

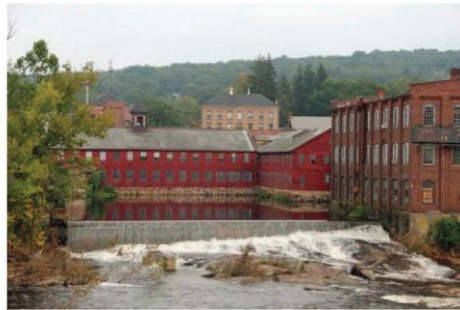
# TOWN OF CANTON



ANNUAL REPORT ENDING  
JUNE 30, 2013

Incorporated 1806  
Canton, Canton Center, North Canton & Collinsville

# TOWN OF CANTON ANNUAL REPORT FISCAL YEAR 2012-2013



The 2013 Town Annual Report is dedicated to the Plan of Conservation and Development Update Committee and Town Planner Neil Pade. By State Statute the Town is directed to update its POCD decennially. The purpose of the POCD is to promote discussion about desirable future outcomes for Canton, direct future growth and change in the community, guide local boards and commissions, and comply with the requirements of the Connecticut General Statutes.

For the 2014 update, the Board of Selectmen assembled a committee composed of representatives of selected Town boards and commissions, community organizations, and interested residents. By design, the Committee's membership reflected a variety of perspectives on the topics covered in the POCD. Many hours were spent by the Committee members and Town Staff gathering information, attending meetings, discussing strategies, and writing and reviewing multiple drafts of each chapter. The Board of Selectmen and members of the public closely monitored the progress of the update.

This update represents the cooperation of these members to reach a consensus on what is the best plan for Canton.

The Town is indebted to the POCD Update Committee for its tireless contribution in setting a future course for Canton which balances the goals of preserving community character and building and sustaining the economic vitality of the Town.



## POCD Update Steering Committee

Jonathan Thiesse, Peter Reynolds, Rosemary Aldridge, Susan Carr, Michael DiPinto, David Evens, Julius Fialkiewicz, David Freeman, Kevin Jackson, Bruce Mortimer, Kristen Oswald, Phil Pane, Lansford Perry and David Shepard

# TOWN OF CANTON ANNUAL REPORT FISCAL YEAR 2012-2013

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TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2012-2013

# TOWN MEETING



LEGAL NOTICES

&

ABSTRACTS OF MINUTES

**TOWN OF CANTON**  
**OFFICIAL NOTICE OF REPUBLICAN AND DEMOCRATIC PRIMARY**

DEAR TOWN CLERK:

Notice is hereby given that a Primary of the political party listed below will be held in your town on August 14, 2012 for nomination to each office indicated below.

Notice is also hereby given that the following are the names of the party-endorsed candidates, if any, for nomination to each office indicated, together with the street address of said candidate. The party endorsed candidates, if any, are indicated by an asterisk. Additionally, the following are the names of all other candidates who have filed their certificates of eligibility and consent to primary or have satisfied the primary petitioning requirements in conformity with the General Statutes as candidates for nomination to each office indicated, together with the street addresses of said candidates.

<u>OFFICE</u>	<u>PARTY</u>	<u>CANDIDATE</u>	<u>ADDRESS</u>
US Senator	Republican	*Linda McMahon Christopher Shays	14 Hurlingham Dr, Greenwich, CT 06831 350 Grovers Ave Apt 11-A, Bridgeport, CT 06605
US Senator	Democratic	*Christopher S. Murphy Susan Bysiewicz	145 Paulney Rd, Cheshire, CT 06410 125 Clover St, Middletown, CT 06457
Representative in Congress-5	Republican	*Andrew Roraback Justin Bernier Lisa Wilson Foley Mark Greenberg	455 Milton Rd, Goshen, CT 06756 180 West Main St, Plainville, CT 06062 76 Hartford Rd, Simsbury, CT 06070 184 Fern Ave, Litchfield, CT 06759
Representative in Congress-5	Democratic	*Chris Donovan Elizabeth Esty Dan Roberti	188 Atkins St, Meriden, CT 06450 213 Preston Terr, Cheshire, CT 06410 17 Mountain View Rd, Kent, CT 06757

Dated at Hartford Connecticut this 22<sup>nd</sup> day of June, 2012

DENISE MERRILL

SECRETARY OF THE STATE

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The foregoing is a copy of the notice which I have received from the Office of the Secretary of the State, in accordance with Section 9-433 of the General Statutes. As provided in said notice, a primary of the referenced party for nomination to the state or district offices therein specified will be held on August 14, 2012. The hours of voting at said primary and the location of the polls will be 6:00a.m. to 8:00p.m.at 4 Market Street, Collinsville, CT.

Date at Canton, Connecticut, this 25<sup>th</sup> day of June 2012.

Linda Smith, Canton Town Clerk

## AUGUST 14, 2012 REPUBLICAN AND DEMOCRATIC PRIMARY RESULTS

### Canton CT Results:

Overall Turnout = 30.6%

#### DEMOCRATIC PARTY:

554 of the 2082 Voters

Democratic Turnout = 26.6%

US Senator	445	*Christopher S. Murphy
	102	Susan Bysiewicz

Representative	111	*Chris Donovan
in Congress-5	324	Elizabeth Esty
	107	Dan Roberti

#### REPUBLICAN PARTY:

709 of 2043 Voters

Republican Turnout = 34.7%

US Senator	587	*Linda McMahon
	117	Christopher Shays

Representative	149	*Andrew Roraback
in Congress-5	165	Justin Bernier
	203	Lisa Wilson Foley
	180	Mark Greenberg

**TOWN OF CANTON**  
**NOTICE OF SPECIAL TOWN MEETING - OCTOBER 24, 2012**  
**REFERENDUM - NOVEMBER 6, 2012**

A special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Canton, Connecticut, will be held at the Canton High School Auditorium, 76 Simonds Avenue, in Canton, Connecticut, on Wednesday, October 24, 2012 at 7:00 p.m. for the following purposes:

To consider resolutions of which the reading of such resolutions has been waived by a motion duly made, seconded and adopted.

Pursuant to Section 7-7 of the General Statutes the meeting will adjourn at its conclusion and will submit the resolutions to a referendum vote on Tuesday, November 6, 2012, between the hours of 6:00 A.M. and 8:00 P.M. in conjunction with the election to be held on that date. Electors and persons qualified to vote in town meetings who are not electors shall vote at the following polling place: Canton Town Hall, 4 Market Street, Canton, Connecticut. Absentee ballots are available from the Town Clerk's office.

The aforesaid resolutions will be placed on the voting machines under the following headings, respectively:

"SHALL THE TOWN OF CANTON APPROPRIATE \$3,236,575 FOR REPLACEMENT OF ALL OR PORTIONS OF THE ROOFS AT VARIOUS TOWN AND SCHOOL FACILITIES; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAIDED FROM GRANTS?"

"SHALL THE TOWN OF CANTON APPROPRIATE \$3,615,000 FOR ACQUISITION OF THE SITE FOR AND DESIGN, CONSTRUCTION, EQUIPPING AND FINANCING OF ATHLETIC FACILITIES, PARKING LOT AND ENTRANCEWAY IMPROVEMENTS AT CANTON HIGH SCHOOL; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?"

Voters approving a resolution will vote "Yes" and those opposing the resolution will vote "No."

Dated at Canton, Connecticut, this 11<sup>th</sup> day of October, 2012.

Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on October 11, 2012, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on October 16, 2012, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on October 11, 2012, I caused to be posted on the Town's website, and all other places designated by Charter, a copy of said warning and notice.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on October 24, 2012.

*Richard J. Barlow*

Richard J. Barlow

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 24, 2012**

A special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Canton, Connecticut, was held at the Canton High School Auditorium, 76 Simonds Avenue in Canton, Connecticut, on Wednesday, October 24, 2012 at 7:00 P.M. David Leff was chosen as moderator of the meeting and Linda Smith acted as clerk.

Upon motion duly made, seconded and adopted, the reading of the notice of the meeting was waived. The notice was published in the Hartford Courant on October 16, 2012, and is recorded in these records immediately preceding these minutes.

The Moderator stated that since the Selectmen of the Town on their own initiative, had designated these items for submission to the voters in the manner provided by Section 7-7 of the General Statutes, it will be necessary to order a referendum on the resolution and adjourn this meeting after a reasonable discussion.

**Item 1. (Various Roof Replacements at Town and School Facilities)**

The Moderator called for the presentation of the resolution warned under item 1 of the notice appropriating \$3,236,575 for town and school facilities roof replacements. Upon motion duly made, seconded and adopted, the reading of the full text of the resolution into the minutes was waived, copies of the resolution having been made available to those in attendance.

Richard Barlow moved the resolution for adoption, which motion was seconded by Peter Reynolds. A copy of the full text of the resolution is recorded following these minutes.

The reports and process of the following Town boards were explained by First Selectman Richard Barlow which reports and processes recommended the project appropriation and borrowing authorization: the Board of Selectmen and the Board of Finance. The Capital Improvement Projects Study group identified projects and placed them in three tiers: pavement management and roofs fell into tier 1, the highway garage and track fell into tier 2, and the Town Hall ADA and Powder Mill Road site line project fell into tier 3. The Permanent Municipal Building Committee reviewed the projects and the tier 1 & 2 projects were subsequently forwarded for endorsement by the Board of Selectmen and Board of Education and approved by the Board of Finance. The pavement management and highway garage projects which were combined as one question are not up for discussion this evening and are anticipated to be brought before the voters again in the spring of 2013. Richard Kirby, the architect from Kaestle Boos Associates, then identified and reviewed the conditions of the four roofs and local regulatory approvals.

**Item 2. (Athletic Facilities, Parking Lot and Entranceway Improvements at Canton High School)**

The Moderator called for the presentation of the resolution warned under item 1 of the notice appropriating \$3,615,000 for Canton High School athletic facilities, parking lot and entranceway improvements. Upon motion duly made, seconded and adopted, the reading of the full text of the resolution into the minutes was waived, copies of the resolution having been made available to those in attendance.

Richard Barlow moved the resolution for adoption, which motion was seconded by Peter Reynolds. A copy of the full text of the resolution is recorded following these minutes.



**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 24, 2012**

Continued:

The reports and process of the track were explained by Superintendent of Schools Kevin Case. In 2008 a Master Plan of Recreation was completed which indicated a need for more fields. BOE and BOS created a project outline for the track project and hired Malone & MacBroom to create a feasibility study for the project. Vince MacDermott of Malone & MacBroom presented the details of the plan and the local regulatory approvals.

The Moderator then stated that the meeting was open for discussion of the foregoing resolutions.

There were no comments.

**Item 3: (Adjournment to Referendum Vote)**

Richard Barlow presented the following resolution which was seconded by Ken Humphrey: RESOLVED, that this town meeting be adjourned to a referendum vote on the resolutions considered pursuant to items 1 through 2 inclusive of the Town Meeting Notice, to be held on Tuesday, November 6, 2012 between the hours of 6:00 A.M. and 8:00 P.M. at the polling places indicated in the Notice.

The resolution was adopted by a voice vote.

The Moderator declared that the town meeting was adjourned to a referendum vote and that the resolutions would be placed upon the ballots under the headings as set out in the Notice of the Special Town Meeting. Voters approving a resolution will vote "Yes" and those opposing said resolution will vote "No". Electors and voters qualified to vote in town meetings who are not electors will vote at: Canton Town Hall, 4 Market Street, Canton, Connecticut. Absentee ballots will be available from the Town Clerk's office.

The town meeting adjourned at 7:54 P.M. for a referendum vote on the resolutions under items 1 through 2 inclusive of the Notice.

**Various Roof Replacements at Town and School Facilities**

RESOLVED, that the Town Meeting consider and act upon the following resolution which the Board of Selectmen recommends be approved:

**RESOLUTION OF TOWN MEETING  
APPROPRIATING \$3,236,575 FOR REPLACEMENT OF ALL OR PORTIONS OF THE  
ROOFS AT VARIOUS TOWN AND SCHOOL FACILITIES; AND AUTHORIZING THE  
ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE  
APPROPRIATION NOT DEFRAID FROM GRANTS  
OCTOBER 24, 2012**

RESOLVED,

1. That the Town of Canton appropriate THREE MILLION TWO HUNDRED THIRTY-SIX THOUSAND FIVE HUNDRED SEVENTY-FIVE DOLLARS (\$3,236,575) for costs in connection with the replacement of all or portions of the roofs at various town and school facilities, and related work, improvements, equipment and appurtenances, and the financing thereof. It is contemplated that the projects will include replacements of roofs at the Canton Library/Community Center at 40 Dyer

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 24, 2012**

Continued:

Avenue in Canton (estimated cost of \$541,314), at the Canton Intermediate School at 39 Dyer Avenue in Canton, including the replacement of two skylights (estimated cost of \$589,570), at the Canton High School at 76 Simonds Avenue in Canton (estimated cost of \$1,351,488), and at the Canton Cherry Brook School at 4 Barbourtown Road in Canton, including the replacement of gutters and associated downspouts (estimated cost of \$699,204), and financing costs (estimated cost of \$54,999). The appropriation may be spent for design and construction costs, appurtenances, equipment, materials, testing and inspection costs, engineering and other consultant fees, legal fees, net temporary interest and other financing costs, and other expenses related to the projects or their financing. The Permanent Municipal Building Committee shall determine the scope and particulars of each of the projects, and may reduce or modify the scope of each of the projects; and the entire appropriation may be spent on the reduced or modified projects. The Town anticipates receiving a grant from the State of Connecticut for approximately 35% of the eligible costs of the roof replacements at the school facilities.

2. That the Town issue its bonds, notes or temporary notes in an amount not to exceed THREE MILLION TWO HUNDRED THIRTY-SIX THOUSAND FIVE HUNDRED SEVENTY-FIVE DOLLARS (\$3,236,575) to finance the appropriation for the projects. The amount of bonds or notes issued shall be reduced by the amount of grants received by the Town for the project and applied to defray the above appropriation. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or temporary notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes and the receipt of grants for the projects. The amount of the temporary notes outstanding at any time shall not exceed THREE MILLION TWO HUNDRED THIRTY-SIX THOUSAND FIVE HUNDRED SEVENTY-FIVE DOLLARS (\$3,236,575). The temporary notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The temporary notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the temporary notes do not mature within the time permitted by said Section 7-378.

4. That the First Selectman and the Treasurer of the Town shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 24, 2012**

Continued:

sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the projects. The First Selectman and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the First Selectman and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

7. That the Municipal Permanent Building Committee is authorized to act as a school building committee for each of the projects at school facilities and is vested with the following powers and duties: (a) to approve design and construction expenditures for each of such projects, including without limitation costs of preparation of schematic drawings and outline specifications for each of such projects; (b) to contract with architects, engineers, contractors and others in the name and on behalf of the Town to complete each of such projects; and (c) to exercise such other powers as are necessary or appropriate to complete each of such projects. Necessary expenses of the Committee shall be included in the cost of the projects.

8. That the Board of Education is authorized to apply for and accept or reject state grants for each of the projects at school facilities. The Board of Education is authorized to file applications with the State Board of Education for each of such projects, to execute grant agreements for each of such projects, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing each of such projects, and to take any other actions necessary to obtain such grants or to implement such grant agreements.

9. That the First Selectman, or other proper officer or official of the Town, is authorized to apply for and accept or reject state grants for any of the projects at Town facilities, and to take any other actions necessary to obtain such grants or to implement such grant agreements. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes issued to finance the projects.

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 24, 2012**

Continued:

10. That the Board of Selectmen, the First Selectman, the Treasurer, the Chief Administrative Officer, the Board of Education, the Municipal Permanent Building Committee, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to construct and complete the projects and to issue bonds, notes or temporary notes and obtain grants to finance the aforesaid appropriation.

FURTHER RESOLVED, that a Special Town Meeting be held on October 24, 2012 at 7:00 p.m. at the Canton High School Auditorium, 76 Simonds Avenue in Canton to consider and act upon the above resolution.

FURTHER RESOLVED, that the Board of Selectmen hereby determine that action on the aforesaid resolution shall be by submission to the voters at referendum to be held on November 6, 2012 between the hours of 6:00 a.m. and 8:00 p.m., in conjunction with the election to be held on that date, in the manner provided by Section 7-7 of the Connecticut General Statutes, Revision of 1958, as amended, and the procedures set out in subsection (b) of Section 9-369d of the Connecticut General Statutes, which procedures are hereby chosen and approved in accordance with subsection (b)(1) of said statute. Electors and voters qualified to vote at town meeting who are not electors shall vote at the Canton Town Hall, 4 Market Street, in Canton. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, That said resolution shall be placed upon the ballots under the following heading:

"SHALL THE TOWN OF CANTON APPROPRIATE \$3,236,575 FOR REPLACEMENT OF ALL OR PORTIONS OF THE ROOFS AT VARIOUS TOWN AND SCHOOL FACILITIES; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAIDED FROM GRANTS?"

YES

NO"

FURTHER RESOLVED, that due and proper notice of the Special Town Meeting to be held on October 24, 2012 and the Referendum to be held on November 6, 2012 be given, and that notice of said Referendum be included in the Notice of the election to be held on November 6, 2012.

FURTHER RESOLVED, that, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding said resolution and the Chief Administrative Officer is authorized to prepare additional explanatory materials regarding said resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

**Athletic Facilities, Parking Lot and Entranceway Improvements at Canton High School**

RESOLVED, that the Town Meeting consider and act upon the following resolution which the Board of Selectmen recommends be approved:

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 24, 2012**

Continued:

**RESOLUTION OF TOWN MEETING  
APPROPRIATING \$3,615,000 FOR ACQUISITION OF THE SITE FOR AND DESIGN,  
CONSTRUCTION, EQUIPPING AND FINANCING OF ATHLETIC FACILITIES,  
PARKING LOT AND ENTRANCEWAY IMPROVEMENTS AT CANTON HIGH  
SCHOOL; AND AUTHORIZING THE ISSUE OF BONDS AND NOTES IN THE SAME  
AMOUNT TO FINANCE THE APPROPRIATION  
OCTOBER 24, 2012**

RESOLVED,

1. That the Town of Canton appropriate THREE MILLION SIX HUNDRED FIFTEEN THOUSAND DOLLARS (\$3,615,000) for costs in connection with the design, construction, equipping and financing of athletic facilities, parking lot and entranceway improvements at the Canton High School, 76 Simonds Avenue in Canton, and related work, improvements, equipment and appurtenances. It is contemplated that the project will include an all-weather track field having six lanes with an eight lane sprint section, a multipurpose, synthetic turf surfaced athletic field located within the confines of the track prepped for future amenities to include lighting prepped for future amenities to include lighting, reconfiguration of the parking lot and entranceway, new lighting, drainage and landscaping, and will be completed substantially in accordance with the preliminary plan entitled "Schematic Layout Plan, Canton High School, Athletic Field Study and Design, 76 Simonds Avenue, Canton, Connecticut", prepared by Milone & MacBroom and dated July 31, 2012. The appropriation may be spent for design and construction costs, appurtenances, equipment, materials, testing and inspection costs, surveying, engineering and other consultant fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project or its financing. The Permanent Municipal Building Committee shall determine the scope and particulars of the project, and may reduce or modify the scope of the project; and the entire appropriation may be spent on the reduced or modified project.

2. That the Town issue its bonds, notes or temporary notes in an amount not to exceed THREE MILLION SIX HUNDRED FIFTEEN THOUSAND DOLLARS (\$3,615,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or temporary notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes and the receipt of grants for the project. The amount of the temporary notes outstanding at any time shall not exceed THREE MILLION SIX HUNDRED FIFTEEN THOUSAND DOLLARS (\$3,615,000). The temporary notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The temporary notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the temporary notes do not mature within the time permitted by said Section 7-378.

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 24, 2012**

Continued:

4. That the First Selectman and the Treasurer of the Town shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The First Selectman and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the First Selectman and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

7. That the Board of Selectmen, the First Selectman, the Treasurer, the Chief Administrative Officer, the Board of Education, the Municipal Permanent Building Committee, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to construct and complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

FURTHER RESOLVED, that a Special Town Meeting be held on October 24, 2012 at 7:00 p.m. at the Canton High School Auditorium, 76 Simonds Avenue in Canton to consider and act upon the above resolution.

FURTHER RESOLVED, that the Board of Selectmen hereby determine that action on the aforesaid resolution shall be by submission to the voters at referendum to be held on November 6, 2012 between the hours of 6:00 a.m. and 8:00 p.m., in conjunction with the election to be held on that date,

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD OCTOBER 24, 2012**

Continued:

in the manner provided by Section 7-7 of the Connecticut General Statutes, Revision of 1958, as amended, and the procedures set out in subsection (b) of Section 9-369d of the Connecticut General Statutes, which procedures are hereby chosen and approved in accordance with subsection (b)(1) of said statute. Electors and voters qualified to vote at town meeting who are not electors shall vote at the Canton Town Hall, 4 Market Street, in Canton. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, That said resolution shall be placed upon the ballots under the following heading:

"SHALL THE TOWN OF CANTON APPROPRIATE \$3,615,000 FOR ACQUISITION OF THE SITE FOR AND DESIGN, CONSTRUCTION, EQUIPPING AND FINANCING OF ATHLETIC FACILITIES, PARKING LOT AND ENTRANCEWAY IMPROVEMENTS AT CANTON HIGH SCHOOL; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?"

YES

NO"

FURTHER RESOLVED, that due and proper notice of the Special Town Meeting to be held on October 24, 2012 and the Referendum to be held on November 6, 2012 be given, and that notice of said Referendum be included in the Notice of the election to be held on November 6, 2012.

FURTHER RESOLVED, that, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding said resolution and the Chief Administrative Officer is authorized to prepare additional explanatory materials regarding said resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

**TOWN OF CANTON  
NOVEMBER 6, 2012 STATE ELECTION**

The Electors of the Town of Canton are hereby warned to meet at 4 Market Street, Canton, CT on Tuesday, November 6, 2012, for the following purposes:

1. To cast their votes for Presidential and Vice-Presidential electors, United States Senator, Representative in Congress, State Senator, State Representative, and Registrar of Voters.
2. In addition, in accordance with Canton Town Charter Sec 3.06, a Special Town Meeting held on October 24, 2012, was adjourned to referendum resulting in the following questions being placed on the ballot:

**Question #1**

SHALL THE TOWN OF CANTON APPROPRIATE \$3,236,575 FOR REPLACEMENT OF ALL OR PORTIONS OF THE ROOFS AT VARIOUS TOWN AND SCHOOL FACILITIES; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAIDED FROM GRANTS?

**Question #2**

SHALL THE TOWN OF CANTON APPROPRIATE \$3,615,000 FOR ACQUISITION OF THE SITE FOR AND DESIGN, CONSTRUCTION, EQUIPPING AND FINANCING OF ATHLETIC FACILITIES, PARKING LOT AND ENTRANCEWAY IMPROVEMENTS AT CANTON HIGH SCHOOL; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?

Explanatory text for each question is available on the Town website at [www.townofcantonct.org](http://www.townofcantonct.org), at the Town Clerk's Office and at the Canton Public Library.

The location of the polling place is at the Canton Town Hall, 4 Market Street, Canton, CT. Voting machines will be used. The polls will be opened at six o'clock in the morning (6:00 a.m.) and will remain open until eight o'clock in the evening (8:00 p.m.).

