



TOWN OF CANTON FISCAL YEAR 2021-2022

Board of Selectmen Final Proposed Budget

March 8, 2021



**BOARD OF SELECTMEN
BUDGET MESSAGE – FISCAL YEAR 2021-2022**

March 8, 2021

To the Members of the Canton Board of Finance:

The Canton Board of Selectmen is pleased to submit its 2021-2022 budget proposal for your consideration. This detailed budget proposal is designed to deliver necessary services in the next fiscal year plus investments in the town's success in the years beyond.

Priorities for the Board of Selectmen budget are economic development, facilities repair, compliance with new police accountability mandates, senior services, emergency response and greater efficiency in town operations. With these priorities in mind, the Chief Administrative Officer worked with town staff to justify each budget request and to find cost savings wherever possible. The Selectmen continued this process during four budget meetings. The result is a budget proposal that:

- Fully funds several items that were partially funded in the current year. These include:
 - An increase of \$19,792 for Park & Recreation part-time seasonal staff to make up for reductions caused by reduced demand in last year's budget.
 - An increase of \$30,810 in the Department of Public Works snow removal line item to replenish salt that we did not need last winter due to mild weather. The current year's storms require us to purchase the full amount of salt for next year.
- Meets the new mandates resulting from the Police Accountability Law passed by the Connecticut General Assembly last summer. Among these mandates are the use of body and car cameras plus medical evaluations and additional training for each Police Officer at a cost of \$36,192.
- Makes three non-seasonal staffing changes –
 - Replaces the current IT Consultant with a full time IT Specialist position, resulting in an increase in IT support expense in the amount of \$2,928.

- Increase hours for the Senior Center Café Coordinator at a cost of \$2,688 to provide our senior citizens with higher quality, more reliable meals.
- Reassign the Tax Clerk to the Finance Department to support critical functions including payroll and pension calculations. This change still allows the Tax Clerk to assist the Tax Office during the busy months of July and January and to cover Tax Collector absences. The change would result in an additional cost of \$5,920.
- Continues to pave town roads, improves resilience in case of power outages at Canton High School, meets our rising health insurance costs and continues to fund our marketing website aimed at promoting business traffic and grand list growth for our town.

The resulting Board of Selectmen budget proposal totals \$11,690,377 – a figure that includes the Board of Selectmen’s operating expenses and both the Board of Selectmen’s and the Board of Education’s capital projects pursuant to the Town Charter.

Capital Improvement Plan

Of special note this year is the Capital Improvement Plan. Annual allocations for the plan have fallen for several years, from \$1,505,000 in 2016 to \$1,039,653 in the current year. At this level, the town faces a growing backlog of projects and purchases that will become more expensive in the years ahead. Among the basic capital improvement requests are:

Road Improvements	\$480,544
Emergency Vehicle Replacement	\$274,000
School Capital Expenses	\$356,500
Total.....	<u>\$1,111,044</u>

In preparation of this year’s budget, Department Directors requested \$4,303,145 in new capital expenditures, including the basic requests above. Obviously, the majority of requests will go unfunded.

As we have seen in years past, neglect of basic capital expenses results in higher long term cost to the town. In the case of road improvements, years of underfunding resulted in a \$6,000,000 bond issue to repair the town’s deteriorating roads. The Board of Selectmen respectfully requests an increase in Capital Improvement Plan funding to avoid such mistakes in the future.

The Selectmen stand ready to work with the Board of Finance to deliver value to all Canton residents while respecting the limits of affordability.

Respectfully,
Robert Bessel, First Selectman

Town of Canton

BOS Appropriations Summary

General Fund

Department Description	Percent Difference	Proposed FY2021/2022	Adopted FY2021	Expended FY2020/2021 YTD	Expended FY2019/2020	Expended FY2018/2019	Expended FY2017/2018
BOARD OF SELECTMEN - 010 Total	1.07	32,726.00	32,379.00	23,956.14	38,392.19	41,497.61	41,564.42
CHIEF ADMINISTRATIVE OFFICER - 020 Total	0.85	275,711.00	273,389.80	174,789.93	265,532.86	249,729.11	239,033.72
ELECTIONS - 030 Total	(3.09)	34,660.00	35,765.00	20,760.23	26,853.26	29,603.79	28,641.22
PROBATE COURT - 050 Total	2.99	4,024.00	3,907.00	3,907.00	3,921.00	4,041.00	4,403.00
ASSESSMENT - 060 Total	0.35	104,542.00	104,177.33	68,467.07	100,093.41	90,850.08	80,587.11
BUILDING OFFICIAL - 065 Total	2.59	66,847.27	65,158.54	40,573.64	63,209.49	82,750.98	83,833.75
TAX COLLECTOR - 080 Total	(21.11)	85,855.00	108,826.84	67,839.13	105,336.40	98,005.04	92,924.08
FINANCE OFFICER - 090 Total	13.55	474,154.00	417,563.20	305,880.96	496,124.59	406,805.97	240,040.24
TOWN COUNSEL - 100 Total	3.45	60,000.00	58,000.00	30,705.19	63,461.23	65,949.55	55,798.14
TOWN CLERK - 110 Total	(0.91)	145,100.00	146,434.66	98,669.99	137,749.95	134,336.75	129,545.38
TOWN HALL - 120 Total	3.56	312,581.00	301,838.00	220,690.14	322,973.05	304,353.29	304,813.45
INSURANCE - 130 Total	6.77	320,616.00	300,287.00	210,482.24	295,164.40	301,109.54	282,791.45
FRINGE BENEFITS - 141 Total	2.72	2,415,486.28	2,351,533.00	1,983,090.89	2,229,542.84	2,212,289.95	2,088,560.53
SERVICE INCENTIVE - 157 Total	49.41	34,730.00	23,244.00	23,976.48	24,287.00	26,511.00	26,310.00
FIRE SERVICES - 158 Total	2.44	416,150.00	406,226.00	242,056.25	268,783.83	265,439.98	263,574.88
EMERGENCY SERVICES - 162 Total	4.65	195,419.00	186,731.00	103,892.00	145,388.90	173,391.10	155,229.57
POLICE DEPARTMENT - 170 Total	4.68	377,236.00	360,371.73	239,823.78	338,905.77	349,301.94	337,848.11
POLICE DEPT - PATROL - 171 Total	3.33	1,222,912.00	1,183,447.00	757,210.23	1,216,869.00	1,197,930.05	1,214,326.77
POLICE DEPT - DETECTIVE - 172 Total	2.24	104,407.00	102,120.00	61,944.15	97,751.73	97,632.56	92,510.44
POLICE DEPT - COMMUN/DISPATCH - 173 Total	3.90	367,004.00	353,213.00	238,704.25	351,140.51	340,830.75	325,873.74
POLICE DEPT - VEHICLE MAINT - 174 Total	10.61	36,500.00	33,000.00	30,221.68	41,371.46	31,485.09	35,054.42
ANIMAL CONTROL - 175 Total	6.58	25,884.00	24,285.00	11,360.96	23,526.87	24,604.38	22,677.34
POLICE DEPT - FACILITIES - 179 Total	9.39	40,780.00	37,280.00	30,506.94	41,915.71	39,230.69	52,979.05
PARKS DEPARTMENT - 200 Total	7.08	128,067.00	119,597.00	72,639.90	112,826.66	114,012.24	117,562.17
GENERAL HIGHWAY - 210 Total	4.15	1,203,150.00	1,155,180.26	834,737.05	1,108,037.62	1,074,680.66	1,112,812.66
TOWN GARAGE - 260 Total	(3.50)	37,235.00	38,585.00	27,125.00	53,977.56	38,739.55	31,574.58
LIBRARY - 320 Total	1.36	659,990.00	651,136.77	401,220.03	605,695.31	607,319.42	599,587.04
COMMUNITY AGENCIES - 340 Total	9.23	106,808.00	97,785.00	101,279.00	89,476.53	83,989.38	85,694.51
SENIOR/SOCIAL SERVICES - 380 Total	4.56	228,046.00	218,106.00	132,401.10	193,439.10	211,587.41	184,134.51
TOWN PLANNER - 410 Total	5.10	342,141.75	325,542.21	201,037.46	287,270.94	279,984.79	260,349.18
FIRE MARSHAL - 440 Total	2.61	63,607.00	61,992.00	40,095.04	56,812.58	69,089.35	68,915.92
PARK AND RECREATION - 450 Total	13.98	208,344.00	182,784.46	132,207.27	171,315.68	192,091.35	193,601.92
UTILITIES - 470 Total	(2.12)	231,200.00	236,200.00	133,560.09	213,221.44	218,075.72	230,064.22
COMMUNITY CENTER - 550 Total	(1.85)	92,875.00	94,625.00	57,669.61	107,757.98	116,514.86	111,284.07
CONTINGENCY - 585 Total	283.71	82,126.00	21,403.27	-	-	-	-
CAPITAL IMPROVEMENTS - 590 Total	0.46	1,044,403.00	1,039,653.31	1,039,653.43	1,056,700.00	1,166,806.00	1,481,420.83
INFORMATION TECHNOLOGIES - 901 Total	4.11	109,060.00	104,751.13	65,167.87	160,915.14	143,301.68	139,084.36
Grand Total	3.85	11,690,377.30	11,256,518.51	8,228,302.12	10,915,741.99	10,883,872.61	10,815,006.78

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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 Definition: BOS Proposed Budget

From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.01.010.51120	FIRST SELECTMAN'S SALARY	0.00	\$15,000.00	\$15,000.00	\$9,230.72	\$14,999.92	\$15,288.38	\$14,999.92
010.01.010.56950	MTG. DUES/SUBSCRIPTION	2.00	\$17,726.00	\$17,379.00	\$14,148.50	\$16,792.27	\$16,669.81	\$16,693.12
010.01.010.57200	PRINTING	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00
010.01.010.57500	ADVERTISING	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$939.42	\$271.38
010.01.010.60050	NEWSLETTER	0.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$8,600.00	\$8,800.00
DEPARTMENT: BOARD OF SELECTMEN - 010		1.07	\$32,726.00	\$32,379.00	\$23,379.22	\$38,392.19	\$41,497.61	\$41,564.42
010.01.020.51000	FULL TIME SALARIES	0.00	\$67,230.00	\$67,230.80	\$39,322.62	\$65,024.84	\$60,406.72	\$61,973.92
010.01.020.51110	SUPERVISORY'S SALARIES	3.00	\$157,171.00	\$152,593.00	\$93,923.56	\$148,148.97	\$143,834.11	\$139,644.97
010.01.020.51200	PART TIME	4.17	\$28,600.00	\$27,456.00	\$17,185.65	\$28,457.18	\$28,314.57	\$23,356.58
010.01.020.53000	EQUIPMENT PURCHASE	0.00	\$300.00	\$300.00	\$1,513.86	\$342.84	\$0.00	\$0.00
010.01.020.53700	POSTAGE METER RENTAL	0.00	\$1,660.00	\$1,660.00	\$1,239.93	\$1,653.24	\$1,653.24	\$1,738.62
010.01.020.55200	MILEAGE	24.00	\$3,100.00	\$2,500.00	\$3,900.00	\$2,450.46	\$0.00	\$2,400.00
010.01.020.55850	SAFETY	0.00	\$500.00	\$500.00	\$0.00	\$243.58	\$609.90	\$0.00
010.01.020.56100	POSTAGE	0.00	\$900.00	\$900.00	\$549.87	\$715.80	\$868.40	\$946.07
010.01.020.56820	MEDICAL DOCTORS	0.00	\$2,800.00	\$2,800.00	\$920.00	\$1,989.00	\$2,555.50	\$2,773.00
010.01.020.56920	CONSULTANT	(33.33)	\$8,000.00	\$12,000.00	\$1,505.00	\$11,152.64	\$7,007.40	\$2,000.96
010.01.020.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,650.00	\$1,650.00	\$1,346.00	\$1,423.11	\$1,335.67	\$1,362.16
010.01.020.57100	OFFICE SUPPLIES	0.00	\$2,800.00	\$2,800.00	\$1,204.34	\$2,732.52	\$2,725.53	\$2,195.23
010.01.020.57105	POSTAGE METER SUPPLIES	0.00	\$400.00	\$400.00	\$363.12	\$330.93	\$193.56	\$241.00
010.01.020.57500	ADVERTISING	0.00	\$300.00	\$300.00	\$150.00	\$840.75	\$0.00	\$150.00
010.01.020.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$0.00	\$27.00	\$224.51	\$251.21
DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER - 020		0.85	\$275,711.00	\$273,389.80	\$163,123.95	\$265,532.86	\$249,729.11	\$239,033.72

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010.01.030.51130	REGISTRAR OF VOTERS SA	0.00	\$20,000.00	\$20,000.00	\$12,307.70	\$17,000.00	\$16,980.61
010.01.030.51140	REGISTRARS DEPUTIES SA	0.00	\$6,000.00	\$6,000.00	\$3,692.39	\$6,000.00	\$5,999.75
010.01.030.52020	ELECTION WORKERS	(42.31)	\$3,000.00	\$5,200.00	\$1,240.25	\$1,422.00	\$1,627.50
010.01.030.55000	REPAIRS & MAINTENANCE	(27.27)	\$800.00	\$1,100.00	\$690.00	\$600.00	\$1,200.00
010.01.030.55200	MILEAGE	0.00	\$300.00	\$300.00	\$0.00	\$106.72	\$166.50
010.01.030.56090	CANVASSING LIST	0.00	\$75.00	\$75.00	\$0.00	\$60.00	\$72.00
010.01.030.56100	POSTAGE	0.00	\$750.00	\$750.00	\$870.84	\$694.10	\$717.86
010.01.030.56720	MEALS	(20.00)	\$400.00	\$500.00	\$0.00	\$180.28	\$100.00
010.01.030.56950	MTG. DUES/SUBSCRIPTION	89.93	\$2,735.00	\$1,440.00	\$290.00	\$498.16	\$1,525.00
010.01.030.57100	OFFICE SUPPLIES	50.00	\$600.00	\$400.00	\$669.04	\$292.00	\$252.00
DEPARTMENT: ELECTIONS - 030		(3.09)	\$34,660.00	\$35,765.00	\$19,760.22	\$26,853.26	\$28,641.22
010.01.050.59100	DEPARTMENT EXPENSE	2.99	\$4,024.00	\$3,907.00	\$3,907.00	\$3,921.00	\$4,403.00
DEPARTMENT: PROBATE COURT - 050		2.99	\$4,024.00	\$3,907.00	\$3,907.00	\$3,921.00	\$4,403.00
010.02.060.51110	SUPERVISORY'S SALARIES	0.00	\$76,532.00	\$76,532.33	\$47,096.80	\$74,484.04	\$36,245.36
010.02.060.51200	PART TIME	0.00	\$500.00	\$500.00	\$105.00	\$316.54	\$5,623.27
010.02.060.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,091.96
010.02.060.53305	PURCHASED SERVICES	(1.13)	\$4,380.00	\$4,430.00	\$2,620.00	\$4,360.00	\$2,242.00
010.02.060.55200	MILEAGE	0.00	\$600.00	\$600.00	\$21.39	\$305.38	\$247.71
010.02.060.55830	COMPUTER SOFTWARE SU	3.04	\$14,220.00	\$13,800.00	\$13,800.00	\$13,200.00	\$12,700.00
010.02.060.56100	POSTAGE	0.00	\$1,185.00	\$1,185.00	\$514.84	\$1,092.28	\$1,696.13
010.02.060.56910	REFERENCES/TEXTS	(7.55)	\$490.00	\$530.00	\$0.00	\$470.00	\$550.00
010.02.060.56950	MTG. DUES/SUBSCRIPTION	0.00	\$875.00	\$875.00	\$90.00	\$245.00	\$1,250.50

Town of Canton

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010.02.060.57100	OFFICE SUPPLIES	0.00	\$550.00	\$550.00	\$158.34	\$539.02	\$213.08
010.02.060.57200	PRINTING	4.00	\$910.00	\$875.00	\$517.15	\$887.63	\$778.65
010.02.060.57210	GRAND LIST PROCESSING	0.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
010.02.060.57220	MAPPING MATERIALS	0.00	\$3,200.00	\$3,200.00	\$0.00	\$3,354.56	\$3,200.00
010.02.060.57500	ADVERTISING	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$38.25
010.02.060.57600	COMPUTER SUPPLIES	0.00	\$400.00	\$400.00	\$0.00	\$238.96	\$218.51
DEPARTMENT: ASSESSMENT - 060		0.35	\$104,542.00	\$104,177.33	\$65,523.52	\$100,093.41	\$80,587.11
010.07.065.51110	SUPERVISORY'S SALARIES	2.75	\$63,097.27	\$61,408.54	\$37,124.01	\$60,482.40	\$52,232.21
010.07.065.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,380.59
010.07.065.55200	MILEAGE	0.00	\$2,100.00	\$2,100.00	\$1,092.55	\$2,607.71	\$2,285.46
010.07.065.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$19.80	\$629.14
010.07.065.56910	REFERENCES/TEXTS	0.00	\$1,450.00	\$1,450.00	\$0.00	\$39.58	\$0.00
010.07.065.56950	MTG. DUES/SUBSCRIPTION	0.00	\$200.00	\$200.00	\$0.00	\$60.00	\$60.00
010.07.065.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$246.35
DEPARTMENT: BUILDING OFFICIAL - 065		2.59	\$66,847.27	\$65,158.54	\$38,216.56	\$63,209.49	\$83,833.75
010.02.080.51110	SUPERVISORY'S SALARIES	0.00	\$62,237.00	\$62,236.84	\$39,097.46	\$60,571.14	\$61,211.47
010.02.080.51200	PART TIME HOURLY	(78.25)	\$6,709.00	\$30,853.00	\$19,289.00	\$29,989.74	\$18,399.12
010.02.080.53400	COLLECTION SERVICES	1.76	\$2,079.00	\$2,043.00	\$1,792.50	\$2,097.50	\$1,375.00
010.02.080.55200	MILEAGE	0.00	\$450.00	\$450.00	\$10.93	\$0.00	\$240.60
010.02.080.56100	POSTAGE	1.67	\$6,377.00	\$6,272.00	\$2,194.64	\$5,911.78	\$6,827.54
010.02.080.56950	MTG. DUES/SUBSCRIPTION	116.91	\$1,206.00	\$556.00	\$95.00	\$95.00	\$30.00
010.02.080.57100	OFFICE SUPPLIES	(25.40)	\$376.00	\$504.00	\$252.63	\$294.50	\$542.14

Town of Canton

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010.02.080.57110	BUSINESS FORMS	7.78	\$5,167.00	\$4,794.00	\$824.14	\$5,457.37	\$4,341.13	\$3,976.82
010.02.080.57120	BINDING BOOKS	0.00	\$478.00	\$478.00	\$0.00	\$477.50	\$387.50	\$187.50
010.02.080.57500	ADVERTISING	19.00	\$476.00	\$400.00	\$336.00	\$202.91	\$138.89	\$133.89
010.02.080.57600	COMPUTER SUPPLIES	25.00	\$300.00	\$240.00	\$0.00	\$238.96	\$218.51	\$0.00
DEPARTMENT: TAX COLLECTOR - 080		(21.11)	\$85,855.00	\$108,826.84	\$63,892.30	\$105,336.40	\$98,005.04	\$92,924.08
010.02.090.51000	FULL TIME SALARIES	(2.49)	\$124,624.00	\$127,808.16	\$78,307.20	\$145,324.20	\$57,600.24	\$19,200.40
010.02.090.51110	SUPERVISORY'S SALARIES	0.27	\$103,332.00	\$103,056.00	\$65,969.27	\$110,859.60	\$99,824.99	\$92,340.13
010.02.090.51200	PART TIME	(0.39)	\$68,857.00	\$69,128.00	\$18,217.15	\$68,825.30	\$50,022.42	\$46,097.94
010.02.090.51301	FULL TIME HOURLY	46.30	\$144,912.00	\$99,048.04	\$98,830.96	\$97,265.58	\$158,906.14	\$40,112.65
010.02.090.51400	OVERTIME	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.20
010.02.090.55200	MILEAGE	(0.86)	\$690.00	\$696.00	\$0.00	\$429.99	\$442.73	\$817.89
010.02.090.55830	COMPUTER SOFTWARE SU	126.97	\$24,869.00	\$10,957.00	\$23,650.76	\$50,530.55	\$35,727.80	\$34,711.24
010.02.090.55860	COPIER MAINTENANCE CO	0.00	\$180.00	\$180.00	\$60.45	\$114.25	\$118.97	\$109.11
010.02.090.56100	POSTAGE	0.00	\$1,500.00	\$1,500.00	\$1,014.25	\$1,800.25	\$1,732.63	\$2,376.43
010.02.090.56200	TEMPORARY STAFFING EX	0.00	\$0.00	\$0.00	\$0.00	\$18,837.50	\$0.00	\$0.00
010.02.090.56950	MTG. DUES/SUBSCRIPTION	0.00	\$2,210.00	\$2,210.00	\$327.50	\$627.92	\$195.00	\$2,171.34
010.02.090.57100	OFFICE SUPPLIES	0.00	\$2,480.00	\$2,480.00	\$482.18	\$1,270.49	\$2,235.05	\$1,890.12
010.02.090.57600	COMPUTER SUPPLIES	0.00	\$500.00	\$500.00	\$477.92	\$238.96	\$0.00	\$102.79
DEPARTMENT: FINANCE OFFICER - 090		13.55	\$474,154.00	\$417,563.20	\$287,337.64	\$496,124.59	\$406,805.97	\$240,040.24
010.01.100.52160	GENERAL	25.00	\$40,000.00	\$32,000.00	\$20,689.19	\$57,301.28	\$57,366.55	\$35,827.27
010.01.100.52170	LABOR	(16.67)	\$10,000.00	\$12,000.00	\$3,639.00	\$908.00	\$72.00	\$3,801.00
010.01.100.52210	ENVIRONMENTAL LAW/LAN	(28.57)	\$10,000.00	\$14,000.00	\$6,377.00	\$5,251.95	\$8,511.00	\$16,169.87
DEPARTMENT: TOWN COUNSEL - 100		3.45	\$60,000.00	\$58,000.00	\$30,705.19	\$63,461.23	\$65,949.55	\$55,798.14

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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 Definition: BOS Proposed Budget

From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.01.110.51110	SUPERVISORY'S SALARIES	0.00	\$78,166.00	\$78,165.66	\$48,101.93	\$76,073.66	\$74,037.60	\$72,055.09
010.01.110.51200	PART TIME	2.23	\$38,388.00	\$37,551.00	\$22,564.37	\$36,672.35	\$35,614.94	\$34,619.70
010.01.110.55200	MILEAGE	(40.00)	\$150.00	\$250.00	\$0.00	\$107.00	\$30.74	\$231.15
010.01.110.55860	COPIER MAINTENANCE CO	0.00	\$200.00	\$200.00	\$122.76	\$179.35	\$140.41	\$80.29
010.01.110.55950	VITAL STATISTICS	0.00	\$165.00	\$165.00	\$140.94	\$26.00	\$118.00	\$539.90
010.01.110.56100	POSTAGE	135.85	\$3,000.00	\$1,272.00	\$3,831.61	\$1,548.61	\$1,640.25	\$2,232.72
010.01.110.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$280.00	\$480.00	\$480.00	\$480.00
010.01.110.56950	MTG. DUES/SUBSCRIPTION	(42.74)	\$335.00	\$585.00	\$482.83	\$525.94	\$405.00	\$670.68
010.01.110.57100	OFFICE SUPPLIES	0.00	\$758.00	\$758.00	\$522.40	\$649.92	\$625.33	\$965.43
010.01.110.57200	BALLOTS	(36.04)	\$6,300.00	\$9,850.00	\$7,510.26	\$3,536.03	\$6,435.52	\$2,579.96
010.01.110.57500	ADVERTISING	0.00	\$1,750.00	\$1,750.00	\$742.65	\$900.33	\$933.62	\$854.01
010.01.110.57600	COMPUTER SUPPLIES	0.00	\$840.00	\$840.00	\$238.96	\$840.00	\$822.88	\$822.61
010.01.110.57700	PHOTOSTATING/BINDING M	0.00	\$175.00	\$175.00	\$0.00	\$76.50	\$0.00	\$83.25
010.01.110.57900	MICROFILMING/INDEXING	0.00	\$13,460.00	\$13,460.00	\$8,317.41	\$15,190.01	\$12,119.46	\$12,397.59
010.01.110.60040	COPIER LEASE	0.00	\$933.00	\$933.00	\$544.25	\$944.25	\$933.00	\$933.00
DEPARTMENT: TOWN CLERK - 110		(0.91)	\$145,100.00	\$146,434.66	\$93,400.37	\$137,749.95	\$134,336.75	\$129,545.38
010.05.120.51200	PART TIME	0.00	\$0.00	\$0.00	\$0.00	\$4,878.13	\$2,139.46	\$3,035.06
010.05.120.51304	FULL TIME HOURLY NAGE	3.86	\$178,641.00	\$172,003.00	\$107,086.32	\$171,904.09	\$171,230.07	\$162,742.74
010.05.120.51400	OVERTIME	10.00	\$22,000.00	\$20,000.00	\$35,648.88	\$29,249.52	\$21,199.06	\$20,861.37
010.05.120.55000	REPAIRS/MAINTENANCE	0.00	\$19,000.00	\$19,000.00	\$1,825.00	\$14,347.83	\$10,288.96	\$17,525.95
010.05.120.55100	MAINTENANCE/CLEANING	0.00	\$12,000.00	\$12,000.00	\$11,844.16	\$19,672.09	\$12,954.80	\$10,188.67
010.05.120.55300	HEATING/COOLING REPAIR	0.00	\$6,000.00	\$6,000.00	\$1,957.14	\$7,592.42	\$5,860.76	\$7,052.38
010.05.120.55310	HEATING/COOLING CONTR	0.00	\$2,700.00	\$2,700.00	\$2,025.00	\$2,700.00	\$2,700.00	\$2,700.00

Town of Canton

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From Date: 2/1/2021

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010.05.120.55500	LIGHT/POWER	7.29	\$41,305.00	\$38,500.00	\$28,893.43	\$36,100.81	\$39,554.13
010.05.120.55600	ELEVATOR MAINTENANCE	0.00	\$1,785.00	\$1,785.00	\$1,312.00	\$1,710.54	\$2,756.98
010.05.120.56200	TELEPHONE	0.00	\$13,000.00	\$13,000.00	\$8,548.07	\$12,166.68	\$12,840.39
010.05.120.56500	FUEL OIL/HEAT	(10.71)	\$12,500.00	\$14,000.00	\$7,057.01	\$13,349.13	\$14,611.63
010.05.120.56750	WATER	50.00	\$2,400.00	\$1,600.00	\$1,390.11	\$2,199.06	\$1,897.52
010.05.120.56760	SEWER USE	0.00	\$1,250.00	\$1,250.00	\$408.07	\$1,252.16	\$601.47
010.05.120.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$78.59	\$98.16
010.05.120.57400	EQUIPMENT PURCHASES -	0.00	\$0.00	\$0.00	\$1,349.00	\$5,772.00	\$0.00
010.05.120.59920	MISC. EXPENSE DEPT - TO	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,347.00
DEPARTMENT: TOWN HALL - 120		3.56	\$312,581.00	\$301,838.00	\$209,344.19	\$322,973.05	\$304,813.45
010.08.130.52000	PROPERTY/CASUALTY	7.30	\$168,178.00	\$156,738.00	\$127,439.90	\$153,196.96	\$150,389.54
010.08.130.52010	WORKMAN'S COMPENSATION	6.46	\$146,438.00	\$137,549.00	\$91,582.57	\$141,668.00	\$124,813.44
010.08.130.52030	UNEMPLOYMENT	0.00	\$2,000.00	\$2,000.00	\$0.00	\$3,825.69	\$5,799.00
010.08.130.53560	RECOVERABLE EXPENSE	0.00	\$4,000.00	\$4,000.00	(\$8,540.23)	(\$3,526.25)	\$1,789.47
DEPARTMENT: INSURANCE - 130		6.77	\$320,616.00	\$300,287.00	\$210,482.24	\$295,164.40	\$282,791.45
010.00.141.52400	F.I.C.A.	2.75	\$417,307.00	\$406,138.00	\$252,946.13	\$193,811.83	\$0.00
010.09.141.51670	EMPLOYEE LEAVE LIABILITY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,680.08
010.09.141.52110	LIFE INSURANCE	0.56	\$8,828.28	\$8,779.00	\$6,565.98	\$8,848.52	\$7,345.15
010.09.141.52120	MEDICAL INSURANCE	8.15	\$890,591.00	\$823,443.00	\$652,552.83	\$784,232.00	\$742,858.14
010.09.141.52130	SECTION 125 ADMINISTRATIVE	0.00	\$707.00	\$707.00	\$353.49	\$734.11	\$658.15
010.09.141.52140	LT DISABILITY & ADD	(1.15)	\$8,760.00	\$8,862.00	\$6,796.75	\$8,861.52	\$7,411.57
010.09.141.52145	HEART AND HYPERTENSION	0.00	\$43,576.00	\$43,576.00	\$29,330.00	\$43,576.00	\$43,576.00

Town of Canton

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010.09.141.52300	PENSION	(1.35)	\$1,042,663.00	\$1,056,967.00	\$963,376.02	\$980,843.53	\$912,005.39
010.09.141.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$205,611.33	\$364,083.05
010.09.141.56820	EMPLOYEE ASSISTANCE PR	(0.23)	\$3,054.00	\$3,061.00	\$3,024.00	\$3,024.00	\$2,943.00
DEPARTMENT: FRINGE BENEFITS - 141		2.72	\$2,415,486.28	\$2,351,533.00	\$1,914,945.20	\$2,229,542.84	\$2,088,560.53
010.04.157.52050	FIRE SERVICE DB/DC	49.41	\$34,730.00	\$23,244.00	\$23,976.48	\$24,287.00	\$26,310.00
DEPARTMENT: SERVICE INCENTIVE - 157		49.41	\$34,730.00	\$23,244.00	\$23,976.48	\$24,287.00	\$26,310.00
010.04.158.51200	OFFICER STIPENDS	0.00	\$18,750.00	\$18,750.00	\$2,461.60	\$17,983.34	\$16,379.82
010.04.158.51220	PART TIME HOURLY	0.08	\$64,000.00	\$63,948.00	\$47,550.34	\$11,236.12	\$0.00
010.04.158.51230	PAY PER CALL	0.00	\$24,500.00	\$24,500.00	\$11,806.60	\$24,723.00	\$22,004.50
010.04.158.51301	FULL TIME HOURLY	7.04	\$66,000.00	\$61,658.00	\$26,653.82	\$0.00	\$5,291.23
010.04.158.51400	OVERTIME	(100.00)	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00
010.04.158.53000	EQUIPMENT PURCHASE	0.00	\$49,000.00	\$49,000.00	\$9,510.72	\$57,483.67	\$43,386.89
010.04.158.53100	COMPUTER EQUIPMENT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.61
010.04.158.53630	FIRE SERVICE AWARDS	0.00	\$1,800.00	\$1,800.00	\$0.00	\$529.68	\$574.27
010.04.158.54100	TIRES	0.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$665.00
010.04.158.54200	VEHICLE FUEL	9.09	\$6,000.00	\$5,500.00	\$4,339.23	\$5,236.72	\$5,030.85
010.04.158.55010	VEHICLE MAINTENANCE	2.00	\$51,000.00	\$50,000.00	\$45,914.02	\$40,302.72	\$54,188.76
010.04.158.55020	RADIO MAINTENANCE	20.00	\$3,000.00	\$2,500.00	\$3,052.50	\$3,726.87	\$902.75
010.04.158.55030	EQUIPMENT MAINTENANCE	14.29	\$4,000.00	\$3,500.00	\$1,387.23	\$4,428.95	\$3,393.00
010.04.158.55100	MAINTENANCE/CLEANING S	(28.75)	\$20,000.00	\$28,070.00	\$17,513.47	\$15,891.82	\$20,309.76
010.04.158.55500	LIGHT/POWER	25.00	\$20,000.00	\$16,000.00	\$13,169.87	\$20,415.05	\$20,381.73
010.04.158.55830	COMPUTER SOFTWARE SU	129.01	\$15,000.00	\$6,550.00	\$2,593.85	\$4,410.16	\$4,217.51

Town of Canton

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010.04.158.56200	TELEPHONE	25.00	\$2,500.00	\$2,000.00	\$1,214.03	\$2,395.81	\$3,717.02	\$1,679.15
010.04.158.56205	CELL PHONE	5.56	\$3,800.00	\$3,600.00	\$2,589.94	\$3,794.58	\$2,432.18	\$850.44
010.04.158.56340	CABLE/INTERNET	7.14	\$3,000.00	\$2,800.00	\$2,305.26	\$3,362.90	\$3,234.28	\$3,138.88
010.04.158.56500	FUEL OIL/HEAT	0.00	\$13,000.00	\$13,000.00	\$6,179.44	\$10,957.52	\$14,311.53	\$14,904.72
010.04.158.56750	WATER	0.00	\$300.00	\$300.00	\$597.18	\$1,097.97	\$793.66	\$225.37
010.04.158.56760	SEWER USE	0.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$175.00
010.04.158.56820	PHYSICALS	0.00	\$12,350.00	\$12,350.00	\$9,855.50	\$11,254.50	\$12,318.00	\$11,501.00
010.04.158.56950	MTG. DUES/SUBSCRIPTION	5.56	\$950.00	\$900.00	\$807.50	\$1,004.56	\$987.50	\$854.00
010.04.158.57100	OFFICE SUPPLIES	40.00	\$700.00	\$500.00	\$191.02	\$131.24	\$443.54	\$205.96
010.04.158.57550	RECRUITMENT	0.00	\$1,500.00	\$1,500.00	\$142.75	\$411.25	\$743.19	\$1,265.85
010.04.158.57800	TRAINING/EDUCATION	0.00	\$10,000.00	\$10,000.00	\$7,609.72	\$8,953.41	\$4,801.95	\$7,371.62
010.04.158.59930	NFPA COMPLIANCE	0.00	\$13,800.00	\$13,800.00	\$9,874.72	\$11,909.20	\$15,808.91	\$12,934.62
010.04.158.59950	CONSUMABLES	(25.00)	\$1,500.00	\$2,000.00	\$190.86	\$1,133.37	\$1,323.28	\$1,291.29
010.04.158.59980	RETENTION	0.00	\$6,500.00	\$6,500.00	\$1,800.06	\$2,809.42	\$6,040.86	\$7,131.34
DEPARTMENT: FIRE SERVICES - 158		2.44	\$416,150.00	\$406,226.00	\$229,511.23	\$268,783.83	\$265,439.98	\$263,574.88
010.04.162.53480	EMS DEFICIT	5.08	\$174,091.00	\$165,677.00	\$82,838.50	\$124,278.00	\$152,302.75	\$134,569.29
010.04.162.53500	EMS C-MED	1.30	\$21,328.00	\$21,054.00	\$21,053.50	\$21,110.90	\$21,088.35	\$20,660.28
DEPARTMENT: EMERGENCY SERVICES - 162		4.65	\$195,419.00	\$186,731.00	\$103,892.00	\$145,388.90	\$173,391.10	\$155,229.57
010.03.170.51110	SUPERVISORY'S SALARIES	0.00	\$251,580.00	\$251,580.53	\$154,818.73	\$234,489.04	\$237,868.80	\$231,525.77
010.03.170.51200	PART TIME HOURLY	2.65	\$4,381.00	\$4,268.00	\$0.00	\$2,769.60	\$4,110.18	\$3,967.59
010.03.170.51301	FULL TIME HOURLY	0.00	\$56,984.00	\$56,984.20	\$34,613.21	\$56,049.63	\$54,051.95	\$52,541.64
010.03.170.51400	OVERTIME-POLICE ADMIN	(25.00)	\$600.00	\$800.00	\$438.34	\$137.13	\$800.55	\$923.82

Town of Canton

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010.03.170.51495	PRIVATE DUTY	0.00	\$0.00	\$0.00	(\$1,543.20)	\$1,543.20	\$0.00	\$0.00
010.03.170.55810	OFFICE EQUIPMENT MAINT	91.25	\$3,825.00	\$2,000.00	\$183.75	\$1,511.03	\$945.29	\$720.32
010.03.170.55830	COMPUTER SOFTWARE SU	72.62	\$24,400.00	\$14,135.00	\$20,239.03	\$14,065.00	\$14,065.00	\$17,430.18
010.03.170.55860	COPIER MAINTENANCE CO	0.00	\$1,300.00	\$1,300.00	\$719.41	\$870.75	\$976.67	\$1,431.94
010.03.170.56100	POSTAGE	(28.37)	\$500.00	\$698.00	\$378.77	\$450.21	\$372.70	\$718.58
010.03.170.56205	CELL PHONE	0.00	\$960.00	\$960.00	\$359.91	\$799.80	\$959.76	\$959.76
010.03.170.56240	REGIONAL PROGRAMS	0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
010.03.170.56700	UNIFORMS	(9.52)	\$1,900.00	\$2,100.00	\$414.38	\$1,729.18	\$1,601.69	\$1,563.53
010.03.170.56820	MEDICAL DOCTORS	150.00	\$2,500.00	\$1,000.00	\$0.00	\$0.00	\$6,130.50	\$1,415.00
010.03.170.56950	MTG. DUES/SUBSCRIPTION	8.90	\$4,160.00	\$3,820.00	\$3,608.51	\$3,590.00	\$4,310.65	\$3,815.67
010.03.170.56951	TRAINING	(66.67)	\$500.00	\$1,500.00	\$86.74	\$1,760.00	\$4,030.89	\$40.00
010.03.170.57100	OFFICE SUPPLIES	0.00	\$3,050.00	\$3,050.00	\$1,363.39	\$2,752.84	\$2,931.74	\$2,858.10
010.03.170.59910	MISC. EXPENSE PERSONNEL	50.00	\$750.00	\$500.00	\$147.95	\$758.37	\$1,288.77	\$859.38
010.03.170.59920	MISC. EXPENSE DEPARTMENT	208.50	\$6,170.00	\$2,000.00	\$1,185.11	\$2,498.30	\$2,429.26	\$1,954.96
010.03.170.60000	EMERGENCY MGMT	0.00	\$1,500.00	\$1,500.00	\$1,174.42	\$1,078.89	\$946.29	\$764.29
010.03.170.60040	LEASED EQUIPMENT	0.00	\$7,176.00	\$7,176.00	\$4,514.20	\$7,052.80	\$6,481.25	\$9,357.58
DEPARTMENT: POLICE DEPARTMENT - 170		4.68	\$377,236.00	\$360,371.73	\$227,702.65	\$338,905.77	\$349,301.94	\$337,848.11
010.03.171.51303	FULL TIME HOURLY PATROL	(1.58)	\$1,042,333.00	\$1,059,025.00	\$622,478.46	\$1,067,774.95	\$1,028,222.07	\$1,066,267.71
010.03.171.51310	HOLIDAY BENEFITS/AFSCM	4.39	\$46,000.00	\$44,067.00	\$36,757.24	\$60,827.92	\$55,656.98	\$58,720.08
010.03.171.51400	OVERTIME/PATROL	34.55	\$74,000.00	\$55,000.00	\$35,211.01	\$62,925.91	\$86,485.30	\$65,713.61
010.03.171.51660	EDUCATIONAL INCENTIVE/F	0.00	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$4,500.00
010.03.171.55800	DEPT EQUIPMENT/PATROL	492.68	\$39,929.00	\$6,737.00	\$2,246.85	\$5,354.58	\$2,687.29	\$3,116.91
010.03.171.56700	UNIFORMS/PATROL	0.00	\$8,000.00	\$8,000.00	\$3,358.23	\$10,036.79	\$12,314.90	\$7,481.74

Town of Canton

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010.03.171.56710	WEAPONS/AMMO	9.07	\$6,400.00	\$5,868.00	\$5,190.40	\$4,873.85	\$5,738.72
010.03.171.56951	TRAINING	100.00	\$3,000.00	\$1,500.00	\$244.00	\$1,825.00	\$2,788.00
DEPARTMENT: POLICE DEPT - PATROL - 171		3.33	\$1,222,912.00	\$1,183,447.00	\$708,736.19	\$1,216,869.00	\$1,214,326.77
010.03.172.51303	FULL TIME HOURLY AFSCM	2.50	\$93,932.00	\$91,645.00	\$55,691.84	\$90,220.54	\$85,321.60
010.03.172.51310	HOLIDAY BENEFITS/AFSCM	0.00	\$1,005.00	\$1,005.00	\$0.00	\$343.92	\$0.00
010.03.172.51400	OVERTIME/DETECTIVE	0.00	\$6,000.00	\$6,000.00	\$2,635.24	\$4,040.11	\$4,806.06
010.03.172.51660	EDUCATIONAL INCENTIVE/	0.00	\$750.00	\$750.00	\$0.00	\$750.00	\$750.00
010.03.172.56205	CELL PHONE	0.00	\$420.00	\$420.00	\$0.00	\$142.89	\$414.03
010.03.172.56230	CRIME LAB/PROCESSING	0.00	\$1,200.00	\$1,200.00	\$6.77	\$1,246.27	\$230.95
010.03.172.56700	UNIFORMS/DETECTIVE	0.00	\$600.00	\$600.00	\$85.50	\$1,008.00	\$380.30
010.03.172.56951	TRAINING	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$607.50
DEPARTMENT: POLICE DEPT - DETECTIVE - 172		2.24	\$104,407.00	\$102,120.00	\$58,419.35	\$97,751.73	\$92,510.44
010.03.173.51200	PART TIME/DISPATCH	14.03	\$17,105.00	\$15,000.00	\$11,182.53	\$13,119.42	\$14,707.50
010.03.173.51302	FULL TIME HOURLY CILU/DI	2.80	\$258,419.00	\$251,375.00	\$154,910.06	\$248,138.31	\$234,931.89
010.03.173.51311	HOLIDAY BENEFITS/CILU/DI	7.09	\$15,000.00	\$14,007.00	\$14,622.80	\$18,781.07	\$14,550.72
010.03.173.51321	OVERTIME-DISPATCH	4.35	\$48,000.00	\$46,000.00	\$32,439.71	\$47,640.49	\$39,607.54
010.03.173.55020	RADIO MAINTENANCE/DISP	3.82	\$23,100.00	\$22,251.00	\$6,068.24	\$20,000.54	\$18,902.39
010.03.173.55200	MILEAGE	0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$80.42
010.03.173.55800	DEPT EQUIPMENT/DISPATC	66.67	\$2,000.00	\$1,200.00	\$1,221.78	\$476.37	\$205.23
010.03.173.56700	UNIFORMS/DISPATCH	0.00	\$1,680.00	\$1,680.00	\$1,564.73	\$1,738.31	\$1,437.72
010.03.173.56951	TRAINING	0.00	\$1,500.00	\$1,500.00	\$1,255.00	\$881.00	\$1,450.33
010.03.173.57800	EDUCATION REIMB/DISPAT	0.00	\$0.00	\$0.00	\$0.00	\$365.00	\$0.00
DEPARTMENT: POLICE DEPT - COMMUN/DISPATCH - 173		3.90	\$367,004.00	\$353,213.00	\$223,264.85	\$351,140.51	\$325,873.74

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Town of Canton

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Account	Description	Percent Difference	Proposed FY 2021	2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.03.174.54100	TIRES/POLICE VEH.MAINT	0.00	\$3,000.00	\$3,000.00	\$0.00	\$3,829.79	\$0.00	\$3,506.49
010.03.174.54200	VEHICLE FUEL/POLICE VEH	20.00	\$21,000.00	\$17,500.00	\$17,938.10	\$25,207.30	\$19,241.94	\$23,004.38
010.03.174.55010	VEHICLE MAINTENANCE/PC	0.00	\$12,500.00	\$12,500.00	\$10,276.24	\$12,334.37	\$12,243.15	\$8,543.55
DEPARTMENT: POLICE DEPT - VEHICLE MAINT - 174		10.61	\$36,500.00	\$33,000.00	\$28,214.34	\$41,371.46	\$31,485.09	\$35,054.42
010.03.175.51200	PART TIME	10.66	\$16,599.00	\$15,000.00	\$9,717.38	\$15,674.40	\$15,843.15	\$14,467.10
010.03.175.55700	POUND MAINTENANCE	0.00	\$1,500.00	\$1,500.00	\$856.10	\$1,916.47	\$1,839.85	\$1,614.42
010.03.175.56900	POUND SUPPLIES	0.00	\$600.00	\$600.00	\$114.34	\$188.50	\$292.78	\$162.94
010.03.175.56950	MTG. DUES/SUBSCRIPTION	0.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$52.48
010.03.175.57500	ADVERTISING	0.00	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$20.00
010.03.175.57950	LICENSE FEES - ST OF CT	0.00	\$7,000.00	\$7,000.00	\$0.00	\$5,682.50	\$6,628.60	\$6,360.40
010.03.175.59920	MISC. EXPENSE DEPARTMENT	0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00
DEPARTMENT: ANIMAL CONTROL - 175		6.58	\$25,884.00	\$24,285.00	\$10,687.82	\$23,526.87	\$24,604.38	\$22,677.34
010.03.179.55000	REPAIRS/MAINTENANCE	0.00	\$0.00	\$0.00	\$4.36	\$29.93	\$0.00	\$0.00
010.03.179.55100	MAINTENANCE/CLEANING	0.00	\$8,600.00	\$8,600.00	\$3,308.08	\$5,681.94	\$7,533.28	\$7,298.90
010.03.179.55300	HEATING/COOLING REPAIR	42.86	\$5,000.00	\$3,500.00	\$9,342.93	\$8,286.85	\$3,024.76	\$14,816.36
010.03.179.55310	HEATING/COOLING CONTR	17.86	\$1,320.00	\$1,120.00	\$990.00	\$560.00	\$840.00	\$1,374.62
010.03.179.55500	LIGHT/POWER/POLICE FAC	6.25	\$17,000.00	\$16,000.00	\$11,335.69	\$18,248.12	\$17,495.15	\$19,838.85
010.03.179.56340	CABLE/INTERNET	6.41	\$1,660.00	\$1,560.00	\$1,121.08	\$1,687.62	\$1,615.28	\$1,402.64
010.03.179.56500	FUEL OIL/HEAT	14.58	\$5,500.00	\$4,800.00	\$3,159.02	\$5,403.54	\$6,776.00	\$6,477.02
010.03.179.56750	WATER/POLICE FACILITY	0.00	\$1,300.00	\$1,300.00	\$845.78	\$1,617.71	\$1,546.22	\$1,420.66
010.03.179.56760	SEWER USE/POLICE FACIL	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$350.00
DEPARTMENT: POLICE DEPT - FACILITIES - 179		9.39	\$40,780.00	\$37,280.00	\$30,506.94	\$41,915.71	\$39,230.69	\$52,979.05

