

TOWN OF CANTON



ANNUAL REPORT ENDING JUNE 30, 2010

Incorporated 1806
Canton, Canton Center, North Canton & Collinsville

TOWN OF CANTON ANNUAL REPORT FISCAL YEAR 2009-2010

This Annual Report is dedicated to the CAWASA Grange #34

DEDICATION



The 2010 Annual Town Report is dedicated to the CAWASA Grange #34. Organized as an agricultural society on October 16, 1885, its name is derived from the first two letters of the last names of its three founders, CA for Case, WA for Watkinson and SA for Sage. Prior to the 1955 flood, the Grange Hall was located on River Road. After the flood, the Grange purchased property at the corner of Maple and Simonds Avenues for a new building which was never constructed. In 2009, the CAWASA Grange donated the land to the Town for open space.

The Grange, while an agricultural organization, has through the years generously supported many civic activities with gifts and monetary donations to the schools, library, police and fire departments. Their annual college scholarship of \$20,000 to a Canton High School senior is the largest such award. Their civic deeds are an example of what makes Canton a great community.

TOWN OF CANTON ANNUAL REPORT FISCAL YEAR 2009-2010

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TOWN OF CANTON ANNUAL REPORT
FISCAL YEAR 2009-2010

TOWN MEETING



LEGAL NOTICES

&

ABSTRACTS OF MINUTES

**LEGAL NOTICE
TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, July 1, 2009**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, July 1, 2009 at 7:00 PM in the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton approve the transfer of funds in the amount of \$18,200 from the undesignated fund balance to the Capital Improvement Fund Account #1011590-59100 entitled "Rails to Trails" for the purpose of funding preliminary engineering costs for Phase III of the Farmington River Trail?
2. Shall the Town of Canton, pursuant to Charter Article IX Section (i) subsection (2), accept a Department of Transportation Grant in the amount of \$1,728,000 for the purposes of constructing Phase III of the Farmington River Trail?

Dated at Canton, Connecticut this 23rd day of June, 2009
Board of Selectmen

RETURN OF NOTICE

I HEREBY CERTIFY that on June 23, 2009, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on June 25, 2009, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on June 25, 2009, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on July 1, 2009.

Richard J. Barlow
Richard J. Barlow
First Selectman

TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, July 1, 2009

A Special Town Meeting of the Town of Canton was held on Wednesday, July 1, 2009, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. James Bixler, Moderator, called the meeting to order at 7:00 p.m. The Assistant Town Clerk, Michele Clark, read the call of the meeting and the return of notice.

Richard Barlow asked for a moment of silent in honor of Bruce Hoben, the former Chairman of the Canton Housing Authority, who passed away last month.

Richard Barlow moved that the meeting consider and take action on:

1. The approval and transfer of funds in the amount of \$18,200 from the undesignated fund balance to the Capital Improvement Fund Account #1011590-59100 entitled "Rails to Trails" for the purpose of funding preliminary engineering costs for Phase III of the Farmington River Trail. Seconded by Mary Tomolonius.

Discussion: Ken Wassall explained Phase III of the Rails to Trails and how long it would take to complete. Robert Skinner, Chief Administrative Officer, explained the expenses and what the cost to the Town would be. Richard Barlow also explained that we may get more money in the future.

Margaret Farrar 20 River Street: She was a member of the Pedestrian and Vehicular Safety Committee and explained what it was about. She felt that any trail that crossed a road was unsafe because motorists don't stop at the cross walks.

Thomas McMahon 26 Canton Hollow: Thought it was a good idea for Phase III.

Harvey Jassem 243 East Hill Rd: Spoke about how unsafe the roads in Canton are for cycles and this would be a safe place for cycles to ride.

Richard Gardiner 20 Pine Acres Drive: Had the same comment about the cycles.

Linda Spescia 44 Maple Ave: Talked about owning land that Phase III would cross and wanted to make sure they would still have access to that property.

Brian Kupchik 18 Atwater Rd: Wanted to know how he was going to access his driveway.

Ken Wassall addressed Ms. Spescia's and Mr. Kupchik's questions.

David Gilchrist moved the question. Mary Tomolonius seconded.

The motion vote was: YES 33/ NO 0

Richard Barlow moved that the meeting consider and take action on:

2. The Town of Canton, pursuant to Charter Article IX Section (i) subsection (2), accept a Department of Transportation Grant in the amount of \$1,728,000 for the purposes of constructing Phase III of the Farmington River Trail. Seconded by Tim LeGeyt.

Discussion: none

David Gilchrist moved the question. Mary Tomolonius seconded.

The motion vote was: YES 32/NO 0

Richard Barlow made a motion to adjourn. Mary Tomolonius seconded.

The meeting adjourned at 7:30 pm

Michele Clark

Michele Clark, Assistant Town Clerk
Received for record 7/6/09

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE
TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, September 2, 2009**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, September 2, 2009 at 7:00 PM in the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

- Shall the Town of Canton, pursuant to Charter Section 9-3(i)(2), accept a Department of Transportation Grant in the amount of \$384,000 for the purposes of constructing Phase III of the Farmington River Trail?
- Shall the Town of Canton rescind: (a) Ordinance #57 entitled "An Ordinance Regulating The Use of Public and Private Sewers and Drains, Private Sewage Disposal, the Installation and Connection of Building Sewers, and the Discharge of Waters and Wastes into the Public Sewer System: And Providing Penalties for Violations Thereof: In the Town of Canton, County of Hartford, State of Connecticut"; and (b) Ordinance #175 which ordinance establishes procedures for making connections to the public sewer in Canton and provides specific limits for pollutant discharges. It is the intent of the Water Pollution Control Authority to replace the ordinances with regulations adopted by the Water Pollution Control Authority.

Dated at Canton, Connecticut this 25th day of August, 2009

Board of Selectmen

RETURN OF NOTICE

I HEREBY CERTIFY that on August 25, 2009, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on August 27, 2009, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on August 27, 2009, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on September 2, 2009.

Richard J. Barlow

Richard J. Barlow
First Selectman

**TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, September 2, 2009**

A Special Town Meeting of the Town of Canton was held on Wednesday, September 2, 2009 at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. James Bixler, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on:

Shall the Town of Canton, pursuant to Charter Section 9-3(i)(2), accept a Department of Transportation Grant in the amount of \$384,000 for the purposes of constructing Phase III of the Farmington River Trail?

Seconded by David Gilchrist

Discussion:

Mr. Barlow discussed the purpose of the motion. This is additional money, originating from federal stimulus funds, is being awarded by the Department of Environmental Protection to fully fund the third phase of the Farmington River Trail.

Marc Cerniglia asked about an archeological survey. Mr. Barlow explained that the State of Connecticut is requiring a study be done as part of the acceptance of the grant. He is hoping to get additional money to cover the expense. Because of this study, construction is not expected to begin until the spring. Mr. Cerniglia expressed concern that stimulus monies, designed to bring jobs and economic activity to the area is being hampered by state regulation.

The question was moved.

The motion vote was 20 YES/0 NO. The motion carried.

Richard Barlow moved that the meeting consider and take action on:

Shall the Town of Canton rescind: (a) Ordinance #57 entitled "An Ordinance Regulating The Use of Public and Private Sewers and Drains, Private Sewage Disposal, the Installation and Connection of Building Sewers, and the Discharge of Waters and Wastes into the Public Sewer System: And Providing Penalties for Violations Thereof: In the Town of Canton, County of Hartford, State of Connecticut"; and (b) Ordinance #175 which ordinance establishes procedures for making connections to the public sewer in Canton and provides specific limits for pollutant discharges. It is the intent of the Water Pollution Control Authority to replace the ordinances with regulations adopted by the Water Pollution Control Authority.

Seconded by Bob Suttmiller.

Discussion:

Mr. Barlow explained that the WPCA operates under two ordinances even though they act independent of the Canton Town Charter. Their power comes from the Connecticut General Statutes but is duplicated with these ordinances. The WPCA should be regulated through the Connecticut General Statutes only.

There being no questions, Mr. Barlow moved the question.

The motion vote was 19 YES/ 0 NO. The motions carried.

Mr. Barlow made a motion to adjourn. David Gilchrist seconded.

The meeting adjourned at 7:10pm

Linda Smith

Linda Smith, Town Clerk

Received for record September 4, 2009

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE
TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, December 16, 2009**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, December 16, 2009 at 7:00 p.m. in the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton eliminate the position of Town Engineer and create a new position entitled Project Administrator?

A copy of the proposed job description for the Project Administrator position is available for public inspection at the Town Clerk's Office in the Canton Town Hall and at the Canton Public Library during regular business hours. The proposed job descriptions can also be found at www.townofcantonct.org.

Dated at Canton, Connecticut this 8th day of December, 2009.

Board of Selectmen

RETURN OF NOTICE

I HEREBY CERTIFY that on December 8, 2009, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on December 10, 2009, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on December 10, 2009, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on December 16, 2009.

Richard J. Barlow

Richard J. Barlow
First Selectman

TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, December 16, 2009

A Special Town Meeting of the Town of Canton was held on Wednesday, December 16, 2009, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. James Bixler, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on the elimination of the position of Town Engineer and the creation of a new position entitled Project Administrator. David Gilchrist seconded the motion.

Discussion:

Robert Skinner, Chief Administrative Officer, explained that as Town Engineer Ken Wassall was about to retire, they took a look at the position's current role and responsibilities. The core function of engineering had shrunk in our municipality and the majority of time is now spent on facility maintenance, contract management, and grant administration. Skinner distributed a summary and graph (attached) of the Town Engineer's work hours. The information outlined the projects he has worked on from February 2009 through November 2009. Most items listed showed time spent on bids, construction, grants, and contract maintenance. Land Use plan review (Zoning site plans, Planning site plans and IWWA site plans) only encompassed 8% of his overall time. Therefore, the job title and job itself was changed to reflect the work currently being done (attached). The position will pay between \$68,000 and \$85,000 which is less than the \$94,000 currently being paid to the Town Engineer. Although there will be no engineer license required for the new job, it would be preferred. The Town will contract out when and if engineering review is needed. Under current zoning regulations, we have the right to charge applicants for engineering services. The Planner is currently putting out to bid professional services for his department. An engineer could fit into that plan/bid.

Projects to be administered by the new position will generally encompass:

- Phase Three of the Bike Trail (engineering review for this project is already built in as part of the project)
- Energy Conservation
- The Hydro Project
- The new Highway Garage
- Farmington River dredging
- e-Waste bids
- Solid Waste bids

Questions and comments were heard by:

Theresa Barger-8 Pond Road, Richard Barlow-321 Cherry Brook Road, Bruce Lockwood-45 East Hill Road, Steve Roberto-6 Pine Acres Drive, Rowan Sheldon-20 Pond View Drive, Marc Cerniglia-31 Ellsworth Lane, Dave Madigan-166 Robin Drive, Dave Markowitz-14 High Hill Road, Robert Skinner-Chief Administrative Officer and Dave Gilchrist-54 Lawton Road.

David Gilchrist made a motion to move the question. Bruce Lockwood seconded the motion.

The motion vote was 6 YES / 4 NO.

Richard Barlow made a motion to adjourn.

The meeting adjourned at 7:36pm

Linda Smith

Linda Smith, Town Clerk
Received for record December 17, 2009

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE
TOWN OF CANTON, CONNECTICUT
ANNUAL TOWN MEETING
Wednesday, January 20, 2010**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that the Annual Town Meeting will be commenced on Wednesday, January 20, 2010 at 7:00 p.m. in the Canton High School Auditorium located at 76 Simonds Avenue, Canton, Connecticut, to discuss:

- The current condition of the Public Works Highway Garage and the possibility of purchasing the property located at 5 Cherry Brook Road for the location of a new Highway Garage.
- Transfer Station operations including methods to increase recycling such as single stream recycling and alternative fee structures such as “pay as you throw”.

In accordance with the Town Charter, no binding votes will be taken.

Dated at Canton, Connecticut this 12th day of January, 2010.

Board of Selectmen

RETURN OF NOTICE

I HEREBY CERTIFY that on January 12, 2010, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on January 14, 2010, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 14, 2010, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on January 20, 2010.

Richard J. Barlow

Richard J. Barlow
First Selectman

TOWN OF CANTON, CONNECTICUT
ANNUAL TOWN MEETING
Wednesday, January 20, 2010

The Annual Town Meeting of the Town of Canton was held on Wednesday, January 20, 2010, at 7:00 p.m. in the Canton High School Auditorium, 76 Simonds Avenue, Canton, CT. James Bixler, Moderator, called the meeting to order at 7:03p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow brought to the floor for discussion:

- **The current condition of the Public Works Highway Garage and the possibility of purchasing the property located at 5 Cherry Brook Road for the location of a new Highway Garage.**

Mr. Barlow stated that as early as 1999 a study was done by the Board of Selectmen that identified the Town Garage as a substandard structure. In 2007 the Permanent Municipal Building Committee began a needs assessment. By the summer of 2009 they were searching for properties when 5 Cherry Brook Road became available. The Board of Selectmen asked the PMBC to evaluate the property.

Mr. Barlow then introduced Peter Reynolds, Chairman of the Permanent Municipal Building Committee. Mr. Reynolds acknowledged the other members of the PMBC; David Madigan, Ron Dymicki and Karen Berry, as well as Jeff Alberti from the engineering firm, Weston and Sampson. The PMBC was tasked with two issues:

1. addressing the situation at the existing garage with the underground storage leak; removal of the old storage tank and installation of the new fuel capacity;
2. master plan for the highway garage/needs and facility assessment.

The history of the highway garage issues goes back to 1990 when the Plan of Conservation and Development identified the Public Works Department (a former horse barn) as inefficient and insufficient in size. There was a need at that time for a new, larger building at a different location.

In 1999 another study was done by the Board of Selectmen with the same conclusions. It was recommended again that the location of the highway garage be moved from the river site. The junction of Routes 179 and 44 was identified as a possible new site because it was above the flood plain, there is good road access and it was a good size parcel.

In 2003 the Plan of Conservation and Development again came to the same conclusions. More space was needed for the highway garage and it should be moved from the river. It was also suggested at the time that additional ball fields be created near the river to replace the highway garage.

In 2007 the Board of Selectmen applied for and received a STEAP fund grant. The money has been used for engineer services and to do a master plan evaluation. It was at this point that the PMBC was asked to get involved to address the fuel tank issue noted above and the needs assessment.

The PMBC canvassed all properties available and not available in Canton. They also gave consideration to regionalization/shared services for the operation. They ultimately had over 60 properties to look at. Their initial requirements were that the site be between 2 ½ and 4 acres of flat land with utilities and away from neighbors.

Mr. Reynolds introduced Jeff Alberti from the engineering firm of Weston and Sampson to share his presentation. He explained that the existing site is no longer feasible for expansion because it is in the Farmington River floodplain, during flood events, the DPW as first responders would not be able to serve the community, and there are salt/fuel environmental issues. The current building is outdated, undersized and inefficient. There is a lack of storage space for vehicles, equipment and materials. The building has exceeded its useful life and there are substandard working conditions. The DPW responsibilities have increased over the years along with the number of vehicles and equipment. The facilities have not kept pace with space needs, employee health and safety issues, environmental compliance or code compliance.

TOWN OF CANTON, CONNECTICUT
ANNUAL TOWN MEETING
Wednesday, January 20, 2010

Continued:

The space needs are approximately 25,000 square feet as opposed to the current 6500 square feet. Industry standards would be met with 25,000 square feet. As the 60+ sites were reduced to 10 sites they looked at 12 major evaluation criteria:

1. Property ownership
2. Location
3. Physical site features
4. Site history
5. Abutter/environmental impacts
6. Access to utilities
7. Permitting
8. Traffic impacts
9. Operational impacts
10. Cost of site development
11. Cost of construction
12. Zoning consistency

Three sites were then chosen:

- 51 River Road
- 100 Commerce Drive
- 5 Cherry Brook Road

Initially 5 Cherry Brook Road was being privately developed so they moved forward with site evaluation for the other two properties. Their initial recommendation was that an ideal site was not located because of various restrictions on those two sites. When 5 Cherry Brook Road became available, it was reconsidered and identified as the preferred site. The benefits to 5 Cherry Brook Road were that it was of adequate size, the site had potential additional space available for future needs of the Town (fire house or additional ball fields), some ledge removal would be required, the use of the 'bowl' effect would shield abutters, and it would preserve existing ball fields.

Robert Skinner, Chief Administrative Officer, explained the approval process to date. On September 16, 2009, the Board of Selectmen approved the appraisal of 5 Cherry Brook Road. It was \$875,000 based on a current value and improvements. Discussion with the owners settled on an agreed \$900,000 price (\$1,000,000 minus a \$100,000 gift to the Town). The owner wanted to close by March 1, 2010. On December 7, 2009, the Town entered into a purchase and sale agreement contingent upon the approval of the Board of Selectmen, Board of Finance and Special Town Meeting/Referendum. The Board of Finance has already approved it. The Board of Selectmen has it on their agenda later tonight to approve at their regular meeting. Tentative dates for a Special Town Meeting would be February 3, 2010, which may be adjourned to a referendum to be held February 10, 2010. The location of the referendum is questionable as the Town Hall auditorium was discovered to have lead paint in it. We need an opinion from the Farmington Valley Health Department soon as to whether we can hold the referendum at the usual location. The Zoning Commission is currently reviewing the zoning regulations to authorize a highway garage to be placed at that site. We also need an "8-24 referral" from the Planning Commission to see if it is compatible with the Plan of Conservation and Development. That Planning meeting is scheduled for January 25, 2010. On January 30, 2010, there will be an open house at the highway garage from 9am-1pm so that the public can see for themselves what the conditions at the highway garage are like.

Richard Ohanesian, Chairman of the Board of Finance, then spoke about the financing of the purchase. The purchase price would be taken from the fund balance with is larger than normal. When the building is slated for construction, it would be done with bonding. While we wait for some current bonding to retire in 2012, we would then have room to accommodate the Town Garage project. The Board of Education also has some Capitol Improvement Projects to bring before the Board of Finance. We could combine the BOE and Town Garage into a single bond. The new bonding question wouldn't come up until 2012/2013.

**TOWN OF CANTON, CONNECTICUT
ANNUAL TOWN MEETING
Wednesday, January 20, 2010**

Continued:

Questions and comments were made by:

Brian Demski-Gildersleeve Ave, Patti White-Dyer Avenue, Teresa Barger-Pond Road, Roger Clark-Sunset Terrace, Marianne Burbank-Mountain Road, Lowell Humphrey-Canton Valley Circle, Joe Pelehach-Thompson Hill Road, Mary Tomolonius-Bahre Corner Road, Marc Cerniglia-Ellsworth Lane, Steve Roberto-Pine Acres Drive, Glen Barger-Pond Road, Marjory Clark-Sunset Terrace, George Jacobs-South Street, Jonathan Thiesse-Wright Road, (inaudible)-Lawton Road, Henry Bahre-Breezy Hill Road, Bob Oswald-Torrington Ave, John Sugar-Wilders Pass, Gary Dotson-Torrington Ave, Paul Balavender-Andrew Drive, Barbara Bachman-Wickham's Fancy, Kevin Bradley-Town Bridge Road, Paul Czaplicki-Morgan Road, Ken Bierut-Wickham's Fancy, Larry Minichiello-Maple Ave and David Gilchrist-Lawton Road.

There being no further discussion, Richard Barlow brought to the floor for discussion:

- **Transfer Station operations including methods to increase recycling such as single stream recycling and alternative fee structures such as "pay as you throw".**

The Board of Selectman will soon be evaluating the Transfer Station procedures. In an effort to increase recycling, CRRA will soon be taking all types of plastics and the implementation of single stream recycling will increase participation. In addition, State mandated e-waste needs to be addressed. The hauling contract for solids and recycling is up for renewal. While the Town has removed the tipping fee subsidy to those homes who have curbside pick up with Paine's, the current Transfer Station fees do not cover the costs of services to the approximate 1500 residents who use the Transfer Station. The Town is subsidizing their disposal. Taking away the subsidy would put the current sticker fee from \$100 to \$150. The State of Connecticut SMART Program (**S**ave **M**oney and **R**educe **T**rash) suggests a 'pay-as-you-throw' policy that:

1. Provides for cost reduction for light users
2. Promotes recycling
3. Is good for the environment
4. Produces an average of 17% reduction in trash
5. Produces a lower cost for disposal

In the next budget, the Board of Selectmen will consider Transfer Station options:

- Weight trash and pay by the pound
- Purchase bags/stickers/tickets per bag
- Recycle for free

Mr. Barlow would like to establish a temporary study committee to look at the options to change the fee structure and make it more equitable. After four or five months, the committee could recommend to the BOS their suggestions. An established program could begin in January 2011.

