of Lawton Road with The Farmington Valley Shoppes and that Canton has state money but still needs money for design. He further said that he can get another project that will extend the trail further on Lawton that Canton might be able to use the same program the following year to get that build. Other than that, I believe Canton applied for STEAP money a few years back but we were not awarded any funds.

Personally, I'm a huge user of the trail. My wife and I walk it frequently and, until I developed a knee issue, went running on the trail. Now I bike on the trail 3 days per week. I always head south because I can connect with the paved off-road trail in .25 mile. I never head north to Simsbury because I don't feel safe riding on the

road for the 1.5 mile or so to get off-road again. That short Simsbury section and the Canton section are the only parts of the trail that remain on-road. It's time to connect them so those using the trail can do so safely.

I am personally willing to help out with this in any way I can.

Thank you.
Eric
Eric Sondergeld, ASA, CFA

Hi Bob,

I realized I missed the deadline to submit suggestions for capital improvement projects. I've been away visiting my mom in Colorado and I played pickleball with her and her senior friends during my stay. That reminded me how I wish we had access to courts in Canton, both indoors and outdoors. It is a great sport for all ages.

In many municipalities, tennis courts have lines applied for regulation pickleball, which is smaller than a tennis court. A separate net is not needed. I'm not sure how much this would cost. Harwinton has outdoor pickleball court lines on their basketball courts and used portable nets.

My husband and I had just started playing right before the pandemic indoors through Harwinton Parks & Recreation. This was in an elementary school gym. The cost of a portable pickleball net and balls would be between \$200-400 per net.

Thank you for your consideration,

Michelle Winkler

**TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Information Technology

PROJECT TITLE: **Computer Replacement**

PROJECT AMOUNT: **\$53,000**

PROJECT YEAR: 22-23

PROJECT PRIORITY (If more than one project in a single year): 2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

Replacement of aging computers. Computer rotation/replacement had been set to a 6-year replacement plan which is when support for the machines is typically expiring. The town has not replaced machines in bulk since 2019 and there are 30 Desktops, 10 Laptops scheduled for replacement. Included are 10 monitors to replace aging/burnt in ones that also have expired warranties.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Information Technology

PROJECT TITLE: **Network Wiring**

PROJECT AMOUNT: **\$10,000**

PROJECT YEAR: 22-23

PROJECT PRIORITY (If more than one project in a single year): 4

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

Install new network cabling at Town Hall. New cabling will fully support Gigabit (GB) network speeds. Existing cabling is a mix of CAT5 and CAT5e cabling. CAT5 cable supports GB speeds but actual speed is slower. CAT5e/CAT6 cable fully support GB speeds. New cabling will also remove the bottleneck of numerous devices sharing a single network connection. The Tax Office, Town Clerk, Assessor and other offices all have multiple devices sharing network connections.

At time of undertaking this project, consideration should be given to locating a single location for server equipment and wiring to be located in.

In addition, network cabling improvements will be made at the Police Department and Library. At both of these sites, core cabling is in good shape. Enhancements needed.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Information Technology

PROJECT TITLE: **Networking Upgrade/Replacement**

PROJECT AMOUNT: **\$ To Be Determined**

PROJECT YEAR: 22-23

PROJECT PRIORITY (If more than one project in a single year): 3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

Replace networking switches at four secondary sites (Fire Dept, WPCF, DPW, Mills Pond) New switches will provide 1GB connections to PCs and 10GB connection back to Town Hall. Switches date to 2012.

Replace Wireless Access Points at all Town sites. Purchase new wireless controller for WiFi management. Existing WiFi infrastructure dates to 2012.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Information Technology

PROJECT TITLE: **Host Server Replacement**

PROJECT AMOUNT: **\$35,000**

PROJECT YEAR: 22-23

PROJECT PRIORITY (If more than one project in a single year): 1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

In April 2021, the Police Dept Server will be 6 years old. Vendor support of hardware is typically at least 6 years. In addition to hardware vendor support expiring, server software vendor support may be expired and or new server software may be required by application software vendors. Without the server replacement, one or more server components may become unsupported and/or be required to be replaced. Replacement of server includes:

- ***New Server hardware for Town Hall \$15,000***
- ***Microsoft Software Licensing \$17,000 (SQL Server, Windows Server & VMWare Host)***

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Police Department

PROJECT TITLE: **Police Administrative Vehicle Replacement**

PROJECT AMOUNT: **\$15,000 (yearly through 2026)**

PROJECT YEAR: FY 2022-23

PROJECT PRIORITY (If more than one project in a single year): **#2**

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

This project requests a police administrative vehicle replacement program. The program combines fiscal planning with the ability to yield a safe, sound and appropriate fleet of patrol vehicles to Canton Police Administrarors as they serve our residents, on a daily, 24 hour basis.

The proposed funding is to purchase one administrative vehicle. The proposed funding includes purchase price and outfitting costs. Outfitting costs include, but are not limited to, installation of emergency equipment, radios, and vehicle safety equipment.

The established schedule is designed to minimize service costs, retire vehicles before they become a mechanical and safety liability, and maximize their resale value to help offset costs.

The current Captain Administrative vehicle is a 2016 Chevrolet Impala with approximately 52,000 miles. Increased mileage over the next year, will begin to expose officer/public safety, vehicle safety and result in more frequent and costly maintenance repairs.

Based on current estimates and experience, the CPD CIP budget request beginning with: FY22/23: \$15,000; FY 23/24 \$15,000 (1 Car); FY24/25: \$15,000; FY 25/26 \$15,000; FY 26/27: \$15,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Police Department

PROJECT TITLE: **Police Vehicle Replacement**

PROJECT AMOUNT: **\$80,000**

PROJECT YEAR: FY 2022-23

PROJECT PRIORITY (If more than one project in a single year): **#1**

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

This project continues the police vehicle replacement program that has been implemented and approved over the years. The program combines fiscal planning with the ability to yield a safe, sound and appropriate fleet of patrol vehicles to Canton Police Officers as they serve our residents, on a daily, 24 hour basis. Vehicles covered in this project are currently cycled through various fleet assignments (patrol division, detective division, traffic and administrative staff) in order to maximize usefulness.

The proposed funding is to purchase one to two police vehicles every year. The proposed funding includes purchase price and outfitting costs. Outfitting costs include, but are not limited to, installation of emergency equipment, radios, MDTs, cameras and vehicle safety equipment.

The established schedule is designed to minimize service costs, retire vehicles before they become a mechanical and safety liability, and maximize their resale value to help offset costs.

The current patrol fleet consists of six (6) primary patrol vehicles with approximate mileages of the two highest at 80,500 miles and 52,000 miles respectively. Increased mileage over the next year, will begin to expose officer/public safety, vehicle safety and result in more frequent and costly maintenance repairs.

Based on current estimates and experience, the CPD CIP budget request beginning with: FY22/23: \$80,000(1 car), for FY 23/24 \$80,000 (2 cars), for FY24/25: \$80,000 (1 car), FY 25/26 \$80,000 (2 cars), FY 26/27: \$80,000 (1 Car).

TOWN OF CANTON



Fiscal Year 2022-2023 Key Issues/Project Summary Sheet

Key Issue/Project Title:

PD Lobby Exterior Door Handicapped Access Buttons

The Canton PD is a town building that is opens to the public 24 hours per day and 7 days a week. The lobby is advertised as a place of refuge and also holds public information and the prescription drug box drop-off bin. The lobby is accessed by citizens of all ages and different mobility needs requesting assistance. Specifically people that are disabled or elderly have a very difficult time accessing the lobby when they are on their own due to the lack of ADA compliant handicapped access buttons that would make the two (2) exterior doors automatically open from outside or inside the lobby.