Town of Canton

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010.05.200.51304	FULL TIME HOURLY NAGE	2.50	\$93,134.00	\$90,864.00	\$50,891.02	\$84,212.12	\$88,365.02	\$85,669.16
010.05.200.51400	OVERTIME	(12.50)	\$3,500.00	\$4,000.00	\$362.96	\$0.00	\$3,782.39	\$4,685.73
010.05.200.53610	OLD DYER CEMETERY	0.00	\$700.00	\$700.00	\$435.00	\$955.00	\$885.00	\$325.00
010.05.200.55000	REPAIRS/MAINTENANCE	0.00	\$1,000.00	\$1,000.00	\$1,256.70	\$2,370.47	\$4,948.75	\$6,346.49
010.05.200.55500	LIGHT/POWER	(7.14)	\$1,300.00	\$1,400.00	\$740.73	\$1,219.59	\$1,483.21	\$1,506.01
010.05.200.56500	FUEL OIL/HEAT	0.00	\$0.00	\$0.00	\$301.92	\$2,832.99	\$977.55	\$1,933.97
010.05.200.56750	WATER	0.00	\$3,500.00	\$3,500.00	\$7,566.07	\$5,115.76	\$2,807.23	\$2,478.70
010.05.200.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$350.00
010.05.200.57400	EQUIPMENT PURCHASE	0.00	\$6,800.00	\$0.00	\$0.00	\$25.53	\$0.00	\$0.00
010.05.200.58310	FIELD MAINTENANCE	0.00	\$17,733.00	\$17,733.00	\$7,401.16	\$15,695.20	\$10,363.09	\$14,267.11
DEPARTMENT: PARKS DEPARTMENT - 200		7.08	\$128,067.00	\$119,597.00	\$69,355.56	\$112,826.66	\$114,012.24	\$117,562.17
010.05.210.51000	FULL TIME SALARIES	1.20	\$167,667.00	\$165,686.25	\$101,960.79	\$96,907.28	\$71,811.19	\$69,889.15
010.05.210.51110	SUPERVISORY'S SALARIES	0.00	\$109,489.00	\$109,491.21	\$67,379.19	\$106,560.80	\$103,244.80	\$97,991.87
010.05.210.51200	PART TIME	11.59	\$7,280.00	\$6,524.00	\$3,104.04	\$5,958.82	\$6,208.79	\$7,319.12
010.05.210.51301	FULL TIME HOURLY	(0.01)	\$47,480.00	\$47,483.80	\$28,855.54	\$47,542.79	\$44,975.44	\$43,771.58
010.05.210.51304	FULL TIME HOURLY NAGE	4.41	\$479,506.00	\$459,263.00	\$275,590.73	\$455,533.97	\$461,737.66	\$451,328.86
010.05.210.51400	OVERTIME	(6.47)	\$79,500.00	\$85,000.00	\$53,046.72	\$70,183.27	\$85,341.18	\$83,891.82
010.05.210.53710	HEAVY EQUIPMENT RENTA	0.00	\$2,000.00	\$2,000.00	\$1,957.50	\$1,218.00	\$0.00	\$559.00
010.05.210.54100	TIRES	(15.00)	\$4,250.00	\$5,000.00	\$1,581.88	\$4,028.23	\$4,137.67	\$4,303.91
010.05.210.54200	VEHICLE FUEL	0.00	\$4,500.00	\$4,500.00	\$4,234.82	\$4,861.39	\$4,047.60	\$2,839.51
010.05.210.54210	DIESEL FUEL	4.17	\$25,000.00	\$24,000.00	\$13,845.04	\$26,362.28	\$24,761.09	\$27,619.50
010.05.210.54220	OIL	13.64	\$2,500.00	\$2,200.00	\$2,250.19	\$2,067.77	\$1,421.18	\$2,330.34
010.05.210.54230	TREE CARE	0.00	\$30,000.00	\$30,000.00	\$34,945.00	\$26,850.00	\$23,229.50	\$23,435.00

Town of Canton

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010.05.210.54500	SNOW REMOVAL	35.75	\$117,000.00	\$86,190.00	\$67,153.88	\$89,672.03	\$121,729.09	\$137,696.37
010.05.210.55000	REPAIRS/MAINTENANCE	11.25	\$44,500.00	\$40,000.00	\$42,941.53	\$47,973.69	\$38,650.27	\$46,870.72
010.05.210.55020	RADIO MAINTENANCE	0.00	\$750.00	\$750.00	\$431.25	\$0.00	\$382.86	\$0.00
010.05.210.55110	TOWN MAINTENANCE/SUPPLIES	6.45	\$16,500.00	\$15,500.00	\$30,109.69	\$50,424.26	\$17,415.68	\$15,439.69
010.05.210.55120	CATCH BASIN CLEANING	0.00	\$8,000.00	\$8,000.00	\$0.00	\$1,573.95	\$8,612.80	\$8,588.40
010.05.210.55130	STREET SWEEPING	0.00	\$2,500.00	\$2,500.00	\$0.00	\$8,342.16	\$1,885.00	\$2,881.24
010.05.210.55140	STREET LINE PAINTING	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492.49
010.05.210.55200	MILEAGE	16.67	\$1,400.00	\$1,200.00	\$986.56	\$249.60	\$329.54	\$819.84
010.05.210.55510	ROAD MAINTENANCE	0.00	\$30,000.00	\$30,000.00	\$10,668.19	\$37,360.07	\$30,854.37	\$25,494.73
010.05.210.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.59
010.05.210.56205	CELL PHONE	0.00	\$3,120.00	\$3,120.00	\$360.00	\$2,080.00	\$2,240.00	\$2,440.00
010.05.210.56340	CABLE/INTERNET	10.10	\$1,308.00	\$1,188.00	\$948.07	\$1,354.10	\$1,231.95	\$1,319.51
010.05.210.56920	CONTRACT SERV-PLOW ROAD	(20.00)	\$16,000.00	\$20,000.00	\$15,171.25	\$11,935.00	\$15,297.50	\$21,630.00
010.05.210.56950	MTG. DUES/SUBSCRIPTION	(16.67)	\$2,500.00	\$3,000.00	\$2,071.48	\$1,983.96	\$2,836.50	\$2,069.74
010.05.210.57220	MAPPING MATERIALS	0.00	\$400.00	\$400.00	\$350.00	\$1,414.21	\$350.00	\$0.00
010.05.210.57400	EQUIPMENT PURCHASES -	(100.00)	\$0.00	\$2,184.00	\$1,768.45	\$5,599.99	\$1,949.00	\$31,783.68
DEPARTMENT: GENERAL HIGHWAY - 210		4.15	\$1,203,150.00	\$1,155,180.26	\$761,711.79	\$1,108,037.62	\$1,074,680.66	\$1,112,812.66
010.05.260.55000	REPAIRS/MAINTENANCE	0.00	\$2,800.00	\$2,800.00	\$2,873.27	\$13,348.71	\$3,640.13	\$4,781.93
010.05.260.55100	MAINTENANCE/CLEANING SERVICES	(9.12)	\$4,235.00	\$4,660.00	\$6,763.38	\$8,980.09	\$6,467.24	\$2,268.85
010.05.260.55500	LIGHT/POWER	(17.86)	\$5,175.00	\$6,300.00	\$2,728.85	\$5,525.47	\$6,133.11	\$4,259.81
010.05.260.56500	FUEL OIL/HEAT	3.08	\$6,700.00	\$6,500.00	\$2,384.73	\$6,700.83	\$6,054.53	\$4,036.65
010.05.260.56700	UNIFORMS	0.00	\$9,500.00	\$9,500.00	\$5,861.77	\$11,437.23	\$10,956.45	\$11,548.56
010.05.260.56720	MEALS	0.00	\$2,925.00	\$2,925.00	\$0.00	\$2,600.00	\$2,925.00	\$2,925.00

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010.05.260.56750	WATER	16.67	\$3,500.00	\$3,000.00	\$4,596.06	\$3,491.09	\$1,306.53	\$254.80
010.05.260.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$350.00
010.05.260.57100	OFFICE SUPPLIES	(20.00)	\$2,000.00	\$2,500.00	\$1,359.40	\$1,494.14	\$856.56	\$1,148.98
DEPARTMENT: TOWN GARAGE - 260		(3.50)	\$37,235.00	\$38,585.00	\$26,967.46	\$53,977.56	\$38,739.55	\$31,574.58
010.10.320.51110	SUPERVISORY'S SALARIES	0.00	\$93,231.00	\$93,230.04	\$57,372.32	\$90,734.83	\$88,306.40	\$85,948.68
010.10.320.51200	PART TIME HOURLY	2.90	\$162,835.00	\$158,251.00	\$75,301.52	\$131,307.67	\$145,708.84	\$164,714.22
010.10.320.51300	FULL TIME SALARY	2.99	\$285,410.00	\$277,136.73	\$170,545.76	\$269,719.52	\$262,126.26	\$229,458.13
010.10.320.53110	COMPUTER HARDWARE PL	100.00	\$700.00	\$350.00	\$573.47	\$985.00	\$0.00	\$2,388.99
010.10.320.53120	COMPUTER SOFTWARE PU	(100.00)	\$0.00	\$434.00	\$433.20	\$0.00	\$0.00	\$1,123.88
010.10.320.55200	MILEAGE	(50.00)	\$300.00	\$600.00	\$0.00	\$42.73	\$508.58	\$68.87
010.10.320.55800	DEPT EQUIPMENT	0.00	\$800.00	\$800.00	\$472.99	\$736.05	\$604.44	\$559.61
010.10.320.55830	COMPUTER SOFTWARE SU	(100.00)	\$0.00	\$388.00	\$0.00	\$0.00	\$387.60	\$0.00
010.10.320.55860	COPIER MAINTENANCE CO	0.00	\$700.00	\$700.00	\$154.23	\$514.42	\$610.28	\$565.97
010.10.320.56100	POSTAGE	0.00	\$4,450.00	\$4,450.00	\$21.24	\$55.00	\$154.47	\$15.72
010.10.320.56950	MTG. DUES/SUBSCRIPTION	3.21	\$1,445.00	\$1,400.00	\$1,255.21	\$1,205.00	\$1,385.00	\$1,253.00
010.10.320.57100	OFFICE SUPPLIES	0.00	\$4,520.00	\$4,520.00	\$2,038.20	\$4,736.09	\$3,847.11	\$4,888.06
010.10.320.57310	ELECTRONIC SERVICES	(8.72)	\$26,984.00	\$29,562.00	\$26,687.80	\$29,855.00	\$29,681.73	\$29,680.35
010.10.320.57320	PUBLICATIONS	0.00	\$72,000.00	\$72,000.00	\$44,356.62	\$70,333.04	\$67,999.07	\$72,826.45
010.10.320.57600	COMPUTER SUPPLIES	(70.00)	\$300.00	\$1,000.00	\$0.00	\$876.66	\$721.35	\$583.44
010.10.320.57800	TRAINING/EDUCATION	0.00	\$1,740.00	\$1,740.00	\$296.31	\$395.00	\$1,080.00	\$1,179.44
010.10.320.59010	PROGRAMS	0.00	\$3,750.00	\$3,750.00	\$2,506.59	\$3,367.24	\$3,377.49	\$3,511.43
010.10.320.60040	COPIER LEASE	0.00	\$825.00	\$825.00	\$701.26	\$832.06	\$820.80	\$820.80
DEPARTMENT: LIBRARY - 320		1.36	\$659,990.00	\$651,136.77	\$382,716.72	\$605,695.31	\$607,319.42	\$599,587.04

Town of Canton

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010.06.340.53575	YOUTH SERVICE BUREAU	0.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00
010.06.340.53580	MEMORIAL DAY	0.00	\$750.00	\$750.00	\$0.00	\$612.03	\$593.63
010.06.340.53585	HEALTH DISTRICT	7.52	\$71,778.00	\$66,755.00	\$66,755.00	\$62,303.00	\$56,579.00
010.06.340.53595	FV VNA	0.00	\$12,925.00	\$12,925.00	\$5,910.00	\$10,306.50	\$10,561.75
010.06.340.53600	CANTON HISTORICAL MUSF	50.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
010.06.340.53620	MENTAL HEALTH	0.00	\$720.00	\$720.00	\$720.00	\$720.00	\$720.00
010.06.340.53626	ARTS COUNCIL	50.00	\$1,500.00	\$1,000.00	\$0.00	\$0.00	\$0.00
010.06.340.58520	FARMINGTON RIVER WATE	187.27	\$3,835.00	\$1,335.00	\$1,335.00	\$1,235.00	\$1,235.00
010.06.340.58530	ROARING BROOK NATURE	50.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
010.06.340.60011	INTERVAL HOUSE BATTERI	0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
DEPARTMENT: COMMUNITY AGENCIES - 340		9.23	\$106,808.00	\$97,785.00	\$89,020.00	\$89,476.53	\$83,989.38
							\$85,694.51
010.06.380.51110	SUPERVISORY'S SALARIES	0.00	\$70,725.00	\$70,725.00	\$43,523.07	\$53,653.88	\$61,355.15
010.06.380.51200	PART TIME	11.23	\$59,966.00	\$53,911.00	\$34,368.07	\$57,692.44	\$71,797.85
010.06.380.54420	DIAL-A-RIDE	4.18	\$67,578.00	\$64,865.00	\$45,183.39	\$62,976.00	\$63,487.75
010.06.380.55200	MILEAGE	0.00	\$300.00	\$300.00	\$12.08	\$720.60	\$515.00
010.06.380.55830	COMPUTER SOFTWARE SU	35.42	\$650.00	\$480.00	\$540.00	\$432.00	\$412.00
010.06.380.55860	COPIER MAINTENANCE CO	109.93	\$1,417.00	\$675.00	\$1,207.33	\$1,657.73	\$273.87
010.06.380.56100	POSTAGE	0.00	\$1,250.00	\$1,250.00	\$673.38	\$675.95	\$698.62
010.06.380.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$0.00	\$120.00	\$560.00
010.06.380.56720	MEALS	4.65	\$9,000.00	\$8,600.00	\$52.49	\$4,037.86	\$3,454.31
010.06.380.56950	MTG. DUES/SUBSCRIPTION	0.00	\$360.00	\$360.00	\$190.00	\$389.89	\$400.00
010.06.380.57100	OFFICE SUPPLIES	(14.58)	\$820.00	\$960.00	\$415.88	\$1,889.83	\$1,012.76
010.06.380.57200	PRINTING	0.00	\$5,500.00	\$5,500.00	\$55.00	\$1,733.13	\$493.16

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.06.380.57600	COMPUTER SUPPLIES	0.00	\$0.00	\$0.00	\$19.99	\$0.00	\$145.71
010.06.380.59030	SENIOR ACTIVITIES	0.00	\$3,000.00	\$3,000.00	\$40.76	\$2,080.44	\$2,092.74
010.06.380.59050	MEALS ON WHEELS	0.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00
010.06.380.59100	GENERAL ASSISTANCE	0.00	\$3,500.00	\$3,500.00	\$1,011.80	\$1,845.04	\$4,099.01
010.06.380.59900	MISCELLANEOUS	0.00	\$0.00	\$0.00	\$0.00	\$34.31	\$0.00
DEPARTMENT: SENIOR/SOCIAL SERVICES - 380		4.56	\$228,046.00	\$218,106.00	\$127,293.24	\$193,439.10	\$184,134.51
010.07.410.51000	FULL TIME SALARIES	0.00	\$136,569.75	\$136,569.75	\$84,042.90	\$132,671.98	\$63,924.96
010.07.410.51110	SUPERVISORY'S SALARIES	0.00	\$129,181.00	\$129,180.86	\$79,495.88	\$125,723.50	\$119,081.04
010.07.410.51200	PART TIME	(20.00)	\$2,400.00	\$3,000.00	\$1,796.44	\$1,536.88	\$2,559.02
010.07.410.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,075.85
010.07.410.55200	MILEAGE	0.00	\$600.00	\$600.00	\$326.61	\$758.50	\$545.27
010.07.410.55830	COMPUTER SOFTWARE SU-----	0.00	\$7,500.00	\$7,500.00	\$7,184.00	\$7,184.00	\$0.00
010.07.410.55860	COPIER MAINTENANCE CO-----	0.00	\$2,400.00	\$2,400.00	\$530.79	\$2,958.94	\$2,504.80
010.07.410.56000	MARKETING	66.79	\$46,700.00	\$28,000.00	\$7,500.00	\$0.00	\$4,102.00
010.07.410.56100	POSTAGE	(38.46)	\$800.00	\$1,300.00	\$371.60	\$720.25	\$1,714.69
010.07.410.56910	REFERENCES/TEXTS	0.00	\$300.00	\$300.00	\$300.00	\$0.00	\$108.56
010.07.410.56950	MTG. DUES/SUBSCRIPTION	(0.02)	\$3,641.00	\$3,641.60	\$934.00	\$1,973.33	\$3,909.26
010.07.410.57100	OFFICE SUPPLIES	0.00	\$1,200.00	\$1,200.00	\$1,244.01	\$1,543.18	\$618.07
010.07.410.57220	MAPPING MATERIALS	13.89	\$4,100.00	\$3,600.00	\$3,860.00	\$3,600.00	\$3,700.00
010.07.410.57500	ADVERTISING	(30.00)	\$3,500.00	\$5,000.00	\$748.25	\$4,737.71	\$6,776.05
010.07.410.57600	COMPUTER SUPPLIES	0.00	\$850.00	\$850.00	\$0.00	\$1,495.45	\$373.65
010.07.410.60040	COPIER LEASE	0.00	\$2,400.00	\$2,400.00	\$1,374.31	\$2,367.22	\$2,355.96
DEPARTMENT: TOWN PLANNER - 410		5.10	\$342,141.75	\$325,542.21	\$189,708.79	\$287,270.94	\$260,349.18

Town of Canton

Budget Report Exp - GF & CIP (use)

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.04.440.51110	SUPERVISORY'S SALARIES	2.76	\$51,092.00	\$49,721.00	\$30,513.71	\$47,828.48	\$45,510.50
010.04.440.51200	PART TIME	1.30	\$3,420.00	\$3,376.00	\$1,643.39	\$2,506.45	\$1,669.80
010.04.440.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,430.85
010.04.440.53000	EQUIPMENT PURCHASE	0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00
010.04.440.55200	MILEAGE	0.00	\$1,600.00	\$1,600.00	\$877.28	\$1,459.05	\$1,608.69
010.04.440.55830	COMPUTER SOFTWARE SU	0.00	\$2,325.00	\$2,325.00	\$2,325.00	\$1,850.00	\$1,850.00
010.04.440.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.82
010.04.440.56205	CELL PHONE	0.00	\$720.00	\$720.00	\$420.00	\$720.00	\$720.00
010.04.440.56700	UNIFORMS	0.00	\$300.00	\$300.00	\$0.00	\$199.00	\$116.00
010.04.440.56910	REFERENCES/TEXTS	10.53	\$2,100.00	\$1,900.00	\$1,575.00	\$1,575.00	\$1,702.77
010.04.440.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,000.00	\$1,000.00	\$65.00	\$200.00	\$325.00
010.04.440.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.42
010.04.440.59940	FIRE PREVENTION	0.00	\$850.00	\$850.00	\$834.16	\$474.60	\$690.07
DEPARTMENT: FIRE MARSHAL - 440		2.61	\$63,607.00	\$61,992.00	\$38,253.54	\$56,812.58	\$68,915.92
010.06.450.51000	FULL TIME SALARIES	2.75	\$34,375.00	\$33,455.00	\$22,815.36	\$29,898.34	\$23,877.96
010.06.450.51110	SUPERVISORY'S SALARIES	2.75	\$65,283.00	\$63,535.46	\$33,478.32	\$53,538.41	\$65,374.87
010.06.450.51150	PART TIME SEASONAL	54.76	\$55,937.00	\$36,145.00	\$33,722.16	\$40,809.43	\$53,664.19
010.06.450.55100	MAINTENANCE/CLEANING S	0.00	\$4,250.00	\$4,250.00	\$4,000.72	\$2,914.61	\$3,257.16
010.06.450.55200	MILEAGE	0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00
010.06.450.55500	LIGHT/POWER	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,730.90
010.06.450.55800	REPAIRS/MAINTENANCE	(4.76)	\$8,000.00	\$8,400.00	\$2,419.52	\$6,197.10	\$9,425.05
010.06.450.55860	COPIER MAINTENANCE CO	0.00	\$550.00	\$550.00	\$453.44	\$667.49	\$451.88
010.06.450.56100	POSTAGE	0.00	\$200.00	\$200.00	\$1.00	\$138.20	\$174.32

Town of Canton

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010.06.450.56440	SPECIAL EVENTS	0.00	\$0.00	\$0.00	\$0.00	\$72.26	\$853.24
010.06.450.56500	FUEL OIL/HEAT	(40.00)	\$150.00	\$250.00	\$46.24	\$124.79	\$215.01
010.06.450.56760	SEWER USE	25.00	\$3,000.00	\$2,400.00	\$5,073.48	\$2,661.40	\$913.40
010.06.450.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,455.00	\$1,455.00	\$2,632.50	\$1,211.33	\$3,437.50
010.06.450.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$386.44	\$744.02	\$845.81
010.06.450.58400	CHEMICALS	(16.67)	\$5,000.00	\$6,000.00	\$1,904.00	\$3,061.75	\$6,217.35
010.06.450.58410	MILLS POND OPENING/CLO	0.00	\$7,500.00	\$7,500.00	\$2,937.37	\$5,888.93	\$9,486.08
010.06.450.58420	MILLS POND POOL REPAIR	0.00	\$3,000.00	\$3,000.00	\$35.93	\$2,381.37	\$176.92
010.06.450.58430	MILLS POND WATER	29.63	\$17,500.00	\$13,500.00	\$17,515.72	\$19,773.65	\$14,018.48
010.06.450.60040	COPIER LEASE	0.00	\$1,294.00	\$1,294.00	\$754.60	\$1,304.86	\$1,293.60
DEPARTMENT: PARK AND RECREATION - 450		13.98	\$208,344.00	\$182,784.46	\$128,176.80	\$171,315.68	\$192,091.35
010.05.470.55500	LIGHT/POWER	0.00	\$6,200.00	\$6,200.00	\$4,385.45	\$6,992.49	\$9,587.03
010.05.470.56750	WATER	(2.17)	\$225,000.00	\$230,000.00	\$129,174.64	\$206,228.95	\$208,488.69
DEPARTMENT: UTILITIES - 470		(2.12)	\$231,200.00	\$236,200.00	\$133,560.09	\$213,221.44	\$218,075.72
010.05.550.55000	REPAIRS/MAINTENANCE	0.00	\$10,500.00	\$10,500.00	\$2,049.00	\$10,690.82	\$8,303.87
010.05.550.55100	MAINTENANCE/CLEANING	0.00	\$15,000.00	\$15,000.00	\$12,951.33	\$22,001.52	\$12,417.60
010.05.550.55300	HEATING/COOLING REPAIR	0.00	\$8,000.00	\$8,000.00	\$7,392.09	\$6,886.55	\$22,700.11
010.05.550.55310	HEATING/COOLING CONTR.	0.00	\$3,240.00	\$3,240.00	\$2,430.00	\$3,240.00	\$3,240.00
010.05.550.55500	LIGHT/POWER	(8.75)	\$36,500.00	\$40,000.00	\$21,909.55	\$44,463.92	\$47,561.61
010.05.550.55600	ELEVATOR MAINTENANCE	0.00	\$1,785.00	\$1,785.00	\$1,312.00	\$3,138.51	\$1,814.76
010.05.550.56500	FUEL OIL/HEAT	15.22	\$13,250.00	\$11,500.00	\$7,408.29	\$13,010.53	\$15,988.58
010.05.550.56750	WATER	0.00	\$3,700.00	\$3,700.00	\$1,742.20	\$3,630.64	\$3,843.15

Town of Canton

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010.05.550.56760	SEWER USE	0.00	\$900.00	\$900.00	\$475.15	\$695.49	\$645.18	\$612.90
DEPARTMENT: COMMUNITY CENTER - 550		(1.85)	\$92,875.00	\$94,625.00	\$57,669.61	\$107,757.98	\$116,514.86	\$111,284.07
010.01.585.59914	WAGE INCREASES	283.71	\$82,126.00	\$21,403.27	\$0.00	\$0.00	\$0.00	\$0.00
DEPARTMENT: CONTINGENCY - 585		283.71	\$82,126.00	\$21,403.27	\$0.00	\$0.00	\$0.00	\$0.00
010.11.590.59150	CIP/CNR - CAPITAL IMPROV	0.46	\$1,044,403.00	\$1,039,653.31	\$1,039,653.43	\$1,056,700.00	\$1,166,806.00	\$1,481,420.83
DEPARTMENT: CAPITAL IMPROVEMENTS - 590		0.46	\$1,044,403.00	\$1,039,653.31	\$1,039,653.43	\$1,056,700.00	\$1,166,806.00	\$1,481,420.83
010.01.901.51300	FULL TIME SALARY	322.40	\$69,870.00	\$16,541.13	\$10,179.19	\$16,098.45	\$15,667.55	\$15,251.33
010.01.901.53100	HARDWARE PURCHASE	129.41	\$11,700.00	\$5,100.00	\$2,414.30	\$36,249.27	\$12,715.55	\$18,356.08
010.01.901.53120	SOFTWARE PURCHASE	(62.96)	\$1,000.00	\$2,700.00	\$0.00	\$4,577.60	\$1,640.79	\$0.00
010.01.901.55200	MILEAGE	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.901.55830	SOFTWARE SUPPORT	2.88	\$9,300.00	\$9,040.00	\$5,725.81	\$10,291.19	\$7,378.18	\$8,747.53
010.01.901.55840	HARDWARE SUPPORT	28.81	\$7,600.00	\$5,900.00	\$5,827.08	\$1,620.90	\$3,548.86	\$5,238.76
010.01.901.56340	CABLE/INTERNET	(36.61)	\$9,490.00	\$14,970.00	\$10,924.00	\$10,879.35	\$11,149.47	\$8,592.40
010.01.901.56920	CONSULTANT	(100.00)	\$0.00	\$50,400.00	\$28,962.50	\$55,947.50	\$61,040.00	\$51,975.00
010.01.901.60030	VOIP/WAN LEASE	0.00	\$0.00	\$0.00	\$0.00	\$25,250.88	\$30,161.28	\$30,923.26
DEPARTMENT: INFORMATION TECHNOLOGIES - 901		4.11	\$109,060.00	\$104,751.13	\$64,032.88	\$160,915.14	\$143,301.68	\$139,084.36
FUND: GENERAL FUND - 010		3.85	\$11,690,377.30	\$11,256,518.51	\$7,877,049.36	\$10,915,741.99	\$10,883,872.61	\$10,815,006.78

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

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037.00.141.52400	F.I.C.A.	0.00	\$2,811.00	\$2,811.00	\$2,682.24	\$746.80	\$0.00
037.04.162.51200	OFFICER STIPENDS	3.51	\$14,750.00	\$14,250.00	\$2,461.44	\$14,249.99	\$12,096.24
037.04.162.51210	FINANCIAL SERVICES	31.22	\$18,998.05	\$14,478.00	\$7,734.59	\$13,518.43	\$12,849.05
037.04.162.51220	PART TIME HOURLY	2.76	\$6,592.00	\$6,415.00	\$2,107.73	\$3,813.98	\$0.00
037.04.162.51230	PAY PER CALL	(20.00)	\$20,000.00	\$25,000.00	\$8,441.26	\$14,114.52	\$20,572.84
037.04.162.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,363.75
037.04.162.52000	PROPERTY/CASUALTY INS	8.34	\$21,202.00	\$19,570.00	\$16,326.09	\$19,861.38	\$15,544.32
037.04.162.52200	FRINGE BENEFITS	0.00	\$14,023.00	\$14,023.00	\$19,906.37	\$19,777.00	\$16,882.00
037.04.162.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$259.38	\$409.76	\$0.00
037.04.162.53000	EQUIPMENT PURCHASE EI	(4.17)	\$11,500.00	\$12,000.00	\$4,895.83	\$8,751.70	\$11,011.52
037.04.162.53100	COMPUTER EQUIPMENT	(24.24)	\$2,500.00	\$3,300.00	\$3,255.00	\$3,200.00	\$3,185.07
037.04.162.53400	BILLING SERVICES-EMS	0.00	\$17,500.00	\$17,500.00	\$9,662.40	\$16,950.11	\$16,941.28
037.04.162.53500	EMERGENCY SERVICES C-I	(1.73)	\$9,331.00	\$9,495.00	\$9,192.88	\$9,217.95	\$9,208.10
037.04.162.54200	VEHICLE FUEL	0.00	\$7,000.00	\$7,000.00	\$4,588.15	\$8,571.70	\$7,557.39
037.04.162.55010	VEHICLE MAINTENANCE EN	0.00	\$18,000.00	\$18,000.00	\$9,420.15	\$21,278.28	\$12,201.30
037.04.162.55020	RADIO MAINTENANCE EMS	0.00	\$500.00	\$500.00	\$367.47	\$0.00	\$582.47
037.04.162.55030	EQUIPMENT MAINTENANCE	(4.76)	\$10,000.00	\$10,500.00	\$8,981.45	\$9,420.94	\$8,077.66
037.04.162.55100	MAINT/CLEANING SUPPLIES	0.00	\$6,000.00	\$6,000.00	\$4,142.28	\$5,925.67	\$4,784.43
037.04.162.55500	LIGHT/POWER EMS	0.00	\$4,000.00	\$4,000.00	\$2,944.39	\$4,001.99	\$4,102.71
037.04.162.55830	COMPUTER SOFTWARE SU	0.00	\$10,235.00	\$10,235.00	\$11,065.34	\$7,099.57	\$9,299.60
037.04.162.56200	TELEPHONE EMS	0.00	\$1,200.00	\$1,200.00	\$937.35	\$1,274.23	\$1,218.88
037.04.162.56205	CELL PHONE	0.00	\$1,500.00	\$1,500.00	\$920.69	\$1,534.16	\$1,355.17
037.04.162.56340	CABLE/INTERNET	0.00	\$800.00	\$800.00	\$693.23	\$948.76	\$885.20
037.04.162.56500	FUEL OIL/HEAT	0.00	\$3,800.00	\$3,800.00	\$1,656.55	\$2,718.40	\$3,923.22

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

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037.04.162.56750	WATER	0.00	\$300.00	\$300.00	\$597.19	\$1,098.02	\$225.39
037.04.162.56760	SEWER USE	0.00	\$300.00	\$300.00	\$200.00	\$200.00	\$175.00
037.04.162.56800	FIRST AID SUPPLIES EMS	0.00	\$58,000.00	\$58,000.00	\$38,028.55	\$61,574.15	\$56,786.29
037.04.162.56820	MEDICAL DOCTORS	0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00
037.04.162.57100	OFFICE SUPPLIES EMS	(16.67)	\$500.00	\$600.00	\$166.80	\$78.00	\$389.77
037.04.162.57550	RECRUITMENT - EMS	0.00	\$1,000.00	\$1,000.00	\$0.00	\$23.50	\$1,081.50
037.04.162.57800	TRAINING/EDUCATION EM	0.00	\$13,500.00	\$13,500.00	\$1,700.00	\$11,823.90	\$7,549.08
037.04.162.59100	EMS=CONTRACTED SERVI	3.00	\$393,460.00	\$382,000.00	\$264,788.08	\$413,000.61	\$356,147.68
037.04.162.59980	RETENTION	0.00	\$4,000.00	\$4,000.00	\$828.01	\$3,011.94	\$3,681.96
FUND: EMERGENCY SERVICES - FUND - 037		1.70	\$673,302.05	\$662,077.00	\$438,950.89	\$678,545.44	\$627,529.40

Town of Canton

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130.00.141.52400	F.I.C.A.	0.00	\$3,000.00	\$0.00	\$1,707.79	\$3,946.51	\$0.00	\$0.00
130.05.290.51200	PART TIME	2.75	\$35,675.00	\$34,720.00	\$22,070.22	\$27,873.21	\$10,699.38	\$10,552.20
130.05.290.51304	PART TIME	0.00	\$0.00	\$0.00	\$0.00	(\$1,381.79)	\$35,515.25	\$33,842.79
130.05.290.51400	OVERTIME	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$583.08	\$811.06
130.05.290.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,906.71	\$3,979.55
130.05.290.55000	REPAIRS/MAINTENANCE	0.00	\$2,000.00	\$2,000.00	\$1,314.37	\$1,105.09	\$7,775.94	\$1,733.39
130.05.290.55500	LIGHT/POWER	0.00	\$2,700.00	\$2,700.00	\$1,402.06	\$2,638.37	\$2,623.34	\$2,777.42
130.05.290.56340	CABLE/INTERNET	23.71	\$1,320.00	\$1,067.00	\$970.98	\$1,208.12	\$1,073.22	\$1,068.32
130.05.290.56750	WATER	0.00	\$200.00	\$200.00	\$92.46	\$139.69	\$185.84	\$169.92
130.05.290.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$0.00	\$754.19	\$299.99	\$701.13
130.05.290.59425	CREDIT CARD FEES	50.00	\$1,200.00	\$800.00	\$880.72	\$1,008.39	\$652.03	\$630.43
130.05.290.59920	PERMIT FEE	0.00	\$800.00	\$800.00	\$800.00	\$800.00	\$890.00	\$935.18
130.05.290.59960	HAULING	5.00	\$42,000.00	\$40,000.00	\$27,055.98	\$45,719.83	\$38,132.17	\$42,259.40
130.05.290.59970	TIPPING FEE	(0.13)	\$144,194.00	\$144,376.00	\$82,449.95	\$128,888.31	\$122,457.95	\$114,512.82
FUND: DPW - TRANSFER STATION - 130		2.83	\$233,889.00	\$227,463.00	\$138,744.53	\$212,699.92	\$225,794.90	\$213,973.61

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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 Definition: BOS Proposed Budget

From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
021.00.045.51000	FULL TIME SALARIES	2.75	\$38,673.00	\$37,638.00	\$31,325.06	\$41,160.43	\$14,868.48	\$8,398.83
021.00.045.51110	SUPERVISORY'S SALARIES	2.75	\$19,137.00	\$18,625.00	\$6,856.98	\$10,965.61	\$12,270.48	\$10,673.65
021.00.045.51150	PART TIME SEASONAL	(11.83)	\$110,540.00	\$125,370.00	\$45,889.90	\$88,945.44	\$66,220.91	\$75,674.58
021.00.045.51200	PART TIME	2.75	\$11,458.00	\$11,151.00	\$4,962.74	\$20,545.07	\$28,246.53	\$23,823.00
021.00.045.51210	FINANCIAL SERVICES	18.54	\$17,718.00	\$14,947.00	\$7,734.61	\$13,434.72	\$14,065.93	\$12,849.05
021.00.045.51400	OVERTIME	0.00	\$0.00	\$0.00	\$21.09	\$0.00	\$0.00	\$0.00
021.00.045.52200	FRINGE BENEFITS	23.35	\$5,336.00	\$4,326.00	\$3,524.85	\$3,357.00	\$3,979.00	\$2,620.00
021.00.045.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$500.87	\$8,101.29	\$8,374.91	\$6,941.47
021.00.045.54616	TENNIS/B-BALL CT TIMED L	0.00	\$0.00	\$0.00	\$0.00	\$2,253.38	\$0.00	\$0.00
021.00.045.55000	REPAIRS/MAINTENANCE	0.00	\$1,500.00	\$1,500.00	\$0.00	\$3,909.25	\$3,326.80	\$0.00
021.00.045.55500	LIGHT/POWER	0.00	\$8,500.00	\$8,500.00	\$5,351.78	\$8,061.37	\$8,997.20	\$0.00
021.00.045.55800	DEPT. EQUIPMENT/REPAIR	0.00	\$0.00	\$0.00	\$0.00	\$532.48	\$0.00	\$3,867.10
021.00.045.55830	COMPUTER SOFTWARE SU	9.33	\$5,871.00	\$5,370.00	\$4,982.90	\$5,793.35	\$6,161.27	\$6,296.83
021.00.045.56440	SPECIAL EVENTS	0.00	\$9,900.00	\$9,900.00	\$216.80	\$7,370.19	\$9,500.60	\$12,654.70
021.00.045.56950	MTG. DUES/SUBSCRIPTION	0.00	\$700.00	\$700.00	\$0.00	\$230.00	\$285.00	\$0.00
021.00.045.57200	PRINTING	0.00	\$8,100.00	\$8,100.00	\$0.00	\$0.00	\$0.00	\$0.00
021.00.045.57350	REFRESHMENTS	0.00	\$0.00	\$0.00	\$67.44	\$350.54	\$670.97	\$637.74
021.00.045.57360	MATERIALS/SUPPLIES	0.00	\$1,000.00	\$1,000.00	\$0.00	\$338.91	\$1,410.69	\$553.27
021.00.045.59010	PROGRAMS	(27.82)	\$96,000.00	\$133,000.00	\$46,028.90	\$161,821.41	\$140,932.69	\$125,196.30
021.00.045.59020	SPECIAL NEEDS	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$825.00	\$0.00
021.00.045.59425	CREDIT CARD FEES	0.00	\$8,700.00	\$8,700.00	\$3,516.47	\$7,815.89	\$8,617.24	\$7,421.96
021.00.045.59920	LICENSE FEE	0.52	\$390.00	\$388.00	\$367.00	\$363.00	\$388.46	\$348.00
021.00.141.52400	F.I.C.A.	(7.32)	\$13,756.00	\$14,842.00	\$6,799.01	\$5,107.95	\$0.00	\$0.00
FUND: PARK & RECREATION REVENUE FUND - 021		(11.56)	\$357,779.00	\$404,557.00	\$168,146.40	\$390,457.28	\$329,142.16	\$297,956.48

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

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From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
024.00.031.51110	SUPERVISORY'S SALARIES	2.78	\$206,053.00	\$200,487.00	\$119,156.64	\$200,439.11	\$189,483.04
024.00.031.51210	FINANCIAL SERVICES	14.43	\$45,927.00	\$40,137.00	\$20,586.90	\$37,099.22	\$33,763.54
024.00.031.51304	FULL TIME HOURLY NAGE	4.32	\$126,110.00	\$120,889.00	\$71,785.92	\$121,819.52	\$106,405.99
024.00.031.51400	OVERTIME	3.28	\$14,349.00	\$13,893.00	\$8,789.52	\$12,586.14	\$12,315.88
024.00.031.52000	PROPERTY/CASUALTY	0.76	\$7,998.00	\$7,938.00	\$5,956.39	\$7,637.41	\$7,929.46
024.00.031.52200	FRINGE BENEFITS	2.84	\$140,684.00	\$136,800.00	\$89,849.45	\$117,848.69	\$93,786.25
024.00.031.52220	LEGAL FEES	(50.00)	\$2,500.00	\$5,000.00	\$0.00	\$0.00	\$0.00
024.00.031.52400	F.I.C.A.	4.54	\$30,021.00	\$28,718.00	\$15,680.97	\$23,871.24	\$22,956.17
024.00.031.53120	COMPUTER SOFT/HARDWARE	0.00	\$0.00	\$0.00	\$0.00	\$2,616.00	\$670.00
024.00.031.54200	VEHICLE FUEL	(16.67)	\$1,000.00	\$1,200.00	\$631.59	\$843.70	\$1,129.33
024.00.031.55000	REPAIRS/MAINTENANCE	0.00	\$12,000.00	\$12,000.00	\$7,906.85	\$12,185.82	\$5,643.62
024.00.031.55030	EQUIPMENT MAINTENANCE	0.00	\$3,530.00	\$3,530.00	\$1,780.00	\$3,153.90	\$895.00
024.00.031.55100	MAINTENANCE/CLEANING	0.00	\$12,000.00	\$12,000.00	\$3,412.70	\$11,973.81	\$3,786.01
024.00.031.55120	MANHOLE FRAMES & COVERS	(16.67)	\$1,250.00	\$1,500.00	\$0.00	\$1,071.44	\$1,950.70
024.00.031.55150	TOXICITY TESTS	2.27	\$9,000.00	\$8,800.00	\$4,519.91	\$8,968.25	\$8,110.00
024.00.031.55160	LABORATORY	6.67	\$3,200.00	\$3,000.00	\$1,325.92	\$2,966.28	\$2,385.04
024.00.031.55200	MILEAGE	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$803.74
024.00.031.55500	LIGHT/POWER	0.00	\$72,000.00	\$72,000.00	\$36,262.16	\$72,963.59	\$65,622.96
024.00.031.55830	COMPUTER SOFTWARE SUB	20.55	\$4,846.00	\$4,020.00	\$3,653.29	\$4,859.21	\$5,772.65
024.00.031.56100	POSTAGE	0.00	\$1,300.00	\$1,300.00	\$999.00	\$1,061.15	\$1,310.37
024.00.031.56200	TELEPHONE	0.00	\$2,400.00	\$2,400.00	\$0.00	\$2,000.00	\$2,400.00
024.00.031.56205	CELL PHONE	0.00	\$2,150.00	\$2,150.00	\$1,024.01	\$1,561.82	\$2,298.72
024.00.031.56500	FUEL OIL/HEAT	(8.73)	\$5,750.00	\$6,300.00	\$2,718.13	\$5,045.42	\$4,059.41
024.00.031.56700	UNIFORMS	(20.97)	\$2,450.00	\$3,100.00	\$1,353.83	\$2,047.27	\$2,358.52

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

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From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
024.00.031.56750	WATER	20.00	\$600.00	\$500.00	\$215.37	\$571.90	\$477.87
024.00.031.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$350.00
024.00.031.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,200.00	\$1,200.00	\$55.00	\$495.00	\$1,875.63
024.00.031.57100	OFFICE SUPPLIES	0.00	\$1,300.00	\$1,300.00	\$480.12	\$1,134.48	\$1,214.98
024.00.031.57400	EQUIPMENT PURCHASES -	0.00	\$30,000.00	\$30,000.00	\$24,000.00	\$23,448.48	\$29,037.50
024.00.031.57500	ADVERTISING	0.00	\$500.00	\$500.00	\$0.00	\$230.38	\$1,742.61
024.00.031.58400	CHEMICALS	0.00	\$4,500.00	\$4,500.00	\$1,016.90	\$4,708.66	\$3,835.30
024.00.031.58700	ENGINEERING	0.00	\$25,000.00	\$25,000.00	\$21,216.95	\$11,680.23	\$29,864.78
024.00.031.58701	PROJECT ENGINEERING	0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$10,519.13
024.00.031.58710	AUDITOR	(2.86)	\$4,080.00	\$4,200.00	\$3,990.00	\$2,600.00	\$3,850.00
024.00.031.59210	FARMINGTON USE CHARGE	0.00	\$18,000.00	\$18,000.00	\$8,988.00	\$17,841.60	\$32,932.22
024.00.031.59220	NPDS PERMIT	0.00	\$1,723.00	\$1,723.00	\$1,722.50	\$1,722.50	\$1,722.50
024.00.031.59230	FLUSHING	(7.69)	\$6,000.00	\$6,500.00	\$4,280.31	\$1,790.00	\$6,889.33
024.00.031.59240	SLUDGE/GRIT REMOVAL	1.25	\$68,000.00	\$67,158.00	\$28,255.17	\$58,613.55	\$61,915.26
024.00.031.59250	NITROGEN CREDITS	0.00	\$25,000.00	\$25,000.00	\$10,306.00	\$12,077.00	\$8,828.00
024.00.031.59999	Interfund Operating Trans Out	(100.00)	\$0.00	\$77,650.00	\$77,650.00	\$58,000.00	\$0.00
024.00.141.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$1,811.81	\$0.00
FUND: WATER POLLUTION CONTROL AUTHOR - 024		(6.06)	\$898,321.00	\$956,293.00	\$579,969.50	\$851,744.58	\$770,891.51

TOWN OF CANTON

BOS FINAL PROPOSED

FISCAL YEAR 2021-2022 BUDGET

GENERAL GOVERNMENT

1010	Board of Selectmen
1020	Chief Administrative Officer
1030	Elections
1050	Probate Court
1100	Town Counsel
1110	Town Clerk
1585	Contingency
1901	Information Technologies

GENERAL GOVERNMENT BOARD OF SELECTMEN – 1010

EXPLANATION

Pursuant to the Town Charter, the Board of Selectmen is comprised of the First Selectman and four Selectmen who serve as the governing body of the Town. The Board of Selectmen sets policy and authorizes action on all matters pertaining to the Town's administration (except matters related to the Board of Education). The Board also appoints the Chief Administrative Officer, certain Department Heads and Town Counsel, approves ordinances, accepts public roads and improvements and accepts gifts on behalf of the Town and disposes of Town property.