Questions and comments were made by:

Kevin Bradley - Town Bridge Road, Emil Huyghebaert - Freedom Drive, Teresa Barger - Pond Road, George Lefler - (inaudible) and Paul Czaplicki, Morgan Road.

There being no further discussion, the moderator adjourned the meeting at 9:36pm.

Linda Smith

Linda Smith, Town Clerk

Received for record January 21, 2010

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE
TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, February 3, 2010**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 and Section 7-7 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, February 3, 2010 at 7:00 PM in the Canton High School Auditorium located at 76 Simonds Avenue, Canton, Connecticut, for the following purpose:

1. To consider the acquisition of approximately 9.25 acres of property known as 5 Cherry Brook Road for the purpose of locating a future Highway Garage and possible other municipal structures and the appropriation of \$900,000 from the Town's undesignated fund balance to fund such purchase.

Pursuant to Section 7-7 of the General Statutes, said Special Town Meeting shall be adjourned at its conclusion and the resolution shall be submitted to vote by paper ballot on Wednesday, February 10, 2010 between the hours of 6:00am and 8:00pm. Electors and persons qualified to vote in town meetings who are not electors shall vote at the Canton Town Hall, 4 Market Street, Collinsville, Connecticut.

The aforesaid resolution will be placed on the ballots as follows:

"Shall the Town of Canton approve the acquisition of approximately 9.25 acres of property known as 5 Cherry Brook Road for the purpose of locating a future Highway Garage and possible other municipal structures and appropriate \$900,000 from the Town's undesignated fund balance to fund such purchase?"

Voters approving said resolution shall vote "YES" and those opposing said resolution shall vote "NO". Absentee ballots will be available from the Town Clerk's office.

Dated at Canton, Connecticut this 26th day of January, 2010

Board of Selectmen

RETURN OF NOTICE

I HEREBY CERTIFY that on January 26, 2010, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on January 28, 2010, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 28, 2010, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on February 3, 2010.

Richard J. Barlow

Richard J. Barlow
First Selectman

TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, February 3, 2010

A Special Town Meeting of the Town of Canton was held on Wednesday, February 3, 2010, at 7:00 p.m. in the Canton High School Auditorium, 76 Simonds Avenue, Canton, CT. James Bixler, Moderator, called the meeting to order at 7:01 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow began the discussion on:

the acquisition of approximately 9.25 acres of property known as 5 Cherry Brook Road for the purpose of locating a future Highway Garage and possible other municipal structures and the appropriation of \$900,000 from the Town's undesignated fund balance to fund such purchase.

Richard Barlow, First Selectman, reviewed a brief history of the Highway Garage situation. Over the past 20 years there has been a recognized need for a new location for the garage. The Planning Commission has given a positive '8-24' reply to the proposed location. Peter Reynolds, Chairman of the PMBC, will speak about the process of selection of the property. Robert Skinner, CAO, will speak about the timeline of the project. In addition, cost of demolition of the existing site and the environmental assessment will be discussed.

Peter Reynolds, Chairman of the PMBC, introduced the other members of the PMBC. In 2007 the PMBC was charged with the highway garage project that included 1) removal of the underground storage tank; and 2) a master plan process to relocate the garage.

One of the first projects he was involved with was the school project. The challenge there was to expand the schools to meet the Town's needs on land and with buildings that the Town already owned. All projects start with defining needs. What we need in this highway garage project that is unique is a place to build the garage. The PMBC began with a broad look of Town parcels. Available lots as well as properties not for sale were evaluated. After more than a 60 parcel search, in June 2009, the PMBC reluctantly recommended to the Board of Selectmen the property at 51 River Road. The reluctance came with their concern over the size of the space, utility setbacks and the residential neighborhood it sat in. In the fall of 2009, 5 Cherry Brook Road became available. It was, by far, the most preferable spot for the garage needs.

The PMBC did not feel that any of the Town-owned properties were ideal options. Their interest is in the acquisition of the best site. Currently, this is a site process, not a project process, and we are confronted with the opportunity to acquire a private parcel that might not last on the market.

The Plan of Conservation and Development identified 4 areas of concern: the Library, the Police Department, the schools and the garage. The Town has addressed three of these four areas that need attention. Using 51 River Road goes 'backwards' by absorbing ball field space. The property at 5 cherry Brook Road gives us additional land to create other fields in the future.

Jeff Alberti of Weston & Sampson Engineers used a power point presentation to discuss what has been completed to date. In 2007, a feasibility study was done which concluded that the existing site was not feasible for expansion. It is located within the Farmington River 100 year floodplain. Salt and fuel storage could negatively impact the environment. DPW, as one of the Town's first responders, would not be able to serve the community during a flood. Construction of a new building in the floodplain would be cost prohibitive and would compromise the Town's ability to get insurance. The inadequacies of the existing structure include: an outdated and inefficient building, undersized facilities, lack of storage space, limited public accessibility, and poor working conditions. An analysis/facilities study determined a need for six areas of a new building: administration, employee facilities, work shops, vehicle maintenance, wash bay and vehicle/equipment storage. This would fit into 25,000 square feet of space which is consistent with industry standards. This proposed building could fit onto 2.4-3.0 acres of land.

The site selection process looked at over 60 sites and did a fatal flaws review of each one. That list was reduced to 10 potential sites. These sites were ranked with weighted factors and reduced to 3 sites: 51 River Road, 100 Commerce Drive and 5 Cherry Brook Road (which was initially removed due to private development).

**TOWN OF CANTON, CONNECTICUT
ANNUAL TOWN MEETING
Wednesday, February 3, 2010**

Continued:

An ideal location was not identified. There were restrictions that have to be addressed such as lot size, abutters, wetland issues, drainage detention basins and declaration restrictions. When 5 Cherry Brook Road came back on the market, they looked at the benefits/issues and determined that it was the preferred site for the garage needs.

Robert Skinner, Chief Administrative Officer, explained the timeline of events. In September 2009, 5 Cherry Brook Road became available for purchase. The owner wanted \$1.1 million. The Board of Selectmen authorized an appraisal that came back at \$875,000. Going back to the owner, they settled on \$900,000 which is within 2.8% of the appraisal value. A purchase and sale agreement was negotiated and brought to the Board of Selectmen which they approved pending Board of Finance and Town Meeting/Referendum approvals. On January 12th the Board of Finance gave its approval and on January 20th the Board of Selectmen voted to bring it to tonight's Special Town Meeting and a referendum on February 10th from 6am-8pm. The Zoning Commission is reviewing the zone change this evening and the Planning Commission gave a positive '8-24' review in accordance with the 2003 Plan of Conservation and Development. Soil samples were conducted and came back with no concern.

Richard Barlow stated that there was an open house at the town garage last Saturday in which approximately 50 citizens showed up to take the tour. Implications of what happens if we don't build the new garage include:

- We store our salt in Burlington. Each storm requires four to six trips to replenish, wasting two to three hours of time transporting product to Canton.
- Twenty minutes are wasted warming each truck up for a total of 3-4 hours of downtime per storm.

Jeff Alberti stated that the demo costs to remediate and remove the old garage site would be \$40,000-\$45,000.

Dick Ohanesian, Chairman of the Board of Finance, stated that the \$900,000 would come from the fund balance and STEAP Grant. We have leeway in the fund balance. We don't know how much the cost of the new building will be but we will move forward when that comes before us.

Discussion and comments were made by:

Lance Perry-Barbourtown Road, Barry Dickstein-Queens Peak Road, Chris Eckert-Camille Lane, Ken Humphrey-East Hill Road, Bill Cooper-Boulder Ridge, Lowell Humphrey-Canton Valley Circle, Steve Roberto-Pine Acres Drive, George Thimot-West Mountain Road, Gilles Giuntini-Morgan Road, Carrie Sinish-Dyer Ave, Bob Bessell-South Street, Vince D'Addeo-Highfields Drive, David Sinish-Dyer Ave and Mary Tomolonius-Bahre Comer Road.

There being no further discussion, the meeting was adjourned at 9:07pm to a referendum to be held February 10, 2010. The polls will be open from 6am-8pm at the Canton Town Hall. Absentee ballots are available from the Town Clerk beginning February 4th.

Linda Smith

Linda Smith, Town Clerk

Received for record February 5, 2010

Linda Smith

Linda Smith, Town Clerk

LEGAL NOTICE
TOWN OF CANTON, CONNECTICUT
ANNUAL TOWN BUDGET MEETING
Monday, May 10, 2010 at 7:30 p.m.
Canton Middle/High School - Auditorium

The annual town budget meeting of all electors and those qualified to vote in Town Meetings in the Town of Canton will be held on Monday, May 10, 2010 at 7:30 p.m. in the auditorium of Canton Middle/High School, 76 Simonds Avenue, for the purpose of discussing and voting upon the Board of Finance recommended budget for the fiscal year July 1, 2010 through June 30, 2011. **The Charter Revision requires 150 Voters be present for a quorum and if not it will automatically go to a referendum which will cost the town approximately \$3,500.**

BUDGET SUMMARY	Audited Actual FY 2008/09	Revised Budget FY 2009/10	Proposed Budget FY 2010/11
REVENUES			
Property Taxes	\$ 28,602,409	\$ 28,202,180	\$ 28,900,174
Licenses, Permits & Fees	\$ 345,429	\$ 282,550	\$ 284,375
Intergovernmental Revenue	\$ 3,984,034	\$ 3,842,428	\$ 3,884,245
Local Department Revenue	\$ 534,141	\$ 473,105	\$ 547,635
Investment Income	\$ 147,664	\$ 160,000	\$ 40,000
Use of Undesignated Fund Balance	\$	\$ 677,709	\$
Other Financing Sources	\$ -	\$ -	\$ -
Total - General Fund Revenues	\$ 33,613,677	\$ 33,637,972	\$ 33,656,429
EXPENDITURES			
Board of Selectmen	\$ 8,811,906	\$ 9,037,811	\$ 9,039,238
Board of Education	\$ 21,640,464	\$ 22,283,811	\$ 22,283,809
Board of Finance	\$ 2,523,759	\$ 2,316,350	\$ 2,333,382
Total - General Fund Expenditures	\$ 32,976,129	\$ 33,637,972	\$ 33,656,429

Richard Ohanesian
Chairman, Board of Finance

RETURN OF NOTICE

I HEREBY CERTIFY that on April 26, 2010, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on April 29, 2010, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on May 4, 2010, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on May 10, 2010.

Richard J. Barlow

Richard J. Barlow
First Selectman

TOWN OF CANTON, CONNECTICUT
ANNUAL BUDGET MEETING
May 10, 2010

The annual budget meeting of all electors and those qualified to vote in Town Meetings in the Town of Canton, Connecticut was held on Monday, May 10, 2010 at 7:30 p.m. in the auditorium of Canton Middle/High School, 76 Simonds Avenue, Canton, CT for the purpose of discussing and voting on the Board of Finance recommended budget for the fiscal year which begins July 1, 2010 and ends June 30, 2011.

Lorinda Pane, Moderator, called the meeting to order at 7:45 p.m. and explained the need for 150 voters to constitute a quorum for this meeting. If 150 voters as determined by the Registrar of Voters immediately prior to taking the vote are not present, then the meeting would be adjourned to a referendum. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

The moderator asked for the following motion:

“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2010/2011 IN THE AMOUNT OF \$33,656,429 BE APPROVED?”

Motion made by Kathy Corkum. Seconded by David Gilchrist.

Budget presentation and discussion followed:

Richard Ohanesian, Chairman of the Board of Finance, addressed the audience first. Referring to the [budget mailer \(attached\)](#), he stated that the past two budget years have been met with extraordinary economic circumstances. Both BOS and BOE recognize these circumstances and both boards came in at 0% increased spending. BOF felt that it was the right amount of spending. The BOF took no action in reducing the proposed budgets. However, we are still met with a shortfall of revenue of approximately \$707K. BOF could have reduced the budgets lower or we could have used fund balance to pay the difference so there would be no tax increase. The unanimous decision was to not use the fund balance as we have in past years because we would be starting out next year with a \$707K ‘hole.’ It is also unlikely that we would be looking at 0% increases from both boards for next year. Also revenues from state and federal sources will be going down in the future. Using the fund balance would create a larger and larger gap as the years went on. The BOF is proposing a tax increase of 1.76% or .45 additional mills. Over the last two years the taxes have increased less than 1%. The objective of the BOF is to make taxes manageable for everyone in town, not just those who can afford it but for those who also need some assistance. The Grand List only grew by .23%. In past years, it has been very high. Currently the Grand List level is coming down to normal levels. BOF also say that the medical self insurance and pension is funded at 100%. The BOF unanimously supports this budget and urge your support.

Richard Barlow, First Selectman, addressed the audience first by thanking the CAO, Finance Officer and other employees who assisted in the preparation of this budget. The budget that the BOS proposes is \$9,039,238; a \$1427 increase over last year’s spending (.002% increase). Of that, \$6.8 million is for the operating budget and \$405,000 is for capital improvement projects. The average spending increase over the last three years is .8% increase. Fixed costs have increased over the last year such as utilities, medical, pension. Severance is now funded. These costs will continue to increase. Revenues will not increase. State aid for highways is anticipated to be reduced. The proposed budget has reductions that we feel will not cause noticeable drops in service. Highlights of the budget include adding Community Policing, improving Social Services, making the Building Inspector position part time, making the Deputy Fire Marshall an on-call service, Park and Rec hours have been extended and will be covered by their special revenue fund and road maintenance will be studied to improve the road systems.

Beth Kandrysawtz, Chairman of the Board of Education, addressed the audience. The Proposed budget will spend the same amount as last year. This budget meets the needs of all of our students, maintains the infrastructure, and continues to reach for goals. Administrators are rethinking how things can be done. We’ll be utilizing small revenue accounts like athletic gate receipts, reorganizing the library, using less energy, paper and postage. Programs added are enrichment program at CBPS, honors classes at the high school, experiential at Canton Middle School. Each bargaining unit in the district was approached for help in meeting fiscal goals.

**TOWN OF CANTON, CONNECTICUT
ANNUAL BUDGET MEETING
May 10, 2010**

Continued:

The custodians offered 2 furlough days next year. Teachers and the secretaries declined while the administrators chose to decrease their contractual professional development dollars to cover their reduction and the equivalent reduction for their secretarial staff. Non-union staff will also have two furlough days next year. Kevin Case and the administrators were praised for their hard work.

Kevin Case, Superintendent of Canton School, addressed the audience with a [power point presentation. \(see attached\)](#)

The Moderator then opened the meeting up for discussion. Comments were made by:

<u>NAME</u>	<u>ADDRESS</u>
Lawrence Sullivan	Bunker Hill Road
Steven Weisman	Bunker Hill Road
Marianne Burbank	North Mountain Road
Carrie Sinish	Dyer Avenue
James Lucignano	Ellsworth Lane
Barry Dickstein	Queens Peak Road
Ben Holden	Boulder Ridge
Jay Kaplan	Gracey Road
Bryan Williams	East Hill Road
Larry Minichiello	Maple Avenue

There being no further comments, the motion to call the question was made and seconded. Unanimous.

The Moderator asked the Registrar of Voters to report on the number of ballots that were distributed. Jack Miner, Republican Registrar of Voters, reported that 197 ballots were distributed.

According to Town Charter 3.05, a quorum was met and the vote was taken by secret ballot.

THE BOARD OF FINANCE'S RECOMMENDED BUDGET FOR FISCAL YEAR 2010/2011 IN THE AMOUNT OF \$33,656,429 was passed by a vote of:

178 Yes
16 No

There being no further business, the meeting adjourned at 9:08 pm.

Linda Smith

Linda Smith, Town Clerk

Received for record May 11, 2010

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE
TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Tuesday, June 1, 2010**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Tuesday, June 1, 2010 at 7:00 PM in the Canton High School Auditorium located at 76 Simonds Avenue, Canton, Connecticut, for the following purpose:

- To hold a discussion regarding the hiring of the Canton Police Chief.

Dated at Canton, Connecticut this 21st day of May, 2010

Board of Selectmen

RETURN OF NOTICE

I HEREBY CERTIFY that on May 24, 2010, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on May 26, 2010, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on May 26, 2010, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on June 1, 2010.

Richard J. Barlow

Richard J. Barlow
First Selectman

TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Tuesday, June 1, 2010

A Special Town Meeting of the Town of Canton was held on Tuesday, June 1, 2010, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. James Bixler, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Mr. Bixler discussed the format of the meeting and covered administrative matters.

Robert Skinner, Chief Administrative Officer, explained the process the Board of Selectmen has chosen to follow in hiring the next Police Chief. Recruitment via an advertisement, which includes a town profile, will continue until June 25th. Applications will be reviewed and short listed by the CAO and members of the Chief of Police Association. The short list will be forwarded to the BOS and a community panel made up of a police officer, a member of the business community, clergy, school administrator, officials from town, senior citizens and residents-at-large. The community panel will review the list to make sure they are candidates that will work well in the Town via community policing. The community panel will shorten the list further and this list will go to a technical panel administered by the Chief of Police Association. The technical panel will score the finalists and send this information to the Board of Selectmen who is the appointing authority under the Town Charter. The entire process is expected to last until mid-August. An assessment of the Police Department is expected to begin within the next few weeks. This assessment will look at department policies, procedures, staffing, responses, and command structure giving it an overall look and recommending changes for efficiency, areas to be addressed, and what areas are working well. The assessment will be completed prior to the Board of Selectmen making final decision on the Police Chief position.

Discussion was then opened up to the audience. Topics included qualifications, the hiring process, feedback to the BOS, promotion from within, Chief of Police responsibilities, communications with the CAO and BOS, personnel matters, support for Acting Police Chief Hull from the community and police personnel, the expense and time of an additional search process, safety in the community, staffing issues of the police department, assessment study, best interest of the police force, knowledge of traffic patterns, objections to promotion, Town Charter, union grievances, disciplinary issues, ethics, needed knowledge of the town and its people, basic management skills, training/technical abilities, community forum, and representation of the people. Comments were heard by:

Mark Penney-Powder Mill Road, Don Hull-Acting Chief of Police, Cora Mutch-Wright Road, Doug Hamilton-Powder Mill Road, Dave Elliot-Country Lane, Kevin Witkos-High Hill Road, David Markowitz-High Hill Road, Donna Carney-Lawton Road, Charles Hammond-Christmas Tree Hill, Bill Cooper-Boulder Ridge, Henry Bahre-Breezy Hill Road, Jeff Barter-Maple Ave, Judy Frenette-Torrington Ave, David Duff-Canton Valley Circle, Bob Frenette-Torrington Ave, Jeff O'Neil-Cherry Brook Road, Julius Fialkiewicz-East Hill Road, David (inaudible)-Atwater Road, Vince D'Addeo-Highfields Drive, George Thimot-West Mountain Road, Cindy Panioto-Sterling Drive, Cathy Mortimer-Center Street, Art Frederickson-Gracey Road, Carey Gregory-Country Lane, Tyson Deloy-Canton Police Department, Bill Brown-Wright Road, Jim Erisoty-Cherry Brook Road, Frank Zacchera-Old Canton Road, Larry Minichiello-Maple Avenue, Michael Markowitz-Murtha Cullina, David Gilchrist-Canton Board of Selectman, Dick Barlow-Canton First Selectman, Steve Roberto-Canton Board of Selectman, Ken Bierut-Wickhams Fancy, Bruce Lockwood-Canton Board of Selectman, Peter Black-Cherry Brook Road, Marc Cerniglia-Canton Board of Selectman, Dan Keating-Old Canton Road and Harold Freytag-Case Street.

There being no further comments, the meeting adjourned at 8:52pm.