There has never been a handicapped access button at the Canton Police Department.

Anticipated Costs:

Approximately \$4,285.

TOWN OF CANTON



Fiscal Year 2022-2023 Key Issues/Project Summary Sheet

Key Issue/Project Title:

Installation of showers at the Community Center to Support Emergency Shelter Operations

Part of the town's Emergency Management plan is the operation of an emergency shelter. The town's current emergency shelter is at the Canton Community Center. The Community Center is fully operational on generator power, has kitchen facilities and is the repository for cots, food rations and other emergency supplies. The Community Center has no shower facilities. As such, potential adverse health risks due to hygiene-related matters are a concern. In the past, the town used the Mills Pond Pool for shower needs. However there are potential issues as far as using Mills Pond Pool House - to wit, generating power, bringing in a heating component, providing additional staffing and establishing a limited transportation support system for some shelter users.

The construction of the showers at the Community Center would obviate the need for the above contingencies. There is also available space at the Community Center that is relatively unused and is in close proximity with the existing plumbing system.

Anticipated Costs

Approximately \$25,000

TOWN OF CANTON



Fiscal Year 2022-2023 Key Issues/Project Summary Sheet

Key Issue/Project Title:

Dispatch Console & Police Station Radio Equipment Upgrade:

All of the Town of Canton's public safety radio communications equipment is monitored and maintained within the police station and the fiber link to the town hall radio equipment room. This equipment is critical and lifesaving in nature and should be given the appropriate priority available. The current equipment comprised of the 2 position dispatch console and the radio infrastructure on the 2nd floor of the police station allows the system to function throughout the geographical confines of the town and surrounding communities. This current infrastructure was put in place in 2001/2002. Much of the system including the current dispatch console and radio cards on the 2nd floor of the police station were "used" when installed into the newly built police station. That equipment was acquired from the Town of Bloomfield where it had already served a full lifespan of operation.

All components of our current infrastructure equipment (not individual portable or vehicle radios) have already reached the end of their serviceable lives and are no longer covered under any warranties. Support for much of the system ended in 2018. Our system is not only physically old, but the current analog configuration is no longer utilized by modern systems. Modern systems that are implemented today are usually digital and VoIP in nature. While there is nothing fundamentally wrong with staying with our current analog radio system, the infrastructure supporting that equipment needs to be upgraded. Replacing the current dispatch console and the equipment within the police station and town hall will ensure that the town's Police, Fire, EMS, DPW, CERT, Emergency Management, and surrounding municipalities maintain effective and efficient emergency radio communications into the future.

By upgrading this proposed piece of the total communication system, the town would be beginning the process of a total system overhaul or replacement. This proposed upgrade will support the town into the future with whatever decisions are made to overhaul and keep the current analog radio system, to construct and implement a complete new town wide digital radio system, or to support the town if the decision is made to merge and buy into the State of Connecticut radio system network. Upgrading the dispatch console and system infrastructure now will ensure its ability to be reconfigured in the future to accommodate emergency telecommunication needs. Norcom estimated that this proposed equipment would take approximately 6 months to design and build before installation. This upgrade needs to be

considered and would avoid or mitigate a significant expense if there was a catastrophic failure of the radio system.

This proposed upgrade once again is for the dispatch console equipment and the critical system infrastructure at the police station and town hall. This proposal does not include any upgrades to any individual portable or vehicle radios, or any repeater / transmitter site locations throughout the town. This also does not include any dispatch console desks / pods or furniture. Any additional equipment upgrades would be included in an addition plan / quote.

Anticipated Costs:

Approximately \$450,000

TOWN OF CANTON



Fiscal Year 2022-2023 Key Issues/Project Summary Sheet

Key Issue/Project Title:

1. Relocation of The Current PD Radio Receiver at 110 Albany Turnpike To Canton Springs Road:

Currently The Canton Police Department operates a MTR2000 radio receiver on the roof of the Kohl's department store located at 110 Albany Tpk in Canton, CT. The Kohl's building sits very low in relative elevation and the equipment is close to the same height as the street level of Lovely Street and Canton Springs Road. That equipment was installed when Kohl's was constructed in 2003 and increased the police department's radio coverage in the southeastern and northeastern parts of the town which until that time was not served by any radio receivers. The equipment is no longer supported under any warranty and there is difficulty in locating available repair parts. The existing State Police Hotline Antenna is currently located on the AT&T cell tower on the roof of the Canton Town Hall which much like Kohl's is also in a very low relative elevation with equipment that is old and outdated.

In order to increase radio coverage, the CPD wants to purchase and install a brand new UHF Canton PD radio receiver antenna and purchase and install a brand new Low Band State Police HOTLINE Antenna owned and operated by the Town of Canton Police Department. In addition to the purchase, the goal is to relocate that police radio receiver to the Canton Springs Road Cell Tower which is owned by the Canton Volunteer Fire Company Corporation and subleased to Verizon Wireless, AT&T Wireless, Sprint Wireless, and Nextel. Besides the cellular company equipment on that tower, there is currently the antenna and equipment for the Canton Fire Department Southern Radio Transmitter and Receiver. CPD has been informed that there is available space on this existing cell tower.

The value in this project is to benefit the Canton Police Department with enhanced radio coverage throughout the Town and into neighboring towns. The cell tower at Canton Springs Road will lift our communication capabilities much higher in the air on existing infrastructure and will allow us to significantly improve radio coverage of a dead spot in the geographically center of Canton along Dowd Avenue. It will also greatly increase radio reception in parts of northern Canton due to the added elevation of the receivers on the cell tower.

Approximate cost for this key issue is \$35,000 which includes, but is not limited to, the purchase of 2 new physical antennas, and the labor for those antennas to be installed at the top

of the existing tower. Also, there will be an additional NORCOM cost for transitioning the salvageable equipment from both of the former sites over to Canton Springs Road.

Anticipated Costs:

Approximate cost: \$35,000

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Fire/EMS

PROJECT TITLE: **Fire Vehicle Replacement**

PROJECT AMOUNT: **\$154,000.00**

PROJECT YEAR: Ongoing

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Ongoing funding for Fire Vehicle Replacement

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Fire/EMS

PROJECT TITLE: **Ambulance Replacement**

PROJECT AMOUNT: **\$50,000.00**

PROJECT YEAR: Ongoing

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Ongoing funding for ambulance replacement

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Fire/EMS

PROJECT TITLE: **Hose Replacement**

PROJECT AMOUNT: **\$10,000.00**

PROJECT YEAR: Ongoing

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Fire Vehicle Hose Replacement

Request to change project title to Hose Replacement and Equipment Replacement, i.e., Thermal Imagers

**TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Fire/EMS

PROJECT TITLE: **Holmatro Equipment**

PROJECT AMOUNT: **\$10,000.00**

PROJECT YEAR: 2022/2023

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: This is a request for a new capital project. This is to retro fit 2 (two) pieces of Holmatro Extracation Equipment at \$5000.00 each. This overhaul will extend the life span of each piece of equipment.

