



## **COMMERCIAL – INTERIOR RENOVATION - BUILDING PERMIT SUBMISSION REQUIREMENTS**

Along with a Building Permit and payment in full, projects submitted for a Building Code compliance review shall contain the following documents, as applicable. Partial submissions will not be accepted.

1. Two sets of all documents.
2. All drawings stamped by registered design professional.
3. Farmington Valley Health Authority and Water Pollution Control Authority approval letter.
4. Cover Sheet with building code information such as Occupancy Classification, Type of Construction, occupancy load, egress diagrams, etc.
5. Floor Plans with dimensions and information on new and existing conditions, stairs, framing, wall types, window and door sizes, tempered glass locations, bearing walls, fire rated barriers, smoke and fire alarm information.
6. Electrical plans that indicate new and existing conditions, and details.
7. Plumbing plans that indicate new and existing conditions, and details.
8. Mechanical plans that indicate new and existing conditions, and details.
9. Fire sprinkler plans and details, if applicable.

If you have any questions please contact the building department,

Rand D. Stanley, Building Official

860-693-7856

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March, 2024