Dated at Canton, Connecticut, this 23rd day of October, 2012.  
Linda Smith, Canton Town Clerk

**November 6, 2012 Election & Referendum Results**

	<u><b>Yes</b></u>	<u><b>No</b></u>
<b>Question #1</b>	3992	1149
SHALL THE TOWN OF CANTON APPROPRIATE \$3,236,575 FOR REPLACEMENT OF ALL OR PORTIONS OF THE ROOFS AT VARIOUS TOWN AND SCHOOL FACILITIES; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAIDED FROM GRANTS?		
<b>Question #2</b>	3034	2112
SHALL THE TOWN OF CANTON APPROPRIATE \$3,615,000 FOR ACQUISITION OF THE SITE FOR AND DESIGN, CONSTRUCTION, EQUIPPING AND FINANCING OF ATHLETIC FACILITIES, PARKING LOT AND ENTRANCEWAY IMPROVEMENTS AT CANTON HIGH SCHOOL; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?		



**TOWN OF CANTON  
NOVEMBER 6, 2012 STATE ELECTION**

Continued:

	<b><u>Total</u></b>
<b>Presidential Elector for:</b>	
Romney and Ryan	2742
Obama and Biden	2967
Anderson and Rodriguez	21
Johnson and Gray	61
Stein and Honkala (Write In)	10
<b>United States Senator:</b>	
Linda E. McMahan	2723
Christopher S. Murphy	2824
Paul Passarelli	94
Jeff Russell (Write In)	1
<b>Representatives in Congress:</b>	
Andrew Roraback	2781
Elizabeth Esty	2688
John Pistone (Write In)	3
<b>State Senator:</b>	
Kevin Witkos	3710
Daniel J. Seger	1846
<b>State Representative:</b>	
Timothy B. LeGeyt	3832
David Pena	1715
<b>Registrar of Voters:</b>	
Jack Miner	2862
Lynn Homan	2382

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, December 12, 2012**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, December 12, 2012 at 7:00 PM in the multi-purpose room located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton appropriate an additional \$400,000 from the undesignated fund balance to the Capital Improvement Account entitled Mills Pond Pool – Evaluation and Improvements, for the purpose of funding capital improvements to the municipal pool located at Mills Pond Park?
2. Shall the Town of Canton appropriate an additional \$275,000 from the undesignated fund balance to the Capital Improvement Account entitled Fire - New Apparatus for the purpose of partially funding a new fire engine for the Canton Volunteer Fire and EMS Department?
3. Shall the Town of Canton accept a Small Cities / Community Development Block Program Grant in the amount of \$500,000 for the purpose of funding improvements to the senior housing complex located at 21 Dowd Avenue, Canton.

Dated at Canton, Connecticut this 4th day of December, 2012

Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on December 4, 2012, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on December 6, 2012, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on December 4, 2012, I caused to be posted on the Town's website, and all other places designated by Charter, a copy of said warning and notice.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on December 12, 2012.

*Richard J. Barlow*

Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, December 12, 2012**

A Special Town Meeting of the Town of Canton was held on Wednesday, December 12, 2012, at 7:00 p.m. in the Multi-purpose Room of the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on

1. Shall the Town of Canton appropriate an additional \$400,000 from the undesignated fund balance to the Capital Improvement Account entitled Mills Pond Pool – Evaluation and Improvements, for the purpose of funding capital improvements to the municipal pool located at Mills Pond Park?

Seconded: David Gilchrist

Brian Wilson, Park & Recreation Director, presented information regarding the motion. One year ago a site analysis was done on the 39 year old pool structure. Many issues were identified which need to be addressed. Renovation as opposed to completely replacing the pool would include replacement of the concrete decking, repair the shell of the pool and replacement of the filtration system. These renovations and the \$400K appropriation would extend the life of the pool for 10 to 15 years giving the Town additional time to look at further options down the road.

Comment:

Pat Juhl-44 Center Street

John Sharp-18 Allen Plane

Ben Holden-20 Boulder Ridge

Cameron Coates-82 Torrington Ave

Janet Babbitt-52 Atwater Road

Chris Eckert-22 Camille Lane

The motion passed unanimously with a voice vote.

Richard Barlow moved that the meeting consider and take action on

2. Shall the Town of Canton appropriate an additional \$275,000 from the undesignated fund balance to the Capital Improvement Account entitled Fire - New Apparatus for the purpose of partially funding a new fire engine for the Canton Volunteer Fire and EMS Department?

Seconded: David Gilchrist

Craig Robbins, Deputy Chief of Fire/EMS, presented information regarding the motion. The Fire/EMS Department came up with a long range plan to replace all the apparatus. Significant repairs need to be made to some of the trucks. Two vehicles have been offline for about 30 days in the last 6 months. Significant repairs need to be done. This appropriation would replace those two apparatus. The low bidder has been secured and we are confident that we are getting the best price for this truck.

Comments:

Steven LaPointe-317 Cherry Brook Road

Bill volovski-47 Gildersleeve Ave

Michele Weinberg-32 Hoffmann Road

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, December 12, 2012**

Continued:

The motion passed unanimously with a voice vote.

Richard Barlow moved that the meeting consider and take action on

3. Shall the Town of Canton accept a Small Cities / Community Development Block Program Grant in the amount of \$500,000 for the purpose of funding improvements to the senior housing complex located at 21 Dowd Avenue, Canton.

Seconded: Chris Eckert

Jeff Shea, Project Administrator, presented information regarding the motion. This grant was applied for by the Town in conjunction with the Canton Housing Authority early in 2012. The funds are from a federal program for housing rehab. The work will be done at 21 Dowd Ave which holds 40 low/moderate rental income units. The grant is the second phase of a project that was completed in 2009. Sixteen units were completed as part of the initial phase. Fourteen additional units will be rehabbed with this grant in addition to improvements made to the community center, handicapped accessibility to the exterior, site improvements and the installation of an emergency generator.

Comments:

Myles Angell- 57Gildersleeve Ave

The motion passed unanimously with a voice vote.

There being no further business, Chris Eckert made a motion to adjourn. Seconded by Ken Humphrey.

The meeting adjourned at 7:35pm

Linda Smith

Linda Smith, Town Clerk

Received for record 12/13/12

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
ANNUAL TOWN MEETING  
Wednesday, January 16, 2013**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that the Annual Town Meeting will be commenced on Wednesday, January 16, 2013 at 7:00 p.m. in the Town Hall Auditorium, 4 Market Street, Collinsville, Connecticut, to:

HOLD A DISCUSSION on the implementation of the Connecticut Main Street program in Canton.

In accordance with the Town Charter, no binding votes will be taken.

Dated at Canton, Connecticut this 8th day of January, 2013

Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on January 8, 2013, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on January 10, 2013, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 8, 2013, I caused to be posted on the Town's website, and all other places designated by Charter, a copy of said warning and notice.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on January 16, 2013.

*Richard J. Barlow*

Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT  
ANNUAL TOWN MEETING  
Wednesday, January 16, 2013**

The Annual Town Meeting of the Town of Canton was held on Wednesday, January 16, 2013, at 7:00 p.m. in the Canton Town Hall Auditorium, 4 Market Street, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

In accordance with the Town Charter, no binding votes were taken. Advisory votes were available, however, under section 3.04 of the Town Charter.

Richard Barlow welcomed all in attendance and introduced the Annual Report Ending June 30, 2012. It was dedicated to Town employees and resident who volunteered to provide essential public services during the 2011 storms (Tropical Storm Irene and Storm Alfred). He then moved that the meeting discuss the implementation of the Connecticut Main Street program in Canton.

Kevin Jackson from the Canton Economic Development Agency provided background on the EDA's mission and the strategies they use to attain the goal of a strong economy in the Town of Canton. The EDA strives for four objectives for the Town: jobs, growth, preservation and a growing tax base.

Kimberly Parsons Whitaker, from the CT Main Street program, summarized the program's four point approach to revitalization: restoring civic value, restoring physical value, restoring social value, and restoring economic value. She emphasized that commercial districts must be managed in order to maintain a vibrant downtown neighborhood. For every dollar invested in the management of the district, \$73.13 is put back into the center.

Eric Jackson, of the Collinsville Historic District Commission and member of the former Temporary Study Committee on Pedestrian and Vehicular Safety, discussed how the Commission is committed to the CT Main Street Program. He recognized Collinsville as a neighborhood with 'walkability' and resiliency despite economic and weather challenges. He reviewed all that Collinsville has to offer including the fact that it is a Local Historic District which protects and preserves the structures within. The Commission sees value in the CT Main Street Program and believes the Program's four point approach aligns well with them. They do want, however, the CT Main Street Program to consider the concerns and needs of the residents in the area. Current and future businesses should have value to both residents and visitors.

Amy Parchen from the Canton EDA provided examples from her past experience living in Ohio of the Main Street Program and how it could be applied to Canton. She saw real gains in Ohio and the development of a coalition of volunteerism between the town government, its residents, chamber of commerce, business owners, and civic and religious organizations. The Main Street Program helps build these partnerships.

Town Planner Neil Pade provided a summary of the Town Commercial Center Plan which provides for streetscape and other improvements to Collinsville to stimulate activity for local businesses. A grant has been applied for to fund these improvements. Collinsville pedestrian environment with a mix of many different activities: residential, retail, office, government, community and entertainment. There have been numerous planning initiatives and studies done. Mr. Pade presented the proposed improvement plan for the area. There is an effort being made to connect the Main Street and River Street businesses and to organize the parking that we currently have to increase capacity without additional surface. The traffic light at the intersection of Front Street and Bridge Street was also discussed. This light, which the Town will get at no cost from the State, will go out to bid this year.

**TOWN OF CANTON, CONNECTICUT  
ANNUAL TOWN MEETING  
Wednesday, January 16, 2013**

Continued:

Comments were made by:

Kim Hathaway - 37 Trailsend Drive and owner of the Blue House on Route 44

Sean Cole – 15 Stanwich Lane, Burlington, and owner of the Yoga Center of Collinsville

Jim Keane – 32 Freedom Drive

Carol Ackerman – owner of Carol & Co

Alan Weiner – 9 High Street

Larry Minichiello – 35 Maple Ave

Bob Bessell – 4 South Street

There being no further comments or questions, Richard Barlow made a motion to adjourn. Seconded by Kristina Oswald.

The meeting adjourned at 8:17pm

Linda Smith

Linda Smith, Town Clerk

Received for record 1/17/13

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Tuesday, February 19, 2013**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Tuesday, February 19, 2013 at 7:00 PM in the Canton High School Auditorium, 76 Simonds Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton hire an independent consultant at a cost not to exceed \$12,500 from the Mills Pond Pool Evaluation and Improvements Account to conduct a feasibility study on enclosing the municipal pool located at Mills Pond Park with a removable structure that would allow for year round operation and expanded aquatic programming?

Dated at Canton, Connecticut this 6th day of February, 2013

Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on February 7, 2013, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on February 12, 2013, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on February 7, 2013, I caused to be posted on the Town's website, and all other places designated by Charter, a copy of said warning and notice.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on February 19, 2013.

*Richard J. Barlow*

Richard J. Barlow  
First Selectman



**TOWN OF CANTON, CONNECTICUT**  
**SPECIAL TOWN MEETING**  
**Tuesday, February 19, 2013**

A Special Town Meeting of the Town of Canton was held on Tuesday, February 19, 2013, at 7:00 p.m. at the Canton High School Auditorium, 76 Simonds Ave, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:05 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Robert Miller moved that the meeting:

Hire an independent consultant at a cost not to exceed \$12,500 from the Mills Pond Pool Evaluation and Improvements Account to conduct a feasibility study on enclosing the municipal pool located at Mills Pond Park with a removable structure that would allow for year round operation and expanded aquatic programming?

The Motion was seconded by Frank Culkin.

Brian Wilson, Park & Recreation Director, presented the reasons for a feasibility study. In September 2012, he and Robert Miller attended a pool conference held by USA Swimming, the governing body for the sport of amateur through Olympic swimming. This conference emphasized eliminating the closure of pools across the country for lack of funding. Because of the short swim season in the Northeast, pools are difficult to operate without a financial loss and are often the first thing on the chopping block (among other Park & Rec items) at budget season. USA Swimming put together a model of how to keep pools open year round. A feasibility study is needed to determine if it is a viable option for Canton. The \$12,500 in funding for the study is already in the CIP designated for the pool. A separate \$400,000 has already been approved for improvements and renovation to the facility. One of the benefits to a year-round facility would be the possibility of making it financially sustainable instead of its current situation where we lose \$50,000 on its annual operation. Mr. Wilson emphasized that we were only voting now on whether or not to conduct a study, not whether or not we should cover the pool for year-round use.

Questions and comments were made by:

1. Richard Barlow-321 Cherry Brook Road
2. Sarah Faulkner-25 Dyer Ave
3. Frank Plona-29 Country Lane
4. Robert Miller-35 Pheasant Hill Road
5. David Sinish-20 Dyer Ave
6. Ben Holden-20 Boulder Ridge
7. Larry Minichiello-35 Maple Ave
8. Christopher Eckert-22 Camille Lane
9. Meredith Pickett-20 Birch Knoll Road
10. Rebecca Andrews-7 Mills Lane
11. Diana DelGuidice-7 Noja Trail
12. Ken Perks-97 Andrew Drive
13. Larry Litton-24 Pheasant Hill Road
14. Lowell Humphrey-19 Canton Valley Circle
15. Bob Bessell-4 South Street
16. Jeff McLellan-3 Bidwell Farms road
17. Jan Tanner-30 Bunker Hill Road
18. Lorinda Pane-5 Olson road
19. Mark Pickett-20 Birch Knoll Road

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Tuesday, February 19, 2013**

Continued:

There being no further comments, a motion was made by Richard Barlow to hold the vote via paper ballot. The motion was seconded by Ben Holden and carried by a voice vote.

The results of the vote are as follows:

106 YES  
38 NO

There being no further business, a motion to adjourn was made and seconded.

The meeting adjourned at 8:44 pm

Linda Smith

Linda Smith, Town Clerk  
Received for record 2/20/13

Linda Smith

Linda Smith, Town Clerk

**TOWN OF CANTON  
NOTICE OF  
SPECIAL TOWN MEETING - MAY 9, 2013  
REFERENDUM – MAY 22, 2013**

A special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Canton, Connecticut, will be held at the Canton High School Auditorium, 76 Simonds Avenue, in Canton, Connecticut, on Thursday, May 9, 2013 at 7:00 p.m. for the following purposes:

1. To consider a resolution,

(a) to appropriate \$5,400,000 for costs in connection with the acquisition of the site for and design, construction and equipping of an approximately 20,000 square foot municipal highway garage to be located on an approximately 4.75 acre parcel of land now or formerly owned by Canton Commerce Associates LLC, known as 325 Commerce Drive in Canton, and related work, improvements, equipment and appurtenances. It is contemplated that the project will include garage bays, mechanic bay or bays, a wash bay, office space, a lunch room, locker spaces, an exterior refueling area and a salt shed. The appropriation may be spent for acquisition, design and construction costs, appurtenances, equipment, materials, testing and inspection costs, surveying, engineering and other consultant fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project or its financing. The Permanent Municipal Building Committee shall be authorized to determine the scope and particulars of the project, and may reduce or modify the scope of the project; and the entire appropriation may be spent on the reduced or modified project;

(b) to authorize the issue of bonds or notes of the Town in an amount not to exceed \$5,400,000 to finance the appropriations for the project, and to authorize the issue of temporary notes of the Town in an amount not to exceed \$5,400,000 in anticipation of such bonds or notes and the receipt of grants; to authorize the First Selectman and the Treasurer of the Town to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes and temporary notes, and to perform all other acts which are necessary or appropriate to issue the bonds or notes and temporary notes; to take such action to allow temporary advances of available funds which the Town reasonably expects will be reimbursed from the proceeds of borrowings; and to authorize the First Selectman and the Treasurer to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes and temporary notes authorized by the resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years and to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes and temporary notes; and

(c) to authorize the Board of Selectmen, the First Selectman, the Treasurer, the Chief Administrative Officer, the Permanent Municipal Building Committee, and other proper officers and officials of the Town to take all other action which is necessary or desirable to construct and complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

2. To consider a resolution,

(a) to appropriate \$6,000,000 for costs in connection with various portions of the roadway and drainage improvements and rehabilitation described in the Town's 2010 Pavement Management Study and as to be determined by the Chief Administrative Officer, and related work, improvements,

**TOWN OF CANTON  
NOTICE OF  
SPECIAL TOWN MEETING - MAY 9, 2013  
REFERENDUM – MAY 22, 2013**

Continued:

equipment and appurtenances, and the financing thereof. Of the \$6,000,000 appropriation, \$55,000 shall be allocated for costs in connection with the issuance of bonds or notes and temporary notes to finance all or a portion of both this \$6,000,000 appropriation and, if approved by the voters, the \$5,000,000 appropriation for the acquisition of the site for and design, construction and equipping of a municipal highway garage. The appropriation may be spent for design and construction costs, appurtenances, equipment, materials, testing and inspection costs, surveying, engineering and other consultant fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project or its financing. The Chief Administrative Officer shall be authorized to determine the scope and particulars of the project, and may reduce or modify the scope of the project; and the entire appropriation may be spent on the reduced or modified project;

(b) to authorize the issue of bonds or notes of the Town in an amount not to exceed \$6,000,000 to finance the appropriations for the project, and to authorize the issue of temporary notes of the Town in an amount not to exceed \$6,000,000 in anticipation of such bonds or notes and the receipt of grants; to authorize the First Selectman and the Treasurer of the Town to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes and temporary notes, and to perform all other acts which are necessary or appropriate to issue the bonds or notes and temporary notes; to take such action to allow temporary advances of available funds which the Town reasonably expects will be reimbursed from the proceeds of borrowings; and to authorize the First Selectman and the Treasurer to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes and temporary notes authorized by the resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years and to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes and temporary notes; and

(c) to authorize the Board of Selectmen, the First Selectman, the Treasurer, the Chief Administrative Officer, and other proper officers and officials of the Town to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

3. Pursuant to Section 7-7 of the General Statutes to adjourn said town meeting at its conclusion and to submit the resolutions to be presented under items 1 and 2 of this Notice to referendum vote on Wednesday, May 22, 2013, between the hours of 6:00 A.M. and 8:00 P.M. Electors and persons qualified to vote in town meetings who are not electors shall vote at the following polling place: Canton Town Hall, 4 Market Street, Canton, Connecticut. Absentee ballots will be available from the Town Clerk's office.

The aforesaid resolutions will be placed on the ballots under the following headings, respectively:

**TOWN OF CANTON  
NOTICE OF  
SPECIAL TOWN MEETING - MAY 9, 2013  
REFERENDUM – MAY 22, 2013**

Continued:

“SHALL THE TOWN OF CANTON APPROPRIATE \$5,400,000 FOR ACQUISITION OF THE SITE FOR AND DESIGN, CONSTRUCTION AND EQUIPPING OF A MUNICIPAL HIGHWAY GARAGE; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?

“SHALL THE TOWN OF CANTON APPROPRIATE \$6,000,000 FOR ROADWAY AND DRAINAGE IMPROVEMENTS AND REHABILITATION; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?

Voters approving a resolution will vote “Yes” and those opposing the resolution will vote “No.”

**THE COMPLETE TEXTS OF THE RESOLUTIONS TO BE PRESENTED UNDER ITEMS 1 AND 2 OF THIS NOTICE ARE ON FILE AND AVAILABLE AT THE OFFICE OF THE TOWN CLERK FOR PUBLIC INSPECTION DURING REGULAR BUSINESS HOURS.**

Dated at Canton, Connecticut, this 29th day of April, 2013.

Board of Selectmen

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I HEREBY CERTIFY that on April 29, 2013, I left a copy of the foregoing warning and notice of a Special Town Meeting of the Town of Canton, Connecticut, with Linda Smith, its Town Clerk.

I FURTHER CERTIFY that I caused a copy of said warning and notice to be published in The Hartford Courant, a newspaper having a general and substantial circulation in said Town, on May 1, 2013.

I FURTHER CERTIFY that I caused a copy of said warning and notice to be posted on the Town’s website at [www.townofcantonct.org](http://www.townofcantonct.org) on April 29, 2013.

I FURTHER CERTIFY that on April 29, 2013, I caused to be set upon the signpost or other exterior place nearest the office of the Town Clerk and at all other places and signposts designated by the Town a written copy of said warning and notice signed by the Selectmen.

I FURTHER CERTIFY that all of the above acts were done at least five calendar days before the holding of said meeting on May 9, 2013, not including the day of the meeting in the count of days of notice given.

*Richard J. Barlow*  
Richard J. Barlow  
First Selectman

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD MAY 9, 2013**

A Special Town Meeting of the electors and citizens qualified to vote in town meetings of the Town of Canton, Connecticut, was held at the Canton High School Auditorium, 76 Simonds Avenue in Canton, Connecticut, on May 9, 2013 at 7:00 P.M.

Lorinda Pane was chosen as moderator of the meeting and Linda Smith acted as Clerk.

Upon motion duly made by Ben Holden, seconded by Chris Winsor and adopted by voice vote, the full reading of the notice of the meeting was waived. The notice was published in The Hartford Courant on May 1, 2013, and is recorded in these records immediately preceding these minutes.

**Item 1. (Municipal Highway Garage)**

The Moderator called for the presentation of the resolution warned under item 1 of the notice appropriating \$5,400,000 for municipal highway garage site acquisition and construction. Upon motion duly made by Richard Barlow, seconded by Karen Berry and adopted by voice vote, the reading of the full text of the resolution into the minutes was waived, copies of the resolution having been made available to those in attendance.

Richard Barlow moved the resolution for adoption, which motion was seconded by Karen Berry. A copy of the full text of the resolution is recorded following these minutes.

The Moderator stated that since the Selectmen of the Town on their own initiative, had designated this item for submission to the voters in the manner provided by Section 7-7 of the General Statutes, it will be necessary to order a referendum on the resolution and adjourn this meeting after a reasonable discussion.

Richard Barlow outlined a brief history of the highway garage relocation project. Using a power point presentation (attached), Jeff Alberti, consulting engineer from Weston & Sampson, spoke in detail about the six year history of the project. Robert Skinner, Chief Administrative Officer, reviewed the Board of Finance approval of the project, the appraisals on the property, the tax impact on debt service (attached) and the bonding timeline & interest rates.

The Moderator then stated that the meeting was open for discussion of the foregoing resolution.

Comments were made by:

Chris Budnick-11 Orchard Hill Road  
David Elliot-25 Country Lane  
Joe Wire-5 Collins View Road  
Robert Riberdy-41 Westwood Drive  
Larry Litton-24 Pheasant Hill Road  
Pamela Sutton-Hall-147 Indian Hill Road  
Mike Ausere-21 Pheasant Hill Road  
Andy Reid-7 Livingston Road  
Ben Holden-20 Boulder Ridge  
Lane Spero-32 Hoffmann Road  
David Sinish-20 Dyer Ave  
Alan Weissman-71 Bart Drive  
Jim Keane-32 Freedom Drive  
Bill Volovski-47 Gildersleeve Ave

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD MAY 9, 2013**

Continued:

Tom Richardson-12A Freedom Drive  
Ann Schaefer Reid-7 Livingston Road  
Todd Biondo-40 Pheasant Hill Road  
Paula Gladu Morabito-62 Bart Drive  
Gary Tong-42 Bart Drive  
Andrew Charron-31 Bart Drive  
Glenn Arnold-11 Bart Drive  
Ken Humphrey-250 East Hill Road  
Kevin Jackson-86 Atwater Road  
Guerry Dotson-109 Torrington Ave  
Elizabeth Haynes-2 Collins View Road  
Missy Zils-161 Morgan Road  
Marjory Harmon-68 Simonds Ave

There being no further discussion, the meeting moved on to Item 2.