TOWN OF CANTON
CIP Request Form Explanation
FY 2021-2022

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Fire Marshal

PROJECT TITLE: **Vehicle for Fire Marshal Office**

PROJECT AMOUNT: **\$38,000.00**

PROJECT YEAR: 2020-2021

PROJECT PRIORITY (If more than one project in a single year): One

PROJECT DESCRIPTION:

Add Fire Marshal Vehicle for identify the fire marshal office to the public when on inspection and fire marshal business. The vehicle would be a F150 Ford Pickup red or white Truck or Comparable which is priced on State of Ct Bid Cost at about \$32,000.00. The cost estimation of lettering, install radio, lights and cap enclosure over bed is about \$6,000.00. This would also allow for the storage of equipment needed for Fire Investigation and Inspection. The life span is 10-15 years. The Budget item of mileage payment of about \$1500.00 a year could be used to pay cost of fuel and vehicle maintenance.

CIP Project Summary Sheet

Project	FY 2022 - 2023 Project Description	Project Cost
Equipment Priority #1	Equipment Purchase (replace john deer wheel loader)	\$ 180,000.00
Equipment Priority #2	Equipment Purchase (replace john deer parks 4110 tractor)	\$ 45,000.00
Equipment Priority #3	Equipment Purchase (replace trk. 4 all season dump body)	\$ 45,000.00
Equipment Priority #4	Equipment Purchase (purchase side delivery tailgate spreader)	\$ 20,000.00
Facilities Priority #1*	Facilities Town Hall (install ac unit for auditorium)	\$ 150,000.00
Facilities Priority #2	Facilities Community Center/Library (replace 3 roof top condensers at the CC/Library)	\$ 15,000.00
Facilities Priority #3	Facilities Town Hall (paint auditorium wall/ceiling areas)	\$ 25,000.00
Facilities Priority #4	Facilities Town Hall (replace ceilings basement and first floor)	\$ 25,000.00
Facilities Priority #5	Facilities Town Hall (masonry repairs to exterior of building)	\$ 25,000.00
Pavement Management	Pavement Management (road projects - \$67,320 LoCIP)	\$ 532,680.00
Engineering Stormwater	Stormwater Management Plan (year five - complete mapping of entire municipality)	\$ 10,000.00
Rails To Trails*	Walking / Bike Trail (misc. fence, boardwalk and bridge repairs)	\$ 20,000.00
Sidewalks	Town Sidewalks (repair and/or replacement work)	\$ 20,000.00
Town Bridges	Town Bridges (repairs utilizing the 2019 Bridge Rehabilitation Estimate Summary)	\$ 20,000.00
Transfer Station	Transfer Station (install new concrete pad & electrical equipment for second single stream compactor)	\$ 12,500.00
<i>Total</i>		<i>\$ 1,145,180.00</i>

FY 2022 - 2023 Subtotal Project Description	Total Project Cost
Equipment Purchase	\$ 290,000.00
Facilities	\$ 240,000.00
Pavement Management	\$ 532,680.00
Engineering Storm Water	\$ 10,000.00
Rails To Trails	\$ 20,000.00
Sidewalks	\$ 20,000.00
Town Bridges	\$ 20,000.00
Transfer Station	\$ 12,500.00
<i>Total</i>	<i>\$ 1,145,180.00</i>

* Denotes on ARPA Project List

CIP Project Summary Sheet

Project	FY 2023 - 2024 Project Description	Project Cost
Equipment Priority #1	Equipment Vehicle Purchase (replace highway trk #4)	\$ 200,000.00
Equipment Priority #2	Equipment Vehicle Purchase (replace building maintenance trk #13)	\$ 45,000.00
Equipment Priority #3	Equipment Purchase (replace one highway plow)	\$ 15,000.00
Facilities Priority #1	Facilities Town Hall (replace ceilings second and third floor)	\$ 25,000.00
Facilities Priority #2	Facilities Community Center/Library (replace 3 roof top condensers that heat and cool the CC/Library)	\$ 15,000.00
Facilities Priority #3	Facilities Town Hall (masonry repairs to exterior of building)	\$ 25,000.00
Pavement Management	Pavement Management (road projects)	\$ 500,000.00
Rails To Trails*	Walking / Bike Trail (misc. fence, boardwalk and bridge repairs)	\$ 20,000.00
Sidewalks	Town Sidewalks (repair and/or replacement work)	\$ 20,000.00
Town Bridges	Town Bridges (repairs utilizing the 2019 Bridge Rehabilitation Estimate Summary)	\$ 20,000.00
Transfer Station	Transfer Station (install new concrete pad & asphalt surface around metal roll-off)	\$ 20,000.00
<i>Total</i>		<i>\$ 905,000.00</i>

FY 2023 - 2024 Subtotal Project Description	Total Project Cost
Equipment Purchase	\$ 260,000.00
Facilities	\$ 65,000.00
Pavement Management	\$ 500,000.00
Rails To Trails	\$ 20,000.00
Sidewalks	\$ 20,000.00
Town Bridges	\$ 20,000.00
Transfer Station	\$ 20,000.00
<i>Total</i>	<i>\$ 905,000.00</i>

* Denotes on ARPA Project List

CIP Project Summary Sheet

Project	FY 2024 - 2025 Project Description	Project Cost
Equipment Priority #1	Equipment Vehicle Purchase (replace highway trk #3)	\$ 250,000.00
Facilities Priority #1	Facilities Community Center (replace elevator with ADA compliant model)	\$ 135,000.00
Facilities Priority #2	Facilities Community Center/Library (replace 3 roof top condensers that heat and cool the CC/Library)	\$ 15,000.00
Pavement Management	Pavement Management (road projects)	\$ 500,000.00
Rails To Trails*	Walking / Bike Trail (misc. fence, boardwalk and bridge repairs)	\$ 20,000.00
Sidewalks	Town Sidewalks (repair and/or replacement work)	\$ 20,000.00
Town Bridges	Town Bridges (repairs utilizing the 2019 Bridge Rehabilitation Estimate Summary)	\$ 20,000.00
<i>Total</i>		<i>\$ 960,000.00</i>

FY 2024 - 2025 Subtotal Project Description	Total Project Cost
Equipment Purchase	\$ 250,000.00
Facilities	\$ 150,000.00
Pavement Management	\$ 500,000.00
Rails To Trails	\$ 20,000.00
Sidewalks	\$ 20,000.00
Town Bridges	\$ 20,000.00
<i>Total</i>	<i>\$ 960,000.00</i>

* Denotes on ARPA Project List

CIP Project Summary Sheet

Project	FY 2025 - 2026 Project Description	Project Cost
Equipment Priority #1	Equipment Vehicle Purchase (replace highway trk #12)	\$ 60,000.00
Equipment Priority #2	Equipment Purchase (replace mini excavator with pre-owned model)	\$ 80,000.00
Facilities Priority #1	Facilities Town Hall (replace elevator with ADA compliant model)	\$ 160,000.00
Facilities Priority #2	Facilities Community Center/Library (replace 3 roof top condensers that heat and cool the CC/Library)	\$ 15,000.00
Pavement Management	Pavement Management (road projects)	\$ 500,000.00
Rails To Trails*	Walking / Bike Trail (misc. fence, boardwalk and bridge repairs)	\$ 20,000.00
Sidewalks	Town Sidewalks (repair and/or replacement work)	\$ 20,000.00
Town Bridges	Town Bridges (repairs utilizing the 2019 Bridge Rehabilitation Estimate Summary)	\$ 20,000.00
<i>Total</i>		<i>\$ 875,000.00</i>

FY 2025 - 2026 Subtotal Project Description	Total Project Cost
Equipment Purchase	\$ 140,000.00
Facilities	\$ 175,000.00
Pavement Management	\$ 500,000.00
Rails To Trails	\$ 20,000.00
Sidewalks	\$ 20,000.00
Town Bridges	\$ 20,000.00
<i>Total</i>	<i>\$ 875,000.00</i>

