

## **TOWN OF CANTON – BUILDING DEPARTMENT**

### **Requirements for Certificate of Occupancy or Certificate of Completion**

**(Amd) Section 118.3 of the State Building Code Connecticut Supplement states: No building or structure erected or altered in any municipality after October 1, 1970, shall be occupied or used, in whole or in part, until a Certificate of Occupancy has been issued by the code official, certifying that such building or structure substantially complies with the provisions of the State Building Code.**

**To Obtain a Certificate of Occupancy or Completion Some or All of the Following Items are Required:**

1. All permits (building, electrical, plumbing, heating/cooling) must be completed, paid for and on file.
2. All inspections required by the Building Official and Fire Marshal done at the proper time during the construction process.
3. Final inspection by the Building Official.
4. The Fire Marshal's Office must perform a final inspection on all commercial and multi-family occupancies.
5. Final approval from the Farmington Valley Health District or the Canton Water Pollution Control Authority depending upon jurisdiction.
6. Approval of Planning, Zoning, Historic or Inland Wetlands and Watercourses Agencies as required.
7. A statement signed by the architect or professional engineer and the general contractor stating that the completed structure or addition is in substantial compliance with the approved plans on file. (Code Section 118.1.2. & C.G.S. 29-276c).
8. The Canton Zoning Enforcement Officer requires a certified as-built plot plan done to A-2 standards. Please contact the ZEO at 693-7892 for information.
9. Any other condition as may be required by a Town of Canton Board, Commission or Official.

**The State Building Code, Section 118.2 Temporary Occupancy, States: Upon the request of the holder of a permit, the code official shall issue a temporary certificate of occupancy for a building or structure, or part thereof, before the entire work covered by the permit shall have been completed, provided that such portion or portions will be occupied safely prior to full completion of the building or structure without endangering life or public welfare.**