Linda Smith

Linda Smith, Town Clerk
Received for record June 2, 2010

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE
TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, June 16, 2010**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, June 16, 2010 at 7:00 PM in Conference Room B at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

- Shall the Town of Canton appropriate an additional \$93,627.33 from the undesignated fund balance to fund deficits in the following capital projects: East Hill Bridge, Fund 42; Breezy Hill Bridge, Fund 42; Powder Mill Bridge, Fund 42; Powder Mill Bridge, Fund 45; Highway Garage Soil Cleanup, Fund 43; Canton Historical Museum Roof, Fund 53; and Rails to Trails Phase II, Fund 58?

Dated at Canton, Connecticut this 8th day of June, 2010

Board of Selectmen

RETURN OF NOTICE

I HEREBY CERTIFY that on June 8, 2010, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on June 10, 2010, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on June 10, 2010, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on June 16, 2010.

Richard J. Barlow

Richard J. Barlow
First Selectman

**TOWN OF CANTON, CONNECTICUT
SPECIAL TOWN MEETING
Wednesday, June 16, 2010**

A Special Town Meeting of the Town of Canton was held on Wednesday, June 16, 2010, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. Lorinda Pane, Moderator, called the meeting to order at 7:00 p.m. The Assistant Town Clerk, Michele Clark, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on:

- Shall the Town of Canton appropriate an additional \$93,627.33 from the undesignated fund balance to fund deficits in the following capital projects: East Hill Bridge, Fund 42; Breezy Hill Bridge, Fund 42; Powder Mill Bridge, Fund 42; Powder Mill Bridge, Fund 45; Highway Garage Soil Cleanup, Fund 43; Canton Historical Museum Roof, Fund 53; and Rails to Trails Phase II, Fund 58?

Seconded by Bruce Lockwood.

Discussion:

R. Barlow talked about the various capital projects going back to 1998. Some of these projects resulted in deficits and some resulted with money left over. The final adjusted balance is a deficit of \$93,627.33 (see attached).

There being no further discussion, the question was called by R. Barlow. Seconded by B. Lockwood.

The vote was 28 YES/ 0 NO

R. Barlow made a motion to adjourn. Seconded by B. Lockwood.

The meeting adjourned at 7:05pm.

Linda Smith

Linda Smith, Town Clerk
Received for record June 17, 2010

Linda Smith

Linda Smith, Town Clerk

TOWN OF CANTON ANNUAL REPORT
FISCAL YEAR 2009-2010

PRINCIPAL



OFFICIALS

**TOWN OF CANTON, CONNECTICUT
PRINCIPAL TOWN OFFICIALS
JUNE 30, 2010**

BOARD OF SELECTMEN

Richard J. Barlow, First Selectman

Marc E. Cerniglia
Bruce R. Lockwood

David W. Gilchrist
Stephen J. Roberto

BOARD OF FINANCE

Richard Ohanesian, Chairman

Kathleen C. Corkum
Brian D. First
Mary B. Tomolonius

Richard Eickenhorst
Kenneth S. Humphrey

BOARD OF EDUCATION

Beth Kandrysawtz, Chairman

Susan S. Crowe
Leslee B. Hill
Carlene C. Rhea
Jonathan W. Webb

Susan M. Saidel
Mark W. Lange
Gretchen A. Sonju
Patricia R. White

GENERAL GOVERNMENT

Chief Administrative Officer
Chief of Police
Finance Officer/Treasurer
Tax Collector
Assessor
Town Clerk
Project Administrator
Director of Planning and Community Development
Director of Public Works
Library Director
Parks and Recreation Director
Building Official
Fire Marshal/Director of Emergency Management

Robert Skinner
Donald Hull
Amy O'Toole
Lisa Theroux
Harry DerAsadourian
Linda Smith
Jeff Shea
Neil Pade
Walter LeGeyt
Robert Simon
Brian Wilson
Henry Miga
Adam Libros

EDUCATION

Superintendent of Schools
Business Manager

Kevin D. Case
Edward J. Hoyt

TOWN OF CANTON ANNUAL REPORT
FISCAL YEAR 2009-2010



TOWN OF CANTON, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2010

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
PROPERTY TAXES				
Current year tax collections	\$ 28,022,180	\$ 28,022,180	\$ 28,097,426	\$ 75,246
Prior year tax collections	100,000	100,000	156,376	56,376
Tax interest and liens	80,000	80,000	143,587	63,587
Total property taxes	<u>28,202,180</u>	<u>28,202,180</u>	<u>28,397,389</u>	<u>195,209</u>
INTERGOVERNMENTAL REVENUES				
State miscellaneous	1,750	1,750	911	(839)
Town aid road - paved	94,167	94,167	122,537	28,370
Town aid road - unpaved	1,000	1,000	7,622	6,622
Equalized cost-sharing	3,348,790	3,348,790	2,840,506	(508,284)
Transportation	95,813	95,813	56,471	(39,342)
Special education excess cost/	-	-	37,513	37,513
Mashantucket Pequot grant	30,414	30,414	21,399	(9,015)
School construction bond - principal	188,211	188,211	188,211	-
School construction bond - interest	16,343	16,343	16,343	-
State PILOT - elderly freeze	4,000	4,000	2,000	(2,000)
State PILOT - elderly supplement	28,500	28,500	45,874	17,374
State PILOT - disabled	250	250	590	340
State PILOT - veterans	1,500	1,500	2,102	602
State PILOT - State property	11,690	11,690	33,426	21,736
State PILOT - manufacturing	10,000	10,000	8,708	(1,292)
Housing Authority	10,000	10,000	11,533	1,533
Total intergovernmental revenues	<u>3,842,428</u>	<u>3,842,428</u>	<u>3,395,746</u>	<u>(446,682)</u>
CHARGES FOR SERVICES				
Telecom tax	50,000	50,000	38,281	(11,719)
BOE tuition fees	128,000	128,000	159,477	31,477
Hunting and fishing licenses	200	200	173	(27)
Town clerk miscellaneous permits and licenses	6,000	6,000	8,888	2,888
Dog licenses	1,150	1,150	1,264	114
F/M permits and fire reports	500	500	682	182
Building licenses and permits	90,000	90,000	91,139	1,139
Land use licenses and permits	1,000	1,000	773	(227)
Zoning applications	2,500	2,500	4,220	1,720
Planning applications	1,000	1,000	275	(725)

TOWN OF CANTON, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL – BUDGETARY BASIS - GENERAL FUND (Continued)
FOR THE YEAR ENDED JUNE 30, 2010

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With</u>
	<u>Original</u>	<u>Final</u>		<u>Final Budget</u>
				<u>Over (Under)</u>
CHARGES FOR SERVICES (Continued)				
ZBA appeal fee	\$ 1,000	\$ 1,000	\$ 700	\$ (300)
Inland wetlands	1,200	1,200	765	(435)
Newsletter Advertising	-	-	3,695	3,695
Town clerk conveyance tax	177,000	177,000	173,373	(3,627)
Tax and town clerk printing services	7,000	7,000	10,451	3,451
Transfer station	165,000	165,000	177,992	12,992
Assessor printing and duplicating services	250	250	855	605
Bad check fees	500	500	740	240
Police printing and duplicating services	800	800	1,072	272
Private duty - administration	1,500	1,500	8,330	6,830
Police gun permits	245	245	2,835	2,590
Police raffle tickets	50	50	140	90
Vendor permits	50	50	200	150
Traffic fines	1,800	1,800	1,275	(525)
Rental town property	3,600	3,600	3,181	(419)
AT&T tower	23,500	23,500	25,791	2,291
BOS miscellaneous revenue	1,000	1,000	47,686	46,686
C.R.R.A. transportation revenue	25,000	25,000	21,825	(3,175)
Collect solid waste fees- Ord 223	2,000	2,000	2,000	-
Dial-a-Ride tickets	1,000	1,000	1,314	314
Swimming pool fees	29,000	29,000	36,375	7,375
Pool daily attendance fee	5,500	5,500	8,547	3,047
Bldg printing and duplicating services	-	-	74	74
Land use printing and duplicating services	1,000	1,000	534	(466)
Zoning comm regulations services	40	40	-	(40)
Planning comm regulation	50	50	-	(50)
Inland wetland agency regulation	20	20	-	(20)
Land records town clerk	7,000	7,000	-	(7,000)
Library printing and duplicating services	2,200	2,200	3,006	806
Library income	18,000	18,000	16,077	(1,923)
Total charges for services	<u>755,655</u>	<u>755,655</u>	<u>854,005</u>	<u>98,350</u>
INVESTMENT INCOME	<u>160,000</u>	<u>160,000</u>	<u>42,589</u>	<u>(117,411)</u>
Total revenues	<u>32,960,263</u>	<u>32,960,263</u>	<u>32,689,729</u>	<u>(270,534)</u>
OTHER FINANCING SOURCES				
Appropriation of fund balance	<u>659,509</u>	<u>799,936</u>	<u>-</u>	<u>(799,936)</u>
Total other financing sources	<u>659,509</u>	<u>799,936</u>	<u>-</u>	<u>(799,936)</u>
Total revenues and other other financing sources	<u>\$ 33,619,772</u>	<u>\$ 33,760,199</u>	<u>\$ 32,689,729</u>	<u>\$ (1,070,470)</u>

**TOWN OF CANTON, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2010**

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
GENERAL GOVERNMENT				
Board of Selectmen	\$ 38,683	\$ 45,206	\$ 45,205	\$ (1)
Chief Administrator	199,293	256,065	233,443	(22,622)
Election	21,950	21,950	19,669	(2,281)
Probate court	3,500	3,500	3,500	-
Town counsel	160,000	160,000	148,983	(11,017)
Town clerk	129,609	132,089	127,078	(5,011)
Expenses, donations and contributions	800	227,549	227,549	-
Contingency	111,003	-	-	-
Information Technologies	33,510	40,113	40,113	-
Total general government	698,348	886,472	845,540	(40,932)
LAND USE				
Land use	-	-	-	-
Conservation commission	-	-	-	-
Recycling	-	-	-	-
Historic district commission	-	-	-	-
Total land use	-	-	-	-
FINANCE				
Board of Finance	48,350	48,350	37,998	(10,352)
Finance	187,283	191,226	185,549	(5,677)
Assessor	122,861	124,132	118,458	(5,674)
Tax collector	84,458	86,138	81,695	(4,443)
Board of Tax Review	5,350	5,350	52	(5,298)
Total finance	448,302	455,196	423,752	(31,444)
PUBLIC SAFETY				
Police	1,624,095	1,676,308	1,631,471	(44,837)
Service incentive	29,650	29,650	25,647	(4,003)
Fire services	230,868	230,868	225,666	(5,202)
Fire marshal	79,376	80,953	78,489	(2,464)
Emergency services	43,316	43,938	43,938	-
Total public safety	2,007,305	2,061,717	2,005,211	(56,506)
PUBLIC WORKS				
Town hall	191,932	191,932	179,599	(12,333)
Town engineer	107,903	54,714	54,714	-
Park Department	87,531	87,531	71,831	(15,700)
General highway	1,109,406	1,101,538	1,087,893	(13,645)
Town garage	37,935	37,935	29,212	(8,723)
Transfer station	295,357	237,815	237,815	-
Utilities	187,225	187,225	184,512	(2,713)
Community center	210,791	187,408	187,407	(1)
Total public works	2,228,080	2,086,098	2,032,983	(53,115)
HUMAN SERVICES				
Health district	42,866	42,886	42,886	-
Farmington Valley VNA	24,425	24,425	22,805	(1,620)
Social Services	30,856	30,856	28,617	(2,239)
Senior Services	104,805	104,911	95,594	(9,317)
Park and recreation	209,055	210,642	192,443	(18,199)
Library	515,737	522,918	516,876	(6,042)
Total human services	927,744	936,638	899,221	(37,417)

TOWN OF CANTON, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (Continued)
FOR THE YEAR ENDED JUNE 30, 2010

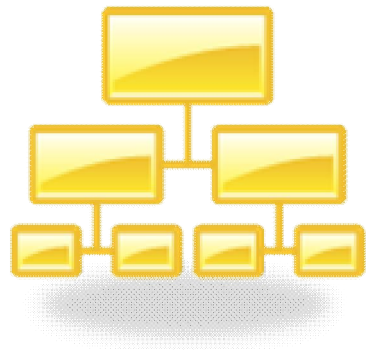
	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		<u>Final Budget</u>
	\$	\$	\$	Over (Under)
INSURANCE	268,896	243,542	243,542	\$ -
PLANNING AND DEVELOPMENT				
Building official	82,256	84,594	84,348	(246)
Town planner	208,343	213,072	206,103	(6,969)
Zoning Commission	4,900	5,794	5,793	(1)
Planning Commission	2,200	2,200	1,248	(952)
Zoning Board of Appeals	1,800	1,800	761	(1,039)
Design review team commission	1,200	1,200	461	(739)
Economic development	1,800	1,800	260	(1,540)
Inland wetlands	3,000	3,000	2,105	(895)
Open space preservation and acquisitions	75	75	-	(75)
Canton Center Historic District	425	425	265	(160)
Collinsville Historic District	700	700	334	(366)
Total planning and development	<u>306,699</u>	<u>314,660</u>	<u>301,678</u>	<u>(12,982)</u>
FRINGE BENEFITS	<u>1,551,664</u>	<u>1,452,715</u>	<u>1,452,715</u>	<u>-</u>
EDUCATION	<u>22,283,811</u>	<u>22,283,811</u>	<u>21,836,855</u>	<u>(446,956)</u>
DEBT SERVICE				
Principal	1,735,000	1,735,000	1,735,000	-
Interest	533,000	533,000	532,769	(231)
Total debt service	<u>2,268,000</u>	<u>2,268,000</u>	<u>2,267,769</u>	<u>(231)</u>
Total expenditures	<u>32,988,849</u>	<u>32,988,849</u>	<u>32,309,266</u>	<u>(679,583)</u>
OTHER FINANCING USES				
Transfers out:				
Emergency Services Fund	17,900	17,900	17,900	-
Park & Rec Special Revenue Fund	-	-	-	-
Dog Control Fund	21,000	21,000	21,000	-
Youth Services Bureau	4,400	4,400	4,400	-
Severance Fund	70,623	70,623	70,623	-
Capital and Nonrecurring Fund	<u>517,000</u>	<u>657,427</u>	<u>657,427</u>	<u>-</u>
Total other financing uses	<u>630,923</u>	<u>771,350</u>	<u>771,350</u>	<u>-</u>
Total expenditures and other financing uses	<u>\$ 33,619,772</u>	<u>\$ 33,760,199</u>	<u>\$ 33,080,616</u>	<u>\$ (679,583)</u>

TOWN OF CANTON, CONNECTICUT
SCHEDULE OF PROPERTY TAXES LEVIED, COLLECTED AND OUTSTANDING
FOR THE YEAR ENDED JUNE 30, 2010

Grand List Year	Balance				Transfers To Suspense	Balance To Be Collected	Collections			Balance Uncollected June 30, 2010
	Uncollected June 30, 2009	Current Levy	Lawful Corrections				Taxes	Interest and Lien Fees	Total	
			Additions	Deductions						
1993	\$ 26,336	\$ -	\$ -	\$ 26,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1994	26,336	-	-	-	-	26,336	-	-	-	26,336
1995	26,903	-	-	-	-	26,903	-	-	-	26,903
1996	27,432	-	-	-	-	27,432	-	-	-	27,432
1997	28,354	-	-	-	-	28,354	-	-	-	28,354
1998	28,983	-	-	-	-	28,983	-	-	-	28,983
1999	17,505	-	-	-	-	17,505	-	-	-	17,505
2000	18,531	-	-	-	-	18,531	-	-	-	18,531
2001	19,650	-	-	-	-	19,650	-	-	-	19,650
2002	22,344	-	-	-	-	22,344	265	348	613	22,079
2003	26,829	-	-	-	868	25,961	1,009	993	2,002	24,952
2004	32,297	-	-	-	2,479	29,818	4,668	2,079	6,747	25,150
2005	51,030	-	77	-	8,182	42,925	3,189	6,093	9,282	39,736
2006	103,251	-	-	880	8,714	93,657	24,396	7,314	31,710	69,261
2007	328,279	-	232	13,994	5,148	309,369	153,449	44,327	197,776	155,920
Suspense Collections Total prior years	-	-	-	-	-	-	4,140	5,288	9,428	-
	784,060	-	309	41,210	25,391	717,768	191,116	66,442	257,558	530,792
2008	-	28,506,379	50,014	162,553	10,400	28,383,440	28,060,523	77,362	28,137,885	322,917
Total	\$ 784,060	\$ 28,506,379	\$ 50,323	\$ 203,763	\$ 35,791	\$ 29,101,208	\$ 28,251,639	\$ 143,804	\$ 28,395,443	\$ 853,709

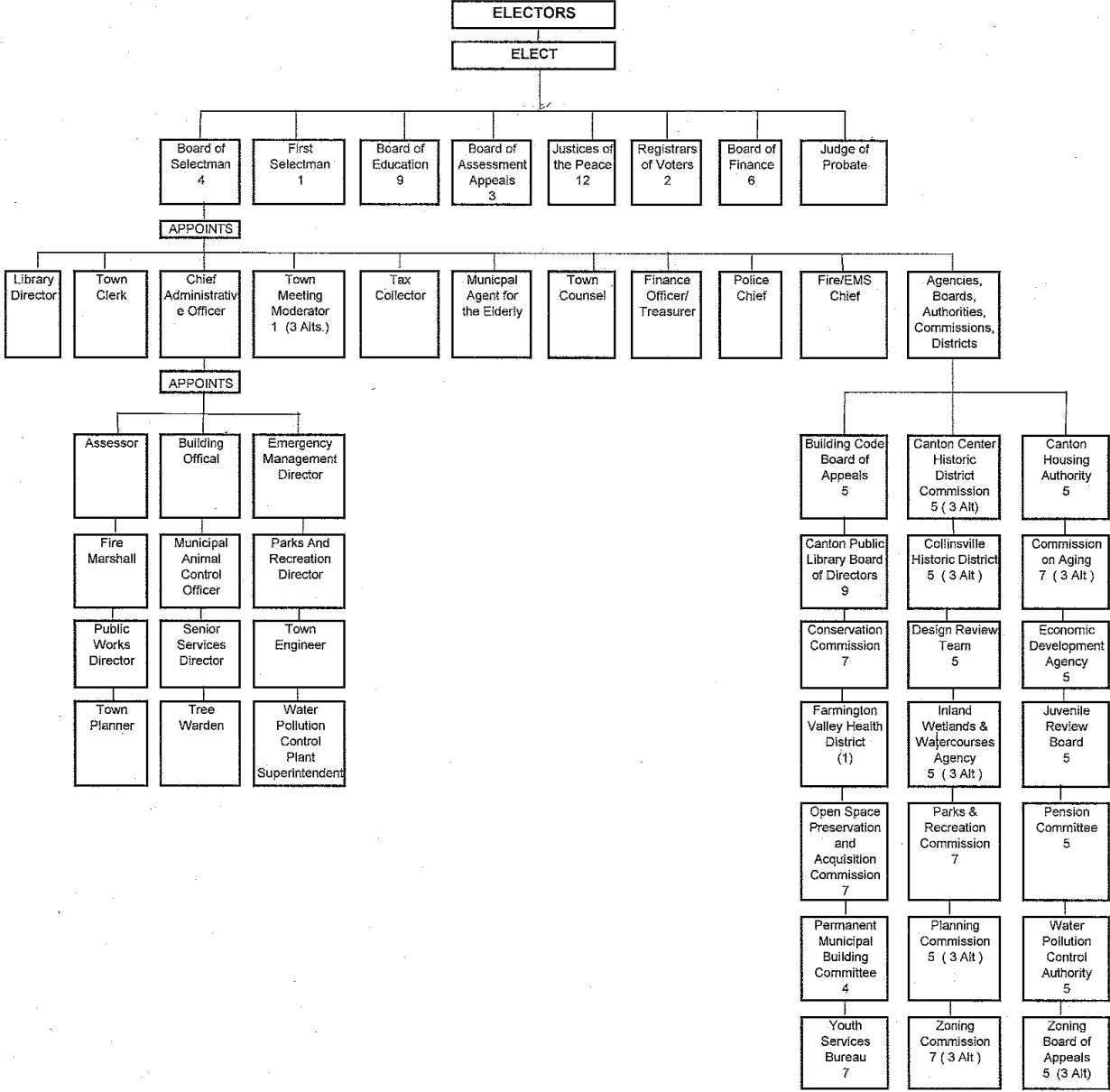
TOWN OF CANTON ANNUAL REPORT
FISCAL YEAR 2009-2010

ORGANIZATIONAL



REPORT

TOWN OF CANTON ORGANIZATIONAL CHART



TOWN OF CANTON ANNUAL REPORT
FISCAL YEAR 2008-2009



ASSESSORS OFFICE

The Assessors Office is responsible for the preparation of the Town's annual Grand List, which this year exceeded 1.1 billion dollars. The Grand List is a complete listing of all properties in town, its ownership and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing tax bills. The overall net increase in this year's Grand List was .245% or \$2,728,048.