* Denotes on ARPA Project List

CIP Project Summary Sheet

Project	FY 2026 - 2027 Project Description	Project Cost
Equipment Priority #1	Equipment Vehicle Purchase (replace highway trk #5)	\$ 250,000.00
Equipment Priority #2	Equipment Purchase (replace sweeper with pre-owned model)	\$ 85,000.00
Facilities Priority #1	Facilities Community Center/Library (replace 3 roof top condensers that heat and cool the CC/Library)	\$ 15,000.00
Pavement Management	Pavement Management (road projects)	\$ 500,000.00
Rails To Trails*	Walking / Bike Trail (misc. fence, boardwalk and bridge repairs)	\$ 20,000.00
Sidewalks	Town Sidewalks (repair and/or replacement work)	\$ 20,000.00
Town Bridges	Town Bridges (repairs utilizing the 2019 Bridge Rehabilitation Estimate Summary)	\$ 20,000.00
<i>Total</i>		<i>\$ 910,000.00</i>

* Denotes on ARPA Project List

2026 - 2027 Subtotal Project Description	Total Project Cost
Equipment Purchase	\$ 355,000.00
Facilities	\$ 15,000.00
Pavement Management	\$ 500,000.00
Rails To Trails	\$ 20,000.00
Sidewalks	\$ 20,000.00
Town Bridges	\$ 20,000.00
<i>Total</i>	<i>\$ 930,000.00</i>

Five Year Project Totals Description	Total Project Cost
Equipment Purchase	\$ 1,295,000.00
Facilities	\$ 645,000.00
Pavement Management	\$ 2,532,680.00
Engineering Storm Water	\$ 10,000.00
Rails To Trails	\$ 100,000.00
Sidewalks	\$ 100,000.00
Town Bridges	\$ 100,000.00
Transfer Station	\$ 32,500.00
Five Year Total	\$ 4,815,180.00

Five Year Total	\$ 4,815,180.00
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TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Engineering Stormwater**

PROJECT AMOUNT: **\$10,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Mandated CT DEEP Stormwater Management Program – Year five - Complete mapping of entire municipality. Complete 100% of investigations for Problem Catchments and 40% of all catchments. Complete CB inspection full MS4.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$180,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Loader Replacement - Replace 2010 wheel loader with a new loader that includes a 3 yard bucket (for loading salt and gravel) and a 3 yard clam-shell (for picking up tree debris). Current loader has significant metal fatigue with the engine hours approaching the point of a major re-build. Estimated trade value \$15,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Purchase**

PROJECT AMOUNT: **\$45,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Parks – Replace 2002 John Deer 4110 tractor with a new tractor including a front-end loader (for athletic field work), snow blower attachment (for 48” sidewalks) and cab. The old tractor has shown to be unreliable with multiple repairs. Replacement parts a getting harder to find. Cab/frame has significant metal fatigue. Trade value is \$1,500.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Purchase**

PROJECT AMOUNT: **\$45,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway – Truck #4 Refurbishment – Truck has advanced metal fatigue on truck body. Replace with new all-season body on 2010 6-wheel dump body truck (body can be removed to help lower the cost of replacing trk #4 in the next fiscal year).

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Purchase**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #4

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway – Side Delivery Tailgate Spreader – Tailgate conveyor system with extended 18’ shoot to allow the Highway Department to work off the back of a dump truck with bituminous concrete to install new curbing. Can also be used with gravel and topsoil for backfilling the side of the road.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$150,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Air Condition - Install AC unit for auditorium. Increased use in the last several years (plays and meetings) of this unique space in the summer.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **\$15,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace 3 roof top condensers that heat and cool the Community Center/Library.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$25,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall Auditorium Ceiling - Prep/Paint Wall/Ceiling areas for Town Hall Auditorium.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$25,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #4

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall Ceiling Replacement Project – Replace old spline ceiling with 2X2 drop ceiling in Basement and First Floor.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$25,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year): #5

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall - Masonry repairs to the exterior of building. Town Hall is a brick building with many areas in need of re-pointing work.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$532,680**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program (see proposed roadwork schedule)

**TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk and bridge decking.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Sidewalks**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Sidewalks – Replace/repair aging sidewalks in various Collinsville locations.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Transfer Station**

PROJECT AMOUNT: **\$12,500**

PROJECT YEAR: FY 22-23

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Transfer Station - Install new concrete pad & electrical equipment for second single stream compactor. Since the Covid -19 Pandemic, we have seen a large increase in cardboard due to the increase of on-line shopping. We currently are sending out ¾ full loads of single stream recyclables on Friday's to allow for enough capacity for Saturdays. In FY 20-21 we sent out 22 more loads than in FY 19-20. This extra transportation cost was \$4,700. With two single stream compactors we will only send out full loads resulting in less transportation costs.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$200,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Truck #4 Replacement – Current truck is a 2010 4X2 dump truck. The truck has extensive metal rust and decay on the frame. This truck is used as a primary plow truck on north Canton roads. The new truck is proposed to be a 4X2 model that will safely be able to plow and navigate the terrain associated in this area of Town. Body purchased in FY 22-23 to be fitted to new truck to lower total cost. Trade-in value is \$10,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$45,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Building Maintenance - Truck #13 Replacement – Current 2011 F-150 pickup truck has extensive mileage on it and is requiring increased repairs the last two years. Replace with a new van body truck. The van body will allow the maintenance department to carry a wider variety of tools and materials. Estimated trade value \$7,500.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$15,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year): #3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway - Plow Replacement - Replace one 11 foot early 2000's era power angle plow with a new power angle plow. The highway truck purchased in 2013 did not come with a plow and is in need of up-dating.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$25,000**

PROJECT YEAR: FY23-24

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall Ceiling Replacement Project – Replace old spline ceiling with 2X2 drop ceiling in Second and Third Floor.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **\$15,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace 3 roof top condensers that heat and cool the Community Center/Library.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$25,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year): #3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall - Masonry repairs to the exterior of building. Town Hall is a brick building with many areas in need of re-pointing work.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$500,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program

**TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk and bridge decking.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Sidewalks**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Sidewalks – Replace/repair aging sidewalks in various Collinsville locations.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

TOWN OF CANTON
CIP Request Form Explanation
FY 2023-2024 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Transfer Station**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 23-24

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Install a new concrete pad for the metal roll-off container to reside on. The new pad will be lower than the current pad height allowing for easier use for the residents to dispose of their metal. Plan to remove the current asphalt area in front of the container and regrade/repave with a more gradual pitch.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$250,000**

PROJECT YEAR: FY 24-25

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Truck #3 Replacement – Current truck is a 2013 4X4 dump truck. The truck has extensive metal rust and decay on the frame and body. This truck is used as a primary plow truck on North Canton roads. The new truck is proposed to be a 4X4 model that will safely be able to plow and navigate the steep hills associated in this area of Town. Trade-in value is \$20,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center**

PROJECT AMOUNT: **\$135,000**

PROJECT YEAR: FY 24-25

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Community Center Elevator Replacement - Replace with ADA compliant model.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **\$15,000**

PROJECT YEAR: FY 24-25

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace 3 roof top condensers that heat and cool the Community Center/Library.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$500,000**

PROJECT YEAR: FY 24-25

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 24-25

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk and bridge decking.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Sidewalks**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 24-25

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Sidewalks – Replace/repair aging sidewalks in various Collinsville locations.

