



Town of Canton

Market Street • P.O. Box 168 • Collinsville, CT 06022
Assessor's Office Telephone (860) 693-7842

Dear Personal Property Owner:

Enclosed you will find your 2011 Personal Property Declaration forms to be completed and returned to the Assessor's Office by November 1, 2011. It is required by law that all persons or companies operating a business in the Town of Canton (Canton, North Canton, Canton Center or Collinsville) file a Declaration each year with the Assessor's Office. You are required to report all personal property owned or leased by the business. **If you no longer own the business, return the declaration to the Assessor and provide information relating to the name of the new owner or the date the business closed.**

Failure to file by November 1, 2011 will result in a 25% penalty applied to your assessment. Please contact the Assessor's Office at (860) 693-7842 if you have any questions, or if additional time is needed.

Sincerely,

Harry DerAsadourian
Assessor

2011 PERSONAL PROPERTY DECLARATION - SUMMARY SHEET
Commercial and financial information is not open to public inspection.

List or Account # _____

Assessment Date October 1, 2011
 Required Return Date November 1, 2011

Owner's Name: _____
 DBA: _____
 Mailing Address: _____
 City/State/Zip: _____
 Location (street & no.): _____

This Personal Property Declaration must be signed
 and delivered by Monday, November 1, 2011 to:
TOWN OF CANTON ASSESSOR
P.O. Box 168
COLLINSVILLE, CT 06022

Property Code and Description	Net Depreciated Value (Use Schedule Pg 3)	Code	Assessor's Use Only Assessment
#9 Motor Vehicles UNREGISTERED motor vehicles (e.g. campers, RV's snowmobiles, trailers, trucks, passenger cars, tractors, off-road vehicles, etc.)		#9	
#10 Machinery & Equipment Industrial manufacturing machinery and equipment (e.g. tools, dies, jigs, patterns, etc.) NOT eligible for Code #13 exemption.		#10	
#11 Horses & Ponies Describe your horses and ponies. A \$1,000 assessment exemption per animal will be applied. If you are a farmer, the exemption may be 100% provided Form M-28 is filed and approved by the Assessor.		#11	
#12 Commercial Fishing Apparatus All fishing apparatus exclusively used by a commercial fisherman in his business (e.g. fishing poles, nets, lobster pots, fish finders, etc.) A \$500 value exemption will be applied.		#12	
#13 Manufacturing Machinery & Equipment Manufacturing machinery and equipment used in manufacturing; used in research or engineering devoted to manufacturing; or used for the significant servicing or overhauling of industrial machinery or factory products and eligible for exemption under CGS 12-81(72) & (76). (Formerly property Codes 13 & 15) A 100% property tax exemption may be applied to Code 13 items provided an exemption claim form is filed and approved.		#13	
#14 Mobile Manufactured Homes if not currently assessed as real estate.		#14	
#16 Furniture, Fixtures & Equipment Office, medical, commercial and industrial equipment. Examples: desks, chairs, file cabinets, copiers, telephones, postage meters, moveable air conditioners, kitchen equipment, x-ray equipment, dental equipment, carpenter tools, landscaping equipment.		#16	
#17 Farm Machinery Farm machinery (e.g. tractors, harrows, bush hogs, hay bines, hay rakes, balers, corn choppers, milking machines, milk tanks, coolers, chuck wagons, dozers, back hoes, hydroponic farm equipment, aquaculture equipment, etc..) used in the operation of a farm.		#17	
#18 Farming Tools Farm tools (e.g. hoses, rakes, pitchforks, shovels, brooms, etc.)		#18	
#19 Mechanics Tools Mechanical tools (e.g. wrenches, air hammers, jacks, sockets, etc.)		#19	
#20 Electronic Data Processing Equipment Electronic data processing equipment (e.g. computers, printers, peripheral computer equipment, and any computer based equipment acting as a computer as defined under Section 168 of the IRS Code of 1986, etc.). Bundled software is taxable and must be included.		#20	
#21 (a,b,c,d) Telecommunications Equipment For use by telecommunication companies only. See instructions for Code 21 on Pg 3. #21a includes cables, conduits, antennae, batteries, generators or any equipment not deemed technologically advanced by the Assessor. #21b includes controllers, control frames, relays, switching & processing equipment or other equipment deemed technologically advanced by the Assessor. #21c and #21d are for companies that previously filed under CGS 12-80a.		#21	
#22 Cables, Conduits, Pipes, Poles, Towers, Underground Mains, Wires, Turbines, etc. of gas, heating, or energy producing companies, telephone companies, water and water power companies. Include items annexed to the ground (e.g. hydraulic car lifts, gasoline holding tanks, pumps, truck scales, etc.), as well as property used for the purpose of creating or furnishing a supply of water (e.g. pumping stations).		#22	
#23 Expensed Supplies The average monthly quantity of supplies normally consumed in the course of business (e.g. stationery, post-it notes, typewriter ribbons, computer disks, computer paper, pens, pencils, rulers, staplers, paper clips, medical and dental supplies and maintenance supplies, etc.)		#23	
#24 All Other Goods, Chattels and Effects Any other taxable personal property not previously mentioned or which does not appear to fit into any other category (e.g. video tapes, vending machines, pinball games, video games, signs, billboards, coffee makers, water coolers, etc.) and leasehold improvements other than realty.		#24	
Total Assessment - All Codes #9 through #24	Subtotal		
#25 Penalty for failure to file as required by Statute - 25% of Assessment		#25	
Exemption - Check box adjacent to the exemption claimed:			
<input type="checkbox"/> I	Mechanics Tools - \$500 value		
<input type="checkbox"/> U	Manufacturing Machinery & Equipment (Code #13) - Exemption claim required annually		
TOTAL NET ASSESSMENT			

