

TOWN OF CANTON – BUILDING DEPARTMENT

Check List To Obtain Permits

PER PUBLIC ACT 96-216: No permit of any kind may be issued by local Building Officials until proof of Workers’ Compensation Insurance is presented **OR** a sworn notarized affidavit is presented stating that the applicant is a sole proprietor or property owner and is not required by law to obtain said insurance.

Sole proprietors and property owners must swear that they will require proof of Workers’ Compensation Insurance from each and every contractor, subcontractor or other worker before he/she engages in work on the property described on the permit application....._____

To Obtain A Building Permit For A New Structure Or Addition:

- 1. Plot plan showing building lines and location of construction....._____
- 2. Farmington Valley Health District Approval or Canton Water Pollution Control Authority as required....._____
- 3. Inland Wetlands and Water Courses Agency Approval if required....._____
- 4. Zoning Approval....._____
- 5. Certificate from State Traffic Commission when required....._____
- 6. Two Sets of Building Plans and when required plans must be signed and sealed by a design professional licensed to practice in Connecticut....._____
- 7. Statement of Special Inspections as required....._____
- 8. Complete and submit permit application form....._____
- 9. Fire Marshal’s approval if needed and one additional set of plans required for review by the Fire Marshal’s Office....._____
- 10. Historic approval if needed....._____
- 11. Driveway Bond posted if required (\$1000 cash or check)....._____
- 12. Pay fee based on value of construction (\$14/\$1000 – minimum fee \$28.00)....._____
- 13. Other items as may be required by Building Department or Town Commissions..._____

To Obtain A Roofing/Siding Permit:

- 1. Historic District approval if required....._____
- 2. Complete Permit....._____
- 3. Pay Appropriate Fee (\$14/\$1000 – minimum fee \$28.00)....._____

To Obtain A Plumbing, Electrical or Heating/Cooling Permit:

- 1. Submit Heat Loss Calculations (Mechanical Permit Only)....._____
- 2. Complete Permit....._____
- 3. Pay Appropriate Fee (\$14/\$1000 – minimum fee \$28.00)....._____

To Obtain A Wood, Coal or Pellet Stove Permit:

- 1. Complete Permit....._____
- 2. Pay Appropriate Fee (\$14.00/\$1000 – minimum fee \$28.00)....._____