The three categories that make up the Grand List are:

Real Estate increased \$2,617,830 or .26%. Though the real estate market has shown some decline since its peak, values are still greater than they were in 2003. An average home in Canton has a value of \$360,000. These new assessments along with a revised mill rate are used to determine property taxes for July 2010.

Personal Property increased \$8,150 to \$40,674,490. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles increased \$152,438 to \$73,319,053. This change is attributed to the economic climate and the downturn of sales in motor vehicles. Fewer vehicles were replaced in 2009. Included in this figure are all motor vehicles registered in the state of Connecticut that are garaged in Canton as of October 1, totaled 10,166 vehicles. The average value for a car garaged in Canton is \$11,730. Vehicles are assessed each year at 70% of market value.

Exempt Properties amounted to \$72,187,140. Included within this group were:

Town of Canton	\$49,961,580
State of Connecticut	\$ 5,063,540
Other	\$17,162,020

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for ownership and building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs plus State and Town Elderly/Disabled tax relief programs. This year a total of \$174,682.83 was granted to homeowners for tax relief.

2009 GRAND LIST

<u>Grand List</u>	<u>Exemptions</u>	<u>Net Grand List</u>
\$1,115,562,103	\$1,887,220	\$1,113,674,883

PERCENTAGE OF GRAND LIST BY CLASS:

	<u>2009</u>	<u>2008</u>
Real Estate	89.8%	89.9%
Motor Vehicle	6.5%	6.5%
Personal Property	3.7%	3.6%

As always, we are ready to explain and review individual assessments with each property owner.

Harry DerAsadourian
Assessor

AQUIFER PROTECTION AGENCY

The Aquifer Protection Agency (“APA”) is a registration and permitting agency charged by the State of Connecticut to review, evaluate, and take action on existing and proposed regulated activities potentially having an adverse environmental impact on public drinking ground water supplies.

During fiscal year 2009-2010, the APA held six (6) regular/special meetings, and processed five (5) registrations for permission to continue regulated business activities within the Aquifer Protection Area boundaries.

The APA has an Authorized Agent who reports to the Agency the status of, and compliance with, all permits and registrations issued under its authority and also acts as the APA’s enforcement officer. Projects for the coming fiscal year include: having the Assistant Planner trained to review regulated activities; conduct a business visitation program to identify outstanding facilities that require registration or will become prohibited; evaluate facility activities for new and existing registrations; prescribe BMPs (Best Management Practices) to be adhered to by operators as a condition; and to establish a process of routine compliance monitoring.

The APA operates with seven (7) regular members and three (3) alternates.

The APA holds their regular meetings on the third Wednesday of each month at 7:20 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. All meetings are open to the public.

BOARD OF ASSESSMENT APPEALS

As required by State law, the Board of Assessment Appeals held meetings during the month of March 2010 to hear appeals concerning the Grand List of October 1, 2009. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board.

A total of four (4) appeals were heard. The result of these appeals lowered the Grand List by \$74,200.

Real Estate	2 Granted	1 Denied
Personal Property	1 Granted	0 Denied
Motor Vehicles	0 Granted	0 Denied

FINAL GRAND LIST AFTER THE BOARD OF ASSESSMENT APPEALS:

Gross	\$1,115,487,853
Exemptions	\$ 1,887,220
Net	\$1,113,600,633

BOARD OF ASSESSMENT MEMBERS

David P. Sinish
Paul Volovski
Carol York

Paul Volovski
Chairman

BOARD OF ETHICS

In August, 2009, the Board of Selectmen appointed the Board consisting of five regular members and two alternates. At the initial meeting, the Board elected the Chairman, Vice-Chairman and Secretary. The Board immediately set to work writing the *Policy and Procedure Manual* and instruction sheet for people seeking advice or filing a complaint. Additionally, three forms were created which are used to address issues for consideration by the Board. The 'Ethics Advisory Form' is for use by officials, employees or consultants who seek guidance for an issue concerning them and their relationship with the Town of Canton. A second form, 'Ethics Violation Complaint Form', is to be used by residents of the Town of Canton only to report an alleged violation of the Canton Ethics Code. The third form, 'Recusal Notice' for use by Canton town officials to disclose a possible conflict of interest in doing business for the town of Canton. All three forms, in addition to the ordinance and the *Policy and Procedure Manual*, are posted on the Town of Canton website, www.townofcantonct.org, under the sidebar 'Boards, Commissions & Committees' > Board of Ethics.

Two members of the Board attended a Freedom of Information Law (FOI) refresher offered by the State of Connecticut FOI Commission at the Canton Town Hall in October. In November, the Chairman attended a workshop presented by the Connecticut Conference of Municipalities entitled "Ethics, Accountability and Conflicts of Interest". Both meetings were highly valuable in helping to explain the complex issues of the Freedom of Information law and conflicts of interest as they apply to a municipal code of ethics.

In December, Dr. Lewis A. Norton, Chairman of the Simsbury Board of Ethics, spoke to the Canton Board regarding his experiences during his tenure as a member of the Simsbury Commission. Richard Order, Vice-Chairman of the Simsbury Board of Ethics, also spoke.

The Board received twelve letters of recusal from Canton officials removing themselves from the possibility of a conflict of interest concerning business decisions that their Commissions or Boards were considering. There have been two requests for "Advisory Opinions" from Canton town officials which the Board responded to and rendered.

An alternate member of the Board tendered his resignation citing personal reasons leaving one alternate position open and needing to be filled. If interested in serving on the Board, please contact David Kubas, Chairman of the Board of Ethics, Richard Barlow, First Selectman, or Robert Skinner, Chief Administrative Officer of the Town of Canton.

The Board of Ethics meets at 7:00 PM on the third Tuesday of the month at the Canton Community Center, 40 Dyer Avenue unless scheduled otherwise. Board meeting agendas and minutes are posted on the Town of Canton website as listed above. The public is welcome to attend.

David R. Kubas, Chairman
Canton Board of Ethics

BOARD OF SELECTMEN

The Board of Selectmen adopted Town budget for fiscal year 2009-2010 reflected a 3% reduction in expenditures over the previous fiscal year budget. Despite this planned reduction the Board of Selectmen ended fiscal year 2009-2010 with a budget surplus of \$221,718. For fiscal year 2010-2011 the Selectmen adopted a budget which reflected only a \$1,427.00 expenditure increase over the previous budget of \$9,037,811.00.

Highlights of the fiscal year 2010-2011 budget included funding for an evaluation of the Town's road system and recommendations for annual road maintenance, full funding of the pension and health insurance funds as recommended by the Town's actuaries, creation of a Senior / Social Services Coordinator position which provided increased services at the same level of expenditure as our previous contract with the Town of Avon.

The Town will be extremely challenged to maintain the current level of services without an increase in expenditures in fiscal year 2011-2012 because of the rising costs for utilities, health care and other fixed expenses. In addition, the possibility that the Town will experience significant reductions in state funding due to the state's current fiscal crisis may require an increase in taxes and/or major service reductions.

During the 2009-2010 fiscal year there were a number of staff changes. One of the more critical positions was Chief of Police. After Chief Humphrey's retirement in August of 2009, a new Chief was appointed in December. Unfortunately, Chief Murphy announced that he would be leaving in March of 2010. The Board of Selectmen then approved a comprehensive, transparent selection process that included the creation of a Community Panel and an interview panel consisting of Police Executives. The Board also authorized an evaluation of the Canton Police Department to determine its weaknesses and strengths and to make recommendations for changes.

The Town has been able to execute employee contracts which provided modest salary increases while obtaining significant employee increases in co-pays and reduction in the future level of retirement costs.

The Town faces a growing need for funding to maintain and upgrade the Town's infrastructure. Major projects which need to be pursued include construction of a new Public Works garage, improvements to Town Hall to meet building, fire and accessibility code requirements and increased maintenance of our roadways. The total value of these projects is such that they will not be able to be funded by the annual operating budget and therefore bonding may have to be considered for the more expensive projects.

The Town after a year long process adopted revisions to the Town Charter which became effective on January 1, 2010. During the coming year the Town will begin the process of updating the Town Plan of Conservation and Development. The Zoning Commission has continued to undertake the process of revising the Zoning Regulations. The codification of the Town's ordinances has also continued to progress.

The Town initiated construction of Phase III of the Farmington Valley Trail which will extend the bikeway from Collinsville to the intersection of Routes 44 and 177. The project which is funded with Federal stimulus monies will be completed in 2011.

BOARD OF SELECTMEN

The Town continued to pursue the development of the hydro electric generating facilities at the Upper and Lower Collinsville Dams. The Town is seeking Congressional action to re-establish the FERC licenses.

Upon recommendation of the Permanent Municipal Building Committee (PMBC) the Board sent to referendum a proposal to purchase property at 5 Cherry Brook Road for the site of a new Public Works garage. The proposal was defeated at referendum and the Town continued to seek a suitable location for the garage.

In accordance with state mandates the Town's Probate Court will be consolidated with the Towns of Simsbury, Avon and Granby. The court, which will be located in Simsbury, will open in 2011.

The Town submitted an application to the Department of Environmental Protection (DEP) to partially fund the purchase of the Carpenter property consisting of 35 acres for open space.

BUILDING DEPARTMENT

Chapter 541 of the Connecticut General Statutes sets forth the need, duties, requirements and conditions for the Building Department. Chapter 541, part 1a of the CGS also states that all towns, cities and boroughs in the State of Connecticut shall use this code as their Building Code. This department is responsible for issuing all building and associated permits. Plan review, various inspections and the issuance of Certificates of Occupancy or Completion are among the duties of the office. The Building Official also issues driveway permits.

The Building Official conducted a total of 1068 inspections. The Building Department will continue in its efforts to provide customer service and promote safety and general welfare in the construction environment while enforcing the building codes.

Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alteration	93	\$1,861,177
Deck	9	\$30,870
Demolition	3	\$18,000
Electrical	121	\$264,410
Garage/Shed	14	\$104,360
HVAC/Woodstove	146	\$602,379
New Commercial	7	\$522,000
New Residential	11	\$2,584,354
Plumbing	45	\$145,300
Pool	5	\$65,900
Roofing/Siding	42	\$338,173
Foundation	1	\$10,000
Total	497	\$6,546,923

Total Value of Permits and Permit Fees

July - June 2009-2010	
Value	Permit Fees
\$6,546,923	\$92,050

CANTON CHAMBER OF COMMERCE

The purpose of the Canton Chamber of Commerce is to advance the economic, civic, cultural and social interests of the business community in Canton. A voluntary association of business, professional and government leaders working together to advance the economic and civic development of the business community, the Chamber is a network of local leadership. Pooling the skills, talents and resources of each individual to drive and support continued business opportunity and community improvement, the Chamber is vital and growing. Membership has increased by nearly 50% to almost 300 since the Chamber's independence from the MetroHartford Chamber and opening of our Canton office mid-2003.

The Canton Chamber of Commerce fulfills its mission through the commitment and efforts of its volunteer leaders—its officers, directors, committee chairs and members—comprised of over 40 dedicated business people and professionals who endorse its goals and strive to make it a vital organization benefiting the wider community. This valuable service and experience helps members in other responsibilities and is recognized by their customers and clients.

Your Chamber supports and assists other Canton organizations sharing common goals for community improvement. Canton Schools, Canton Town Government, Canton Police Department, Gifts for Canton, League of Women Voters, Rotary Club of Avon-Canton, Focus on Canton, Sam Collins Day, to name only a few, have established mutually beneficial relationships with the Chamber. The Chamber has supported a broad range of organizations and people working together to improve Canton's quality of life.

Any person, firm, partnership, association, corporation or other entity subscribing to the objects and purposes of the Chamber that conducts business is eligible for regular membership, and any person or non-profit entity whom or which does not conduct business is eligible for associate membership.

The Canton Chamber's website, www.CantonChamberofCommerce.com, is Canton's most comprehensive and complete directory of businesses, products and services. Unlike static and cumbersome telephone company classified directories, the website is dynamic, constantly being updated to include new Chamber members and changes to current members' listings.

Visit the Chamber at www.CantonChamberofCommerce.com

CHIEF ADMINISTRATIVE OFFICER

The 2009-2010 fiscal year was very busy for this office. One of our substantial functions of the Chief Administrative Officer is to oversee the town's Human Resources needs. This is a diverse function which includes everything from negotiating union contracts to hiring new employees. One of the more publicized hires that occurred in 2010 was the new Chief of Police. An Acting Chief of Police was appointed in September 2009, then after an interview process which included the Board of Selectmen and members of the community, Chief Murphy was selected in November 2009. Unfortunately, Chief Murphy made a surprise announcement in February 2010 that he was leaving. During the next several months, the Board of Selectmen adopted a selection process that included multiple interview panels, including one consisting of town stakeholders and a panel consisting of Police Executives from other departments. At the same time there was an assessment done by an outside consulting firm which recommended changes to the department. As of June 30, 2010, the interview panels were in the process of meeting potential candidates.

There were approximately twenty (20) vacancies filled through an open and transparent hiring process during the fiscal year. These positions included the Park & Recreation Director, Finance Accountant and Project Administrator.

Three of the four Union Contracts, Police, Town Hall and Highway were negotiated during the fiscal year. All were negotiated without the requirement of an expensive arbitration process and kept wage increases to a minimum. The town also received concessions on severance payouts, benefit contributions and health care plan designs. Overall the contracts were fair to both the employees and the taxpayers.

Consistent with difficult economic times, the Chief Administrative Officer presented a 2010-2011 budget that represented a zero percent increase. This is on top of a three percent decrease from the prior fiscal year. The budget was sufficient in meeting the immediate needs of the town, yet resulted in putting road maintenance, facility improvements and other needs to later years. Not only has the town been asking for less money but it has been spending less. There was approximately \$500,000 returned to the general fund from the town's operating budget at the end of the 2008-2009 fiscal year and \$200,000 returned at the end of the 2009-2010 fiscal year, which represents funds that were approved but not spent.

The town has also been aggressive in seeking grant funding for local projects in order to take the burden off of the local taxpayers. In July of 2009 the town received a federal grant in the amount of 2.1 million to construct Phase III of the Farmington River Trail. This important section of the trail will go from Collinsville to Route 44 near the area of the Shoppes at Farmington Valley. Construction on the trail has begun and is anticipated to be completed by the summer of 2011. In September of 2009, a Small Town Economic Assistance Program (STEAP) grant was received in the amount of \$156,000 to fund a pedestrian activated traffic control signal at the intersection of Front and Bridge Street. This will provide for safer crossing of Bridge Street for those using the bike trail or just walking in downtown Collinsville. The town received a number of other grants including a federal grant in the amount of \$54,205 to replace windows in Town Hall that are energy efficient.

CHIEF ADMINISTRATIVE OFFICER

During the 2009-2010 fiscal year the town implemented an incentive program for the Canton Volunteer Fire Department. This program establishes stipends for officers and a “pay per call” program for volunteers who respond to emergency calls or attend training. This program will also help recruit new volunteers while providing incentives to retain current members. The volunteer emergency services provide quality service at a significantly less cost than a fully paid service.

This office continues to meet the everyday challenges of managing the Town of Canton. Much of the credit for what is accomplished goes to: Jerome “Jeff” Shea, Project Administrator; Michelle Schroder, Executive Assistant; and JoAnn Martin, CAO Clerk. Please do not hesitate to contact us or stop by if you have any questions or concerns.

CONSERVATION COMMISSION

The Conservation Commission functions under the authority of Town Ordinance 62. The primary functions of the Conservation Commission are to conduct research into the utilization of land areas of the municipality, prepare maps and publications, inventory natural resources and keep an index of all open areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas. It may, from time to time, recommend to the planning commission plans and programs for the development and use of such areas. It may make recommendations to zoning commissions, planning commissions, inland wetlands agencies and other municipal agencies on proposed land use changes and manage municipally-owned open space.

In 2009-2010, the Commission, in conjunction with the Open Space Preservation & Acquisition Commission and the Land Use Office, prepared a template of an Open Space management plan that will serve as a model for the preparation of management plans for all of the Town's open space lands. A goal of the Commission will be to begin preparing specific management plans for each of the Town's open space lands. Other goals include the completion of an open space and natural resources inventory that will be incorporated in the update of the Town's Plan of Conservation and Development.

The Conservation Commission met ten (10) times in 2009-2010. it consists of seven members and meets on the fourth Wednesday of every month at 7:30 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds site-walks as needed. All meetings are open to the public.

DESIGN REVIEW TEAM

Officially appointed in 2006, the Design Review Team (DRT) meets at regularly scheduled meetings to review site development applications submitted or proposed to be submitted to the Zoning process. The Canton DRT works to positively impact the future development of the community from a perspective of aesthetics and design considerations. Many recommendations are made through the DRT review process to enhance and/or preserve the character of the town.

The DRT functions to assist businesses with the design aspects of the zoning approval process in advance of the public hearing, with the intent of saving applicants time and money. Design Review provides a mechanism for designs to be developed with Town input prior to the submission of a final site design by an applicant. The early review of building and site design is strongly encouraged to occur prior to the filing of an application before much design money has been spent. The DRT collaborates with applicants using the standards and guidance represented in Section 69 of the Canton Zoning Regulations.

The Design Review Team held seven (7) regular/special meetings and processed nine (9) applications for review of buildings, and site plans.

The DRT in 2009-2010 reviewed its enabling ordinance with the Zoning Commission and proposed potential updates for consideration to the Board of Selectmen. The DRT in 2009-2010 has also started the process of reviewing potential areas for possible creation of Village Districts as recommended by the Plan of Conservation and Development.

The DRT consists of five (5) members who meet monthly on the fourth Tuesday of each month, 5:30 PM at the Library Community Center at 40 Dyer Avenue. The members include an architect, a landscape architect, and two members who have education, training or experience in a design oriented field. The Land Use Office provides technical and professional support services to the DRT. The public is invited to attend all meetings of the DRT.

ECONOMIC DEVELOPMENT AGENCY

The mission of Canton's Economic Development Agency (EDA) is to foster and support economic development, provide educational resources to business enterprises, and to stimulate Canton's economic vitality while enhancing its essential character.

The purpose of Canton's EDA is to:

- Conduct research into the economic conditions and trends within the agency's municipality.
- Make recommendations based on research for the improvement of economic conditions and foster optimum development strategies within the agency's municipality.
- Coordinate economic activities of and cooperate with unofficial bodies organized to promote economic development and sponsor, fund, and support activities to further this purpose.

The EDA is a volunteer agency appointed by the Board of Selectmen to assist businesses and plan for the economic well being of the Town.

The EDA held 12 regular/special meetings during this fiscal year. During this time the EDA developed an inventory of underutilized non-residential property; conducted a survey of town and public officials to identify and evaluate economic strengths and weaknesses; began developing a Cost of Community Services analysis; started the process of preparing an Economic Forum; updated the Town website; and began the process of developing a strategic plan for the community relative to economic challenges.

The EDA is comprised of 5 members appointed by the Board of Selectmen. Monthly meetings are held on the second Tuesday of each month at 6:00 PM at the Library Community Center. Members of the local business community and the general public are welcome to attend.

FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC. TOWN OF CANTON ANNUAL REPORT

Consistent with our 100-year history, the Farmington Valley VNA continues to maintain its commitment to provide Home Care, Hospice, and Illness Prevention services to the residents of Canton and other Farmington Valley communities. Services are provided to any individual, regardless of ability to pay, insurance limitations or other hardship. This mission has remained intact and unwavering for over a century and our organization continues to serve as the community's foundation of compassion. The Farmington Valley VNA is the only non-profit, independent visiting nurse association in the Farmington Valley despite the rising competition with out of area, larger and for profit home health providers who are entering this region. This important distinction assures Canton residents that community needs remain a true priority and that funding is utilized locally for delivery of essential services and programs.