**Item 2. (Roadway and Drainage Improvements and Rehabilitation)**

Upon motion duly made by Richard Barlow, seconded by Chris Winsor and adopted by voice vote, the reading of the full text of the resolution into the minutes was waived. Copies of the resolution have been made available to those in attendance.

Richard Barlow moved the resolution for adoption, which motion was seconded by Chris Winsor. A copy of the full text of the resolution is recorded following these minutes.

The Moderator stated that since the Selectmen of the Town on their own initiative, had designated this item for submission to the voters in the manner provided by Section 7-7 of the General Statutes, it will be necessary to order a referendum on the resolution and adjourn this meeting after a reasonable discussion.

Using a power point presentation (attached), Jeff Shea, Project Administrator, spoke in detail about the pavement management study. Robert Skinner, Chief Administrative Officer, reviewed the tax impact of debt service (attached).

The Moderator then stated that the meeting was open for discussion of the foregoing resolution.

Comments were made by:  
Mike Ausere-21 Pheasant Hill Road

There being no further discussion, the meeting moved on to Item 3.

**Item 3: (Adjournment to Referendum Vote)**

Richard Barlow presented the following resolution which was seconded by Ken Humphrey:

**MINUTES OF SPECIAL TOWN MEETING  
OF THE TOWN OF CANTON  
HELD MAY 9, 2013**

Continued:

RESOLVED, that this town meeting be adjourned to a referendum vote on the resolutions considered pursuant to items 1 and 2 of the Town Meeting Notice, to be held on May 22, 2013 between the hours of 6:00 A.M. and 8:00 P.M. at the following polling place: 4 Market Street, Collinsville, CT.

The resolution was adopted by a voice vote.

The Moderator declared that the town meeting was adjourned to a referendum vote and that the resolutions would be placed upon the ballots under the headings as set out in the Notice of the Special Town Meeting. Voters approving a resolution will vote "Yes" and those opposing said resolution will vote "No". Electors and voters qualified to vote in town meetings who are not electors will vote at: Canton Town Hall, 4 Market Street, Canton, Connecticut. Absentee ballots will be available from the Town Clerk's office.

There being no further business, the town meeting adjourned at 9:55 P.M. for a referendum vote on the resolutions under items 1 and 2 of the Notice.

Linda Smith

Linda Smith, Town Clerk  
Received for record 5/10/13

Linda Smith

Linda Smith, Town Clerk



**LEGAL NOTICE**  
**ANNUAL TOWN BUDGET MEETING**  
**MONDAY, MAY 13, 2013 AT 7:00 P.M.**  
**CANTON MIDDLE/HIGH SCHOOL - AUDITORIUM**

The annual town budget meeting of all electors and those qualified to vote in Town Meetings in the Town of Canton will be held on Monday, May 13, 2013 at 7:00 p.m. in the auditorium of Canton Middle/High School, 76 Simonds Avenue, for the purpose of discussing the Board of Finance recommended budget for the fiscal year July 1, 2013 through June 30, 2014.

The budget has been successfully petitioned to a referendum. Pursuant to section 3.9 if the Canton Town Charter. Therefore, the Electors of the Town of Canton and any citizen of the United States of the age of eighteen years or more who, jointly or severally, is liable to the Town of Canton for taxes assessed against him on an assessment of not less than \$1,000 on the last completed grand list of the Town is hereby warned to meet at 4 Market Street, Collinsville, CT on Wednesday, May 22, 2013 to cast their vote on the following question:

“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2013/2014 IN THE AMOUNT OF \$35,048,745 BE APPROVED?”

In addition, the following questions shall appear on the ballot in the following form:

“SHALL THE TOWN OF CANTON APPROPRIATE \$5,400,000 FOR ACQUISITION OF THE SITE FOR AND DESIGN, CONSTRUCTION AND EQUIPPING OF A MUNICIPAL HIGHWAY GARAGE; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

“SHALL THE TOWN OF CANTON APPROPRIATE \$6,000,000 FOR ROADWAY AND DRAINAGE IMPROVEMENTS AND REHABILITATION; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Voting machines will be used. The polls will be opened at 6am and will remain open until 8pm.

**BUDGET SUMMARY**

	<b>Audited Actual</b>	<b>Revised Budget</b>	<b>Proposed Budget</b>
	<b><u>FY 2011/12</u></b>	<b><u>FY 2012/13</u></b>	<b><u>FY 2013/14</u></b>
<b>REVENUES</b>			
Property Taxes	\$ 29,773,217	\$ 29,971,966	\$ 30,627,101
Licenses, Permits & Fees	\$ 352,221	\$ 285,313	\$ 291,263
Intergovernmental Revenue	\$ 4,658,927	\$ 3,899,495	\$ 3,797,981
Local Department Revenue	\$ 603,551	\$ 280,600	\$ 318,350
Investment Income	\$ 17,629	\$ 41,500	\$ 14,050
Use of Undesignated Fund Balance	\$ -	\$ 675,000	\$ -
Other Financing Sources	\$ -	\$ -	\$ -
Total - General Fund Revenues	\$ 35,405,545	\$ 35,153,874	\$ 35,048,745
<b>EXPENDITURES</b>			
Board of Selectmen	\$ 9,218,692	\$ 9,864,379	\$ 9,378,378
Board of Education	\$ 22,613,260	\$ 23,440,402	\$ 24,148,510
Board of Finance	\$ 2,174,308	\$ 1,861,850	\$ 1,521,857
Total - General Fund Expenditures	\$ 34,006,260	\$ 35,166,631	\$ 35,048,745

Richard Ohanesian  
Chairman, Board of Finance

**LEGAL NOTICE  
ANNUAL TOWN BUDGET MEETING  
MONDAY, MAY 13, 2013 AT 7:00 P.M.  
CANTON MIDDLE/HIGH SCHOOL – AUDITORIUM**

Continued:

**RETURN OF NOTICE**

I HEREBY CERTIFY that on May 2, 2013, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on May 7, 2013, said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on May 2, 2013, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on May 13, 2013.

*Richard J. Barlow*

Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT  
ANNUAL BUDGET MEETING  
Monday, May 13, 2013**

The Annual Town Budget Meeting of the Town of Canton was held on Monday, May 13, 2013, at 7:00 p.m. in the Canton Middle/High School Auditorium, 76 Simonds Ave, Canton, CT.

David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice. Mr. Leff explained that the budget has been successfully petitioned to a referendum pursuant to section 3.9 of the Canton Town Charter. Therefore, the Electors of the Town of Canton and any citizen of the United States of the age of eighteen years or more who, jointly or severally, is liable to the Town of Canton for taxes assessed against him on an assessment of not less than \$1,000 on the last completed grand list of the Town is hereby warned to meet at 4 Market Street, Collinsville, CT on Wednesday, May 22, 2013 between the hours of 6am and 8pm.

The moderator called for discussion on the following question:

**“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2013/2014 IN THE AMOUNT OF \$35,048,745 BE APPROVED?”**

Budget presentations were made by:

Richard Ohanesian, Chairman of the Board of Finance, welcomed all in attendance. He outlined the process which begins in September/October. In November there was a Tri-Board meeting to get an update on the Grand List, labor contract status, CIP & debt schedule. Grand List growth is up .44%, a very small amount despite a very active Route 44 corridor. The Town has not been able to attract any significant development or revenue. As a result we continue to look for savings wherever possible. We have averaged 1.1% increase for the past 5 years. Budget requests from the BOE and BOS were decreased by the BOF. Overall the budget presented for the FY 2013-2014 is 1.62% increase in spending resulting in a .58 mil rate increase to a total of 27 mils. This represents a \$147 per year increase for the average homeowner with a market value of \$361,429. The BOF included the debt service in this budget of the four bonding projects: roofs and track/field (approved) and town garage & roads (to be approved at referendum 5/22/13). One hundred percent of expected claims in the medical self-insurance fund and actuarial recommended levels in the pension fund are being funded through this budget. The BOF voted 4 to 1 in favor of this budget.

Richard Barlow, First Selectman, thanked all for attending. Highlights of the BOS 2.06% spending increase include operating fixed cost increases in utilities and insurance. This comprises a major portion of the increase. The BOS is committed to improving infrastructure maintenance and energy efficiency and are reflected in the proposed budget. There are two new part time positions proposed: 10 hours per week for a Public Works Administrator and part time Teen Librarian. CIP increase is up 1%. It is a maintenance budget without any significant increases.

Leslee Hill, Chairperson of the Board of Education highlighted the BOE budget. It is a proposal that meet all of the contractual obligations, state/federal mandates and class sizes. The 3.02% increase encompasses fixed costs of 5.3% driven mainly by contractual increases, employee benefits and increased special education costs. Educational priorities that drive the content of the budget include evaluate all spending against increased rigor and opportunity, providing equal access to quality resources and improving student learning. New mandates coming from state and federal governments which must be addressed and planned for include Common Core Standard, Smarter Balanced Assessment, and a new evaluation plan for teachers and administrators.

**TOWN OF CANTON, CONNECTICUT  
ANNUAL BUDGET MEETING  
Monday, May 13, 2013**

Continued:

The BOE is addressing issues involving the self-study of our athletic program, the track and field project, the Dyer Avenue entrance to CIS and the health room at CHS/CMS. These mandates are being paid for in reductions or savings in other areas of the budget; among them, zero percent wage increases and freezes for teachers and administrators are in place for this next fiscal year, savings will be seen in the new hire of a CHS principal, phone system and energy savings.

Ken Humphrey made a motion to open the meeting up to questions and discussion. Beth Kandrysawtz seconded the motion.

There were no questions or comments from the audience.

There being no further business, Carolyn LeGeyt made a motion to adjourn. Ken Humphrey seconded the motion.

The meeting adjourned at 7:20 pm.

Linda Smith

Linda Smith, Town Clerk  
Received for record 5/14/13

Linda Smith

Linda Smith, Town Clerk

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**TOWN REFERENDUM RESULTS**

SHALL THE TOWN OF CANTON APPROPRIATE \$5,400,000 FOR ACQUISITION OF THE SITE FOR AND DESIGN, CONSTRUCTION AND EQUIPPING OF A MUNICIPAL HIGHWAY GARAGE; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?

Number of "Yes" votes=454

Number of "No" votes=814

SHALL THE TOWN OF CANTON APPROPRIATE \$6,000,000 FOR ROADWAY AND DRAINAGE IMPROVEMENTS AND REHABILITATION; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?

Number of "Yes" votes=985

Number of "No" votes=285

SHALL THE BOARD OF FINANCE'S RECOMMENDED BUDGET FOR FISCAL YEAR 2013/2014 IN THE AMOUNT OF \$35,048,745 BE APPROVED?

Number of "Yes" votes= 928

Number of "No" votes=337

TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2012-2013

PRINCIPAL



OFFICIALS

**TOWN OF CANTON, CONNECTICUT  
PRINCIPAL TOWN OFFICIALS  
JUNE 30, 2013**

**BOARD OF SELECTMEN**

Richard J. Barlow, First Selectman

David W. Gilchrist  
Stephen J. Roberto

Lowell Humphrey  
Thomas Sevigny

**BOARD OF FINANCE**

Richard Ohanesian, Chairman

Bill Canny  
Brian D. First  
Mary B. Tomolonius

Richard Eickenhorst  
Kenneth S. Humphrey

**BOARD OF EDUCATION**

Leslee B. Hill, Chairman

Peg Berry  
Beth Kandryawitz  
Laurie McKenna  
Helen Treacy

David Briggs  
Diana Kosior  
Carlene C. Rhea  
Patricia R. White

**GENERAL GOVERNMENT**

Chief Administrative Officer  
Chief of Police  
Finance Officer/Treasurer  
Tax Collector  
Assessor  
Town Clerk  
Project Administrator  
Director of Planning and Community Development  
Director of Public Works  
Library Director  
Parks and Recreation Director  
Building Official  
Fire Marshal/Director of Emergency Management

Robert Skinner  
Christopher Arciero  
Amy O'Toole  
Lisa Theroux  
Harry DerAsadourian  
Linda Smith  
Jeff Shea  
Neil Pade  
Robert Martin  
Robert Simon  
Brian Wilson  
William Rich  
Adam Libros

**EDUCATION**

Superintendent of Schools  
Business Manager

Kevin D. Case  
Anna Robbins

TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2012-2013



Town of Canton, Connecticut

General Fund  
Schedule of Revenues and Other Financing Sources  
Budget and Actual  
Year Ended June 30, 2013

	Original Budget	Final Budget	Actual	Variance With Final Budget
Property taxes:				
Current year tax collections	\$ 29,597,966	\$ 29,597,966	\$ 29,602,901	\$ 4,935
Prior year tax collections	224,000	224,000	303,447	79,447
Tax interest and liens	150,000	150,000	185,980	35,980
Telecom tax	30,000	30,000	30,558	558
Housing Authority	10,000	10,000	12,807	2,807
Total property taxes	30,011,966	30,011,966	30,135,693	123,727
Intergovernmental:				
Town aid road	130,400	130,400	130,591	191
Equalized cost-sharing	3,480,868	3,480,868	3,480,947	79
Municipal revenue sharing			55,442	55,442
Mashantucket Pequot grant	23,500	23,500	23,360	(140)
FEMA grant proceeds	4,500	63,315	62,079	(1,236)
State miscellaneous	1,400	1,400	1,200	(200)
School construction bond - principal	159,106	159,106	159,106	-
School construction bond - interest	2,221	2,221	2,221	-
State PILOT - elderly freeze	2,000	2,000		(2,000)
State PILOT - elderly supplement	51,500	51,500	54,860	3,360
State PILOT - disabled	500	500	865	365
State PILOT - veterans	2,000	2,000	2,402	402
State PILOT - state property	30,000	30,000	29,457	(543)
State PILOT - manufacturing	1,500	1,500	6,344	4,844
Total intergovernmental	3,889,495	3,948,310	4,008,874	60,564
Charges for services:				
Licenses and permits:				
Hunting and fishing licenses	120	120	117	(3)
Dog licenses	1,300	1,300	1,291	(9)
Fire marshal permits and fire reports	500	500	690	190
Building licenses and permits	110,000	110,000	120,030	10,030
Land use licenses and permits	1,400	1,400	1,415	15
Zoning license and fees			50	50
Zoning applications	3,500	3,500	7,770	4,270
Planning applications	1,000	1,000	175	(825)
ZBA appeal fee	900	900	700	(200)
Inland wetlands	1,700	1,700	2,800	1,100
Newsletter advertising	6,000	6,000	5,055	(945)
BOE facilities rental	16,000	16,000	1,160	(14,840)
BOE tuition fees	124,893	124,893	135,410	10,517
Departmental:				
Town clerk miscellaneous fees	10,000	10,000	10,086	86
Town clerk conveyance tax	155,000	155,000	207,221	52,221
Police printing and duplicating services	900	900	638	(262)
Private duty - administration	2,500	2,500	95,625	93,125
Police gun permits	1,000	1,000	5,600	4,600
Police raffle tickets	100	100	110	10
Vendor permits	50	50	460	410
Traffic fines	1,000	1,000	2,966	1,966

(Continued)



Town of Canton, Connecticut

General Fund  
Schedule of Revenues and Other Financing Sources  
Budget and Actual  
Year Ended June 30, 2013

	Original Budget	Final Budget	Actual	Variance With Final Budget
Charges for services:				
Swimming pool fees	\$ 30,000	\$ 30,000	\$ 32,872	\$ 2,872
Pool daily attendance fee	7,000	7,000	8,679	1,679
Rental town property	3,600	3,600	14,533	10,933
Transfer station	230,000	12,756		(12,756)
C.R.R.A. transportation revenue	15,000			-
Scrap metal	13,600			-
Collect solid waste fee-Ord 223	2,000			-
Library printing and duplicating services	2,600	2,600	2,719	119
Library income	12,500	12,500	12,922	422
AT&T tower	26,000	26,000	20,700	(5,300)
Assessor printing and duplicating services	750	750	665	(85)
Land use printing and duplicating services	100	100	162	62
Bad check fees	500	500	270	(230)
Dial-a-Ride tickets	4,000	4,000	2,026	(1,974)
Tax and town clerk printing services	10,000	10,000	12,877	2,877
BOS miscellaneous revenue	1,000	1,000	7,086	6,086
False alarm fees			75	75
Police miscellaneous revenue			2,130	2,130
Insurance rebates			16,716	16,716
BOE miscellaneous revenue			1,466	1,466
Total charges for services	<u>796,513</u>	<u>548,669</u>	<u>735,267</u>	<u>186,598</u>
Investment income	<u>41,500</u>	<u>41,500</u>	<u>15,633</u>	<u>(25,867)</u>
Total revenues	<u>34,739,474</u>	<u>34,550,445</u>	<u>34,895,467</u>	<u>345,022</u>
Other financing sources:				
Appropriation of fund balance		675,000		(675,000)
Cancellation of prior year encumbrances			3,339	3,339
Transfer in			1,409	1,409
Total other financing sources	<u>-</u>	<u>675,000</u>	<u>4,748</u>	<u>(670,252)</u>
Total revenues and other other financing sources	<u>\$ 34,739,474</u>	<u>\$ 35,225,445</u>	<u>\$ 34,900,215</u>	<u>\$ (325,230)</u>

(Concluded)

Town of Canton, Connecticut

General Fund  
Schedule of Expenditures and Other Financing Uses  
Budget and Actual  
Year Ended June 30, 2013

	Original Budget	Final Budget	Actual	Variance With Final Budget
General government:				
Board of selectmen	\$ 53,715	\$ 53,715	\$ 52,543	\$ 1,172
Chief administrator	312,635	289,396	289,396	-
Election	24,175	24,175	22,369	1,806
Probate court	2,439	2,439	2,439	-
Town counsel	90,000	90,000	77,066	12,934
Town clerk	119,316	121,052	118,525	2,527
Expenses, donations and contributions	51,305	56,884	56,884	-
Contingency	30,000	3,245		3,245
Information technologies	58,285	61,726	61,726	-
Total general government	741,870	702,632	680,948	21,684
Finance:				
Board of finance	120,850	120,850	66,778	54,072
Finance	198,508	201,051	193,583	7,468
Assessor	130,165	131,396	126,571	4,825
Tax collector	90,156	91,547	88,275	3,272
Board of assessment appeals	2,500	2,500	45	2,455
Total finance	542,179	547,344	475,252	72,092
Public safety:				
Police	1,775,527	1,746,423	1,710,062	36,361
Animal control	23,000	23,000	23,000	-
Service incentive	33,900	33,900	29,900	4,000
Fire services	253,559	289,860	289,860	-
Fire marshal	80,343	81,722	76,801	4,921
Emergency services	34,972	34,972	34,747	225
Total public safety	2,201,301	2,209,877	2,164,370	45,507
Public works:				
Town hall	274,640	253,014	253,014	-
Park department	89,637	92,385	92,385	-
General highway	858,912	911,256	909,837	1,419
Town garage	36,280	41,643	41,643	-
Transfer station	247,843			-
Utilities	190,928	195,263	195,263	-
Community center	112,200	93,246	93,246	-
Total public works	1,810,440	1,586,807	1,585,388	1,419

(Continued)

Town of Canton, Connecticut

General Fund  
Schedule of Expenditures and Other Financing Uses  
Budget and Actual  
Year Ended June 30, 2013

	Original Budget	Final Budget	Actual	Variance With Final Budget
Human services:				
Health district	\$ 44,450	\$ 44,450	\$ 44,449	\$ 1
Farmington Valley VNA	20,350	20,350	20,085	265
Senior/social services	125,946	126,813	124,682	2,131
Park and recreation	211,167	212,840	212,840	-
Library	545,716	535,040	535,039	1
Total human services	947,629	939,493	937,095	2,398
Insurance	267,251	322,663	322,663	-
Planning and development:				
Building official	56,132	56,595	44,437	12,158
Town planner	231,724	235,763	229,271	6,492
Total planning and development	287,856	292,358	273,708	18,650
Fringe benefits	1,854,067	1,856,288	1,856,288	-
Education	23,440,402	23,446,504	23,440,269	6,235
Debt service:				
Principal	1,385,000	1,585,000	1,585,000	-
Interest	356,000	156,000	143,168	12,832
Total debt service	1,741,000	1,741,000	1,728,168	12,832
Total expenditures	33,833,995	33,644,966	33,464,149	180,817
Other financing uses:				
Transfers out:				
Emergency services fund	36,329	36,329	36,329	-
Youth services bureau	4,400	4,400	4,400	-
Capital and nonrecurring fund	864,750	1,539,750	1,539,750	-
Total other financing uses	905,479	1,580,479	1,580,479	-
Total expenditures and other financing uses	\$ 34,739,474	\$35,225,445	\$ 35,044,628	\$ 180,817

(Concluded)

## Town of Canton, Connecticut

Report of Tax Collector  
Year Ended June 30, 2013

Grand List	Uncollected Taxes July 1, 2012	Current Tax Levy	Lawful Corrections		Transferred To Suspense	Net Amount Collectible	Collections			Uncollected Taxes June 30, 2013
			Additions	Deductions			Taxes	Interest and Liens	Total	
1996	\$ 27,432	\$	\$	\$ 27,432	\$	\$ -	\$	\$	\$ -	\$ -
1997	28,354					28,354			-	28,354
1998	29,001					29,001	43	103	146	28,958
1999	17,467					17,467			-	17,467
2000	18,039		157			18,196	157		157	18,039
2001	18,634					18,634			-	18,634
2002	19,644					19,644			-	19,644
2003	21,627					21,627			-	21,627
2004	21,768					21,768			-	21,768
2005	28,597					28,597	678	2,022	2,700	27,919
2006	35,095					35,095	2,287	1,799	4,086	32,808
2007	52,984		86			53,070	14,125	7,847	21,972	38,945
2008	111,488			11		111,477	35,164	22,074	57,238	76,313
2009	183,451			369	5,223	177,859	74,588	29,485	104,073	103,271
2010	<u>309,380</u>		<u>612</u>	<u>3,252</u>	<u>12,248</u>	<u>294,492</u>	<u>185,364</u>	<u>45,423</u>	<u>230,787</u>	<u>109,128</u>
Total Prior Years	922,961	-	855	31,064	17,471	875,281	312,406	108,753	421,159	562,875
2011		<u>29,951,392</u>	<u>45,836</u>	<u>56,307</u>	<u>3,095</u>	<u>29,937,826</u>	<u>29,614,732</u>	<u>66,889</u>	<u>29,681,621</u>	<u>323,094</u>
Total	<u>\$ 922,961</u>	<u>\$ 29,951,392</u>	<u>\$ 46,691</u>	<u>\$ 87,371</u>	<u>\$ 20,566</u>	<u>\$ 30,813,107</u>	<u>29,927,138</u>	<u>175,642</u>	<u>30,102,780</u>	<u>\$ 885,969</u>
							8,996		8,996	
								10,338	10,338	
							<u>\$ 29,936,134</u>	<u>\$ 185,980</u>	<u>\$ 30,122,114</u>	

Table 6

**Town of Canton, Connecticut**  
**Principal Property Taxpayers**  
**Current Year and Nine Years Ago**  
**(Unaudited)**

Name	Nautre of Business	2013			2004		
		Assessed Value	Rank	Percentage Net Taxable Grand List (1)	Assessed Value	Rank	Percentage Net Taxable Grand List (1)
W/S Peak Canton Properties LLC	Retail Shopping Center	\$33,539,420	1	2.97%			
CL&P	Public Utility	14,818,640	2	1.31%	\$ 6,776,060	1	1.17%
Wakefern Food Corp	Supermarket	6,259,820	3	0.55%			
Kohls	Retail	6,135,500	4	0.54%			
New Horizons Inc.	Health Care Facility	5,191,570	5	0.46%	4,200,790	2	0.72%
Boulder Ridge Association LTD	Apartments	4,672,580	6	0.41%			
Connecticut Water Company	Public Utility	4,074,030	7	0.36%	2,306,250	5	0.40%
Henry Bahre et al	Retail Center	2,941,550	8	0.26%	3,159,000	4	0.54%
Collinsville Savings Society	Bank	2,881,250	9	0.25%			-
Maple Glen Associates	Apartments	2,366,870	10	0.21%	1,884,510	8	0.32%
Baker Residential	Real Estate Developer				4,025,050	3	0.69%
Carriers LLC	Real Estate Developer				2,127,800	6	0.37%
Hoffman et al	Land				1,885,950	7	
Reiner, Leo & Eleanor	Office Buildings				1,584,300	9	0.27%
133 River Road LLC	Retail				1,534,500	10	0.26%
<b>TOTAL</b>		<b>\$82,881,230</b>		<b>7.32%</b>	<b>\$ 29,484,210</b>		<b>4.74%</b>

Source: Town of Canton, Offices of the Assessor.