Connecticut Confidential Report For Personal Property - Yearly Summary Schedules
Return by November 1, 2011

Business Name _____ Account # _____

Contact Name _____ Phone # _____

**Assessor's
Use Only**

#9 - Non-Registered Motor Vehicles (includes Trailers, Dealers, and Repairers)

Year	Make	Model	ID Number	Market Value
Total				

#9|

#10 - Manufacturing Machinery & Equipment not eligible under CGS 12-81 (72) & (76) for exemption

Year Ending	Original Cost, transportation & installation	% Good	Depreciated Value
10-1-11		95%	
10-1-10		90%	
10-1-09		80%	
10-1-08		70%	
10-1-07		60%	
10-1-06		50%	
10-1-05		40%	
Prior Yrs		30%	
Total	Total	Total	Total

#10|

#13|

#13- Manufacturing Machinery & Equipment eligible under CGS 12-81(72) &(76) for exemption-Claim Form Required

Year Ending	Original Cost, transportation & installation	% Good	Depreciated Value
10-1-11		95%	
10-1-10		90%	
10-1-09		80%	
10-1-08		70%	
10-1-07		60%	
10-1-06		50%	
10-1-05		40%	
Prior Yrs		30%	
Total	Total	Total	Total

#16 - Furniture, Fixtures & Equipment

Year Ending	Original Cost, transportation & installation	% Good	Depreciated Value
10-1-11		95%	
10-1-10		90%	
10-1-09		80%	
10-1-08		70%	
10-1-07		60%	
10-1-06		50%	
10-1-05		40%	
Prior Yrs		30%	
Total	Total	Total	Total

#16|

#20|

#20 - E.D.P./Computers

Year Ending	Original Cost, transportation & installation	% Good	Depreciated Value
10-1-11		90%	
10-1-10		70%	
10-1-09		55%	
10-1-08		40%	
10-1-07		30%	
10-1-06		30%	
10-1-05		30%	
Prior Yrs		30%	
Total	Total	Total	Total

#21 - Telecommunications Equipment

Telecommunication equipment owned by telecommunication cos. that is both technologically advanced & not technologically advanced should be detailed on the enclosed **Telecommunication Company Form**. This form provides for the reduced percentage required by PA 10-171, Sec 3 for companies previously approved for taxation under CGS 12-80a. Based on PA 10-171, the Telecommunication Company Form will be required for the grand list years 2010, 2011 and 2012. Thereafter reporting will be included within this declaration. If Code 21 was used by other than telecommunication cos. for reporting of communication & telephone systems in prior years, that equipment shld be reported under #16.

#22 - Cables, Conduits, Pipes, Etc.

Year Ending	Original Cost, transportation & installation	% Good	Depreciated Value
10-1-11		95%	
10-1-10		90%	
10-1-09		80%	
10-1-08		70%	
10-1-07		60%	
10-1-06		50%	
10-1-05		40%	
Prior Yrs		30%	
Total	Total	Total	Total

#21|

#22|

#24 - All Other/Leasehold

Year Ending	Original Cost, transportation & installation	% Good	Depreciated Value
10-1-11		95%	
10-1-10		90%	
10-1-09		80%	
10-1-08		70%	
10-1-07		60%	
10-1-06		50%	
10-1-05		40%	
Prior Yrs		30%	
Total	Total	Total	Total

#24|

#

- (Description)

Year Ending	Original Cost, transportation & installation	% Good	Depreciated Value
10-1-11		95%	
10-1-10		90%	
10-1-09		80%	
10-1-08		70%	
10-1-07		60%	
10-1-06		50%	
10-1-05		40%	
Prior Yrs		30%	
Total	Total	Total	Total

#23 - Expensed Supplies: The average is the total amount expended on supplies since October 1, 2010 divided by the number of months in business since October 1, 2010.

Year Ending	Total Expended	# of Mos.	Average Monthly
10/1/11			

#23|