So many people have been positively touched in some way by our organization. Preschool vision and hearing testing, blood pressure screenings, flu immunizations, in-home health services following an illness or injury, educational programs at locations throughout the community, and the special support needed when caring for a terminally ill loved one in the home ~ these are just a few examples of the way the Farmington Valley VNA has benefited local residents of all ages.

Services available to Canton residents include:

- | | | |
|---------------------------|------------------------------------|------------------|
| * Skilled Nursing | * Home Health Aide Services | |
| * Physical Therapy | * Private Duty Aide Services | |
| * Occupational Therapy | * Intravenous Therapy | * Telemonitoring |
| * Speech Therapy | * Nutritional Counseling | |
| * Medical Social Services | * Companion and Homemaker Services | |

A variety of specialized services are also provided including complex wound care management and digital photography for more accurate and timely treatment, prothrombin time testing, pulse oximetry, cardiac nursing, early rehabilitation programs after total joint replacements, diabetes education and management, and contemporary remote telemonitoring of patients' cardiac and respiratory status.

Our outstanding in-home Hospice Program has also continued to support many individuals and families who are dealing with a life limiting illness. Highly trained and compassionate staff have made a positive difference in the quality of many patient's lives and in the lives of their loved ones through this special program. Many of our own friends and neighbors have been helped. Hospice services are provided in the patient's place of residence including their home, skilled nursing facility or assisted living community. Hospice as a care concept is consistently growing due to greater acceptance of Hospice care intervention with non-cancer diagnoses such as Alzheimer's Disease, and end stage cardiac and respiratory conditions. The Farmington Valley VNA's Hospice Program has also expanded as a result of Connecticut's recent enactment of the Hospice Medicaid Benefit.

FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC. TOWN OF CANTON ANNUAL REPORT

The Farmington Valley VNA is unique in that it operates a distinct and separate Community Programs Department with a focus on illness prevention, health promotion and education. Due to lack of funding and the need to reduce expenses, most home health care providers have eliminated virtually all illness prevention services. Over 3500 Canton residents attended one or more community wellness programs last year which reflects an increase of 16% compared to last year.

This year the Farmington Valley, like the rest of the Nation, felt the impact of the H1N1 Pandemic and the initial shortage of the seasonal influenza vaccine. The Agency collaborated closely with the Farmington Valley Health District in distribution and administration of the H1N1 vaccine. Twenty-three H1N1 clinics were held throughout the Farmington Valley from October 2009 through March 2010. The Agency helped to administer over 4700 doses of vaccine to children six months and older and to the adult and senior populations. The Canton Community Center hosted one of these H1N1 clinics which facilitated vaccination of 304 Canton residents. The unforeseen delay and shortage of the seasonal flu vaccine this year resulted in a marked and unfortunate reduction in the administration of these vaccinations to residents 65 years of age and older, and to individuals with chronic illnesses. We anticipate no shortage in vaccine in the Fall 2010, and have already received an early shipment to meet the community's needs.

As a local, free standing, non-profit organization, continued financial support from community residents, area businesses and service organizations is critical for our future survival. Reimbursement from State and most private insurance payors is remaining flat in the upcoming year, and we anticipate a decrease in Medicare reimbursement due to the Patient Protection and Affordable Care Act, despite normal increases in basic operating costs. The Farmington Valley VNA is very pleased to be an integral and vital part of Canton's community.

For additional information about the Farmington Valley VNA and its programs, please call 860-651-3539 or visit www.farmingtonvalleyvna.org

FINANCE DEPARTMENT

The Finance Department has the responsibility of administering the Town's finances and accounting for all Town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office. The Finance Officer prepares monthly reports for the Board of Selectman and the Board of Finance. In addition, the medical self insurance account is reviewed and reconciled and the Town budget is developed and administered with the Chief Administrative Officer. The finance office handles the daily treasury operations and manages cash and debt obligations.

The Finance Department processes accounts payable weekly and payroll bi-weekly. In 2009-10 the department accounted for 6,582 separate expenditures, 450 deposits, 828 journal entries and payroll, benefit and tax records for 179 employees during the year.

The Town of Canton received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2008-09 from the Government Finance Officers Association of the United States and Canada for the 10th consecutive year.

TOWN FINANCES FOR THE FISCAL YEAR 2009-10

The Town's adopted General Fund budget for 2009-10 totaled \$33,619,772.

The mil rate was 25.64.

The Town's credit rating was recalibrated by Moody's Investor Services to an Aa2.

The Town achieved a collection rate of 98.86% on the current levy.

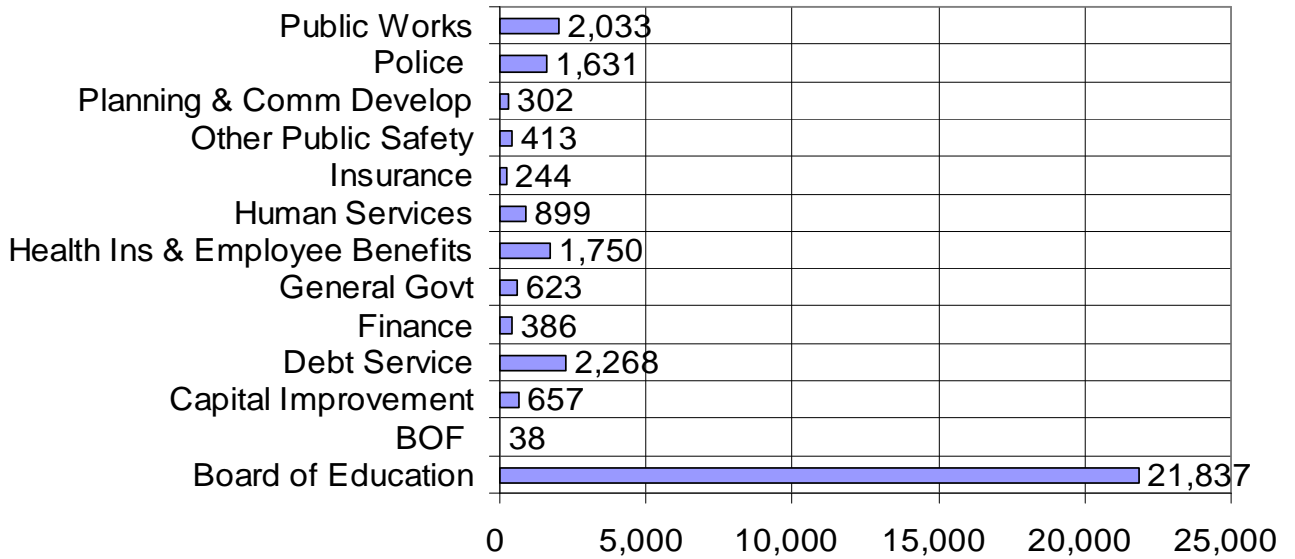
The Town's bond indebtedness at June 30, 2010 totaled \$16,680,437.

The Town's actual expenditures were \$33,080,616 and actual revenues totaled \$32,689,729.

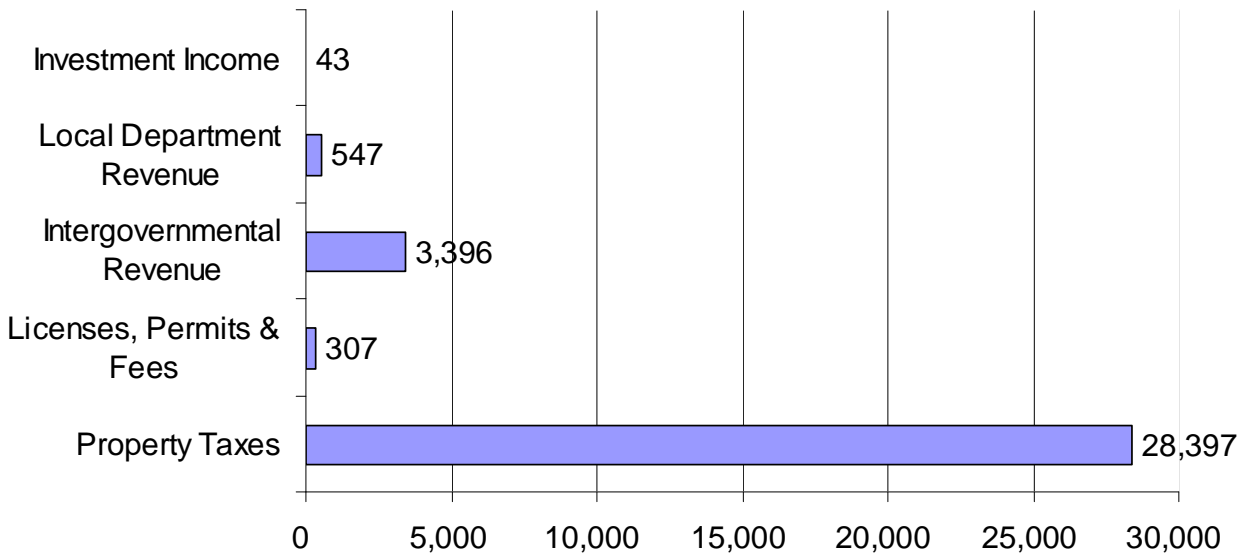
The comparative actual information, by function and funding source for the fiscal year is presented here. A detailed statement of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's Office and available on the web at www.townofcantonct.org.

FINANCE DEPARTMENT

FY 2009-10 Expenditures by Function (in thousands)



FY 2009-10 Revenues by Source (in thousands)



FINANCE DEPARTMENT

BONDS OUTSTANDING AS OF JUNE 30, 2010 (in thousands)

<u>Use of Proceeds</u>	<u>Maturity Date</u>	<u>Outstanding Amount</u>
Cherry Brook School	10/15/12	\$ 879
CHS & CIS	10/15/24	\$ 3,916
CHS & CIS	05/01/23	\$ 8,858
Library	08/01/14	\$ 1,057
Police	11/01/11	\$ 416
	Total Outstanding Bonds	<u>\$15,126</u>

* Includes Principal and Interest to maturity

Amy O'Toole
Finance Officer/Treasurer

FIRE MARSHAL / EMERGENCY MANAGEMENT

The Offices of the Fire Marshal and Emergency Management are responsible for the following services to the community:

- Conduct fire and life safety code inspections in accordance with CGS §29-305 and the Connecticut Fire Safety Code.
- Investigate all fires within the Town of Canton in accordance with CGS §29-302.
- Plan review for new construction and existing building renovations/alterations
- Issue permits for open burning and blasting.
- Provide fire and life safety prevention education to the public and business owners
- Continued development of the town's Emergency Operations Plan
- Emergency preparedness and planning for the town's residents
- Oversight of the Emergency Operations Center

The following are highlights during FY 2009-2010:

- Several fire investigations, of which the following were of particular interest:
 1. 76 Simonds Ave Canton Middle/High School 07/26/09 (Backup battery fire, significant cleanup)
 2. 10 Dyer Cemetery Rd (old Cob Web) 10/31/09 (minor damage to window and roof) *Incendiary Fire
 3. 228 Albany Tpke Reno's Drive-In 12/09/09 (damage to siding) *Incendiary Fire
- In cooperation with the Canton Police Department and the State Fire Marshal's Office, arrests were made for the fire on 10/31/09 at 10 Dyer Cemetery Rd.
- Began the planning stage with contractors for the installation of an emergency generator at the Library/Community Center/Shelter
- Provided information to town staff and residents on the H1N1 flu situation
- Hosted a H1N1 flu clinic at the Community Center
- Provided fire prevention education to students at Cherry Brook Primary School, several day care centers and to the Seniors at the Community Center
- Provided assistance through the Juvenile Firesetters Intervention Program

The following are future goals for the Office:

- Conduct a town-wide disaster drill
- Receive "Storm Ready" designation for the Town by the National Weather Service
- Create a Community Emergency Response Team (CERT)
- Provide additional emergency preparedness sessions with town residents
- Provide additional fire prevention and emergency preparedness sessions to students

Fire Marshal/Director Adam Libros wishes to extend his gratitude towards Deputy Fire Marshal Scott Goeben and Deputy Police Chief/Deputy Director of Emergency Management Don Hull for their hard work and dedication over the past year.

HIGHWAY DEPARTMENT

The Highway Department is responsible for the repair and maintenance of 70.65 miles of improved and unimproved roads, the maintenance and improvements of all fields, greens, parks within the Town of Canton and all fields utilized by the Board of Education.

In fiscal year 2009-2010 the Highway Department Crew put in 450 feet of underdrain and 3 catch basins on Morgan Road to pick-up a spring under road which was causing severe icing in winter. Galasso Materials paved East Mountain Road, Morgan Road, Olsen Road and sections of Bunker Hill and Hansen Roads. The chip seal program covered 7.13 miles of road and was done by Seymour Sealing, who did a great job. The Director of Public Works worked with the Town of Burlington Road Superintendent swapping services and we were able to store 1000 tons of treated road salt at their facility. This proved to be extremely beneficial with back to back storms as the crew was able to keep the salt shed full and roads cleared. The crew dealt with 9 major storms and numerous call-ins and worked hard all winter keeping roads open and safe.

Maintainer Robert Cahill started work in January filling an open position which was created when the vacant Parks Department Supervisor position was filled by Henry Maskiatis, who was promoted from within the department.

The Crew began work on a drainage project on Gracey Road in the fall and finished in the spring. As stated, Henry Maskiatis was promoted to Parks Supervisor and along with Maintainer Chris Johnson all fields were prepared and ready for play as requested by the Board of Education and Little League. The field on Dyer Avenue was changed to a complete dirt infield. A portable back stop was installed at 'Sewer Side Field.' All maintenance and upkeep was continued on all parks and greens.

The crew at the Transfer Station started stacking up computers and TVs as discussion about how to contract an E-Waste hauler continued. This proved to be a very slow process with the Highway Crew having to load dump trucks with these items and haul them to the E-Waste facility.

The Building Maintenance Crew continued doing a good job keeping buildings clean. Some painting projects were done at Town Hall and the Library. Building Maintainers Tim Duntz and Mark Kapral should be recognized by the Town for jobs well done, each working 8-10 hours overtime per week to keep up with work load.

In closing, the Director of or Public Works would like to thank all of the Crew in his Department for their continued efforts and jobs well done.

INLAND WETLANDS & WATERCOURSES AGENCY

The Inland Wetlands and Watercourses Agency (“IWWA”) is a permitting agency charged by the State of Connecticut to review, evaluate, and take action on proposed regulated activities potentially having an adverse environmental impact on wetlands and/or watercourses.

During fiscal year 2009-2010, the IWWA held eighteen (18) regular meetings, site walks, and special meetings and processed twenty (20) applications. The IWWA has an Authorized Agent who is allowed to permit minor activities in upland review areas but not within wetlands or watercourses themselves. The Authorized Agent reports to the Agency all permits issued under its authority at regular meetings and also acts as the IWWA’s enforcement officer. The wetlands agent issued sixteen (16) authorized agent approvals under this authority during the fiscal year.

The IWWA also updated its application fees. This year the IWWA will review the wetlands regulations to include recent amendments passed by the legislature and to make them consistent with the State’s model regulations.

The IWWA operates with five (5) regular members and three (3) alternates. The IWWA holds its regular meetings on the second Thursday of each month at 7:00 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds special meetings/site-walks as needed. All meetings are open to the public.

LAND USE OFFICE

Description of Department Functions and Services:

The Land Use Office assists the Town's land use and development commissions to adopt plans, policies, regulations and programs to promote the sound long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources, and preservation of historic resources in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development, Zoning Regulations, Inland Wetland and Watercourse Regulations, and Subdivision Regulations. The Commissions served by the Land Use Office include the: Planning Commission; Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; Open Space Preservation and Acquisition Commission; Conservation Commission; Aquifer Protection Agency; Canton Center Historic District Commission; Collinsville Historic District Commission; and, Design Review Team. The Land Use Office also manages a public help desk that provides guidance to developers, private citizens and other interested parties in regard to land use and development policies and regulations in pursuit of improving the future sound development of the Town.

Commission Achievements:

The Land Use Commissions processed a total of 87 applications and or referrals as follows: Zoning Board of Appeals (13); Zoning Commission (40); Inland Wetlands and Watercourse Agency (20); Planning Commission (9); and Aquifer Protection Agency (5).

Also this year the Assistant Planner/ Zoning & Wetlands Enforcement Officer continued the process of competently and consistently enforcing regulatory approvals of Land Use Commissions as well as overseeing general compliance with the regulations. During this past year, the position has: overseen 315 compliance inspections; issued 183 permits (14 signs, 4 home occupations, 17 IWWA Authorizations, 3 liquor, and 145 Certificates of Zoning Compliance); issued 12 notices of violations; issued 4 cease and desist orders (3 lifted, 1 turned over to Town Attorney); and, resolved 12 Zoning and Wetlands related issues without issuing a notice of violation.

The Zoning Commission also continues to work on the comprehensive update to the Zoning Regulations. The Economic Development Agency has taken on numerous initiatives looking to be completed next fiscal year. The Wetlands Agency, Planning Commission & Zoning Commission completed an update of the town's fee schedule submitted to the Board of Selectman for approval.

LAND USE OFFICE

Major Objectives:

- * Serve all residents of the Town of Canton as efficiently and cost effectively as possible;
- * Increase the level of service provided not only to the general public but to the Land Use Commissions and regulatory process;
- * Deliver an update to the Zoning Regulations;
- * Review Subdivision and Wetlands Regulations for necessary updates;
- * Develop electronic mapping capabilities for use by all town agency's;
- * Develop a Zoning Map reflective of the new regulations, in an electronic format that can be easily modified and made available to the public;
- * Continue the updating of all standard forms and procedures for the remaining land use commissions;
- * Form and work with a Temporary Study Committee to review and update the 10 year Plan of Conservation and Development;
- * Provide the framework and guidance necessary for the growth of the town (including residential and non-residential development), while balancing the need to conserve and preserve significant cultural and natural resources of the town.
- * Update the Aquifer Protection Program by increasing staff training, conducting a registered facility visitation program, perform compliance monitoring of registered facilities, identify non-registered facilities, and ensure Best Management Practices (BMPs) are prescribed and followed.

CANTON PUBLIC LIBRARY

The mission of the Canton Public Library is to be a community information center that employs trained staff and offers a variety of collections, services, programs, and equipment to which Canton residents of all ages can turn for support of lifelong reading, learning, and personal enrichment.

During Fiscal Year 2009-10, the staff of the Canton Public Library served the residents of this community by making 186,419 loans of books and other items. This represents a 1.2% increase over FY 2008-09's loans and marks the highest annual circulation in the library's history. Our staff issued 698 new library cards to first-time borrowers and renewed 878 expired cards for existing borrowers, thereby giving us 4,509 cardholders on June 30, 2010. (It is important to note that the actual number of library users is higher because some residents use our services without ever taking out cards.) We placed 13,851 item holds. Patron visits to the library totaled 103,888.

This year, we added 9,170 new items to our collection and we removed 6,048 items due to age, poor physical condition, or outdated information. These additions and subtractions resulted in a collection of 79,034 bar-coded items on June 30, 2010.

Like modern public libraries everywhere, much of our work involved bringing citizens together with collection items and information. Our resourceful staff answered 17,159 reference questions and borrowed 4,255 items from other libraries to satisfy the reading and research needs of Canton residents. Using budgeted funds and gifts from the Friends of the Library, we were able to increase the number of computers on which visitors could access the Internet, information databases, and educational games from 15 to 20, and 6 printers were available on which they could make copies for a nominal fee. In total, our public-access computers were used 20,799 times. We brought library materials to homebound Canton residents through 55 home deliveries.