(1) Based on October 1, 2011 and 2002 net taxable Grand List of \$1,130,952,090 and \$581,610,340, respectively.

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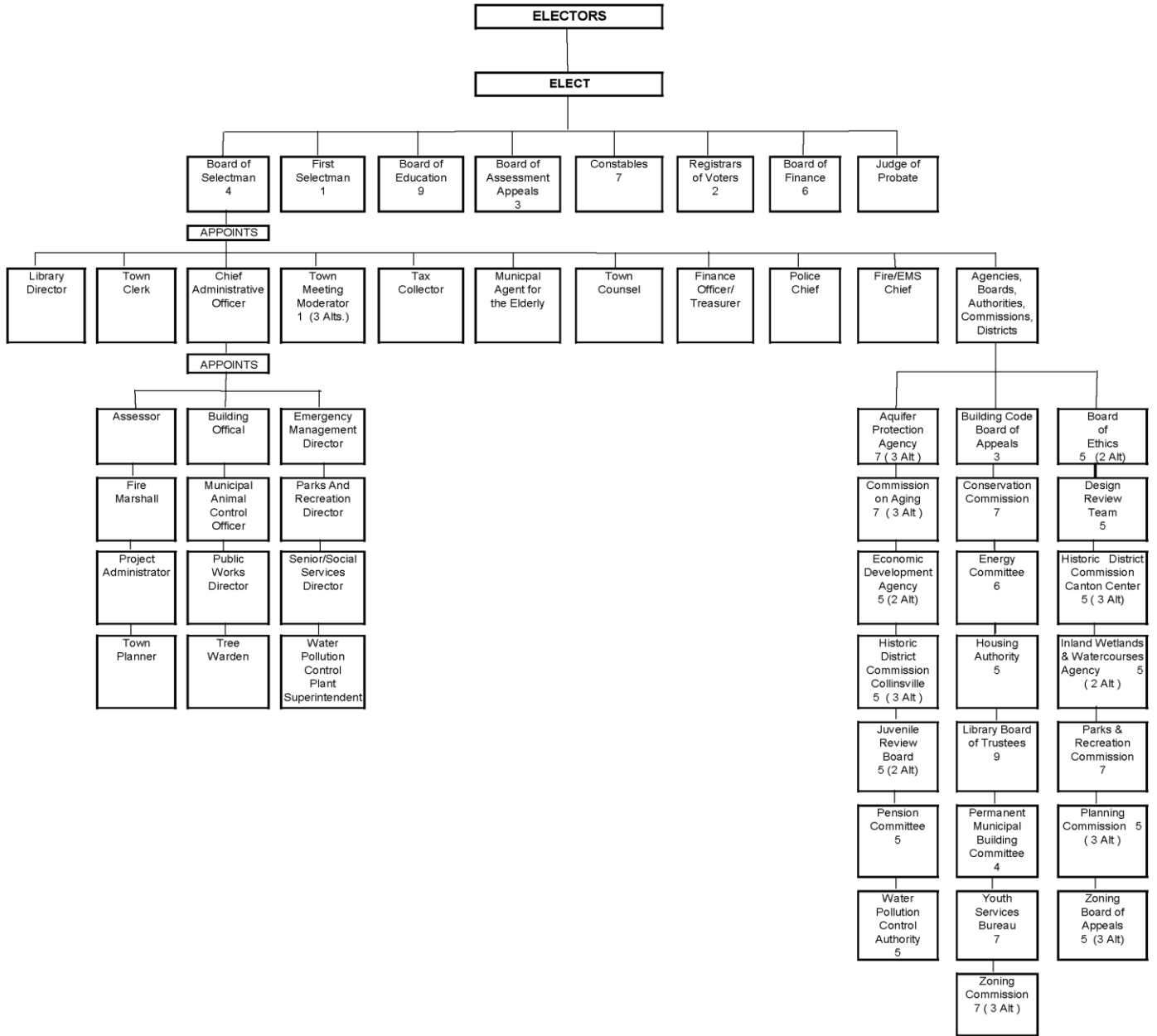
TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2012-2013

# ORGANIZATIONAL



# REPORT

# TOWN OF CANTON ORGANIZATIONAL CHART





TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2012-2013



# ASSESSORS OFFICE

The Assessor's Office is responsible for the preparation of the Town's annual Grand List, which this year exceeded 1.1 billion dollars. The Grand List is a complete listing of all properties in town, its ownership and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing tax bills. The overall increase in this year's Grand List was \$5,280,250 or .44%.

The three categories that make up the Grand List are:

Real Estate increased \$6,292,090 to \$1,016,796,070. An average home in Canton has a value of \$360,000. These new assessments along with a revised mill rate were used to determine property taxes for July 2013.

Personal Property increased \$12,110 to \$41,245,740. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles decreased - \$1,023,950 to \$80,215,250. This change is attributed to a decrease in sales of motor vehicles. Included in this figure are all motor vehicles registered and garaged in Canton as of October 1, and total 10,138 vehicles. The average value for a car garaged in Canton is \$13,030. Vehicles are assessed each year at 70% of market value as reported by the NADA Appraisal Guide.

Exempt Properties amounted to \$78,347,180. Included within this group were:

Town of Canton	\$54,101,592
State of Connecticut	\$ 4,893,720
Other	\$19,351,868

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for ownership and building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs plus State and Town Elderly/Disabled tax relief programs. This year a total of \$217,869.44 was granted to homeowners for tax relief.

**2012 GRAND LIST**

<u>Grand List</u>	<u>Exemptions</u>	<u>Net Grand List</u>
\$1,138,257,060	\$2,279,080	\$1,135,977,980

<b><u>PERCENTAGE OF GRAND LIST BY CLASS:</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>
Real Estate	89.2%	89.4%
Motor Vehicle	7.2%	7.0%
Personal Property	3.6%	3.6%

As always, we are ready to explain and review individual assessments with each property owner.

Harry DerAsadourian  
Assessor

# AQUIFER PROTECTION AGENCY

The Aquifer Protection Agency (“APA”) is a registration and permitting agency charged by the State of Connecticut to review, evaluate, and take action on existing and proposed regulated activities potentially having an adverse environmental impact on public drinking ground water supplies.

During fiscal year 2012-2013, the APA held four (4) regular meetings.

The APA has an Authorized Agent who reports to the Agency the status of and compliance with all permits and registrations issued under its authority and to also acts as the APA’s enforcement officer.

The APA operates with seven (7) regular members and three (3) alternates.

The APA holds regular quarterly meetings and special meeting on an as need basis on the third Wednesday of each month at 7:20 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. All meetings are open to the public.

# BOARD OF ASSESSMENT APPEALS

As required by State law, the Board of Assessment Appeals held meetings during the month of March 2013 to hear appeals concerning the Grand List of October 1, 2012. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board.

A total of two (2) appeals were heard. The result of these appeals lowered the Grand List by \$38,430.

Real Estate	1 Granted	0 Denied
Personal Property	0 Granted	1 Denied
Motor Vehicles	0 Granted	0 Denied

## **FINAL GRAND LIST AFTER THE BOARD OF ASSESSMENT APPEALS:**

Gross	\$1,138,218,630
Exemptions	\$ 2,279,080
Net	\$1,135,939,550

## **BOARD OF ASSESSMENT MEMBERS**

David P. Sinish  
Arnold Goldman  
Carol York

David P. Sinish  
Chairman

# BOARD OF ETHICS

This has been an unusually active year for the Board. Vice-Chairman Howard Winterson declined reappointment leaving a permanent member slot vacant. Fortunately our alternate member was registered in the same political party so the transition from alternate to regular was easily accomplished. This, however, created two alternate member position vacancies. The Vice-chairman position was filled by Dennis Ciccarillo who was the Board secretary. Regular member Art Casey was elected to fill the position of Secretary. Two alternate member vacancies still exist.

The Board received eight (8) letters of recusal from Canton officials removing themselves from the possibility of a conflict of interest concerning business decisions that their Commissions or Boards were considering. There was one request for an advisory opinion from the Canton Board of Selectmen which the Board responded to and rendered its position. In addition to investigative hearings with two town officials and one town resident, there were four (4) ethics complaints submitted, of which two were investigated and found without merit; the other two dismissed because the accused officials resigned their positions. In the reporting period of FY 2012-2013, three regular meetings were held in addition to four special meetings which were held in executive session regarding the previously mentioned advisory opinion request and ethics complaints. Nine regular meetings were cancelled.

The Board of Ethics meets at 7:00 PM on the third Tuesday of the month at the Canton Community Center, 40 Dyer Avenue unless scheduled otherwise. The Board of Ethics meeting schedule, meeting agendas and minutes are posted on the town of Canton website: [www.townofcantonct.org](http://www.townofcantonct.org) . The public is welcome to attend.

David R. Kubas, Chairman  
Canton Board of Ethics  
November 10, 2013

# BUILDING DEPARTMENT

Chapter 541 of the Connecticut General Statutes sets forth the need, duties, requirements and conditions for the Building Department. Chapter 541, part 1a of the CGS also states that all towns, cities and boroughs in the State of Connecticut shall use this code as their Building Code. This department is responsible for issuing all building and associated permits. Plan review, various inspections and the issuance of Certificates of Occupancy or Completion are among the duties of the office.

The Building Official, performing the duties of the office on a part-time basis, conducted a total of 846 inspections. The Building Department will continue in its efforts to provide customer service and promote safety and general welfare in the construction environment while enforcing the building codes.

## Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alteration	97	\$2,475,407
Deck	15	\$102,100
Demolition	6	\$30,400
Electrical	171	\$816,367
Garage/Shed	30	\$423,995
HVAC/Woodstove	219	\$1,050,833
Commercial	19	\$929,929
New Residential	12	\$2,621,902
Plumbing	76	\$196,510
Pool	8	\$178,340
Roofing/Siding	61	\$652,185
Foundation	1	\$8,000
<b>Total</b>	<b>715</b>	<b>\$9,485,968</b>

### *Total Value of Permits and Permit Fees*

<u>July-June 2012-2013</u>		<u>July-June 2011-2012</u>	
<u>Value</u>	<u>Permit Fees</u>	<u>Value</u>	<u>Permit Fees</u>
\$9,485,968	\$126,906	\$9,754,641	\$151,216

# CANTON CHAMBER OF COMMERCE

The Canton Chamber of Commerce represents and supports the Canton business community for the purpose of helping to ensure the business success of its members. The Chamber is a volunteer network of local business, professional and government leadership working together to advance the economic and civic development of the business community. Pooling the skills, talents and resources of each individual to drive and support continued business opportunity and community improvement, the Chamber is vital and growing. Membership has increased by nearly 40% to approximately 260 since 2003.

The Chamber held focus group meetings in early 2013 that led to redefinition of its mission: “The mission of the Canton Chamber of Commerce is to *Advocate* for its members and *Advance* their success.” Implementation of this new direction was launched with focus on five major initiatives: Advocacy, Outreach, Education, Marketing and Membership. Emphasis was given throughout the year on significant participation by the Chamber’s Board of Directors and committee members in the Zoning Commission’s regulations rewrite and finalization of the Town’s Plan of Conservation & Development update. Major positive changes to the Sign Regulations were achieved for the benefit Chamber-Member and all Town businesses.

The Canton Chamber of Commerce fulfills its mission through the commitment and efforts of its volunteer leaders—its officers, directors, committee chairs and committee members—comprised of over 40 dedicated business people and professionals who endorse its goals and strive to make it a vital organization benefiting the wider community. This valuable volunteer service of the few not only benefits the entire membership, but also builds greater awareness of each business within its customer and client community.

Active Canton Chamber of Commerce members subscribe to the objects and purposes of the Chamber. Individuals, firms, partnerships, associations, corporations or other entities that conduct business are eligible for regular membership. Like-minded persons and non-profit organizations that do not conduct business are eligible for associate membership.

The Canton Chamber’s website, [CantonChamberOfCommerce.com](http://CantonChamberOfCommerce.com), is Canton’s most comprehensive and complete directory of local businesses, products and services. Shopping is simplified for area residents wishing to buy locally, strengthen Canton’s economic vitality, provide jobs and lessen Town Budget reliance upon residential taxes—thereby enhancing the quality of life in our community. Unlike static and cumbersome telephone company classified directories, the Chamber website is a dynamic invaluable resource, constantly being updated to include new Chamber members and changes to current members’ listings.

Visit the Chamber at [CantonChamberOfCommerce.com](http://CantonChamberOfCommerce.com), call the Executive Director or Office Manager at 860-693-0405, or visit the Chamber’s centrally-located office: Canton Village, Building 1, 220 Albany Turnpike.

# COLLINSVILLE HISTORIC DISTRICT COMMISSION

Between July 1, 2012 and June 30, 2013 the Collinsville Historic District Commission reviewed 17 applications for a Certificate of Appropriateness. The application number, work description, and action by the Commission are as follows:

12-04	30 South Street	Enlarged deck	Approved with stipulations
12-05	6 The Green	Replacement of two windows	Approved as submitted
12-06	2 Dyer Avenue	New fence	Approved with stipulations
12-07	105 Main Street	New signage	Approved with stipulations
12-08	40 Maple Avenue	Modification to side porch	Approved with stipulations
12-09	5 The Green	Sun deck replacement for porch	Approved with stipulation
13-01	16 South Street	Fence replacement	Approved as submitted
13-02	100B Main Street	New signage	Approved as submitted
13-03	14 Front Street	Window replacement	Approved with stipulations
13-04	5 The Green	New fence and walkway	Approved with stipulations
13-05	Farmington River Trail	New trail signage	Outside historic district
13-06	105 Main Street	Outdoor seating	Approved with stipulation
13-07	104 Main Street	Replacement signage	Approved with stipulation
13-08	6 The Green	New generator	Approved with stipulation
13-09	29 Center Street	New front entrance	Application withdrawn
13-10	6 The Green	New gas meter	Approved as submitted
13-11	5 Center Street	Windows replacement	Application withdrawn

The CHDC awarded its Preservation Award to Robert and Jill Evenski for the carefully appropriate design of a new garage at 8 Spring Street.



# CONSERVATION COMMISSION

The Conservation Commission functions under the authority of Town Ordinance 62. The primary functions of the Conservation Commission are to conduct research into the utilization of land areas of the municipality, prepare maps and publications, inventory natural resources and keeps an index of all open areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas. It may from time to time recommend to the planning commission plans and programs for the development and use of such areas. It may make recommendations to zoning commissions, planning commissions, inland wetlands agencies and other municipal agencies on proposed land use changes and manage municipally-owned open space.

In 2012-2013, the Commission, in conjunction with the open space preservation and acquisition commission, and the Land Use Office, prepared a template of an Open Space management plan that will serve as a model for the preparation of management plans for all of the Town's open space lands. A goal of the Commission will be to begin preparing specific management plans for each of the Town's open space lands. Other goals include the completion of an open space and natural resources inventory that will be incorporated in the update of the town's Plan of Conservation and Development. The Town was also pre-qualified by the Department of Agriculture for the Community Farmland Preservation Program.

The Conservation Commission met seven (7) times in 2012-2013. It consists of seven members and meets on the fourth Wednesday of every month at 7:30 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds site-walks as needed. All meetings are open to the public.

## **DESIGN REVIEW TEAM**

Officially appointed in 2006, the Design Review Team (DRT) meets regularly to review site development applications submitted or proposed to be submitted to the Zoning process. The Canton DRT works to positively impact the future development of the community from a perspective of aesthetics and design considerations. Many recommendations are made through the DRT review process to enhance and/ or preserve the character of the town.

The DRT functions to assist businesses with the design aspects of the zoning approval process in advance of the public hearing, with the intent of saving applicants time and money. Design Review provides a mechanism for designs to be developed with Town input prior to the submission of a final site design by an applicant. The early review of building and site design is strongly encouraged to occur prior to the filing of an application before much design money has been spent. The DRT collaborates with applicants using the standards and guidance represented in Section 69 of the Canton Zoning Regulations.

The Design Review Team held three (3) regular and five (5) special meetings and processed eight (8) applications for review of buildings, and site plans.

The DRT consists of five (5) members who meet monthly on the fourth Tuesday of each month, 5:30 PM at the Library Community Center at 40 Dyer Avenue. The members include an architect, a landscape architect, and two members who have education, training or experience in a design oriented field. The Land Use Office provides technical and professional support services to the DRT. The public is invited to attend all meetings of the DRT.

# ECONOMIC DEVELOPMENT AGENCY

The mission of Canton's Economic Development Agency (EDA) is to foster and support economic development, provide educational resources to business enterprises, and to stimulate Canton's economic vitality while enhancing its essential character.

The purpose of Canton's EDA is to:

- conduct research into the economic conditions and trends of the Town,
- make recommendations to appropriate officials and agencies of the Town regarding actions to improve economic condition and development, and
- seek to coordinate the activities of and cooperate with unofficial bodies organized to promote such economic development.

The EDA may also advertise and may prepare, print and distribute books, maps, charts and pamphlets which in its judgment will further its official purposes.

The EDA is a volunteer agency appointed by the Board of Selectmen to assist businesses and plan for the economic well-being of the Town.

The EDA held 7 regular and 1 special meeting during this fiscal year.

The EDA is comprised of 5 members appointed by the Board of Selectmen. Monthly meetings are held on the second Thursday of each month at 6:00 PM at the Library Community Center. Members of the local business community and the general public are welcome to attend.

# FARMINGTON RIVER COORDINATING COMMITTEE

In August 1994, Congress added 14 miles of the Farmington River's west branch to the ***National Wild and Scenic Rivers System***. This exciting milestone in the river's history recognizes the Farmington's beauty and character and ensures that it will be enjoyed by generations to come.

In addition to granting the Wild and Scenic designation, Congress established the Farmington River Coordinating (FRCC) to protect the 14 mile segment of the Farmington River's West Branch through the implementation of the Upper Farmington River Management Plan. The Committee is comprised of representatives from the five riverfront towns, state of Connecticut, MDC, NPS, FRWA, and FRAA. As a riverfront town, Canton has a representative position on the committee and an alternate, both appointed by the Board of Selectmen. The representative position is currently vacant. The monthly meetings of the FRCC are typically held at the Committee's office at [Squire's Tavern](#), just inside Peoples State Forest in Pleasant Valley.

FRCC's mission is to promote long-term protection of the Upper Farmington River by:

- ***Bringing interested parties together on a regular basis;***
- ***Stimulating cooperation and coordination among the parties;***
- ***Providing a forum to discuss and resolve issues; and,***
- ***Coordinating implementation of the Upper Farmington River Management Plan.***

Each year, the FRCC receives funding from Congress to fulfill its mandate. As part of its effort to support local endeavors, build awareness, and enhance protection of the Upper Farmington Wild & Scenic River, the FRCC offers grants, scholarships, and land protection assistance for applicable projects. FRCC provides input to relevant parties and programs to educate the public on issues that affect the Farmington River. Examples of these efforts include a letter sent to UCONN with concerns regarding the MDC option of providing a water resource and the No Glass/No Trash campaign to bring awareness of a growing problem that impacts the Wild and Scenic River. FRCC sponsored its annual Open House at Squire's Tavern on October 18, 2012 and provided an opportunity for public review and comment on the revision of the Upper Farmington River Management Plan.

The FRCC website, [www.FarmingtonRiver.org](http://www.FarmingtonRiver.org), has information on funding opportunities, current projects, reports and other aspects of the Farmington River. FRCC has a Facebook page and distributes an electronic newsletter.

# FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

In keeping with the long standing history of the Farmington Valley VNA of promoting health and wellness in the community and providing home health and Hospice care to the residents of Canton, we are pleased to say that this continues to be our objective and we have had another very successful year. Although a challenge, our Agency is very proud that it continues to operate as a non-profit, independent VNA that is not owned, operated or otherwise managed by a hospital or large health care system. We are working diligently to retain this status and the historical, charitable mission that the Farmington Valley VNA has carried out since 1908.

As a whole, our Agency is continuing to do well even in this difficult environment. The competition with larger, hospital based organizations is rising and reimbursement from the State and Federal government is either flat or decreasing. Each year we have to do more with less but we are very pleased with the work we continue to do in the community. Our patient care and quality outcomes exceed State and Federal benchmarks and we are honored to have been designated as a '2012 Home Care Elite' home health provider which is an independent compilation of the most successful home care providers in the United States. Our Agency ranked in the top 100 nationally and is one of only three agencies in Connecticut that attained this designation. This designation is the result of outstanding patient care outcomes, quality improvement measures, patient experiences and financial management.

So many people have been positively touched in some way by our organization. Preschool vision and hearing testing, blood pressure screenings, flu immunizations, in-home health services following surgery, illness or injury, educational programs at locations throughout the community, and compassionate Hospice services when caring for a terminally ill loved one in the home ~ these are just a few examples of the ways the Farmington Valley VNA has benefited local residents of all ages.

Services available to Farmington residents include:

- \* Skilled Nursing
- \* Physical Therapy
- \* Occupational Therapy
- \* Speech Therapy
- \* Medical Social Services
- \* Home Health Aide Services
- \* Private Duty Aide Services
- \* Intravenous Therapy
- \* Nutritional Counseling
- \* Companion and Homemaker Services

A variety of specialized services are also provided including complex wound care management, prothrombin time testing, pulse oximetry, cardiac nursing including a Congestive Heart Failure management program, early rehabilitation protocols after total joint replacements, diabetes education and management, and contemporary remote telemonitoring of patients' cardiac and respiratory status.

The Agency's Community Programs Department also provides an outstanding level of quality services with a focus on illness prevention, education and maintaining good health. Flu season continues to be a challenge in today's environment with intense competition from pharmacies, urgent care facilities and national home health franchises. Residents often return to the Agency to receive their flu shot as they appreciate the nurses' knowledge of the immunization being given, education they provide, and the one on one attention they receive from an engaged, caring health professional.