BUDGET CHANGES AND COMMENTARY

- First Selectman's Salary: The First Selectman's salary remains at \$15,000.
- Dues and Memberships: Cost of membership in regional agencies. Includes \$200 to fund cost of Selectmen attending meetings and conferences.

Organization	Description	FY 19-20 Dues	FY 20-21 Dues	FY 21-22 Dues
Capital Region Conference of Governments (CRCOG)	Regional planning organization that services 29 municipalities within Greater Hartford Region	10,104	10,226	10,407
Connecticut Council of Small Towns (COST)	Statewide lobbying and collaborative organization focused upon small towns with a population of less than 30,000	980	1,009	1,175
Connecticut Conference of Municipalities (CCM)	Organization that provides assistance to CT municipalities	5945	5,944	5,944
Other	Costs of attending various meetings and conferences	200	200	200

- Newsletter: The newsletter was removed in the 2020/2021 budget. In lieu of the newsletter a multi-page program guide will be sent to households three times per year that includes Parks & Recreation, Senior and Social Services, and Library programs. Funding for this is located in their respective budgets. As a result of uncertainty around programming due to COVID, the new newsletter has not been sent out this year. Also, a proposed new website will provide information regarding business and community activities.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
First Selectman	\$15,000	.4	.4	.4	.4.

Town of Canton

Budget Report Exp - GF & CIP (use)

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To Date: 3/31/2021

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.01.010.51120	FIRST SELECTMAN'S SALARY	0.00	\$15,000.00	\$15,000.00	\$9,807.64	\$14,999.92	\$15,288.38
010.01.010.56950	MTG. DUES/SUBSCRIPTION	2.00	\$17,726.00	\$17,379.00	\$14,148.50	\$16,792.27	\$16,669.81
010.01.010.57200	PRINTING	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00
010.01.010.57500	ADVERTISING	0.00	\$0.00	\$0.00	\$0.00	\$939.42	\$271.38
010.01.010.60050	NEWSLETTER	0.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$8,600.00
DEPARTMENT: BOARD OF SELECTMEN - 010		1.07	\$32,726.00	\$32,379.00	\$23,956.14	\$38,392.19	\$41,497.61

GENERAL GOVERNMENT

CHIEF ADMINISTRATIVE OFFICER – 1020

EXPLANATION

The Chief Administrative Officer (CAO), appointed by the Board of Selectmen, serves as the Town's CAO and is responsible for the overall management of all Town departments. Under the provisions of the Charter, the CAO serves as Personnel Director and Purchasing Agent. As such, the CAO is charged with executing and carrying out ordinances, resolutions, policies and actions voted by the Board of Selectmen or the Town Meeting, keeping the Board of Selectmen fully advised as to the Town's general and financial condition and recommending a preliminary Annual Budget to the Board of Selectmen.

BUDGET CHANGES AND COMMENTARY

- Full Time Salary: This account funds the salary of the Executive Assistant
- Supervisor Salary: Amount represents current CAO salary. CAO contract expires on July 6, 2023.
- Part Time: Funds utilized to compensate CAO Clerk at 25 hours per week.
- Postal Rental: Cost of renting the postage meter used by Town Hall staff. Currently under a 5 year lease which expires 2022.
- Mileage: Mileage includes \$3,000 mileage reimbursement for CAO pursuant to CAO's contract and reimbursement for other department personnel for use of private vehicles pursuant to IRS guidelines.
- Safety: Funds used by Safety Committee to promote a safe working environment.
- Postage: Reflects cost of P.O. Box Permit fee and miscellaneous mailings.
- Medical Doctor: Provides funding for physicals and other testing required for new hires, mandatory drug and alcohol testing required to maintain commercial driver's licenses and mandatory hearing testing required by OSHA.
- Consultant: Pays for professional services including engineering/architectural costs utilized by Public Works, Land Use Department and PMBC. This account was decreased due to budgetary constraints.
- Meetings and Dues: Pays for membership in ICMA (1,257.36), CTCMA (100) and conferences and attendance at COST and CCM annual meetings.
- Office Supplies: Provides funds for office supplies in the CAO office and bulk paper purchase for all departments (approx. \$2,000).
- Postage Supplies: Amount reflects cost of various postage supplies.
- Advertising: Utilized for all Town Hall job postings and bids.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Chief Administrative Officer (a)	157,171	1	1	1	1
Executive Assistant	67,230	1	1	1	1
CAO Clerk (.71 FTE)	28,600	.71	.71	.71	.71

(a) Salary is based on current contract which expires July 2023

Town of Canton

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.01.020.51000	FULL TIME SALARIES	0.00	\$67,230.00	\$67,230.80	\$41,742.19	\$65,024.84	\$61,973.92
010.01.020.51110	SUPERVISORY'S SALARIES	3.00	\$157,171.00	\$152,593.00	\$99,790.48	\$148,148.97	\$139,644.97
010.01.020.51200	PART TIME	4.17	\$28,600.00	\$27,456.00	\$20,182.01	\$28,457.18	\$23,356.58
010.01.020.53000	EQUIPMENT PURCHASE	0.00	\$300.00	\$300.00	\$1,896.99	\$342.84	\$0.00
010.01.020.53700	POSTAGE METER RENTAL	0.00	\$1,660.00	\$1,660.00	\$1,239.93	\$1,653.24	\$1,738.62
010.01.020.55200	MILEAGE	24.00	\$3,100.00	\$2,500.00	\$3,900.00	\$2,450.46	\$2,400.00
010.01.020.55850	SAFETY	0.00	\$500.00	\$500.00	\$0.00	\$243.58	\$0.00
010.01.020.56100	POSTAGE	0.00	\$900.00	\$900.00	\$549.87	\$715.80	\$946.07
010.01.020.56820	MEDICAL DOCTORS	0.00	\$2,800.00	\$2,800.00	\$920.00	\$1,989.00	\$2,773.00
010.01.020.56920	CONSULTANT	(33.33)	\$8,000.00	\$12,000.00	\$1,505.00	\$11,152.64	\$2,000.96
010.01.020.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,650.00	\$1,650.00	\$1,346.00	\$1,423.11	\$1,362.16
010.01.020.57100	OFFICE SUPPLIES	0.00	\$2,800.00	\$2,800.00	\$1,204.34	\$2,732.52	\$2,195.23
010.01.020.57105	POSTAGE METER SUPPLIES	0.00	\$400.00	\$400.00	\$363.12	\$330.93	\$241.00
010.01.020.57500	ADVERTISING	0.00	\$300.00	\$300.00	\$150.00	\$840.75	\$150.00
010.01.020.57600	COMPUTER SUPPLIES	0.00	\$300.00	\$300.00	\$0.00	\$27.00	\$251.21
DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER - 020		0.85	\$275,711.00	\$273,389.80	\$174,789.93	\$265,532.86	\$239,033.72

GENERAL GOVERNMENT ELECTIONS – 1030

EXPLANATION

Pursuant to Connecticut General Statutes, the Registrar of Voters maintains records of all registered, inactive and moved electors. The Registrar of Voters also provide for (a) the maintenance and inspection of all Town voting machines; (b) holding special voter making sessions; (c) supervising the conduct of all Elections, Primaries, Special Referenda; and (d) annual mandated canvass that must be completed by May 31st of each year. The 2021/2022 budget cycle includes November 2021 Municipal elections and May 2022 Budget Referendum.

BUDGET CHANGES AND COMMENTARY

- Any additional election activities outside of those listed above, including any election audit, may require additional appropriations.
- Registrar Stipend: Annual stipend of \$10,000 paid to the Registrars.
- Deputy Registrar Stipend: Provides funding in the amount of \$3,000 per Deputy Registrar for performance of duties during fiscal year.
- Election Workers: Funds paid to poll workers to assist on Election Day and referendum. Amount decreased because the current year includes a presidential election and a primary.
- Repair/Maintenance: Cost of maintaining voting machines, including maintenance agreements on 3 tabulators, Voter Checklist annual contract and miscellaneous parts.
- Mileage: Cost of reimbursing election staff for use of private vehicle to attend seminars, training, etc.; reimbursement is at the IRS rate.
- Postage: Provides for all other postage related needs and includes cost of canvassing. Increased based on trend.
- Meals: Food (snacks, pizza, coffee) provided to election workers on election days.
- Meetings/Dues: Funds for association dues, training and conferences. Increased because the new Registrar has to take certification classes (\$1,645).
- Office Supplies: Office supplies were increased to pay for a toner cartridge for the office printer.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Registrars (2PT)	10,000	10,000	10,000	10,000	10,000
Deputy Registrar (2PT)	3,000	3,000	3,000	3,000	3,000
Election Workers (PT-various)	3,000	5,200	3,000	3,000	3,000

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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 Definition: BOS Proposed Budget

From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.01.030.51130	REGISTRAR OF VOTERS SA	0.00	\$20,000.00	\$20,000.00	\$13,076.92	\$17,000.00	\$16,980.61
010.01.030.51140	REGISTRARS DEPUTIES SA	0.00	\$6,000.00	\$6,000.00	\$3,923.18	\$6,000.00	\$5,999.75
010.01.030.52020	ELECTION WORKERS	(42.31)	\$3,000.00	\$5,200.00	\$1,240.25	\$1,422.00	\$1,627.50
010.01.030.55000	REPAIRS & MAINTENANCE	(27.27)	\$800.00	\$1,100.00	\$690.00	\$600.00	\$1,200.00
010.01.030.55200	MILEAGE	0.00	\$300.00	\$300.00	\$0.00	\$106.72	\$166.50
010.01.030.56090	CANVASSING LIST	0.00	\$75.00	\$75.00	\$0.00	\$60.00	\$72.00
010.01.030.56100	POSTAGE	0.00	\$750.00	\$750.00	\$870.84	\$694.10	\$717.86
010.01.030.56720	MEALS	(20.00)	\$400.00	\$500.00	\$0.00	\$180.28	\$100.00
010.01.030.56950	MTG. DUES/SUBSCRIPTION	89.93	\$2,735.00	\$1,440.00	\$290.00	\$498.16	\$1,525.00
010.01.030.57100	OFFICE SUPPLIES	50.00	\$600.00	\$400.00	\$669.04	\$292.00	\$252.00
DEPARTMENT: ELECTIONS - 030		(3.09)	\$34,660.00	\$35,765.00	\$20,760.23	\$26,853.26	\$28,641.22

GENERAL GOVERNMENT**PROBATE COURT – 1050****EXPLANATION**

In accordance with Connecticut General Statutes, the Probate Court provides for the legal matters within its purview for Farmington Valley residents. Pursuant to state mandate, the Probate Court was regionalized on January 1, 2011. The regional court consists of the Towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. The fee is created on the cost of maintaining the regional Probate Court for the next fiscal year. The proportional costs are based on the population of each of the towns.

Town of Canton

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From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY		Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
			2021	2022 Adopted FY 2021				
010.01.050.59100	DEPARTMENT EXPENSE	2.99	\$4,024.00	\$3,907.00	\$3,907.00	\$3,921.00	\$4,041.00	\$4,403.00
DEPARTMENT: PROBATE COURT - 050		2.99	\$4,024.00	\$3,907.00	\$3,907.00	\$3,921.00	\$4,041.00	\$4,403.00

GENERAL GOVERNMENT

TOWN COUNSEL – 1100

EXPLANATION

The Town Counsel, appointed by the Board of Selectmen, serves as the legal advisor to the Board, Chief Administrative Officer and all Commissions, Boards, Departments and Offices of the Town. The Town Counsel represents the Town in any action or proceeding in which the Town or any commission, Board, Department or office is a party or has an interest; and in all litigation including but not limited to appeals from the decisions of regulatory boards and commissions, suits for the enforcement of zoning regulations, payment of tax liens, and defense of the Town in damage suits.

BUDGET CHANGES AND COMMENTARY

- Retainer: The Board of Selectmen has retained the services of FordHarrison through an hourly retainer agreement to represent the town on labor and employment issues and Halloran & Sage through an hourly retainer agreement for all other legal matters. The hourly rate for FordHarrison is \$250 and the hourly rate for Halloran & Sage is \$185. Funds can also be used for other firms in specialized areas or where there is a conflict of interest with an existing firm.
- The budget is divided into three categories; General, Labor and Land Use.
- The amount budgeted for General has increased primarily as a result of defending numerous tax appeals.

ACCOUNT #	ACCOUNT TITLE	20-21 Authorized	21-22 Requested	21-22 Proposed	21-22 Approved
1001100 52160	General	30,000	40,000	40,000	40,000
1001100 52170	Labor	12,000	10,000	10,000	10,000
1001100 52210	Land Use	14,000	10,000	10,000	10,000
	GRAND TOTAL	58,000	60,000	60,000	60,000

Town of Canton

Budget Report Exp - GF & CIP (use)

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Account	Description	Percent Difference	Proposed FY		Adopted FY 2021		Expended FY 2020 2021 YTD		Expended FY 2019 2020		Expended FY 2018 2019		Expended FY 2017 2018	
			2021	2022	2021	2021	2020	2021	2019	2020	2018	2019	2017	2018
010.01.100.52160	GENERAL	25.00	\$40,000.00		\$32,000.00		\$20,689.19		\$57,301.28		\$57,366.55		\$35,827.27	
010.01.100.52170	LABOR	(16.67)	\$10,000.00		\$12,000.00		\$3,639.00		\$908.00		\$72.00		\$3,801.00	
010.01.100.52210	ENVIRONMENTAL LAW/LAN	(28.57)	\$10,000.00		\$14,000.00		\$6,377.00		\$5,251.95		\$8,511.00		\$16,169.87	
DEPARTMENT: TOWN COUNSEL - 100		3.45	\$60,000.00		\$58,000.00		\$30,705.19		\$63,461.23		\$65,949.55		\$55,798.14	

GENERAL GOVERNMENT TOWN CLERK - 1110

EXPLANATION

The office of the Town Clerk operates in accordance with the Connecticut General Statutes, Town Charter and Code of Ordinances. The Office interacts with State of Connecticut departments and agencies, records documents, maintains and preserves permanent and historical records and responds to inquiries from the public. The Town Clerk, responsible for the preparation and conduct of elections in cooperation with the Registrar of Voters, also issues various licenses and permits and acts as Registrar of Vital Statistics. Town Clerk also maintains the Town's social media communications on the town web page, Facebook, Twitter and Instagram and assists in communications during times of emergency.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for Town Clerk.
- Part-Time: Reflects amount paid to the Assistant Town Clerk and temporary assistance during busy periods. Additional hours for the Assistant Town Clerk are also budgeted to cover office times when the Town Clerk is not available.
- Copier Contract: Cost of maintenance and toner for copier machine.
- Vital Statistics: Funds utilized to maintain vital statistic records.
- Postage: Funds utilized to pay the postage for absentee ballots, return of land record documents and other miscellaneous items. Postage is increased because dog licensing and transfer station permits are now being processed through the mail.
- Meetings/Dues: Includes cost of attending fall and spring Town Clerk Conferences and membership in the Hartford County Town Clerk Association and Ct. Town Clerk Association. Line item reduced because some meetings are on-line due to COVID.
- Cell Phone: Town Clerk also functions as the town's information officer. As part of this process she frequently utilizes her cell phone when she is out of the office.
- Printing Ballots: Amount reflects the cost of election supplies including ballots and coding the election machines. Sufficient funds are budgeted to purchase ballots for approximately 85% of eligible voters. Printing decreased because of fewer elections requires fewer ballots.
- Advertising: Cost of posting legal notices for town meetings, elections and conventions.
- Indexing: Reflects costs of Contractual monthly service fee (9,660); Audit fee (2,000); Film storage (600); General code (1,200). Decreased because amount in the current budget reflects the additional cost of codifying ordinances and the revised charter in the general code.
- Copier Lease: Cost of leasing copier for the Town Clerk's Office.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Town Clerk	78,166	1	1	1	1
Assistant Town Clerk (PT)	38,016	.71	.71	.71	.71
Seasonal Clerk (PT)	372	32 hours	32 hours	32 hours	32 hours

Town of Canton

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.01.110.51110	SUPERVISORY'S SALARIES	0.00	\$78,166.00	\$78,165.66	\$51,108.30	\$76,073.66	\$74,037.60	\$72,055.09
010.01.110.51200	PART TIME	2.23	\$38,388.00	\$37,551.00	\$23,944.87	\$36,672.35	\$35,614.94	\$34,619.70
010.01.110.55200	MILEAGE	(40.00)	\$150.00	\$250.00	\$0.00	\$107.00	\$30.74	\$231.15
010.01.110.55860	COPIER MAINTENANCE CO	0.00	\$200.00	\$200.00	\$122.76	\$179.35	\$140.41	\$80.29
010.01.110.55950	VITAL STATISTICS	0.00	\$165.00	\$165.00	\$140.94	\$26.00	\$118.00	\$539.90
010.01.110.56100	POSTAGE	135.85	\$3,000.00	\$1,272.00	\$3,831.61	\$1,548.61	\$1,640.25	\$2,232.72
010.01.110.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$280.00	\$480.00	\$480.00	\$480.00
010.01.110.56950	MTG. DUES/SUBSCRIPTION	(42.74)	\$335.00	\$585.00	\$482.83	\$525.94	\$405.00	\$670.68
010.01.110.57100	OFFICE SUPPLIES	0.00	\$758.00	\$758.00	\$522.40	\$649.92	\$625.33	\$965.43
010.01.110.57200	BALLOTS	(36.04)	\$6,300.00	\$9,850.00	\$7,510.26	\$3,536.03	\$6,435.52	\$2,579.96
010.01.110.57500	ADVERTISING	0.00	\$1,750.00	\$1,750.00	\$742.65	\$900.33	\$933.62	\$854.01
010.01.110.57600	COMPUTER SUPPLIES	0.00	\$840.00	\$840.00	\$238.96	\$840.00	\$822.88	\$822.61
010.01.110.57700	PHOTOSTATING/BINDING M	0.00	\$175.00	\$175.00	\$0.00	\$76.50	\$0.00	\$83.25
010.01.110.57900	MICROFILMING/INDEXING	0.00	\$13,460.00	\$13,460.00	\$9,122.41	\$15,190.01	\$12,119.46	\$12,397.59
010.01.110.60040	COPIER LEASE	0.00	\$933.00	\$933.00	\$622.00	\$944.25	\$933.00	\$933.00
DEPARTMENT: TOWN CLERK - 110		(0.91)	\$145,100.00	\$146,434.66	\$98,669.99	\$137,749.95	\$134,336.75	\$129,545.38

GENERAL GOVERNMENT**CONTINGENCY – 1585****EXPLANATION**

This account provides the budgetary flexibility for merit based wage/salary increases that have not yet been awarded. An amount equal to 2.75% of the Non-Union Full-time employee's wages has been budgeted. Part-time employee wages increased 2.75% is included in the part-time hourly line item within each Department. Account includes funds to support anticipated increases pursuant to Union contracts that will be negotiated for July 1, 2021 (DPW Union).

Town of Canton

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			2021	2022 Adopted FY 2021		2019	2020	2018	2019	2017	2018
010.01.585.59914	WAGE INCREASES	283.71	\$82,126.00	\$21,403.27	\$0.00	\$0.00		\$0.00		\$0.00	
DEPARTMENT: CONTINGENCY - 585		283.71	\$82,126.00	\$21,403.27	\$0.00	\$0.00		\$0.00		\$0.00	

GENERAL GOVERNMENT INFORMATION TECHNOLOGIES – 1901

EXPLANATION

The Information Technologies program provides for the management, acquisition, maintenance, operation, planning for and security of information technology systems utilized by Town Departments. Generally the Town replaces computers on a six year rotational basis or as needed. Many of the Town's computers were recently replaced as part of the upgrade to the Windows 10 operating system.

The Town currently provides for its Information Technology services through the use of a consultant who works on average 15 hours per week and 10 hours per week provided by the Technical Support Specialist which is part of full time position that is shared with the Library. These two positions are being replaced with a full time IT Special position that was approved during the current fiscal year.

Most Departments' technology requirements have been merged into the Information Technology Department. Some specialized software, such as the Police NexGen system or the Tax Collector's Quality Data software remains in that Department's budget.

BUDGET CHANGES AND COMMENTARY

- F/T Salary: Previously was the cost of the Technical Support Specialist position which was a shared employee with the Canton Library. Now the account funds the full time IT Specialist position.
- Computer Hardware Purchase: Funds expenses associated with the acquisition of hardware including computers, printers, modems and switches for all Town Departments. Computers are usually replaced on a six year rotational basis or as needed. Amount increased because the current years computers were purchased through a special appropriation in fiscal year 19/20.
- Software Purchase: Includes funding for miscellaneous software purchases throughout the year such as the Power PDF software used by numerous departments.
- Computer Software Support: Funds expenses associated with items necessary to support software programs including anti-spam and virus programs, certain licensing requirements and offsite backup.
- Computer Hardware Support: This line item funds long term warranties for Town servers and repair of other equipment. Increased because an additional server now has a maintenance contract.
- Cable/ Web: Funds expenses associated with internet connectivity, website maintenance and website development. Decreased because the SSL Certifications were reduced.
- Consultant: Previously had funded IT consultant at \$70 per hour for 60 hours per month. The consultant has now been replaced by a full time IT Specialist.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
IT Specialist	\$69,870	.29	1	1	1

Town of Canton

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.01.901.51300	FULL TIME SALARY	322.40	\$69,870.00	\$16,541.13	\$10,815.39	\$16,098.45	\$15,667.55	\$15,251.33
010.01.901.53100	HARDWARE PURCHASE	129.41	\$11,700.00	\$5,100.00	\$2,602.53	\$36,249.27	\$12,715.55	\$18,356.08
010.01.901.53120	SOFTWARE PURCHASE	(62.96)	\$1,000.00	\$2,700.00	\$0.00	\$4,577.60	\$1,640.79	\$0.00
010.01.901.55200	MILEAGE	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
010.01.901.55830	SOFTWARE SUPPORT	2.88	\$9,300.00	\$9,040.00	\$6,036.37	\$10,291.19	\$7,378.18	\$8,747.53
010.01.901.55840	HARDWARE SUPPORT	28.81	\$7,600.00	\$5,900.00	\$5,827.08	\$1,620.90	\$3,548.86	\$5,238.76
010.01.901.56340	CABLE/INTERNET	(36.61)	\$9,490.00	\$14,970.00	\$10,924.00	\$10,879.35	\$11,149.47	\$8,592.40
010.01.901.56920	CONSULTANT	(100.00)	\$0.00	\$50,400.00	\$28,962.50	\$55,947.50	\$61,040.00	\$51,975.00
010.01.901.60030	VOIP/WAN LEASE	0.00	\$0.00	\$0.00	\$0.00	\$25,250.88	\$30,161.28	\$30,923.26
DEPARTMENT: INFORMATION TECHNOLOGIES - 901		4.11	\$109,060.00	\$104,751.13	\$65,167.87	\$160,915.14	\$143,301.68	\$139,084.36

TOWN OF CANTON

BOS FINAL PROPOSED FISCAL YEAR 2021 - 2022 BUDGET

FINANCE

2060	Assessment
2080	Tax Collector
2090	Finance Officer

FINANCE ASSESSMENT – 2060

EXPLANATION

The primary duty of the Assessor is to determine the value of all taxable and tax exempt Real Estate and Personal Property for the purpose of equitable tax distribution throughout the Town of Canton. The Grand List consists of real estate parcels, commercial personal property accounts and taxable motor vehicles. Real Estate property is assessed at 70% of a base year of value established on the October 1, 2020 valuation. Commercial Personal Property and Motor Vehicles are assessed at 70% annually. The cost of revaluation required by statute every five (5) years is located in the Board of Finance budget. The office is also responsible for assisting special service programs by annually updating elderly, blind, special assessment adjustments for veterans and disabled exemptions for Canton taxpayers. Field work, such as valuating new construction, is performed by an outside service (Quality Data).

The budget includes funding for personal property audits. The audits verify the accuracy of personal property declarations that are filed with the Town. Increasing the accuracy of claimed personal property will lead to a larger grand list which should offset the cost of the audits.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for full time Assessor.
- Part-Time hourly: Funds clerk for Board of Assessment Appeals.
- Purchased Services: Cost of paying QDS to perform field work assessments and cost of personal property audits.
- Mileage: Based on IRS rate.
- Software Support: Reflects costs of web hosting, Assessor Software (QDS) and E-Quality Computer Assisted Mass Appraisal (CAMA) software support and licensing.
- Meetings and Dues: Includes cost of membership in the Hartford and Connecticut Assessor Organizations and classes to maintain certification.
- Office Supplies: Includes cost of special paper for street cards and general office supplies.
- Grand List: Cost of printing and binding grand list.
- Mapping: Cost of producing the Assessor's maps and updating the GIS maps. The cost of the GIS program is funded through the Assessor's Department and the Land Use Department. The Assessor funds the cost of updates to the GIS maps and the Land Use Department funds the cost of hosting the GIS system on a third party website.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Assessor	76,532	1	1	1	1

Town of Canton

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010.02.060.51110	SUPERVISORY'S SALARIES	0.00	\$76,532.00	\$76,532.33	\$50,040.35	\$74,484.04	\$36,245.36	\$0.00
010.02.060.51200	PART TIME	0.00	\$500.00	\$500.00	\$105.00	\$316.54	\$3,484.12	\$5,623.27
010.02.060.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,091.96	\$52,232.07
010.02.060.53305	PURCHASED SERVICES	(1.13)	\$4,380.00	\$4,430.00	\$2,620.00	\$4,360.00	\$2,000.00	\$2,242.00
010.02.060.55200	MILEAGE	0.00	\$600.00	\$600.00	\$21.39	\$305.38	\$247.71	\$540.24
010.02.060.55830	COMPUTER SOFTWARE SU	3.04	\$14,220.00	\$13,800.00	\$13,800.00	\$13,200.00	\$13,150.00	\$12,700.00
010.02.060.56100	POSTAGE	0.00	\$1,185.00	\$1,185.00	\$514.84	\$1,092.28	\$1,696.13	\$1,029.79
010.02.060.56910	REFERENCES/TEXTS	(7.55)	\$490.00	\$530.00	\$0.00	\$470.00	\$550.00	\$370.00
010.02.060.56950	MTG. DUES/SUBSCRIPTION	0.00	\$875.00	\$875.00	\$90.00	\$245.00	\$1,250.50	\$801.25
010.02.060.57100	OFFICE SUPPLIES	0.00	\$550.00	\$550.00	\$158.34	\$539.02	\$418.17	\$213.08
010.02.060.57200	PRINTING	4.00	\$910.00	\$875.00	\$517.15	\$887.63	\$816.88	\$778.65
010.02.060.57210	GRAND LIST PROCESSING	0.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
010.02.060.57220	MAPPING MATERIALS	0.00	\$3,200.00	\$3,200.00	\$0.00	\$3,354.56	\$3,000.00	\$3,200.00
010.02.060.57500	ADVERTISING	0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$38.25
010.02.060.57600	COMPUTER SUPPLIES	0.00	\$400.00	\$400.00	\$0.00	\$238.96	\$299.25	\$218.51
DEPARTMENT: ASSESSMENT - 060		0.35	\$104,542.00	\$104,177.33	\$68,467.07	\$100,093.41	\$90,850.08	\$80,587.11

FINANCE TAX COLLECTOR - 2080

EXPLANATION

The office of the Tax Collector operates in accordance with the Connecticut General Statutes (§12-130 et seq.) to collect, process and deposit property taxes. This office is the central repository of revenue for all Town Departments and is also responsible for the collection of parking violation fines and other assessments. The Tax Collector must enforce payment of delinquent taxes as required by Connecticut General Statutes, using recommended collection methods. The office maintains accurate collection records and controls, secures the maximum collection of revenue due the Town and safeguards the collected revenues.

The CAO is proposing that the Tax Clerk hours be reduced. Due to more transactions occurring on-line or by mail, the workload for the office has decreased somewhat. Unfortunately, the same cannot be said of the Finance Department so most of the Tax Clerk's hours have been transferred to the newly created Finance Officer Assistant position.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for Tax Collector.
- Part-Time: Tax Clerk position has been reduced to a total an annual total of 359 hours. These hours will be used mostly during the busy periods of January and July and for covering while the Tax Collector is vacant from the office.
- Collection Services: Cost of QSearch which allows for tax bills to be searchable online so that attorneys, title searchers and residents can find tax information.
- Mileage: Reimbursement for use of personal vehicle pursuant to IRS regulations.
- Postage: Funds utilized to mail tax bills and delinquent notices.
- Meetings/Dues: Amount reflects membership costs in regional Tax Collector Associations, seminars for the Tax Collector. Amount increased because of additional classes required for Tax Collector recertification.
- Office Supplies: Funds general supplies such as colored paper, calculators, storage boxes, etc. Amount was decreased because the current year's budget includes an additional amount for a stand-up desk.
- Business Forms: Funds paid to QDS to process, print, fold and mail tax bills.
- Advertising: Cost of statutorily required legal ads.
- Computer Supplies: Cost of toner for printer.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Tax Collector (a)	69,152	1	1	1	1
Assistant Clerk (b)	10,268	.7	.7	.2	.2

(a) \$6,731 is derived from WPCA; amount indicated is 100%

(b) \$3,429 is derived from the WPCA; amount indicated is 100%

Town of Canton

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To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.02.080.51110	SUPERVISORY'S SALARIES	0.00	\$62,237.00	\$62,236.84	\$41,757.15	\$60,571.14	\$58,949.97	\$61,211.47
010.02.080.51200	PART TIME HOURLY	(78.25)	\$6,709.00	\$30,853.00	\$20,576.14	\$29,989.74	\$25,144.07	\$18,399.12
010.02.080.53400	COLLECTION SERVICES	1.76	\$2,079.00	\$2,043.00	\$1,792.50	\$2,097.50	\$1,976.50	\$1,375.00
010.02.080.55200	MILEAGE	0.00	\$450.00	\$450.00	\$10.93	\$0.00	\$0.00	\$240.60
010.02.080.56100	POSTAGE	1.67	\$6,377.00	\$6,272.00	\$2,194.64	\$5,911.78	\$6,247.16	\$6,827.54
010.02.080.56950	MTG. DUES/SUBSCRIPTION	116.91	\$1,206.00	\$556.00	\$95.00	\$95.00	\$95.00	\$30.00
010.02.080.57100	OFFICE SUPPLIES	(25.40)	\$376.00	\$504.00	\$252.63	\$294.50	\$506.31	\$542.14
010.02.080.57110	BUSINESS FORMS	7.78	\$5,167.00	\$4,794.00	\$824.14	\$5,457.37	\$4,341.13	\$3,976.82
010.02.080.57120	BINDING BOOKS	0.00	\$478.00	\$478.00	\$0.00	\$477.50	\$387.50	\$187.50
010.02.080.57500	ADVERTISING	19.00	\$476.00	\$400.00	\$336.00	\$202.91	\$138.89	\$133.89
010.02.080.57600	COMPUTER SUPPLIES	25.00	\$300.00	\$240.00	\$0.00	\$238.96	\$218.51	\$0.00
DEPARTMENT: TAX COLLECTOR - 080		(21.11)	\$85,855.00	\$108,826.84	\$67,839.13	\$105,336.40	\$98,005.04	\$92,924.08

FINANCE FINANCE OFFICER / TREASURER - 2090

EXPLANATION

On July 1, 2018 the Town transitioned to a Combined Finance Department which now oversees both the Board of Education and the Town's finance functions. As a result, two full time positions previously employed by the Board of Education transferred to the Town. Overall, the Combined Department has resulted in financial savings and efficiencies. During the 2019/2020 fiscal year the Finance Department transitioned from using MUNIS Financial software for general government financial functions to Infinite Visions financial software used by the Board of Education. To assist with the workload in the Finance Department, the CAO is recommending that a significant portion of the current Tax Clerk workload be transferred from the Tax Dept. to the Finance Department. The new position would directly assist the Finance Officer in a variety of functions including payroll and pension calculations. The position would go from 23 hours per week to 28 hours per week and would result in an additional cost of \$5,920. The Tax Clerk would assist the Tax Office during the busy months of July and January and during Tax Collector absences.

Under the policy direction of the Board of Finance and administrative supervision of the Chief Administrative Officer, the Finance Officer/ Treasurer has the responsibility of administering the finances and accounting for all Town and Board of Education funds. The Finance Officer oversees aspects of the Town's Employee Benefits program and the Town's investments and is involved in Revenue, Cash Management and Debt Management. The Finance Officer also helps develop and administer the Town's overall Budget.

BUDGET CHANGES AND COMMENTARY

- Full-Time Salary: This line item funds the Accountant and Payroll/Benefits Coordinator position.
- Supervisor Salary: Compensation for the Finance Officer/Treasurer.
- Part-Time Hourly: This line item funds the part-time Accounting Clerk position that assists the Accountant with clerical responsibilities and the newly created Finance Officer Assistant position.
- Full-Time Hourly: Represents wages for the Financial Assistant, Accounts Payable and Finance Clerk positions.
- Software Support: Annual cost of the maintenance agreement for the Visions Financial software, Infinite Vision Quality Data Tax Department software. Line item increased because of additional services needed from Infinite Visions and there was a credit applied to the current year which reduced the amount of funds budgeted.
- Copier Contract: The budgeted amount is for maintenance of the copier machine.
- Meetings/Dues: This includes training costs, conferences and membership dues for the Government Finance Officers Association. Amount increased to fund additional training on the use of Infinite Visions software.
- Office Supplies: This includes general supplies to support the office in addition to cost of checks.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Finance Officer/Treasurer (a)	129,992	1	1	1	1
Accountant (b)	70,000	1	1	1	1
Financial Assistant (b)	52,944	1	1	1	1
Payroll Benefits Coordinator	68,624	1	1	1	1
Accounts Payable	56,693	1	1	1	1
Finance Clerk (b)	57,330	1	1	1	1
Accounting Clerk	37,625	.5	.80	.80	.80
Finance Officer Assistant	31,232	.0	.60	.60	.60

a) Portions funded as follows: \$12,882 WPCA special revenue fund, \$6,441 EMS special revenue fund; and \$6,441 Recreation special revenue fund. Full amount shown above.

b) Portions funded as follows: 10% WPCA special revenue fund; 5% EMS special revenue fund; 5% Recreation special revenue fund. Full amount shown above.

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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 Definition: BOS Proposed Budget

From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.02.090.51000	FULL TIME SALARIES	(2.49)	\$124,624.00	\$127,808.16	\$83,638.90	\$145,324.20	\$57,600.24	\$19,200.40
010.02.090.51110	SUPERVISORY'S SALARIES	0.27	\$103,332.00	\$103,056.00	\$70,892.35	\$110,859.60	\$99,824.99	\$92,340.13
010.02.090.51200	PART TIME	(0.39)	\$68,857.00	\$69,128.00	\$19,638.13	\$68,825.30	\$50,022.42	\$46,097.94
010.02.090.51301	FULL TIME HOURLY	46.30	\$144,912.00	\$99,048.04	\$105,323.64	\$97,265.58	\$158,906.14	\$40,112.65
010.02.090.51400	OVERTIME	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.20
010.02.090.55200	MILEAGE	(0.86)	\$690.00	\$696.00	\$0.00	\$429.99	\$442.73	\$817.89
010.02.090.55830	COMPUTER SOFTWARE SU	126.97	\$24,869.00	\$10,957.00	\$23,650.76	\$50,530.55	\$35,727.80	\$34,711.24
010.02.090.55860	COPIER MAINTENANCE CO	0.00	\$180.00	\$180.00	\$60.45	\$114.25	\$118.97	\$109.11
010.02.090.56100	POSTAGE	0.00	\$1,500.00	\$1,500.00	\$1,014.25	\$1,800.25	\$1,732.63	\$2,376.43
010.02.090.56200	TEMPORARY STAFFING EX	0.00	\$0.00	\$0.00	\$0.00	\$18,837.50	\$0.00	\$0.00
010.02.090.56950	MTG. DUES/SUBSCRIPTION	0.00	\$2,210.00	\$2,210.00	\$553.50	\$627.92	\$195.00	\$2,171.34
010.02.090.57100	OFFICE SUPPLIES	0.00	\$2,480.00	\$2,480.00	\$631.06	\$1,270.49	\$2,235.05	\$1,890.12
010.02.090.57600	COMPUTER SUPPLIES	0.00	\$500.00	\$500.00	\$477.92	\$238.96	\$0.00	\$102.79
DEPARTMENT: FINANCE OFFICER - 090		13.55	\$474,154.00	\$417,563.20	\$305,880.96	\$496,124.59	\$406,805.97	\$240,040.24

TOWN OF CANTON

BOS FINAL PROPOSED FISCAL YEAR 2021-2022 BUDGET

PUBLIC SAFETY

3170	Police Department – Administration
3171	Police Department – Patrol
3172	Police Department – Detective
3173	Police Department – Communications/ Dispatch
3174	Police Department – Vehicle Maintenance
3175	Police Department – Animal Control
3179	Police Department - Facilities
4157	Service Incentive
4158	Fire Services
4162	Emergency Services
4440	Fire Marshal

PUBLIC SAFETY

PD – ADMINISTRATION - 3170

EXPLANATION

Under the policy direction of the Board of Selectmen and administrative direction of the Chief Administrative Officer, the Canton Police Department is responsible for the protection and welfare of its citizens; the protection of property; the prevention, deterrence and investigation of crime and criminal behavior; the apprehension and successful prosecution of offenders; the investigation of motor vehicle accidents; violations of motor vehicle law and the issuance of Motor Vehicle Infractions and Summons; the investigation of juvenile matters and referrals to juvenile authority when necessary.

The Police Administration, under the supervision and direction of the Chief of Police, is responsible for proper officer scheduling; purchasing office equipment and consumables; vehicles, weapons, clothing and the maintenance thereof; mandated training of department personnel as required by law; applying for and overseeing various Federal and State grants; and establishing and maintaining various programs that are necessary for department operations.

The Police Chief also functions as the Emergency Management Director oversees the Community Emergency Response Team (CERT).

BUDGET CHANGES AND COMMENTARY

- Full-Time: Salary for the Chief and Captain.
- Part-Time: Reflects general wage increase for Crossing Guard (2 hours per day, 180 days per year).
- Over-Time: Additional hours to be utilized by the Police Chief's Administrative Assistant.
- Office Maintenance: Funds the repair and maintenance of office equipment including automated finger print identification system "AFIS" and a paper shredding service. Increased because of a new contract for the Idemia fingerprint machine.
- Software Support: This funds the NexGen Service Agreement.
- Cell Phones: Provides funding for cell phones for both the Chief and Captain; \$40 each per month.
- Regional Program: Provides funding for various regional special services units including Emergency Services, Hostage Negotiations and Accident Reconstruction.
- Uniforms: Provides new uniforms and cleaning for Chief and Captain. Also includes \$400 for equipment replacement.
- Medical Doctor: Funds medical evaluations for new police officers. Increased because the Police Accountability legislation mandates drug testing and behavioral assessments for all officers.
- Meetings/Dues: Costs associated with memberships to regional and national police organizations, including Capital Region Police Chief's Association and the Connecticut Police Chief's Association.
- Training: Funds to be utilized for new recruit Academy Training. Reduced because we are not anticipating sending anyone to the academy.
- Office Supplies: Includes items such as general office supplies (\$2,000), toner (\$500), paper (\$400) and flags (\$150).
- Expense Personnel: Funds such items as towing or storage fees, mileage costs and notary fees. Increased to fund Bicycle Patrol upgrades.
- Expense Department: Provides funding for blanket cleaning, prisoner meals, community relations; and parking stakes/signs. Increased to be able to purchase a mobile speed sign (\$4,000).
- Emergency Management: Funds costs associated with emergency supplies including for the CERT Team and membership in the Emergency Management Association. Increased to support active role of the CERT membership.
- Leased Equipment: Cost of leasing the Voice Recorder (\$5,724) and copier Machine (\$1,452). Amount reduced because of new copier contract.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Chief of Police	139,580	1	1	1	1
Captain	112,000	1	1	1	1
Police Administrative Asst.	56,984	1	1	1	1
Crossing Guard (PT-Seasonal)	4,680	.20	.20	.20	.20

Town of Canton

Budget Report Exp - GF & CIP (use)

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010.03.170.51110	SUPERVISORY'S SALARIES	0.00	\$251,580.00	\$251,580.53	\$164,494.90	\$234,489.04	\$231,525.77
010.03.170.51200	PART TIME HOURLY	2.65	\$4,381.00	\$4,268.00	\$0.00	\$2,769.60	\$3,967.59
010.03.170.51301	FULL TIME HOURLY	0.00	\$56,984.00	\$56,984.20	\$36,804.91	\$56,049.63	\$52,541.64
010.03.170.51400	OVERTIME-POLICE ADMIN	(25.00)	\$600.00	\$800.00	\$438.34	\$137.13	\$923.82
010.03.170.51495	PRIVATE DUTY	0.00	\$0.00	\$0.00	(\$1,543.20)	\$1,543.20	\$0.00
010.03.170.55810	OFFICE EQUIPMENT MAINT	91.25	\$3,825.00	\$2,000.00	\$183.75	\$1,511.03	\$720.32
010.03.170.55830	COMPUTER SOFTWARE SU	72.62	\$24,400.00	\$14,135.00	\$20,239.03	\$14,065.00	\$17,430.18
010.03.170.55860	COPIER MAINTENANCE CO	0.00	\$1,300.00	\$1,300.00	\$719.41	\$870.75	\$1,431.94
010.03.170.56100	POSTAGE	(28.37)	\$500.00	\$698.00	\$378.77	\$450.21	\$718.58
010.03.170.56205	CELL PHONE	0.00	\$960.00	\$960.00	\$399.90	\$799.80	\$959.76
010.03.170.56240	REGIONAL PROGRAMS	0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
010.03.170.56700	UNIFORMS	(9.52)	\$1,900.00	\$2,100.00	\$414.38	\$1,729.18	\$1,563.53
010.03.170.56820	MEDICAL DOCTORS	150.00	\$2,500.00	\$1,000.00	\$0.00	\$0.00	\$1,415.00
010.03.170.56950	MTG. DUES/SUBSCRIPTION	8.90	\$4,160.00	\$3,820.00	\$3,608.51	\$3,590.00	\$3,815.67
010.03.170.56951	TRAINING	(66.67)	\$500.00	\$1,500.00	\$86.74	\$1,760.00	\$40.00
010.03.170.57100	OFFICE SUPPLIES	0.00	\$3,050.00	\$3,050.00	\$1,455.66	\$2,752.84	\$2,858.10
010.03.170.59910	MISC. EXPENSE PERSONNI	50.00	\$750.00	\$500.00	\$147.95	\$758.37	\$859.38
010.03.170.59920	MISC. EXPENSE DEPARTME	208.50	\$6,170.00	\$2,000.00	\$1,185.11	\$2,498.30	\$1,954.96
010.03.170.60000	EMERGENCY MGMT	0.00	\$1,500.00	\$1,500.00	\$1,174.42	\$1,078.89	\$764.29
010.03.170.60040	LEASED EQUIPMENT	0.00	\$7,176.00	\$7,176.00	\$4,635.20	\$7,052.80	\$9,357.58
DEPARTMENT: POLICE DEPARTMENT - 170		4.68	\$377,236.00	\$360,371.73	\$239,823.78	\$338,905.77	\$337,848.11

PUBLIC SAFETY**PD – PATROL - 3171****EXPLANATION**

The Patrol Division is authorized to have four (4) Sergeants and eight (8) Patrol Officers who provide basic patrol coverage 24 hours a day, seven (7) days a week. The cost of regular time and overtime is included in the budget and is calculated from planned staffing and anticipated off-line time. The cost of body and vehicle cameras (\$47,417), as required under the police accountability legislation, is located in the department equipment line item. This amount has been reduced by 30% in anticipation of a state grant to offset some of the costs. The \$47,417 cost will be an ongoing expenditure. There is an additional \$19,000 budgeted for overtime to add additional directed patrols for speed enforcement, river crowd control and to cover for anticipated long term absences.