TOWN OF CANTON
CIP Request Form Explanation
FY 2024-2025 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 24-25

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$60,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway - Truck #12 Replacement - Replace 2009 F-550 pickup truck with tool body and plow. Truck is used to tow enclosed 18' road drainage trailer and to sand and plow the Town parking lots. Estimated trade value \$10,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Purchase**

PROJECT AMOUNT: **\$80,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway – Replace 2011 Takeuchi TB 285 Mini-Excavator with another newer pre-owned model. Current machine's engine hours is approaching a major re-build. The excavator is highly maneuverable that allows for efficient time management along with a much safer work zone. This piece of equipment has allowed the highway department greater flexibility when performing drainage work on Town roadways. Current trade value is \$15,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Town Hall**

PROJECT AMOUNT: **\$160,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Hall Elevator Replacement - Replace 1974 elevator with ADA compliant model.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **\$15,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace 3 roof top condensers that heat and cool the Community Center/Library.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$500,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk and bridge decking.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Sidewalks**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Sidewalks – Replace/repair aging sidewalks in various Collinsville locations.

TOWN OF CANTON
CIP Request Form Explanation
FY 2025-2026 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 25-26

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$250,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway Truck #5 Replacement – Current truck is a 2006 4X2 dump truck. The truck has extensive metal rust and decay on the frame. This truck is used as a primary plow truck on Collinsville roads. The new truck is proposed to be a 4X2 model that will safely be able to plow and navigate the terrain associated in this area of Town. Trade-in value is \$10,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Equipment Vehicle**

PROJECT AMOUNT: **\$85,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year): #2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Highway - Sweeper Replacement – Current sweeper is a 2007 Pelican. The sweeper engine hours are approaching the need for a major re-build. Hydraulic broom pressure has been getting lower the past several years. Replace with another newer pre-owned model. Trade-in value is \$10,000.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Facilities – Community
Center/Library**

PROJECT AMOUNT: **\$15,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year): #1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Replace 3 roof top condensers that heat and cool the Community Center/Library.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Pavement Management**

PROJECT AMOUNT: **\$500,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Pavement Management Program

**TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2026-2027**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Rails To Trails**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bike Trail – Replace/repair aging fencing, boardwalk and bridge decking.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Sidewalks**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Sidewalks – Replace/repair aging sidewalks in various Collinsville locations.

TOWN OF CANTON
CIP Request Form Explanation
FY 2026-2027 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Public Works

PROJECT TITLE: **Town Bridges**

PROJECT AMOUNT: **\$20,000**

PROJECT YEAR: FY 26-27

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: Town Bridges – Repair work utilizing the 2019 Bridge Rehabilitation Estimate Summary prepared for the Town of Canton from WSP, Inc.

Town of Canton



Fiscal Year 2022-2023 Key Issues/Project Summary Sheet

Key Issue/Project Title – Maintainer/Equipment Operator II Position

Key Contact Staff - Robert J. Martin, Director of Public Works

Item Type - New Initiative

Definition

The Canton Public Works Department (DPW) requests funding to fill the vacant Maintainer/Equipment Operator II Position. This full time 40-hour per week union position would be paid at a rate of \$25.14 per hour. The Maintainer/Equipment Operator II position (see attached job description) would perform manual work including but not limited to: drives truck to transport material to and from construction site; to plow and treat roads and performs general maintenance work in the construction, repair and maintenance of Town roads, bridges, grounds, facilities and miscellaneous other duties. This position performs related work as required working under the supervision of the Foreman.

History

Historically, the Maintainer/Equipment Operator II position has been part of the department's budget comprising of one 40-hour per week union position. In the fall of 2019, the DPW was asked to manage the Board of Education (BOE) maintenance/custodial services in the three Town schools. This new combination of services resulted in the subsequent shifting of personnel in the DPW. The end result was a full time Maintainer/Equipment Operator II position was not funded in the 20/21 fiscal year budget.

Current Status and Potential Next Steps

The current status; the last two years has resulted in the Highway department performing less Pavement Management work specifically in-house drainage work on Town roads that were scheduled for paving. This past construction season the Town hired a vendor to perform the drainage work. The cost to have a vendor perform the work was approximately 60% more and quite slower than if the Highway department was doing the work. Filling this vacant position would once again allow the Highway department to perform the drainage work allowing for efficient cost effective road repairs. In summary, this position would re-establish the Highway department to the 2019 staffing level sustaining the department's ability to effectively keep the Town's infrastructure safe and well maintained. The potential next step would be to approve the addition of a Full Time Maintainer/Equipment Operator II position.

Anticipated Schedule and Planning Process

The anticipated schedule for the 52-week Full Time Maintainer/Equipment Operator II position would be as follows:

Monday	8 hours
Tuesday	8 hours
Wednesday	8 hours
Thursday	8 hours
Friday	8 hours

The planning process would involve posting the Full Time Maintainer/Equipment Operator II position externally in the spring with a subsequent selection/appointment.

Anticipated Cost - \$52,270.40

Additional Timing Concerns – None

TOWN OF CANTON

TITLE: Maintainer / Equipment Operator II

CLASS: Union

DEPARTMENT: Public Works

DATE: October 20, 2009

POSITION DESCRIPTION

Works under the general direction of the Public Works Director: The Maintainer / Equipment Operator II drives truck to transport material to and from construction site; to plow and treat roads and performs general maintenance work in the construction, repair and maintenance of Town roads, bridges, grounds and facilities.

ESSENTIAL JOB FUNCTIONS (EXAMPLES)

- Receives oral and written directives from Supervisor.
- Follows a standard preventive maintenance schedule.
- Prepares truck and auxiliary equipment.
- Services truck and equipment with fuel, lubricants and accessories.
- Observes performance of equipment and reports malfunctions to Mechanic.
- Drives dump truck to haul and remove materials; to plow and treat roads.
- Operates equipment to mow roadsides, fields, and Town grounds; to clear storm drains and to repair or clear roads.
- Relieves Equipment Operator III on heavy equipment.
- Uses wood chipper, jack-hammer, chain saws and other power / hand tools in general maintenance work such as cleaning catch basins and culverts, and clearing roadsides.
- Repairs and installs fences, street signs, guard rails and roadside equipment.
- Follows all standard safety procedures and regulations.
- Reports tasks accomplished orally or on written work order to Supervisor.
- Performs maintenance to grounds and facilities.
- May perform additional tasks and duties as necessary and/ or requested.
- Assists in repair and construction of catch basins.
- Performs manual work in laying of pipes; patching or resurfacing roads; and related construction or maintenance work.
- Operates pay loader to load materials on trucks.
- Operates roller in paving work.
- Acts as lead worker as needed.
- Assists in maintenance and repair of equipment and vehicles.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to work in extreme weather conditions including heat or cold with temperatures sufficiently high or low to cause marked bodily discomfort.
- Ability to apply common sense understanding to carry out oral instructions and to work independently with some variation in work methods.
- Ability to communicate effectively in a non-confrontational manner with the general public, elected and appointed officials, regulatory agencies, and other municipal staff.
- Ability to exercise sound, expert independent judgment within general policy guidelines.
- Ability to communicate effectively, both orally and in writing.
- Ability to interpret and apply regulations, codes, policies and procedures.
- Knowledge and ability to analyze problems.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagrammatic form.
- Ability to acquire skills to operate Public Works equipment.
- Knowledge of the function and safety features for all required equipment.
- Ability to initiate, organize and follow through on comprehensive programs and projects.
- Ability to deal effectively with elected and appointed officials, contract providers, employees and the general public.
- Ability to act calmly and effectively in emergency situations.
- Ability to take a cooperative approach with others and create a team spirit that furthers organization goals.