## **FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.**

As a new service, the Agency began offering Zostavax (the Shingles vaccine) due to the greater incidence of this condition among middle age adults and the debilitating complications that can occur. Overall, the Agency was pleased to serve over 1700 Canton residents through their participation in one or more illness prevention services during the past year.

Despite the growing complexities of retaining its independence and local presence, the Farmington Valley VNA is very pleased to be an integral and vital part of Canton's community, and remains committed to improving the quality of life of our residents and families.

For additional information about the Farmington Valley VNA and its programs, please call 860-651-3539 or visit [www.farmingtonvalleyvna.org](http://www.farmingtonvalleyvna.org)

# FINANCE DEPARTMENT

The Finance Department has the responsibility of administering the Town's finances and accounting for all Town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office. The Finance Officer prepares monthly reports for the Board of Selectman and the Board of Finance. In addition, the medical self-insurance account is reviewed and reconciled and the Town budget is developed and administered with the Chief Administrative Officer. The finance office handles the daily Treasury operations and manages cash and debt obligations.

The Finance Department processes accounts payable weekly and payroll bi-weekly. In 2012-13 the department accounted for 6,172 separate expenditures, 1,120 deposits, 3,407 journal entries and payroll, benefit and tax records for 225 employees during the year.

The Town of Canton received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2011-12 from the Government Finance Officers Association of the United States and Canada for the 13<sup>th</sup> consecutive year.

## TOWN FINANCES FOR THE FISCAL YEAR 2012-13

The Town's adopted General Fund budget for 2012-13 totaled \$34,739,474.

The mil rate was 26.42.

The Town's credit rating is Aa2.

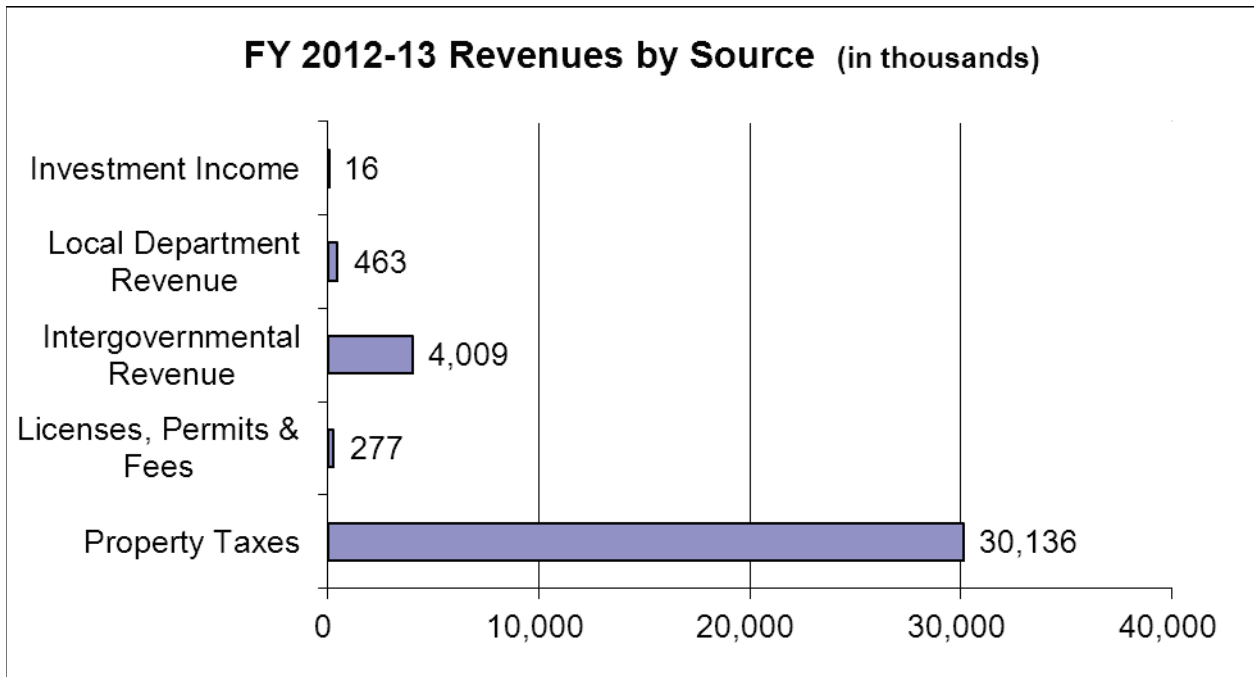
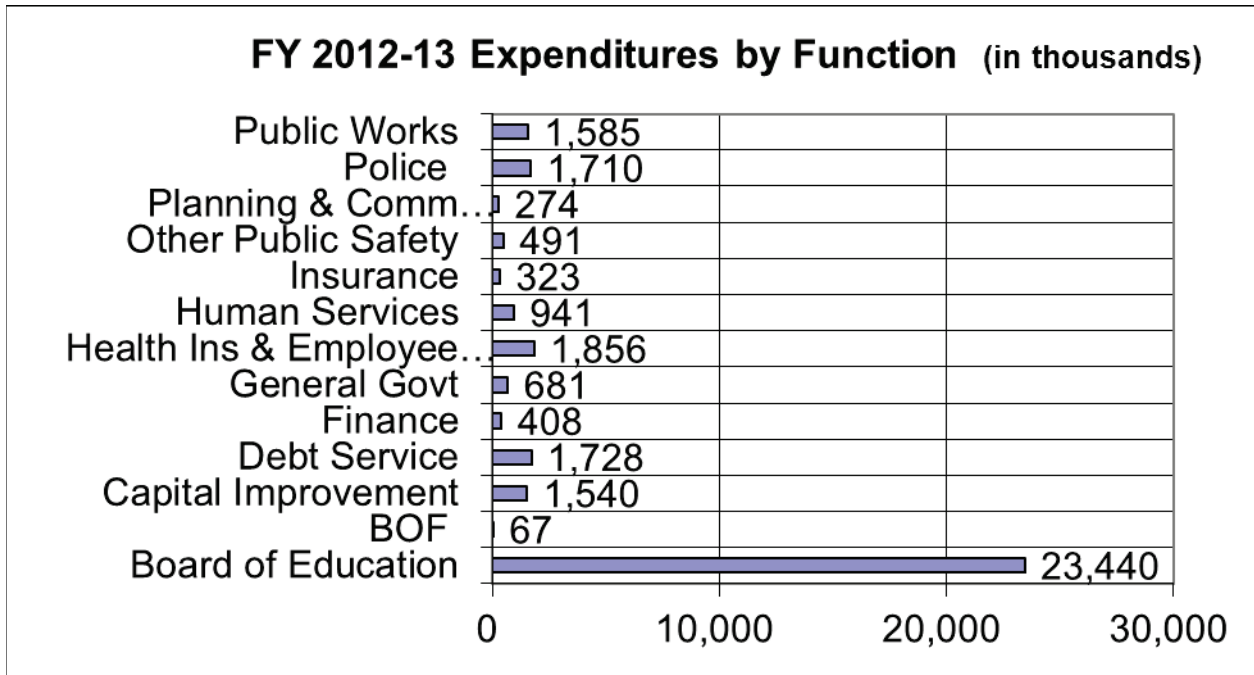
The Town achieved a collection rate of 99.96% on the current levy.

The Town's long term liabilities at June 30, 2013 totaled \$10,623,261.

The Town's actual expenditures were \$35,044,628 and actual revenues totaled \$34,900,215

The comparative actual information, by function and funding source for the fiscal year is presented here. A detailed statement of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's Office and available on the web at [www.townofcantonct.org](http://www.townofcantonct.org).

# FINANCE DEPARTMENT





# FINANCE DEPARTMENT

## BONDS OUTSTANDING AS OF JUNE 30, 2013 (in thousands)

<u>Use of Proceeds</u>	<u>Maturity Date</u>	<u>Outstanding Amount</u>
School Construction – Refinance	10/15/24	\$ 8,362
CHS & CIS	10/15/24	\$ 203
	<b>Total Outstanding Bonds</b>	<b><u>\$ 8,565</u></b>

Amy O'Toole  
Finance Officer/Treasurer

# **FIRE MARSHAL / EMERGENCY MANAGEMENT**

The Office of the Fire Marshal/Emergency Management is responsible for the following services to the community:

- Conduct fire and life safety code inspections in accordance with CT General Statute (CGS) §29-305 and the Connecticut Fire Safety Code.
- Investigate all fires within the Town of Canton in accordance with CGS §29-302.
- Plan review for new construction and existing building renovations/alterations
- Issue permits for open burning and blasting.
- Provide fire and life safety prevention education to the public and business owners
- Continued development of the town's Emergency Operations Plan
- Emergency preparedness and planning for the town's residents
- Oversight of the Emergency Operations Center

The following are highlights during FY 2012-2013:

- Several fire investigations, with the most costly fire damage being 4 Freedom Drive on January 2, 2013.
- Opened and manned the Emergency Operations Center for two natural disaster events:
  1. Superstorm Sandy on October 29, 2012. Power outages occurred, however damage was minimal throughout the town.
  2. Blizzard on February 8-9, 2013.
- Conducted informational sessions and planning for a Community Emergency Response Team.
- Numerous fire and life safety code inspections along with new construction inspections, including CVS/Pharmacy.

The following are future goals for the Office:

- Expand fire and life safety presentations to residents.
- Present emergency preparedness seminars to residents.
- Apply for fire prevention grants.
- Expand on training opportunities to include classes at the National Fire Academy.

## **FIRE SERVICES AND EMS SERVICES**

This past year was a much calmer one than the previous year, dubbed the year of the storms. Although there were major weather events, Superstorm Sandy and the February Blizzard, they did not involve emergency services to the extent of the prior year's October snow storm.

Our department is an all-volunteer department and has a paid on call system in which members receive a small payment for each call they attend and any training that is required. These small amounts in no way should make any one believe the members of this department are in it for the money. These fine men and women have a commitment and desire to assist and aid those in need of help.

Members leave their families and jobs to respond to calls for aid. They miss dinner, little league games and birthday parties. They do this to help their neighbors and fellow citizens. They want everyone to feel safe with the knowledge that on the worst day of your life they will be there to help you.

Our department is following the national statistic trends. There is an ever raising call for emergency medical care and transport. Our department is one of a few in the valley that has the EMS services within the Fire services. This provides for better and timelier responses as the members of each division work as a team to resolve the issues in providing the best care to the patient as possible.

The department requires a lot of training and time of those who belong. The members train at least weekly and often are attending programs held at the fire academy in Windsor Locks or at many other locations thru out the state. This keeps the members knowledge up to date with new standards and allows them to put that training to use quickly at an emergency.

So the next time you see our department members assisting a victim of a car accident and traffic is back up making you late getting home, take a minute and remind yourself that those people helping the victims are all volunteers and are late getting home to.

I cannot thank the families of our members enough for allowing their loved ones to leave on a moment's notice to rush to the aid of another person who they most likely do not know. The community deserves a thank you for supporting our operations and our members. We could not do our job without the community backing us up.

Hopefully you will never need to call 911 but if you do rest assured that our department stands ready to assist and protect you and your loved ones to the best of our abilities.

Respectfully Submitted  
Chief Richard F. Hutchings, MPA, RN, EMT-P

# FIRE SERVICES AND EMS SERVICES

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# FIRE SERVICES AND EMS SERVICES

Category	Total	Present	Percent
Advanced Emergency Medical Tec	2	0	0.00%
Cadet Drill	42	0	0.00%
Department Meeting	1	0	0.00%
Driver Training	11	0	0.00%
Emergency Medical Technician	1	0	0.00%
EMS Drill	9	0	0.00%
Fire Service Instructor I	1	0	0.00%
Fire Training	8	0	0.00%
Firefighter II	1	0	0.00%
Monday Drill	83	0	0.00%
Monthly Meeting	9	0	0.00%
Officer Meeting	4	0	0.00%
Outside EMS Training	7	0	0.00%
Outside Training	9	0	0.00%
Public Fire Education	4	0	0.00%
Tech Team Drill	1	0	0.00%
<b>Total Activites</b>	<b>193</b>	<b>0</b>	

**Station Detail Summary**

Category	Total	Present	Percent
Apparatus Maintenance	18	0	0.00%
Be Safe Replace	1	0	0.00%
Ben and Jerry's	2	0	0.00%
Bike Trail Patrol	5	0	0.00%
Blood Pressure checks	17	0	0.00%
Fundraiser	1	0	0.00%
Membership Interview	4	0	0.00%
Parade	7	0	0.00%
Station Maintenance	16	0	0.00%
<b>Total Activites</b>	<b>71</b>	<b>0</b>	



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## **FIRST SELECTMAN AND CHIEF ADMINISTRATIVE OFFICER**

The 2012/2013 fiscal year was dominated by large capital projects and the accompanying debt financing to fund the projects. Following the recommendations of the Capital Projects Study Group, the Town has started several large construction projects, including replacing the roofs on Town buildings and constructing a track and artificial turf athletic field.

One of the recommendations of the Capital Projects Study Group was that existing debt for projects completed years ago are refinanced to take advantage of historically low interest rates. In August of 2012, the debt was refinanced saving the Town approximately one million dollars in future interest payments.

There were four projects recommended by the Capital Projects Study Group to be funded through bonding. The projects were: 1) Replacement of several dated and failing municipal roofs; 2) Additional funding for road improvements through the pavement management program; 3) Construction of a track and artificial field along with replacement of the High School parking lot; and 4) Relocation and replacement of the Canton Public Works Facility.

At a November 2012 referendum, the Town approved funding \$3,236,575 for roof replacements and \$3,615,000 for the construction of a track and artificial athletic field along with reconstruction of the school parking lot. The Town went through a formal selection process for professional services, including an engineering firm for the track project and an architect for the roof projects. The projects went out to bid and contractors were selected so that work could begin as soon as the school year ended in 2013.

The Town also moved forward with seeking additional funding for the pavement management program and the Public Works Facility relocation. Following the recommendation of the Permanent Municipal Building Committee, the Board of Selectmen approved executing a purchase and sale agreement for a Public Works Facility site located at 325 Commerce Drive. The estimated cost for relocating the Public Works Facility was \$5,400,000. Replacement of the existing facility has been identified as a priority by town officials for decades. Unfortunately, the funding was not approved by the voters at a referendum held in May, 2013.

In May of 2013, the voters did approve spending an additional \$6,000,000 for road improvements. The funding will allow the Town to perform additional periodic road maintenance such as crack sealing or overlaying but also allows the more expensive drainage and reconstruction work be performed on roads that have more substantial issues. The Town utilizes a comprehensive pavement management software program that identifies roads to be addressed and prioritizes them so that the Town gets the greatest efficiency from the money spent.

The Town also authorized funding improvements for the Mills Pond Park pool. A study in the spring of 2012 identified many issues with the infrastructure of the pool, including the filtration system and the decking surrounding the pool. In December 2012, a Town Meeting approved utilizing \$400,000 from the undesignated fund balance to make improvements to the pool, including building a structure to house the mechanicals for the pool and replace the decking that surrounds the pool.

## **FIRST SELECTMAN AND CHIEF ADMINISTRATIVE OFFICER**

The Town continues to put a priority on the utilization of energy conservation and alternative energy sources. The Town entered in the Solarize Connecticut program that provided subsidized solar energy solutions for Canton residents. The Town also is participating in the C-PACE program which provides financing for energy efficiency improvements to local businesses. In the fall of 2012 the Town applied to participate in a program that would put solar panels on several town buildings that would provide energy at reduced rates to the Town. The Town also continues to pursue a hydroelectric facility at the Collinsville dam on the Farmington River.

In March of 2013, the Board of Selectmen recommended a 4% increase in the budget. This included significant increases in the Capital Improvement Plan to address maintaining the Town's aging infrastructure, especially roads. After reducing the amount requested, the Board of Finance recommended an overall budget increase of 2.1% which was approved by the voters in May of 2013.

We look forward to working with public officials, residents and town staff to meet Canton's future needs.

## **INLAND WETLANDS & WATERCOURSES AGENCY**

The Inland Wetlands and Watercourses Agency (“IWWA”) is a permitting agency charged by the State of Connecticut to review, evaluate, and take action on proposed regulated activities potentially having an adverse environmental impact on wetlands and/or watercourses.

During fiscal year 2012-2013, the IWWA held 7 regular meetings, two (2) site walks, and three (3) special meetings. They processed 12 applications, held three (3) public hearings, one (1) Jurisdictional Determination. The IWWA has an Authorized Agent who is allowed to permit minor activities in upland review areas but not within wetlands or watercourses themselves. The Authorized Agent reports to the Agency all permits issued under its authority at regular meetings and also acts as the IWWA’s enforcement officer. The wetlands agent issued 20 authorized agent approvals under this authority during the fiscal year.

The IWWA also updated its application fees and updated the wetlands regulations to include recent amendments passed by the legislature and to make them consistent with the State’s model regulations.

The IWWA operates with five (5) regular members and three (3) alternates. The IWWA holds its regular meetings on the second Thursday of each month at 7:00 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds special meetings/site-walks as needed. All meetings are open to the public.



# LAND USE OFFICE

## **Description of Department Functions and Services:**

The Land Use Office assists the Town land use and development commissions to adopt plans, policies, regulations and programs to promote the sound long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources, and preservation of historic resources, in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development, Zoning Regulations, Inland Wetland and Watercourse Regulations, and Subdivision Regulations. The Commissions served by the Land Use Office include the: Planning Commission; Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; Open Space Preservation and Acquisition Commission; Conservation Commission; Aquifer Protection Agency; Canton Center Historic District Commission; Collinsville Historic District Commission; Design Review Team and Temporary Plan of Conservation and Development Update Committee. The Land Use Office also manages a public help desk that provides guidance to developers, private citizens and other interested parties in regard to land use and development policies and regulations in pursuit of improving the future sound development of the Town.

## **Commission Achievements:**

The Land Use Commissions processed a total of 96 applications and or referrals as follows: Zoning Board of Appeals (8); Zoning Commission (46); Inland Wetlands and Watercourse Agency (32); Planning Commission (15); Aquifer Protection Agency (0) and Design Review Team (8).

Also this year the Assistant Planner/ Zoning & Wetlands Enforcement Officer continued the process of competently and consistently enforcing regulatory approvals of Land Use Commissions as well as overseeing general compliance with the regulations. During this past year, the position has: overseen 249 compliance inspections; issued 197 permits (15 signs, 8 home occupations, 12 IWWA Authorizations, 9 liquor, and 165 Certificates of Zoning Compliance); issued 6 notices of violations; issued 0 cease and desist orders and, resolved 7 Zoning and Wetlands related issues without issuing a notice of violation.

The Zoning Commission also continues to work on the comprehensive update to the Zoning Regulations.

# LAND USE OFFICE

## Major Objectives:

- \* Serve all residents of the Town of Canton as efficiently and cost effectively as possible – **ongoing**;
- \* Increase the level of service provided not only to the general public but to the Land Use Commissions and regulatory process - **ongoing**;
- \* Deliver an update to the Zoning Regulations – **in progress**;
- \* Review Subdivision and Wetlands Regulations for necessary updates – Wetlands **done**, **Subdivision in progress**;
- \* Develop electronic mapping capabilities for use by all town agency's – **available with further improvements in progress**;
- \* Develop a Zoning Map reflective of the new regulations, in an electronic format that can be easily modified and made available to the public – **in progress**;
- \* Continue the updating of all standard forms and procedures for the remaining land use commissions – **in progress**;
- \* Form and work with a Temporary Study Committee to review and update the 10 year Plan of Conservation and Development; **in progress**;
- \* Provide the framework and guidance necessary for the growth of the town (including residential and non-residential development), while balancing the need to conserve and preserve significant cultural and natural resources of the town - **ongoing**;
- \* Update the Aquifer Protection Program by increasing staff training, conducting a registered facility visitation program, perform compliance monitoring of registered facilities, identify non-registered facilities, and ensure BMPs are prescribed and followed - **ongoing**.

# CANTON PUBLIC LIBRARY

The Canton Public Library is a community and cultural center that employs trained staff and provides materials, information, services, programs, and equipment to support lifelong reading, learning, and personal enrichment.

The library was open for business 54 hours per week during much of Fiscal Year 2012-13. In July and August, our weekly hours totaled 51 because our summer Saturdays are half-days, and from November to March we were open 58 hours per week with the inclusion of Sunday afternoon sessions. Between July 1, 2012 and June 30, 2013, the library welcomed a total of 101,109 visitors.

During FY 2012-13, our staff made 168,939 loans of collection items to borrowers. This included 3,129 loans of downloadable items, a category skyrocketing in popularity to no one's surprise. The staff placed 13,778 holds on materials that were out in circulation when requested. We issued 583 new library cards and renewed 647 expired cards, thereby giving us a total of 4,117 registered borrowers on June 30, 2013. It is important to note that the *actual* number of library users was considerably higher because many of our services and programs do not require the presentation of a library card. These include using the public computers, requesting reference help, reading magazines and newspapers, making computer print-outs and photocopies, accessing the wifi system, attending programs, using the quiet study rooms, and more.

The staff at our Information, Circulation, and Children's Room desks received 16,208 "reference questions" -- requests for assistance in finding information and/or resources. They also offered many hours of computer instruction to those in need. Through the statewide interlibrary loan system, we borrowed 5,423 items for Canton residents with information needs for which no resources were available in-house, and we loaned 5,626 of our items to other libraries for use by their patrons.

Two hundred ninety-two (292) programs were planned and presented to inform and entertain Canton residents. These included story times for young children (five per week); our summer reading clubs for adults, teens, and children; our wonderful *Book Buddies* summer club, in which teenagers and younger students meet at the library every week to read together; our monthly *Tween Crafternoon* craft workshops; two book discussion groups for adult readers; another three-part winter musical concert series; appearances by puppeteers and other live performers; and classes on varied topics like technology, personal organization, financial planning, job searching, witch hunts in 17<sup>th</sup> century Connecticut, and identifying edible and medicinal plants. In the spring, we were visited by all of Canton's fourth grade students, who come every year for library orientation. Attendance at all of our programs totaled 7,581.

Between July 2012 and June 2013, our cataloging staff added 6,338 new items and withdrew 4,300 old items due to poor condition or outdated contents. On June 30, 2013, the library collection numbered 85,200 cataloged items for adults, teens, and children. These included print books, books on compact disc, magazines, newspapers, DVDs, blu-ray discs, music CDs, MP3 "playaways", museum passes, downloadable audiobooks and ebooks, and Wii games.

Homebound residents were able to enjoy the library collection through 84 home deliveries of materials by our staff and volunteers, and our two quiet study rooms were used 597 times. Other public services, for which no statistics were maintained, included proctoring professional and academic tests as a courtesy to town residents, and offering free notary services.

# CANTON PUBLIC LIBRARY

Fourteen public-access computers connected our patrons to the Internet, various Microsoft Office products, and our collection of electronic databases. These public computers were used 19,383 times. Two other computers provided access to our online catalog, and one enabled patrons to download audiobooks and ebooks while visiting the library. In the Children's Room, we offered two "early literacy computers" loaded with special software just for our youngest visitors. Free wireless Internet access was available throughout the library.

Most of the library's databases, its catalog, and many other services were accessible online from home, school, or office by logging into our website at [www.cantonpubliclibrary.org](http://www.cantonpubliclibrary.org). Ninety-six thousand nine hundred ninety-four (96,994) website pages were visited through 39,077 entries.