BUDGET CHANGES AND COMMENTARY

- Full-Time AFSCME: The current Union contract expires on June 30, 2022.
- Holiday Benefits: Provides for funding of holiday pay to all officers for 13 holidays pursuant to the terms of officer's union contract.
- Overtime: Provides funding for follow-up investigations, continuing investigations past regularly scheduled shifts, regional team member call outs, serious crime investigations and minimum staffing. Overtime has been increased to provide additional patrols for such items as speed control, river crowd control and anticipated long term absences.
- Education Incentive: Provides payments to Officers based on college credits and degrees as required by the Officer's Union Contract.
- Department Equipment: Funds items such as radar certification, AED batteries, cones, parking signs, etc. Line item increased to fund body and vehicle cameras as mandated under the police accountability legislation.
- Uniforms: Provides uniform allowance and cleaning allowance for 12 Officers.
- Weapons/Ammunition: Reflects costs associated with training ammunition, duty ammunition, shotgun ammunition, less than lethal ammunition, taser cartridges, rifle ammunition and supplies.
- Training: Funds to maintain and enhance Police Officer training and maintain certification. Increased to fund specialized classes as required by the police accountability legislation.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Sergeant (3)	103,064	3	3	3	3
Sergeant (1)	99,070	1	1	1	1
Patrol Officer (5)	88,982	5	5	5	5
Patrol Officer (1)	84,145	1	1	1	1
Patrol Officer (1)	84,066	1	1	1	1
Patrol Officer (2)	75,602	2	1	1	1

Town of Canton

Budget Report Exp - GF & CIP (use)

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010.03.171.51303	FULL TIME HOURLY PATRO	(1.58)	\$1,042,333.00	\$1,059,025.00	\$662,868.22	\$1,067,774.95	\$1,028,222.07	\$1,066,267.71
010.03.171.51310	HOLIDAY BENEFITS/AFSCM	4.39	\$46,000.00	\$44,067.00	\$40,812.92	\$60,827.92	\$55,656.98	\$58,720.08
010.03.171.51400	OVERTIME/PATROL	34.55	\$74,000.00	\$55,000.00	\$39,239.61	\$62,925.91	\$86,485.30	\$65,713.61
010.03.171.51660	EDUCATIONAL INCENTIVE/I	0.00	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$4,500.00
010.03.171.55800	DEPT EQUIPMENT/PATROL	492.68	\$39,929.00	\$6,737.00	\$2,246.85	\$5,354.58	\$2,687.29	\$3,116.91
010.03.171.56700	UNIFORMS/PATROL	0.00	\$8,000.00	\$8,000.00	\$3,358.23	\$10,036.79	\$12,314.90	\$7,481.74
010.03.171.56710	WEAPONS/AMMO	9.07	\$6,400.00	\$5,868.00	\$5,190.40	\$4,873.85	\$6,198.51	\$5,738.72
010.03.171.56951	TRAINING	100.00	\$3,000.00	\$1,500.00	\$244.00	\$1,825.00	\$3,115.00	\$2,788.00
DEPARTMENT: POLICE DEPT - PATROL - 171		3.33	\$1,222,912.00	\$1,183,447.00	\$757,210.23	\$1,216,869.00	\$1,197,930.05	\$1,214,326.77

PUBLIC SAFETY

PD – DETECTIVE / INVESTIGATIONS - 3172

EXPLANATION

The Detective Unit, which consists of one (1) Detective, provides for original and follow-up investigation of all major crimes and complex crimes that require prolonged investigation or special training and expertise.

BUDGET CHANGES AND COMMENTARY

- Full-Time AFSCME: Detective is in the Police Bargaining Unit whose contract that expires on June 30, 2022. The wage below represents the contracted rate.
- Holiday Benefits: Reflects funding for contractual holidays.
- Overtime: Projected overtime associated with major incidents; follow up investigations, continuing investigations beyond normally scheduled shifts and crime investigations.
- Education Incentive: Provides payments to officers based on college credits and degrees as required by the Officer's Union Contract.
- Cell Phone: Cost of providing the detective with a cell phone.
- Crime Lab Processing: Provides funding for supplies needed based on crime type, investigations and equipment needed or used throughout the year.
- Uniforms: Provides funding for uniform allowance and cleaning for Detective. Reduced based on trend.
- Training: Provides funding for additional training for Detective related to crime scene processing, computer forensics, evidence handling and similar matters.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Detective	93,932	1	1	1	1

Town of Canton

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010.03.172.51303	FULL TIME HOURLY AFSCM	2.50	\$93,932.00	\$91,645.00	\$59,216.64	\$90,220.54	\$87,945.70	\$85,321.60
010.03.172.51310	HOLIDAY BENEFITS/AFSCM	0.00	\$1,005.00	\$1,005.00	\$0.00	\$343.92	\$336.32	\$0.00
010.03.172.51400	OVERTIME/DETECTIVE	0.00	\$6,000.00	\$6,000.00	\$2,635.24	\$4,040.11	\$6,954.69	\$4,806.06
010.03.172.51660	EDUCATIONAL INCENTIVE/I	0.00	\$750.00	\$750.00	\$0.00	\$750.00	\$750.00	\$750.00
010.03.172.56205	CELL PHONE	0.00	\$420.00	\$420.00	\$0.00	\$142.89	\$421.02	\$414.03
010.03.172.56230	CRIME LAB/PROCESSING	0.00	\$1,200.00	\$1,200.00	\$6.77	\$1,246.27	\$935.73	\$230.95
010.03.172.56700	UNIFORMS/DETECTIVE	0.00	\$600.00	\$600.00	\$85.50	\$1,008.00	\$289.10	\$380.30
010.03.172.56951	TRAINING	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$607.50
DEPARTMENT: POLICE DEPT - DETECTIVE - 172		2.24	\$104,407.00	\$102,120.00	\$61,944.15	\$97,751.73	\$97,632.56	\$92,510.44

PUBLIC SAFETY**PD – DISPATCH / COMMUNICATIONS - 3173****EXPLANATION**

The Communications Division, which is supported by four (4) full-time and various part-time Dispatchers, provides for the operation of the Public Safety Communications System serving Fire, Police and Emergency Medical Operations 24 hours a day, seven days a week.

BUDGET CHANGES AND COMMENTARY

- Part-Time: Provides funding for vacancies by full-time Dispatchers due to vacation, sick or injury leave, personal days, holidays, union activity leave and funeral days to be filled by part-time Dispatchers. Consistent with other part-time employees, wages are increased 2.75%. The overall amount was decreased based on trend.
- Full-Time CILU: The Union contract expires on June 30, 2022. Wages are pursuant to the negotiated contract.
- Holiday Benefits: Dispatchers are contractually provided thirteen (13) holidays. In the event the holiday falls on a regularly scheduled work day, Dispatchers are provided a premium.
- Overtime: Provides funding for overtime when there are vacancies or additional Dispatchers are needed. The amount was increased due to trend.
- Radio Maintenance: Provides funding for radio maintenance contract (\$4,300), radio repairs (\$5,055); tower rental contract (\$11,900) and uninterruptible power system (\$1,854).
- Department Equipment: Increased to support Dispatchers request for higher quality chairs in the dispatch center.
- Uniforms: Provides funding for contractual uniform requirements such as replacement of existing uniforms.
- Training: Provides for additional Dispatcher training.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Dispatch/Supervisor (1)	68,536	1	1	1	1
Dispatcher (3)	63,294	3	3	3	3
Dispatcher (1) – PT	29.73 / hour	1	1	1	1
Dispatcher (1) – PT	27.58 / hour	1	1	1	1
Dispatcher (1) – PT	26.80 / hour	1	1	1	1
Dispatcher (1) – PT	26.72 / hour	1	1	1	1

Town of Canton

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.03.173.51200	PART TIME/DISPATCH	14.03	\$17,105.00	\$15,000.00	\$12,587.27	\$13,119.42	\$12,253.94	\$14,707.50
010.03.173.51302	FULL TIME HOURLY CILU/DI	2.80	\$258,419.00	\$251,375.00	\$164,607.66	\$248,138.31	\$240,274.83	\$234,931.89
010.03.173.51311	HOLIDAY BENEFITS/CILU/DI	7.09	\$15,000.00	\$14,007.00	\$15,787.98	\$18,781.07	\$15,027.28	\$14,550.72
010.03.173.51321	OVERTIME-DISPATCH	4.35	\$48,000.00	\$46,000.00	\$35,556.59	\$47,640.49	\$50,641.75	\$39,607.54
010.03.173.55020	RADIO MAINTENANCE/DISP	3.82	\$23,100.00	\$22,251.00	\$6,068.24	\$20,000.54	\$19,480.89	\$18,902.39
010.03.173.55200	MILEAGE	0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$24.36	\$80.42
010.03.173.55800	DEPT EQUIPMENT/DISPATC	66.67	\$2,000.00	\$1,200.00	\$1,221.78	\$476.37	\$0.00	\$205.23
010.03.173.56700	UNIFORMS/DISPATCH	0.00	\$1,680.00	\$1,680.00	\$1,564.73	\$1,738.31	\$1,848.70	\$1,437.72
010.03.173.56951	TRAINING	0.00	\$1,500.00	\$1,500.00	\$1,310.00	\$881.00	\$1,279.00	\$1,450.33
010.03.173.57800	EDUCATION REIMB/DISPAT	0.00	\$0.00	\$0.00	\$0.00	\$365.00	\$0.00	\$0.00
DEPARTMENT: POLICE DEPT - COMMUN/DISPATCH - 173		3.90	\$367,004.00	\$353,213.00	\$238,704.25	\$351,140.51	\$340,830.75	\$325,873.74

PUBLIC SAFETY

PD – VEHICLE MAINTENANCE - 3174

EXPLANATION

This program provides for the operation and maintenance of vehicles assigned to the Police Department.

BUDGET CHANGES AND COMMENTARY

- Tires: Provides funding for the acquisition of summer, winter and all terrain tires under the State contract. Reduced based on trend.
- Vehicle Fuel: Provides funding for vehicle fuel purchased through a cooperative bid sponsored by CRCOG. Increased based on trend.
- Vehicle Maintenance: Provides for routine maintenance of ten (10) vehicles, including Patrol vehicles, SUVs, Detective's car and the Administrator's vehicles. Funding is also provided for emergency light/siren repairs. A complete list of all Town vehicles is in the appendix under "Vehicle Roster". Routine maintenance is being performed at the new DPW facility.

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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☐ Exclude inactive accounts with zero balance

From Date: 3/1/2021

To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY		Expended FY		Expended FY		Expended FY		Expended FY	
			2021	2022 Adopted FY 2021	2020	2021 YTD	2019	2020	2018	2019	2017	2018
010.03.174.54100	TIRES/POLICE VEH.MAINT	0.00	\$3,000.00	\$3,000.00	\$0.00		\$3,829.79		\$0.00		\$3,506.49	
010.03.174.54200	VEHICLE FUEL/POLICE VEH	20.00	\$21,000.00	\$17,500.00	\$19,945.44		\$25,207.30		\$19,241.94		\$23,004.38	
010.03.174.55010	VEHICLE MAINTENANCE/PC	0.00	\$12,500.00	\$12,500.00	\$10,276.24		\$12,334.37		\$12,243.15		\$8,543.55	
DEPARTMENT: POLICE DEPT - VEHICLE MAINT - 174		10.61	\$36,500.00	\$33,000.00	\$30,221.68		\$41,371.46		\$31,485.09		\$35,054.42	

PUBLIC SAFETY

PD – Animal Control- 3175

EXPLANATION

The Animal Control Officer is responsible for responding to citizen complaints regarding dogs. The Animal Control Officer is also responsible for making sure residents abide by licensing requirements for their dogs.

The Animal Control Officer is a part-time employee for the Town of Canton who is supervised by the Chief of Police. The costs associated with the Animal Control Officer van and animal shelter are shared with the Town of Avon through a regional sharing agreement. Some of the expenses are funded through revenues raised by license fees collected by the Town Clerk.

BUDGET CHANGES AND COMMENTARY

- Part-Time: Represents compensation paid to the part-time Animal Control Officer, approximately 8 hours per week at \$35.46 per hour. Increased based on current time being utilized by the Animal Control Officer.
- Pound Maintenance: Dogs picked up in Canton are housed in Avon. This represents Canton's share of maintaining Avon's facility. Decreased based on trend.
- Pound Supplies: Cost of dog food and other supplies.
- Meeting Dues: Cost of training and association memberships for the Animal Control Officer.
- Advertising: Cost of advertising abandoned or lost dogs.
- License State of CT: Funds owed to the state from the sale of dog licenses.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Animal Control Officer	16,599	.23	.26	.26	.26

Town of Canton

Budget Report Exp - GF & CIP (use)

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To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.03.175.51200	PART TIME	10.66	\$16,599.00	\$15,000.00	\$10,390.52	\$15,674.40	\$15,843.15	\$14,467.10
010.03.175.55700	POUND MAINTENANCE	0.00	\$1,500.00	\$1,500.00	\$856.10	\$1,916.47	\$1,839.85	\$1,614.42
010.03.175.56900	POUND SUPPLIES	0.00	\$600.00	\$600.00	\$114.34	\$188.50	\$292.78	\$162.94
010.03.175.56950	MTG. DUES/SUBSCRIPTION	0.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$52.48
010.03.175.57500	ADVERTISING	0.00	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$20.00
010.03.175.57950	LICENSE FEES - ST OF CT	0.00	\$7,000.00	\$7,000.00	\$0.00	\$5,682.50	\$6,628.60	\$6,360.40
010.03.175.59920	MISC. EXPENSE DEPARTME	0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00
DEPARTMENT: ANIMAL CONTROL - 175		6.58	\$25,884.00	\$24,285.00	\$11,360.96	\$23,526.87	\$24,604.38	\$22,677.34

PUBLIC SAFETY

PD – FACILITIES MAINTENANCE/GROUNDS - 3179

EXPLANATION

This program provides for the operation and maintenance of the Police Department facility.

Pursuant to a Town-wide energy audit, there were several energy efficiency improvements completed at the Police Department. They include retrofitting existing lights to LED and putting controls on the HVAC system.

BUDGET CHANGES AND COMMENTARY

- Maintenance/Cleaning: Provides funding for fire/building alarm and monitoring system, fire sprinkler inspection, generator maintenance, maintenance supplies and cleaning supplies.
- Heating/Cooling Repairs: Provides funding for repairs not covered under contract. Increased based on trend.
- HVAC Maintenance Contract: Cost of heating and cooling contract. HVAC services will be competitively bid in 2021.
- Electricity: Electricity utilized in operating the Police Department.
- Cable: Reflects costs associated with basic cable television service.
- Fuel/Heat: Provides for heating needs of facility (natural gas) and generator fuel.
- Water: Provides for water needs associated with facility.
- Sewer: Cost of sewage use at the facility.

Town of Canton

Budget Report Exp - GF & CIP (use)

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From Date: 3/1/2021

To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.03.179.55000	REPAIRS/MAINTENANCE	0.00	\$0.00	\$0.00	\$4.36	\$29.93	\$0.00	\$0.00
010.03.179.55100	MAINTENANCE/CLEANING SERVICES	0.00	\$8,600.00	\$8,600.00	\$3,308.08	\$5,681.94	\$7,533.28	\$7,298.90
010.03.179.55300	HEATING/COOLING REPAIR	42.86	\$5,000.00	\$3,500.00	\$9,342.93	\$8,286.85	\$3,024.76	\$14,816.36
010.03.179.55310	HEATING/COOLING CONTR	17.86	\$1,320.00	\$1,120.00	\$990.00	\$560.00	\$840.00	\$1,374.62
010.03.179.55500	LIGHT/POWER/POLICE FAC	6.25	\$17,000.00	\$16,000.00	\$11,335.69	\$18,248.12	\$17,495.15	\$19,838.85
010.03.179.56340	CABLE/INTERNET	6.41	\$1,660.00	\$1,560.00	\$1,121.08	\$1,687.62	\$1,615.28	\$1,402.64
010.03.179.56500	FUEL OIL/HEAT	14.58	\$5,500.00	\$4,800.00	\$3,159.02	\$5,403.54	\$6,776.00	\$6,477.02
010.03.179.56750	WATER/POLICE FACILITY	0.00	\$1,300.00	\$1,300.00	\$845.78	\$1,617.71	\$1,546.22	\$1,420.66
010.03.179.56760	SEWER USE/POLICE FACILITY	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$350.00
DEPARTMENT: POLICE DEPT - FACILITIES - 179		9.39	\$40,780.00	\$37,280.00	\$30,506.94	\$41,915.71	\$39,230.69	\$52,979.05

PUBLIC SAFETY FIRE SERVICES INCENTIVE - 4157

EXPLANATION

This program accounts for the Fire Service Incentive program which provides retirement benefits to volunteer firefighters. The original plan, established in 1990 as a Defined Benefit Plan, provided \$10 per month in retirement benefits for each year of credited service to a maximum of 35 years of service or an actuarially determined lump sum distribution at normal retirement age (65). The program was amended in 2000 in order to provide a survivorship benefit to a spouse of a volunteer who dies between age 55 and retirement age.

For each volunteer who joined the Department on or after July 1, 1994, the Town contributes \$400 for each year of credited service. As with the Defined Benefit Plan, credited service is awarded by reaching minimum levels of training drills and actual calls for service and by participating in administrative duties or civic projects sponsored by the Fire Department/ EMS Service.

In December 2007, the Board of Selectmen created a Temporary Study Committee for the purpose of reviewing and recommending action items for the recruitment and retention of volunteers within the Fire/ EMS Service. The Committee rendered a report to the Board of Selectmen in January 2009. The report included recommendations for tax abatements, pay per call and stipends for Fire/ EMS Officers as additional incentives. The Board of Selectmen approved pay per call and stipend incentives and as part of the proposal the Board of Selectmen closed the Pension Plan to new personnel effective July 1, 2009.

Town of Canton

Budget Report Exp - GF & CIP (use)

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 Definition: BOS Proposed Budget

From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY		Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
			2021	2022 Adopted FY 2021				
010.04.157.52050	FIRE SERVICE DB/DC	49.41	\$34,730.00	\$23,244.00	\$23,976.48	\$24,287.00	\$26,511.00	\$26,310.00
DEPARTMENT: SERVICE INCENTIVE - 157		49.41	\$34,730.00	\$23,244.00	\$23,976.48	\$24,287.00	\$26,511.00	\$26,310.00

PUBLIC SAFETY FIRE DEPARTMENT - 4158

EXPLANATION

This program provides for the overall administration of the Canton Volunteer Fire Department which encompasses the following services: Firefighting, Fire Prevention, Fire Training, Maintenance, Operation, Public information and Community Relations programs and controlling and handling hazardous material incidents and training.

In 2018 the Board of Selectmen appointed a Committee to review staffing, recruitment, retention, and management of the Department. The Committee made a recommendation to the Board that the Fire Chief position remain a stipend, volunteer position. A new volunteer Chief was appointed on January 1, 2019. In a report to the Board of Selectmen the Committee made a recommendation that the equivalent of two paid firefighters be hired as town employees to address the absence of daytime firefighters. That proposal was adopted by the Board of Selectmen and the fiscal year 19/20 budget included the cost of two paid firefighters as of January 1, 2020. During the 20/21 fiscal year one full-time Lieutenant was hired along with six part-timers that equal one full time equivalent.

A part-time (12 hours per week) Administrative Assistant assists the volunteer Chief with administrative duties.

BUDGET CHANGES AND COMMENTARY

- Stipends: Stipends are incentives given to certain fire department officials for volunteering their time.
- Pay per Call: The amount of pay-per-call benefit for each Fire event (fire call, training, etc.) is \$7.
- Full Time: Includes cost of one full time paid firefighter as a Lieutenant.
- Part-time Hourly: This includes part-time firefighters (equivalent to one FTE) and one-half of a 12 hour a week Administrative Assistant. The other 50% of the Administrative Assistant is in the EMS Special Revenue Fund.
- Equipment Purchase: Funds most the equipment used by the department including power tools, portable power, rescue jacks, portable radios, chainsaws, fire police gear and turnout gear.
- Service Awards: Funding to support costs of Service Awards within Fire/EMS.
- Tires: Tires to be replaced on fire apparatus.
- Vehicle Maintenance: Funds preventative maintenance and repairs to the Fire Department fleet.
- Radio Maintenance: Cost of maintaining and repairing existing radios.
- Equipment Maintenance: Funds utilized to maintain and repair small motors/equipment not mounted on trucks.
- Maintenance/Cleaning: Cost trash pickup service, generator maintenance, HVAC maintenance and general cleaning supplies. Decreased because cleaning company no longer cleans the stations.
- Software Support: This line pays ½ of the cost of target Solutions online training program, Rover – Spotted Dog notification app, Salamander ID tag software and website hosting.
- Telephone: Cost of phone service for all three stations.
- Cell Phone: The Chief is the only individual supplied with a cell phone. The remaining funds 8 cellular enabled that are used to be in the Fire vehicles.
- Cable/Web: Covers 50% of the cost of cable TV and internet services for Collinsville (other 50% is in EMS) and all of the costs for North Canton and Canton Springs Station.
- Fuel/Heat: The cost of heating the three Fire Stations.
- Physicals: Provides cost of providing NFPA/OSHA required physicals.

- Meetings/ Dues: Funds membership to various professional groups and cost to attend meetings.
- Recruitment: Funds costs to produce handouts, purchase ad space and provide events to attract new recruits.
- Training/Education: Training for new members and maintenance of NFPA and OSHA training requirements; specialized rope/rescue classes and hazard material classes.
- NFPA Compliance: Funds hose testing, ladder testing, SCBA testing, extinguisher hydro test, meter calibration and other testing.
- Consumables: Reflects cost for such items as hazard material foam for oil, speedi dry and bottled water.
- Retention: Reflects amount paid to support awards dinner and various supplies in support of volunteers.

PERSONNEL SUMMARY - STIPENDS

<u>Position(s)</u>	<u>Stipend</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Fire/ EMS Chief (1)(a)	10,000	5,000	5,000	5,000	5,000
Executive Officer	3,000	1,500	1,500	1,500	1,500
Asst. Chief (1)	3,000	3,000	3,000	3,000	3,000
Deputy Chiefs (1)	2,000	2,000	2,000	2,000	2,000
Captains (4)	1,000	4,000	4,000	4,000	4,000
Safety Officer(1)(a)	1,000	500	500	500	500
Public Relations Officer (1)(a)	500	250	250	250	250
Information System Officer (1)(a)	1,000	1,000	500	500	500
Chief Engineers (1)(a)	1,000	1,000	500	500	500
Engineer(2)	500	1,000	1,000	1,000	1,000
	<u>Salary</u>				
Admin. Assistant (12 hrs a week)(b)	13,184	12,486	6,592	6,592	6,592
Firefighter (F/T) (1)	66,000	61,658	66,000	66,000	66,000
Firefighter (P/T) (5) – (1 FTE)	57,408	57,532	57,408	57,408	57,408

(a) 50% paid through the EMS budget;

(b) 50% of Fire Dept. Administrative Assistant is paid through the EMS budget

Town of Canton

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.04.158.51200	OFFICER STIPENDS	0.00	\$18,750.00	\$18,750.00	\$2,461.60	\$17,983.34	\$16,379.82
010.04.158.51220	PART TIME HOURLY	0.08	\$64,000.00	\$63,948.00	\$51,257.99	\$11,236.12	\$0.00
010.04.158.51230	PAY PER CALL	0.00	\$24,500.00	\$24,500.00	\$12,142.60	\$24,723.00	\$22,004.50
010.04.158.51301	FULL TIME HOURLY	7.04	\$66,000.00	\$61,658.00	\$29,192.28	\$0.00	\$5,291.23
010.04.158.51400	OVERTIME	(100.00)	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00
010.04.158.53000	EQUIPMENT PURCHASE	0.00	\$49,000.00	\$49,000.00	\$15,238.97	\$57,483.67	\$43,386.89
010.04.158.53100	COMPUTER EQUIPMENT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.61
010.04.158.53630	FIRE SERVICE AWARDS	0.00	\$1,800.00	\$1,800.00	\$0.00	\$529.68	\$574.27
010.04.158.54100	TIRES	0.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$665.00
010.04.158.54200	VEHICLE FUEL	9.09	\$6,000.00	\$5,500.00	\$4,523.75	\$5,236.72	\$4,826.41
010.04.158.55010	VEHICLE MAINTENANCE	2.00	\$51,000.00	\$50,000.00	\$45,914.02	\$40,302.72	\$54,188.76
010.04.158.55020	RADIO MAINTENANCE	20.00	\$3,000.00	\$2,500.00	\$3,052.50	\$3,726.87	\$902.75
010.04.158.55030	EQUIPMENT MAINTENANCE	14.29	\$4,000.00	\$3,500.00	\$1,387.23	\$4,428.95	\$3,393.00
010.04.158.55100	MAINTENANCE/CLEANING S	(28.75)	\$20,000.00	\$28,070.00	\$17,513.47	\$15,891.82	\$20,309.76
010.04.158.55500	LIGHT/POWER	25.00	\$20,000.00	\$16,000.00	\$13,169.87	\$20,415.05	\$20,381.73
010.04.158.55830	COMPUTER SOFTWARE SU	129.01	\$15,000.00	\$6,550.00	\$2,612.99	\$4,410.16	\$4,217.51
010.04.158.56200	TELEPHONE	25.00	\$2,500.00	\$2,000.00	\$1,214.03	\$2,395.81	\$3,717.02
010.04.158.56205	CELL PHONE	5.56	\$3,800.00	\$3,600.00	\$2,589.94	\$3,794.58	\$2,432.18
010.04.158.56340	CABLE/INTERNET	7.14	\$3,000.00	\$2,800.00	\$2,305.26	\$3,362.90	\$3,234.28
010.04.158.56500	FUEL OIL/HEAT	0.00	\$13,000.00	\$13,000.00	\$6,179.44	\$10,957.52	\$14,311.53
010.04.158.56750	WATER	0.00	\$300.00	\$300.00	\$597.18	\$1,097.97	\$793.66
010.04.158.56760	SEWER USE	0.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
010.04.158.56820	PHYSICALS	0.00	\$12,350.00	\$12,350.00	\$9,855.50	\$11,254.50	\$12,318.00
010.04.158.56950	MTG. DUES/SUBSCRIPTION	5.56	\$950.00	\$900.00	\$807.50	\$1,004.56	\$987.50

Town of Canton

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010.04.158.57100	OFFICE SUPPLIES	40.00	\$700.00	\$500.00	\$191.02	\$131.24	\$205.96
010.04.158.57550	RECRUITMENT	0.00	\$1,500.00	\$1,500.00	\$142.75	\$411.25	\$1,265.85
010.04.158.57800	TRAINING/EDUCATION	0.00	\$10,000.00	\$10,000.00	\$7,640.72	\$8,953.41	\$7,371.62
010.04.158.59930	NFPA COMPLIANCE	0.00	\$13,800.00	\$13,800.00	\$9,874.72	\$11,909.20	\$12,934.62
010.04.158.59950	CONSUMABLES	(25.00)	\$1,500.00	\$2,000.00	\$190.86	\$1,133.37	\$1,291.29
010.04.158.59980	RETENTION	0.00	\$6,500.00	\$6,500.00	\$1,800.06	\$2,809.42	\$7,131.34
DEPARTMENT: FIRE SERVICES - 158		2.44	\$416,150.00	\$406,226.00	\$242,056.25	\$268,783.83	\$263,574.88

PUBLIC SAFETY EMERGENCY SERVICES - 4162

EXPLANATION

This program provides for expenses related to the provision of emergency services to the Town of Canton in the following manner:

- EMS Deficit: Over the past several years, the Emergency Medical Services fund has operated at a loss which has required supplemental funding from the General Fund. There is a projected deficit in the 2021/2022 fiscal year of \$174,091.
- C MED (North Central Connecticut Emergency Medical Services Council, Inc.): Provides Emergency Medical Dispatch service to the Town of Canton. All callers into Canton dispatch who request emergency medical services are transferred to CMED for purposes of receiving instruction from certified Emergency Medical Dispatchers. In addition, CMED receives a State of Connecticut subsidy of .30 for each community that acknowledges North Central CMED as its service provider.

Town of Canton

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.04.162.53480	EMS DEFICIT	5.08	\$174,091.00	\$165,677.00	\$82,838.50	\$124,278.00	\$152,302.75	\$134,569.29
010.04.162.53500	EMS C-MED	1.30	\$21,328.00	\$21,054.00	\$21,053.50	\$21,110.90	\$21,088.35	\$20,660.28
DEPARTMENT: EMERGENCY SERVICES - 162		4.65	\$195,419.00	\$186,731.00	\$103,892.00	\$145,388.90	\$173,391.10	\$155,229.57

SPECIAL REVENUE FUNDS EMERGENCY SERVICES – 3704162

EXPLANATION

Emergency Medical Services or EMS is part of the Canton Fire Department and is housed in the Collinsville Fire Station. Most of the expenses associated with emergency medical services are paid from a special revenue account. Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specific purposes. The Emergency Medical Services Fund accounts for all user fees collected and expenditures needed to operate the Town's emergency medical services program (ambulance). There is an anticipated deficit in the 2020-2021 Emergency Services Fund which will require a transfer of \$174,091 from the general fund to cover the deficit.

Due to regulatory changes, the Town medical services upgraded to a paramedic level service on July 1, 2016. By becoming a paramedic level service, advanced medical attention arrives sooner than having to travel from UCONN Health Center, the prior provider. Staffing for the paramedic service is provided by volunteers and contractual staffing through Vintech.

Administrative support for EMS is being provided by a 12 hour per-week Administrative Assistant. The cost of the Administrative Assistant is divided between EMS and the Fire Department.

BUDGET CHANGES AND COMMENTARY

- Stipends: Funds paid to EMS Officers for volunteering their services.
- Financial Services: Funds cost of services performed by the Town's Finance Department on behalf of the Emergency Medical Services function.
- Pay per Call: An incentive for volunteers who attend training and meetings, cover shifts or go on calls. Each EMS volunteer will receive \$14 for every 12 hour shift (2 points) and \$7 (1 point) for every call or meeting the volunteer attends or responds to. Amount of stipends has not changed but the overall cost has gone down do to trend.
- Insurance: Funds costs associated with property/casualty insurance for the service.
- Fringe Benefit: Provides funding for service incentive costs related to the defined benefit and defined contribution pension plans.
- Equipment Purchase: Funds the purchase of jackets, pants, jumpsuits, portable radios, Lifepack automatic defibrillator units, etc.
- Computer Equipment: Funds request to replace one Toughbook laptop computer.
- Billing Services: Funds costs to collect and bill insurance companies through a third party vendor..
- C-MED: Funds operation of ambulance to hospital and ambulance to ambulance communications network.
- Vehicle Fuel: Cost of providing fuel for the ambulances and paramedic fly car.
- Vehicle Maintenance: Provides for preventative maintenance and repairs of mechanical failures.
- Equipment Maintenance: Maintains equipment on ambulances such as suction units, batteries for pulse ox, monitors, defibrillators units, etc.
- Maintenance Cleaning: Provides for contracted services such as generator service, bio waste disposal and garbage pickup along with custodial supplies.
- Light/Power: Provides funding for the cost of electricity.
- Software Support: Funds costs associated with Infinite Visions and EMS Charts.
- Telephone: Cost of traditional analog phone line and fax line at Collinsville Station.
- Cell Phone: Funds three wireless hot spots in two ambulances and the paramedic fly car and cellular connection to heart monitor.
- First Aid Supplies: Provides all consumable patient care supplies used by EMS, Fire and Police..
- Recruitment: Provides for pictures, ads and handouts to attract new people to service.

- Training/Education: Covers cost of new and refresher EMT / EMR classes, annual conferences such as CT EMS Conference, CT Trauma Conference and classes such as ACLS, PALS, PEPP, TCCC and CPR. Classes and conferences are required for continuing education credits.
- Department Expense: Funds costs of staffing paramedics 24/7 and EMS staffing Monday through Friday from 6:00 AM to 6:00 PM and holiday/weekend coverage when volunteers are not available. Increase due to the need to add paid staffing in the evenings and weekends when volunteers are not available and a contractual increase with Vintech.
- Retention: Covers the cost of items used by the EMS volunteer staff such as T-shirts, food and bedding for sleeping quarters.

<u>Position(s)</u>	<u>Stipend</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Fire/ EMS Chief (1)(a)	10,000	5,000	5,000	5,000	5,000
Executive Officer	3,000	1,500	1,500	1,500	1,500
Asst. Chief (1)	3,000	3,000	3,000	3,000	3,000
Deputy Chiefs (1)	2,000	2,000	2,000	2,000	2,000
Captains (1)	1,000	1,000	1,000	1,000	1,000
Safety Officer(1)(a)	1,000	500	500	500	500
Public Relations Officer (1)(a)	500	250	250	250	250
Information System Officer (1)(a)	1,000	500	500	500	500
Engineer(1)	500	500	500	500	500
	<u>Salary</u>				
Admin. Assistant (12 hrs a week)(b)	13,184	6,415	6,592	6,592	6,592

(a) 50% paid through the Fire Department budget;

(b) 50% of Administrative Assistant is paid through the Fire Department budget.

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
037.00.141.52400	F.I.C.A.	0.00	\$2,811.00	\$2,811.00	\$2,682.24	\$746.80	\$0.00
037.04.162.51200	OFFICER STIPENDS	3.51	\$14,750.00	\$14,250.00	\$2,461.44	\$14,249.99	\$12,096.24
037.04.162.51210	FINANCIAL SERVICES	31.22	\$18,998.05	\$14,478.00	\$7,734.59	\$13,518.43	\$14,065.92
037.04.162.51220	PART TIME HOURLY	2.76	\$6,592.00	\$6,415.00	\$2,107.73	\$3,813.98	\$0.00
037.04.162.51230	PAY PER CALL	(20.00)	\$20,000.00	\$25,000.00	\$8,441.26	\$14,114.52	\$25,593.33
037.04.162.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,363.75
037.04.162.52000	PROPERTY/CASUALTY INS	8.34	\$21,202.00	\$19,570.00	\$16,326.09	\$19,861.38	\$15,544.32
037.04.162.52200	FRINGE BENEFITS	0.00	\$14,023.00	\$14,023.00	\$19,906.37	\$19,777.00	\$16,882.00
037.04.162.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$259.38	\$409.76	\$0.00
037.04.162.53000	EQUIPMENT PURCHASE EI	(4.17)	\$11,500.00	\$12,000.00	\$4,895.83	\$8,751.70	\$11,011.52
037.04.162.53100	COMPUTER EQUIPMENT	(24.24)	\$2,500.00	\$3,300.00	\$3,255.00	\$3,200.00	\$3,185.07
037.04.162.53400	BILLING SERVICES-EMS	0.00	\$17,500.00	\$17,500.00	\$9,662.40	\$16,950.11	\$16,941.28
037.04.162.53500	EMERGENCY SERVICES C-I	(1.73)	\$9,331.00	\$9,495.00	\$9,192.88	\$9,217.95	\$9,208.10
037.04.162.54200	VEHICLE FUEL	0.00	\$7,000.00	\$7,000.00	\$4,588.15	\$8,571.70	\$7,557.39
037.04.162.55010	VEHICLE MAINTENANCE EN	0.00	\$18,000.00	\$18,000.00	\$9,420.15	\$21,278.28	\$12,201.30
037.04.162.55020	RADIO MAINTENANCE EMS	0.00	\$500.00	\$500.00	\$367.47	\$0.00	\$582.47
037.04.162.55030	EQUIPMENT MAINTENANCE	(4.76)	\$10,000.00	\$10,500.00	\$8,981.45	\$9,420.94	\$8,077.66
037.04.162.55100	MAINT/CLEANING SUPPLIES	0.00	\$6,000.00	\$6,000.00	\$4,142.28	\$5,925.67	\$4,784.43
037.04.162.55500	LIGHT/POWER EMS	0.00	\$4,000.00	\$4,000.00	\$2,944.39	\$4,001.99	\$4,102.71
037.04.162.55830	COMPUTER SOFTWARE SU	0.00	\$10,235.00	\$10,235.00	\$11,065.34	\$7,099.57	\$9,299.60
037.04.162.56200	TELEPHONE EMS	0.00	\$1,200.00	\$1,200.00	\$937.35	\$1,274.23	\$1,218.88
037.04.162.56205	CELL PHONE	0.00	\$1,500.00	\$1,500.00	\$920.69	\$1,534.16	\$1,355.17
037.04.162.56340	CABLE/INTERNET	0.00	\$800.00	\$800.00	\$693.23	\$948.76	\$885.20
037.04.162.56500	FUEL OIL/HEAT	0.00	\$3,800.00	\$3,800.00	\$1,656.55	\$2,718.40	\$3,923.22

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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From Date: 2/1/2021

To Date: 2/28/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
037.04.162.56750	WATER	0.00	\$300.00	\$300.00	\$597.19	\$1,098.02	\$225.39
037.04.162.56760	SEWER USE	0.00	\$300.00	\$300.00	\$200.00	\$200.00	\$175.00
037.04.162.56800	FIRST AID SUPPLIES EMS	0.00	\$58,000.00	\$58,000.00	\$38,028.55	\$61,574.15	\$56,786.29
037.04.162.56820	MEDICAL DOCTORS	0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00
037.04.162.57100	OFFICE SUPPLIES EMS	(16.67)	\$500.00	\$600.00	\$166.80	\$78.00	\$389.77
037.04.162.57550	RECRUITMENT - EMS	0.00	\$1,000.00	\$1,000.00	\$0.00	\$23.50	\$1,081.50
037.04.162.57800	TRAINING/EDUCATION EM	0.00	\$13,500.00	\$13,500.00	\$1,700.00	\$11,823.90	\$7,549.08
037.04.162.59100	EMS=CONTRACTED SERVI	3.00	\$393,460.00	\$382,000.00	\$264,788.08	\$413,000.61	\$356,147.68
037.04.162.59980	RETENTION	0.00	\$4,000.00	\$4,000.00	\$828.01	\$3,011.94	\$3,681.96
FUND: EMERGENCY SERVICES - FUND - 037		1.70	\$673,302.05	\$662,077.00	\$438,950.89	\$678,545.44	\$627,529.40

Town of Canton

Budget Report Rev - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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From Date: 3/1/2021

To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
037.04.162.34000	PATIENT BILLING RECOVER	0.57	(\$498,811.05)	(\$496,000.00)	(\$251,727.71)	(\$466,793.52)	(\$495,634.02)	(\$494,178.37)
037.04.162.36102	INTEREST REVENUE - OTHER	0.00	(\$400.00)	(\$400.00)	(\$361.94)	(\$404.73)	(\$412.46)	(\$216.71)
037.04.162.39100	SUBSIDY FROM TOWN	5.08	(\$174,091.00)	(\$165,677.00)	(\$82,838.50)	(\$124,278.00)	(\$152,302.75)	(\$134,569.29)
FUND: EMERGENCY SERVICES - FUND - 037		1.70	(\$673,302.05)	(\$662,077.00)	(\$334,928.15)	(\$591,476.25)	(\$648,349.23)	(\$628,964.37)

PUBLIC SAFETY FIRE MARSHAL - 4440

EXPLANATION

In accordance with Connecticut General Statutes Chapter 541, the local Fire Marshal is required to enforce the State Fire Safety Code. The responsibilities of the Fire Marshal include the following:

- Investigate and report to the State Fire Marshal on every fire in town, listing injuries, probable cause, etc.
- Inspect all buildings and facilities of public service, manufacturing, and occupancies regulated by the Fire Safety Code at least once a year.
- Inspect manufacturing establishments on a yearly basis.
- Inspect dry cleaning establishments on a yearly basis.
- Review new building plans for compliance with the fire code.
- Inspect and approve all underground and above ground tanks as stated by Code.
- Maintain hazardous material files.
- Inspect all schools for code requirements annually.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Compensation for Fire Marshal. The Fire Marshal position is 25 hours a week at \$37.84 per hour. Line item includes an additional 50 hours for fire call-outs and investigations.
- Part Time: Funds Deputy Fire Marshal to be available in the absence of the Fire Marshal or on a temporary basis when needed.
- Equipment Purchase: This line item is utilized for the purchase of miscellaneous equipment.
- Mileage: Reimburses employee at IRS rates for use of personal vehicle. Increased based on usage.
- Computer Software: Includes the total cost of the FIREHOUSE software. Prior amounts paid were in error; the budgeted amount is the actual cost.
- Cell Phone Service: Amount of reimbursement for Fire Marshal's personal cell phone at \$60 per month.
- References/Text: Covers cost of code book subscriptions. Cost of NFPA annual code renewal increased.
- Meetings/Dues: Covers cost of membership in various organizations such as the New England Association of Fire Marshals, Connecticut Fire Marshals Association, National Fire Protection Association and International Code Council.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Fire Marshal	51,092	.71	.71	.71	.71
Senior Deputy Fire Marshal (1)	990	958	990	990	990
Deputy Fire Marshal (2)	1,430	1,390	1,430	1,430	1,430

Town of Canton

Budget Report Exp - GF & CIP (use)

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.04.440.51110	SUPERVISORY'S SALARIES	2.76	\$51,092.00	\$49,721.00	\$32,355.21	\$47,828.48	\$45,510.50
010.04.440.51200	PART TIME	1.30	\$3,420.00	\$3,376.00	\$1,643.39	\$2,506.45	\$1,669.80
010.04.440.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,430.85
010.04.440.53000	EQUIPMENT PURCHASE	0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00
010.04.440.55200	MILEAGE	0.00	\$1,600.00	\$1,600.00	\$877.28	\$1,459.05	\$1,608.69
010.04.440.55830	COMPUTER SOFTWARE SU	0.00	\$2,325.00	\$2,325.00	\$2,325.00	\$1,850.00	\$1,850.00
010.04.440.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.82
010.04.440.56205	CELL PHONE	0.00	\$720.00	\$720.00	\$420.00	\$720.00	\$720.00
010.04.440.56700	UNIFORMS	0.00	\$300.00	\$300.00	\$0.00	\$199.00	\$116.00
010.04.440.56910	REFERENCES/TEXTS	10.53	\$2,100.00	\$1,900.00	\$1,575.00	\$1,575.00	\$1,702.77
010.04.440.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,000.00	\$1,000.00	\$65.00	\$200.00	\$325.00
010.04.440.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.42
010.04.440.59940	FIRE PREVENTION	0.00	\$850.00	\$850.00	\$834.16	\$474.60	\$690.07
DEPARTMENT: FIRE MARSHAL - 440		2.61	\$63,607.00	\$61,992.00	\$40,095.04	\$56,812.58	\$68,915.92

TOWN OF CANTON

BOS FINAL PROPOSED FISCAL YEAR 2021-2022 BUDGET

PUBLIC WORKS

5120	Town Hall Facilities
5200	Parks
5210	General Highway
5260	Town Garage
5470	Utilities
5290	Transfer Station
5550	Community Center - Facilities

PUBLIC WORKS**FACILITIES – TOWN HALL – 5120****EXPLANATION**

The Facilities Division of the Public Works Department has the responsibility of maintaining the Police Station, Town Hall and Community Center. This portion of the budget involves the cost of maintaining Town Hall. It also includes payroll related expenses for the three facility division employees.

BUDGET CHANGES AND COMMENTARY

- Full-Time: Represents the wages for the Maintenance Supervisor, Facility Maintainer/Custodian and Custodian. The DPW Union contract expires on 6/30/2021 and has not been negotiated. The amounts budgeted is at the current rate.
- Overtime: Reflects the cost of utilizing custodians outside of their normal work hours for special events or projects, covering for other employees or assisting during snow events. Overtime is partially off-set by fees paid by the groups using the Town Hall Auditorium. The current year's overtime is over budget because of additional COVID cleanings but will be at least partially reimbursed through COVID aid funds.
- Repairs Maintenance: Funds used to pay for building maintenance such as painting, replacing fixtures, repairs and the purchase of equipment.
- Maintenance/Cleaning: This line item includes the cost of cleaning supplies and contracted services such as fire alarms and generator service.
- H/C Repair: This line item pays for repairs to the Town Hall heating and cooling system not covered by the standard maintenance contract. System is dated and needs constant attention to function in a reasonable manner.
- H/C Contract: Cost of contractual routine periodic maintenance and inspection of the Town Hall heating and cooling systems. This service will be competitively bid in 2021.
- Light/Power: Although new chiller and pumps should reduce electrical usage, cost is still trending higher. The amount also includes loan for energy improvements.
- Telephone: Cost of operating all municipal analog phones and VOIP phone operating costs.
- Fuel/Heat: Reflects cost to heat Town Hall and Board of Education administrative offices.
- Water: Increased based on trend and addition of irrigation for sodded area on Main Street.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Maintenance Supervisor	66,455	1	1	1	1
Maintainer/Custodian	58,140	1	1	1	1
Custodian	54,046	1	1	1	1

Town of Canton

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010.05.120.51200	PART TIME	0.00	\$0.00	\$0.00	\$4,878.13	\$2,139.46	\$3,035.06
010.05.120.51304	FULL TIME HOURLY NAGE	3.86	\$178,641.00	\$172,003.00	\$171,904.09	\$171,230.07	\$162,742.74
010.05.120.51400	OVERTIME	10.00	\$22,000.00	\$20,000.00	\$29,249.52	\$21,199.06	\$20,861.37
010.05.120.55000	REPAIRS/MAINTENANCE	0.00	\$19,000.00	\$19,000.00	\$14,347.83	\$10,288.96	\$17,525.95
010.05.120.55100	MAINTENANCE/CLEANING S	0.00	\$12,000.00	\$12,000.00	\$19,672.09	\$12,954.80	\$10,188.67
010.05.120.55300	HEATING/COOLING REPAIR	0.00	\$6,000.00	\$6,000.00	\$7,592.42	\$5,860.76	\$7,052.38
010.05.120.55310	HEATING/COOLING CONTR.	0.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00
010.05.120.55500	LIGHT/POWER	7.29	\$41,305.00	\$38,500.00	\$36,100.81	\$38,404.47	\$39,554.13
010.05.120.55600	ELEVATOR MAINTENANCE	0.00	\$1,785.00	\$1,785.00	\$1,710.54	\$1,814.76	\$2,756.98
010.05.120.56200	TELEPHONE	0.00	\$13,000.00	\$13,000.00	\$12,166.68	\$13,180.12	\$12,840.39
010.05.120.56500	FUEL OIL/HEAT	(10.71)	\$12,500.00	\$14,000.00	\$13,349.13	\$16,090.32	\$14,611.63
010.05.120.56750	WATER	50.00	\$2,400.00	\$1,600.00	\$2,199.06	\$3,055.14	\$1,897.52
010.05.120.56760	SEWER USE	0.00	\$1,250.00	\$1,250.00	\$1,252.16	\$553.42	\$601.47
010.05.120.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$78.59	\$141.13	\$98.16
010.05.120.57400	EQUIPMENT PURCHASES -	0.00	\$0.00	\$0.00	\$5,772.00	\$4,740.82	\$0.00
010.05.120.59920	MISC. EXPENSE DEPT - TOI	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,347.00
DEPARTMENT: TOWN HALL - 120		3.56	\$312,581.00	\$301,838.00	\$322,973.05	\$304,353.29	\$304,813.45

PUBLIC WORKS

PARKS – 5200

EXPLANATION

The Parks Department is responsible for the maintenance of all Town (except the Water Pollution Control Facility) and Board of Education grounds, including athletic and recreational facilities under the supervision of the Director of Public Works and in consultation with the Director of Parks and Recreation.