In an effort to extend the influence of the library out beyond the items sitting on the shelves, our staff organized 270 special programs to educate, inform, and entertain the adults, teens, and children of Canton. These included summer reading programs for all ages; weekly story times for young children; author talks; poetry readings; visits by singers, storytellers, and puppeteers; several movie series; 3 Sunday afternoon concerts; and classes on voluntary simplicity, meditation, gardening, long-term care insurance for the elderly, wills and trusts, probate, personal organization, the prayer shawl ministry, and bees and beekeeping. Yet another well-attended lecture on the Farmington Canal, followed by a coach bus tour of local canal sites, was a cooperative project of the library and the Canton Historical Society. Local artist Art Chouinard visited the library once per month to paint his landscapes and seascapes and to talk with patrons about his craft. In the Children's Room, an exciting experiment was our new summer series called *Book Buddies*. Teenage volunteers and elementary-school students were paired and met weekly at the library to read together and to complete crafts. This club celebrated the importance of books and reading and was a stellar success – it will be repeated! Our Head of Children's Services organized a winter reading program called *Read to Me* for ages 5 and under, and she worked with CPAT and local entities to produce our first annual *Early Childhood Community Fair*. This event showcased local services for young children. Through *Tails of Joy*, our children practiced their reading skills by reading to 5 trained therapy dogs -- a gentle, non-judgmental, and appreciative audience.

CANTON PUBLIC LIBRARY

We received a grant from the Canton Community Health Fund to produce a special 5-part “yoga story time” series linking children’s books, reading, and yoga poses. And, we enjoyed a visit by Farmer Minor and Daisy the Reading Pig to celebrate books, reading, and storytelling. We again welcomed all the fourth grade students from Canton Intermediate School and showed them and their teachers what the library has and does. Attendance at all of our 75 adult and 195 children’s programs totaled 7,603.

In 2009, the library’s trustees and staff identified improved services to teenagers as a high priority. Accordingly, we requested funds to hire a part-time Teen Services Librarian, a staff member dedicated to developing a comprehensive library program aimed at attracting this hard-to-reach audience. Sadly, our request was not funded, but we will keep trying. In the meantime, during the second half of FY 2009-10, we spent \$20,000 to “do over” our small “Teen Space”. We could not bump out the back of our building to give this area more square footage, but we did steal some space that formerly belonged to the adult reference area and gave it over to teens. In the newly-enlarged area, we installed additional shelving for a bigger book and AV collection, as well as new bistro tables, high stools, and eye-catching “mitt chairs”. To aid in the cause, the Friends of the Library agreed to give us supplementary funds during FY 2010-11 to expand our teen collection. Our goal is to make the teenagers of Canton want to use their library more regularly and in larger numbers. This population is not attracted to libraries by the same “hooks” that entice children and adults, but we are working – and will continue to work – diligently to show the teens of Canton that the library has much to offer to enrich their lives.

Other highlights of the library’s year included:

- Our door counters completed their first full year of service on June 30. We now have a reliable count of patron visits, as opposed to prior years, when we estimated.
- We implemented a suggestion box system through which patrons could make suggestions regarding the library and its operations. The Library Director responds to each and every suggestion personally. Thanks to some excellent ideas, we acquired a number of new admission passes and periodical subscriptions.
- The children’s staff “leveled” the *I Can Read* books according to reading difficulty. Leveling this collection has helped parents to identify which of the easy readers are most appropriate for their children’s reading skills. An eye-catching traffic light – one that really works – now marks the location of our *I Can Read* collection.
- Our Head of Technical Services, one of our Reference Assistants, and a number of volunteers continued to work on cataloging our local history collection. The goal is to organize the history and genealogy resources of this important room so that students and researchers can make good use of its treasures.
- We eliminated all books on cassette tape, adult and children’s. Significant titles were replaced in CD format. The VHS tapes are still with us but have been extensively weeded. Our graphic novel collection is growing.
- Our Reference Librarian gave a PowerPoint presentation, and our Library Director gave a talk, to the members of the Canton Chamber of Commerce. The PowerPoint presentation focused on the resources of the library that could assist the local business community, both professionally and personally. The Library Director suggested possible cooperative opportunities for the Chamber and the library.

CANTON PUBLIC LIBRARY

- We participated in the Connecticut State Library's first *Snapshot Day*. On February 18, staffs in 136 public libraries around the state photographed the activities in their buildings. This was to demonstrate the wide array of useful, interesting, and fun things that libraries have and do, and it allowed each library to document the features that make it unique and special to its community. The resulting gallery of photos can be viewed at <http://snapshotctlib.wordpress.com/about/>
- We publicized our Home Delivery Program more aggressively. Our goal is to reach out to Canton's homebound residents by delivering books and other library materials to them.
- We produced new brochures describing general library information, our home delivery service, our cultural site pass program, our *I Can Read* leveling system, and the Friends of the Library. We developed 5 bibliographies of great reads in several different genres.
- All year, we produced rotating displays of artwork on the walls, collectibles in the display case, and books throughout both the adult and children's departments.
- We ended the year on 2 high notes: (1) In response to patron requests, we secured funding from the town that would allow us, for the first time, to be open on the Saturdays of the summer; and (2) We received a grant from the Hartford Foundation for Public Giving to make dramatic improvements to our technology infrastructure. One goal of the grant is to establish a mobile computer lab for use in library programs. This lab would be used in the Library Program Room but conveniently stored in a closet when not in use.

Our staff members continued to maintain high standards of customer service and goodwill throughout the year. Some were leaders in statewide professional organizations, while others attended classes to sharpen their professional skills. The Library Board of Trustees continued to act responsibly by adopting operating policies, approving our annual budget request to the town, and advocating within the community on the library's behalf. And *what would we ever do* without our wonderful Friends of the Canton Public Library? This small but energetic band of area residents worked all year, through their annual September book sale and by other means, to raise funds that supplement the library's operating budget and to promote public awareness of the library's collections, services, and programs. During FY 2009-10, The Friends donated an amazing \$22,000 to purchase books, audiovisual items, information databases, cultural site passes, and computer equipment for the library. They paid for many adult and children's programs throughout the year, as well as the library table at Sam Collins Day, and they hosted a birthday party in December to celebrate the tenth anniversary of the library building. The Town of Canton owes the Friends of the Library a debt of gratitude for their hard work and many useful gifts.

The library was the fortunate recipient of many donations of money and collection items from individuals and groups during FY 2009-10. Some were memorials to family and friends, while others were gifts to strengthen our collection. Others, like those from the Canton Community Health Fund and the Maxwell Shepherd Foundation, allowed us to offer new and innovative programs. To every donor, we extend our sincere thanks.

CANTON PUBLIC LIBRARY

The trustees and staff of the Canton Public Library are proud of the important role we play in making this town a better place in which to live. The library is open Monday through Thursday 10 a.m. to 8 p.m., Friday 10 a.m. to 5 p.m., Saturday 10 a.m. to 5 p.m. (10 a.m. to 1 p.m. July through Labor Day), and Sunday 1 to 4 p.m. (November through March). You can visit us on the web (www.cantonpubliclibrary.org) and on *Facebook*. How can we be of service? Let us hear from you!

Robert Simon
Library Director

OPEN SPACE PRESERVATION AND ACQUISITION COMMISSION

The Open Space Preservation and Acquisition Commission (OSPAC) functions under the authority of Town Ordinance #222. The OSPAC is in its sixth year of serving the citizens of Canton. The primary functions of the OSPAC is to identify open space areas that meet the standards of Ordinance #222, discuss potential purchases in fee simple or of development rights with the owner(s), analyze those open space areas as outlined in Ordinance #222, and recommend the acquisition of such areas that are of significant quality and/or size and location for acquisition to the Board of Selectmen.

The Commission spends considerable time analyzing the appropriateness of various properties for preservation as open space and then discussing with land owners the benefits of donating or selling the land or its development rights to the Town or to a charitable organization for open space preservation purposes.

The OSPAC carries out its delegated authority through regular monthly meetings with assistance of the Land Use Office, the Conservation Commission and Board of Selectmen, public meetings as appropriate, and the publication of informational literature. The Assistant Planner provides direct staff support to the Commission at and between meetings.

During 2009-2010, the Open Space Preservation and Acquisition Commission held eight (8) meetings to discuss state grants, funding options, open space management plans, real estate, and referrals. In conjunction with the Conservation Commission and the Land Use Office, the Open Space Commission prepared a template of an Open Space management plan that will serve as a model for the preparation of management plans for all of the Town's open space lands. The Commission also prepared an application for a grant to the State's Open Space and Watershed Land Acquisition Grant Program to acquire 35 acres of land on Case Street known as the Carpenter property. A decision is expected from the Department of Environmental Protection in October 2010.

One of the goals for the coming year will be to work with the Land Use Office to complete a comprehensive inventory of existing lands that has been set aside or preserved as open space in one form or another. This will be an important tool to assist the Commission as they evaluate additional opportunities to add valuable lands to this inventory. Additional opportunities to preserve land will also be pursued. As opportunities arise, the Open Space Preservation and Acquisition Commission will pursue, and when appropriate, recommend that the Town apply for grants and loans from private, state and federal groups and agencies to preserve open space.

The Open Space Preservation and Acquisition Commission is comprised of seven (7) members and meets the first Tuesday of each month at 7:30 PM at the Library Community Center. The public is welcome to attend all meetings.

CANTON PARKS AND RECREATION DEPARTMENT

The Canton Parks and Recreation Department is charged with providing comprehensive, high quality recreation and leisure activities for the Canton Community. The recreation programs offered throughout the year span a variety of programs types that appeal to all ages of the community. Over 150 programs were offered during the year. The Parks and Recreation Department is also charged with oversight of the town park facilities and athletic fields.

The recreation programs offered year round through the park and recreation department cover a broad range of leisure and recreation based programming. Youth programs start at the toddler age group and run all the way through senior programs. The Canton Community Center is host of several of the programs, but all three schools are used for various programs throughout the year as well. The quarterly brochure, The Canton Connection, has served as the primary printed material to market the department's programs. In addition, the department also maintains the webpage of the town site to give more up to date information as programs are regularly changing. In addition to the town brochure and webpage, press releases are routinely sent to area newspapers. Recent town web blogs have also been covering some of the department's programs and events as well. The department is on the verge of obtaining recreation based software that will allow the community to register online and also allow for better management of program rosters and financial reporting.

The Parks and Recreation Department strives to develop recreation and leisure programs that continue to enhance the town's well being through fitness, culture, and community events. Examples of toddler and pre-K programs include Music with Miss Jean, Acrofitness gymnastics, Art programs, mini sport camps and others. A majority of the programming is geared towards the 1st through 5th grade age group. Some of the biggest programs include spring T-Ball and fall Rec-Hoops basketball. Several programs are offered as after school programs for Cherrybrook Elementary and Canton Intermediate School. These programs include Mad Science Programs, Spanish Lessons, Tennis, Art, Youth Wrestling, and Vacation week programs and day camps. Teen programs include the Winter Ski Bus program and after school game room. Adult and senior programs focus primarily on health and wellness activities. Programs such as yoga, Tai Chi, Zumba, Volleyball and Basketball are among the most popular.

During the summer months, the department manages a variety of programs based out of Mills Pond Park, the town's primary recreation facility. Swim lesson instruction takes place everyday during the 9 weeks the pool is open and is a popular program for a variety of ages. The recreation summer camp, Explorer's Camp, changed this summer from being a split camp of two age groups into one camp. This helped increase the number of campers per week to be able to create activities and go on trips that were not able to be done with smaller groups. This summer Canton also offered a swim team program for the first time in six years. The Dusky Dolphins Swim Team had 65 youth participants and 10 adults. In addition to year-round programming, Parks and Recreation also hosts several community events throughout the year. These events include the annual tree lighting and Breakfast with Santa, Summer Concert Series, Easter Egg Hunt, 7th and 8th grade Summer Social, Movie Nights, and other special events.

CANTON PARKS AND RECREATION DEPARTMENT

The Canton parks system is an important part of the town's infrastructure. Mills Pond Park is Canton's primary recreation facility. The 40 acre park hold the Mills Pond Pool, a 50 meter Olympic swimming pool and smaller wading pool and pool house. The park also has 2 pavilions used for functions, summer camp, and a variety of rental events. There is also a playscape, skate park, 2 full size basketball courts, 4 tennis courts, and a multi-use field that hosts a range of sporting activities including baseball, softball, football, soccer, lacrosse, and field hockey. In addition to Mills Pond Park, the Parks and Recreation department works with the Parks division of Public Works to ensure all park space is maintained, safe, and enjoyable. The Canton Town Green on Dowd Ave and Rt 44 serves as the staging ground for events such as the Lobster Loop 5K, the annual Tree Lighting, and various concerts and other community events. The Parks Department also maintains Canton's section of the Farmington River trail; also know as the Rail Trail. Currently there is 1 mile of linear trail from the bridge in Collinsville to the Public Works Garage. Currently work is being done to continue the trail from the garage to close proximity of the Shoppes at Farmington Valley, linking Canton's two economic areas and broaden pedestrian and bicycle opportunities. The Parks department also maintains Millennium Fields, Bowdoin Field, and all school fields. The Parks and Recreation Department offices are located in the Canton Community Center. The department is overseen by the Parks and Recreation Commission, which is responsible for policy development and oversight of the parks and programs. The department consists of a full time Director of Parks and Recreation/ Senior Services, a part-time Program Supervisor, and seasonal staff including an Aquatics Director, lifeguards, swim instructors, camp staff, and pool and maintenance staff. There is approximately 50 seasonal staff working over the summer months.

Canton Parks and Recreation strives to offer quality programs, parks, and leisure services for the entire community. We are open to new program ideas and are constantly looking to develop new programs as we run and improve existing ones. Many times all that is needed is someone who is interested in running a program, sport, or hobby to approach the department about putting together a new offering. Parks and recreation impacts virtually everyone in the community, from walking along the river walk to enrolling in tee-ball or a yoga program to picnicking in the park during a summer concert. The results of our work will hopefully benefit the quality of life for members of the community, visitors, neighbors, family and friends. Parks and Recreation: "*The benefits are endless!*"

PLANNING COMMISSION

The Planning Commission is responsible for policy making to facilitate orderly growth and development in Canton through the Plan of Conservation and Development (POCD) and through review of and approval of subdivisions. By Town Ordinance and State Statute, the Planning Commission is the local agency that carries out the statutory provisions in Connecticut for the subdivision of land and the development and maintenance of the POCD in such a way as to: promote the health and welfare of citizens; protect land values; natural resources; water quality; and, avoid congestion, safety hazards, land erosion and overtaxing of the Town's public facilities.

To facilitate appropriate development and land use, the Planning Commission will monitor the 2003 POCD to determine if and when amendments to the Plan are necessary. Working with other land use commissions and the Land Use Office, the Planning Commission coordinates activities toward meeting the goals of the POCD through the development review and municipal improvement processes. Copies of the POCD are available for distribution and sale to citizens, developers and their representatives.

In 2009-2010 the Planning Commission held ten (10) regular/ special/ site walk meetings and processed nine (9) applications and or referrals.

Goals for the coming year include the evaluation of the Subdivision Regulations for potential rewriting to incorporate and update planning techniques and regulatory changes that may further improve the development process and reduce impacts on the natural environment and community. Additionally, the POCD is required to be updated every ten years. The Planning Commission is working on a formal recommendation to the Board of Selectman (scheduled for the fall of 2010) for the formation of a temporary study committee to review the current POCD and complete the required update.

The Planning Commission carries out its delegated authority through regular monthly meetings with the assistance of the Town Planner & Land Use Coordinator. The Planning Commission is comprised of five (5) regular members and three (3) alternate members. The Commission meets the first Monday of each month at 7:30 PM in the Library Community Center at 40 Dyer Avenue. All meetings are open to the public and the Commission invites input from those who come to show their interest in Canton's future.

CANTON POLICE DEPARTMENT

The Canton Police Department is committed to excellence in law enforcement and dedicated to the people, traditions and diversity of our Town. Through empowerment by the community, we remain devoted to protecting lives, property and the rights of all people and to maintain order and enforce the law impartially. In partnership with our community, we provide ethical and professional law enforcement services and protection. We strive to maintain the trust and confidence of our citizens, while working to improve quality of life. It is our mission to make the Town of Canton a better, safer place to work, learn, play and stay. Key values such as Integrity, Professionalism and Quality Customer Service will assist the Department in achieving its mission.

The allotted Staffing at the Police Department consists of a Chief of Police, Deputy Chief of Police, four patrol Sergeants, one Detective, 7 Patrol Officers, four Dispatchers, three Part-time Dispatchers and an Administrative Secretary.

During the Fiscal Year 2009/10 there were 9970 incidents recorded which included the following:

- 50 Domestic Disturbances / Family Offense cases
- 103 Larceny / Theft Investigations
- Officers responded as first responders to 667 Medical Calls
- Conducted 1288 Motor Vehicle Stops
- Investigated 363 Motor Vehicle Accidents, of which 52 were with injuries
- 20 Driving Under the Influence cases
- Investigated 19 Fraud cases
- 10 Stolen Vehicles
- 8 Sex Offense Investigation Cases
- 5 Death Investigations
- 13 Missing Person Cases
- 304 Suspicious Circumstances/Persons/Vehicles

The Canton Police Department officers participated in and sponsored community programs that consisted of child Amber Alert Identification sessions, Internet Safety Classes, Sam Collins Day, and the annual Holiday Gift and Food Drive.

During this fiscal year the Department went through several personnel changes and staffing related matters. The officers and dispatchers have worked and continue to work very hard in providing the best coverage possible to respond to meet the public safety needs for the Town.

PROJECT ADMINISTRATOR

The Project Administrator plans, organizes, and directs activities related to the construction, maintenance and repair of Town infrastructure including facilities, grounds, and roads. The Project Administrator advises the committees established by the Board of Selectmen on the renovation, design, and construction of Town facilities. The Project Administrator also works closely with the Public Works Department to coordinate work associated with roads, bridges, and storm water drainage within the community along with other capital projects.

The Project Administrator assists in the preparation of grant requests to the State and Federal Government to obtain funds that may be available to offset the cost to the local taxpayer for the maintenance and construction of public works within the community.

The Project Administrator has been assigned as staff to several committees including the Permanent Municipal Building Committee, the Hydro Project Advisory Committee, and the Solid Waste Transfer Study Committee. The efforts advance by these committees have included continuing to review possible sites for the proposed highway garage, initiating the pre-feasibility study for the Collinsville Hydro Project, and investigating and recommending changes to the operation and fee structure of the transfer station.

One of the projects completed during the fiscal year included the installation of the emergency generator at the Library / Community Center. This project allows the facility to function with full electrical power during power outages as the town's designated emergency shelter. Also completed was the replacement of the heating plant at the Collinsville Fire Station with a high efficiency boiler to reduce energy consumption.

Other projects initiated during the year include construction of Phase 3 of the Farmington River Trail and renovation of the Town Hall auditorium. These renovations include lead base paint abatement, painting, and floor refinishing.

SENIOR SERVICES AND CANTON COMMISSION ON AGING

Senior Services offers programs and services which address the needs and interests of Canton older adults (*generally* defined to be residents 55 years or older) and adults with disabilities. The Senior Services office provides current information on local, regional and statewide resources and coordinates increasingly diverse programs to serve residents with varying backgrounds and needs.

During the Fiscal Year 2009-2010, the diverse programs offered previously were maintained and expanded on. Continued programs include the "In the News" current events group, and Cooking with Elaine, both of which had increased participation. The 60+ Card Group (which includes both Set-back & pinochle players) found new members, and the newer Bridge Group has been meeting regularly with an increased membership as well. A lively group of 8-12 women began playing Mah Jong every week as well. The intergenerational "Days of Our Lives" collaborative program with the Canton Intermediate School had a spring session. Senior Services continues to evaluate and adapt programming based on the wants & needs of residents. Because of this, a handful of new programs were offered including: Tai Chi for Osteoporosis & Falls Prevention, a Senior Book Club, and Wii Bowling which have all proved to be enjoyable for an expanded group of seniors.

Senior Services applied again and was successful in being awarded a grant (\$18,435) from the state DOT for regional elderly and disabled transportation. Senior Services is able to offer expanded transportation services, in large part, because these funds have been made available to us. Dial-A-Ride services for the elderly and for adults with disabilities are funded partially with this grant money so that we are able to provide transportation Monday through Friday, and joint trips with Simsbury. Transportation is provided to places within Canton and just beyond its borders to parts of New Hartford and Avon. Also included were educational excursions, cultural events, and shopping adventures. Senior Services continues to coordinate Medical Transportation for Canton's elderly residents and adults with disabilities who have appointments & procedures outside DAR's service area, and provides ongoing transportation for dialysis patients to local hospitals and clinics.