This year, we began to order ebooks in greater numbers thanks to gifts from the Friends of the Library. During February, we conducted our first *Food for Fines* program: borrowers could settle their overdue fines by bringing nonperishable food items to the library for the Canton Food Bank. A total of 878 items were presented to the food bank as a result. The library interior was repainted during April, giving us a brighter and fresher appearance. Thanks to our 2010 Hartford Foundation for Public Giving grant, we assembled a collection of nine Nooks and Kindles, which will eventually be loaned to the public. And we continued to use the town's newsletter, *Canton Connections*, to spread the good word about what the library has and does.

Our dedicated staff continued to maintain high standards of customer service and goodwill throughout the year. Some were leaders in statewide professional organizations, and several attended classes to sharpen their job skills. The members of the Library Board of Trustees continued to act responsibly by adopting operating policies, approving our annual budget request to the town, and advocating in the community on the library's behalf.

And what would we do without our wonderful Friends of the Library? This year, the Friends staged three successful book sales and donated over \$15,000 to pay for programs, museum passes, Wii games, blu-ray discs, a copyright license to show movies, and our table at Sam Collins Day. They continued to sell *I Love Canton Library* car magnets, ran their ninth annual crossword puzzle tournament, re-started their *Coffee And* program on a monthly basis, and donated a stunning granite bench for the front entrance in memory of the late Susan Hart Bahre. We cannot thank the Friends enough for all their hard work and wonderful gifts!

Again this year, the library was the fortunate recipient of many donations of money and collection items from individuals, civic groups, and businesses. Some were memorials to relatives and friends, while others were gifts intended to deepen or broaden our collection. To every donor, we extend our very sincere thanks.

The library's trustees, staff, and Friends are proud of the role we play in making Canton a better community in which to live. The library is open Monday through Thursday from 10 a.m. to 8 p.m., Friday from 10 a.m. to 5 p.m., and Saturday from 10 a.m. to 5 p.m. (from 10 a.m. to 1 p.m. during July and August). Come visit us -- we have something here for everybody!

# **OPEN SPACE PRESERVATION AND ACQUISITION COMMISSION**

The Open Space Preservation and Acquisition Commission (OSPAC) functions under the authority of Chapter 158 of the Town Code (originally adopted by the Town of Canton on October 20, 2003 by Ordinance. No. 222). The primary functions of the OSPAC has been to identify open space areas that meet the standards of Chapter 158, discuss potential purchases in fee simple or of development rights with the owner(s), analyze those open space areas as outlined in Chapter 158, and recommend the acquisition of such areas that are of significant quality and/or size and location for acquisition to the Board of Selectmen.

During 2012-2013, the Open Space Preservation and Acquisition Commission did not meet. On June 26, 2013 Board of Selectman adopted Ordinance Number 235, entitled "An Ordinance Repealing Ordinance #222 Which Established the Open Space Preservation and Acquisition Commission". The adoption of Ordinance #235 eliminated the Open Space Preservation & Acquisition Commission

# CANTON PARKS AND RECREATION DEPARTMENT

The Canton Parks and Recreation Department is charged with providing comprehensive, high quality recreation and leisure activities for the Canton community. The recreation programs offered throughout the year span a variety of programs types that appeal to all ages of the community. Over 150 programs were offered during the year. The Parks and Recreation Department is also charged with oversight of the town park facilities and athletic fields.

The recreation programs offered year round through the park and recreation department cover a broad range of leisure and recreation based programming. Youth programs start at the toddler age group and run all the way through senior programs. The Canton Community Center is host of several of the programs, but all three schools are used for various programs throughout the year as well. The quarterly brochure, The Canton Connection, has served as the primary printed material to market the department's programs. The Park and Recreation Department also maintains a comprehensive website, [www.cantonrec.org](http://www.cantonrec.org), which provides up to date program information, registration capability, facility reservations, and department administration software.

The Parks and Recreation Department strives to develop recreation and leisure programs that continue to enhance the town's well-being through fitness, culture, and community events. Examples of toddler and pre-K programs include Music with Miss Jean, Acrofitness gymnastics, Art programs, mini sport camps and others. A majority of the programming is geared towards the 1<sup>st</sup> through 5<sup>th</sup> grade age group. Some of the biggest programs include spring T-Ball and fall Rec-Hoops basketball. Several programs are offered as after school programs for Cherry Brook Elementary and Canton Intermediate School. These programs include Mad Science Programs, Lego Programs, Tennis, Art, Kickball, and Disc Golf. Teen programs include the Winter Ski Bus program and after school game room. Adult and senior programs focus primarily on health and wellness activities. Programs such as yoga, Tai Chi, Zumba, Volleyball and Basketball are among the most popular. Summer is the busiest season for the department with hundreds of program participants in a variety of programs each week. Major summer programs include Explorers Day Camp, Dusky Dolphin Swim Team, Red Cross Swimming Lessons, and CAST Summer Theater.

The Canton parks system is an important part of the town's infrastructure. Mills Pond Park is Canton's primary recreation facility. The 40 acre park hold the Mills Pond Pool, a 50 meter Olympic swimming pool and smaller wading pool and pool house. In September 2012, a Town Meeting vote approved a \$400,000 transfer from fund balance to the Pool capital improvement fund. This funding will be used to implement phased renovations to the pool facility. In February 2012, a petition was filed to call a Town Meeting to vote for funding a feasibility study on enclosure of the pool facility and converting to a year round operation. The vote was approved and Mythic Sports Group was retained to conduct an analysis on the costs of construction, operation, and other considerations. The park also has 2 pavilions used for functions, summer camp, and a variety of rental events. There is also a playscape, skate park, 2 full size basketball courts, 4 tennis courts, and a multi-use field that hosts a range of sporting activities including baseball, softball, football, soccer, lacrosse, and field hockey. In addition to Mills Pond Park, the Parks and Recreation department works with the Parks division of Public Works to ensure all park space is maintained, safe, and enjoyable. The Parks Department also maintains Canton's section of the Farmington River trail; also known as the Rail Trail. Funding was allocated in the CIP for site plan development of 55 Lawton Rd as additional recreation field space.

# CANTON PARKS AND RECREATION DEPARTMENT

This Town owned property has long been identified as available recreation space. LADA Land Planners of Simsbury was retained to develop site plans for the property. Planning involved the Parks and Recreation staff, Parks and Recreation Commission, adjacent property owners, and other community boards and commissions. Zoning approval was given in February 2013 and the Town is currently exploring funding options. The plan calls for a full size multipurpose athletic field, smaller practice field space, parking for up to 100 vehicles, playground, and extension of the Farmington River Trail system. The Parks department also maintains Millennium Fields, Bowdoin Field, and all school fields. The Parks and Recreation Director was involved with the planning and installation process of the new synthetic turf field and track at Canton High School. This major project was a cooperative effort from many in town from both the Board of Education and municipal departments and volunteers.

The Parks and Recreation Department offices are located in the Canton Community Center. The department is overseen by the Parks and Recreation Commission, which is responsible for policy development and oversight of the parks and programs. The department consists of a full time Director of Parks and Recreation, a part-time Program Supervisor, and seasonal staff including an Aquatics Director, lifeguards, swim instructors, camp staff, and pool and maintenance staff. There is approximately 50 seasonal staff working over the summer months.

Canton Parks and Recreation strives to offer quality programs, parks, and leisure services for the entire community. We are open to new program ideas and are constantly looking to develop new programs as we run and improve existing ones. Many times all that is needed is someone who is interested in running a program, sport, or hobby to approach the department about putting together a new offering. Parks and recreation impacts virtually everyone in the community, from walking along the river walk to enrolling in tee-ball or a yoga program to picnicking in the park during a summer concert. The results of our work will hopefully benefit the quality of life for members of the community, visitors, neighbors, family and friends. Parks and Recreation: *"The benefits are endless!"*

# PLANNING COMMISSION

The Planning Commission is responsible for policy making to facilitate orderly growth and development in Canton through the Plan of Conservation and Development (POCD) and through review of and approval of subdivisions. By Town Ordinance and State Statute, the Planning Commission is the local agency that carries out the statutory provisions in Connecticut for the subdivision of land and the development and maintenance of the POCD in such a way as to: promote the health and welfare of citizens; protect land values; natural resources; water quality; and, avoid congestion, safety hazards, land erosion and overtaxing of the Town's public facilities.

To facilitate appropriate development and land use, the Planning Commission will monitor the 2003 POCD to determine if and when amendments to the Plan are necessary. Working with other land use commissions and the Land Use Office, the Planning Commission coordinates activities toward meeting the goals of the POCD through the development review and municipal improvement processes. Copies of the POCD are available for distribution and sale to citizens, developers and their representatives.

In 2012-2013 the Planning Commission held nine (9) regular/special/site walk meetings and processed one (1) application for modification of an easement and 14 requests for referrals, lot line adjustments, extensions, bond reductions, road acceptance, tree clearing, easements and informal discussions.

The PC also discussed the Plan of Conservation and Development Update at each of their regular monthly meetings.

Goals for the coming year include the rewriting of the Subdivision Regulations to incorporate and update planning techniques and regulatory changes that may further improve the development process and reduce impacts on the natural environment and community. Additionally, the POCD is required to be updated every ten years. The Planning Commission is an integral part of a temporary study committee to review the current POCD and complete the required update by 2013.

The Planning Commission carries out its delegated authority through regular monthly meetings with the assistance of the Town Planner & Land Use Coordinator. The Planning Commission is comprised of five (5) regular members and three (3) alternate members. The Commission meets the first Monday of each month at 7:30 PM in the Library Community Center at 40 Dyer Avenue. All meetings are open to the public and the Commission invites input from those who come to show their interest in Canton's future.



# CANTON POLICE DEPARTMENT

The Canton Police Department is committed to excellence in law enforcement and dedicated to the people, traditions, and diversity of our Town. Canton Police Department personnel remain devoted to protecting lives, property, and the rights of all people and to maintain order and to impartially enforce the law. In partnership with our community, we provide professional and ethical law enforcement services and protection of public safety.

Canton Police Department personnel strive to maintain the trust and confidence of our citizens, while working to improve quality of life. It is our mission to improve the quality of life for all Canton residents, visitors and businesses. Department personnel recognize the importance of the key values such as integrity, professionalism, and quality customer service in order to gain and maintain the confidence of the community.

The following are some of the highlights from the 2013 Fiscal year.

## **PERSONNEL:**

- The current staffing of the Canton Police Department as of June 30, 2013 was: Chief of Police, Captain (new), four patrol Sergeants (up one), one Detective, six Patrol Officers, four fulltime Dispatchers, three part-time Dispatchers (down one), and an Administrative Secretary.
- This fiscal year the Canton Police hired a Captain (replaced the Deputy Chief position). Two Canton Police dispatchers left town service: One resigned; the other transitioned to become a Canton Police Officer and entered the POST Academy. One new Dispatcher was hired. Two other new officers were hired. The Chief's administrative assistant resigned and a new one was hired.
- Long time Canton Police Officer Joseph Capaldo separated from town service and took a law enforcement job with the State Department of Motor Vehicles.

## **ADMINISTRATIVE HIGHLIGHTS:**

The major administrative activities that were accomplished during this fiscal year:

- Canton PD transitioned to a new next generation police cruiser-Chevrolet Tahoe.
- Chief Arciero continued in the lead role as the chief administrative oversight to the nine (9) North Central Municipal Police Department's Accident Reconstruction team.
- Federal JAG Grant monies used to purchase:
  - Interview recording room equipment
  - Vehicle prisoner cage
  - Automated fingerprint system.
- Chief Arciero assigned the subcommittee assigned to develop town department 'performance measurements' program.
- Canton Police Department personnel participated in the inaugural CPM 101 Performance Measurement Program. The initial assessment indicated positive results for department processes.
- Development of "Checklist" procedure for major case investigations.
- Various officers participated in 'Code Red' emergency response drills at all Canton Public Schools. Also, some attended school security symposiums and the department acquired new equipment as part of overall school emergency response plans.
- Submitted and received fiscal grants for Pedestrian Crosswalk signs, Ballistic Shields, Drug Give Back Box, flashlights, Vials for Life, and Yellow Dot packets. Canton Police Department recognizes and thanks the Canton Community Health

# CANTON POLICE DEPARTMENT

Fund, Shoppes at Farmington Valley and CVS for their financial support to purchase some of the equipment.

- Canton Police and the Metropolitan District Police entered into an agreement that allowed MDC access the Canton Police Department's Criminal Live Scan Booking workstation (AFIS); access to and storage of outstanding MDC arrest warrants in order to meet NCIC/COLLECT requirements; and access to and use of the Canton Police Department interview room, report room and necessary dispatch assistance.
- Updated existing policies or incorporated POST model policies for police response to domestic violence, missing persons, tasers, police pursuits, witness identification procedures, sexual harassment/workplace violence, and personnel early warning system.

## **COMMUNITY POLICING PROGRAMS:**

The major Community Policing Programs that were instituted/upgraded during this fiscal year:

- Canton Police Department installed a 'drug give back box' at CPD station lobby. The department is one of a select few departments in Connecticut to have such a program.
- Chief Arciero participated in the development and implementation of a successful Senior TRIAD partnership with the town's Senior and Social Services Department and held numerous events in support of the TRIAD program; which included, but not limited to: Alzheimer's registry form, visits to senior housing complexes in town, attendance at safety and wellness events, and article submissions for Canton Connections newsletter.
- Various officers participated in many charitable/social assistance events: Ride to School, Walk for Hunger, Bagging for Hunger, Toy Drive, Food Drive, Special Olympics Torch Run, School Wellness Seminars, JRB, School talks, Men's Club speaker, Cherry Brook Chess Club, Department Building tours, Property Posting Community Awareness and Youth Services Bureau meetings.

## **OPERATIONS:**

- Canton Police Officers conducted investigation and support operations with FAA, CFD and other agencies concerning a plane crash that resulted in the death of the pilot and passenger.
- Canton Police Department personnel undertook an extensive review of all pedestrian crosswalk locations in town following a serious car/pedestrian accident.
- Canton Police and Dispatch personnel played major roles in the town wide response to two significant weather related storms (Storm Sandy and the February Blizzard). Both events resulted in significant adverse impact to the entire Canton community.
- Following the school tragedy in Newtown, Canton Police Department collaborated with other law enforcement agencies, school officials and other stakeholders to review and upgrade school security protocols and practices.
- Canton Police Department partnered with the Canton School Superintendent's office and conducted a canine sweep of the Canton High and Middle Schools with assistance from the Southington PD Canine team.

# CANTON POLICE DEPARTMENT

- Canton Police personnel involved in the safety planning and operational oversight concerning the construction of a national pharmacy chain store and associated roadway modifications.
- Continued the specialized 'Traffic Hot Spot'-Selective Enforcement Log.
- Made available revised 'Emergency Contact File' forms to area businesses to allow business owners to keep police contact information updated in case of emergency.
- Chief Arciero submitted several safety enhancement reports to State DOT regarding major roadways and pedestrian crosswalks in Canton.
- Canton Police Officers and Detective investigated, secured search and arrest warrants, and solved some significant burglary/larceny investigations involving multiple suspects in series of burglaries/larcenies in Canton and surrounding towns.
- Canton Police Officers investigated a senior citizen financial fraud incident and worked with other state and local law enforcement and social service agencies.
- Developed shoplifting prevention program for town businesses.

## **ACTIVITY INCIDENT DATA:**

During Fiscal Year 2012-2013, there were 13,677 incidents (Up 3,481) recorded which including the following:

- 47 Domestic Disturbances/Family Offense Cases (Down 3)
- 104 Larceny/Theft Investigations (Down 2)
- 757 Medical calls were responded as first responders (Up 20)
- 1963 Motor Vehicle (MV) Stops (Down 276)
- 319 MV accident investigations (Up 7); 39 were with injuries (Down 4)
- 31 Driving Under the Influence cases (Up 15)
- 31 Fraud cases investigated (Down 3)
- 4 Sex Offense Investigation cases (Down 3)
- 6 Death Investigations (Up 4)
- 17 Missing Person cases (Up 3)
- 327 Suspicious Circumstances/Persons/Vehicles (Up 83)

On a daily basis our Officers and Dispatchers continue to work very hard to reach the goal of providing the best coverage possible as they respond to the public safety needs of our Town.

For additional information about the Canton Police Department, its mission and programs, please contact Chief Christopher Arciero at 860-693-7872 or [carciero@cantonpd.org](mailto:carciero@cantonpd.org).

In closing, Chief Arciero extends his thanks and praise to the dedicated and professional employees of the Canton Police Department for their continued commitment to the provision of law enforcement and public safety services to all residents, visitors, and businesses to the Canton Community.

# PROJECT ADMINISTRATOR

The Project Administrator plans, organizes, and directs activities related to the construction, maintenance and repair of Town infrastructure including facilities, grounds, and roads. The Project Administrator works with the committees established by the Board of Selectmen on the renovation, design, and construction of Town facilities. The Project Administrator also works closely with the Public Works Department to coordinate and procure services associated with roads, bridges, and storm water drainage within the community along with other capital projects.

The Project Administrator assists in the preparation of grant requests to the State and Federal Government to obtain funds that may be available to offset the cost to the local taxpayer for the maintenance and construction of public works within the community.

The Project Administrator is assigned for staff support to several committees including the Permanent Municipal Building Committee and the Energy Committee. The efforts advanced by these committees have included continuing to refine the priority, scope and cost of various capital projects including the Public Works Facility, the licensing and potential development of Collinsville Hydroelectric Project, participation in the selection and marketing of a residential solar energy program, and investigating various energy savings programs under consideration to reduce energy use in Town owned facilities.

Capital projects initiated during the fiscal year included the design and construction of Athletic Facilities, Parking Lot and Entranceway at the Canton High School, design activities for Roof Replacement at Various Town and Board of Education Buildings, and preparation of contract documents for High Street and Tanglewood Road Improvements. Other projects advanced during the year include the preliminary study for the rehabilitation of the Town Road Bridge over the Farmington River and the design for the proposed traffic signal at the Bridge Street (Route 179) and Main Street intersection. The construction of the traffic signal is anticipated in the spring of 2014.

A Small Cities grant was obtained from the Department of Economic and Community Development for Phase 2 of the 21 Dowd rehabilitation project. The project included the rehabilitation of 12 housing units and the Community Room. The construction of the project was initiated in the spring of 2013 with completion of the project scheduled for the fall of 2013. Other grant applications prepared and submitted for consideration included the Rehabilitation of East Hill Road from Albany Turnpike to Dowd Avenue a STEAP grant application for funding for the Collinsville Hydroelectric Project.

Approval of the referendum for the Pavement Management Program was obtained in May of 2013. Planning and investigations for roadway improvements was ongoing during the year in preparation of roadway improvements for High Street, Tanglewood Drive and other major projects to be completed in 2014.

The Project Administrator also procured various contractual services relative to the planning, maintenance and operation of Town facilities including crack sealing of various roadways. The Project Administrator has also managed consultant contracts in support of the various projects for services such as engineering services, architectural services, construction inspection services and field testing. Also completed were necessary filing of reports to various State agencies for compliance with regulatory and grant requirements.

# **PUBLIC WORKS DEPARTMENT**

## **HIGHWAY DEPARTMENT**

The highway division is responsible for the repair and maintenance of 71.2 miles of improved and unimproved roads within the Town of Canton. This past fiscal year saw the staff respond to two very difficult storms. The first being Hurricane Sandy in late October leaving a swath of damage requiring the highway to respond by clearing roads and assisting residents. The Blizzard of 2013 hit in February. This power packed nor'easter slammed the town with 25+ inches of heavy snow, leaving the roadways and infrastructure buried and impassable. The division responded, along with local contractors, to clear the snowy roads. The highway staff worked three straight days to safely return the town's infrastructure back to normal. This year also saw the highway reclaim and pave Scoville Road. The division also responded to numerous requests from residents to perform drainage, tree work, and road improvements throughout the year. The division did an exemplary job dealing with the two complex storms and numerous emergency call-ins throughout the year, successfully keeping the town's roads open and safe.

## **PARKS**

The parks division is responsible for 100+ acres of maintenance and improvements to all town fields, greens, parks, and athletic fields utilized by the Board of Education within the Town of Canton. The staff continued the use of excellent cultural practices, including Integrated Pest Management (IPM), an effective and environmentally sensitive approach to pest management that relies on a combination of common-sense practices and last resort pesticide use. This management practice is beginning to show excellent results in both field quality and maintenance costs. This year also included the division's ongoing commitment to maintaining and improving the Farmington River Trail. The division also continued to service the town pool maintaining a cool place for the town's residents to enjoy. The parks division goals are to improve the quality of each facility while reducing scheduled maintenance costs. They also worked to maintain the landscapes at the town's buildings and parks and recreational facilities to provide a consistent appearance. They aim to ensure the grounds maintenance agenda accurately reflects the needs of its residents. This growing division continues to add new services and develops better ways to deliver excellent results.

## **BUILDING MAINTENANCE**

The building maintenance division is responsible for the maintenance and up-keep of 8,813 total square feet at the town hall, library/community center, public works facility, and police station. During this past year, the division responded to 505 service calls along with their regular duties. This more than doubles the service calls performed over last year's numbers. New carpeting was installed on the first floor of the town hall. Also at the town hall, the men's and women's bathrooms on the first floor were renovated bringing them up to ADA compliance. A new boiler was installed at the town hall that provides heat for the board of education. The library/community center was freshened up with a new coat of paint and carpet replacement was started in the community center. The social services department was also renovated with a new office added for the director. The division's commitment to perform at a high level this past year was very evident in keeping the buildings clean and well maintained.

# **PUBLIC WORKS DEPARTMENT**

## **TRANSFER STATION**

The transfer station staff had another excellent year assisting the town residents who bring their trash and recyclables to the facility. The transfer station sells over fifteen hundred permits per year. The facility serves as the primary trash and recycling option for more than 33% of canton's households. This year a special revenue fund was created and implemented to finance the operating budget for the facility. The revenue generated through the selling of permits, tokens, and recycling rebates stays in the fund to pay out the operational costs. Any extra revenue will remain in the fund to finance future upgrades to the facility. Upgrades to the bulky waste area were added this year, making it easier for the residents to use.

## **ADMINISTRATIVE**

The administration division provides administrative support and oversight to the entire department to effectively manage the diverse infrastructure and related capital improvement programs consistent with town policy, industry standards, and regulatory agency requirements. This past year saw transfer station operator Perry Polderman sustain serious injuries from an off duty motorcycle accident. The department persevered with staff changes to allow Perry to recover. The division strived to improve its commitment to pavement management and department operational improvements. The Canton Public Works Department's motto is "Serving the Community with Pride". The department's goal is to search for improved ways to perform their jobs.

# SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING

Senior and Social Services offers programs and services to address the needs and interests of Canton older adults (*generally* defined to be residents 55 years or older) and adults with disabilities, as well as Canton residents of all ages who may need emotional, financial or other kinds of assistance. The mission of the department is to help support self-sustainability through programming and other supportive events and policies for Canton residents. The Senior and Social Services office provides current information on local, regional and statewide resources and coordinates increasingly diverse programs to serve residents with varying backgrounds and needs.