The cost of field maintenance has increased to meet the goal of field maintenance being performed organically. The cost of organic products is more expensive than the traditional products used.

BUDGET CHANGES AND COMMENTARY

- Full-Time NAGE: Wages for the full-time union employees and includes the cost of having a Maintainer work 16 hours a week in the Parks Department. The current DPW Union contract is under negotiations so the wages in the budget is reflected at the current rate.
- Overtime: Utilized for after hour field and pool maintenance.
- Dyer Cemetery: Cost of having a private landscaper maintain the portion of Dyer Cemetery that is owned by the Town Canton.
- Light and Power: Electricity used at Parks Building and snack shack for Little League. Increased to reflect actual usage
- Repairs/Maintenance: Reflects the cost of maintaining Parks Building on Simonds Avenue along with field equipment.
- Water: Reflects the cost of supplying water to the Parks building and Little League fields on Simonds Avenue. Water use varies significantly depending on the weather.
- Equipment Purchase: Funds would purchase a 78" pull behind turf aerator.
- Field Maintenance: Reflects cost of maintaining Town owned parks, greens and athletic fields.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Parks Supervisor	67,968	1	1	1	1
Highway Maintainer(a)	25,166	.40	.40	.40	.40

(a) 16 hours of this position will be in the Parks Department and 24 hours will be in General Highway (36,828) for a total salary of \$62,915.

Town of Canton

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010.05.200.51304	FULL TIME HOURLY NAGE	2.50	\$93,134.00	\$90,864.00	\$54,175.36	\$84,212.12	\$85,669.16
010.05.200.51400	OVERTIME	(12.50)	\$3,500.00	\$4,000.00	\$362.96	\$0.00	\$4,685.73
010.05.200.53610	OLD DYER CEMETERY	0.00	\$700.00	\$700.00	\$435.00	\$955.00	\$325.00
010.05.200.55000	REPAIRS/MAINTENANCE	0.00	\$1,000.00	\$1,000.00	\$1,256.70	\$2,370.47	\$6,346.49
010.05.200.55500	LIGHT/POWER	(7.14)	\$1,300.00	\$1,400.00	\$740.73	\$1,219.59	\$1,506.01
010.05.200.56500	FUEL OIL/HEAT	0.00	\$0.00	\$0.00	\$301.92	\$2,832.99	\$1,933.97
010.05.200.56750	WATER	0.00	\$3,500.00	\$3,500.00	\$7,566.07	\$5,115.76	\$2,478.70
010.05.200.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$350.00
010.05.200.57400	EQUIPMENT PURCHASE	0.00	\$6,800.00	\$0.00	\$0.00	\$25.53	\$0.00
010.05.200.58310	FIELD MAINTENANCE	0.00	\$17,733.00	\$17,733.00	\$7,401.16	\$15,695.20	\$14,267.11
DEPARTMENT: PARKS DEPARTMENT - 200		7.08	\$128,067.00	\$119,597.00	\$72,639.90	\$112,826.66	\$117,562.17

PUBLIC WORKS

GENERAL HIGHWAY – 5210

EXPLANATION

The Department of Public Works oversees all Town infrastructures, including roads, grounds and facilities. The Highway Division is responsible for the maintenance of approximately 71 miles of improved roads, 2.54 miles of unimproved roads, catch basin cleaning and drainage maintenance.

The Department of Public Works consists of 16 full-time employees, two (2) part-time employees and one (1) seasonal employee. The Department is responsible for the operations of the Transfer Station and all road, facility and recreational ground maintenance.

The Department was reorganized during the 19/20 fiscal year to incorporate the oversight of school facilities. This added significantly to the responsibilities of the Department. The Superintendent for Building and Grounds was added to facilitate this supervision.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Reflects salary for DPW Director.
- Part-Time: Reflects general wages for one part-time summer employee.
- Full-Time Salary: Reflects wages for the Project Administrator and the Superintendent for Buildings and Grounds.
- Full Time Hourly: Reflect wages for the Administrative Assistant.
- Full-Time NAGE: Wages for DPW Union employees. The DPW Union contract expires on 6/30/21 and therefore will be renegotiated starting this winter.
- Overtime: Funds all overtime including snow removal.
- Vehicle Fuel: Reflects cost of regular gasoline through CRCOG bid.
- Diesel Fuel: Cost of diesel for the large plow trucks. Increased based on trend.
- Tree Services: Provides funding for private tree services when necessary to supplement Town resources. DPW has worked with Eversource contractors to assist in removal of ash trees.
- Snow Removal: Provides for plow blades (10,000) and road salt (107,000) which purchases 1,650 tons of salt. Amount budgeted for fiscal year 2020/21 was less because salt was left over from the prior winter season.
- Repair and Maintenance: Cost of purchasing parts and maintaining DPW trucks and equipment. Increased based on trend.
- Town Maintenance: Funds supplies for maintenance of Town roads and buildings including signs, sign machine material, shovels, picks, hand tools, power washer supplies, light bulbs, topsoil, fertilizer, etc. Increased to pay for repairs to streetlights and moving of Town fiber optic lines.
- Catch Basin Cleaning: Provides funds to have catch basins cleaned by an outside vendor. State regulations and good management require catch basins to be cleaned on a regular basis.
- Sweeping: Funds are utilized to maintain and repair existing sweeper and to rent a sweeper when necessary.
- Mileage: Reimburse employees for use of private vehicles at IRS rates. Increased because the Superintendent for Buildings and Grounds utilizes his personal vehicle.
- Road Maintenance: Funds costs associated with minor road repairs such as temporary patching, guardrail replacement, drainage repairs, etc.
- Cell Phone: Partially reimburses the cost of six cell phones for the Director, Road Foremen, Parks Supervisor, Project Administrator, Building Supervisor and Superintendent of Buildings and Grounds.
- Plow Route: This account funds a private contractor to plow one of the Town's plow routes. The Town has taken steps to reduce reliance on private contractor including purchasing a truck with a wing plow, limiting use of private contractor to major storms only and using less contractor equipment to clean Collinsville after storms.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Director of Public Works	109,489	1	1	1	1
Superintendent of Buildings and Grounds	81,686	1	1	1	1
Project Administrator	85,981	.86	1	1	1
Administrative Assistant	47,480	1,820 hours	1,820 hours	1,820 hours	1,820 hours
Road Foreman	72,614	1	1	1	1
Maintainer III (3)	62,419	3	3	3	3
Maintainer III (1)	60,632	1	1	1	1
Maintainer III (.6)	37,749	.6	.6	.6	.6
Maintainer II	56,904	1	1	1	1
Maintainer II	52,405	1	1	1	1
Mechanic	67,262	1	1	1	1
Summer help(PT)	7,280	480 hrs	480 hrs	480 hrs	480 hrs
Recording Clerks (2)	1,000	2	2	2	2

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

☐ Print accounts with zero balance
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☐ Exclude inactive accounts with zero balance
 Definition: BOS Proposed Budget

From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.05.210.51000	FULL TIME SALARIES	1.20	\$167,667.00	\$165,686.25	\$108,381.62	\$96,907.28	\$71,811.19	\$69,889.15
010.05.210.51110	SUPERVISORY'S SALARIES	0.00	\$109,489.00	\$109,491.21	\$71,590.39	\$106,560.80	\$103,244.80	\$97,991.87
010.05.210.51200	PART TIME	11.59	\$7,280.00	\$6,524.00	\$3,104.04	\$5,958.82	\$6,208.79	\$7,319.12
010.05.210.51301	FULL TIME HOURLY	(0.01)	\$47,480.00	\$47,483.80	\$30,681.84	\$47,542.79	\$44,975.44	\$43,771.58
010.05.210.51304	FULL TIME HOURLY NAGE	4.41	\$479,506.00	\$459,263.00	\$293,242.04	\$455,533.97	\$461,737.66	\$451,328.86
010.05.210.51400	OVERTIME	(6.47)	\$79,500.00	\$85,000.00	\$75,251.77	\$70,183.27	\$85,341.18	\$83,891.82
010.05.210.53710	HEAVY EQUIPMENT RENTA	0.00	\$2,000.00	\$2,000.00	\$1,957.50	\$1,218.00	\$0.00	\$559.00
010.05.210.54100	TIRES	(15.00)	\$4,250.00	\$5,000.00	\$1,581.88	\$4,028.23	\$4,137.67	\$4,303.91
010.05.210.54200	VEHICLE FUEL	0.00	\$4,500.00	\$4,500.00	\$4,885.25	\$4,861.39	\$4,047.60	\$2,839.51
010.05.210.54210	DIESEL FUEL	4.17	\$25,000.00	\$24,000.00	\$15,398.65	\$26,362.28	\$24,761.09	\$27,619.50
010.05.210.54220	OIL	13.64	\$2,500.00	\$2,200.00	\$2,250.19	\$2,067.77	\$1,421.18	\$2,330.34
010.05.210.54230	TREE CARE	0.00	\$30,000.00	\$30,000.00	\$34,945.00	\$26,850.00	\$23,229.50	\$23,435.00
010.05.210.54500	SNOW REMOVAL	35.75	\$117,000.00	\$86,190.00	\$85,600.41	\$89,672.03	\$121,729.09	\$137,696.37
010.05.210.55000	REPAIRS/MAINTENANCE	11.25	\$44,500.00	\$40,000.00	\$42,941.53	\$47,973.69	\$38,650.27	\$46,870.72
010.05.210.55020	RADIO MAINTENANCE	0.00	\$750.00	\$750.00	\$431.25	\$0.00	\$382.86	\$0.00
010.05.210.55110	TOWN MAINTENANCE/SUPP	6.45	\$16,500.00	\$15,500.00	\$30,109.69	\$50,424.26	\$17,415.68	\$15,439.69
010.05.210.55120	CATCH BASIN CLEANING	0.00	\$8,000.00	\$8,000.00	\$0.00	\$1,573.95	\$8,612.80	\$8,588.40
010.05.210.55130	STREET SWEEPING	0.00	\$2,500.00	\$2,500.00	\$0.00	\$8,342.16	\$1,885.00	\$2,881.24
010.05.210.55140	STREET LINE PAINTING	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492.49
010.05.210.55200	MILEAGE	16.67	\$1,400.00	\$1,200.00	\$986.56	\$249.60	\$329.54	\$819.84
010.05.210.55510	ROAD MAINTENANCE	0.00	\$30,000.00	\$30,000.00	\$10,668.19	\$37,360.07	\$30,854.37	\$25,494.73
010.05.210.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.59
010.05.210.56205	CELL PHONE	0.00	\$3,120.00	\$3,120.00	\$420.00	\$2,080.00	\$2,240.00	\$2,440.00
010.05.210.56340	CABLE/INTERNET	10.10	\$1,308.00	\$1,188.00	\$948.07	\$1,354.10	\$1,231.95	\$1,319.51

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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 Definition: BOS Proposed Budget

From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.05.210.56920	CONTRACT SERV-PLOW RC	(20.00)	\$16,000.00	\$20,000.00	\$15,171.25	\$11,935.00	\$15,297.50	\$21,630.00
010.05.210.56950	MTG. DUES/SUBSCRIPTION	(16.67)	\$2,500.00	\$3,000.00	\$2,071.48	\$1,983.96	\$2,836.50	\$2,069.74
010.05.210.57220	MAPPING MATERIALS	0.00	\$400.00	\$400.00	\$350.00	\$1,414.21	\$350.00	\$0.00
010.05.210.57400	EQUIPMENT PURCHASES -	(100.00)	\$0.00	\$2,184.00	\$1,768.45	\$5,599.99	\$1,949.00	\$31,783.68
DEPARTMENT: GENERAL HIGHWAY - 210		4.15	\$1,203,150.00	\$1,155,180.26	\$834,737.05	\$1,108,037.62	\$1,074,680.66	\$1,112,812.66

PUBLIC WORKS

TOWN GARAGE – 5260

EXPLANATION

This account funds the cost of utilities and maintenance for the new Public Works Facility.

BUDGET CHANGES AND COMMENTARY

- Repair/Maintenance: Funds necessary repairs and maintenance for the Public Works facility.
- Maintenance/Cleaning: Pay for cleaning supplies and periodic cleanings by a cleaning company.
- Light/Power: Electricity for DPW facility. Decreased because of power purchase agreement with solar provider.
- Fuel/Heat: Reflects cost associated with heating the new facility.
- Uniforms: Provides funding for uniforms, shoes, safety equipment, boots and rain gear as required by contract and secured through the State Bid Process.
- Meals: The amount budgeted is required in the current DPW union contract. The funding is to reimburse DPW employees for food when they are called out for long periods of time.
- Water: Provides funding for water through the Connecticut Water Company for building and outside faucets. Decreased based on current usage.
- Sewer Use: Decreased based on current billing.
- Office Supplies: Includes cost of basic office supplies and printer service contract.

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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From Date: 3/1/2021

To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.05.260.55000	REPAIRS/MAINTENANCE	0.00	\$2,800.00	\$2,800.00	\$2,873.27	\$13,348.71	\$3,640.13	\$4,781.93
010.05.260.55100	MAINTENANCE/CLEANING SERVICES	(9.12)	\$4,235.00	\$4,660.00	\$6,825.02	\$8,980.09	\$6,467.24	\$2,268.85
010.05.260.55500	LIGHT/POWER	(17.86)	\$5,175.00	\$6,300.00	\$2,728.85	\$5,525.47	\$6,133.11	\$4,259.81
010.05.260.56500	FUEL OIL/HEAT	3.08	\$6,700.00	\$6,500.00	\$2,384.73	\$6,700.83	\$6,054.53	\$4,036.65
010.05.260.56700	UNIFORMS	0.00	\$9,500.00	\$9,500.00	\$5,957.67	\$11,437.23	\$10,956.45	\$11,548.56
010.05.260.56720	MEALS	0.00	\$2,925.00	\$2,925.00	\$0.00	\$2,600.00	\$2,925.00	\$2,925.00
010.05.260.56750	WATER	16.67	\$3,500.00	\$3,000.00	\$4,596.06	\$3,491.09	\$1,306.53	\$254.80
010.05.260.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$350.00
010.05.260.57100	OFFICE SUPPLIES	(20.00)	\$2,000.00	\$2,500.00	\$1,359.40	\$1,494.14	\$856.56	\$1,148.98
DEPARTMENT: TOWN GARAGE - 260		(3.50)	\$37,235.00	\$38,585.00	\$27,125.00	\$53,977.56	\$38,739.55	\$31,574.58

PUBLIC WORKS

UTILITIES – 5470

EXPLANATION

This program provides funding for costs associated with street lights and fire hydrants throughout the community. Pursuant to Town Meeting approval, the purchased street lights from Eversource and converted them to LED in 2019. This resulted in the cost of street lights decreasing from \$34,000 per year to 6,200 per year.

BUDGET CHANGES AND COMMENTARY

- Lighting/Power - Reflects projected impact of rates for street lights. The streetlights have been purchased from Eversource and the conversion to LED occurred in 2019. The costs also decreased because 25% of the streetlights were eliminated.
- Water - Reflects costs associated with Town hydrants and water lines serviced by Connecticut Water Company. The Town is assessed based on the amount of piping and the size of the pipe.

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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 Definition: BOS Proposed Budget

From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.05.470.55500	LIGHT/POWER	0.00	\$6,200.00	\$6,200.00	\$4,385.45	\$6,992.49	\$31,513.18
010.05.470.56750	WATER	(2.17)	\$225,000.00	\$230,000.00	\$129,174.64	\$206,228.95	\$198,551.04
DEPARTMENT: UTILITIES - 470		(2.12)	\$231,200.00	\$236,200.00	\$133,560.09	\$213,221.44	\$230,064.22

SPECIAL REVENUE FUNDS

TRANSFER STATION – 1300290

EXPLANATION

The Public Works Department is responsible for the operation and maintenance of the Transfer Station. Responsibilities of the station include chipping brush, keeping the facility clean, assisting and instructing residents in the proper disposal of household waste and recyclable materials, and checking identification stickers to ensure that only authorized permit holders use the facility. In 2010, the Board of Selectmen raised the cost of a Transfer Station pass making the Transfer Station self-supporting. Consistent with a self-supporting municipal operation, the Board of Selectmen with the concurrence of the Board of Finance, approved making the Transfer Station operations a special revenue fund similar to WPCA and Emergency Medical Services. If there are not enough revenues a transfer would be required from the general fund to fund the deficit. Starting on January 1, 2016, the Transfer Station changed to three days a week. From April to September the Transfer Station is open later on Thursdays.

Currently the Town sends its municipal solid waste and recyclables to a processing/burn plant in Hartford under a multi-year agreement with MIRRA. Due to the cost of disposal and the age of the burn facility, the cost of disposing waste is expected to increase significantly. There is a reasonable likelihood that the increased expense will lead to the Transfer Station costs exceeding its revenues thereby either requiring partial funding from the general fund or an additional increase in the cost of permits and other dumping fees.

BUDGET CHANGES AND COMMENTARY

- Part Time: Reflects cost of one part time employee at the rate of \$14.36 per hour for 16 hours per week and one part-time Transfer Station Attendant at \$19.01 per hour for 24 hours per week.
- Repairs and Maintenance: Cost of routine maintenance and small projects.
- Light/Power: Reflects amount based on current trend.
- Cable/Web: Cost of cellular service for credit card reader.
- Office Supplies: Includes cost of purchasing permits for Transfer Station users.
- Credit Card Fees: Cost of processing credit card charges at the Transfer Station. Increased due to more residents using their credit cards for transactions.
- Permit Fee: Fee paid to DEEP for permit necessary to operate the Transfer Station.
- Hauling Fees: Cost of hauling municipal solid waste from the Transfer Station. Increased based on trend.
- Tipping Fee: Cost of disposing municipal solid waste at MIRRA. The cost of disposing municipal solid waste is expected to increase significantly due to issues at the disposal plant. There is great uncertainty as to the cost of future disposal fees. For fiscal year 20/21 the budgeted cost per ton is \$100. The Town disposes about 1,000 tons of municipal solid waste per year. Also includes cost of disposing bulky waste, tires, oil and household hazardous waste.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Part Time – Attendant	23,732	.60	.60	.60	.60
Part Time	11,952	.40	.40	.40	.40

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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From Date: 2/1/2021

To Date: 2/28/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
130.00.141.52400	F.I.C.A.	0.00	\$3,000.00	\$0.00	\$1,707.79	\$3,946.51	\$0.00	\$0.00
130.05.290.51200	PART TIME	2.75	\$35,675.00	\$34,720.00	\$22,070.22	\$27,873.21	\$10,699.38	\$10,552.20
130.05.290.51304	PART TIME	0.00	\$0.00	\$0.00	\$0.00	(\$1,381.79)	\$35,515.25	\$33,842.79
130.05.290.51400	OVERTIME	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$583.08	\$811.06
130.05.290.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,906.71	\$3,979.55
130.05.290.55000	REPAIRS/MAINTENANCE	0.00	\$2,000.00	\$2,000.00	\$1,314.37	\$1,105.09	\$7,775.94	\$1,733.39
130.05.290.55500	LIGHT/POWER	0.00	\$2,700.00	\$2,700.00	\$1,402.06	\$2,638.37	\$2,623.34	\$2,777.42
130.05.290.56340	CABLE/INTERNET	23.71	\$1,320.00	\$1,067.00	\$970.98	\$1,208.12	\$1,073.22	\$1,068.32
130.05.290.56750	WATER	0.00	\$200.00	\$200.00	\$92.46	\$139.69	\$185.84	\$169.92
130.05.290.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$0.00	\$754.19	\$299.99	\$701.13
130.05.290.59425	CREDIT CARD FEES	50.00	\$1,200.00	\$800.00	\$880.72	\$1,008.39	\$652.03	\$630.43
130.05.290.59920	PERMIT FEE	0.00	\$800.00	\$800.00	\$800.00	\$800.00	\$890.00	\$935.18
130.05.290.59960	HAULING	5.00	\$42,000.00	\$40,000.00	\$27,055.98	\$45,719.83	\$38,132.17	\$42,259.40
130.05.290.59970	TIPPING FEE	(0.13)	\$144,194.00	\$144,376.00	\$82,449.95	\$128,888.31	\$122,457.95	\$114,512.82
FUND: DPW - TRANSFER STATION - 130		2.83	\$233,889.00	\$227,463.00	\$138,744.53	\$212,699.92	\$225,794.90	\$213,973.61

Town of Canton

Budget Report Rev - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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From Date: 3/1/2021

To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
130.05.290.34430	TRANSFER STATION FEES	3.46	(\$212,000.00)	(\$204,904.00)	(\$197,916.00)	(\$211,192.55)	(\$189,439.00)	(\$194,435.08)
130.05.290.34440	MIRA TRANSPORTATION REVENUE	0.00	\$0.00	\$0.00	\$0.00	(\$13,428.13)	\$0.00	(\$23,558.12)
130.05.290.34441	ELECTRONIC RECYCLING FEE	0.00	(\$1,500.00)	(\$1,500.00)	(\$1,982.73)	(\$2,077.77)	(\$1,938.61)	(\$1,657.30)
130.05.290.34442	SCRAP METAL	11.11	(\$15,000.00)	(\$13,500.00)	(\$11,325.41)	(\$17,279.30)	(\$14,261.34)	(\$13,063.40)
130.05.290.34443	WASTE DISPOSAL LIC FEE-	0.00	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)
130.05.290.36100	INTEREST REVENUE - STIF	26.60	(\$476.00)	(\$376.00)	(\$39.85)	(\$664.30)	(\$878.81)	(\$486.72)
FUND: DPW - TRANSFER STATION - 130		3.91	(\$230,976.00)	(\$222,280.00)	(\$213,263.99)	(\$246,642.05)	(\$208,517.76)	(\$235,200.62)

PUBLIC WORKS

FACILITIES – COMMUNITY CENTER – 5550

EXPLANATION

The Community Center program contains those items required to maintain the Community Center. Converted from a former school facility, the building houses the Community Center, Library Operations, the Parks and Recreation Administrative Office and programming space along with Social Services and Senior Center operations. The cost of maintaining and operating the Community Center is contained in this department.

During 2019 there were significant energy efficiency improvements occurring at the Community Center. These improvements are being funded with a six year loan through Eversource. The loan will be paid through the regular utility bill.

BUDGET CHANGES AND COMMENTARY

- Repairs and Maintenance: Funds utilized for building maintenance such as painting and major repairs.
- Maintenance/Cleaning: Funds the purchase of cleaning supplies, maintenance contracts and certain professional services, including security alarm system, generator service contract, fire alarm and trash pickup.
- H/C Repair: Funds used to repair the HVAC system not covered by maintenance contract. Although some of the HVAC equipment was replaced with the energy upgrades, it has still been an area of significant expense.
- H/C Contract: Contract for heating and cooling periodic maintenance and inspections.
- Lighting/Power: Reflects projected costs of utilities. Amount includes repayment of Eversource loan for energy improvements.
- Elevator Contract: The costs of having a third party maintain and inspect the elevator.
- Fuel/Heat: Reflects natural gas costs to heat building. Increased based on trend.
- Water: Reflects anticipated rates.
- Sewer Use: Reflects cost of treating sewage.

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.05.550.55000	REPAIRS/MAINTENANCE	0.00	\$10,500.00	\$10,500.00	\$2,049.00	\$10,690.82	\$16,367.33
010.05.550.55100	MAINTENANCE/CLEANING	0.00	\$15,000.00	\$15,000.00	\$12,951.33	\$22,001.52	\$15,388.41
010.05.550.55300	HEATING/COOLING REPAIR	0.00	\$8,000.00	\$8,000.00	\$7,392.09	\$6,886.55	\$11,530.89
010.05.550.55310	HEATING/COOLING CONTR	0.00	\$3,240.00	\$3,240.00	\$2,430.00	\$3,240.00	\$3,240.00
010.05.550.55500	LIGHT/POWER	(8.75)	\$36,500.00	\$40,000.00	\$21,909.55	\$44,463.92	\$43,250.34
010.05.550.55600	ELEVATOR MAINTENANCE	0.00	\$1,785.00	\$1,785.00	\$1,312.00	\$3,138.51	\$2,756.98
010.05.550.56500	FUEL OIL/HEAT	15.22	\$13,250.00	\$11,500.00	\$7,408.29	\$13,010.53	\$14,236.16
010.05.550.56750	WATER	0.00	\$3,700.00	\$3,700.00	\$1,742.20	\$3,630.64	\$3,901.06
010.05.550.56760	SEWER USE	0.00	\$900.00	\$900.00	\$475.15	\$695.49	\$612.90
DEPARTMENT: COMMUNITY CENTER - 550		(1.85)	\$92,875.00	\$94,625.00	\$57,669.61	\$107,757.98	\$111,284.07

TOWN OF CANTON

BOS FINAL PROPOSED FISCAL YEAR 2021-2022 BUDGET

COMMUNITY SERVICES

6340	Community Agencies
6380	Senior / Social Services
6450	Parks and Recreation
2100045	Parks and Recreation – Special Revenue Fund
0320	Library

COMMUNITY SERVICES

Community Agencies - 6340

EXPLANATION

These are Town agencies, community groups and regional organizations that receive funding from the Town. The Board of Selectmen increased the contribution to the Canton Historic Commission, Roaring Brook Nature Center and the Arts Council to assist in loss revenues due to COVID.

BUDGET CHANGES AND COMMENTARY

- Youth Service Bureau - For the operation of youth services, including prevention activities, positive youth development and counseling for troubled youth. The Bureau also oversees the youth center known as the "Cave".
- Memorial Day - Funds the purchase of flags and markers for cemeteries.
- Health District - Through its membership in the Farmington Valley Health District (FVHD), the Town receives services and programs associated with a Public Health Department which include the following: subdivision reviews, soil testing, engineer plan reviews, septic systems, wells, licensing and inspecting of food establishments, public pool inspections and permitting, daycare inspections and permitting. Resulting from a strategic planning process, the agency has taken on additional statutory requirements resulting in higher fees.
- Farmington Valley Visiting Nurses Association VNA - Through its association with the Farmington Valley Visiting Nurses Association (FVVNA), the Town receives comprehensive home and community health and illness prevention programs. The annual allocation allows the VNA to provide health supervision home visits by a registered nurse, physical therapist or medial social worker, reduced and part pay home care services for individuals with financial hardship and a variety of illness prevention/clinic services based up requested services and needs identified.
- Canton Historical Museum – Funds contributed to the local historic museum located in Collinsville.
- North Central Regional Mental Health Board - A non-profit regional board that monitors and provides for local mental health services.
- Farmington River Watershed - An advocacy group that supports the Farmington River. Amount increased to support the River Stewart Program.
- Roaring Brook Nature Center - Donation to local non-profit nature center.
- Interval House - Provides services to victims of domestic violence.
- Arts Council –The Arts Council is a volunteer group that helps to support the arts in Canton. The arts in an important part of the community and its growth are an important part of the economic development plans for the Town.

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 3/1/2021

To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.06.340.53575	YOUTH SERVICE BUREAU	0.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00
010.06.340.53580	MEMORIAL DAY	0.00	\$750.00	\$750.00	\$0.00	\$612.03	\$593.63
010.06.340.53585	HEALTH DISTRICT	7.52	\$71,778.00	\$66,755.00	\$79,014.00	\$62,303.00	\$56,579.00
010.06.340.53595	FV VNA	0.00	\$12,925.00	\$12,925.00	\$5,910.00	\$10,306.50	\$10,561.75
010.06.340.53600	CANTON HISTORICAL MUSI	50.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
010.06.340.53620	MENTAL HEALTH	0.00	\$720.00	\$720.00	\$720.00	\$720.00	\$720.00
010.06.340.53626	ARTS COUNCIL	50.00	\$1,500.00	\$1,000.00	\$0.00	\$0.00	\$0.00
010.06.340.58520	FARMINGTON RIVER WATE	187.27	\$3,835.00	\$1,335.00	\$1,335.00	\$1,235.00	\$1,235.00
010.06.340.58530	ROARING BROOK NATURE	50.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
010.06.340.60011	INTERVAL HOUSE BATTERI	0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
DEPARTMENT: COMMUNITY AGENCIES - 340		9.23	\$106,808.00	\$97,785.00	\$101,279.00	\$89,476.53	\$83,989.38
							\$85,694.51

COMMUNITY SERVICES

SENIOR/SOCIAL SERVICES – 6380

EXPLANATION

The Senior/Social Services Department provides comprehensive services and programs to the Town's senior population in order to promote physical, emotional, social and intellectual well-being for this group of Canton citizens. Activities focus on public health and wellness, education, transportation, socialization, recreational and volunteer opportunities.

In addition, external services are brought in, provided and coordinated on-site for easy accessibility by seniors: notably in the areas of health (flu shot clinics, foot care clinic, skin and hearing screenings, BP monitoring and nutrition counseling), education (presentations and classes including cooking, computer skills and safe driving), and social services.

For many years the weekly senior luncheons have been provided by the Community Renewal Team (CRT). Unfortunately, partially due to budget constraints, CRT has not been able to deliver meals in a reliable manner. In the current fiscal year the Board of Selectmen approved the funding for meals being prepared on site by a part-time Café Coordinator. Due to COVID restrictions the meals are currently available for drive by pickup. Those changes, along with an increase in pay for the Café Coordinator is included in this budget.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Salary for the Senior/Social Services Director.
- Part-Time: Reflects the salary for the part- time Administrative Assistant, part-time Senior Center Coordinator, Café Coordinator and backup Café Coordinator.
- Dial-A-Ride: Cost covers personnel, maintenance of bus, insurance and all aspects of operation. The Dial-A-Ride service provides transportation to seniors and disabled Canton residents on a consistent, regular basis. The program is partially subsidized by a state grant.
- Mileage: Funds to reimburse staff for business use of personal vehicles.
- Software Support: funds cost of charity tracker software that tracks services being provided to residents. Increased to pay for expanded software capabilities.
- Copier Contract: Account funds cost of the office copier. The copier was upgraded during the current fiscal year.
- Meals: Includes cost of preparing meals at the senior center for Canton residents. Increased because meals will now be cooked and served at the senior center.
- Meetings/Dues: Cost of membership in professional organizations and seminars.
- Printing: This line item was increased in the current fiscal year to fund the new combined program newsletter. Total cost is approx. \$16,500 of which Senior/Social Services will fund 25%.
- Senior Activities: Funds utilized for senior activities. Was increased in the current fiscal year to allow for additional programming.
- Meals on Wheels: Program that delivers meals to Canton residents.
- General Assistance: Provides short-term financial assistance when other programs are not available.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Senior/Social Services Director	69,000	1	1	1	1
Administrative Assistant	28,518	.71	.71	.71	.71
Senior Center Coordinator	22,088	.45	.45	.45	.45
Café Coordinator	9,360	312 hours	624 hours	624 hours	624 hours

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.06.380.51110	SUPERVISORY'S SALARIES	0.00	\$70,725.00	\$70,725.00	\$46,243.26	\$53,653.88	\$66,491.48
010.06.380.51200	PART TIME	11.23	\$59,966.00	\$53,911.00	\$36,700.05	\$57,692.44	\$36,908.64
010.06.380.54420	DIAL-A-RIDE	4.18	\$67,578.00	\$64,865.00	\$45,183.39	\$62,976.00	\$60,141.00
010.06.380.55200	MILEAGE	0.00	\$300.00	\$300.00	\$12.08	\$720.60	\$0.00
010.06.380.55830	COMPUTER SOFTWARE SU	35.42	\$650.00	\$480.00	\$540.00	\$432.00	\$34.50
010.06.380.55860	COPIER MAINTENANCE CO	109.93	\$1,417.00	\$675.00	\$1,263.02	\$1,657.73	\$217.39
010.06.380.56100	POSTAGE	0.00	\$1,250.00	\$1,250.00	\$673.38	\$675.95	\$1,690.66
010.06.380.56205	CELL PHONE	0.00	\$480.00	\$480.00	\$0.00	\$120.00	\$280.00
010.06.380.56720	MEALS	4.65	\$9,000.00	\$8,600.00	\$52.49	\$4,037.86	\$3,503.28
010.06.380.56950	MTG. DUES/SUBSCRIPTION	0.00	\$360.00	\$360.00	\$190.00	\$389.89	\$2,209.64
010.06.380.57100	OFFICE SUPPLIES	(14.58)	\$820.00	\$960.00	\$415.88	\$1,889.83	\$640.46
010.06.380.57200	PRINTING	0.00	\$5,500.00	\$5,500.00	\$55.00	\$1,733.13	\$2,180.00
010.06.380.57600	COMPUTER SUPPLIES	0.00	\$0.00	\$0.00	\$19.99	\$0.00	\$145.71
010.06.380.59030	SENIOR ACTIVITIES	0.00	\$3,000.00	\$3,000.00	\$40.76	\$2,080.44	\$2,092.74
010.06.380.59050	MEALS ON WHEELS	0.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00
010.06.380.59100	GENERAL ASSISTANCE	0.00	\$3,500.00	\$3,500.00	\$1,011.80	\$1,845.04	\$4,099.01
010.06.380.59900	MISCELLANEOUS	0.00	\$0.00	\$0.00	\$0.00	\$34.31	\$0.00
DEPARTMENT: SENIOR/SOCIAL SERVICES - 380		4.56	\$228,046.00	\$218,106.00	\$132,401.10	\$193,439.10	\$184,134.51

COMMUNITY SERVICES

PARKS AND RECREATION – 6450

EXPLANATION

The Canton Parks and Recreation Department is charged with providing comprehensive, high quality and well-rounded recreation and leisure activities for Canton residents. The programs are intended to address the needs of all populations from pre-school age to senior citizens. The Recreation Department also maintains the pool complex located at Mills Pond. During fiscal year 19/20, the Recreation Supervisor went to part-time and the Recreation Coordinator (paid from Special Revenue Account) went to full-time. Seasonal staff was reduced in the current year because of the reduction in programs resulting from the COVID pandemic.

BUDGET CHANGES AND COMMENTARY

- Part-Time Hourly: Represents the wages for the Recreation Supervisor at 29 hours per week. 25% of the Recreation Supervisor's wages are paid from the Special Revenue Account.
- Supervisory Salary: The Director's salary line item. 25% of the Supervisor's salary is paid from the Special Revenue Account.
- Part-Time Seasonal: Represents the cost of paying part time seasonal employees to operate the Mills Pond pool. Approximate breakdown of wages is indicated in the chart below. Funding has increased from current year because the current year was significantly reduced due to COVID.
- Maintenance/Cleaning: Represents funds for opening and closing the pool house, pool house supplies, general repairs, portable restrooms and dumpster rental. Reduced due to trend.
- Repair Maintenance: Funds utilized to purchase first aid supplies, life guard suits, pool ID tags, etc. and infrastructure maintenance and repairs.
- Fuel/Heat: Reflects cost of heating hot water at Mills Pond.
- Sewer Use: Reflects costs associated with pool water treatment and toilet facilities at Mills Pond. The Town's sewer fees are charged the same as commercial users, which means the fee is based on water usage.
- Meetings/Dues: Includes dues for the National Recreation and Park Association and Connecticut Recreation and Park Association
- Mills Pond Pool Opening/Closing: Opening and closing the pool is now being performed by DPW. The amount budgeted help funds materials such as paint and allows for contracting with a local vendor to repair the shell if necessary.
- Mills Pond Pool Repairs: Costs of repairing the Mills Pond Pool.
- Mills Pond Water: Cost of the water to fill Mills Pond Pool and irrigate the recreation fields located at the park. The amount varies significantly depending on weather conditions. The Parks and Recreation Director has analyzed water usage and determined that the amount used to irrigate the fields is well within best practices. It is estimated that the pool and pool house utilize 500,000 gallons of water and irrigation uses between 2 and 2.5 million gallons.
- Copier Lease: Cost of leasing the copier for the Recreation Department.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Director (a)	84,420	1	1	1	1
Recreation Supervisor (a)	45,833	.83	.83	.83	.83
Pool Supervisors – (3)	10,546	6,000	10,546	10,546	10,546
Lifeguards – (25)	30,726	18,000	30,726	30,726	30,726
Wading Pool Lifeguard -	00	00	00	00	00
Desk Attendant – (4)	8,500	4,000	9,105	9,105	9,105
Maintenance - 404hrs	5,560	5,400	5,560	5,560	5,560

(a) \$19,138 of the Director's salary and \$11,458 of the Recreation Program Supervisor's wages come from the Parks and Recreation Special Revenue Fund. Amount listed above is the full salary.

Town of Canton

Budget Report Exp - GF & CIP (use)

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To Date: 3/31/2021

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010.06.450.51000	FULL TIME SALARIES	2.75	\$34,375.00	\$33,455.00	\$24,294.36	\$29,898.34	\$23,877.96
010.06.450.51110	SUPERVISORY'S SALARIES	2.75	\$65,283.00	\$63,535.46	\$35,921.99	\$53,538.41	\$65,374.87
010.06.450.51150	PART TIME SEASONAL	54.76	\$55,937.00	\$36,145.00	\$33,722.16	\$40,809.43	\$53,664.19
010.06.450.55100	MAINTENANCE/CLEANING S	0.00	\$4,250.00	\$4,250.00	\$4,000.72	\$2,914.61	\$3,257.16
010.06.450.55200	MILEAGE	0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00
010.06.450.55500	LIGHT/POWER	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,730.90
010.06.450.55800	REPAIRS/MAINTENANCE	(4.76)	\$8,000.00	\$8,400.00	\$2,419.52	\$6,197.10	\$9,425.05
010.06.450.55860	COPIER MAINTENANCE CO	0.00	\$550.00	\$550.00	\$453.44	\$667.49	\$451.88
010.06.450.56100	POSTAGE	0.00	\$200.00	\$200.00	\$1.00	\$138.20	\$174.32
010.06.450.56440	SPECIAL EVENTS	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$853.24
010.06.450.56500	FUEL OIL/HEAT	(40.00)	\$150.00	\$250.00	\$46.24	\$124.79	\$136.90
010.06.450.56760	SEWER USE	25.00	\$3,000.00	\$2,400.00	\$5,073.48	\$2,661.40	\$2,765.78
010.06.450.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,455.00	\$1,455.00	\$2,632.50	\$1,211.33	\$3,131.21
010.06.450.57100	OFFICE SUPPLIES	0.00	\$800.00	\$800.00	\$386.44	\$744.02	\$761.61
010.06.450.58400	CHEMICALS	(16.67)	\$5,000.00	\$6,000.00	\$1,904.00	\$3,061.75	\$4,902.40
010.06.450.58410	MILLS POND OPENING/CLO	0.00	\$7,500.00	\$7,500.00	\$2,937.37	\$5,888.93	\$585.00
010.06.450.58420	MILLS POND POOL REPAIR:	0.00	\$3,000.00	\$3,000.00	\$35.93	\$2,381.37	\$2,853.13
010.06.450.58430	MILLS POND WATER	29.63	\$17,500.00	\$13,500.00	\$17,515.72	\$19,773.65	\$10,362.72
010.06.450.60040	COPIER LEASE	0.00	\$1,294.00	\$1,294.00	\$862.40	\$1,304.86	\$1,293.60
DEPARTMENT: PARK AND RECREATION - 450		13.98	\$208,344.00	\$182,784.46	\$132,207.27	\$171,315.68	\$193,601.92

SPECIAL REVENUE FUNDS PARKS AND RECREATION – 2100045

EXPLANATION

Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specific purposes. In most cases, these funds do not directly affect the mill rate. The Parks and Recreation Special Revenue Fund accounts for all the fees collected for recreation programs and the expenditures needed to operate the program.

In recent years several accounts from the Parks & Recreation general fund account have been moved to the special revenue account. This results in more recreational related expenses being paid from participant fees and less from general tax dollars. These changes include 25% of both the Directors and Recreation Supervisor's wages, 100% of the Recreation Coordinator wages, light and power and special events just to name a few. While in prior years P&R programs brought in significant revenues and could off-set these additional expenditures, reduced programming due to COVID has created less revenues resulting in an anticipated deficit for the P&R special revenue account at the end of the 20/21 fiscal year. The P&R special revenue account has sufficient reserves to cover the deficit.

BUDGET CHANGES AND COMMENTARY

- F/T Salary: Funds 100% of the compensation for the Recreation Coordinator.
- Supervisor Salary: Funds 25% of the compensation for the Director of Parks & Recreation. Most of the Director's wages are paid from the Parks & Recreation general fund account.
- Part-Time Seasonal: Compensation for employees such as Camp Directors and Life Guards. Also includes counselors for after school program at Cherry Brook School and CIS. Amount is reduced due to lingering impact of COVID.
- Part Time: Funds 25% of the wages for the Recreation Supervisor position. Most of the Recreation Supervisors wages are paid from the Parks & Recreation general fund account.
- Financial Services/Fringe Benefits: Provides proportionate funding for Financial Department services committed to Parks and Revenue Special Revenue Fund function.
- FICA: Funds Part Time Parks position payroll taxes at 7.65% of all wages.
- Software Support: Parks and Recreation's share of Infinite Visions financial software and the annual cost of the MYREC recreation registration and management software.
- Special Events: Funds special programs such as concerts at Mills Pond Park. Due to COVID restrictions it is not anticipated that special events will be occurring.
- Meetings/Dues: Funds training and supplies for in-house training for recreation staff.
- Materials and Supplies: Costs associated with materials, equipment and supplies for recreational programs.
- Programs: Covers costs for running programs – instructor fees, supplies, materials and miscellaneous expenses. Decreased due to the lingering impact of COVID.
- CCRD Fees: This represents the processing fees for allowing participants to pay with a credit card.
- License Fee: Cost of the ASCAP music license fee so that Park & Recreation can have musical events.