REQUIRED PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS

- Requires ability to sit or to stand and work continuously for extended periods of time.
- Requires full range of body motions, manual and finger dexterity and eye and hand coordination.
- May require additional hours beyond regularly scheduled work day to meet workload, including snow plowing.
- Ability to lift up to 35 pounds.
- Ability to work under stress from contact with public, demanding deadlines and changing priorities and conditions.
- Ability to hear normal sounds with some background noise and to communicate effectively.
- Ability to concentrate on fine detail with interruptions and to attend to task/ function for more than 60 minutes at a time.
- Ability to move throughout Town buildings and sites.
- Ability to get into and out of trucks and heavy equipment.
- Ability to see objects closely as in reading a map.
- Ability to remember multiple task/ assignments given to self and others over long periods of time.
- Ability to work in poor weather conditions, including heat, cold, rain, or snow.
- Must be able to walk on rough terrain.

- Ability to observe and interpret situations; read and interpret data, information and documents.
- May be exposed to moving mechanical parts, exposure to fumes, and airborne particles and continuous loud noises.

WORKING CONDITIONS

The work environment characteristics described here are representative of those employee encounters while performing the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is moderate. While performing the duties of the job, the employee will work in outside weather conditions. The employee may be exposed to wet and/ or humid conditions, or airborne particles. The employee will be required to provide his/ her own transportation.

REQUIRED MINIMUM QUALIFICATIONS

- The skills and knowledge required would generally be acquired with a High School Degree and one (1) year of increasingly responsible work experience in highway maintenance, construction or grounds keeping work or similar combination of education and experience.

LICENSE OR CERTIFICATE:

- Must possess a valid and current Commercial Driver's License.

Note: The above description is illustrative only. It is not meant to be all-inclusive.

I understand that nothing in this position description restricts the Town's right to assign or reassign duties and responsibilities to this job at any time. I also understand that this position description reflects the Town Administration's assignment of essential functions; it does not prescribe nor restrict the tasks that may be assigned. I further understand that this position description may be subject to change at any time due to reasonable accommodation or other reasons.

I have reviewed this document and discussed its contents with my supervisor and I fully understand the nature and purpose of this position description and its related duties.

Employee

Date

Supervisor

Date

Town of Canton



Fiscal Year 2022-2023 Key Issues/Project Summary Sheet

Key Issue/Project Title - Part Time Hourly Custodian Position

Key Contact Staff - Robert J. Martin, Director of Public Works

Item Type - New Initiative

Definition

The Canton Public Works Department (DPW) requests funding to add a Part Time Hourly Custodian Position to work 20-hours per week in the Building Maintenance Department. This position would be a non-union position paid at a rate of \$18.00 per hour. The Part Time Hourly Custodian Position (see attached job description) would perform work including but not limited to general cleaning and minor maintenance repair work in the care and upkeep of town buildings, adjacent grounds and miscellaneous other duties. This position performs related work as required working under the supervision of the Maintenance Supervisor.

History

The position of Temporary Part Time Custodian was created in 2021 comprising of one employee working a 20-hour per week for 14 weeks in the summer in a non-union position. This position successfully assisted this busy department performing general cleaning and minor maintenance work.

Current Status and Potential Next Steps

With three full-time employees in the Building Maintenance Department, it has become increasingly a challenge to perform the duties and commitments to keep the Town buildings clean and maintained. Addition new work responsibilities the department is responsible for consist of the following duties/conditions:

- DPW Office Area – Weekly cleaning including four offices, lunch room and two bathrooms
- Collinsville & North Canton Fire Stations – Weekly cleaning assisting Part Time Fire personnel
- Two Exterior Public Bathrooms @ Town Hall and DPW – Daily cleaning
- Covid Cleaning Protocols – All town buildings including weekends and holidays at first responder buildings
- Building Maintenance Supervisor – Plowing with the Highway Department resulting in one less full time Building Maintenance employee available to clean sidewalks, entry areas and fire escapes around Town buildings
- Increased manpower hours to provide repairs to the aging Town buildings

To help bridge the gap with personnel during the year, including covering vacations, the department is requesting to add a Part Time Hourly Custodian to work a 20-hour per week schedule.

In summary, this position would aid the Building Maintenance Department to continue providing the essential work to clean and maintain Town buildings throughout the year.

The potential next step would be to approve the addition of a Part Time Hourly Custodian Position.

Anticipated Schedule and Planning Process

The anticipated schedule for the Part Time Hourly Custodial Position would be as follows:

Monday 4 hours

Tuesday 4 hours

Wednesday 4 hours

Thursday 4 hours

Friday 4 hours

Annually 1,040 hours

The planning process would involve posting the Part Time Hourly Custodial Position externally in June/22 with a subsequent selection/appointment and start date of July 1, 2022.

Anticipated Cost - \$18,720

Additional Timing Concerns – None

TOWN OF CANTON

TITLE: Temporary Part-Time Custodian

CLASS: Non-Union - Hourly

DEPARTMENT: Public Works

DATE: June 1, 2020

POSITION DESCRIPTION

Works under the general direction of the Superintendent of Buildings and Grounds, the Custodian performs general cleaning and minor maintenance repair work in the care and upkeep of town buildings, adjacent grounds and equipment.

SUPERVISION RECEIVED

This position is supervised daily by the Maintenance Supervisor, who shall assign specific tasks as necessary. Responsibilities are carried out with considerable independence and judgment to reach desired results. Work is reviewed for assurance that desired results are obtained.

EXAMPLES OF ESSENTIAL JOB DUTIES

The following statements describe the principle functions of this job and its scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including working in other functional areas of Public Works as may be assigned by the Superintendent of Buildings and Grounds.

- Follows a standard preventive maintenance schedule.
- Cleans rooms, hallways, lobbies, lounges, restroom and other work areas.
- Utilizes brooms, mops and powered equipment, sweeps, strips, and waxes floors.
- Utilizes vacuum cleaner to clean rugs, carpets, draperies and venetian blinds.
- Washes walls, windows, door panels and sills.
- Removes trash.
- Replenishes bathroom supplies.
- Moves furniture.
- Shovels snow and sweeps dirt from entrances and walks adjacent to building.
- Checks heating and cooling equipment.
- Utilizes hand tools and small power equipment.
- Provides assistance to visitors as needed.
- Follows all standard safety procedures and regulations.
- Reports tasks accomplished orally or on written work order to Supervisor.

- May perform additional tasks and duties as necessary and/ or requested.
- Opens and closes Town buildings.
- Prepares rooms and equipment.
- Secures offices and building.
- Sets up rooms for meetings.
- Assists public using Town facilities by moving equipment, furniture or materials.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactory. The requirements are representative of the required knowledge, skills, and abilities.

- Ability to communicate effectively in a non-confrontational manner with the general public, elected and appointed officials, regulatory agencies, and other municipal staff.
- Ability to exercise sound, expert independent judgment within general policy guidelines.
- Ability to communicate effectively, both orally and in writing.
- Ability to interpret and apply regulations, codes, policies and procedures.
- Knowledge and ability to analyze problems.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagrammatic form.
- Ability to acquire skills to operate equipment.
- Knowledge of the function and safety features for all required equipment.
- Ability to initiate, organize and follow through on comprehensive programs and projects.
- Ability to act calmly and effectively in emergency situations.
- Ability to collaborate with other public agencies regarding schedules for Library events.
- Sufficient knowledge of the community to serve the public.

REQUIRED PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS

The work environment characteristics described here are representative of those employee encounters while performing the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is moderate. While performing the duties of the job, the employee may work in outside weather conditions. The employee may be exposed to wet and/ or humid conditions, or airborne particles. The employee will be required to provide his/ her own transportation.