On-going programs continue to service, educate and entertain the elderly and adults with disabilities. Dial-a-Ride transportation five days a week, morning walking group, computer and internet classes, Cooking with Elaine, CHOICES Medicare Counseling, health and wellness classes, AARP safe driving classes, blood pressure screenings, flu shot clinics, skin screening, hearing screening, foot care clinic (provided now by a local podiatrist Dr. Lindsay), potluck luncheons, bereavement support, handwork group, 911 Senior Cell Phone program, Vial of Life, weekly AARP income tax counseling and filing assistance on-site in Canton, the Canton Seniors club, various card groups (at least three) and the In the News: Fact and Opinion discussion group on current affairs. Educational programs (including guest speakers) and recreational offerings such as the annual picnic with Avon (and supported by the Avon-Canton Rotary,) and a 4-Town regional event (Italian-themed "Progressive Lunch" for seniors which Canton planned with Avon, Simsbury, and Farmington) were among larger community events.

SENIOR SERVICES AND CANTON COMMISSION ON AGING

In addition there were many one-time only educational and recreational events with diverse topics ranging from informational programs, entertainment by local high school & middle school bands, free Italian Ice from Rita's in Farmington, talks by the Director of the Library on programming, a "Senior Prom" that was sponsored by the Collins Chapter of the National Honors Society & other groups, free Ben & Jerry's Ice Cream, as well as updates from the Police and Fire Departments on scams, fraud and safety. Other important and ongoing programs included the twice-weekly hot lunch programs (with an average attendance each day of 45-70 people,) the daily Dial-A Ride service and out-of-town medical transportation which met the needs of many of Canton's residents.

The Canton Senior Scribe continues to be utilized as the major form of communication and has close to 1000 subscribers. In an effort to "go green" as much as possible, the publication is now being sent out three times a year, as opposed to four. The publication is packed with Senior & Community events, as well as pertinent information from the other town departments. The Senior Scribe is mailed only within the state of Connecticut, with primary subscribers being Canton residents. The *eScribe*, an electronic publication that was introduced in January 2008 has become a heavy supplement to the Scribe, with an increased and expanded subscribership. The *eScribe* is sent out to subscribers approximately every 2 weeks and not only includes changes to the Scribe, but also important information that needs to be communicated in a timely way (whether it be a weather cancellation of the office, a road closing or even freebie raffle giveaways and concerts.) This publication is sent out to anyone who is interested in what is happening through Senior Services, as well as in and around the community and continues to be enthusiastically welcomed by persons living locally, and some out of state! The *eScribe* is an innovative way to connect persons of all ages in the community, and seems to appeal to the Baby Boomer generation, persons who may not be able to get out to the Center as much, and to those who continue to work & want to stay "in the know." Including events in publications such as the Hartford Courant iTowns section, 55+ publications, the Valley Press, the Canton LIFE, and the new Canton News have all helped to communicate what is happening through Senior Services as well.

With respect to staffing & department structure, June 30, 2009 was the start date for the new administrative assistant to the Coordinator. Toby Scheel, MA, recently retired from Town of Windsor Social Services, brought a great deal of experience and knowledge about seniors and programs for seniors, to the 19-hour position. Senior Services consolidation within the Parks & Recreation Department, with newly hired Director Brian Wilson as Department Head, assured maximum office coverage. With the new two-person structure, Senior Services outgrew the office & was set-up in the former Craft Room. To be able to meet emergency situations, Claire and Toby and Brian attended an AED and CPR training session.

Looking forward to 2010-2011, the Senior Services, with the support of the Canton Commission on Aging will continue to diversify and expand existing services and programs.

SENIOR SERVICES AND CANTON COMMISSION ON AGING

A major change for next year, effective July 1st, 2010, will be the addition of Social Services duties to the Senior Services Coordinator position. These services have been provided by The Town of Avon for the past 15 years. In order to facilitate the ability to manage these extra responsibilities, Claire's position will be increased to full-time with benefits. In order to keep costs down, Toby's position will be reduced to 15 hours per week.

As the baby boom generation begins to "retire" and look for new ways to connect to and stay active in their community, it is especially hoped they will become more aware of what Senior Services has to offer to them and others. Therefore, a particular effort will be continued to not only communicate with those who utilize services on a regular basis, but also to expand programming & services to accommodate the interests and needs of adults with disabilities, as well as the active-aging population of Canton.

The Canton Commission on Aging offers programs and services which address the needs and interests of Canton older adults (*generally* defined to be residents 55 years or older) and disabled. The Senior Services office provides current information on local, regional and statewide resources and coordinates increasingly diverse programs to serve residents with varying backgrounds and needs.

During the Fiscal Year 2008-2009, the diverse programs offered previously were maintained and expanded on. Continued programs include the "In the News" current events group, and Cooking with Elaine, both of which had increased participation. The 60+ Card Group found new members, and the newer Bridge Group has been meeting regularly with an increased membership as well. The intergenerational "Days of Our Lives" collaborative program with the Canton Intermediate School had both a fall and spring session. Senior Services continues to evaluate and adapt programming based on the wants & needs of residents. Because of this, a handful of new programs were offered including: Tai Chi for Osteoporosis & Falls Prevention, a 55+ Book Club, and Wii Bowling which have all proved to be enjoyable for a growing group of seniors.

Senior Services was awarded a grant for \$18,435 from the state DOT for regional elderly and disabled transportation. Senior Services is able to offer expanded transportation services, in large part, because these funds have been made available to us. Dial-A-Ride services for elderly and disabled are funded partially with this grant money so as to provide transportation Monday through Friday, as are joint trips with Simsbury. Several educational excursions were held to places around Connecticut such a New Britain Rockcats game, a tour of the Coast Guard Academy, trips to Stew Leonards & Footprints Shoe Store, a live taping of "Better CT" and several others. Senior Services continues to coordinate Medical Transportation for elderly & disabled residents of Canton and who have appointments & procedures outside Dial A Ride's service area, and provides ongoing transportation for dialysis patients to local hospitals and clinics. Collaboration between Senior Services and the League of Women Voters continues and is looking to grow more in an effort to provide transportation to town meetings and polls for voting.

SENIOR SERVICES AND CANTON COMMISSION ON AGING

On-going programs continue to service, educate and entertain the community of elderly & disabled. Morning walking group, computer and internet classes, Cooking with Elaine, CHOICES Medicare Counseling, health and wellness classes, AARP safe driving classes, blood pressure screenings, flu shot clinics, skin screening, hearing screening, foot care clinic, potluck luncheons, bereavement group, handwork group, 911 Senior Cell Phone program, Vial of Life, weekly AARP tax counseling and filing sessions on site in Canton, the Canton Seniors club, various card groups and the In the News: Fact and Opinion discussion group on current affairs are some of the programs held on a regular basis. Educational programs and recreational offerings such as the annual picnic with Avon and a 4-Town regional event (the Italian-themed "Progressive Lunch") for seniors which Canton planned with Avon, Simsbury, and Farmington were among larger community events.

SOCIAL SERVICES

The major objective of the program is to provide the community with short-term, individual, family, and general counseling, as well as to serve as an information and referral resource on the availability of social and human service programs.

The Social Services Department provided local residents with the following services and programs:

- Information and referral services
- Short term counseling, assessment, and referral
- Crisis intervention services
- Short term financial assistance
- Coordinated services in cooperation with other local non-profit agencies, such as: Focus on Canton, Canton United Way, Canton Fuel Bank, Canton Food Bank, Collins Trust, Canton Lions Club, Avon-Canton Rotary Club, and the local service unit of the Salvation Army.
- CT Energy Assistance Program: processed 125 applications (est.)
- Renter's Rebate Program:
Processed 75 applications (est)

TAX COLLECTOR

The tax office is responsible for the billing and collection of property taxes, sewer use and assessment fees and parking tickets. Please see the tax collector's report for taxes and sewers collection breakdown for the fiscal year 7/1-09 - 6/30/10.

The approved budget for the fiscal year allowed us to staff the office with one full time employee, Tax Collector and one part-time employee, Assistant.

We ended the year with on outstanding tax balance of \$880,044, which is an increase from last year of \$98,597. \$358,708 of this amount outstanding is from one distressed property in Canton. A list of the top 10 delinquent accounts as of June 30, 2010 follows:

TAX ACCOUNTS

Cadle Properties

100 North Center St

Newton Falls, OH

Property: 51 Albany Turnpike \$358,707.85

Murtagh, John J

1033 Garden Street

Hoboken, NJ 07030

Property: 118 Case Street \$ 34,146.51

Murray, Dean and Anne M

177 High Valley Drive

Canton, CT

Property: 177 High Valley Drive \$ 27,060.13

465 Albany Turnpike, LLC

C/O New England's General Store

465 Albany Turnpike

Canton, CT

Property: 485 Albany Turnpike \$ 23,940.07

EJS Enterprises, LLC

P.O. Box 1163

Avon, CT 06001

Property: 95 Albany Turnpike \$ 23,253.16

Herbert, Edward

464 North Shore Road

Greensboro, VT

Property: 1 Dyer Cemetery Road \$ 18,633.98

Grecula, Ernest

13 Silvermine Acres

Canton, CT

Property: 2 Woodland Drive \$ 13,280.35

TAX COLLECTOR

Woolford, Robert Julian
81 West Simsbury Road
Canton
Property: 81 West Simsbury Road \$ 12,382.00

Griffin, Donald J
1109 Mill Pond Drive
South Windsor, CT
Property: 683 Cherry Brook Road \$ 11,658.30

Hinman, Lois C
P.O. Box 167
Canton, CT
Property: 175 Albany Turnpike \$ 11,324.16

SEWER ACCOUNTS

Herbert, Edward
464 North Shore Road
Greensboro, VT
Property: 1 Dyer Cemetery Ro \$ 3,444.00

Bangs, Kenneth P & Mary M
99 Dyer Avenue
Canton, CT
Property: 99 Dyer Ave \$ 3,346.00

Barker, Rodney M & Patricia Ann
6 Dyer Ave
Canton, CT
Property: 6 Dyer Avenue \$ 3,324.21

Benson, Bret A and Nancy G

20 Maple Avenue
Canton, CT
Property: 20 Maple Ave \$ 2,721.92

Kerr, James A & Alicia
12 Atwater Road
Canton, Ct
Property: 12 Atwater Road \$ 2,007.93

Lockwood, Dewey J & Janet C
2220 Sandlewood Drive
Twinsburg, OH
Property: 30 Center St \$ 1,758.00

TAX COLLECTOR

Cantwell, Richard M
3 Burlington Ave
Canton, Ct
Property: 30 Torrington Ave \$ 1,247.65

Dziedzic, Carolyn L
10 Gildersleeve Ave
Canton, CT
Property: 10 Gildersleeve A \$ 1,172.00

Krudwig, Michael P and Mary G
72 Dyer Avenue
Canton, CT
Property: 72 Dyer Avenue \$ 1,172.00

Kohl's
1330 Boylston St
Chestnut Hill, MA
Property: 110 Albany Tpk \$ 1,115.45

**TOWN OF CANTON, CONNECTICUT
PRINCIPAL PROPERTY TAX PAYERS
CURRENT YEAR AND NINE YEARS AGO**
(Unaudited)

<u>Taxpayer</u>	<u>2010</u>			<u>2001</u>		
	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Town Taxable Assessed Grand List</u>	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Town Taxable Assessed Grand List</u>
W S Peak Canton Properties, LLC	\$ 33,539,420	1	3.02%	\$ -		0.00%
C L & P	12,530,360	2	1.13%	6,341,390	1	1.18%
Kohl's	7,382,260	3	0.66%			0.00%
Shaw's	6,211,800	4	0.56%			0.00%
New Horizons Inc	5,218,200	5	0.47%	4,272,140	3	0.79%
Henry Bahre etal	4,127,860	6	0.37%	4,997,820	2	0.93%
Connecticut Water Company	3,638,830	7	0.33%	1,510,520	7	0.28%
Takapa Group LLC	3,307,500	8	0.30%			0.00%
Collinsville Savings Society	2,885,120	9	0.26%			0.00%
Maple Glen Associates	2,345,190	10	0.21%	1,896,400	6	0.35%
Inertia Dynamics	-	-	0.00%	1,997,650	4	0.37%
Leo Reiner etal	-	-	0.00%	1,908,350	5	0.36%
Collinsville Co.	-	-	0.00%	1,366,880	8	0.25%
Whitehall Realty Corp	-	-	0.00%	1,107,540	9	0.21%
Robert Cirilli	-	-	0.00%	985,580	10	0.18%
	-	-	0.00%			0.00%
	<u>\$ 81,186,540</u>		<u>7.31%</u>	<u>\$ 26,384,270</u>		<u>4.91%</u>

Source: Town of Canton, Offices of the Tax Collector and the Assessor

TOWN CLERK

The Town Clerk's Office is responsible for safekeeping Town records that include land records, maps and surveys, vital records (birth, death, marriage, civil union), election and referendum results, justice of the peace appointments, dog licenses, sport licenses, military discharges, town ordinances, meeting minutes & agendas, trade name certificates, notary public appointments, transfer station permits, Dial-A-Ride tickets and liquor licenses. The public has access to a majority of these records during regular business hours.

Significant department activities during the fiscal year include:

- We continued the process of Ordinance Codification, funded through the CIP, to organize and make available on the website all of the Town's local laws.
- A Backfile Conversion process of maps was completed. The Town Clerk's office has placed the scanned images of all of its maps on the computer system.
- E-Search was added as a feature to the COTT Land Records program. This element of the system allows web access to the actual land record/map images as well as the land record/map index. Subscribers to the program can purchase page copies through their home/office computers and print them out immediately. Copy revenue is electronically deposited to the Town of Canton's account on a monthly basis by COTT. This program, which required no up-front costs to the Town, provides greater customer service and flexibility to our professional users.
- The Town Clerk was trained as a backup administrator for the MUNIS Financial System.
- Digital recording equipment was purchased with grant funds for use in Town Meetings. This equipment, a tremendous improvement over its replacement, provides exceptional voice clarity as it documents our Town board and commission meetings.
- The Town Clerk facilitated two Freedom of Information training sessions for department staff and commission members.
- Cross training of Town Clerk and Tax Department staff was completed allowing for office coverage in times of illness or staff shortage.

TOWN CLERK

Town Clerk Receipts

FY 2009-2010

Fiscal Year To Date Totals

<u>Description</u>	<u>Total Items</u>	<u>Total Amount</u>
Conveyance Tax	146	\$112,098.73
Recording Land Records	2120	\$60,104.00
St of CT Historical Preservation	2120	\$4,240.00
Town Clerk Historical Preservation	2120	\$2,120.00
Town of Canton-Land Preservation	2120	\$6,360.00
St of CT-Land & Dairy Preservation	2120	\$76,320.00
Town Clerk Land Preservation	2120	\$2,120.00
Maps	106	\$1,170.00
Copies	1618	\$10,450.50
St of CT DEP	206	\$6,420.00
Sport Licenses-Town of Canton	173	\$173.00
Miscellaneous	96	\$760.83
Vitals	540	\$7,922.00
Marriage/CU Licenses St of CT	37	\$703.00
Dog Licenses-Town of Canton	1269	\$1,264.00
Dog Licenses-St of CT	1259	\$10,283.00
Notary Fees	20	\$200.00
Dial A Ride	64	\$1,314.40
Transfer Station	2896	\$177,997.00
TOTALS		
	8972	\$482,020.46

WATER POLLUTION CONTROL FACILITY

The staff of the Canton WPCF is pleased to provide the following annual report on the objectives and activities of the Water Pollution Control Facility (WPCF).

The Canton Water Pollution Control Facility operates under a National Pollutant Discharge Elimination System (NPDES) permit issued by the State of Connecticut Department of Environmental Protection (DEP). The WPCF staff operates and maintains the Water Pollution Control Facility, along with 3 sewage-pumping stations and approximately 23 miles of sanitary sewers. The mission statement of the WPCF is "To protect our natural resource, the Farmington River, and give the community a place to enjoy nature at its best. We shall provide this service to the people of Canton while operating an efficient and economical facility within budget."

This past year the facility treated over 259 million gallons of wastewater, equating to an average flow of approximately 709,000 gallons per day. The WPCF consistently achieved advanced treatment as required by the NPDES permit, averaging pollutant removals of 94% for Biochemical Oxygen Demand and 97% for Total Suspended Solids. The facility continues to receive very positive inspection reports from the CT Department of Environmental Protection.

The WPCF is staffed by four well trained and experienced personnel including a Superintendent, a Chief Operator, an Operator III and an Administrative Assistant. Plant personnel are certified and licensed in both treatment plant and collection system operation and maintenance. Two of the personnel are also certified in Laboratory Analysis. Staff continually participates in continuing education to stay abreast of the ever-changing rules and regulations.

Solar panels were installed on the WPCF main building's roof, thanks to a grant from Connecticut Clean Energy Fund. WPCF staff continues to identify and undertake projects that are addressing both the needs of the infrastructure and process capabilities of the facility. This past year staff implemented a hybrid system that is able to assist in cleaning up the effluent. Another process improvement that was installed in August of 2009 was the Ford Hall Weir-Wolf™ automated brush system. This is designed to clean the weirs, baffles, effluent spillways and launders of the 2 secondary clarifiers using the existing clarifier drives, requiring no additional power source or electricity.

The 23 plus miles of sanitary sewers have been televised and we continue to focus on areas where we need to perform root and grease control. The Fats Oil & Grease (FOG) program that was implemented in 2008 continues to make strides in keeping the town's infrastructure (sewer lines and manholes) clear of fats oil and grease from Food Preparation Establishments.

The WPCA is also moving forward on the expansion and upgrade of the existing Supervisory Control and Data Acquisition (SCADA) system. This project will improve overall system communication, allowing for radio based communication with the remote sites, elimination of landlines for alarms, and provide power monitoring that will assist in reducing energy consumption.

WATER POLLUTION CONTROL FACILITY

An application was filed with the State of Connecticut Department of Environmental Protection (DEP) to renew the plants National Pollution Discharge Elimination System Permit (NPDES) which came due in December 2007. As part of the application, a request was made to increase the discharge of the plant from the existing 800,000 gallons/day to 950,000 gallons /day. The DEP has looked favorably at this and we are just waiting for final approval.

The Water Pollution Control Authority meets on the second Tuesday of each month at the Library Community center at 7 p.m. The meetings are open to the public and interested residents are encouraged to attend.

ZONING BOARD OF APPEALS

The purpose of the Zoning Board of Appeals is: to hear and decide appeals where it is alleged that there is an error in any order, requirement or decision made by the official charged with the enforcement of the Zoning Regulations as adopted under the provisions of Connecticut General Statutes; to hear and decided all matters including special exceptions as may be duly authorized by the Zoning Regulations; and to determine and vary the application of the zoning regulations in harmony with their general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where a literal enforcement of the regulations would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare is secured.

The Zoning Board of Appeals carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Assistant Planner/Zoning Enforcement Officer.

The Zoning Board of Appeals held seven (7) regular meetings and processed thirteen (13) applications for appeals of Zoning Regulations, Cease and Desist Orders, and Department of Motor Vehicle Applications. The Zoning Board of Appeals has five (5) members and three (3) alternate members. The concurring vote of four (4) members is necessary to grant a variance and to overturn an action of the Zoning Enforcement Officer.

The Zoning Board of appeals meets the second Monday of each month at the Library Community Center at 7:30 PM. All meetings are open to the public.

ZONING COMMISSION

The Zoning Commission is a regulatory decision making board whose purpose is to promote the health and welfare of citizens, protect land values, natural resources and water quality; and avoid congestion, safety hazards, land erosion and overtaxing of public facilities. The Zoning Commission is responsible for establishing the means of orderly growth and development through the interpretation and enforcement of the Canton Zoning Regulations and the implementation of appropriate Goals, Policies and Recommendations of the 2003 Plan of Conservation and Development (POCD).