PERSONNEL SUMMARY

POSITION	AMOUNT
Explorers Camp Supervisor (1) - 4 weeks x 40hrs/wk x \$14.00/hr	\$2,240.00
Tiny Tots Camp Supervisor (1) - 4 weeks x 20 hrs/wk x \$14.00/hr	\$1,120.00
Explorer's Camp Assistant Supervisor (1)- 4 weeks X 40hr/wk X \$12.75/hr	\$2,040.00
Explorers Camp Counselors (6)- 4 weeks x 40hrs/wk x \$12/hr	\$11,520.00
Tiny Tots Camp Counselor (1)-4 weeks x 15hrs/wk x \$12/hr	\$720.00
(M-F Lessons) Water Safety Instructors (3)- 4 weeks x 16hrs/wk x \$12.50/hr	\$2,400.00
(Saturday Lessons) Water Safety Instructors (2)- 4 weeks x 3.5hrs/wk x \$12.50/hr	\$350.00
Saturday AM Swim Lesson Lifeguard (1)- 4 weeks x 3.5hrs/wk x \$12.25/hr	\$172.00
M-F AM Swim Lesson Lifeguard (1)- 4 weeks x 15hrs/wk x \$12.25/hr	\$735.00
Head Swim Coach (1)- 5 weeks x 35hrs/wk x \$21/hr	\$3,675.00
Assistant Swim Coach (3)- 5 weeks x 20/hrs/wk x \$12.25/hr	\$3,675.00
After School Program Supervisor (2)- 36 weeks x 16hrs per week x \$15.00/hr	\$17,280.00
After School Program Counselor (3)-36 weeks x 15hrs per week x \$13/hr	\$21,060.00
Recreation Basketball Coordinator (2)- 90hrs/season x \$15.00/hr	\$2,700.00
CAST Assistant Director- (1)- 30/hrs x 5/wks x \$13/hr	\$1,950.00
Park Maintainer (DPW) (4 weeks x 40 hours x \$12/hour)	\$1,920.00
Explorers Camp Supervisor (1)-6 weeks x 40hrs/wk x \$15/hr	\$3,600.00
Tiny Tots Camp Supervisor (1) -6 weeks x 20 hrs/wk x \$15.00/hr	\$1,800.00
Explorer's Camp Assistant Supervisor (1)- 6 weeks X 40hr/wk X \$13.75/hr	\$3,300.00
Explorers Camp Counselors (6)- 6 weeks x 40hrs/wk x \$13/hr	\$18,720.00
Tiny Tots Camp Counselor (1)-6 weeks x 15hrs/wk x \$13/hr	\$1,170.00
(M-F Lessons) Water Safety Instructors (3)- 4 weeks x 16hrs/wk x \$13.50/hr	\$2,592.00
(Saturday Lessons) Water Safety Instructors (2)- 6 weeks x 3.5hrs/wk x \$13.50/hr	\$567.00
Saturday AM Swim Lesson Lifeguard (1)- 6 weeks x 3.5hrs/wk x \$13.25/hr	\$279.00
M-F AM Swim Lesson Lifeguard (1)- 4 weeks x 15hrs/wk x \$13.25/hr	\$795.00
Park Maintainer (DPW) (8 weeks x 40 hours x \$13/hour)	\$4,160.00

Total \$110,540

DEPARTMENT:

**Park & Recreation - Revenue Fund
Personnel Summary**

POSITION / TITLE	# of positions	Status: FT / PT	# of hours	Union	FY 2020-2021 Salary:	FY 2021-2022 Salary:
Recreation Office Assistant	1	PT	seasonal	non	\$0.00	\$0.00
Summer Camp Supervisors	2	PT	seasonal	non	\$0.00	\$8,760.00
Camp Asst Supervisors	1	PT	seasonal	non	\$12,632.00	\$5,340.00
Summer Camp Counselors	7	PT	seasonal	non	\$43,538.00	\$32,130.00
Water Safety Instructors	3	PT	seasonal	non	\$5,562.00	\$5,909.00
AM Lifeguard	1	PT	seasonal	non	\$1,783.00	\$1,981.00
Park Maintainer (DPW)	1	PT	seasonal	non	\$9,440.00	\$6,080.00
Head Swim Coach	1	PT	seasonal	non	\$3,763.00	\$3,675.00
Assistant Swim Coach	3	PT	seasonal	non	\$3,750.00	\$3,675.00
Recreation Basketball Coordinator	2	PT	seasonal	non	\$2,520.00	\$2,700.00
After School Supervisors	2	PT	seasonal	non	\$21,294.00	\$17,280.00
After School Counselor	3	PT	seasonal	non	\$19,440.00	\$21,060.00
CAST Assistant Theater Director	1	PT	seasonal	non	\$1,650.00	\$1,950.00
Portion of Director Salary	1	FT	35	non	\$11,817.00	\$19,137.00
Portion of Supervisor Salary*	1	PT	16-35hrs	non	\$13,076.00	\$11,458.00
Recreation Coordinator	1	FT	35	non	\$28,800.00	\$38,673.00

TOTAL PERSONNEL AMOUNT:

\$179,808.00

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
021.00.045.51000	FULL TIME SALARIES	2.75	\$38,673.00	\$37,638.00	\$31,325.06	\$41,160.43	\$14,868.48	\$8,398.83
021.00.045.51110	SUPERVISORY'S SALARIES	2.75	\$19,137.00	\$18,625.00	\$6,856.98	\$10,965.61	\$12,270.48	\$10,673.65
021.00.045.51150	PART TIME SEASONAL	(11.83)	\$110,540.00	\$125,370.00	\$45,889.90	\$88,945.44	\$66,220.91	\$75,674.58
021.00.045.51200	PART TIME	2.75	\$11,458.00	\$11,151.00	\$4,962.74	\$20,545.07	\$28,246.53	\$23,823.00
021.00.045.51210	FINANCIAL SERVICES	18.54	\$17,718.00	\$14,947.00	\$7,734.61	\$13,434.72	\$14,065.93	\$12,849.05
021.00.045.51400	OVERTIME	0.00	\$0.00	\$0.00	\$21.09	\$0.00	\$0.00	\$0.00
021.00.045.52200	FRINGE BENEFITS	23.35	\$5,336.00	\$4,326.00	\$3,524.85	\$3,357.00	\$3,979.00	\$2,620.00
021.00.045.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$500.87	\$8,101.29	\$8,374.91	\$6,941.47
021.00.045.54616	TENNIS/B-BALL CT TIMED L	0.00	\$0.00	\$0.00	\$0.00	\$2,253.38	\$0.00	\$0.00
021.00.045.55000	REPAIRS/MAINTENANCE	0.00	\$1,500.00	\$1,500.00	\$0.00	\$3,909.25	\$3,326.80	\$0.00
021.00.045.55500	LIGHT/POWER	0.00	\$8,500.00	\$8,500.00	\$5,351.78	\$8,061.37	\$8,997.20	\$0.00
021.00.045.55800	DEPT. EQUIPMENT/REPAIR	0.00	\$0.00	\$0.00	\$0.00	\$532.48	\$0.00	\$3,867.10
021.00.045.55830	COMPUTER SOFTWARE SU	9.33	\$5,871.00	\$5,370.00	\$4,982.90	\$5,793.35	\$6,161.27	\$6,296.83
021.00.045.56440	SPECIAL EVENTS	0.00	\$9,900.00	\$9,900.00	\$216.80	\$7,370.19	\$9,500.60	\$12,654.70
021.00.045.56950	MTG. DUES/SUBSCRIPTION	0.00	\$700.00	\$700.00	\$0.00	\$230.00	\$285.00	\$0.00
021.00.045.57200	PRINTING	0.00	\$8,100.00	\$8,100.00	\$0.00	\$0.00	\$0.00	\$0.00
021.00.045.57350	REFRESHMENTS	0.00	\$0.00	\$0.00	\$67.44	\$350.54	\$670.97	\$637.74
021.00.045.57360	MATERIALS/SUPPLIES	0.00	\$1,000.00	\$1,000.00	\$0.00	\$338.91	\$1,410.69	\$553.27
021.00.045.59010	PROGRAMS	(27.82)	\$96,000.00	\$133,000.00	\$46,028.90	\$161,821.41	\$140,932.69	\$125,196.30
021.00.045.59020	SPECIAL NEEDS	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$825.00	\$0.00
021.00.045.59425	CREDIT CARD FEES	0.00	\$8,700.00	\$8,700.00	\$3,516.47	\$7,815.89	\$8,617.24	\$7,421.96
021.00.045.59920	LICENSE FEE	0.52	\$390.00	\$388.00	\$367.00	\$363.00	\$388.46	\$348.00
021.00.141.52400	F.I.C.A.	(7.32)	\$13,756.00	\$14,842.00	\$6,799.01	\$5,107.95	\$0.00	\$0.00
FUND: PARK & RECREATION REVENUE FUND - 021		(11.56)	\$357,779.00	\$404,557.00	\$168,146.40	\$390,457.28	\$329,142.16	\$297,956.48

Town of Canton

Budget Report Rev - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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 Definition: BOS Proposed Budget

From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
021.00.000.34722	SWIMMING LESSONS	(18.92)	(\$15,000.00)	(\$18,500.00)	(\$3,532.00)	(\$18,018.50)	(\$17,182.50)	(\$18,703.75)
021.00.000.34742	CONCESSIONS	(25.00)	(\$3,000.00)	(\$4,000.00)	(\$912.09)	(\$2,992.09)	(\$4,957.52)	(\$4,477.66)
021.00.000.34743	RESALE ITEMS REVENUE	(28.57)	(\$500.00)	(\$700.00)	\$0.00	(\$630.91)	(\$1,114.20)	(\$848.12)
021.00.000.34772	BROCHURES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$205.00)
021.00.000.34775	SPONSORSHIPS-PROGRAM	(14.29)	(\$6,000.00)	(\$7,000.00)	\$0.00	(\$6,175.00)	(\$7,100.00)	(\$8,125.00)
021.00.000.34782	PROGRAM FEES	(17.21)	(\$303,000.00)	(\$366,000.00)	(\$138,609.14)	(\$357,048.09)	(\$323,057.93)	(\$285,449.09)
021.00.000.36100	INTEREST REVENUE - STIF	(90.00)	(\$400.00)	(\$4,000.00)	(\$137.21)	(\$4,184.03)	(\$5,112.17)	(\$2,561.57)
021.00.000.36300	RENTAL INCOME- P & R	0.00	(\$5,000.00)	(\$5,000.00)	(\$2,654.00)	(\$5,285.00)	(\$4,580.00)	(\$5,182.50)
021.00.000.36500	PRIVATE DONATIONS/GIFT	0.00	\$0.00	\$0.00	\$0.00	(\$132.09)	\$0.00	(\$208.55)
021.00.000.36600	MISCELLANEOUS REVENUE	0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$151.84)	\$0.00
FUND: PARK & RECREATION REVENUE FUND - 021		(17.84)	(\$332,900.00)	(\$405,200.00)	(\$145,844.44)	(\$394,465.71)	(\$363,256.16)	(\$325,761.24)

COMMUNITY SERVICES**PUBLIC LIBRARY – 10320****EXPLANATION**

The mission of the Canton Public Library is a community information center that employs trained staff and offers a variety of collections, services, programs and equipment to which Canton residents of all ages can turn for support of lifelong reading, learning and personal enrichment.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Reflects salary for the Library Director.
- Part Time: Part-time salaries include a 2.75% wage increase.
- Salaried Full Time: Represents salary amounts for five (5) full time employees.
- Computer Hardware: Cost of replacing computer hardware. Funds to be utilized to replace two barcode scanners.
- Computer Software: Will fund a three year renewal for “Deep Freeze” which prevents the public from making any detrimental changes to computer settings. No funding this year because the software was just renewed for multiple years.
- Mileage: Reflects IRS rate and estimated usage.
- Copier Contract: Cost of toner and other supplies for the copier machines which is charged based on the amount of copies.
- Postage: Partially used to fund cost of combined program newsletter with Parks & Recreation and Senior/Social Services. Due to COVID the newsletter has not yet published in the current fiscal year.
- Meetings/Dues: Reflects costs of dues and memberships (Connecticut Library Consortium, CT Library Association, American Library Association, Association of CT Library Boards and Public Library Association).
- Office Supplies: Includes cost of library processing supplies such as library cards and book covers and standard office supplies.
- Electronic Services: Primarily the cost of membership in the Library Connection Inc. Network – \$26,804. Membership fees recently decreased based on restructuring of membership costs.
- Publications: Funds used to purchase print/audiovisual materials, DVDs, online data bases and other media for library patrons. Request by Director for line item to have a \$6,000 increase to cover increased cost of databases and downloadable materials. Increased \$2,000 by CAO.
- Computer Supplies: Funds toner cartridges for four printers, three of which are color. Decreased based on the need for less toner cartridges.
- Training / Education: Funds conferences and seminars.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Director	93,231	1	1	1	1
Head of Technical Services	66,165	.75	1	1	1
Head of Children's Services	63,409	1	1	1	1
Adult Services Librarian	57,395	1	1	1	1
Circulation Supervisor	54,052	1	1	1	1
Teen Services Librarian	52,660	1	1	1	1
Library Aide II (4 p/t)	19.77 per hr.	4,117	4117	4117	4117
Library Aide I (6 p/t)	18.17 per hr.	3,906	3,594	3,594	3,594
Library Pages (2 p/t)	13.00 per hr.	780	780	780	780
Summer Aides (2 pt)	13.52 per hr.	320	320	320	320
Summer Saturday Staff	19.77 per hr.	85	85	85	85

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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From Date: 3/1/2021

To Date: 3/31/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.10.320.51110	SUPERVISORY'S SALARIES	0.00	\$93,231.00	\$93,230.04	\$60,958.09	\$90,734.83	\$85,948.68
010.10.320.51200	PART TIME HOURLY	2.90	\$162,835.00	\$158,251.00	\$79,397.82	\$131,307.67	\$164,714.22
010.10.320.51300	FULL TIME SALARY	2.99	\$285,410.00	\$277,136.73	\$181,204.87	\$269,719.52	\$229,458.13
010.10.320.53110	COMPUTER HARDWARE PL	100.00	\$700.00	\$350.00	\$573.47	\$985.00	\$2,388.99
010.10.320.53120	COMPUTER SOFTWARE PU	(100.00)	\$0.00	\$434.00	\$433.20	\$0.00	\$1,123.88
010.10.320.55200	MILEAGE	(50.00)	\$300.00	\$600.00	\$0.00	\$42.73	\$68.87
010.10.320.55800	DEPT EQUIPMENT	0.00	\$800.00	\$800.00	\$472.99	\$736.05	\$559.61
010.10.320.55830	COMPUTER SOFTWARE SU	(100.00)	\$0.00	\$388.00	\$0.00	\$0.00	\$0.00
010.10.320.55860	COPIER MAINTENANCE CO	0.00	\$700.00	\$700.00	\$154.23	\$514.42	\$565.97
010.10.320.56100	POSTAGE	0.00	\$4,450.00	\$4,450.00	\$21.24	\$55.00	\$15.72
010.10.320.56950	MTG. DUES/SUBSCRIPTION	3.21	\$1,445.00	\$1,400.00	\$1,255.21	\$1,205.00	\$1,253.00
010.10.320.57100	OFFICE SUPPLIES	0.00	\$4,520.00	\$4,520.00	\$2,038.20	\$4,736.09	\$4,888.06
010.10.320.57310	ELECTRONIC SERVICES	(8.72)	\$26,984.00	\$29,562.00	\$26,687.80	\$29,855.00	\$29,680.35
010.10.320.57320	PUBLICATIONS	0.00	\$72,000.00	\$72,000.00	\$44,356.62	\$70,333.04	\$72,826.45
010.10.320.57600	COMPUTER SUPPLIES	(70.00)	\$300.00	\$1,000.00	\$0.00	\$876.66	\$583.44
010.10.320.57800	TRAINING/EDUCATION	0.00	\$1,740.00	\$1,740.00	\$296.31	\$395.00	\$1,179.44
010.10.320.59010	PROGRAMS	0.00	\$3,750.00	\$3,750.00	\$2,506.59	\$3,367.24	\$3,511.43
010.10.320.60040	COPIER LEASE	0.00	\$825.00	\$825.00	\$863.39	\$832.06	\$820.80
DEPARTMENT: LIBRARY - 320		1.36	\$659,990.00	\$651,136.77	\$401,220.03	\$605,695.31	\$599,587.04

TOWN OF CANTON

BOS FINAL PROPOSED FISCAL YEAR 2021-2022 BUDGET

COMMUNITY PLANNING AND DEVELOPMENT

7065	Building Official
7410	Town Planner

COMMUNITY PLANNING AND DEVELOPMENT BUILDING - 7065

EXPLANATION

Connecticut General Statutes Chapter 541 sets forth the needs, duties, requirements and conditions of the Building Department. Chapter 541 also mandates that all municipalities within Connecticut utilize the State Building Code as its building code. The Building Department is responsible for issuing all building and associated permits. Plan review, various inspections and the issuance of certificates of completion or occupancy are among other duties of the Department.

Pursuant to a reorganization of the Land Use Department, the Building Technician and the Land Use Coordinator positions were eliminated and most of the responsibilities of both positions transferred to the new created Community Development Coordinator. The changes were approved at a Town Meeting in 2018. Also part of the approved changes was an addition of two hours a week to the Building Officials schedule for a total of 22 hours per week.

BUDGET CHANGES AND COMMENTARY

- Supervisor Salary: Represents wages for the Building Official at 22 hours a week. Wages increased 2.75% which is consistent with other part-time employees.
- Mileage: Reimbursement for personal use of vehicle at the standard IRS rate.
- Reference and Texts: Used to purchase codes and other materials.
- Meetings/Dues: Cost of conferences and seminars. Increased to pay for new code books.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Building Official	63,097	.63	.63	.63	.63

Town of Canton

Budget Report Exp - GF & CIP (use)

Fiscal Year: 2020-2021

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010.07.065.51110	SUPERVISORY'S SALARIES	2.75	\$63,097.27	\$61,408.54	\$39,481.09	\$60,482.40	\$52,232.21
010.07.065.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,380.59
010.07.065.55200	MILEAGE	0.00	\$2,100.00	\$2,100.00	\$1,092.55	\$2,607.71	\$2,285.46
010.07.065.56100	POSTAGE	0.00	\$0.00	\$0.00	\$0.00	\$19.80	\$629.14
010.07.065.56910	REFERENCES/TEXTS	0.00	\$1,450.00	\$1,450.00	\$0.00	\$39.58	\$0.00
010.07.065.56950	MTG. DUES/SUBSCRIPTION	0.00	\$200.00	\$200.00	\$0.00	\$60.00	\$60.00
010.07.065.57100	OFFICE SUPPLIES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$246.35
DEPARTMENT: BUILDING OFFICIAL - 065		2.59	\$66,847.27	\$65,158.54	\$40,573.64	\$63,209.49	\$83,833.75

COMMUNITY PLANNING & DEVELOPMENT

TOWN PLANNER - 7410

EXPLANATION

The Land Use Office assists the Town Land Use, conservation and development agencies to adopt plans, policies, regulations and programs to promote the sound long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources and preservation of historic resources, in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development. The Commissions served by the Land Use Office include the: Planning and Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; Conservation Commission; and two (2) Historic Properties Commissions

The Economic Development Agency (EDA) is funded through the marketing line item of the Town Planner budget. The marketing line item has been increased significantly to fund the annual cost of the new marketing website, which is currently in development and should be completed by the summer of 2021. This cost includes hosting the website and the monthly cost of a marketing firm to draft content for the website.

BUDGET CHANGES AND COMMENTARY

- Full Time Salary: This reflects the salary for the Assistant Town Planner/Zoning Enforcement Official and the Community Development Coordinator.
- Supervisor Salary: This reflects the salary for the Town Planner.
- Part Time: Amount reflects the cost of recording clerks from the various land use agencies.
- Software Support: Funds Municipality, the on-line permitting program.
- Copier Contract: Cost for supplies and maintenance for the primary copier for Town Hall staff.
- Marketing: funds utilized to support the Economic Development Agency. Currently all the funds budgeted are for the marketing website. This includes \$2,500 per month for the marketing firm and \$1,391 per month for hosting the website.
- Meetings and Dues: Funds the cost of associations and conferences. Includes request by Town Planner to attend American Planning Association National Conference (\$1,400).
- Office Supplies: Reflects all office supplies including supplies needed for the Land Use Department and Agencies.
- Mapping: Funds creation of land use maps, subdivision maps and other maps needed by various Agencies, Boards and Commissions along with part of the cost of maintaining the Town's GIS electronic mapping system. Increased to allow for more frequent updating of the GIS map.
- Computer Supplies: Reflects the cost of purchasing print cartridges including those utilized by the large scale color plotter/scanner.
- Copier Lease: Cost of lease for the main Town Hall copier.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Town Planner	129,181	1	1	1	1
Assistant Town Planner	69,341	1	1	1	1
Comm. Develop. Coordinator	67,228	1	1	1	1

Town of Canton

Budget Report Exp - GF & CIP (use)

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010.07.410.51000	FULL TIME SALARIES	0.00	\$136,569.75	\$136,569.75	\$89,295.58	\$132,671.98	\$63,924.96
010.07.410.51110	SUPERVISORY'S SALARIES	0.00	\$129,181.00	\$129,180.86	\$84,464.37	\$125,723.50	\$119,081.04
010.07.410.51200	PART TIME	(20.00)	\$2,400.00	\$3,000.00	\$1,942.61	\$1,536.88	\$2,559.02
010.07.410.51301	FULL TIME HOURLY	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,075.85
010.07.410.55200	MILEAGE	0.00	\$600.00	\$600.00	\$326.61	\$758.50	\$545.27
010.07.410.55830	COMPUTER SOFTWARE SU	0.00	\$7,500.00	\$7,500.00	\$7,184.00	\$7,184.00	\$0.00
010.07.410.55860	COPIER MAINTENANCE CO	0.00	\$2,400.00	\$2,400.00	\$530.79	\$2,958.94	\$2,504.80
010.07.410.56000	MARKETING	66.79	\$46,700.00	\$28,000.00	\$7,500.00	\$0.00	\$4,102.00
010.07.410.56100	POSTAGE	(38.46)	\$800.00	\$1,300.00	\$371.60	\$720.25	\$1,714.69
010.07.410.56910	REFERENCES/TEXTS	0.00	\$300.00	\$300.00	\$300.00	\$0.00	\$108.56
010.07.410.56950	MTG. DUES/SUBSCRIPTION	(0.02)	\$3,641.00	\$3,641.60	\$1,699.00	\$1,973.33	\$3,909.26
010.07.410.57100	OFFICE SUPPLIES	0.00	\$1,200.00	\$1,200.00	\$1,244.01	\$1,543.18	\$618.07
010.07.410.57220	MAPPING MATERIALS	13.89	\$4,100.00	\$3,600.00	\$3,860.00	\$3,600.00	\$3,700.00
010.07.410.57500	ADVERTISING	(30.00)	\$3,500.00	\$5,000.00	\$748.25	\$4,737.71	\$6,776.05
010.07.410.57600	COMPUTER SUPPLIES	0.00	\$850.00	\$850.00	\$0.00	\$1,495.45	\$373.65
010.07.410.60040	COPIER LEASE	0.00	\$2,400.00	\$2,400.00	\$1,570.64	\$2,367.22	\$2,355.96
DEPARTMENT: TOWN PLANNER - 410		5.10	\$342,141.75	\$325,542.21	\$201,037.46	\$287,270.94	\$260,349.18

TOWN OF CANTON

BOS FINAL PROPOSED FISCAL YEAR 2021-2022 BUDGET

INSURANCE & EMPLOYEE BENEFITS

8130	Insurance
9141	Employee Benefits

INSURANCE & MISCELLANEOUS MUNICIPAL INSURANCE - 8130

EXPLANATION

This account funds premiums on various types of Municipal Insurances including:

- Workers Compensation
- General Liability
- Malpractice, Property Coverage
- Funding for Unemployment Compensation claims

BUDGET CHANGES AND COMMENTARY

- Property Casualty: The Town's insurer is CIRMA. CIRMA is the predominant insurer for Connecticut Municipalities. Since the Town has been utilizing CIRMA there is no need to pay a separate insurance agent. The current three (3) year rate lock agreement expires on June 30, 2021. The rate lock being offered for the next three years is a "not to exceed" a premium increase of 5% but if circumstances warrant, it could be less than 5%. The benefits of staying with CIRMA are that it is a stable company that provides rate stability and insures most of the municipalities in the State and the savings derived from not having to use an independent insurance agent (previously was \$15,000). According to CIRMA, if the Town does not agree to the rate lock the 21/22 premium will increase 7%. The current budgeted amount is for the 5%. Also, cyber coverage is being reduced in the standard CIRMA coverage so the budget includes funds for a separate cyber policy. Cyber theft has been an increasing risk with municipalities.
- Workers Compensation: Worker's Compensation is provided by CIRMA.
- Unemployment Compensation: The Town has not secured insurance coverage for Unemployment Compensation and therefore pays claims on a self-insured basis.
- Recoverable Expenses: Provides funding associated with deductibles or costs associated with uninsured losses.

Town of Canton

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010.08.130.52000	PROPERTY/CASUALTY	7.30	\$168,178.00	\$156,738.00	\$127,439.90	\$153,196.96	\$150,389.54
010.08.130.52010	WORKMAN'S COMPENSATION	6.46	\$146,438.00	\$137,549.00	\$91,582.57	\$141,668.00	\$124,813.44
010.08.130.52030	UNEMPLOYMENT	0.00	\$2,000.00	\$2,000.00	\$0.00	\$3,825.69	\$5,799.00
010.08.130.53560	RECOVERABLE EXPENSE	0.00	\$4,000.00	\$4,000.00	(\$8,540.23)	(\$3,526.25)	\$1,789.47
DEPARTMENT: INSURANCE - 130		6.77	\$320,616.00	\$300,287.00	\$210,482.24	\$295,164.40	\$282,791.45

INSURANCE & MISCELLANEOUS EMPLOYEE BENEFITS - 9141

EXPLANATION

This program provides for the contributions required for benefits afforded to all Full time and Part time personnel including Life Insurance, Medical/ Surgical, Dental and Prescription Drug; Disability Insurance; Social Security and Medicare taxes. Provisions are also made for any on-going obligations of the Town for accepted and settled heart and hypertension claims by public safety personnel.

BUDGET CHANGES AND COMMENTARY

- Life Insurance: The Life Insurance benefit pays employees one and one-half times the employee's yearly salary as a death benefit (some Union contracts have greater amounts).
- Medical Insurance: The budgeted amount reflects the cost for the Town's self-insured Medical Insurance Program and Anthem's Administrative Services program. Anthem was selected as the Plan Administrator pursuant to a competitive bidding process which occurred in 2020. The amount budgeted is based upon the estimate of expected claims for the plan year taking into account the past years' experience. This amount includes the Town's contribution to the employee's high deductible Health Savings Account program. The increase is expected to be about 8%.
- Section 125 Plan Administration: A pre-tax benefit plan which allows employees to utilize tax exempt funds to pay certain medical and dependent care expenses. The Town pays the administrative costs of the plan.
- LTD & ADD: Funds cost of long term disability insurance and accidental death and dismemberment insurance for employees.
- Heart and Hypertension: Funds the Town's liability for spousal benefits of a deceased member of the Canton Police Department.
- Pension/Defined Contribution: The total budgeted amount reflects the Annual Required Contribution identified by the Town's Pension Actuary (Defined Benefit Estimate is \$719,295 and the Defined Contribution estimate is \$323,359). This only includes the General Fund amount as those attributable to the Special Revenue accounts (WPCA, Emergency Medical Services and Parks & Recreation) are located within the corresponding Special Revenue line items.
- FICA: Represents 7.65% of anticipated salaries.
- Employee Assistance Program (EAP): Provides for the Employee Assistance Program administered through the University of Connecticut Health Center.

Town of Canton

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To Date: 3/31/2021

Definition: BOS Proposed Budget

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.00.141.52400	F.I.C.A.	2.75	\$417,307.00	\$406,138.00	\$270,295.36	\$193,811.83	\$0.00
010.09.141.51670	EMPLOYEE LEAVE LIABILIT	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,680.08
010.09.141.52110	LIFE INSURANCE	0.56	\$8,828.28	\$8,779.00	\$6,565.98	\$8,848.52	\$8,561.63
010.09.141.52120	MEDICAL INSURANCE	8.15	\$890,591.00	\$823,443.00	\$687,978.41	\$784,232.00	\$831,939.08
010.09.141.52130	SECTION 125 ADMINISTRAT	0.00	\$707.00	\$707.00	\$353.49	\$734.11	\$840.85
010.09.141.52140	LT DISABILITY & ADD	(1.15)	\$8,760.00	\$8,862.00	\$6,796.75	\$8,861.52	\$8,671.47
010.09.141.52145	HEART AND HYPERTENSIO	0.00	\$43,576.00	\$43,576.00	\$29,330.00	\$43,576.00	\$43,576.00
010.09.141.52300	PENSION	(1.35)	\$1,042,663.00	\$1,056,967.00	\$978,746.90	\$980,843.53	\$930,988.38
010.09.141.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$205,611.33	\$384,688.54
010.09.141.56820	EMPLOYEE ASSISTANCE PI	(0.23)	\$3,054.00	\$3,061.00	\$3,024.00	\$3,024.00	\$3,024.00
DEPARTMENT: FRINGE BENEFITS - 141		2.72	\$2,415,486.28	\$2,351,533.00	\$1,983,090.89	\$2,229,542.84	\$2,212,289.95

TOWN OF CANTON

BOS FINAL PROPOSED FISCAL YEAR 2021-2022 BUDGET

WATER POLLUTION CONTROL AUTHORITY

2400031	Water Pollution Control Authority (WPCA)
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WATER POLLUTION CONTROL AUTHORITY (WPCA) – 2400

EXPLANATION

A portion of the Town of Canton, representing a significant amount of the community's commercial and retail properties, is serviced by the Water Pollution Control Authority in the disposal of waste water. The operations of the facility, under the direction of the Authority as appointed by the Board of Selectmen, are fully funded by the Water Pollution Control Authority Special Revenue Fund.

BUDGET CHANGES AND COMMENTARY

- Supervisor's Salary: Provides funding for general wage increase to Superintendent and Chief Operator.
- Part -Time: Reflects general wages for a meeting clerk.
- Financial Services: Represents 10% share in costs associated with the provision of financial services as provided by the Town's Tax Collector, Finance Officer, Accountant, Financial Assistant, Finance Clerk, and Tax Clerk.
- Full-Time NAGE: Represents cost of two union employees. Current DPW union contract is being negotiated therefore the amounts stated is current rates.
- Overtime: to compensate WPCA and DPW employees for working one day every weekend, holidays and call outs.
- Fringe Benefits: Cost of medical insurance, pension and workers compensation.
- Attorney Fees: Reduced because some of the legal fees are being paid from the general fund account.
- Repairs and Maintenance: Cost of building materials, valves and pipes, paint supplies and electrical.
- Manhole: Cost of replacing manhole covers. This line item was added due to the amount of manholes being replaced as part of the Pavement Management Program.
- Toxic Tests: Cost of testing waste water to meet state regulations.
- Laboratory: Expenditures to support the laboratory including filter papers, chemical reagents and glassware equipment.
- Mileage: Reimbursement for use of personal vehicle pursuant to IRS regulations.
- Software Support: Provides funding for Infinite Visions and Quality Data software.
- Sewer Use: WPCA is required to pay for its own sewer use.
- Meetings/Dues: Provides funding for subscriptions to trade journals, membership in trade organizations such as CWPAA, NEWEA, ASRWWA, WEF, CAWPCA; training and seminars; annual conference at ASRWWA.
- Major Purchases: Provides funding for unanticipated breakdowns and repairs.
- Chemicals: Funds chemicals for cleaning and odor control.
- Engineering: Funds engineering assistance to Plant Superintendent and advice to Commission.
- Project Engineering: Engineering assistance for WPCA projects requested by the WPCA Commission.
- Auditor: Reflects WPCA Share of Town's annual financial audit.
- Farmington Use: Amount reflects costs associated with per user fee charged by Farmington (56 connections at \$315 per connection).
- Purchase of Nitrogen Credits: Reflects cost for nitrogen credit purchase.

PERSONNEL SUMMARY

<u>Position(s)</u>	<u>Salary</u>	<u>20-21 Authorized</u>	<u>21-22 Requested</u>	<u>21-22 Proposed</u>	<u>21-22 Approved</u>
Superintendent	124,524	1	1	1	1
Chief Plant Operator	81,529	1	1	1	1
Operator III	67,974	1	1	1	1
Operator II	58,136	1	1	1	1

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

Fiscal Year: 2020-2021

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From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
024.00.031.51110	SUPERVISORY'S SALARIES	2.78	\$206,053.00	\$200,487.00	\$119,156.64	\$200,439.11	\$194,789.17	\$189,483.04
024.00.031.51210	FINANCIAL SERVICES	14.43	\$45,927.00	\$40,137.00	\$20,586.90	\$37,099.22	\$37,443.72	\$33,763.54
024.00.031.51304	FULL TIME HOURLY NAGE	4.32	\$126,110.00	\$120,889.00	\$71,785.92	\$121,819.52	\$116,126.41	\$106,405.99
024.00.031.51400	OVERTIME	3.28	\$14,349.00	\$13,893.00	\$8,789.52	\$12,586.14	\$12,949.78	\$12,315.88
024.00.031.52000	PROPERTY/CASUALTY	0.76	\$7,998.00	\$7,938.00	\$5,956.39	\$7,637.41	\$7,134.70	\$7,929.46
024.00.031.52200	FRINGE BENEFITS	2.84	\$140,684.00	\$136,800.00	\$89,849.45	\$117,848.69	\$141,421.46	\$93,786.25
024.00.031.52220	LEGAL FEES	(50.00)	\$2,500.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
024.00.031.52400	F.I.C.A.	4.54	\$30,021.00	\$28,718.00	\$15,680.97	\$23,871.24	\$22,862.76	\$22,956.17
024.00.031.53120	COMPUTER SOFT/HARDWARE	0.00	\$0.00	\$0.00	\$0.00	\$2,616.00	\$0.00	\$670.00
024.00.031.54200	VEHICLE FUEL	(16.67)	\$1,000.00	\$1,200.00	\$631.59	\$843.70	\$925.50	\$1,129.33
024.00.031.55000	REPAIRS/MAINTENANCE	0.00	\$12,000.00	\$12,000.00	\$7,906.85	\$12,185.82	\$11,046.07	\$5,643.62
024.00.031.55030	EQUIPMENT MAINTENANCE	0.00	\$3,530.00	\$3,530.00	\$1,780.00	\$3,153.90	\$2,814.23	\$895.00
024.00.031.55100	MAINTENANCE/CLEANING	0.00	\$12,000.00	\$12,000.00	\$3,412.70	\$11,973.81	\$10,989.74	\$3,786.01
024.00.031.55120	MANHOLE FRAMES & COVERS	(16.67)	\$1,250.00	\$1,500.00	\$0.00	\$1,071.44	\$1,270.44	\$1,950.70
024.00.031.55150	TOXICITY TESTS	2.27	\$9,000.00	\$8,800.00	\$4,519.91	\$8,968.25	\$7,577.00	\$8,110.00
024.00.031.55160	LABORATORY	6.67	\$3,200.00	\$3,000.00	\$1,325.92	\$2,966.28	\$2,625.11	\$2,385.04
024.00.031.55200	MILEAGE	0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$803.74
024.00.031.55500	LIGHT/POWER	0.00	\$72,000.00	\$72,000.00	\$36,262.16	\$72,963.59	\$70,184.38	\$65,622.96
024.00.031.55830	COMPUTER SOFTWARE SUB	20.55	\$4,846.00	\$4,020.00	\$3,653.29	\$4,859.21	\$5,957.54	\$5,772.65
024.00.031.56100	POSTAGE	0.00	\$1,300.00	\$1,300.00	\$999.00	\$1,061.15	\$1,005.99	\$1,310.37
024.00.031.56200	TELEPHONE	0.00	\$2,400.00	\$2,400.00	\$0.00	\$2,000.00	\$2,400.00	\$2,400.00
024.00.031.56205	CELL PHONE	0.00	\$2,150.00	\$2,150.00	\$1,024.01	\$1,561.82	\$1,666.91	\$2,298.72
024.00.031.56500	FUEL OIL/HEAT	(8.73)	\$5,750.00	\$6,300.00	\$2,718.13	\$5,045.42	\$4,871.42	\$4,059.41
024.00.031.56700	UNIFORMS	(20.97)	\$2,450.00	\$3,100.00	\$1,353.83	\$2,047.27	\$2,342.35	\$2,358.52

Town of Canton

Budget Report Exp - Spec Rev Funds (use)

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From Date: 2/1/2021

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024.00.031.56750	WATER	20.00	\$600.00	\$500.00	\$215.37	\$571.90	\$477.87
024.00.031.56760	SEWER USE	0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$350.00
024.00.031.56950	MTG. DUES/SUBSCRIPTION	0.00	\$1,200.00	\$1,200.00	\$55.00	\$495.00	\$1,875.63
024.00.031.57100	OFFICE SUPPLIES	0.00	\$1,300.00	\$1,300.00	\$480.12	\$1,134.48	\$1,214.98
024.00.031.57400	EQUIPMENT PURCHASES -	0.00	\$30,000.00	\$30,000.00	\$24,000.00	\$23,448.48	\$29,037.50
024.00.031.57500	ADVERTISING	0.00	\$500.00	\$500.00	\$0.00	\$230.38	\$1,742.61
024.00.031.58400	CHEMICALS	0.00	\$4,500.00	\$4,500.00	\$1,016.90	\$4,708.66	\$3,835.30
024.00.031.58700	ENGINEERING	0.00	\$25,000.00	\$25,000.00	\$21,216.95	\$11,680.23	\$29,864.78
024.00.031.58701	PROJECT ENGINEERING	0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$10,519.13
024.00.031.58710	AUDITOR	(2.86)	\$4,080.00	\$4,200.00	\$3,990.00	\$2,600.00	\$3,850.00
024.00.031.59210	FARMINGTON USE CHARGE	0.00	\$18,000.00	\$18,000.00	\$8,988.00	\$17,841.60	\$32,932.22
024.00.031.59220	NPDS PERMIT	0.00	\$1,723.00	\$1,723.00	\$1,722.50	\$1,722.50	\$1,722.50
024.00.031.59230	FLUSHING	(7.69)	\$6,000.00	\$6,500.00	\$4,280.31	\$1,790.00	\$6,889.33
024.00.031.59240	SLUDGE/GRIT REMOVAL	1.25	\$68,000.00	\$67,158.00	\$28,255.17	\$58,613.55	\$61,915.26
024.00.031.59250	NITROGEN CREDITS	0.00	\$25,000.00	\$25,000.00	\$10,306.00	\$12,077.00	\$8,828.00
024.00.031.59999	Interfund Operating Trans Out	(100.00)	\$0.00	\$77,650.00	\$77,650.00	\$58,000.00	\$0.00
024.00.141.52400	F.I.C.A.	0.00	\$0.00	\$0.00	\$0.00	\$1,811.81	\$0.00
FUND: WATER POLLUTION CONTROL AUTHOR - 024		(6.06)	\$898,321.00	\$956,293.00	\$579,969.50	\$851,744.58	\$770,891.51

Town of Canton

Budget Report Rev - Spec Rev Funds (use)

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
024.00.000.36100	INVESTMENT INTEREST	(88.89)	(\$2,000.00)	(\$18,000.00)	(\$889.41)	(\$16,375.60)	(\$18,597.96)	(\$9,116.02)
024.00.000.36600	MISCELLANEOUS REVENUE	0.00	\$0.00	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00
024.00.031.34400	CURRENT SEWER USE REV	0.00	(\$1,000,000.00)	(\$1,000,000.00)	(\$866,813.47)	(\$999,893.19)	(\$1,047,087.78)	(\$888,649.32)
024.00.031.34402	SEWER USE PRIOR YR REV	(33.33)	(\$20,000.00)	(\$30,000.00)	(\$43,231.34)	(\$17,258.35)	(\$57,937.91)	(\$35,434.83)
024.00.031.34411	SEWER USE INT & LIENS RI	(33.33)	(\$10,000.00)	(\$15,000.00)	(\$12,366.68)	(\$12,371.52)	(\$27,065.63)	(\$21,606.24)
024.00.031.34412	SEWER PERMIT FEES	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$500.00)
024.00.031.34414	FOG Permit Fees	0.00	(\$2,700.00)	(\$2,700.00)	\$0.00	(\$2,025.00)	(\$2,325.00)	(\$2,550.00)
FUND: WATER POLLUTION CONTROL AUTHOR - 024		(2.91)	(\$1,034,700.00)	(\$1,065,700.00)	(\$923,800.90)	(\$1,047,923.66)	(\$1,153,014.28)	(\$957,856.41)

TOWN OF CANTON

BOS FINAL PROPOSED FISCAL YEAR 2020-2021 BUDGET GENERAL FUND REVENUES

Tax Collections
Investment Income
Permits & Licenses
Departmental Revenue
Intergovernmental Revenue
Other Financial Sources

Town of Canton

Budget Report Rev - General Fund (use)

Fiscal Year: 2020-2021

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Account	Description	Percent Difference	Proposed FY 2021 2022 Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018	
010.00.000.33120	TELECOMMUNICATION PRC	0.00	(\$20,000.00)	(\$20,000.00)	\$0.00	(\$20,620.36)	(\$20,696.54)	(\$21,057.18)
010.00.000.33230	TOWN AID ROAD - IMPROV	0.00	(\$240,218.00)	(\$240,218.00)	(\$256,285.42)	(\$256,119.45)	(\$240,149.43)	(\$245,170.33)
010.00.000.33231	TOWN AID ROADS - UNIMPF	0.00	(\$16,000.00)	(\$16,000.00)	\$0.00	\$0.00	(\$16,069.00)	(\$16,069.00)
010.00.000.33310	EQUALIZED COST-SHARINC	0.00	(\$3,412,918.00)	(\$3,412,918.00)	(\$1,711,604.00)	(\$3,385,324.00)	(\$3,391,332.00)	(\$2,955,069.00)
010.00.000.33602	STATE PILOT - DISABLED	0.00	(\$793.00)	(\$793.00)	(\$756.32)	(\$795.47)	(\$793.24)	(\$885.12)
010.00.000.33603	STATE PILOT - VETERANS	0.00	(\$2,198.00)	(\$2,198.00)	(\$2,118.35)	(\$2,178.04)	(\$2,197.81)	(\$2,561.16)
010.00.000.33604	STATE PILOT - STATE PROF	0.00	(\$9,325.00)	(\$9,325.00)	(\$9,325.00)	(\$9,325.00)	(\$9,325.00)	\$0.00
010.00.000.33605	STATE PILOT-MANUFACTUR	0.00	\$0.00	\$0.00	\$0.00	(\$7,994.00)	(\$7,994.00)	(\$7,994.00)
010.00.000.33606	PILOT - HOUSING AUTHORI	0.00	(\$12,000.00)	(\$12,000.00)	(\$19,688.32)	(\$17,143.59)	(\$12,793.19)	(\$13,068.39)
010.00.009.36600	BOE MISC REVENUE	66.67	(\$10,000.00)	(\$6,000.00)	(\$24,823.45)	(\$13,693.84)	(\$14,920.89)	(\$14,643.77)
010.00.009.36615	BOE TUITION - PRESCHOOL	0.00	(\$15,000.00)	(\$15,000.00)	(\$4,133.00)	(\$16,079.00)	(\$15,285.00)	(\$13,415.00)
010.00.009.36620	BOE TUITION - HARTFORD	0.00	(\$300,000.00)	(\$300,000.00)	\$0.00	(\$295,193.16)	(\$99,058.74)	(\$161,423.35)
FUNCTION: INTERGOVERNMENTAL & GRANTS - 00		0.10	(\$4,038,452.00)	(\$4,034,452.00)	(\$2,028,733.86)	(\$4,024,465.91)	(\$3,830,614.84)	(\$3,451,356.30)
010.07.065.32210	BUILDING LICENSES & PER	10.53	(\$210,000.00)	(\$190,000.00)	(\$215,161.88)	(\$236,117.54)	(\$278,372.65)	(\$182,526.43)
010.07.065.34140	BLDG PRINTING & DUPLICA	0.00	\$0.00	\$0.00	\$0.00	(\$11.00)	(\$52.00)	\$0.00
FUNCTION: LAND USE - 07		10.53	(\$210,000.00)	(\$190,000.00)	(\$215,161.88)	(\$236,128.54)	(\$278,424.65)	(\$182,526.43)
010.02.080.31100	CURRENT YEAR TAX COLLE	0.73	(\$35,311,051.00)	(\$35,055,296.00)	(\$33,730,943.16)	(\$34,238,285.54)	(\$34,165,557.33)	(\$33,646,382.21)
010.02.080.31101	CURRENT YR MOTOR VEC	(2.15)	(\$318,000.00)	(\$325,000.00)	(\$254,014.23)	(\$392,176.55)	(\$361,933.00)	(\$344,983.85)
010.02.080.31900	PRIOR YEAR TAX COLLECT	(33.33)	(\$100,000.00)	(\$150,000.00)	(\$83,624.44)	(\$78,496.34)	(\$140,914.27)	(\$120,441.54)
010.02.080.31901	PRIOR YEAR SUSPENSE CC	20.00	(\$6,000.00)	(\$5,000.00)	(\$1,796.31)	(\$6,104.95)	(\$7,169.49)	(\$11,997.69)
010.02.080.31902	TAX INTEREST AND LIENS	11.11	(\$100,000.00)	(\$90,000.00)	(\$67,679.57)	(\$108,355.75)	(\$123,206.83)	(\$110,240.05)

Town of Canton

Budget Report Rev - General Fund (use)

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010.02.090.35100	BAD CHECK FEES	(33.33)	(\$200.00)	(\$300.00)	(\$100.00)	(\$560.00)	(\$400.00)
010.02.090.36100	INTEREST REV- STIF	(92.09)	(\$5,000.00)	(\$63,200.00)	(\$1,647.35)	(\$96,476.50)	(\$74,948.42)
010.02.090.36101	INTEREST REV-PEOPLES IN	0.00	(\$61,250.00)	(\$61,250.00)	(\$32,741.89)	(\$96,181.76)	(\$104,867.59)
010.02.090.36106	INTEREST REV-WEBSTER C	(70.00)	(\$10,500.00)	(\$35,000.00)	(\$4,514.54)	(\$37,672.17)	(\$19,670.74)
010.02.090.36110	INTERST REV-C'VILLE SAV	(80.18)	(\$1,100.00)	(\$5,550.00)	(\$498.34)	(\$7,598.63)	\$0.00
FUNCTION: FINANCE - 02		0.34	(\$35,913,101.00)	(\$35,790,596.00)	(\$34,177,559.83)	(\$35,061,908.19)	(\$35,063,389.96)
010.01.110.32240	HUNTING/FISHING LICENSE	0.00	(\$100.00)	(\$100.00)	(\$19.00)	(\$78.00)	(\$124.00)
010.01.110.32250	MISC PERMITS & LICENSE,	0.00	(\$10,000.00)	(\$10,000.00)	(\$7,468.00)	(\$14,153.00)	(\$14,231.00)
010.01.110.32260	DOG LICENSES-TC ADMIN F	0.00	(\$1,300.00)	(\$1,300.00)	(\$461.50)	(\$1,086.00)	(\$1,175.00)
010.01.110.34120	TOWN CLERK CONVEYANC	9.09	(\$240,000.00)	(\$220,000.00)	(\$204,700.00)	(\$233,900.73)	(\$211,671.88)
010.01.110.34140	TN CLERK & TAX DUPLICAT	0.00	(\$12,000.00)	(\$12,000.00)	(\$7,618.61)	(\$13,294.27)	(\$10,656.75)
FUNCTION: GENERAL GOVERNMENT - 01		8.22	(\$263,400.00)	(\$243,400.00)	(\$220,267.11)	(\$262,512.00)	(\$258,918.65)
010.05.120.34450	INSURANCE REBATES	(22.22)	(\$14,000.00)	(\$18,000.00)	(\$10,477.00)	(\$24,951.00)	(\$24,270.00)
010.05.120.36300	RENTAL TOWN PROPERTY	0.00	(\$9,000.00)	(\$9,000.00)	\$0.00	(\$4,040.00)	(\$8,210.00)
010.05.120.36301	AT&T WIRELESS TOWER RI	0.00	(\$23,000.00)	(\$23,000.00)	(\$15,456.00)	(\$23,184.00)	(\$23,184.00)
010.05.120.36600	BOS MISC REVENUE	0.00	(\$3,000.00)	(\$3,000.00)	(\$563.63)	(\$1,305.53)	(\$6,406.75)
FUNCTION: PUBLIC WORKS - 05		(7.55)	(\$49,000.00)	(\$53,000.00)	(\$26,496.63)	(\$53,480.53)	(\$57,884.49)
010.03.170.34140	POLICE PRINTING & DUPL	0.00	(\$1,200.00)	(\$1,200.00)	(\$220.50)	(\$551.43)	(\$914.50)
010.03.170.34210	PRIVATE DUTY-ADMINISTR.	0.00	(\$90,000.00)	(\$90,000.00)	(\$66,950.57)	(\$77,267.01)	(\$135,838.14)
010.03.170.34211	POLICE GUN PERMITS	14.58	(\$5,500.00)	(\$4,800.00)	(\$7,630.00)	(\$2,898.25)	(\$3,990.00)
010.03.170.34212	POLICE RAFFLE TICKETS	0.00	(\$100.00)	(\$100.00)	\$0.00	\$0.00	(\$50.00)