- Requires ability to stand and work continuously for extended periods of time.
- Requires full range of body motions, manual and finger dexterity and eye and hand coordination.

- May require additional hours beyond regularly scheduled work day to meet cyclical workload.
- Ability to lift up to 50 pounds necessary to move office files or equipment.
- Works in office setting subject to continuous interruptions and background noises.
- Ability to work under stress from contact with public, demanding deadlines and changing priorities and conditions.
- Ability to hear normal sounds with some background noise and to communicate effectively.
- Ability to concentrate on fine detail with constant interruption and to attend to task/function for more than 60 minutes at a time.
- Ability to move throughout the Library and other Town buildings and sites.
- Ability to get into and out of an automobile.
- Ability to remember multiple task/ assignments given to self and others over long periods of time.

REQUIRED MINIMUM QUALIFICATIONS

The skills and knowledge required would generally be acquired with a High School Degree and two (2) years of increasingly responsible work experience custodian / maintenance work or similar combination of education and experience.

LICENSE OR CERTIFICATE:

Must possess a valid and current driver's license.

Note: The above description is illustrative only. It is not meant to be all-inclusive.

I understand that nothing in this position description restricts the Town's right to assign or reassign duties and responsibilities to this job at any time. I also understand that this position description reflects the Town Administration's assignment of essential functions; it does not prescribe nor restrict the tasks that may be assigned. I further understand that this position description may be subject to change at any time due to reasonable accommodation or other reasons.

Town of Canton



Fiscal Year 2022-2023 Key Issues/Project Summary Sheet

Key Issue/Project Title - Part Time Hourly Summer Employee

Key Contact Staff - Robert J. Martin, Director of Public Works

Item Type - New Initiative

Definition

The Canton Public Works Department (DPW) requests funding to add an additional Part Time Hourly Summer Employee 40-hours per week for 14 weeks in the summer on its staff. This position would be paid at a rate of \$14.00 per hour. The Summer Employee position (see attached job description) would perform manual work including but not limited to mowing and trimming town properties, grooming ballfields, trash pick-up and miscellaneous other duties. This position performs related work as required working under the supervision of the Foreman/Parks Supervisor.

History

Historically, the position of Part Time Hourly Summer Employee has been part of the department's budget comprising of one 40-hour per week for 14 weeks in the summer non-union position. This position has been shared both in the Highway and Parks divisions.

Current Status and Potential Next Steps

With only one full-time employee in the Parks Department, it is incumbent the past several years that a full-time Highway Department employee is assigned to the Parks Department in the spring through fall season. By doing so this hinders the Highway Department in carrying out Pavement Management road work along with Highway Department maintenance work. To help bridge the gap with personnel in this busy time of the year, including covering gaps due to vacations, the department is requesting to add an additional Part Time Hourly Summer Employee to work a 40-hour per week for 14 weeks during this period.

In summary, this position would permit the Public Works Department to continue providing the excellent work both in the Parks and Highway departments during the summer months.

The potential next step would be to approve the addition of a Part Time Hourly Summer Employee position.

Anticipated Schedule and Planning Process

The anticipated schedule for the 14-week Part Time Hourly Summer Employee position would be as follows:

Monday	8 hours
Tuesday	8 hours
Wednesday	8 hours
Thursday	8 hours
Friday	8 hours

The planning process would involve posting the Part Time Hourly Summer Employee position externally in the spring with a subsequent selection/appointment.

Anticipated Cost - \$7,840

Additional Timing Concerns – None

TOWN OF CANTON

TITLE: Part Time Hourly Summer Employee **CLASS:** Hourly

DEPARTMENT: Public Works / Parks Department **DATE:** April 15, 2014

POSITION DESCRIPTION

Works under the general direction of the Director of Public Works: performs general maintenance work in the Parks Department maintaining the Town recreational fields and building grounds from June thru the end of August.

ESSENTIAL JOB FUNCTIONS (EXAMPLES)

- Receives oral and written directives from Supervisor.
- Follows a standard preventive maintenance schedule.
- Observes performance of equipment and reports malfunctions to Mechanic.
- Operates equipment to mow recreation fields, and Town grounds.
- Reports tasks accomplished orally to Supervisor.
- Performs general landscaping and athletic field preparation functions.

ADDITIONAL JOB FUNCTIONS

- May perform additional tasks and duties as necessary and/ or requested.
- May perform manual work in laying of pipes; patching or resurfacing roads; and related construction or maintenance work.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to work in extreme weather conditions including heat or cold with temperatures sufficiently high or low to cause marked bodily discomfort.
- Ability to apply common sense understanding to carry out oral instructions and to work independently with some variation in work methods.
- Ability to exercise sound, expert independent judgment within general policy guidelines.
- Ability to communicate effectively, both orally and in writing.
- Knowledge and ability to analyze problems.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagrammatic form.
- Ability to acquire skills to operate equipment.

- Knowledge of the function and safety features for all required equipment.
- Ability to initiate, organize and follow through on comprehensive programs and projects.
- Ability to act calmly and effectively in emergency situations.
- Ability to utilize hand tools and medium duty power equipment.

REQUIRED PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS

- Requires ability to sit or to stand and work continuously for extended periods of time.
- Requires full range of body motions, manual and finger dexterity and eye and hand coordination.
- May require additional hours beyond regularly scheduled work day to meet workload.
- Ability to lift up to 50 pounds necessary to move office files or equipment.
- Ability to work under stress from contact with public, demanding deadlines and changing priorities and conditions.
- Ability to hear normal sounds with some background noise and to communicate effectively.

REQUIRED PHYSICAL AND MENTAL EFFORT AND ENVIRONMENTAL CONDITIONS

- Ability to get into and out of trucks and heavy equipment.
- Ability to see objects closely as in reading a map.
- Ability to remember multiple task/ assignments given to self and others over long periods of time.

WORKING CONDITIONS

The work environment characteristics described here are representative of those employee encounters while performing the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is moderate. While performing the duties of the job, the employee will work in outside weather conditions. The employee may be exposed to wet and/ or humid conditions, or airborne particles. The employee will be required to provide his/ her own transportation. Applicant must be eighteen years old.

LICENSE OR CERTIFICATE:

- Must possess a valid and current driver's license.

Note: The above description is illustrative only. It is not meant to be all-inclusive.

I understand that nothing in this position description restricts the Town's right to assign or reassign duties and responsibilities to this job at any time. I also understand that this position description reflects the Town Administration's assignment of essential functions; it does not prescribe nor restrict the tasks that may be assigned. I further understand that this position

description may be subject to change at any time due to reasonable accommodation or other reasons.

I have reviewed this document and discussed its contents with my supervisor and I fully understand the nature and purpose of this position description and its related duties.