As a social services office, Claire Cote, Director of Senior/Social Services continued to expand her involvement in the welfare of Canton residents. Many were assisted with financial help and others with help to live safely in their homes. October 2012 was the start of the energy assistance application period and approximately 300 residents received state monetary assistance for heat. In addition, funds from the Canton Fuel Bank (\$25,498.83) helped approximately 300 others. The Collins Fund assisted 3 people (\$385.80) and Focus on Canton was an immense help with heating oil/elements, assisting with almost \$5,000 in assistance (\$4,964.50). Senior & Social Services also applied for and received grant funding through United Way EFSP (Emergency Food & Shelter Program) in the amount of \$847.00 to help Canton residents who needed a bit of mortgage/rent help. Senior & Social Services helped two households, and a total of six people using these monies.

During the Fiscal Year 2012-2013, Senior Center programs offered previously were maintained and expanded. Programs that continued included the "In the News" current events group, and Cooking with Elaine, the 60+ Card Group (which includes both Set-back & pinochle players) with new members, and the Bridge Group now meets regularly with an increased membership of sometimes two full tables, regularly. A group of 8-12 women play Mah Jongg every week as well. The intergenerational "Days of Our Lives" collaborative program with the Canton Intermediate School had a spring session. Senior & Social Services continues to evaluate and adapt programming based on the wants & needs of residents. Because of this, many people attended Tai Chi for Long Life and Gentle Yoga for 55+. "Women of the Fiber" , a group of about 25-30 women from Farmington Valley towns (and others) of varying ages and backgrounds who meet and socialize while working on individual projects and group ones as well (knitting, tatting, quilting, crocheting, etc.) continued to meet regularly on Monday evenings at the Senior Center as well.

Senior & Social Services applied again and was awarded a grant (\$15,347) from the state DOT for regional elderly and disabled transportation, which was an increase from previous years. Dial-A-Ride services for the elderly and for adults with disabilities are funded partially with this grant money so that we are able to provide transportation Monday through Friday, and joint trips with Simsbury. Transportation services effective the previous July in 2011, were modified to be on a membership basis, with riders paying an annual membership fee rather than buying tickets for each ride streamlined use for riders. Effective July 1, 2012, was the inception of the \$10.00 punch-pass, making Dial a Ride services more accessible to less-frequent users/riders. This punch-pass was available for 10 one-way trips and can only be purchased through the Senior & Social Services office.

# **SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING**

The number of total “out” trips using these monies for recreational purposes was significantly decreased because of an increased need for medical transportation for Canton eligible residents. Senior & Social Services continues to coordinate Medical Transportation for Canton’s elderly residents and adults with disabilities who have appointments & procedures outside the Dial-A-Ride service area, and provides ongoing transportation for dialysis patients to local hospitals and clinics.

On-going programs continue to provide socialization, educate and entertain Canton’s seniors and adults with disabilities: Dial-a-Ride transportation five days a week, an informal morning walking group, Cooking with Elaine, CHOICES Medicare Counseling, health and wellness presentations, AARP safe driving classes, blood pressure screenings, flu clinics, hearing screening, foot care clinic (provided now by a local podiatrist Dr. Lindsay), potluck luncheons, bereavement support, 911 Senior Cell Phone program, Vial of Life, AARP income tax counseling and filing assistance on-site in Canton, the Canton Seniors club, various card groups (at least three) and the In the News: Fact and Opinion discussion group on current affairs. Educational presentations (including guest speakers) and recreational offerings such as the annual picnic with Avon (and supported by the Avon-Canton Rotary,) and several other collaborative events with the Avon Senior Center are offered for the entertainment of residents.

In addition there were many one-time only educational and recreational events with diverse topics ranging from informational programs, entertainment by local high school & middle school bands, free Ben & Jerry’s Ice Cream. Other important and ongoing programs included the twice-weekly CRT hot lunch program (with an average attendance each day of 50-65 people,) the daily Dial-A Ride service and out-of-town medical transportation to meet the needs of many of Canton’s residents.

Representative special events this past year included:

- On Fridays, July 13 and 27, Canton Volunteer EMTs participated in “Ask an EMT” program at the Senior Center.
- On Thursday, July 19<sup>th</sup>, the Rotary Club of Avon-Canton Annual Senior Picnic was held with an overflow crowd of 150 older adults from Canton and Avon, volunteers and Rotary Club members at the Canton Senior Center. This event not only included a delicious picnic meal of hamburgers and hotdogs (along with all the fixins) but also great entertainment, courtesy of Canton Senior & Social Services, of Jeff Weiselberg ☺ all had a great time!
- There was an initial meeting for the Canton Emergency Response Team on Wednesday August 1<sup>st</sup> at the CCC. This was facilitated by Adam Libros, Fire Marshal/Dir. Of Emergency Services. This was well attended, with about 15 interested residents in attendance. This initiative is supported by Adam’s office, as well as Senior & Social Services.
- On Thursday August 23<sup>rd</sup>, the SALT Committee sponsored the 1<sup>st</sup> CANTON TRIAD Outreach Event at Boulder Ridge housing complex. This was an ice cream social (with ice cream sponsored by Arden Courts of Avon & beverages sponsored by Cherry Brook H.C. Center) and was to re-introduce the VIAL OF LIFE Program, while rolling out the



# SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING

YELLOW DOT Program to the residents of Boulder Ridge. There were about 35 folks in attendance in total, and both the Chief of PD, as well as the new Captain Terra, and some officers, as well as Dir. Of Senior & Social Services, and many SALT Committee Members attended and helped out.

- Canton Senior & Social Services welcomed a new office Volunteer Randy Wexler this month who offered to assist Canton residents in career counseling, resume building, etc.
- In honor of National SENIOR CENTER MONTH, Canton Senior & Social Services hosted a special luncheon to celebrate the Senior Center and the end of Summer Sponsorship of food was provided by Atria Hamilton Heights Assisted Living and a good time was had by about 90 Senior Center members.
- In honor of “Balance Awareness Week” Kevin from Cherry Brook HCC provided a free educational and informational Falls Prevention presentation on Friday September 21<sup>st</sup>, and also provided delicious mini pumpkin cheesecakes for all attendees
- In honor of “Grandparents Day”, Canton Senior & Social Services joined forces with THE GLOW COVE in Canton. During the first couple of weeks of September anyone who came in to renew their Senior Center membership or to sign up as a “member” received a voucher that could be used at THE GLOW COVE during the weekend of September 8<sup>th</sup> and 9<sup>th</sup> with a special golf and ice cream promotion.
- On Tuesday, the 16<sup>th</sup>, Canton Senior & Social Services hosted a special luncheon at the CCC in honor of WORLD FOOD DAY. This was a collaborative event between Canton & Avon Senior Centers, so attendees were from both towns, and those neighboring the two as well. Sponsorship of food was provided by local restaurants who are members of the Canton Chamber of Commerce (sponsors included: LaSalle Market, Portobello’s, Feng, Rice Fields, & The Village Café) and the menu included French onion soup, fresh rolls with butter, house salad with house dressing, ming salad, fried rice, general tso’s chicken, pad thai (with chopsticks!), and a variety of pastries and cookies. Many thanks to all volunteers who helped prep & serve the food: Kevin Case & Jordan Grossman, Superintendent & Vice Superintendent of Canton Schools; Michael D’Apice, President of Canton Chamber of Commerce; Ann Gagnon, President of FOCUS ON CANTON, INC.; Marge Harmon, of Harmon Travel, and of course we love working with Avon Senior Center- Jennifer and her intern were wonderful to work with!
- On the 26<sup>th</sup> Social Work Intern Rebecca Cavallo held “Pumpkin Painting” at the Senior Center. With sponsorship of 15 pumpkins from ShopRite of Canton (thank you ☺), she and about five Senior Center members painted them, decorating the Senior Center and even Town Hall on election day this year.
- Canton Senior & Social Services collaborated with Avon Senior Center to have a Special Veteran’s program, hosted by Avon on Wednesday, November 7<sup>th</sup>. This event was co-sponsored, with Atria Hamilton Heights providing food and the Avon VFW providing a color guard presentation and speech in honor of Veteran’s. There were about 100 attendees, and volunteers and Ron Sparato provided musical entertainment for the day.

# SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING

- The Canton Senior & Social Services office coordinated it's WINTER WONDERLAND special luncheon for Friday the 28<sup>th</sup> of December at the Canton Senior Center. The event featured a divine menu of stuffed chicken breast, roasted veggies & potatoes, salad and fresh rolls & butter, and cheesecake dessert. Also featured was the musical genius of Scot Van Dyke of Simsbury, who was contracted through Cutting Edge Entertainment. The event was open only to Canton older adults and was free of charge to attendees, who were asked to bring toiletry items to donate to the Canton Food Bank as well. Local girl scout troops made hand-crafted cards that were given out to the Attendees as well, and volunteers served the meal.
- Canton TRIAD – “Lunch & Learn” Event on Thursday 5/16 from 11AM-1PM. This event featured Keynote speakers Marcia Hess (elderlaw attorney) and Cynthia Becker (Judge of Probate for this area), as well as a variety of vendors who provided information & other services (Cherrybrook HCC, Arden Courts of Avon, Sharon Cohorts (massage therapy), FVVNA) and with the lunchtime sponsor being the Chamber of Commerce and food from Shoprite of Canton.
- Canton 6<sup>th</sup> Grade Chamber Singers Performance – on Tuesday 5/28 and again on Wednesday during lunch on 5/29. CIS 6<sup>th</sup> grade student wanted to perform for the Senior Center members as part of her Social Action Project about schools cutting their music/arts enrichment programs. The initial performance was covered by CANTON PATCH and there were about 20 parents and others in attendance. For the 2<sup>nd</sup> performance, the “Lunch Bunch” of about 50 enjoyed the musical talents of a handful of 6<sup>th</sup> grade Chamber Singers from CIS.
- Janet attended the Raised Garden Beds ceremony on Thursday June 27<sup>th</sup> as a representative of the Senior & Social Services Department, along with representatives from the town, Dept of Public Works; Parks & Rec Dept; and the Cherry Brook Garden Club.

The Canton Senior Scribe continues to be utilized as the major form of communication and has close to 900 subscribers. In an effort to “go green” as much as possible, the publication is now being sent out three times a year, as opposed to four. The publication is packed with Senior & Community events, as well as pertinent information from the other town departments. The Senior Scribe is mailed only within the state of Connecticut, with primary subscribers being Canton residents. Including events in publications such as the Hartford Courant iTowns section, 55+ publications, the Valley Press, the Canton LIFE, and the Patch.com for Canton have all helped to communicate what is happening through Senior and Social Services as well.

Looking forward to 2013-2014, the Senior and Social Services, with the support of the Canton Commission on Aging will continue to diversify and expand existing services and programs.

In 2012-2013 Canton Senior & Social Services welcomed two Social Work Student Interns. Samantha Stewart of CCSU and Rebecca Cavallo of USJ worked with Senior & Social Services from September 2012-May 2013 under the supervision of Claire; she was here approximately 14 hours a week. The social work student's role is very important and both

# **SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING**

Sam and Becca acted as assets of this department in providing intake and assessment services, creating several press releases in regards to department affairs, helping out in a variety of ways administratively, and both took on special projects of their own.

Over the course of many months with Senior & Social Services, Samantha provided intake and assessments for Canton residents who were in need of social services assistance. She represented the department at special events, meetings and formed a new support group for folks who had diminished or no vision. Samantha created a needs assessment of the community in an effort to gauge what kind of a support group was needed and with the increases in Dial A Ride membership and participation in senior center activities of both young and old people with low vision, her findings were that a low vision support group would be appropriate. The support group took place at the Community Center in a comfortable environment for attendees, and folks from Canton and surrounding towns joined and came via Dial A Ride services (if eligible). The group was great for information-sharing and Samantha was able to bring in presenters from BESB and other state and local agencies to speak about resources available to folks. Sam was a wonderful coordinator of special programming, was well organized and learned a lot about and engaged with many high-risk clientele during her time with the Dept.

Rebecca Cavallo had her first internship experience with Senior and Social Services. Becca has an interest in many things, and shared research materials and information in a fun way to seniors on a variety of topics, including: vegetarianism and veganism; heart health; elder abuse; ways of coping with caregiver stress; and Alzheimer's disease. Becca had a couple of clients with whom she worked on many levels, assisting them in processing life transitions, setting goals, and evaluating progress. She learned a great deal about engaging with older adults and clients of all ages and did a wonderful job at coordinating the Holiday Giving Program. Becca put a lot of effort into streamlining the Holiday Giving Program; she created an intake sheet for families in need to fill out and put out a press release in an effort to attain more sponsorship as well. This program saw incredible successes not only in the number of families assisted through it (over 20) but also in the sponsorship- not only did local churches sponsor families, but so did some businesses and a great deal of individuals from Canton and some from surrounding towns sponsored families in need. Becca was wonderful at attaining donations and sponsorship for many things, including programming and had several great programs, including a "pumpkin painting" program around Halloween.

The Internship program is very important to the Senior and Social Services department insomuch as the number of programs and services offered through this department are so plentiful that it is necessary to have interns. These two interns put in over 1,000 hours between the two semesters they were with the Department, saving the town of Canton well over \$22,000 this year. We are looking forward to "sharing" a student intern from Endicott College in the summer of 2013 with the Canton Police Department as well to assist us during the summer months.

# **SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING**

Administratively, there were other changes that affected the department. This was the first year that the Administrative Assistant position was a 25 hour position, which worked out well having someone in the office every day to assist the Coordinator. In January of 2012, Toby Scheel who had worked for the town for a few years, retired from the position. At the end of the month, the department had a celebration of her time here and of her career, illustrating all the work she had done for the towns of Canton and Windsor where she worked for 22 years as a Case Manager. Toby assisted in multiple aspects of the department here in Canton and her case management background provided confidence when the department decided to take on providing social services to Canton residents in 2010. Janet Boyd was hired in March of 2012. Janet is a retiree of the state of Connecticut. She worked with the Department of Developmental Disabilities (formerly DMR) and retired recently. Janet has worked her entire life in an administrative capacity and has begun her time with the department, utilizing the shared calendar that Toby set up to make Claire's appointments/schedule and has ideas about streamlining certain processes already. The Senior & Social Services department is appreciative of the dedication and time that was given by Toby Scheel, and the enthusiasm that Janet Boyd brings to the table as she begins her new career here. Claire is also appreciative of the interview panel she set up for the hiring process, which included Charlotte Barth of Simsbury Social Services, Jennifer Bennett of Avon Senior Center and Maureen Wallison of the Canton Commission on Aging.

Senior and Social Services continues to play a role in the Emergency Preparedness of the town of Canton and is planning on, in collaboration with the Department of Emergency Management, creating a Community Emergency Response Team in town. This is a group of volunteers who assist emergency personnel who may be 'stretched' during large community events and natural disasters. The recommendation of the formation of this group came out of the After Storm Assessment of the October 2011 storm and sheltering operations.

We continue to be cognizant of the upcoming "baby boomer as senior population" and as more baby boomers "retire" and look for new ways to connect to and stay active in their community, it is hoped they will become more aware of what Senior & Social Services has to offer to them. Our goal is to communicate with those who utilize services on a regular basis, and also expand programming & services to accommodate the interests and needs of adults with disabilities and the active-aging population of Canton. This office will continue to provide programs and events that increase well-being of all Canton residents, while working with them to increase self-sustainability, self-esteem and their ability to be active members of their community here in Canton.

# TAX COLLECTOR

The tax office is responsible for the billing and collection of real estate, motor vehicle and personal property taxes, sewer use, sewer assessment and connection fees along with parking tickets. Please see the tax collector's report for the tax and sewer collection breakdown for the fiscal year 7/1/12 - 6/30/13.

When real estate, sewer use and sewer connection charges remain unpaid, liens must be filed on the land records. After payment has been made, the liens are released. When motor vehicle taxes are not paid on time, by State Statute, the Tax Collector must report to the Department of Motor Vehicle those tax payers who are delinquent. This allows the DMV to hold up any renewal or new registration for that individual or business until payment is made in full.

For the Fiscal Year 2012-2013, Canton's tax collection rate was 99.9%. Through the diligent efforts of the staff in the Tax Office, the Town took in \$337,413 in back taxes and \$184,215 in interest.

The approved budget for the fiscal year allowed us to staff the office with one full time employee, Tax Collector and one part-time employee.

A list of the top 10 delinquent accounts as of June 30, 2013 follows:

## TAX ACCOUNTS

Cadle Properties 100 North Center St Newton Falls, OH Property: 51 Albany Turnpike	\$ 335,039.49
Hinman, Lois C & John P.O. Box 167 Canton, CT Property: 175 Albany Turnpike	\$ 52,306.92
Kent Way Associates LLC 790 Farmington Ave Farmington, CT Property: 10, 14, 18, 22 Mountain Springs	\$ 43,549.77
Pilares, Sandra 5 Woodridge Circle Canton, CT Property: 5 Woodridge Circle	\$ 28,068.04
Marfyak, Deborah L 105 Torrington Ave Canton, CT Property: 105 Torrington Ave	\$ 22,640.58
Woolford, Robert Julian 81 West Simsbury Road Canton, CT Property: 81 West Simsbury Road and MV's	\$ 21,493.30

# TAX COLLECTOR

Ziemba, Julius A  
111 Dowd Ave  
Canton, CT  
Property: 111 Dowd Ave \$ 19,559.76

Tracy, Steven R & Teresa K  
26 Ridge Road  
Canton, CT  
Property: 26 Ridge Road \$ 18,496.17

Clement, Douglas Jr and Megyn  
368 Albany Turnpike  
Canton, CT  
Property: 368 Albany Turnpike \$ 18,044.48

Lockwood, Dewey J & Janet C  
2220 Sandlewood Drive  
Twinsburg, OH  
Property: 30 Center St \$ 15,417.16

## SEWER ACCOUNTS

Quintal, Phillip  
28 North St  
Canton, CT  
Property: 28 North & 8 East St \$ 4,625.00

Benson, Bret A and Nancy G  
20 Maple Avenue  
Canton, CT  
Property: 20 Maple Ave \$ 4,485.00

Cantwell, Richard M  
3 Burlington Ave  
Canton, Ct  
Property: 30 Torrington Ave & 68 Church St \$ 3,630.00

Lockwood, Dewey J & Janet C  
2220 Sandlewood Drive  
Twinsburg, OH  
Property: 30 Center St \$ 2,420.00

Gueret, Michel L.  
6 Old Line Lane  
Canton, CT  
Property: 6 Old Line Lane \$ 1,724.98

# TAX COLLECTOR

Brown, Timothy A  
26 New Road  
Canton, CT  
Property: 26 New Road \$ 1,495.00

Napierski, Benjamin M  
54 Village Lane  
Canton, CT  
Property: 54 Village Lane \$ 1,321.35

Dubay Holdings  
PO Box 32  
Canton Center, CT  
Property: 15 River St \$ 1,210.00

Ziemba, Julius A  
111 Dowd Ave  
Canton, CT  
Property: 111 Dowd Ave \$ 1,210.00

Ayad, Khaled M. & Deabes, Nashwa N  
92 Dyer Ave  
Canton, CT  
Property: 92 Dyer Ave \$ 1,210.00

# TOWN CLERK

## The Clerk of the Town

**If they want to get married, or fish in the sea,  
If they vote by machine, or they vote absentee,  
Whatever their problem turns out to be,  
It's the work of the Clerk of the Town.  
We're concerned with such things  
As the sex of a dog,  
And how many babies arrive,  
And we file, we record, we attach and attest,  
Anything be it dead or alive.  
Whatever goes on in the Town we record,  
And often we do it with little reward,  
We often go crazy, but never get bored,  
Oh, it's great to be Clerk of the Town.  
-Anonymous**

The Town Clerk's Office is responsible for the organization and safekeeping Town records that include land records, maps and surveys, vital records (birth, death, marriage, and civil union), election and referendum results, justice of the peace appointments, dog licenses, sport licenses, military discharges, town ordinances, meeting minutes & agendas, trade name certificates, notary public appointments, transfer station permits and liquor licenses. The public has access to a majority of these records during regular business hours.

Department activities during Fiscal Year 2012-2013 include:

- The Top Dog Drawing was held to decide which currently licensed dog in Canton was to receive the honor of Tag #1. Teddy Williams, of Breezy Hill Road, received top honors and was awarded her new tag and a basket of goodies.
- A Historic Documents Preservation Grant (FY2013) was obtained. With the \$4000 in funds, a Safeco High Density Hanging Map Filing Cabinet and two Plan File Racks were purchased for the Land Use Department.
- The Assistant Town Clerk, who is part time (25 hours) in the Town Clerk's office, was made full time in January 2013. His additional 10 hours per week are spent in the Assessor's Office.
- Activity on the Town's website:
  - 55,055 people made 106,605 visits to [www.townofcantonct.org](http://www.townofcantonct.org) during Fiscal Year 2012-2013
  - The most frequently visited pages were:
    - Home Page, Employment Opportunities, Assessor Department, Agendas & Minutes, Tax Collector, Request for Proposals, Town Clerk, Police Department, News, and Canton Visitor's Guide.
- On October 26, 2012, the Town Clerk's office launched a Twitter account for the Town of Canton. Over 200 people became followers and 266 tweets were sent out over the next eight months.



# TOWN CLERK

- On April 3, 2013, the Town Clerk's office launched a Facebook page for the Town of Canton. Total 'Reach' (The number of people who saw any content associated with the page) from April 3 through June 30, 2013 was 10,879.

## FY 2012-2013 Receipts

<u>Description</u>	<u>Total</u>
Conveyance Tax/Land Records/Maps	\$207,221.46
Hunting/Fishing (Sport) Licenses	\$117.00
Miscellaneous Permits & Licenses	\$10,086.00
Dog Licenses	\$1321.00
Copies	\$12,877.00
Transfer Station	\$224,612.50

# WATER POLLUTION CONTROL FACILITY

The Canton Water Pollution Control Facility (WPCF) operates under a National Pollutant Discharge Elimination System (NPDES) permit issued by the State of Connecticut Department of Energy and Environmental Protection (DEEP), our current rating is for 950,000 gallons per day. The WPCF staff operates and maintains the facility, along with 3 sewage-pumping stations and approximately 23 miles of sanitary sewers.

The mission statement of the WPCF is *“To protect our natural resource, the Farmington River and give the community a place to enjoy nature at its best. We shall provide this service to the people of Canton while operating an efficient and economical facility within budget.”*

This past year the facility treated over 230 million gallons of wastewater, equating to an average flow of approximately 630,000 gallons per day. The WPCF consistently achieved advanced treatment as required by the NPDES permit, averaging pollutant removals of 97 % for Biochemical Oxygen Demand and 97% for Total Suspended Solids. We continue to receive positive inspection reports from the Connecticut Department of Energy and Environmental Protection.

The WPCF is staffed by four well trained and experienced personnel including a Superintendent, a Chief Operator, an Operator III and an Administrative Assistant. Plant personnel are certified and licensed in both treatment plant and collection system operation and maintenance. Two of the personnel are also certified in Laboratory analysis. Staff participates in continuing education to stay abreast of the ever-changing rules and regulations.

The Fats Oil & Grease (FOG) Program that was implemented in 2008 continues to make strides in keeping the town’s infrastructure (sewer lines and manholes) clear of fats, oil and grease from Food Preparation Establishments.