Town of Canton

Budget Report Rev - General Fund (use)

Fiscal Year: 2020-2021

☐ Print accounts with zero balance
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 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: BOS Proposed Budget

From Date: 2/1/2021

To Date: 2/28/2021

Account	Description	Percent Difference	Proposed FY 2021 2022	Adopted FY 2021	Expended FY 2020 2021 YTD	Expended FY 2019 2020	Expended FY 2018 2019	Expended FY 2017 2018
010.03.170.34213	ALARM REGISTRATION FEE	0.00	(\$300.00)	(\$300.00)	(\$175.00)	(\$100.00)	(\$350.00)	(\$250.00)
010.03.170.34214	VENDOR PERMITS	150.00	(\$500.00)	(\$200.00)	(\$1,100.00)	(\$820.00)	(\$260.00)	(\$960.00)
010.03.170.34215	TRAFFIC FINES	0.00	(\$4,500.00)	(\$4,500.00)	(\$4,651.25)	(\$3,122.00)	(\$3,578.00)	(\$5,510.50)
010.03.170.34217	MISCELLANEOUS POLICE F	0.00	(\$1,500.00)	(\$1,500.00)	(\$1,220.00)	(\$1,580.00)	(\$1,500.00)	(\$1,470.00)
010.03.175.34540	DOG LICENSES/SHELTER F	(11.35)	(\$10,000.00)	(\$11,280.00)	(\$4,482.00)	(\$9,083.00)	(\$10,403.00)	(\$9,964.00)
010.03.175.34542	DOG ADOPTION FEE	0.00	(\$10.00)	(\$10.00)	\$0.00	\$0.00	\$0.00	(\$10.00)
FUNCTION: POLICE - 03		(0.25)	(\$113,610.00)	(\$113,890.00)	(\$86,429.32)	(\$95,421.69)	(\$75,926.64)	(\$156,997.14)
010.10.320.34140	LIBRARY PRINTING & DUPL	(50.00)	(\$1,000.00)	(\$2,000.00)	(\$319.09)	(\$1,394.52)	(\$2,561.02)	(\$2,706.08)
010.10.320.34760	LIBRARY INCOME	(35.71)	(\$4,500.00)	(\$7,000.00)	(\$182.08)	(\$3,786.41)	(\$7,945.36)	(\$8,254.60)
FUNCTION: LIBRARY - 10		(38.89)	(\$5,500.00)	(\$9,000.00)	(\$501.17)	(\$5,180.93)	(\$10,506.38)	(\$10,960.68)
010.06.380.34141	DIAL A RIDE TICKETS	(16.67)	(\$2,500.00)	(\$3,000.00)	(\$1,880.00)	(\$2,445.00)	(\$2,725.00)	(\$2,937.50)
FUNCTION: HUMAN SERVICES - 06		(16.67)	(\$2,500.00)	(\$3,000.00)	(\$1,880.00)	(\$2,445.00)	(\$2,725.00)	(\$2,937.50)
010.07.410.32000	LICENSES & PERMITS	25.00	(\$1,500.00)	(\$1,200.00)	(\$1,335.00)	(\$1,572.60)	(\$1,328.00)	(\$740.00)
010.07.410.34140	LAND USE PRINTING & DUP	0.00	(\$75.00)	(\$75.00)	(\$5.00)	(\$232.00)	(\$72.00)	(\$480.00)
010.07.430.32000	ZONING LICENSES & PERM	56.67	(\$4,700.00)	(\$3,000.00)	(\$2,620.00)	(\$2,850.00)	(\$3,050.00)	(\$2,550.00)
010.07.430.34131	ZONING APPLICATIONS	0.00	(\$6,000.00)	(\$6,000.00)	(\$4,886.69)	(\$4,345.35)	(\$3,060.00)	(\$17,360.83)
010.07.430.34134	AQUIFER PROTECTION APF	0.00	(\$400.00)	(\$400.00)	\$0.00	(\$100.00)	(\$300.00)	(\$4,820.00)
010.07.431.34130	PLANNING APPLICATIONS	0.00	(\$800.00)	(\$800.00)	\$0.00	(\$1,550.00)	(\$500.00)	(\$225.00)
010.07.432.34132	ZBA APPEAL FEE	(50.00)	(\$200.00)	(\$400.00)	(\$150.00)	(\$450.00)	(\$325.00)	(\$1,050.00)
FUNCTION: LAND USE - 07		15.16	(\$13,675.00)	(\$11,875.00)	(\$8,996.69)	(\$11,099.95)	(\$8,635.00)	(\$27,225.83)

Town of Canton

Budget Report Rev - General Fund (use)

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010.04.440.32210	F/M PERMITS & FIRE REPOI	0.00	(\$600.00)	(\$600.00)	(\$100.00)	(\$790.00)	(\$338.00)	(\$515.00)
FUNCTION: PUBLIC SAFETY - 04		0.00	(\$600.00)	(\$600.00)	(\$100.00)	(\$790.00)	(\$338.00)	(\$515.00)
010.06.450.34720	SWIMMING POOL FEES	30.00	(\$26,000.00)	(\$20,000.00)	(\$5,480.00)	(\$14,711.42)	(\$34,388.50)	(\$31,247.50)
010.06.450.34721	POOL DAILY ATTENDANCE ----	0.00	(\$9,000.00)	(\$9,000.00)	(\$5,073.50)	(\$6,207.00)	(\$8,858.00)	(\$8,480.00)
FUNCTION: HUMAN SERVICES - 06		20.69	(\$35,000.00)	(\$29,000.00)	(\$10,553.50)	(\$20,918.42)	(\$43,246.50)	(\$39,727.50)
010.07.570.34133	INLAND WETLANDS	0.00	(\$1,500.00)	(\$1,500.00)	(\$1,200.00)	(\$2,200.00)	(\$1,405.00)	(\$4,511.90)
FUNCTION: LAND USE - 07		0.00	(\$1,500.00)	(\$1,500.00)	(\$1,200.00)	(\$2,200.00)	(\$1,405.00)	(\$4,511.90)
FUND: GENERAL FUND - 010		0.41	(\$40,646,338.00)	(\$40,480,313.00)	(\$36,777,879.99)	(\$39,776,551.16)	(\$39,632,015.11)	(\$38,612,164.60)

TOWN OF CANTON

BOS FINAL PROPOSED
FISCAL YEAR 2021-2022 BUDGET

LONG RANGE CAPITAL IMPROVEMENT PLAN

FISCAL YEARS: 2021 - 2022 through 2025 - 2026

Town of Canton
Comprehensive Capital Improvement Plan Project Description
For the Fiscal Years 2021-2022 through 2025-2026

INFORMATION TECHNOLOGY

Cabling Improvements: Reinstall the cabling in Town Hall. Existing cabling outlets are lacking in many areas causing the need for floor switches to expand port capacity. This results in many devices sharing a single line back to the switches in the server room.

Microsoft Office Licensing: Purchase Microsoft Office Standard Licensing for 110 users. Currently all PC/users are running Office 2010. Microsoft released Office 2019 towards the end of 2018. Office 2019 would be purchased and then used for the foreseeable future. Full pricing (\$290 each) for 65 Town and Police PCs (\$18,800), academic pricing \$53 each) for 45 Library PCs (\$2400).

Cyber Security Evaluation: Complete evaluation of the Town's cyber security including

- Inventory and Classification of data services
- GAP Analysis
- Network Vulnerability Scanning & Assessment Services
- Plan of Action Development

The estimated cost is based on an RFP selection process for IT Security Consultants performed by Capital Region Council of Governments (CRCOG) and available to municipalities.

Replace Host Server: Proposal by IT consultant to take the Town Hall server to the Police Department and then replace the Town Hall server with a new server and software.

Microsoft Server Software Licensing: Purchasing licensing for latest Microsoft Server software including Windows Server 2019, Exchange Server 2019 and SQL Server. In addition to server software, varying amounts of Client Access Licenses are required. Purchase included licensing needed for the Infinite Visions Financial software.

Network Switch Upgrades: Replace the existing Adtran network switches at the three primary sites (Town Hall, Library, Police Department) with HP Network Switches. New switches will provide 10GB connectivity between the three primary sites and to ESXi Virtual Server Hosts. This is 10 times faster than the current inter-site and server connection speeds of 1GB. The switches will also provide Gigabit (GB) connectivity to desktop computers at the three primary sites. Without the upgrades network performance will slow as more and more data is transferred across the network. Requested amount includes switch, transceiver and consultant costs.

FACILITIES – TOWN HALL

Town Hall Improvements: Provides multi-year funding for Town Hall improvements in order to complete significant maintenance and building improvements.

Town Hall Elevator Replacement: Replace 1974 elevator with ADA compliant model.

Town Hall Ceiling & Lighting Replacement: Replace old spline ceiling with 2X2 drop ceiling to Town Hall Basement and First Floor.

Town Hall Auditorium Ceiling Painting: Properly prepare and paint ceiling and trim in the Town Hall auditorium.

Town Hall Auditorium Air Conditioning: Install air conditioning units in the Town Hall auditorium.

Town Hall Exterior Masonry Repair: Repair and replace as needed the exterior masonry at Town Hall.

Town Hall Third Floor Window Replacement: Third floor windows at Town Hall are in very poor condition, leak and are in danger of falling out of their window frames.

FACILITIES – COMMUNITY CENTER

Showers for Town Emergency Shelter: The town's current emergency shelter is at the Canton Community Center. The Community Center is fully operational on generator power, has kitchen facilities and is the repository for cots, food rations and other emergency supplies. The Community Center has no shower facilities. As such, potential adverse health risks due to hygiene-related matters are a concern. The construction of the showers at the Community Center would help alleviate these concerns. The area proposed for the showers is relatively unused and is in close proximity with the existing plumbing system.

Replace Three Condensers: Replace three condensers, utilized for cooling, which are beyond their normal service life.

Replace Elevator: Replace Community Center elevator.

FACILITIES – COLLINSVILLE FIRE STATION

Collinsville Station Upgrade/Replacement: A temporary committee rendered a report indicating that the Collinsville Fire Station should be replaced on the abutting softball field. The current estimated cost for rebuilding the existing building is approximately \$5,000,000.

FACILITIES – POLICE

Police Facility CCTV Monitor System Upgrade: Upgrade and replace police station video surveillance system.

Police Facility Access & Security System Upgrade: Replace existing facility access and security system, System is original to the building, is in need of frequent repairs and is getting difficult to find replacement parts

PUBLIC WORKS

Pavement Management Program: Provides for the creation of a road condition inventory and management plan to maximize efforts to preserve the Town's investment in its roadway infrastructure. Creates a plan for the economical management of the limited resources available to operate and maintain the roadways in Canton. The funding for the program is based on a study that was approved in the 2010/2011 CIP budget. The engineering consultants that assisted the Town with the Pavement Management Program recommend that the Town fund \$600,000 to \$700,000 annually in the CIP.

Sidewalk Replacement Program: Provides for the replacement of existing sidewalks of varying materials and widths that have deteriorated. The replacement sidewalks are proposed to be replaced with reinforced concrete with an anti-slip surface. Sidewalks would be constructed with ramps to meet the Americans with Disabilities Act. The proposal encompasses the construction of sidewalks to fill gaps in the existing sidewalk pattern in areas such as Dowd Avenue from Dunham Road to The Green at Route 44. Most recently sidewalks were replaced and/or repaired in Collinsville.

Swimming Pool Road Bridge Removal and Turn Around: The proposed project is to remove the existing bridge, restoring the natural channel, and modify the existing dead-end roadway on the east portion of Swimming Pool Road to accommodate turning movements for vehicles utilizing the roadway. The westerly position of the roadway would be removed and the existing guide rail would be extended across the existing westerly intersection of Swimming Pool Road and Albany Turnpike to eliminate access from the west.

West Road Bridge Replacement: In 2020, a referendum approved bonding for the replacement of West Road Bridge that had been closed for safety reason. One-half of the cost of replacing the bridge will be funded by a DOT local bridge grant.

Bridge Improvement Program: Account set up to fund bridge maintenance. A recent DOT bridge inspection report indicates that several bridges on town roads need maintenance. Funds were utilized in fy18/19 to contract with consultants to design short term and long term repairs for to two local bridges.

Town Bridge Rehabilitation: Town Bridge over the Farmington River was constructed in 1895 and is reaching the end of its service life without repairs and/or reconstruction. During the current fiscal year the Board of Selectmen applied for a grant to fund reconstructing the bridge. The estimated cost of reconstruction is \$6,183,000. A grant was received and accepted in 2010 that will fund 80% of the cost of rehabilitating the bridge. The remaining 20% will be paid with Town funds and additional grant revenues.

DEEP Storm water Management Plan / Town Wide Storm Drainage Inventory: Provides for an inventory of storm water drainage inlets and outlets, cross culverts, and bridges within the limits of the Town per the requirements of the Connecticut Department of Energy and Environmental Protection (DEEP) General Permit for the Discharge of Storm Water from Small Municipal Separate Storm Sewer Systems (MS4). The work will consist of determining the physical location of each catch basin, manhole, or drainage outfall, determination of the

physical condition of the structure, identifying the size and material of pipes entering and leaving the structure, and screening the discharge into the structure for non-storm water discharges including illegal dumping. The work includes the creation of a GIS data base recording the information collected both for reporting to DEEP under the terms of the General Permit and to provide management oversight of the Town's storm water system. The project also includes land surveying field work, aerial mapping, and preparation of topographic maps of the Town in order to provide accurate base mapping for reporting of inlets, outlets, cross culverts, and other storm water drainage and other features required by the Connecticut Department of Environmental Protection General Permit for the Discharge of Storm Water from Small Municipal Separate Storm Water Systems (MS4) under the Clean Water Act.

Roadside Mower Attachments: Replace attachments that are utilized by the roadside mower. New unit will be a mid-mount unit which will allow the operator to work safer and more efficiently.

Canton Village Road Safety Improvements: Funds sidewalk and other pedestrian safety improvements in the area of Dowd Avenue and Commerce Drive. The project is funded through a DOT grant.

PUBLIC SAFETY – POLICE

Relocate Transmitter: Funds to place an additional communications transmitter on the tower at the Canton Springs Road fire station and replace the transmitter at Kohls in the Shoppes. These changes will reduce the communication “dead spots” along Route 44 and Dowd Avenue.

PUBLIC SAFETY – FIRE/EMS

SBCA Replacement: This project will replace 42 Air packs, 91 bottles, 40 masks and 3 RIT packs. It is anticipated that the overall cost will be \$396,000. Majority of the departments SCBA (self-contained breathing apparatus) were purchased in 2003 and some in 2011. The SCBA standards have changed from the current equipment. Many of the changes made result in lighter, more comfortable air packs with increased air capacity. Additionally they have a multitude of safety changes which include updated low air audible and visible alarms and updated PASS alarms. A competitive grant has been applied for to fund this expense.

Replace 1 3/4”, 2” and 5” Hose: Due to age of hose and new inspection process for hoses, it is anticipated that additional hose will have to be replaced next year.

Radio Upgrade: Funds an upgrade to the Fire/EMS radio system. Currently department personnel must manually change frequencies depending on location in Town in order to communicate with each other and dispatch. This issue will be studied as part of an overall communications study that is funded in the 20/21 fiscal year budget.

LAND USE

Collinsville Streetscape Project (Phase II): The Collinsville Streetscape project is a grant funded program to implement the improvements outlined in the Town Commercial Center Plan. The Town Commercial Center Plan has been developed to realize benefits through the construction of historically appropriate safety and aesthetic improvements that promote economic activity. These improvements will provide

safe pedestrian access, organized parking, and most importantly critical linkages between areas of business and areas of activity. The improvements are funded through a \$1,297,100 Department of Transportation, Transit Orientated Development grant.

Three Pedestrian Crossings: Install solar charged bike trail crossing signs at Atwater Road. Trail crossing signs have been installed at Commerce Drive and at Canton Springs Road.

RECREATION/SENIOR SERVICES

Lawton Road Field Development: Planning and design for recreational fields has been completed with a total project estimate of \$950,000 (in 2012 dollars) for the park/ field portion of the project. The bike path section has been seperated out as another project. The Park and Recreation Commission has pursued this project for many years and believes that the need for additional field space is needed. Youth sport programs continue to grow. The Town applied for a \$500,000 STEAP grant to construct a portion of the park but the grant was denied by the state.

Dial-A-Ride: The Senior & Social Services department administers transportation services to elderly and disabled residents of Canton utilizing a wheelchair accessible vehicle and contracting our services out to a local transportation vendor to provide and coordinate day to day service as well as enhanced social and medical transportation services. The current 2016 Vehicle has a “life” of approximately 5 years or 100,000 miles, depending on wear according to the manufacturer and the State Dept of Transportation, through whom we applied for 5310 Federal Transit Administration (FTA) grant funding in order to purchase this vehicle.

Farmington River Trail Extension: In addition to the proposal for recreational field space at the Town owned parcel at 55 Lawton Rd, the extension of the Farmington River Rail Trail has been incorporated into the site plan to extend 1,200 ft along the frontage of Lawton Rd and be incorporated within the park space. This portion of the project was priced out separate from the field development, as there is potential for grant funding for the trail portion. Some of the costs of development overlap between the fields and bike path portions of the project and should ideally occur in coordination. The Town's plans on continuing the trail North of Rt 44 and eventually connecting to existing trail networks in Simsbury, thus creating a unique 28 mile recreation loop.

Interior Pool Repairs: Infrastructure of Mills Pond Pool is deteriorating. The pool is in need of repair work which would include sandblasting the pool, chipping concrete to 3” average depth and then shooting the pool using a gunite/shot concrete process.

River Access: A Small Town Economic Assistance grant was applied for in the amount of \$340,000 to build a boat ramp and associated improvements at 51 Old River Road (near DPW Garage) for access to the Farmington River for non-motorized boats. The grant was denied in 2015. The Town is reviewing other options for funding.

Outdoor Fitness Equipment: An outdoor fitness center located near the basketball court at Mills Pond Park. The equipment could be used by both the general public and the summer camp programs and would promote health and wellness opportunities. It is anticipated that these improvements would be funded through the Parks & Recreation Special Revenue Account.

Splash Pad: A splash pad would replace the existing children pool at Mills Pond Park. Splash pads are a growing trend and would most likely increase participation at the pool facility. A splash pad also relieves the need for lifeguards since there is no standing water.

Tennis Court Resurfacing: The Mills Pond Park tennis courts will need to be resurfaced in the next couple of years. They have had significant cracking in previous years and have been temporarily patched.

BOARD OF SELECTMEN

Emergency Services Communication Study: There is a need for both the Fire/EMS Department and the Police Departments communication system to be updated. The CIP would fund a study of both communication systems to determine the most cost effective long term solution for improving both emergency communication systems. By studying both systems together there will be a better opportunity to recognize efficiency opportunities to utilize the same platforms or equipment.

DPW - TRANSFER STATION

Cement Pad for Metal Container: Install a new concrete pad for the metal roll-off container that would be located lower than the existing pad and allow for easier use by residents.

Replace Mobile Office: Replace current mobile trailer which is in poor condition with an ADA compliant trailer with sufficient work space.

WATER POLLUTION CONTROL AUTHORITY

Sewer System Evaluation Phase II: The Canton sewer system is inundated with clean water when large rain storms move into the area. The first phase of this has been completed with the facilities plan that included the televising and mapping of the sanitary sewer system. The second phase would look into the causes of the Inflow & Infiltration and then recommend ways the WPCF can reduce the Inflow & Infiltration in a cost effective manner.

Sewer System Inflow & Infiltration Repairs: The Canton sewer system is inundated with clean water when large rain storms move into the area and there is a high ground water table. The second phase of the Inflow & Infiltration (I & I) study will completed in fiscal year 2021 – 2022 looking into the causes (sources) of the excessive I & I. This capital project will start to correct some of the deficiencies that exist in the sanitary sewer system in a cost effective manner.

Secondary Clarifier Upgrades: This includes replacement of the mechanical drives and all associated structures that encompass the new scraper arms and skimmer arms.

RBC Pump Replacement: The RBC pumps were installed in the early 1990's and are coming to the end of their life expectancy. Now that we are also pumping secondary sludge, the pump capacity has to be revisited to make sure the capacity of the pumps is sufficient.

Influent Pump Replacement: The Influent Pumps have been in place since the early 1990's. They run 24 hours a day 7 days a week and 365 days a year. The average life expectancy of equipment in a waste water treatment facility is 20 years.

LARGE EQUIPMENT/VEHICLES

Truck #4: Replace 2010 6 wheel dump truck body to extend the life of the truck.

Truck #12: Replace 2009 F-550 pickup truck and plow.

Truck #3: Replace 2013 4x4 dump truck and plow.

20 Ton Equipment Trailer: Replace 1989 20 ton trailer that has severer metal fatigue on the undercarriage and axles. The trailer was purchased used in 2013. This trailer is used primarily to transport excavator and road materials (20' pipe/catch basin tops, sumps and risers).

Loader Replacement: Funding to replace 2010 Loader.

Side Delivery Tailgate Spreader - Tailgate conveyor system with extended 18' shoot to allow the Highway Department to work off the back of a dump truck with bituminous concrete to install new curbing. Can also be used with gravel and topsoil for backfilling the side of the road.

Plow Replacement: Replace two 11 foot 1990's era power angle plows with two new power angle plows. The highway trucks purchased in 2012 and 2013 did not come with plows and are in need of up-dating.

Police Administrative Vehicle: Request by the police department to start a capital fund to replace administrative vehicles. The Captain's vehicle is a 2016 Chevy Malibu with 36,000 miles and the Chief's is a 2018 Ford Taurus with 9,000 miles.

Police Message Board / Speed Trailer: Replace the current message board and trailer that is over 20 years old and has had significant periods of non-use due to malfunctions.

Police Patrol Vehicle Replacement: Funds the replacement of police vehicles at the rate of three every two years. Also includes funds for outfitting new vehicles, including mobile data equipment (tablets).

EMS – New Ambulance: This line funds the replacement of the Ambulances and Paramedic Fly Car. Funding will allow the replacement of each ambulance at 8 years of age, and the Fly Car at 9 years of age. The amount set aside for the ambulance was reduced based on Fire/EMS Chief's representation that the next ambulance will be smaller and less expensive.

Fire – New Apparatus: Provides funding for the timely replacement of fire apparatus on a long range basis.

Fire Marshall SUV – Request that an SUV be purchased for use by the Fire Marshal. Currently the Fire Marshall is reimbursed at the IRS rate for use of his personal vehicle.

The new switches will support 10GB switch interconnections (10 times faster than in place currently). In addition, switches at four secondary sites will be replaced (Fire Dept, WPCF, DPW, Mills Pond). BOE costs would be separate from this (not calculated).

FACILITIES – TOWN HALL

Town Hall Improvements: Provides multi-year funding for Town Hall improvements in order to complete significant maintenance and building improvements.

Town Hall Elevator Replacement: Replace 1974 elevator with ADA compliant model.

Town Hall Ceiling & Lighting Replacement: Replace old spline ceiling with 2X2 drop ceiling to Town Hall Basement and First Floor.

Town Hall Auditorium Ceiling Painting: Properly prepare and paint ceiling and trim in the Town Hall auditorium.

Town Hall Auditorium Air Conditioning: Install air conditioning units in the Town Hall auditorium.

Town Hall Exterior Masonry Repair: Repair and replace as needed the exterior masonry at Town Hall.

Town Hall Roof Replacement: Strip and reinstall a portion of the Town Hall Roof; approximately 320 squares at \$350 per square. Includes portion over Town Hall Auditorium that is currently leaking.

Town Hall Boiler Replacement: Replace the Town Hall boiler with a new fuel efficient boiler along with with new variable frequency drive pumps. Current boiler has shown a steady increase in operating repair costs and down time.

Energy Conservation Improvements: During fiscal year 2016-2017 the Town completed an energy audit of every municipal building, including the schools. The audit recommended improvements that could be made such as conversion to LED lighting, electronical controls for heating and cooling, new efficient boilers, etc. The total cost of all the improvements was approximately 1.9 million dollars of which \$570,000 would be off-set by energy credits from Eversource. The estimated total cost for the energy efficiency measures for Town Hall is \$211,158.

FACILITIES – COMMUNITY CENTER

Community Center Improvements: Provides multi-year funding for Community Center improvements in order to complete maintenance and building renovations including but not limited to carpeting, painting, doors, furniture, etc.

Showers for Town Emergency Shelter: The town's current emergency shelter is at the Canton Community Center. The Community Center is fully operational on generator power, has kitchen facilities and is the repository for cots, food rations and other emergency supplies. The Community Center has no shower facilities. As such, potential adverse health risks due to hygiene-related matters are a concern. The construction of the showers at the Community Center would help alleviate these concerns. The area proposed for the showers is relatively unused and is in close proximity with the existing plumbing system.

Replace Three Condensers: Replace three condensers, utilized for cooling, which are beyond their normal service life.

Replace Elevator: Replace Community Center elevator.

FACILITIES – COLLINSVILLE FIRE STATION

Replace 6 Overhead Doors: Replace 6 fourteen foot overhead doors at the Collinsville Fire Station which have reached the end of their life cycle and replace with energy efficient doors.

Collinsville Station Upgrade/Replacement: A temporary committee rendered a report indicating that the Collinsville Fire Station should be replaced on the abutting softball field. The current estimated cost for rebuilding the existing building is approximately \$5,000,000.

PUBLIC WORKS

Infield Sand Pro Replacement: Replace 1999 Toro 3040 Sand-Pro infield groomer. The past three years repairs and down time have been increasing.

Plow Replacement: Replace two 11 foot 1990's era power angle plows with two new power angle plows. The highway trucks purchased in 2012 and 2013 did not come with plows and are in need of up-dating.

Pavement Management Program: Provides for the creation of a road condition inventory and management plan to maximize efforts to preserve the Town's investment in its roadway infrastructure. Creates a plan for the economical management of the limited resources available to operate and maintain the roadways in Canton. The funding for the program is based on a study that was approved in the 2010/2011 CIP budget. The engineering consultants that assisted the Town with the Pavement Management Program recommend that the Town fund \$600,000 to \$700,000 annually in the CIP.

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Swimming Pool Road Bridge Removal and Turn Around: The proposed project is to remove the existing bridge, restoring the natural channel, and modify the existing dead-end roadway on the east portion of Swimming Pool Road to accommodate turning movements for vehicles utilizing the roadway. The westerly position of the roadway would be removed and the existing guide rail would be extended across the existing westerly intersection of Swimming Pool Road and Albany Turnpike to eliminate access from the west.

Bridge Improvement Program: Account set up to fund bridge maintenance. A recent DOT bridge inspection report indicates that several bridges on town roads need maintenance. Funds were utilized in fy18/19 to contract with consultants to design short term and long term repairs for two local bridges.

Town Bridge Rehabilitation: Town Bridge over the Farmington River was constructed in 1895 and is reaching the end of its service life without repairs and/or reconstruction. During the current fiscal year the Board of Selectmen applied for a grant to fund reconstructing the bridge. The estimated cost of reconstruction is \$6,183,000. A grant was received and accepted in 2010 that will fund 80% of the cost of rehabilitating the bridge. The remaining 20% will be paid with Town funds and additional grant revenues.

Big Mills Pond Dam Replacement: Provides for the replacement of the existing deteriorated earthen dam and spillway that creates Big Mills Pond in the Mills Pond Recreation Park. The proposal involved reinforcement of the earthen embankment against overtopping by flood flows and creation of a reinforced concrete spillway capable of safely passing the 100 year return flood as determined by the Federal Emergency Management Agency. Big Mills Pond Dam is considered a Low Hazard Dam as its failure is unlikely to cause excessive property damage or the loss of life downstream of the dam.

DEEP Storm water Management Plan / Town Wide Storm Drainage Inventory: Provides for an inventory of storm water drainage inlets and outlets, cross culverts, and bridges within the limits of the Town per the requirements of the Connecticut Department of Energy and Environmental Protection (DEEP) General Permit for the Discharge of Storm Water from Small Municipal Separate Storm Sewer Systems (MS4). The work will consist of determining the physical location of each catch basin, manhole, or drainage outfall, determination of the physical condition of the structure, identifying the size and material of pipes entering and leaving the structure, and screening the discharge into the structure for non-storm water discharges including illegal dumping. The work includes the creation of a GIS data base recording the information collected both for reporting to DEEP under the terms of the General Permit and to provide management oversight of the Town's storm water system. The project also includes land surveying field work, aerial mapping, and preparation of topographic maps of the Town in order to provide accurate base mapping for reporting of inlets, outlets, cross culverts, and other storm water drainage and other features required by the Connecticut Department of Environmental Protection General Permit for the Discharge of Storm Water from Small Municipal Separate Storm Water Systems (MS4) under the Clean Water Act.

Roadside Mower Attachments: Replace attachments that are utilized by the roadside mower. New unit will be a mid-mount unit which will allow the operator to work safer and more efficiently.

PUBLIC SAFETY – FIRE/EMS

SBCA Replacement: This project will replace 42 Air packs, 91 bottles, 40 masks and 3 RIT packs. It is anticipated that the overall cost will be \$396,000. Majority of the departments SCBA (self-contained breathing apparatus) were purchased in 2003 and some in 2011. The SCBA standards have changed from the current equipment. Many of the changes made result in lighter, more comfortable air packs with increased air capacity. Additionally they have a multitude of safety changes which include updated low air audible and visible alarms and updated PASS alarms.

Replace 1 3/4", 2" and 5" Hose: Due to age of hose and new inspection process for hoses, it is anticipated that additional hose will have to be replaced next year.

Active Shooter Ballistic Safety Equipment: Ballistic Personal Protection equipment along with lifesaving medical equipment so that medical first responders can respond to active shooter type events. A current trend is that EMS providers are responding to “warm zones” with law enforcement personnel to provide immediate medical attention to those in need. The amount budgeted will allow EMS to train with the Police Department. It is anticipated that either through a grant or budgeting in fiscal year 2020/2021 there will be funds to purchase protective equipment for three sets each to be stored on the two ambulances and two sets to be stored on the paramedic vehicle.

Air Bag Lift Replacement: This proposal replaces the existing rescue air bags system with a similar airbag system with current standards updates.

LAND USE

Collinsville Streetscape Project (Phase II): The Collinsville Streetscape project is a grant funded program to implement the improvements outlined in the Town Commercial Center Plan. The Town Commercial Center Plan has been developed to realize benefits through the construction of historically appropriate safety and aesthetic improvements that promote economic activity. These improvements will provide safe pedestrian access, organized parking, and most importantly critical linkages between areas of business and areas of activity. The improvements are funded through a \$1,297,100 Department of Transportation, Transit Orientated Development grant.

Three Pedestrian Crossings: Install solar charged bike trail crossing signs at Atwater Road. One sign was installed in 2016 on Commerce Drive and at Canton Springs Road.

RECREATION/SENIOR SERVICES

Lawton Road Field Development: Planning and design for recreational fields has been completed with a total project estimate of \$950,000 (in 2012 dollars) for the park/ field portion of the project. The bike path section has been seperated out as another project. The Park and Recreation Commission has pursued this project for many years and believes that the need for additional field space is needed. Youth sport programs continue to grow. The Town applied for a \$500,000 STEAP grant to construct a portion of the park but the grant was denied by the state.

Dial-A-Ride: The Senior & Social Services department administers transportation services to elderly and disabled residents of Canton utilizing a wheelchair accessible vehicle and contracting our services out to a local transportation vendor to provide and coordinate day to day service as well as enhanced social and medical transportation services. The current 2016 Vehicle has a “life” of approximately 5 years or 100,000 miles, depending on wear according to the manufacturer and the State Dept of Transportation, through whom we applied for 5310 Federal Transit Administration (FTA) grant funding in order to purchase this vehicle. In anticipation of the need for a replacement vehicle, there is a request to secure CIP funds for 2020-2021 fiscal year with the hope that FTA 5310 funds will be available to assist with the purchase of a vehicle again.

Farmington River Trail Extension: In addtion to the proposal for recreational field space at the Town owned parcel at 55 Lawton Rd, the extension of the Farmington River Rail Trail has been incorporated into the site plan to extend 1,200 ft along the frontage of Lawton Rd and be incorporated within the park space. This portion of the project was priced out separate from the field development, as there is potential for

grant funding for the trail portion. Some of the costs of development overlap between the fields and bike path portions of the project and should ideally occur in coordination. The Town's plans on continuing the trail North of Rt 44 and eventually connecting to existing trail networks in Simsbury, thus creating a unique 28 mile recreation loop.

Interior Pool Repairs: Infrastructure of Mills Pond Pool is deteriorating. The pool is in need of repair work which would include sandblasting the pool, chipping concrete to 3" average depth and then shooting the pool using a gunite/shot concrete process.

River Access: A Small Town Economic Assistance grant was applied for in the amount of \$340,000 to build a boat ramp and associated improvements at 51 Old River Road (near DPW Garage) for access to the Farmington River for non-motorized boats. The grant was denied in 2015. The Town is reviewing other options for funding.

Outdoor Fitness Equipment: An outdoor fitness center located near the basketball court at Mills Pond Park. The equipment could be used by both the general public and the summer camp programs and would promote health and wellness opportunities. It is anticipated that these improvements would be funded through the Parks & Recreation Special Revenue Account.

Splash Pad: A splash pad would replace the existing children pool at Mills Pond Park. Splash pads are a growing trend and would most likely increase participation at the pool facility. A splash pad also relieves the need for lifeguards since there is no standing water.

BOARD OF SELECTMEN

Open Space Acquisition/ Preservation: Account used to fund the purchase of open space consistent with the criteria established by the Town's Plan of Conservation and Development.

Town Wide Energy Efficiency Upgrade Contingency: Pursuant to a 2018 Town Meeting, funds were set aside in the CIP to pay for any unknown costs associated with the energy upgrades to Cherry Brook School, Canton Intermediate School and the Community Center. Most of the costs for the upgrades are being paid through a loan from Eversource.

Emergency Services Communication Study: There is a need for both the Fire/EMS Department and the Police Departments communication system to be updated. The CIP would fund a study of both communication systems to determine the most cost effective long term solution for improving both emergency communication systems. By studying both systems together there will be a better opportunity to recognize efficiency opportunities to utilize the same platforms or equipment.

DPW - TRANSFER STATION

Cement Pad for Metal Container: Install a new concrete pad for the metal roll-off container that would be located lower than the existing pad and allow for easier use by residents.

Replace Mobile Office: Replace current mobile trailer which is in poor condition with an ADA compliant trailer with sufficient work space.

WATER POLLUTION CONTROL AUTHORITY

Dyer Farms Pump Station: Upgrade to the Dyer Farms Pump Station.

Secondary Clarifier Upgrades: This includes replacement of the mechanical drives and all associated structures that encompass the new scraper arms and skimmer arms.

RBC Pump Replacement: The RBC pumps were installed in the early 1990's and are coming to the end of their life expectancy. Now that we are also pumping secondary sludge, the pump capacity has to be revisited to make sure the capacity of the pumps is sufficient.

Influent Pump Replacement: The Influent Pumps have been in place since the early 1990's. They run 24 hours a day 7 days a week and 365 days a year. The average life expectancy of equipment in a waste water treatment facility is 20 years.

Sewer System Evaluation Phase II: The Canton sewer system is inundated with clean water when large rain storms move into the area. The first phase of this has been completed with the facilities plan that included the televising and mapping of the sanitary sewer system. The second phase would look into the causes of the Inflow & Infiltration and then recommend ways the WPCF can reduce the Inflow & Infiltration in a cost effective manner.

LARGE EQUIPMENT/VEHICLES

Highway/Parks Equipment: Funds the replacement of various smaller (non-vehicular) DPW equipment. Board of Selectman approval is required before funds can be spent from this line item.

Truck #9: Replace 2009 F-550 pickup truck and plow. New vehicle would be a larger intermediate size truck which would be more appropriate for plowing Collinsville.

Truck #4: Replace 2010 6 wheel dump truck and plow.

Truck #12: Replace 2009 F-550 pickup truck and plow.

Loader Replacement: Funding to replace 2010 Loader.

Police Patrol Vehicle Replacement: Funds the replacement of police vehicles at the rate of three every two years. Also includes funds for outfitting new vehicles, including mobile data equipment (tablets).

EMS – New Ambulance: This line funds the replacement of the Ambulances and Paramedic Fly Car. Funding will allow the replacement of each ambulance at 8 years of age, and the Fly Car at 9 years of age. The amount set aside for the ambulance was reduced based on Fire/EMS Chief's representation that the next ambulance will be smaller and less expensive.

Fire – New Apparatus: Provides funding for the timely replacement of fire apparatus on a long range basis.

Town of Canton - Comprehensive Capital Improvement Plan											
(Includes all sources of funds - General Fund, LoCIP, Grants and Other Funds)											
For the Fiscal Years 2020-2021 through 2024-2025											
	Remaining	DEPT.	CAO	BOS	BOF/ABM						
	BALANCE	REQUEST	PROPOSED	PROPOSED	APPROVED	PROPOSED CAPITAL IMPROVEMENT PLAN				Total	
PROJECT TITLE	12/28/20	2021-2022	2021-2022	2021-2022	2021-2022	2022-23	2023-24	2024-25	2025-26	FY 20-26	Source
Information Technologies											
Town Hall Cabling		10,000								-	Operating
Microsoft Office Licensing	21,200									21,200	Operating
Microsoft Server Software		17,000									Operating
Cyber Security Evaluation	23,500									23,500	Operating
BOE/Town Network Switches	2,715									2,715	Operating
Host Server Replacement		18,000								-	Operating
Networking Upgrade/Switch Replacements		need								-	
Facilities - Town Hall											
Town Hall Improvements	38,271									38,271	LoCIP
Town Hall Elevator Replacement									160,000	160,000	Operating
Town Hall - Ceiling & Lighting Upgrade						40,000	40,000			80,000	Operating
Town Hall - Auditorium Ceiling Painting		20,000								-	Operating
Town Hall - Auditorium Air Conditioning		67,000								-	Operating
Town Hall - Exterior Masonry Repair						25,000				25,000	Operating
Town Hall - Roof Replacement	5,060									5,060	Operating
Town Hall - Energy Conservation	135,299									135,299	Eversource Grants & Loan/Energy Savings
Town Hall - Energy Efficiency Updates	(2,994)									(2,994)	Operating
Town Hall - Replace Third Floor Windows		50,000								-	Operating
Facilities - Community Center/ Library											
Community Center Improvements - Showers for shelter		19,000								-	Operating
Community Center - Replace 3 Condensers	15,000	15,000	10,000	15,000		15,000	15,000			60,000	Operating
Community Center/Library - Replace Elevator								115,000		115,000	Operating
Facilities - Collinsville Fire Station											
Replace Collinsviulle Fire Station		5,000,000								-	Bonding
Facilities- Police Station											
Police Dept. Building CCTV Monitor System Upgrade		35,000								-	Operating
Police Dept. Building Access & Security System Upgrade		55,000	20,000	20,000						20,000	Operating
Facilities - Public Works Garage											
Highway Garage Replacement-Bond	5,642									5,642	Bonding Approved
Public Works											
Pavement Management (road projects)	544,225	532,660	450,000	480,544		500,000	500,000	500,000	500,000	3,024,769	Operating
Pavement Management-LoCIP	69,000	67,573	67,573	67,573						136,573	LoCIP
Town Wide Sidewalk Replacement Prog.		20,000				20,000	20,000	20,000	20,000	80,000	Operating
Swimming Pool Road Bridge Removal & Turn around										-	Unfunded
West Road Bridge Construction (Bonded)	771,222									771,222	Bonding Approved
West Road Bridge Construction (Grant Funded)	771,222									771,222	Bridge Grant
West Road Bridge Construction	(27,719)									(27,719)	Operating
Bridge Improvement Program	-	10,000				10,000	10,000	10,000	10,000	40,000	Unfunded
Town Bridge Road - Rehabilitation (Grant Funded)	2,800,692									2,800,692	Grant
Town Bridge Road - Rehabilitation (Town Funded)	388,631									388,631	Town Funded
Town Bridge Road - Rehabilitation (STEAP Grant)	-									-	STEAP Grant
DEEP Stormwater Mgmt Plan	30,162	10,000	10,000	-		10,000				40,162	Operating
Mower Equipment	5,950									5,950	Operating
Canton Village Road Safety Improvements	250,560									250,560	Grant
Public Safety - Police											
Relocate Transmitter		30,000								-	Operating
Police - Radios/In-Car Computers	489									489	Operating
Public Safety - Fire/ EMS											
Fire - SCBA-Air Pack Bottle Replacements	40,742	400,000								40,742	Operating
Fire - Hose Replacements	(289)									(289)	Operating
Fire/EMS - Radio System Upgrade										-	Unfunded
Fire/EMS - Active Shooter Equipment	1,099									1,099	Operating
Replace Airbag Lift	15,000									15,000	Operating
Land Use											
Design Regulations	1,200									1,200	Operating
Marketing Website	28,950									28,950	Use of undesignated fund balance
Collinsville Streetscape-Phase II (TOD Grant)	1,191,194									1,191,194	Grant
3 Ped Cross Safety Beacons	12,709									12,709	Operating
Recreation/Senior Services											
Lawton Road Site - Site Improvements		800,000								-	Grant
Dial-A-Ride Van										-	Operating/Grant
Farmington River Trail Ext		340,000								-	Operating
STEAP - Park Planning and Master Plan & Design Services	(2,100)									(2,100)	Operating
Mills Pond Pool - Pool Interior Repairs		85,000								-	Operating
River Access										-	Operating

Town of Canton - Comprehensive Capital Improvement Plan (Includes all sources of funds - General Fund, LoCIP, Grants and Other Funds) For the Fiscal Years 2020-2021 through 2024-2025											
	Remaining	DEPT.	CAO	BOS	BOF/ABM						
	BALANCE	REQUEST	PROPOSED	PROPOSED	APPROVED	PROPOSED CAPITAL IMPROVEMENT PLAN				Total	
PROJECT/TITLE	12/28/20	2021-2022	2021-2022	2021-2022	2021-2022	2022-23	2023-24	2024-25	2025-26	FY 20-26	Source
Outdoor Fitness Equipment										-	P & R Special Revenue Fund
Splash Pad	100,000									100,000	P & R Special Revenue Fund
Rails to Trails - Basic repairs to Bridge, Fence and Boardwalk		20,000	20,000	20,000		20,000	20,000	20,000	20,000	100,000	Operating
Tennis Court Resurfacing		600,000								-	
Board of Selectmen											
Town Wide Energy Efficiency Upgrades Contingency	8,321									8,321	Operating
Financial Software Covernson	663									663	Operating
Emergency Services Communications Study	34,128									34,128	Use of Bond Premium Funds
DPW -Transfer Station											
Facilities Transfer Station -Cement Pad for Metal Container							15,000			15,000	Operating
Facilities Transfer Station - Replace Mobile Office (Special Revenue Account)	20,000									20,000	Transfer Station Special Revenue
Water Pollution Control Authority											
Sewer System Evaluation Phase II	348,852	130,000								348,852	WPCA Cap. Fund
Sewer System Inflow & Infiltration Repairs						1,500,000				1,500,000	WPCA Cap. Fund
Secondary Clarifier Upgrades							977,000			977,000	WPCA Cap. Fund
RBC Pump Replacement								400,000		400,000	WPCA Cap. Fund
Influent Pump Replacement									500,000	500,000	WPCA Cap. Fund
Equipment/ Vehicle Purchase											
Highway - Truck # 5 Replacement									210,000	210,000	Operating
Highway - Truck # 9 Replacement	1,327									1,327	Operating
Highway - Truck #4 Renovation		80,000	10,000	10,000						10,000	Operating
Highway - Truck #12 Replacement							50,000			50,000	Operating
Highway - Truck # 3 Replacement								205,000		205,000	Operating
Highway - Replace 20 Ton Equipment Trailer		30,000	30,000	30,000						30,000	Operating
Highway - Purchase Side Delivery Tailgate Spreader		15,000								-	Operating
Highway - Replace Highway Plow	1,558	10,500	10,500	10,500						12,058	Operating
Highway - Replace Wheel Loader						185,000				185,000	Operating
DPW - Tire Changer	-			12,000						12,000	Operating
Police - Administrative Vehicle Replacement		15,000				15,000	15,000	15,000	15,000	60,000	Operating
Police - Patrol Vehicle Replacement	63,707	80,000	70,000	70,000		80,000	80,000	80,000	80,000	453,707	Operating
Police - Message Board/Speed Trailer		12,700	14,000	14,000						14,000	Operating
EMS - New Ambulance	247,767	50,000	50,000	50,000						297,767	Operating
EMS - Paramedic Vehicle	1,689									1,689	Operating
Fire - Vehicles Replacement	489,393	154,000	154,000	154,000						643,393	Operating
Fire Marshall - SUV		40,000								-	Operating
TOTALS BY FUNDING SOURCE											
Transfer From Completed Projects				(11,010)							
Operating Budget Funding	1,952,084	3,640,860	848,500	886,044	-	920,000	765,000	965,000	1,015,000	6,503,128	
Unallocated CIP	169,372				-					169,372	
LoCIP Funding	107,271	67,573	67,573	67,573	-	-	-	-	-	174,844	
Grant/ Other Funding	5,013,668	5,000,000	-	-	-	-	-	-	-	5,013,668	
Bonded Projects	912,163	-	-	-	-	-	-	-	-	912,163	
Transfer Station Special Revenue Fund	20,000	-	-	-	-	-	-	-	-	20,000	
P & R Special Revenue Fund	100,000	-	-	-	-	-	-	-	-	100,000	
WPCA	348,852	130,000	-	-	-	1,500,000	977,000	400,000	500,000	3,725,852	
TOTALS, TOWN	8,623,410	8,838,433	916,073	942,607	-	2,420,000	1,742,000	1,365,000	1,515,000	16,619,027	
Notes:											
Projects to be funded in future years are in BOLD black.											
CAO Approved CIP projects funded with Operating Funds for FY 20-21 are in green.											
CAO approved CIP projects funded with Non-Operating funds (LoCIP, Special Revenue, Grants) for FY 20-21 are in blue.											
* Projects require funding not available under current or projected funding levels.											