The Zoning Commission also has a subcommittee of its membership that is aggressively working towards the completion of the comprehensive rewrite of the Zoning Regulations. Combined with the sub-committee, Zoning held twenty-three (23) meetings and processed forty (40) applications for a variety of site plans, site plan amendments, special exception uses and zoning amendments. This reflects a 42% increase in applications processed from the prior fiscal year.

The Zoning Commission carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Town Planner. Approvals of the Zoning Commission are monitored and enforced by the Zoning Enforcement Officer. The Enforcement Officer also oversees and enforces general compliance with the zoning regulations, and reports monthly to the Zoning Commission and Zoning Board of Appeals.

The Zoning Commission is comprised of seven (7) regular members and three (3) alternate members. Meetings are held on the third Wednesday of each month at 7:30 PM, at the Library Community Center. All meetings are open to the public and the Commission welcomes input from town residents and property owners for all public hearings.

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>BOARD OF ASSESSMENT APPEALS (Elected)</u>		
D David P. Sinish	20 Dyer Avenue	11/22/2011
R Paul F. Volovski	66 Lawton Road	11/19/2013
R Carol G. York	PO Box 602, Canton Center 06020	11/22/2011
<u>BOARD OF EDUCATION</u>		
Meeting Schedule: Every second & fourth Thursday, 7:00 pm		
D Carlene C. Rhea (Vice Chair)	248 Wright Road	11/19/2013
D Gretchen A. Sonju	6 Timbercrest Drive	11/22/2011
D Patricia R. White	81 Dyer Avenue	11/19/2013
D Sue M.Saidel (Secretary)	3 Westview Drive	11/22/2011
R Beth Kandrysawtz (Chair)	35 Hanson Road	11/19/2013
R Jonathan W. Webb	80 Dartmouth Drive	11/22/2011
R Leslee B. Hill	91 Andrew Drive	11/19/2013
R Mark W. Lange	163 Robin Drive	11/19/2013
R Susan S. Crowe	111 West Road	11/22/2011
<u>BOARD OF FINANCE</u>		
Meeting Schedule: Every third Monday, 7:30 pm		
D Kathleen Corkum	PO Box 159, Canton 06019	11/22/2011
D Mary B. Tomolonius	18 Bahre Corner Road	11/22/2011
D Richard Eickenhorst	7 Shingle Mill Drive	11/19/2013
R Brian D. First	85 High Valley Drive	11/19/2013
R Kenneth S. Humphrey	250 East Hill Road	11/22/2011
R Richard Ohanesian (Chair)	1 Whitney Lane	11/19/2013

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>BOARD OF SELECTMEN</u>		
Meeting Schedule: Every first & third Wednesday, 7:00 pm		
D Bruce A. Lockwood	45 East Hill Road	11/22/2011
R David W. Gilchrist (Deputy)	54 Lawton Road	11/22/2011
R Marc E. Cerniglia	39 Ellsworth Lane	11/22/2011
R Stephen J. Roberto	6 Pine Acres Drive	11/22/2011
R Richard J. Barlow (First Selectman)	321 Cherry Brook Road	11/22/2011
<u>BUILDING CODE BOARD OF APPEALS</u>		
U Russell Richardson, Jr.	77 Barbourtown Road	
R Charles Whitney	PO Box 216, Canton, CT 06019	
R Christopher Winsor	10 West Simsbury Road	
<u>CANTON BOARD OF ETHICS</u>		
(5 Regular, 2 Alternate members) (See Ordinance #230 for terms)		
Meeting Schedule: Every third Tuesday, 7:00 pm		
<u>REGULAR MEMBERS</u>		
U Arthur Casey	4 Brook Ridge Drive	6/30/2011
R David R. Kubas	82 East Hill Road	6/30/2013
R Theodore Matthews	26 Wickhams Fancy	6/30/2011
D Edith Offenhartz	70 Lawton Road	6/30/2011
<u>ALTERNATE MEMBERS</u>		
R Emil J. Huyghebaert	19 Freedom Drive	6/30/2011
VACANCY		6/30/2013

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>CANTON CENTER HISTORIC DISTRICT COMMISSION</u>		
(
(5 Regular (2 in district), 3 Alternate (1 in district) members - 4 year term)		
Meeting Schedule: Every second Wednesday, 7:00 pm		
<u>REGULAR MEMBERS</u>		
D Kim Bowen (In)	144 Cherry Brook Road	1/1/2012
R Sandra Bridgman	PO Box 137 Canton Center 06020	1/1/2013
D Marianne H. Burbank	84 North Mountain Road	1/1/2011
D Nora Hillman-Goeler	133 Morgan Road	1/1/2013
VACANCY (In)		1/1/2013
<u>ALTERNATE MEMBERS</u>		
VACANCY (In)		
(2) VACANCIES		

CANTON HOUSING AUTHORITY

(5 Regular members - 4 year term)

Meeting Schedule: Every third Wednesday, 9:00 am, 21 Dowd Avenue, Community Building

REGULAR MEMBERS

D Sarah Cheney	19 Town Bridge Road, Collinsville	12/31/2012
D William B. Cooper (Chair)	11 Boulder Ridge	12/31/2011
U David Fisher	30 Gracey Road	12/31/2013
R Dale B. Munroe	PO Box 440, Collinsville, 06022	12/31/2011
R Arthur W. Rote	21 Dowd Avenue, Apt. 39	12/31/2013

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
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CANTON PUBLIC LIBRARY BOARD OF TRUSTEES

(Term - 4 years) Meeting Schedule: Every second Wednesday - 7:15 p.m. Library Program Room

REGULAR MEMBERS

D Karen Koch Berger	15 Orchard Hill Road	7/1/2012
D Lee Foley (Chair)	77 Indian Hill Road	7/1/2013
U Walter Gillette	222 Barbourtown Road, Canton	7/1/2013
D Bonita Hansen	24 Canton Hollow	7/1/2010
D Michael H. Leonard	5 Uplands Drive	7/1/2013
U Richard Matos (Vice Chair)	5 Drake Lane	7/1/2010
D Patricia McGarry	50 East Hill Road Unit 6A	7/1/2012
D David A. Owen	92 East Hill Road, Canton	7/1/2010
R Kathleen Woolam (Secretary)	70 Simonds Avenue	7/1/2010

Friends of the Library

D Carol Merritt (President)	51 Country Lane	
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CAPITOL REGION COUNCIL OF GOVERNMENTS REPRESENTATIVE

R Richard J. Barlow	321 Cherry Brook Road, Canton	
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CENTRAL REGIONAL TOURISM DISTRICT

D Mary B. Tomolonius	148 Bahre Corner Road	10/15/2011
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CHIEF OF FIRE/EMS

Richard Hutchings	4 Market Street, Collinsville	
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BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>COLLINSVILLE HISTORIC DISTRICT COMMISSION</u>		
(5 Regular, 3 Alternate members - 4 year term) Meeting Schedule - Every second Tuesday - 8:00 p.m.		
Meeting Schedule - Every second Tuesday - 8:00 p.m.		
<u>REGULAR MEMBERS</u>		
D Eric Jackson	137 Main Street	6/30/2012
D Walter Kendra	16 South Street	6/30/2012
D David K. Leff (Chair)	4 The Green	6/30/2010
D Kent McCoy	6 Center Street	6/30/2013
R Kathleen R. Woolam	70 Simonds Avenue	6/30/2011
<u>ALTERNATE MEMBERS</u>		
D Sylvia Cancela	49 Sunset Terrace	6/30/2010
D Mary Ellen Cosker	20 Atwater Road	6/30/2013
U Stephen Veilette	6 Mohawk Drive	6/30/2012
 <u>COMMISSION ON AGING</u>		
(7 Regular, 3 Alternate members - 4 year term) Meeting Schedule: Every first Monday, 12 Noon		
<u>REGULAR MEMBERS</u>		
D Arthur H. Blondin (Chair)	9 Orchard Hill Road	1/1/2014
R Evelyn Kubas	82 East Hill Road	1/1/2014
R Lorraine MacDonald	5 Oxbow Lane	1/1/2012
R Lynn Miner	15 Olson Road	1/1/2012
R Dorothea E. Murray	74 Lawton Rd	1/1/2011
D Lawrence Soliani	121 Dowd Avenue, Unit #55	1/1/2013
D Maureen Wallison	11 Canton Valley Circle	1/1/2012
<u>ALTERNATE MEMBERS</u>		
U Michie Hesselbrock	185 Breezy Hill Road, Collinsville	1/1/2013
VACANCY		1/1/2013

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>CONSERVATION COMMISSION</u>		
(7 Regular members - 4 year term) Meeting Schedule: Every fourth Wednesday, 7:30 pm		
U James Davis (Chair)	22 Westwood Drive	6/30/2013
U Kenneth Eifes	132 Bunker Hill Road, Canton	7/1/2013
D Sara Faulkner	25 Dyer Avenue	7/1/2010
D Maureen Flynn	PO Box 377, Collinsville 06022	7/1/2013
D Jay Kaplan	71 Gracey Road	6/30/2013
U Wendy Madigan	166 Robin Drive	7/1/2010
U Alis Ohlheiser	126 Robin Road	7/1/2012
<u>CONSTABLES</u>		
Per Town Ordinance #		
R Mickey W. Barlow	209 Bahre Corner Road	11/22/2011
R Karen L. Berry	40 East Mountain Road	11/22/2011
R Louis M. Daniels	10 Greystone Drive	11/22/2011
D Patti P. Maulucci	5 Shingle Mill Drive	11/22/2011
R Larry D. Minichiello	35 Maple Avenue	11/22/2011
D Gregory M. Sims	50 East Hill Road #8C	11/22/2011
D Richard A. Zommer	126 Case Street	11/22/2011
<u>DECD Central Tourism Representative</u>		
D Mary B. Tomolonius	148 Bahre Corner Road, Canton	n/a
<u>DESIGN REVIEW TEAM</u>		
Meeting Schedule: Every third Wednesday, 5:30 pm (5 Regular members (1 member must be on Zoning) – 4 year term)		
D Peter Clarke	15 Gildersleeve Avenue	7/1/2013
U James Harris	8 Pheasant Hill Road	4/1/2014
R Gary Hath (Chair)	2 Tanglewood Drive	4/1/2013
U Frank Mairano	60 Dyer Avenue	4/1/2012
VACANCY		4/1/2011

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>JUVENILE REVIEW BOARD</u>		
(5 Regular members - 4 year term)		Meeting Schedule: Every third Wednesday, 7:00 pm
<u>REGULAR MEMBERS</u>		
R Ben Mills	4 Jeff Lane	6/30/2013
R William Sarmuk	37 Breezy Hill Road	6/30/2013
D Ruth Small (Chair)	315 East Hill Road	6/30/2011
U Elizabeth Taylor Huey	22 Hoffmann Road	6/30/2013
D Tracy Whittingslow	42 Thompson Hill Road	6/30/2011
<u>ALTERNATE MEMBERS</u>		
R Lee Brown-Egan	8 Noja Trail	6/30/2013
VACANCY		
<u>MUNICIPAL AGENT FOR THE ELDERLY</u>		
(2 year term <i>must be a member of the Commission on Aging/appointed by CEO</i>)		
Claire Cote		3/18/2011
<u>OPEN SPACE PRESERVATION AND ACQUISITION COMMISSION</u>		
(7 Regular members - 4 year term: <i>Director of Canton Land Conservation Trust; 1 member of the Conservation Commission; 1 member with expertise within the development community</i>)		
Meeting Schedule: Every first Tuesday - 7:30 p.m.		
D Hedy L. Barton	636 Cherry Brook Road	12/31/2013
D Charlie DeWeese	263 Wright Road	12/31/2011
D Jay Kaplan	71 Gracey Road	12/13/2013
D Andrew Pidgeon	10 Uplands Drive	12/31/2013
U William Spatcher, Jr. (Chair)	17 Pond Road	12/31/2010
(2) VACANCIES		

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>PARKS & RECREATION COMMISSION</u>		
(7 Regular members - 4 year term), Meeting Schedule: Every third Monday - 7:00 p.m.		
<u>REGULAR MEMBERS</u>		
D Rebecca Andrews (Chair)	7 Mills Lane	7/1/2012
R Christopher D. Eckert	22 Camille Lane	6/30/2011
R Julius Fialkiewicz	11 East Hill Road	7/1/2013
U Beverly Hammond	7 Gemstone Drive	7/1/2013
R Todd Q. Jacobs	21 East Hill Road	7/1/2011
U Andrea O'Neil (Vice Chair)	89 Indian Hill Road	7/1/2010
VACANCY		
<u>PENSION COMMITTEE</u>		
(5 Regular members - 4 year term)		
Meeting Schedule: Quarterly (<i>Feb., May, Aug., Nov.</i>)- second Wednesday, 7:00 pm.		
<u>REGULAR MEMBERS</u>		
R A. Joseph Boures (Chair)	15 Wilder's Pass	1/1/2012
R David Chellgren	13 Buttonwood Hill Road	1/1/2011
R W. Michael "Mike" Forte	28 Wilder's Pass	1/1/2012
R Michael "Ken" Griffin	51 Queens Peak	1/1/2011
D Joseph Vacca (Vice Chair)	101 High Valley	1/1/2013
VACANCY		
<u>PERMANENT MUNICIPAL BUILDING COMMITTEE</u>		
(4 Regular members - 4 year term)		
<u>REGULAR MEMBERS</u>		
R Karen Berry	40 East Mountain Road	7/1/2010
D Ronald L. Dymicki	5 Sugar Camp Road	7/1/2012
U David Madigan	166 Robin Drive	7/1/2012
D Peter Reynolds (Chair)	4 Deer Run Road	7/1/2010

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>PLAINVILLE AREA CABLE TELE. ADVISORY COUNCIL</u>		
(2 Regular members - 2 year term) Meeting Schedule: Every last Monday, 4:00 pm - Except July, Aug., Dec.		
<u>REGULAR MEMBERS</u>		
D Harvey Jassem	243 East Hill Road	10/7/2011
VACANCY		
<u>PLANNING COMMISSION</u>		
(5 Regular, 3 Alternate members - 4 year term) Meeting Schedule: Every first Monday, 7:30 pm		
<u>REGULAR MEMBERS</u>		
D Rosemary Aldridge (Chair)	223 Bahre Corner Road, Canton	4/1/2011
U Michael DiPinto	260 Ratlum Road, New Hartford, 06057	4/1/2011
R Bruce Mortimer	11 Center Street	3/31/2012
U Jonathan Thiesse	224 Wright Road, Canton	3/31/2012
VACANCY		4/1/2013
<u>ALTERNATE MEMBERS</u>		
(3) VACANCIES		
<u>REGISTRAR OF VOTERS</u>		
Democrat - Elizabeth Fournier	16 Country Lane	Elected
Deputy - Anne Raftery	130 Main Street, 4D, Collinsville	
Republican - John (Jack) Miner	15 Olson Road	Elected
Deputy - Rich Constrastano	22 Colony Road	
<u>TEMPORARY ADVISORY COMMITTEE ON INFORMATION TECHNOLOGY</u>		
(7 Regular members - 2 year term) (See 03/03/2010 BOS minutes)		
Meeting Schedule: Every second and third Wednesday through December 2010, 7:00 pm		
R Christopher Eckert	22 Camille Lane	4/7/2012
U Patrick J. Gies (Vice Chair)	134 Bunker Hill Road	4/7/2012
U Walter Gillette	222 Barbourtown Road	4/7/2012
U John M. Kelly	51 Bart Drive	4/7/2012
R Gary Miller (Chair)	7 East Hill Road	4/7/2012
VACANCY		

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>TEMPORARY HYDRO PROJECT ADVISORY COMMITTEE</u>		
D Arthur E. Fournier, Jr.	16 Country Lane, Collinsville	4/29/2011
R Candace B. Langlois	51 Dyer Avenue, Canton	4/29/2011
U David Madigan	PO Box 52, 166 Robin Drive, Canton Center	4/29/2011
D Nancy Miller	17 Dyer Avenue, Canton	4/29/2011
R Matthew L. Stone	50 East Hill Road, 6C, Canton	4/29/2011
(Avon Rep.) Martin Kaplan	22 Cottonwood Drive, Avon, CT 06001	
(Avon Rep.) Adam Lazinsk	88 Deepwood Drive, Avon, CT 06001	
(Burlington) Charles Lanfair		
(Burlington) Bruce Mullen		
<u>TEMPORARY SOLID WASTE TRANSFER STATION STUDY COMMITTEE</u>		
(5 Regular members - 2 year term) (See 02/03/2010 BOS minutes)		
R Jay E. Eustace (Vice Chair)	394 Cherry Brook Road	4/7/2012
D Arthur E. Fournier, Jr. (Chair)	16 Country Lane, Collinsville	4/7/2012
U Lowell F. Humphrey	19 Canton Valley Circle	4/7/2012
R Bruce Merritt	51 Country Lane	4/7/2012
D Bob Namnoum	146 Cherry Brook Road	4/7/2012
<u>TOWN MEETING MODERATORS</u>		
(1 Moderator with up to 3 Alternates - 2 year term)		
D James Bixler	16 Sunrise Drive	11/1/2011
<u>ALTERNATE MEMBERS</u>		
R Lorinda M. Pane	5 Olson Road	11/1/2011
(2) VACANCIES		

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>WATER POLLUTION CONTROL AUTHORITY</u>		
(5 Regular members - 4 year term)		
<u>REGULAR MEMBERS</u>		
D Paul T. Balavender	98 Andrew Drive	7/1/2010
D Stuart Greacen	31 Country Lane	7/1/2012
L Matthew Stone	50 East Hill Road #6C	7/1/2012
D Robert Suttmiller (Chair)	18 Birch Knoll Road	7/1/2013
VACANCY		7/1/2011
<u>WILD AND SCENIC RIVER STUDY COMMITTEE</u>		
U Alis Ohlheiser	126 Robin Drive	n/a
D David K. Leff	4 The Green	n/a
<u>YOUTH SERVICES BUREAU</u>		
(7 Regular members (1 member must be 18-21 years old) - 4 year term)		
Meeting Schedule: Every fourth Thursday, 6:00 pm		
<u>REGULAR MEMBERS</u>		
D Glenn Barger (Chair)	8 Pond Road	7/1/2013
D Peter Black (Vice Chair)	612 Cherry Brook Road	7/1/2010
U Stan Krzanowski	625 Cherry Brook Road	7/1/2013
D Laura Meheran	270 Barbourtown Road	7/1/2010
U Clinton Montgomery	8 Whirling Dun	7/1/2010
D Sue E. Saidel (Secretary)	3 Westview Drive	7/1/2010
VACANCY (Youth Member)		

BOARDS / COMMISSIONS / COMMITTEE ROSTER

As of June 30, 2010

Name	Address	Term Expiration Date
<u>ZONING BOARD OF APPEALS</u>		
(5 Regular, 3 Alternate members - 4 year term)		
Meeting Schedule: Every second Monday, 8:00 pm		
<u>REGULAR MEMBERS</u>		
R Robert Brainard, Jr.	151 Wright Road	1/3/2011
D Anthony DeVito	20 Allen Place	1/3/2014
R Jay Eustace	394 Cherry Brook Road	1/3/2012
U Robert Sigman	45 West Road	1/3/2012
R Paul Volovski (Chair)	66 Lawton Road	1/3/2013
<u>ALTERNATE MEMBERS</u>		
D Peter Stein	32 Hanson Road, PO Box 148, Canton Center 06020	1/1/2011
(2) VACANCIES		
<u>ZONING COMMISSION</u>		
(7 Regular, 3 Alternate members - 4 year term) (Aquifer Protection Agency)		
Meeting Schedule: Every third Wednesday, 7:30 pm		
<u>REGULAR MEMBERS</u>		
D Peter Clarke	15 Gildersleeve Avenue	1/3/2012
R Kathy Hooker	35 Maple Avenue	1/3/2013
R Philip Pane	5 Olson Road	1/3/2013
R Mark Podesla	8 Queens Peak Road	1/3/2012
D Sandra Trionfini	14 Case Street	1/3/2014
D Jay Weintraub (Chair)	3 Uplands Drive	1/3/2013
VACANCY		
1/3/2011		
<u>ALTERNATE MEMBERS</u>		
R Jeffrey E. Johnson	160 East Hill Road	1/3/2013
D Peter Clarke	15 Gildersleeve Avenue	1/3/2012
(2) VACANCIES		