The Town of Canton has seen some new development come in town which has connected to the town’s sewer system. The WPCF has moved forward with our next capital project, the Solids Handling Building. In December of 2012 two underground heating oil storage tanks were removed and an above ground tank was installed, along with a new heating system for the building. Currently plans are in the works to repair the crumbling brick on the outside, replace the rubber membrane roof and to remove the floating covers on each of the old digesters. New fixed covers will be installed along with an odor control system to minimize odors. This project is scheduled for completion by the end of 2013.

In January of 2013, the Canton Water Pollution Control Authority received the *Asset Management Award* from the New England Water Environment Association. The Canton Water Pollution Control Authority team set up a program that actively manages the capacity, performance of the facility and the conveyance of assets, to provide consistently high treatment and the replacement of aging equipment systems at a reasonable annual user rate.

The Water Pollution Control Authority meets on the first Tuesday of each month at the Library Community Center at 7 p.m. The meetings are open to the public and interested residents are encouraged to attend. Tours of the Canton Water Pollution Control Facility are encouraged and open to the public.

**TOWN OF CANTON, CONNECTICUT  
SCHEDULE OF SEWER USAGE COLLECTIONS  
FOR THE YEAR ENDED JUNE 30, 2013  
(UNAUDITED)**

USAGE Year Ended June 30,	Uncollected	Current	Lawful Corrections		ADJUSTED	CHARGES	INTEREST	AND LIEN	FEES	TOTAL	UNCOLLECTED
	Charges		Billings	Additions	Deductions						CHARGES
	June 30, 2012				COLLECTABLE	COLLECTED	FEES				JUNE 30, 2013
2012	\$ 48,150	\$ 852,683	\$ 11,133	\$ 659	\$ 863,157	\$ 803,826	\$ 8,175	\$ -	\$ 812,001	\$ 59,331	
2011	\$ 16,703		\$ 12,944		\$ 61,094	\$ 43,682	\$ 5,750	\$ 942	\$ 50,374	\$ 17,412	
2010	\$ 8,396		\$ -	\$ -	\$ 8,396	\$ 3,823	\$ 2,176	\$ 427	\$ 6,426	\$ 4,573	
2009	\$ 4,079		\$ -	\$ -	\$ 4,079	\$ 2,349	\$ 1,356	\$ 219	\$ 3,924	\$ 1,730	
2008	\$ 1,140		\$ -	\$ -	\$ 1,140	\$ 754	\$ 1,100	\$ 136	\$ 1,990	\$ 386	
2007	\$ 384		\$ -	\$ -	\$ 384	\$ 384	\$ 291	\$ 48	\$ 723	\$ -	
2006	\$ 78,852	\$ 852,683	\$ 24,077	\$ 659	\$ 954,569	\$ 862,050	\$ 22,003	\$ 2,288	\$ 929,003	\$ 92,903	

	STARTING BALANCE	PLUS	MINUS	Collectable	ASMT PAID	INTEREST	FEES	TOTAL	ENDING BALANCE
Assessments	\$ 228	\$ -	\$ -	\$ 228	\$ 228	\$ 622	\$ -	\$ 850	\$ -

	Starting Balance	C/C PLUS	C/C MINUS	Collectable	Connection Fee Pd	Interest	Fees	Total	ENDING BALANCE
Connection Fees	\$ -	\$ 36,780	\$ -	\$ 36,780	\$ 36,780	\$ -	\$ -	\$ 36,780	\$ -

# ZONING BOARD OF APPEALS

The purpose of the Zoning Board of Appeals is: to hear and decide appeals where it is alleged that there is an error in any order, requirement or decision made by the official charged with the enforcement of the Zoning Regulations as adopted under the provisions of Connecticut General Statutes; to hear and decided all matters including special exceptions as may be duly authorized by the Zoning Regulations; and to determine and vary the application of the zoning regulations in harmony with their general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where a literal enforcement of the regulations would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare is secured.

The Zoning Board of Appeals carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Assistant Planner/Zoning Enforcement Officer.

The Zoning Board of Appeals held two (6) regular meetings and one (1) special meetings. They processed four (4) applications for variances to the Zoning Regulations and four (4) applications to appeal decision of Zoning Enforcement Officer.

The Zoning Board of Appeals has five (5) members and three (3) alternate members. The concurring vote of four (4) members is necessary to grant a variance and to overturn an action of the Zoning Enforcement Officer. The Zoning Board of Appeals meets the second Monday of each month at the Library Community Center at 7:30 PM. All meetings are open to the public.

## ZONING COMMISSION

The Zoning Commission is a regulatory decision making board whose purpose is to promote health and welfare of citizens, protect land values, natural resources and water quality; and avoid congestion, safety hazards, land erosion and overtaxing of public facilities. The Zoning Commission is responsible for establishing the means of orderly growth and development through the interpretation and enforcement of the Canton Zoning Regulations and the implementation of appropriate Goals, Policies and Recommendations of the 2003 Plan of Conservation and Development (POCD). A member of the Zoning Commission is also a member of the Plan of Conservation and Development Update Committee.

The Zoning Commission also has a subcommittee of its membership that is aggressively working towards the completion of the comprehensive rewrite of the Zoning Regulations. Combined with the sub-committee, Zoning held eighteen (18) meeting (including regulation rewrite meetings) and processed forty-six (46) applications for a variety of site plans, site plan amendments, special exception uses and zoning amendments.

The Zoning Commission carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Town Planner. Approvals of the Zoning Commission are monitored and enforced by the Zoning Enforcement Officer. The Enforcement Officer also oversees and enforces general compliance with the zoning regulations, and reports monthly to the Zoning Commission and Zoning Board of Appeals.

The Zoning Commission is comprised of seven (7) regular members and three (3) alternate members. Meetings are held on the third Wednesday of each month at 7:30 PM, at the Library Community Center. All meetings are open to the public and the Commission welcomes input from town residents and property owners for all public hearings.

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>BOARD OF ASSESSMENT APPEALS (Elected)</u></b>		
David P. Sinish	20 Dyer Avenue	11/17/2015
Arnold Goldman	198 Albany Turnpike	11/19/2013
Carol G. York	PO Box 602, Canton Center 06020	11/17/2015
<b><u>BOARD OF EDUCATION (Elected)</u></b>		
Peg Berry	115 Robin Drive	11/17/2015
David Briggs	19 Mohawk Drive	11/17/2015
Leslee Hill	91 Andrew Drive	11/19/2013
Beth Kandrysawtz	35 Hanson Road	11/19/2013
Dana Kosior	111 Andrew Drive	11/19/2013
Laurie McKenna	8 East Mountain Road	11/17/2015
Carlene Rhea	114 Winterbourne Lane	11/19/2013
Helen Treacy	22 Old Miss Drive	11/17/2015
Patricia White	81 Dyer Avenue	11/19/2013
<b><u>BOARD OF FINANCE (Elected)</u></b>		
Bill Canny	51 Breezy Hill Road	11/17/2015
Richard Eickenhorst	7 Shingle Mill Drive	11/19/2013
Brian First	85 High Valley Drive	11/19/2013
Kenneth Humphrey	250 East Hill Road	11/17/2015
Richard Ohanesian	1 Whitney Lane	11/19/2013
Mary Tomolonius	148 Bahre Corner Road	11/17/2015
<b><u>BOARD OF SELECTMEN (Elected)</u></b>		
Richard Barlow (First Selectman)	321 Cherry Brook Road	11/17/2015
David Gilchrist	54 Lawton Road	11/17/2015
Lowell Humphrey	19 Canton Valley Circle	11/17/2015
Stephen Roberto (Deputy)	1 Tanglewood Drive	11/17/2015
Thomas Sevigny	131 Gracey Road	11/17/2015

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>BUILDING CODE BOARD OF APPEALS</u></b>		
Russell Richardson, Jr.	PO Box 128, Canton Center 06020	
Charles Whitney	PO Box 216	
Christopher Winsor	10 West Simsbury Road	
<b><u>CANTON BOARD OF ETHICS</u></b>		
(5 Regular, 2 Alternate members) (See Ordinance #230 for terms)		
<b><u>REGULAR MEMBERS</u></b>		
Arthur Casey	4 Brook Ridge Drive	6/30/2015
Dennis Ciccarillo	106 East Mountain Road	6/30/2017
David Kubas	82 East Hill Road	6/30/2017
Edith Offenhartz	70 Lawton Road	6/30/2015
<b><u>ALTERNATE MEMBERS</u></b>		
Emil Huyghebaert	19 Freedom Drive	6/30/2015
<b>VACANCY</b>		6/30/2015
<b>VACANCY</b>		6/30/2015
<b><u>CANTON CENTER HISTORIC DISTRICT COMMISSION</u></b>		
(5 Regular (2 in district), 3 Alternate (1 in district) members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Kim Bowen - Chair (In)	144 Cherry Brook Road	1/1/2016
Sandra Bridgman	PO Box 137, Canton Center 06020	1/1/2017
Marianne H. Burbank	84 North Mountain Road	1/1/2015
Nora Hillman-Goeler	133 Morgan Road	1/1/2017
Stephen Johnson	221 Cherry Brook Road	1/1/2016
<b><u>ALTERNATE MEMBERS</u></b>		
<b>VACANCY (In)</b>		
<b>(2) VACANCIES</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>CANTON HOUSING AUTHORITY</u></b>		
(5 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Sarah Cheney (Chair)	19 Town Bridge Road	12/31/2017
Bette Lowell	PO Box 276, Collinsville 06022	12/31/2013
Dale Monroe	PO Box 440, Collinsville 06022	12/31/2015
Arthur Rote	21 Dowd Avenue, Apt.3	12/31/2013
Linda Spiers	3 Whirling Dun	12/31/2015
<b><u>CANTON PUBLIC LIBRARY BOARD OF TRUSTEES</u></b>		
(Term - 4 years)		
<b><u>REGULAR MEMBERS</u></b>		
Marjorie Clarke	45 Sunset Terrace	7/1/2014
Nancy Donoghue	3 Tanglewood Drive	7/1/2016
Walter Gillette (Chair)	222 Barbourtown Road	7/1/2013
Bonita Hansen	24 Canton Hollow	7/1/2014
Michael Leonard	5 Uplands Drive	7/1/2017
Richard Matos	5 Drake Lane	7/1/2014
Patricia McGarry	50 East Hill Road, #6A	7/1/2016
David Owen (Vice Chair)	92 East Hill Road	7/1/2014
<b>VACANCY</b>		7/1/2013
<b><u>Friends of the Library</u></b>		
Sue Ann Uccello	6 Trailsend Drive	
<b><u>CENTRAL REGIONAL TOURISM DISTRICT</u></b>		
<b>VACANCY</b>		



# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>CHIEF OF FIRE/EMS</u></b>		
Richard Hutchings	4 Market Street	
<b><u>COLLINSVILLE HISTORIC DISTRICT COMMISSION</u></b>		
(5 Regular, 3 Alternate members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Eric Jackson	137 Main Street	6/30/2016
Walter Kendra	16 South Street	6/30/2016
David Leff	4 The Green	6/30/2014
Stephen Veillette (Chair)	6 Mohawk Drive	6/30/2017
Kathleen Woolam	70 Simmonds Avenue	6/30/2015
<b><u>ALTERNATE MEMBERS</u></b>		
Sylvia Cancela	49 Sunset Terrace	6/30/2014
Mary Ellen Cosker	20 Atwater Road	6/30/2017
Kenton McCoy	6 Center Street	6/30/2016
<b><u>COMMISSION ON AGING</u></b>		
(7 Regular, 3 Alternate members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Arthur Blondin (Chair)	9 Orchard Hill Road	1/1/2014
Mary Ann Christensen	4 Evens Drive	1/1/2016
Michie Hesselbrock	185 Breezy Hill Road	1/1/2017
Lori Kluessendorf	15 Old Canton Road	1/1/2017
Dorothea Murray	74 Lawton Road	1/1/2015
Margaret Pinton	70 Bunker Hill Road	1/1/2014
Maureen Wallison	11 Canton Valley Circle	1/1/2016
<b><u>ALTERNATE MEMBERS</u></b>		
<b>VACANCY</b>		1/1/2015
<b>VACANCY</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>CONSERVATION COMMISSION</u></b>		
(7 Regular members - 4 year term)		
Sara Faulkner	25 Dyer Avenue	7/1/2014
Maureen Flynn	PO Box 377	7/1/2017
Wendy Madigan	PO Box 52	7/1/2014
<b>VACANCY</b>		6/30/2017
<b>VACANCY</b>		6/30/2017
<b>VACANCY</b>		
<b>VACANCY</b>		
<b><u>CONSTABLES (Elected)</u></b>		
Per Town Ordinance #180		
Mickey Barlow	209 Bahre Corner Road	11/19/2013
Dan Barnhart	6 Allen Place	11/19/2013
Karen Berry	40 East Mountain Road	11/19/2013
Robert Bessel	4 South Street	11/19/2013
Larry Minichiello	35 Maple Avenue	11/19/2013
Gregory Sims	50 East Hill Road, #8C	11/19/2013
Carrie Sinish	20 Dyer Avenue	11/19/2013
<b><u>DECD Central Tourism Representative</u></b>		
<b>VACANCY</b>		
<b><u>DESIGN REVIEW TEAM</u></b>		
(5 Regular members (1 member must be on Zoning) – 4 year term)		
Tracey Brais	11 Noja Trail	4/1/2015
James Harris	8 Pheasant Hill Road	4/1/2014
Gary Hath (Chair)	2 Tanglewood Drive	4/1/2016
Frank Mairano	60 Dyer Avenue	4/1/2016
Mark Rubins	12 Spoonwood Drive	7/1/2017

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>ECONOMIC DEVELOPMENT AGENCY</u></b>		
<i>(5 Regular members (as of 04/15/09 STM) - 4 year term)</i>		
<b><u>REGULAR MEMBERS</u></b>		
Robert Bessel	4 South Street	7/1/2017
Robert Miller	35 Pheasant Hill Road	7/1/2016
Amy Parchen	18 Andrew Drive	7/1/2016
<b>VACANCY</b>		7/1/2016
<b>VACANCY</b>		7/1/2017
<b><u>EMERGENCY MANAGEMENT DIRECTOR</u></b>		
Adam Libros	4 Market Street	
<b><u>ENERGY COMMITTEE</u></b>		
Ben Holden	20 Boulder Ridge	4/25/2016
Candace Langlois	77 Indian Hill Road	4/25/2016
David Madigan	PO Box 52	4/25/2016
Nancy Miller (Vice Chair)	17 Dyer Avenue	4/25/2016
Bob Namnoum	146 Cherry Brook Road	4/25/2016
Mark Quinlan	52 Sunset Terrace	4/25/2016
Matthew Stone (Chair)	50 East Hill Road, #6C	4/25/2016
<b><u>FARMINGTON RIVER COORDINATING COMMITTEE</u> <a href="http://www.farmingtonriver.org">www.farmingtonriver.org</a></b>		
Cherie Robinson (Alternate)	61 Sterling Drive	n/a
<b><u>FARMINGTON VALLEY HEALTH DISTRICT</u></b>		
Richard Barlow	321 Cherry Brook Road	1/22/2014
Stephen Roberto	1 Tanglewood Drive	1/22/2014

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>INLAND WETLANDS &amp; WATERCOURSES AGENCY</u></b>		
(5 Regular, 3 Alternate members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Edwin Evonsion	PO Box 312, North Canton 06059	12/31/2013
Michael Mischak	10 River Street	12/31/2013
Robert Oswald	138 Torrington Avenue	12/31/2015
David Shepard (Chair)	7 Pond View Drive	12/31/2015
David Sinish	20 Dyer Avenue	12/31/2014
<b><u>ALTERNATE MEMBERS</u></b>		
<b>VACANCY</b>		12/31/2014
<b>(2) VACANCIES</b>		
<b><u>JUVENILE REVIEW BOARD</u></b>		
(5 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Lee Brown-Egan	8 Noja Trail	6/30/2014
Ben Mills	4 Jeff Lane	6/30/2017
Ruth Small (Chair)	315 East Hill Road	6/30/2015
Elizabeth Taylor-Huey	22 Hoffmann Road	6/30/2017
Tracy Whittingslow	902 Timber Lane	6/30/2015
<b><u>ALTERNATE MEMBERS</u></b>		
Kelly Conway	96 West Mountain Road	6/30/2017
<b>VACANCY</b>		
<b><u>MUNICIPAL AGENT FOR THE ELDERLY</u></b>		
(2 year term <i>must be a member of the Commission on Aging/appointed by CEO</i> )		
Claire Cote		3/15/2015

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>PARKS &amp; RECREATION COMMISSION</u></b>		
(7 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Rebecca Andrews (Chair)	7 Mills Lane	7/1/2016
Francis Culkin	253 Gracey Road	7/1/2016
Christopher Eckert	22 Camille Lane	6/30/2015
Julius Fialkiewicz	11 East Hill Road	7/1/2017
Ben Holden	20 Boulder Ridge	7/1/2014
Todd Jacobs	21 East Hill Road	7/1/2015
<b>VACANCY</b>		7/1/2017
<b><u>PENSION COMMITTEE</u></b>		
(5 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Matthew Carman	118 Case Street	1/1/2017
David Chellgren	13 Buttonwood Hill Road	1/1/2015
Michael "Ken" Griffin	51 Queens Peak	1/1/2015
Darrin Tulley	33 Dartmouth Drive	1/1/2016
<b>VACANCY</b>		1/1/2016
<b><u>PERMANENT MUNICIPAL BUILDING COMMITTEE</u></b>		
(4 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Karen Berry	40 East Mountain Road	7/1/2014
Ronald Dymicki	5 Sugar Camp Road	7/1/2016
David Madigan	PO Box 52, Canton Center 06020	7/1/2016
Peter Reynolds (Chair)	4 Deer Run Road	7/1/2014
<b><u>PLAINVILLE AREA CABLE TELE. ADVISORY COUNCIL</u></b>		
(2 Regular members - 2 year term)		
<b><u>REGULAR MEMBERS</u></b>		
<b>VACANCY</b>		
<b>VACANCY</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

### PLANNING COMMISSION

(5 Regular, 3 Alternate members - 4 year term)

#### REGULAR MEMBERS

Rosemary Aldridge (Chair)	223 Bahre Corner Road	4/1/2015
Michael DiPinto	21 River Street	4/1/2015
David Evens	PO Box 134	4/1/2017
David Freeman	16 Hoffman Road	7/1/2016
Bruce Mortimer	11 Center Street	3/31/2016

#### ALTERNATE MEMBERS

Andrew Magnan	4 Pondview Drive	5/4/2015
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#### **(2) VACANCIES**

### REGISTRAR OF VOTERS

<b>Democrat</b> – Lynn Homan	43 Andrew Drive	Elected
Margaret Golfin	47 Andrew Drive	
<b>Republican</b> – John (Jack) Miner	15 Olson Road	Elected
Rich Contrastano	22 Colony Road	

### TEMPORARY EMS STUDY COMMITTEE

(9 Regular members – 2 year term: 2 active EMS members, 2 active Fire Department members, 1 Police Department/Dispatch member and 4 Residents at large - two of which must be familiar with emergency services)

Myles Angell	57 Gildersleeve Avenue	1/2/2014
David Bondanza	109 High Valley Drive	1/2/2014
Julius Fialkiewicz	11 East Hill Road	1/2/2014
Peter Getz	88 Case Street	1/2/2014
Stephen Johnson	221 Cherry Brook Road	1/2/2014
Ryan Kerr	92 Barbourtown Road	1/2/2014
Alex Morisano	22 Sterling Drive	1/2/2014
Colin Narducci	509 Cherry Brook Road	1/2/2014
Joseph Vacca	101 High Valley	1/2/2014

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

### TEMPORARY PLAN OF CONSERVATION AND DEVELOPMENT UPDATE COMMITTEE

Rosemary Aldridge (Planning member)	223 Bahre Corner Road	12/1/2013
Susan Carr (C.A.R.E.)	PO Box 314, North Canton 06059	12/1/2013
Michael DiPinto (Planning member)	21 River Road	12/1/2013
David Evens (Planning member)	PO Box 134	12/1/2013
Julius Fialkiewicz (Community member)	11 East Hill Road	12/1/2013
Bruce Mortimer (Planning member)	11 Center Street	12/1/2013
Kristin Oswald (Chamber of Commerce)	138 Torrington Avenue	12/1/2013
Philip Pane (Zoning member)	5 Olson Road	12/1/2013
Lansford Perry (Community member)	PO Box 1, Canton Center 06020	12/1/2013
Peter Reynolds (Community member)	4 Deer Run Road	12/1/2013
David Shepard (IWWCA member)	7 Pond View Drive	12/1/2013
Jonathan Thiesse (Chair) (Community member)	224 Wright Road	12/1/2013
<b>VACANCY</b>		12/1/2013

### TOWN MEETING MODERATORS

(1 Moderator with up to 3 Alternates - 2 year term)

David Leff	4 The Green	12/14/2013
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### ALTERNATE MEMBERS

Lorinda Pane	5 Olson Road	11/22/2013
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**(2) VACANCIES**

### WATER POLLUTION CONTROL AUTHORITY

(5 Regular members - 4 year term)

### REGULAR MEMBERS

Paul Balavender	98 Andrew Drive	7/1/2014
Stuart Greacen	31 Country Lane	7/1/2016
Matthew Stone	50 East Hill Road, #6C	7/1/2016
Robert Suttmiller (Chair)	PO Box 275, Collinsville 06022	7/1/2017

**VACANCY**

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

### WILD AND SCENIC RIVER STUDY COMMITTEE

(2) VACANCIES

### YOUTH SERVICES BUREAU

(7 Regular members (*1 member must be 18-21 years old*) - 4 year term)

#### REGULAR MEMBERS

Glenn Barger	8 Pond Road	7/1/2017
Stan Krzanowski	625 Cherry Brook Road	7/1/2017
Patricia Maloy (Vice Chair)	203 Timber Lane	7/1/2014
Laura Meheran	270 Barbourtown Road	7/1/2014
Sue Saidel (Chair)	3 Westview Drive	7/1/2014
Lori Snow	23 Mohawk Drive	7/1/2014

**VACANCY (Youth Member)**

### ZONING BOARD OF APPEALS

(5 Regular, 3 Alternate members - 4 year term)

#### REGULAR MEMBERS

Robert Brainard, Jr. (Chair)	151 Wright Road	1/3/2015
Jay Eustace	394 Cherry Brook Road	1/1/2016
Christopher Kerr	PO Box 142, Collinsville 06022	1/3/2016
David Martin	115 Torrington Avenue	1/3/2014
Theodore Matthews	26 Wickhams Fancy	1/3/2016

#### ALTERNATE MEMBERS

Robert Sigman	45 West Road	1/1/2016
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(2) VACANCIES



# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2013

Name	Address	Term Expiration Date
<b><u>ZONING COMMISSION</u></b>		
(7 Regular, 3 Alternate members - 4 year term) (Aquifer Protection Agency)		
<b><u>REGULAR MEMBERS</u></b>		
Keith August	12 Woodland Drive	1/3/2017
Daniel Barnhart	6 Allen Place	1/3/2017
David Bondanza (Chair)	109 High Valley Drive	1/3/2015
Philip Pane	5 Olson Road	1/3/2017
William Sarmuk	37 Breezy Hill Road	1/3/2016
John Huyghebaert	162 Hill Street	1/3/2017
Jonathan Thiesse	224 Wright Road	1/3/2017
Keith August	12 Woodland Drive	1/3/2017
<b>(3) VACANCIES</b>		