Town of Canton - Comprehensive Capital Improvement Plan											
(Includes all sources of funds - General Fund, LoCIP, Grants and Other Funds)											
For the Fiscal Years 2020-2021 through 2024-2025											
	Remaining	DEPT.	CAO	BOS	BOF/ABM						
	BALANCE	REQUEST	PROPOSED	PROPOSED	APPROVED	PROPOSED CAPITAL IMPROVEMENT PLAN				Total	
PROJECT TITLE	12/28/20	2021-2022	2021-2022	2021-2022	2021-2022	2022-23	2023-24	2024-25	2025-26	FY 20-26	Source
Board of Education											
Facilities - CHS											
ADA Nurses Office	3,740									3,740	Operating
Window Replacement	313,742									313,742	Operating
Walk in Freezer (New freezer, demo and removal of existing unit)	19,469									19,469	Operating
SC Upgrade - Trane system										0	Operating
Sidewalk repair - side and rear of building per Fire Marshall	(50)									(50)	Operating
AC units - 1st floor CHS (unit, insert, electrical) - 10 units										0	Operating
Replace gas boiler									96,000	96,000	Operating
Auditorium Upgrades (lighting system, sound system, wireless mic system, lights, projector, screen, AV booth)								30,000		30,000	Operating
Abatement - Asbestos - auditorium										0	Operating
Abatement - Asbestos - Electrical behind gym, Custodial Lockups, Tile cracking								15,000		15,000	Operating
AHU replacement/ \$25000/unit								25,000		25,000	Operating
Asbestos Containing Material (ACM): (Floor Tile, Pipe Insulation, Plaster, Glue Daubs, Fiber Tile, Blackboards) 36K/year for ten YRS								36,000	36,000	72,000	Operating
Duct work Repair or replace damaged insulation as required / seal & insulate										0	Operating
Girls' locker room - reconfiguration, pull out lockers, ceiling tile, lighting, plan & design - need estimates										0	Operating
HVAC for Auditorium CHS/CMS										0	Operating
HVAC for Band Room										0	Operating
Kitchen ceiling replacement										0	Operating
New request for door changes per Fire Marshall memo										0	Operating
New storage facility/garage and maintenance office								11,167		11,167	Operating
Original Building Interior Paint finishes										0	Operating
Renovate 2nd & 3rd Floors of the Original Building - Electrical Power, Fire Alarm & Lighting										0	Operating
Renovate Basement Classrooms Teachers Areas of the Original Building - Electrical Power, Fire Alarm & Lighting										0	Operating
Replace Floor to VCT (Vinyl Composition Tile Flooring) & Base - need estimate						60,000				60,000	Operating
Shop garage door - slope or fill, rooting out door										0	Operating
Site Access Route, Accessible parking, Curb Ramps, Entrances, Accessible Route - Interior										0	Operating
Storage, Alarms, Seating & Tables, Libraries/Assembly Areas/Cafeteria/Auditorium										0	Operating
Water coolers (ADA) \$1,800 per location										0	Operating
ADA Compliance Projects: Urinals, Showers, Locker Area, Make Girl's Locker Room Accessible				50,000		30,936	30,936	30,936		142,808	Operating
Installation of Proper Handrail Configuration & Proper Landing at the Top and Bottom of Ramp						40,000	40,000	40,000		120,000	Operating
Site Access Route, Accessible Parking, Curb Ramps, Entrances						11,250	11,250	11,250	11,250	45,000	Operating
Replace First Floor Lighting & Fixtures										0	Operating
Environmental Controls Replacement	23,943									23,943	Operating
Risers for Stage	2,352									2,352	Operating
CHS - Replace battery back-up with generator power	0	200,000	43,544	130,000						130,000	Operating
Facilities - CIS											
ADA Compliance Issues- Nurses bathroom	4,502									4,502	Operating
Repair Chimney /Replace Liner	13,200									13,200	Operating
Courtyard	0									0	Operating
Site Access Route, Accessible Parking, Curb Ramps, woodwork, testing	7,258									7,258	Operating
ADA Compliance - Seating, Tables, Library & Assembly Room										0	Operating
ADA Compliance Issues (Door Hardware)										0	Operating
ADA Compliance Issues (Doors, Drinking Fountains, Bathrooms, Sinage & Telephones						63,750				63,750	Operating
Asbestos abatement/remediation(if needed) for Tile project										0	Operating
Asbestos Containing Material (ACM): (Floor Tile, Pipe Insulation, Plaster, Glue Daubs, Fiber Tile, Blackboards) 36K/year for ten YRS ~30,000 SQFT @ \$3/sqft						36,000	36,000	36,000	36,000	144,000	Operating
Electrical - Test All Emergency Fixtures - Replace/Repair all non-functioning units										0	Operating
Hazardous Materials: Lead Paint - Testing, Removal and/or Encapsulation										0	Operating
Lead abatement										0	Operating
Lead paint testing, removal and/or encapsulation							33,150			33,150	Operating
Miscellaneous Repair & Restripe Existing Parking Lot										0	Operating
New request for door changes per Fire Marshall memo										0	Operating
Paint Exterior Trim (replace exterior trim with abatement)						40,000				40,000	Unfunded
Replace Main doors to CIS										0	Operating
School Clock master system										0	Operating
Server Room - new ac unit with auto on										0	Operating
Tile flooring - remove carpet/replace with tile - 1st floor staff room, Main office suite	(9,290)									(9,290)	Operating

Town of Canton - Comprehensive Capital Improvement Plan											
(Includes all sources of funds - General Fund, LoCIP, Grants and Other Funds)											
For the Fiscal Years 2020-2021 through 2024-2025											
	Remaining	DEPT.	CAO	BOS	BOF/ABM						
	BALANCE	REQUEST	PROPOSED	PROPOSED	APPROVED	PROPOSED CAPITAL IMPROVEMENT PLAN				Total	
PROJECT TITLE	12/28/20	2021-2022	2021-2022	2021-2022	2021-2022	2022-23	2023-24	2024-25	2025-26	FY 20-26	Source
Tile flooring - remove carpet/replace with tile - Rooms 210, 211, 225, 2nd floor hallways										o	Operating
Tile flooring - remove carpet/replace with tile - Rooms 303A & 304										o	Operating
Tile flooring - remove carpet/replace with tile-1st floor hallways, Rooms 0101, 101A, 103B, 104, 105, 105AB,107										o	Operating
Tile flooring - remove carpet/replace with tile with abatement	0	80,000	12,500	47,500						47,500	Operating
Brick and sidewalk repair	(455)									(455)	Operating
Upgrade Original Building - Media Center, Cafeteria and Misc. Support Room - Interior Finishes						40,000	40,000	40,000		120,000	Operating
Water coolers (ADA) \$1,800 per location										o	Operating
Replace gym doors	14,350									14,350	Operating
Facilities - CBPS											
ADA/Environmental Testing	(10,618)									(10,618)	Operating
Tile flooring - remove carpet/replace with tile - 29 rooms	39,271									39,271	Operating
Tile flooring - remove carpet/replace with tile - 3rd grade hallway, Library & Music Room										o	Operating
Asbestos abatement/remediation(if needed) for Tile project										o	Operating
Access to Building Front Entrance						130,000				130,000	Operating
Access to Kindergarten Play Area (ADA)										o	Operating
ADA sidewalk ramps 4 locations (\$1,500 each)		31,000	31,000	10,000						10,000	Operating
Assembly Area Upgrades: Signage, Alarms, Voice Evacuation										o	Operating
Boilers - Replace existing 2 Oil fired Smith Boilers w Energy Efficient Gas Fired Condensing Boilers							196,000			196,000	Operating
Brick and sidewalk repair	10,000									10,000	Operating
Clean Building Exterior										o	Operating
Door, Door hardware & Frame Assemblies For Accessibility										o	Operating
Exterior Door/Frame Replacement (ADA) south playground area.										o	Operating
Lead Paint: Testing, Removal and/or Encapsulation										o	Operating
Misc. Repair & Restripe Existing Parking Lot								112,500		112,500	Operating
New request for door changes per Fire Marshall memo										o	Operating
Painting at Exterior Woodwork, Roof Cornice Gable Ends Original Building										o	Operating
Remove 10,000 gallon tank - underground							110,000			110,000	Operating
Replace underground propane tank with 500 gallon above-ground							4,000			4,000	Operating
Repair/replace Library windows; Quote - 1/4/19						12,255				12,255	Operating
Repoint/redesign front entry gardens								10,000		10,000	Operating
School Clocks master system										o	Operating
Signage/Entrance Signage Miscellaneous Upgrades For Reach Ranges										o	Operating
Upgrade Original Building Classrooms and support Rooms - Interior Finishes								26,000		26,000	Operating
ADA Compliance seating tables, library, and assembly room								67,526		67,526	Operating
Technology											
Core Modular Network Switch (4 Bay)	23,691									23,691	Operating
Safety - Emergency Management											
Generator (for Emergency Shelter) or batteries (\$42k)at CHS										o	Unfunded
District Wide											
District Security Project	205									205	Operating
District Wide CIP Projects	15,000									15,000	Operating
CIS & CHS - Energy Conservation Improvements	498,735									498,735	Eversource Grants & Loan/Energy Savings
CIS & CHS - Energy Conservation Improvements	(7,054)									(7,054)	Operating
Add Alternative Solar Panels - All Buildings (Or Hydro)										o	Unfunded
Recreational Services											
Track & Field Long Term Maintenance	568,000	74,000	74,000	74,000		74,000	74,000	74,000	74,000	938,000	Operating
Athletic Field & Track Camera	2,209									2,209	Operating
Storage for Athletic Equipment - CHS										o	Unfunded
Permanent Concession Stand/Press Box - Field/Track										o	Unfunded
Permanent Lighting at Track/Field	3,863									3,863	Operating
										o	
Equipment/Vehicles										o	
Equipment Vehicle Purchase Truck #33)	0	45,000	45,000	45,000						45,000	Operating
Equipment Vehicle Purchase (replace 2006 Ford F350 Truck #35)								65,000		65,000	Operating
TOTALS BY FUNDING SOURCE											
Transfer From Completed Projects				(187,131)							
Operating Budget Funding	1,536,063	430,000	206,044	356,500	0	538,191	575,336	630,379	253,250	3,889,719	
Unallocated CIP	20,239									20,239	
LoCIP Funding										0	
Grant/ Other Funding										0	
Bonded Projects	498,735	0	0	0						498,735	
TOTALS, BOE	2,055,037	430,000	206,044	169,369	0	538,191	575,336	630,379	253,250	4,221,562	
GRAND TOTAL, TOWN & BOE	10,678,447	9,268,433	1,122,117	1,111,976	-	2,958,191	2,317,336	1,995,379	1,768,250	20,840,589	

[illegible]

TOWN OF CANTON

BOS FINAL PROPOSED
FISCAL YEAR 2021-2022 BUDGET

APPENDICES

FISCAL YEAR 2021-2022: BOS FINAL PROPOSED BUDGET

Standard Account Definition and Explanation

Account	Title	Definition and Explanation
51000	Full Time	Current salaries of all non-union full time employees
51100	Supervisor Salaries	Current salaries of all supervisors
51200	Part Time	Covers part time employees. Clerking done for board and agencies is included in this category.
51300	Full Time Affiliation	Salaries of all full time Union employees (NAGE, AFSCME, CILU).
55000	Repairs/Maintenance	Funds utilized to make facility repairs or significant maintenance.
51660	Educational Incentive	Funds expenses related to payment of educational incentive to employees as mandated by collective bargaining agreement.
52100	Bonds	Funds expenses related to bonding of employees within Department.
53120	Computer Purchase	Funds expenses related to acquisition of computer equipment such as monitors, hard drives, printers, etc.
54200	Vehicle Fuel	Funds costs associated with fueling of all Town vehicles and/ or apparatus. Fuel is usually procured through a cooperative purchasing agreement with CRCOG.
55010	Vehicle Maintenance	Funds expenses related to the maintenance of Town vehicles and/ or apparatus in a safe and working manner.
55100	Maintenance/ Cleaning Supplies	Funds supplies related to cleaning/ maintenance of buildings and facilities including paper goods, cleansers, light bulbs, soaps, etc.
55200	Mileage	Funds expenses related to travel for work or Town purposes. Reimbursement is at IRS rate of .535

Standard Account Definition and Explanation

55300	Heating/ Cooling Repairs	Funds expenses related to repairs to HVAC systems that are not otherwise covered by a service contract.
55310	HVAC Maintenance Contract	Funds expenses related to maintenance contract for HVAC systems of Departmental or Town facilities.
55500	Light and Power	Funds costs associated with electricity for Departmental or Town facility.
55800	Department Equipment Maintenance/ Repair	Funds costs associated with repairs, maintenance and/ or replacement of Departmental equipment.
55810	Office Equipment Maintenance	Funds expenses related to service contracts and repairs to Departmental or Town office equipment.
55830	Software Support	Funds expenses related to maintenance and licensing fees for computer systems and software utilized by Town and/ or Department.
55850	Safety	Provides funding for safety training and equipment.
56100	Postage	Funds expenses related to mailing of information, agendas or documents in accordance with functions of Department and/ or programs.
56200	Telephone	Funds expenses for Town and/ or Departmental telephones, radio/ emergency phone circuits, pagers, etc.
56205	Cell Phone	Funds expenses related to Departmental cell phone use
56340	Cable Television	Funds expenses related to cable television service for Town and/ or departmental needs.
56500	Fuel/ Heat	Funds expenses related to costs of petroleum fuel or natural gas for purposes of heating a Town or Department facility. Heating fuels, petroleum and natural gas, are purchased cooperatively through CRCOG.

Standard Account Definition and Explanation

56750	Water	Funds costs associated with water use for Departmental or Town facility.
56760	Sewer	Funds expenses related to the annual sewer use charge for Department or Town facility. Increases in these areas are driven by metered charges rather than administrative adjustments made by previous administrations.
56910	References/Texts	Funds expenses related to texts, publications and reports necessary and/ or beneficial to Departmental or Town functions.
56920	Consultant	Funds expenses related to retaining services of consultant for purposes of assisting in or performance of necessary functions related to Department or program function or Town business.
56950	Meetings/Dues	Funds expenses related to memberships and/ or dues to various professional, civic, community or governmental agencies, organizations or agencies necessary or beneficial to Town functions.
57100	Office Supplies	Funds expenses related to purchase of office supplies necessary to effectively operate Departments and/ or functions.
57200	Printing	Funds expenses related to printing and binding of documents, manuals and reports of respective departments.
57400	Equipment Purchases - Major	Funds expenses related to purchase of major equipment for Town or Departmental operation needs.
57500	Advertising	Funds expenses related to advertising for purchasing, personnel, or legal notice purposes.
57600	Computer Supplies	Funds expenses related supplies for computers and printers within the Department and/ or function.
60030	VOIP/WAN	Lease payments for VOIP phone system and fiber optic lines.

TOWN OF CANTON

FY 2021-2022 Vehicle Roster

Town of Canton Vehicle Roster and Replacement Schedule

Dept.	Description	Year	Make	Model	VIN / SERIAL #	Plate #	Type	Miles	Condition	Replacement	Value	GVW
Public Works	Truck #1	2011	Ford	F-150 / PU	1FTMF1EF4BKD84147	1 CN	Ford	87,000	Very Good	2021-2022	12,461	6,800
Public Works	Truck #2	2016	Freightliner	114SD	1FVAG3CY8GHGZ3745	2 CN	Freightliner	18,685	New	2025-2026	164,375	47,120
Public Works	Truck #3	2013	Freightliner	108SD	1FVDG5BS3DHHF8461	3 CN	Freightliner	29,183	Very Good	2024-2025	116,655	43,120
Public Works	Truck #4	2010	IH (International)	7400 / 4x2	1HTWCAZR3AJ273666	4 CN	IH (International)	39,315	Good	2020-2021	54,844	41,000
Public Works	Truck #5	2006	IH (International)	7400 / 4x2	1HTWCAZR36J297117	5 CN	IH (International)	56,363	Good/Fair	2017-2018	22,718	17,691
Public Works	Truck #6	2014	Freightliner	114SD / dump	1FVAG3BS6EHFH3562	6 CN	Freightliner	31,037	Excellent	2025-2026	112,064	47,120
Public Works	Truck #7	2017	Freightliner	114SD	1FVAG3CY7HHHV5248	7 CN	Freightliner	13,324	New	2026-2027	179,556	45,300
Public Works	Truck #8	2018	Ford	F-250 / PU	1FTBF2B61JEC73084	8 CN	Ford	3,210	Excellent			10,000
Public Works	Truck #9	2018	Kenworth	T270	2NKHMM6X6KM239659	9 CN	Kenworth		Excellent		144,000	26,000
Public Works	Truck #11	2019	Chevy	2500 HD	2GC2KREG5K1232310	11 CN	Chevy	2,000	Excellent			9,600
Public Works	Truck #12	2009	Ford (F577)	F-550 / Utility	1FDAF57R49EA61092	12 CN	Ford (F577)	66,918	Good	2020-2021	15,576	17,950
Public Works	Sweeper	2007	Elgin	Pelican	NPO177D	19 CN	Elgin	8,209 Hours	Very Good	2027-2028	40,685	N/A
Public Works	Loader	2010	John Deere	444 K	DW444K2627658	10 CN	John Deere	7,123 Hours	Very Good	2025-2026	71,638	N/A
Public Works	Backhoe	2011	John Deere	410 TMJ	1T0410TJBD209673	18 CN	John Deere	3,685 Hours	Very Good	2026-2027	91,596	N/A
Public Works	Roadside Mower	2009	Kubota	108S	70038	14 CN	John Deere		Very Good		40,000	N/A
Public Works	Bobcat	2011	Bobcat	S 205	A3LJ38496		Bobcat	388	Very Good	2026-2027	25,955	N/A
Public Works	Utility Tractor	2014	Massey Ferguson	1754H	DJJ22919	38 CN	Massey Ferguson	40	Excellent	2034-2035	22,483	N/A
Public Works	Chipper	2014	Morbark	M12R	4S8SZ1616EW071898	13 CN	Morbark					N/A
Public Works	Trailer	1989	Eager Beaver	20 Hal	112HMY283KT033974	15 CN	Eager Beaver					47,100
Public Works	Trailer	2013	Cam Superline	6Cam18	5JPBU2328AP125782	16 CN	Cam Superline					9,900
Public Works	Trailer	N/A	Haulette	Cs1012-s	1H9MH122	17 CN	Haulette					5,500
Public Works		2004	Hamm			37 CN	Hamm					N/A
Public Works	Trailer	2008	Giant Vac	3001CHW	71805001	39 CN	Giant Vac					N/A
Public Works	Enclosed Trailer	2016	Nexhaul		564BE142XGR0098	43 CN	Nexhaul					7,000
Parks	Tractor	1999	Toro	SandPro	08885-90342		Toro	1237	Poor	2016-2017	850	N/A
	Tractor	2020	Toro	SandPro	405682633		Toro	21	Excellent		20,000	N/A
Parks	Tractor	2004	John Deere	4110H	LV41104211675		John Deere	1262	Fair		9,094	N/A
Parks	Mower	2009	Hustler	Super Z /31HP	SZ31KAW72XR7		Hustler	2223	Fair	2016-2017	3,215	N/A
	Excavator	2011	Takeuchi	TB285			Takeuchi	5,531 Hours	Good			18,780
WPCF/A	Truck	2019	Ford	F-150 / PU	1FTMF1E57KFA37055	32 CN	Ford	5,673	New	2019	25,000	4600
WPCF/A	Truck	2007	Ford	F-250 / PU	1FTNF21587EB31278	30 CN	Ford	25,992	Good	2027	15,000	9000
WPCF/A	Sewer Line Rodder	1991	SRECO	NHB-MS/3900D	D863-102591	31 CN	SRECO		Good		2,500	
Police		2017	Ford	Explorer	1FM5K8AR0HGA63723	20CN	Police	55,746	Excellent	2020	14,101	6,342
Police		2015	Ford	PI	1FAH2PMK2FG112201	21CN	Police	53,190	Good	2019	8,463	5,500
Police		2019	Ford	Explorer	1FM5K8AR3KGA13066	22CN	Police	34,766	Excellent	2019	17,633	5,500
Police		2018	Ford	Explorer	1FM5K8AR3JGB13053	23CN	Police	56,787	New	2021	15,271	7,200
Police		2017	Ford	Explorer	1FM5K8AR0HGA63724	24CN	Police	70,494	Good	2020	12,804	6,342
Police		2013	Chevy	Tahoe	1GNSK2E03DR363280	25CN	Police	87,708	Fair	2019	10,264	7,200
Police		2015	Ford	PI	1FAHP2MK2FG190461	26CN	Police	40,209	Excellent	2019	9,136	5,500
Police		2019	Ford	Explorer	1FM5K8AR3KGA13067	27CN	Police	26,725	Excellent		18,329	
Police		2020	Ford	Explorer	1FM5K8AB4LGC64506	28CN	Police	1,642	New		23,526	3555
Police		2014	Chevy	Impala	1G1WA5E30E1131814	DD /651-RKL	Detective Car	51,966	Good	2019	9,016	3555
Police		2016	Chevy	Malibu	1G12B5STXGF260458	Capt. / 645-ZBT	Captain Car	52,477	Good	2019	9,267	4,035
Police		2018	Ford	Taurus	1FAHP2H88JG117800	Chief / 845-YCO	Chief Car	30,405	Excellent	2024	11,531	2,990
Police		2006	American Hauler	NH610SA	5N6200DIX71015238	Box Trailer / 27CN	Box Trailer	n/a	Good	n/a	2,000	820
Police		2010	All Traffic	ATS-5	1B9AF51179P825337	Mess. Board Trailer / 28CN	Message Board	n/a	Good	n/a	500	1,500
Police		2008	Decatur	OnSite 350	189BS09178H659048	Radar Trailer / 29CN	Radar Trailer	n/a	Good	n/a	500	
Values are based on current Kelley Blue Book for dealer trade-in without police equipment												3,300
General	Dial-A-Ride	2006	Ford	E-350/Van	1FDXE45P16DA36144		Ford	137,025	SOLD	2016		
Senior & Social Services	Dial-A-Ride	2016	Chevy	CG33503/Service Bus	1GB3GRBG2G1183062	AB30692	Chevy	89,168	Good	2021-2022		
Fire Svcs	Rescue 9 - Cville	1999	Spartan	Rescue	4S7HR8197CX030950	1111	Fire Apparatus	18,289	Good	2023-2024		
Fire Svcs	Eng. 3 - Collinsville	1991	Marion	Pumper	1D91P13F9L3008300	SOLD	None	35,823	Fair	2014-2015		
Fire Svcs	Engine 6 - N.C.	2004	Amer LaF	Pumper	4Z3AADB6S64RM96936	614	Fire Apparatus	17,959	Good	2026-2027	3,528	74,800
Fire Svcs	Squad 5 - N.C.	2009	Chevrolet	Pumper	1GBG5C3959F409914	None	Sold	8,964	Good	2032-2033		7,000
Fire Svcs	Tanker 7 - N.C.	2006	Kenworth	Tanker	2NKDLUOX46M153648	None	None	Good	Good	2031-2032		3,500

Town of Canton Vehicle Roster and Replacement Schedule

Dept.	Description	Year	Make	Model	VIN / SERIAL #	Plate #	Type	Miles	Condition	Replacement	Value	GVW
Fire Svcs**	Engine 6 - N.C.	1993	KME	Pumper	1K9AF4283PN0587	SOLD	SOLD	21,277	SOLD	2016-2017	37,000	3,500
	Eng # 3 Collinsville	2019	Spartan	Pumper	4SAW2E97KC085716	None	Fire Apparatus	1,000	New	2046		7,000
Fire Svcs	Engine 4 - Collinsville	2013	Spartan	Pumper	4S7CU2D96DC077139	None	None	5000	Excellent			
Fire Svcs	Engine 1 - Canton	2013	Spartan	Pumper	4S7CU2D92DC077140	None	None	4879	Excellent		200,000	
Fire Svcs	ATV1 - Canton	2005	Polaris	ATV	4XARF50A15D725996	None	None	221 hrs	Fair		252000	14,200
Fire Svcs**	Eng #1-CanVFD	1987	E-One	Pumper	1F9BBA84H10378	SOLD	SOLD	36,977	SOLD	2011-2012		16,500
Fire Svcs	Ladder #2-CanVFD	1997	Marion	Ladder	4SJW429XVC023084	SOLD	SOLD	14,328	SOLD	2020-2021		
					Engine hours =			2,845				
					Pump hours =			67				
					Areal hours =			783				
Fire Svcs/EMS	Ladder 2 - Canton	2015	Pierce	Ladder	4P1BCAGF8FA015095	None	None	3949	Excellent			
Fire Svcs/EMS	ATV Trailer - N.C.	2013	Belmo	6X14	1B9UT1423DL657929	40 CN	Municipal		Excellent			
Fire Svcs/EMS	Boat Trailer		Anderson	7 x 14		42 CN	Municipal		Fair			
Fire Svcs/EMS	Utility Trailer		Anderson	7 x 14		41 CN	Municipal					
Fire Svcs/EMS	Utility 8 - Canton	2005	Chevy	Silverado	2GCEK13T551300589	36 CN	Municipal	33,107	Good	2022-23		
	Traffic 14 Fire Police	2007	Chevy	C4500	1GBE4V1958F410780	None	None	108,781	Fair			
EMS	Paramedic Fly Car	2016	Chevy	Tahoe	1GNSKDKC0GR395117	CO20102	Combination	15,049	Excellent	2024-2025		
EMS	Ambulance	2013	Chevy	Braun G4500	1GB6G5CL3D1116757	2281	Ambulance	100,617	Fair	2021-2022		
EMS	Ambulance	2018	Ford	F-450/Braun Type I	1FDUF4HTXHDA08791	412	Ambulance	20,393	Excellent			

**listed for sale

2020 GRAND LIST

TOWN OF CANTON
FOUR MARKET STREET
P.O. Box 168
COLLINSVILLE, CONNECTICUT 06022-0168

OFFICE OF THE ASSESSOR

**SUMMARY OF TAXABLE PROPERTY
LOCATED IN THE TOWN OF CANTON
ON OCTOBER 1, 2020**

<u>TAXABLE</u>	<u>GROSS</u>	<u>EXEMPTIONS</u>	<u>NET</u>
Real Estate	956,330,180	1,481,345	954,848,835
Personal Property	58,930,720	1,139,090	57,791,630
Motor Vehicles	<u>95,387,535</u>	<u>225,710</u>	<u>95,161,825</u>
TOTAL	1,110,648,435	2,846,145	1,107,802,290

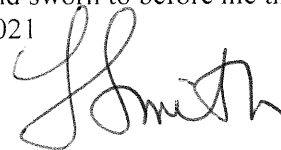
I, the Assessor of the Town of Canton certify that the above inventory and revaluation of all taxable property in the Town of Canton as above presented for the assessment year 2020 was made to law as I verily believe.



Town Assessor
Kerri Kazlauskas, CCMA II
CCMA # 1802

Date: January 19, 2021

Subscribed and sworn to before me this 19th day
of January, 2021



Phone (860) 693-7842 Fax: (860) 693-7884
kkazlauskas@townofcantonct.org
www.townofcantonct.org

TOWN OF CANTON
MEMORANDUM

TO: Robert Skinner, CAO
FROM: Kerri Kazlauskas, Assessor
DATE: January 19 2021
RE: 2020 Grand List

This is to inform you that on January 19, 2021, the 2020 Grand List was filed with the following results:

	<u>2019</u>	<u>2020</u>	<u>Change</u>	<u>%</u>
Real Estate	947,455,115	954,848,835	7,393,720	0.78%
Personal Property	51,794,460	57,791,630	5,997,170	11.58%
Motor Vehicles	<u>92,656,599</u>	<u>95,161,825</u>	<u>2,505,226</u>	<u>2.70%</u>
Total	1,091,906,174	1,107,802,290	15,896,116	1.46%

Real Estate

This year's real estate list increased due to residential and commercial development. Canton had seven partial construction buildings completed that were started in 2019 and ten started and completed in 2020. In addition, there are eight partially constructed buildings that should be completed next GL. In addition, there were 87 permits completed for additions, finished basements, and outbuildings. Lastly, 89 discrepancies were discovered when comparing our data to Realtor.com which increased the list by \$554,800.

Personal Property

We had 825 total businesses listed this year. There are 236 Personal Property non-filers compared to 174 the previous year. Each non-filer receives a 15% increase in assessment plus a 25% assessment penalty per State Statutes. Lastly, we audited five businesses which resulted in \$4606 in additional tax revenue.

Motor Vehicles

The increase in the Motor Vehicle list is attributed to the higher prices of new vehicles that replaced older, less expensive vehicles.

TOWN OF CANTON

SUMMARY OF FULL TIME & PART TIME EMPLOYEES

APPENDICES SUMMARY OF FULL TIME AND PART TIME EMPLOYEES

	FULL TIME PERSONNEL (# of Persons)			PART TIME PERSONNEL (# of positions or hours)	
	2020-2021	2021-2022		2020-2021	2021-2022
GENERAL GOVERNMENT					
<i>Board of Selectmen</i>					
First Selectman				<u>0.4</u>	<u>0.4</u>
<i>Total</i>				0.4	0.4
<i>Chief Administrative Officer</i>					
Chief Administrative Officer	1	1			
Executive Assistant	1	1			
<u>CAO Clerk</u>				<u>0.71</u>	<u>0.71</u>
<i>TOTAL</i>	2	2		0.71	0.71
<i>Elections</i>					
Registrars				PT (2)	PT (2)
Deputy Registrars				PT (2)	PT (2)
<i>Town Clerk</i>					
Town Clerk	1	1			
Assistant Town Clerk				0.71	0.71
<u>Seasonal Clerk</u>				<u>0.04</u>	<u>0.02</u>
<i>TOTAL</i>	1	1		0.75	0.73
<i>Information Technologies</i>					
Information Technology	0	1			
Technical Support Specialist				<u>0.25</u>	<u>0.25</u>
<i>TOTAL</i>	0	1		0.25	0.25
FINANCE					
<i>Assessment</i>					
Assessor	1	1			
Assessment Technician					
Part Time Support					
<u>Part Time Recording Clerk (BOAA)</u>				<u>0.17</u>	<u>0.17</u>
<i>TOTAL</i>	1	1		0.17	0.17
<i>Tax Collector</i>					
Tax Collector	1	1			
<u>Tax Clerk</u>				<u>0.48</u>	<u>0.2</u>
<i>TOTAL</i>	1	1		0.48	0.2
<i>Finance Officer/Treasurer</i>					
Finance Officer/Treasurer	1	1			
Accountant	1	1			
Financial Assistant	1	1			
Account Payable	1	1			
Payroll/Benefits Coordinator	1	1			
Accounting Clerk				0.62	0.62
<u>Finance Clerk</u>				<u>0.8</u>	<u>0.6</u>
<i>TOTAL</i>	5	6		1.42	1.22

	FULL TIME PERSONNEL (# of Persons)			PART TIME PERSONNEL (# of positions or hours)	
FUNCTION	2020-2021	2021-2022		2020-2021	2021-2022
PUBLIC SAFETY					
<i>Police Department - Administration</i>					
Chief of Police	1	1			
Deputy Chief of Police	1	1			
Administrative Secretary	1	1			
Crossing Guard (Part Time- Seasonal)				0.2	0.2
<i>Police Department – Patrol</i>					
Sergeant	4	4			
Patrol Officer	8	8			
<i>Police Department – Detective/ Investigations</i>					
Detective	1	1			
<i>Police Department – Dispatch/ Communications</i>					
Dispatcher	4	4		0.28	0.28
Dispatcher (576 hours)					
<i>Police Department – Animal Control</i>					
<u>Animal Control Officer (468 hours)</u>				0.23	0.23
TOTAL	20	20		0.71	0.71
<i>Fire Department</i>					
Clerical Assistant				0.34	0.34
Paid Firefighters (2)	2	2		Stipend	Stipend
<u>Fire Chief and Other Officers</u>					
TOTAL	2	2		0.34	0.34
<i>Emergency Services</i>					
Fire Chief and Other Officers				Stipend	Stipend
<i>Fire Marshal</i>					
Fire Marshal				0.71	0.71
Deputy Fire Marshal				0.06	0.06
<u>Clerical Assistant</u>					
TOTAL				0.77	0.77
PUBLIC WORKS					
<i>Facilities – Town Hall</i>					
Maintainer Supervisor	1	1			
Maintainer/Custodian	1	1			
<u>Custodian</u>	1	1			
TOTAL	3	3			
<i>Parks</i>					
Park Supervisor	1	1			
Seasonal Temporary Employee				0.35	0.35
Transfer Station Attendant (16 hours/week) 1-1-16 (Highway Maintainer FY21)	0.4	0.4			
TOTAL	1.4	1.4		0.35	0.35

	FULL TIME PERSONNEL (# of Persons)			PART TIME PERSONNEL (# of positions or hours)	
FUNCTION	2020-2021	2021-2022		2020-2021	2021-2022
<i>General Highway</i>					
Public Works Director	1	1			
Project Administrator	1	1			
Assistant Foreman/ Mechanic	1	1			
Maintainer III	3	3			
Maintainer II	2	2			
Maintainer I				0.6	0.6
Administrative Assistant	1	1			
Mechanic	1	1			
<u>Seasonal</u>				0.23	0.23
TOTAL	10	10		0.83	0.83
<i>Transfer Station</i>					
Transfer Station Operator	0				
Part Time Employee				0.4	0.4
<u>Part Time Attendant</u>				0.6	0.6
TOTAL	0	0		1	1
COMMUNITY SERVICES					
<i>Youth Services</i>					
Program Specialist				0.12	0.12
<i>Senior/Social Services</i>					
Senior/Social Services Director	1	1			
Senior Center Coordinator				0.46	0.46
Senior/Social Services Administrative Assistant				0.71	0.71
Café Coordinator				0.17	0.34
TOTAL	1	1		1.34	1.51
<i>Parks and Recreation</i>					
Director of Parks and Recreation	1	1			
Program Supervisor/Aquatic Director	0.83	0.83			
Seasonal – Maintainer (440 hours)				0.27	0.24
Pool Supervisors (720.5 hours Seasonal)				0.41	0.4
Lifeguards (2,233 hours Seasonal)				1.33	1.23
Wading Pool Lifeguards (0 hours Seasonal)				0.07	0
Desk Attendant (720.5 hours Seasonal)				0.41	0.4
TOTAL	1.83	1.83		2.49	2.27
<i>Parks and Recreation Special Revenue Fund</i>					
Youth Recreation Coordinator (1,500 hours)				1	1
Seasonal – Maintainer				0.35	0.26
Summer Camp Supervisors (3 – 1820 hrs @ 3 different camps)				0.54	0.55
Summer Camp Counselors (7 - 2,550 hrs @ 3 different camps)				1.1	1.4
Swim Team Coach (1 – 175 hrs)				0.09	0.09
Swim Team Assistants (2 – 150 hrs)				0.07	0.07
Water Safety Instructors (5 - 454 hours)				0.22	0.25
After School Program Supervisor (2 - 1152 hours)				0.1	0.63
After School Program Counselor (3 - 1620 hours)				0.36	0.89
AM Guards				0.2	0.09
Rec Basketball Coordinator				0.08	0.1
CAST Director				Stipend	Stipend
CAST Assistant Director				Stipend	Stipend
TOTAL				4.11	5.33

	FULL TIME PERSONNEL (# of Persons)			PART TIME PERSONNEL (# of positions or hours)	
FUNCTION	2020-2021	2021-2022		2020-2021	2021-2022
<i>Public Library</i>					
Director	1	1			
Technical Services Librarian	0.75	0.75			
Children's Librarian	1	1			
Reference Librarian	1	1			
Circulation Supervisor	1	1			
Teen Librarian	1	1			
Library Aide II – 5				2.7	2.26
Library Aide I – 8				1.88	2.15
Library Page - 3				0.63	0.43
Summer Aides – 2				0.18	0.18
Saturday Hours	—	—		0.07	0.05
TOTAL	5.75	5.75		5.46	5.07
COMMUNITY PLANNING & DEVELOPMENT					
<i>Building Official</i>					
Building Official				0.63	0.63
Office Assistant					
TOTAL				0.63	0.63
<i>Town Planner</i>					
Director, Planning and Community Development	1	1			
Assistant Town Planner	1	1			
Community Development Coordinator	1	1			
Recording Clerk				PT	PT
TOTAL	3	3			
WATER POLLUTION CONTROL AUTHORITY					
Superintendent	1	1			
Chief Plant Operator	1	1			
Operator III	1	1			
Operator	1	1			
TOTAL	4	4			
GRAND TOTAL	61.98	63.98		22.33	22.61

CALCULATION NOTE: Full Time Equivalents are calculated on following basis, depending on department: 35 hour per week position = Hours of position budgeted divided by 1,820 equals full time equivalent; 40 hour per week position = Hours of position budgeted divided by 2,080 equals full time equivalent

Pavement Management Program
2021 Proposed List Of Roadway Improvements
(List Subject To Change Due To Availability Of Funding And Weather Conditions)

Name	From	To	Length (linear feet)	Width	PCI	Assigned Resources	Repair Strategy
Carriage Drive	East Hill Road	Woodland Drive	970	26	65	Vendor/DPW	Mill/Overlay w Drainage
Cemetery Road	Huckleberry Hill Road	High Street	1708	19	52	Vendor/DPW	Mill/Overlay w Drainage
Cristmas Tree Hill	North Mountain Road	Cul-De-Sac	1420	26	60	Vendor/DPW	Mill/Overlay w Drainage
East Street	High Street	Main Street	785	24	58	Vendor/DPW	Mill/Overlay w Drainage
Elizabeth Road	Forest Lane	Secret Lake Road	633	20	62	Vendor/DPW	Mill/Overlay w Drainage
Front Street	Main Street	South Street	358	24	65	Vendor/DPW	Mill/Overlay w Drainage
Forest Lane	Old Albany Avenue	Town Line	2533	20	62	Vendor/DPW	Mill/Overlay w Drainage
Johnson Place	Center Street	Center Street	702	19	58	Vendor/DPW	Mill/Overlay w Drainage
Main Street	Front Street	River Street	419	36	65	Vendor/DPW	Mill/Overlay w Drainage
Main Street	River Street	Center Street	244	30	65	Vendor/DPW	Mill/Overlay w Drainage
Main Street	Center Street	High Street	571	24	60	Vendor/DPW	Mill/Overlay w Drainage
Market Street	North Street	Main Street	284	22	63	Vendor/DPW	Mill/Overlay w Drainage
New Road	Sunset Terrace	Town Line	478	21	65	Vendor/DPW	Mill/Overlay w Drainage
Noja Trail	Christmas Tree Hill	Cul-De-Sac	1222	26	65	Vendor/DPW	Mill/Overlay w Drainage
North Street	Bridge Street	East Street	943	24	70	Vendor/DPW	Mill/Overlay w Drainage
Ridge Drive	Trailsend Drive	Trailsend Drive	809	24	60	Vendor/DPW	Mill/Overlay w Drainage
River Street	Bridge Street	North Street	390	26	65	Vendor/DPW	Mill/Overlay w Drainage
River Street	Main Street	North Street	282	39	70	Vendor/DPW	Mill/Overlay w Drainage
Secret Lake Road	Albany Turnpike	Town Line	3826	20	65	Vendor/DPW	Mill/Overlay w Drainage
Silver Mine Acres Road	East Hill Road	Carriage Drive	1000	26	65	Vendor/DPW	Mill/Overlay w Drainage
Spring Street	South Street	Sunset Terrace	735	21	62	Vendor/DPW	Mill/Overlay w Drainage
South Street	Front Street	Spring Street	425	26	63	Vendor/DPW	Mill/Overlay w Drainage
South Street	Spring Street	Center Street	259	26	63	Vendor/DPW	Mill/Overlay w Drainage
South Street	Center Street	255' S Of Main Street	511	17	63	Vendor/DPW	Mill/Overlay w Drainage
South Street	255' S Of Main Street	Main Street	255	22	60	Vendor/DPW	Mill/Overlay w Drainage
Sunset Terrace	Huckleberry Hill Road	Spring Street	519	21	65	Vendor/DPW	Mill/Overlay w Drainage
The Green	Main Street	South Street	344	36	70	Vendor/DPW	Mill/Overlay w Drainage
Trailsend Drive	Albany Turnpike	Cul De Sac	3809	21	60	Vendor/DPW	Mill/Overlay w Drainage
Whitney Lane	Woodland Drive	Cul De Sac	268	26	65	Vendor/DPW	Mill/Overlay w Drainage
Woodland Drive	Cul De Sac	Cul De Sac	2357	26	65	Vendor/DPW	Mill/Overlay w Drainage
Various Town Roads/Facilities						Vendor/DPW	Crack Seal
Various Town Roads/Facilities						Vendor/DPW	Full Dept. Patching/Misc. Drainage
Various Town Roads/Facilities						Vendor/DPW	Testing and Engineering Services
Totals			29,059	5.50	miles		

Streetscape II Project

Town of Canton FY 2021-2022

Resident Capital Improvement Project (CIP) Suggestions

Hello,

I always have ideas! Here they are in no particular order:

1. Flashing crosswalk and actual crosswalk on Dowd/Commerce, now that the Dog Park and sidewalk are in.
2. Waterbottle filler in the restroom in the public garage or water fountain near the shed.
3. With the pandemic, there was an explosion of people enjoying/entering/launching in the Farmington River from the Town Garage area and across from the cannon on River Rd. We need to make this safer, more accessible and stop the horrible erosion of the riverbanks in this section. Consider steps, walkway, boat launch, and multiple dock/platform areas. Also possibly convert steel structure adjacent to path (I don't think this is used anymore) into kayak storage and charge fees for use!
4. Enlarge and refurbish wading pool at Mills Pond, add splash pad or other nice water feature
5. Permanent outdoor stage at Mills Pond like the one at Elizabeth Park
6. Possible for the Farmington Rail Trail to pass under Dowd Road? At least a walking portion?

Thanks again for asking! Cheers - Kimberly Marze

I would respectfully ask that you consider the following possible capital projects:

1. Resurfacing Old Mill Drive; Bidwell Farm Road and Breezy Hill Road from Frey Road to Rte. 44. Aside from some partial patchwork, the streets have not received attention in the 30+ years we have lived here (not a complaint, just an observation).

There is a significant subsidence problem at the intersection of Breezy Hill Road and Farmington River Turnpike that likely calls for an imaginative long-term engineering solution. Dangerous ice puddles form on Breezy Hill during the winter by Henry's house.

2. Paving Breezy Hill Road from the intersection of Frey Road up to Indian Hill Road.

Right now, the only paved way out of the Bidwell/Old Mill/Frey/Farmington River Tpke. loops is Breezy Hill Road, with its ice and subsidence issues. The unpaved portion of Farmington River Tpke. lies in New Hartford, and is hence beyond your jurisdiction, but Breezy Hill Road is all in Canton.

The two unpaved roads are used when accidents on Rte. 44 make egress from the neighborhoods impossible. Farmington River Tpke. is much more commonly used for that purpose.

Residents, and maybe the conservation folks, might not like this to happen though, so please be guided infinitely more by their wisdom than by my speculation.

3. Build a pedestrian/bicycle tunnel under the busy Bridge Street/Main Street intersection, and remove the traffic light. This would improve traffic flow and safety at this location, IMHO.

4. There's an old day camp visible from the Canton Rail Trail that might make an attractive municipal park, maybe with a putting and chipping green. Might be able to have a bikers' rest spot and a wading area for little folks, too.

These are just my personal ideas. I would hope that people in the affected neighborhoods would be asked for their input and consent before anything was planned, particularly item 2.

No heartburn here if you do not choose to act on any of these, of course.

Respectfully,

Tim Healy
Canton. CT

Where are we on improvements of energy efficiency or production on town buildings?

Nate Cantwell

Suggest putting in a small playground where the gazebo is near the town garage. Families frequent the bike path along the river, but don't fully utilize this bandstand area as there is not much to encourage them to socialize. Thanks for asking for residents' input.

Kate Ciccarillo

Dog Park

Hello Robert,

Thank you for your email and your invitation to offer suggestions on what projects should be funded through the Capital Improvement Plan.

I would like Town Officials to consider repairing – or at least improving the looks of – Swimming Pool Road. The barriers that have been placed there are an eye sore and one of the first things drivers see when they come into town from the west on Route 44. I do not know the history of that area or why there are barriers set up there. Perhaps this is a road that needs to be repaired. Perhaps it is a road that is no longer of service and can be removed. Either way, I would like to see the town invest a little money to make that area look nicer to folks coming into town.

Thank you again for this opportunity to provide suggestions. I have no doubt you will get plenty of excellent ideas and I appreciate the hard work you do in reviewing and prioritizing them.

Jack Powell