Employee

Date

Supervisor

Date

FY	Priority #	Project	Project Description	Project Cost
22-23	1	Interior Pool Shell Repairs	Sand blasting, repainting, repairing interior of swimming pool	\$95,000
22-23	2	Playground Replacement at Mills Pond Park	Replace 1990 playground with updated, accesibility playground	\$75,000
23-24	3	Tennis & Basketball Court Replacement	Replace tennis & basketball courts at Mills Pond Park and move lighting to prevent future cracking	\$600,000
24-25	4	Lawton Road Recreation Complex	Creation of Lawton Road Recreation Complex- soccer/multi-purpose fields	\$800,000
25-26	5	Farmington River Bike Trail Extension	Extending the Farmington River Trail as part of Lawton Rd	\$340,000

General Fund Capital Improvement	\$1,910,000
Total Re-allocation of Special Revenue Funds	\$0

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Farmington River Bike Trail Extension- 55 Lawton Rd Parcel

PROJECT AMOUNT: \$340,000

PROJECT YEAR: FY 2025-2026

PROJECT PRIORITY (If more than one project in a single year): 5

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

In addition to the proposal for recreation field space at the Town owned parcel 55 Lawton Rd, the extension of the Farmington River Trail has been incorporated into the site plan to extend 1,200 ft along the frontage of Lawton Rd and connect to the park space. Some of the costs of development overlap between the fields and bike path portions of the project and should ideally occur in coordination. The Town plans on continuing the trail North of Rt 44 and eventually connecting to existing trail networks in Simsbury, thus creating a unique 28 mile recreation loop. This was a project highlighted in the Weston & Sampson Master Plan.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Playground Replacement

PROJECT AMOUNT: \$75,000

PROJECT YEAR: 2022-2023

PROJECT PRIORITY (If more than one project in a single year): 2

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The current playground at Mills Pond Park was built in 1990. It is in need of many updates & repairs, and it is not as accessible of a facility for users with sensory & physical challenges as it should be. One of the things that got the most use during COVID was the playground, as it was a safe space for kids to be outside and active. The current playground would be removed and a new one put into place, ideally with new swings, new quiet spaces, one complete large play piece, and updated ease of use and access for kids and their families. It will also be more attractive and make Mills Pond Park look updated.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Interior Pool Repair

PROJECT AMOUNT: \$95,000

PROJECT YEAR: 2022-2023

PROJECT PRIORITY (If more than one project in a single year): 1

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

Presently the Mills Pond Pool filtration system and pool house is in great shape but the pool shell will require work in the future. Infrastructure of Mills Pond Pool shell continues to deteriorate each season (with chunks of it coming up in summer 2014 and 2019). The town now oversees pool shell repairs on an annual basis which should improve the longevity of the pool but in time the shell will need substantial repair work which would include sandblasting the entire pool, chipping concrete 3" depth avg, and shooting pool using a gunite/shot concrete process. Repairing the pool's shell is important from a health and safety perspective as well as maintaining a visually pleasing facility. The pool receives thousands of visitors throughout the season.

**TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2025-2026**

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Mills Pond Park Tennis and Basketball
Court Replacement

PROJECT AMOUNT: \$600,000

PROJECT YEAR: FY2023-2024

PROJECT PRIORITY (If more than one project in a single year): 3

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The tennis & basketball courts at Mills Pond Park have experienced major cracking over the past few years. Though the cracks were filled in the Spring of 2020 and Spring 2021, that was only a temporary fix for the immediate safety of users. Replacing the courts with new pre-stressed concrete courts would entail: remove existing fence; reclaim asphalt; move lighting wiring to outside of courts; new post tension slab; new Fencing; new coatings; new tennis & basketball equipment; site underdrain & restoration.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2025-2026

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Parks and Recreation

PROJECT TITLE: Lawton Road Recreation Complex

PROJECT AMOUNT: \$800,000

PROJECT YEAR: FY 2024-2025

PROJECT PRIORITY (If more than one project in a single year): 4

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION:

The Lawton Road Recreation Complex remains a longstanding priority of the Parks and Recreation Department and Parks and Recreation Commission. The need for additional field space as outlined in this project remains strong today as ever. At this time planning and land use approvals have been completed for additional recreational field space on the Town owned parcel of 55 Lawton Rd. The bike path section of the plan has been separated out as another project. This particular site is one of the only Town owned sites that is conducive to active recreational development. This property has been identified in the Town's last several POCDs as ideal for recreational space. It is recommended to fund this project over a three year period. FY 24-25-\$300,000, FY 25-26-\$300,000, and FY 26-27- \$200,000. This project was recommended as one of the priorities of the department in the Weston & Sampson Master Plan.

WPCF CIP

Summary Sheet

Fiscal Year

2022 / 2023	Sewer System Inflow & Infiltration Repairs	\$ 378,677.00
2023 / 2024	Sewer System Inflow & Infiltration Repairs	\$ 256,658.00
2024 /2025	Sewer System Inflow & Infiltration Repairs	\$ 211,446.00
2025 /2026	Secondary Clarifier Upgrades	\$ 977,000.00
2026 / 2027	RBC Pump Upgrade / Replacement	\$ 400,000.00
	Total	\$ 1,823,781.00

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Water Pollution Control Authority

PROJECT TITLE: Sewer System Inflow & Infiltration Repairs

PROJECT AMOUNT: \$378,677

PROJECT YEAR: 2022/2023

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: The Canton sewer system is inundated with clean water when large rain storms move into the area. The final report has determined the causes of the Inflow & Infiltration in the Collinsville area of town and recommends ways the WPCA can reduce the Inflow & Infiltration in a cost effective manner. Slip lining of sanitary sewer pipes is anticipated this year.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Water Pollution Control Authority

PROJECT TITLE: Sewer System Inflow & Infiltration Repairs

PROJECT AMOUNT: \$256,658

PROJECT YEAR: 2023 / 2024

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: The Canton sewer system is inundated with clean water when large rain storms move into the area and there is a high ground water table. The final report has determined the causes of the Inflow & Infiltration in the Collinsville area of town and recommends ways the WPCA can reduce the Inflow & Infiltration in a cost effective manner. Grout sealing of sanitary sewer pipes is anticipated this year.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Water Pollution Control Authority

PROJECT TITLE: Sewer System Inflow & Infiltration Repairs

PROJECT AMOUNT: \$211,446

PROJECT YEAR: 2024 / 2025

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: The Canton sewer system is inundated with clean water when large rain storms move into the area and there is a high ground water table. The final report has determined the causes of the Inflow & Infiltration in the Collinsville area of town and recommends ways the WPCA can reduce the Inflow & Infiltration in a cost effective manner. Manhole rehabilitation is anticipated this year.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Water Pollution Control Authority

PROJECT TITLE: Secondary Clarifier Upgrades

PROJECT AMOUNT: \$977,000.00

PROJECT YEAR: 2025 / 2026

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: This will include new mechanical drives, all associated structures that encompass the new scraper arms and new skimmer arms. The current secondary clarifiers have been in place since the early 1990's. They run 24 hours a day 7 days a week and 365 days a year. The average life expectancy of equipment in a waste water treatment facility is 20 years. These 2 clarifiers will be almost 30 years old and will be in need of rebuilding.

TOWN OF CANTON
CIP Request Form Explanation
FY 2022-2023 through FY 2026-2027

In the space provided below, please provide appropriate information and a detailed description of the project which encompass the CIP request. A separate form must be complete for **each** project.

DEPARTMENT: Water Pollution Control Authority

PROJECT TITLE: RBC Pump Upgrade / Replacement

PROJECT AMOUNT: \$400,000.00

PROJECT YEAR: 2026 / 2027

PROJECT PRIORITY (If more than one project in a single year):

In order to be included in the Capital Improvement Plan the capital project must have a value greater than \$10,000 and last more than 5 years. The project description shall include all essential details of the capital project including, but not limited to, whether it is legally mandated, whether it addresses safety concerns and whether grant funds may be available to help off-set the costs. For vehicles, include the year and make of the vehicle that is being replaced.

PROJECT DESCRIPTION: The RBC pumps were installed in the early 1990's and are coming to the end of their life expectancy. Now that we are also pumping secondary sludge, the pump capacity has to be revisited to make sure the capacity of the pumps is sufficient