



**TOWN OF CANTON**  
FOUR MARKET STREET  
P.O. BOX 168  
COLLINSVILLE, CONNECTICUT 06022-0168

**BOARD OF SELECTMEN POLICY REQUIRING CERTAIN TOWN AGENCIES TO UTILIZE A HYBRID MEETING METHOD FOR CONDUCTING MEETINGS**

**WHEREAS**, the Board of Selectmen wants to adopt policies that provide for open and transparent government;

**WHEREAS**, the Board of Selectmen wants to provide easy access to the public of the activities of Town Agencies;

**WHEREAS**, the Board of Selectmen believes that allowing the public to participate in meetings through an on-line “virtual” method will increase citizen participation; and

**WHEREAS**, the Board of Selectmen believes that the public’s access to video recordings of Agency meetings will provide an accurate record of what occurred at the meeting.

**THEREFORE, THE BOARD OF SELECTMEN HEREBY ADOPTS THE FOLLOWING POLICY:**

The Board of Selectmen shall require that starting on July 1, 2021 the following Town agencies shall conduct meetings “virtually” so that people will be able to attend a meeting in person or on-line:

- Board of Selectmen
- Board of Finance
- Inland Wetlands and Watercourses Agency
- Planning and Zoning Commission
- The Zoning Board of Appeals

The agency shall be responsible for posting such video recording on the Town web page within two business days following the date of the agency meeting. Town staff shall assist the agencies with conducting the virtual meeting and posting the video recordings on the Town web page.

Adopted June 9, 2021